



# **COMMUNITIES COMMITTEE MEETING**

## **AGENDA**

**18 JUNE 2024**

*Your attendance is required at a Communities Committee meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 18 June 2024 commencing at 9:00am for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. P.", written in a cursive style.

**CHIEF EXECUTIVE OFFICER**  
12 June 2024

Next Meeting Date: 16.07.24

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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## **1 OPENING**

1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor N K Fisher  
Councillor M A Taylor  
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Neil Fisher - Leave of Absence from 15 May 2024 to 30 June 2024

## **4 CONFIRMATION OF MINUTES**

Minutes of the Communities Committee held 21 November 2023

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

**File No:** 10097  
**Attachments:** 1. [June 2024](#)  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Alicia Cutler - General Manager Community Services

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#### SUMMARY

*The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.*

#### OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

# **BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE**

**June 2024**

**Meeting Date: 18 June 2024**

**Attachment No: 1**

**BUSINESS OUTSTANDING TABLE  
COMMUNITIES COMMITTEE  
AS AT 7 JUNE 2024**

Meeting Date	Subject	Resolution	Officer	Target Date	Notes
15/08/2023	Brothers Australian Football Club Request For Freehold Lease And Transfer Of Asset	<p><b>COMMITTEE RESOLUTION</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. Pursuant to Section 236(1)(c)(iii) of the <i>Local Government Regulation 2012 (Qld)</i> Council approves Brothers Australian Football Club's request to extend the existing Freehold Lease area as identified in the report;</li> <li>2. Council approves the building ownership to be transferred to Brothers Australian Football Club; and</li> <li>3. Council authorises the Chief Executive Officer (Sports and Recreation Advisor) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.</li> </ol>	Barnett, Jack	31/08/2024	<p><b>06 Dec 2023</b> Target date changed by Barnett, Jack from 29 August 2023 to 31 January 2024 - Action sheet provided to Property &amp; Insurance to draft agreements.</p> <p><b>16 Apr 2024</b> Target date changed by Barnett, Jack from 31 January 2024 to 31 August 2024 - Waiting for building transfer documentation to occur.</p>



**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

**10 COUNCILLOR/DELEGATE REPORTS****10.1 COMMUNITIES AND HERITAGE PORTFOLIO UPDATE - DEPUTY MAYOR, COUNCILLOR DREW WICKERSON**

**File No:** 10097  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*Portfolio Councillor for Communities and Heritage, Deputy Mayor Councillor Drew Wickerson, will provide an update on matters of interest within the portfolio.*

**OFFICER'S RECOMMENDATION**

THAT the Communities and Heritage Portfolio Update from Deputy Mayor Councillor Drew Wickerson be received.

**BACKGROUND**

Deputy Mayor, Councillor Wickerson will present the monthly update for the Communities and Heritage portfolio.

**10.2 PLANNING AND REGULATION PORTFOLIO UPDATE - COUNCILLOR GRANT MATHERS**

**File No:** 10097  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*Portfolio Councillor for Planning and Regulation, Councillor Grant Mathers, will provide an update on matters of interest within the portfolio.*

**OFFICER'S RECOMMENDATION**

THAT the Planning and Regulation Portfolio Update from Councillor Grant Mathers be received.

**BACKGROUND**

Councillor Mathers will present the monthly update for the Planning and Regulation portfolio.

**10.3 PARKS, SPORT AND PUBLIC SPACES PORTFOLIO UPDATE - COUNCILLOR  
CHERIE RUTHERFORD**

**File No:** 10097  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*Portfolio Councillor for Parks, Sport and Public Spaces, Councillor Cherie Rutherford, will provide an update on matters of interest within the portfolio.*

**OFFICER'S RECOMMENDATION**

THAT the Parks, Sport and Public Spaces Portfolio Update from Councillor Cherie Rutherford be received.

**BACKGROUND**

Councillor Rutherford will present the monthly update for the Parks, Sport and Public Spaces portfolio.

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## 11 OFFICERS' REPORTS

### 11.1 AUTUMN PARKS PROGRESS REPORT

<b>File No:</b>	<b>8044</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li><b>Parks Operational Highlights</b><a href="#">↓</a></li><li><b>Parks 90 Day Plan key achievements (Summer - Autumn)</b><a href="#">↓</a></li></ol>
<b>Authorising Officer:</b>	<b>Alicia Cutler - General Manager Community Services</b>
<b>Author:</b>	<b>Aaron Pont - Manager Parks</b>

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#### SUMMARY

*Manager Parks providing quarterly update in relation to Parks Service delivery.*

#### OFFICER'S RECOMMENDATION

THAT the quarterly update in relation to Parks Service delivery be received.

#### COMMENTARY

The Parks Section continue to make significant progress working in accordance with the 90-day methodology toward their common goal of, 'Growing great spaces everyone enjoys and we are proud of'. The team commenced working in 90 day cycles in 2022 and have since completed 8 cycles (2 years) working in this method. This working style has proven highly successful in the delivery of approximately 200 actions.

The Parks Section would usually report their progress and achievements at the end of each quarter (aligned to the seasons), however this is the first Parks progress report being presented to the new Council.

During the Summer Quarter (December to February), the Parks team diligently prioritised seasonal maintenance and event readiness. The ongoing adoption of Park's seasonal resourcing processes remained instrumental in ensuring an agile approach to the increased grass growth. A full analysis of the growing season will be presented in an upcoming briefing session. Early analysis has identified that rainfall data between Oct-May shows an increase from the previous two growing seasons.

Parks team have played a crucial role and provided an increase focus in the presentation of event precincts, medians and city entrances across the Region for Australia Day, Rockynats, Anzac Day and Beef. Additionally, the Botanic Gardens team took great pride in presenting the gardens for the inaugural Radiance light show in December and the site has recovered well from the increased visitation (circa 50,000 pax) during this period.

In March the Parks Support Team and Sports and Recreation Team were divided. This change, in part, allowed the newly named Sports and Active Communities team an increased focus on growing an active community. The team have continued to support sporting clubs, community groups and events coming to our region and delivering excellent outcomes for our community. A number of highlights below:

- Beef 2024 – Facilitate contingency plans across numerous open spaces due to the extensive rainfall in the lead up to the event. The team worked with Beef, their affiliates, local residents and community groups impacted by the changes to find several alternate campgrounds utilising Council's open spaces.

- Sullivans Netball Carnival – Due to damage sustained to the grass courts at Jardine Park the team facilitated a complex solution to ensure Council was able to support the region’s largest annual netball carnival. The solution involved a very supportive soccer community (Southside United and Frenchville Sports Club) to activate fields at Jardine Park. CAF, Fleet and Parks truly demonstrated a one team effort to relocate netball posts and gates for the activation of five additional grass courts.
- Queensland School Rowing Championships –in-kind service offering has now been finalised in detail with the event host to strengthen the deliver of Rowing QLD’s 2024 & 2025 State Rowing Championships.
- Ryan Park Closure – Due to Frenchville Sports Club (FSC) renovation, Ryan Park was rendered unavailable for competitive use this year. Working closely with FSC, our team established contingencies by brokering partnerships and access into alternative facilities being Kele Park (hosting FSC Rugby Union) and Jardine Park (hosting FSC Soccer).

### **Key achievements**

The achievements across the Summer and Autumn quarters are included in Attachment 1.

In addition to the achievement of actions through the 90-day planning cycle, there have been a number of operational highlights to report. Photos are included are included in attachment 2.

- An updated analysis of GIS Field App data was presented to Council in a briefing session held on 14 December 2023 with progress continuing towards establishing service standards.
- Park Week celebration in recognition for the work of the Parks team and the importance Parks play in creating liveable cities and thriving communities.
- Finalist in the Teamwork category for the LGMA Awards for Excellence.

### **BACKGROUND**

Parks progress report was previously received by Council in November 2023.

### **PREVIOUS DECISIONS**

No previous decisions relating to this.

### **BUDGET IMPLICATIONS**

Action plan development and implementation all within existing budget. No additional funds required at the current point.

### **LEGISLATIVE CONTEXT**

No foreseen legislative context.

### **LEGAL IMPLICATIONS**

No foreseen legal implications.

### **STAFFING IMPLICATIONS**

No foreseen staffing implications.

### **RISK ASSESSMENT**

No foreseeable risks.

**CORPORATE/OPERATIONAL PLAN**

Operational Plan 2.1.5.2 Continue the review of current levels of service and maintenance of open spaces to identify opportunities for continuous improvement. This action was delivered and reported on separately and will form the foundation for actions and targets in the 2024-25 Operational Plan.

**CONCLUSION**

The Parks Section continue to strengthen their service delivery and deliver on their common goal.

# **AUTUMN PARKS PROGRESS REPORT**

## **Parks Operational Highlights**

**Meeting Date: 18 June 2024**

**Attachment No: 1**



EVENT PREPARATION



Cenotaph presentation for Anzac Day



An example of tree lifting ahead of Rockynats





Median vegetation maintenance being performed on Yaamba Road



Multiple teams worked together to service Pilbeam Drive





Anderson Park – Cattle  
Parking for Beef 2024



Jardine Park – Caravan  
Camping setup for Beef 2024

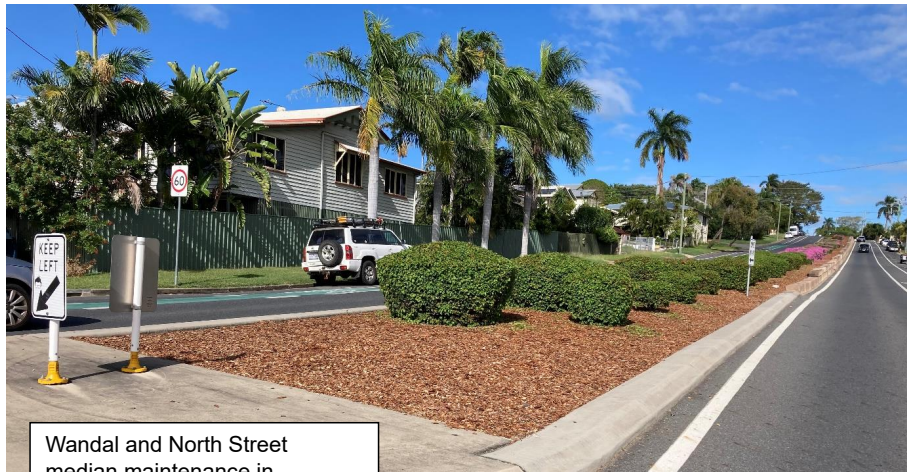




Victoria Park – Tent City



Ski Gardens - Glamping setup for Beef 2024



Wandal and North Street median maintenance in preparation for Rockynats and





LANDSCAPING WORKS – GLENMORE ROAD



# **AUTUMN PARKS PROGRESS REPORT**

## **Parks 90 Day Plan key achievements (Summer - Autumn)**

**Meeting Date: 18 June 2024**

**Attachment No: 2**

**Parks 90 Day Plan key achievements (Summer – Autumn):**

<b>HAPPY PROUD &amp; ENGAGED TEAM</b>	
<b>2023 Parks achievements celebrated across the Section</b>	A recap of achievements of 2023 shared in January toolbox talks. Providing recognition and sharing the wins contributes greatly to a happy, proud and engaged Parks team.
<b>LGMA Award nomination</b>	<p>Submission of a nomination for LGMA Awards for Excellence in the Teamwork Category. This nomination showcases the teamwork and achievements of the Parks Section since the adoption of their common goal and 90 day methodology.</p> <p>The Parks team were finalists in their category, highlighting the collective efforts and commitment to 'Growing Great Spaces everyone enjoys and we are proud of'.</p>
<b>Parks training plan</b>	<p>Training plan has been developed to ensure all training and development requirements are known and planned for delivery. Across the section this includes a range of both compliance and non-mandatory training. A clear and visible plan of the training and development requirements will guide effective prioritisation of training across the year resulting in a team that is appropriately trained for their roles.</p> <p>The training plan was presented to all staff by the Manager at toolbox talks. This is aimed at increasing the awareness of training and development options for each role and how training will be prioritised and delivered across the section.</p>
<b>Pulse Survey Results</b>	Parks had a 13% increase participation in the staff survey with widely positive results. Parks Manager and coordinators have reviewed results and established internal focus groups to identify specific actions based on survey results make further improvements.
<b>Growing Season/Event Preparation Recognition</b>	<p>CEO, GM and Manager recognition of the efforts and achievements of the workforce in the delivery of quality service across both the summer growing season &amp; a number of large events. Our team played a key role in the presentation of the region and presentation of key sites for events including Radiance, Australia Day, Rockynats, ANZAC Day.</p> <p>Letters of recognition have been sent to all members of the workforce thanking them and their teams for the collective efforts. Staff recognition is important to maintaining a positive work culture.</p>



<p><b>RACI Matrices completed:</b></p> <ul style="list-style-type: none"> <li>• Sports &amp; Active Communities Unit</li> <li>• Botanic &amp; Kershaw Gardens Unit</li> <li>• BBQ and on-call rosters</li> <li>• 90 day plan methodology</li> <li>• Beakon/Licences</li> </ul>	<p>RACI (Responsible, Accountable, Consulted, Informed) matrices are an effective method of allocating project tasks. Parks teams undertook a range of collaborative sessions to list all specific tasks undertaken and the relevant RACI roles.</p> <p>Ensuring our people have the right information and direction to do their job effectively contributes to a happy, proud and engaged team.</p>
<b>SYSTEMS, PROCESSES AND DOCUMENTS AS TOOLS</b>	
<p><b>Weekly Work Plan Meeting</b></p>	<p>Revised weekly work plan meeting agenda and structure implemented. This further expands on GIS Field app review, resource sharing and planning and preparation for upcoming events.</p>
<p><b>GIS Field App business rules</b></p>	<p>Business rules documented and implemented across all teams. This aims to improve the quality and consistency of data input to support future development of service levels.</p>
<p><b>Parks Remote and Isolated Worker Process</b></p>	<p>In alignment with our Safety First value, to effectively manage risks of a number of remote or isolated worker scenarios a draft process was developed with feedback sought from the workforce. This focused on tasks such as on call response, and bbq cleaning and is applicable across a range of situations such as slashing, administration, working in the zoo.</p> <p>Consulting on the draft process has identified broader opportunities to manage risks consistently across other Council sections and departments with further work to be undertaken.</p>
<p><b>Living Collections strategy for Botanic Gardens</b></p>	<p>Continued refinement of the of Living Collections thematic for the Botanic Gardens will guide the maintenance of existing gardens and creation of new collections in alignment with the RBGZ redevelopment program.</p>
<p><b>Find A Park website pages</b></p>	<p>70 individual park pages updated on the Council website with updated images and information. This showcases the wonderful parks and open spaces in our Region and ensures our customers have up to date information on the web.</p>
<p><b>Tree Management Procedure and Work Instruction</b></p>	<p>Training provided to the arboriculture team on the recently reviewed Tree Management Procedure and Work Instruction. This is aimed at improving pruning techniques, the customer experience and improving urban greening outcomes.</p>
<p><b>Formalisation of sports field improvement works process</b></p>	<p>Amendment of the Sports Application for Improvement Works Form to enable a documented and consistent process to assist sporting clubs and Council officers in planning and delivering projects.</p>

<b>STAKEHOLDERS AND COMMUNICATIONS</b>	
<b>Urban greening awareness and engagement</b>	Engagement plan developed and implemented for Parks to work with other internal RRC teams to gain greater understanding of challenges and opportunities faced in relation to urban greening. Pilot session and survey was conducted with Civil Operations. By understanding how others work we can better deliver objectives of the Urban Greening Policy.
<b>Rockhampton Botanic Gardens and Zoo Marketing Shoot</b>	Marketing Video Shoot led by Advance Rockhampton that highlight the experiences on offer across both the Gardens and Zoo was released for Botanic Gardens Day. The video is our first marketing content that features a blend of these experiences and offerings.
<b>Koala Plantation roles and responsibilities</b>	RACI matrix developed for the upcoming plantation project and ongoing operation. A wide array of stakeholders both internal and external to the zoo will be involved, and this exercise has clarified who will do what to ensure a successful and sustainable outcome.
<b>RESOURCES</b>	
<b>Nursery stock control and plant request process</b>	Team completed a stock take of nursery stock, with over 40,00 plants in stock. This has identified need for reduction in site footprint to improve overall effectiveness and quality of plants in the nursery. Through engagement with internal customers to develop a form to guide propagation and/or purchasing of plant stock. A structured process allows the nursery team better ability to plan and prioritise their work.
<b>Management of remote or isolated worker risks</b>	Implement interim monitoring solution for weekend works and after hours on call roster, and commence consultation on more permanent control measures. By identifying situations where our workforce are remote or isolated, we can identify ways to keep our people safe.
<b>Murray Street Tree Replacement Strategy</b>	Development of a replacement strategy for the avenue of significant <i>Peltophorum</i> trees. Succession planning of these large trees that are approaching end of life will minimise impact to the community and are an action arising from the urban greening policy.
<b>OPERATIONS</b>	
<b>City Presentation for regional events (Rockynats, Beef, Australia Day, Anzac Day)</b>	Across the section, Parks established a consolidated work plan across all 3 Units focused on ensuring a high level of aesthetic presentation of city entrances, medians, key parks and event precincts. Approximately 1000m <sup>3</sup> of mulch was spread to elevate standards of presentation. Working together cohesively as a team delivers the best possible results for the region and displays our city as clean and well presented.

<b>Kershaw Gardens entry statement gardens</b>	Kershaw team increased the presentation of the main entrance for Australia Day, with replanting and mulching of display garden beds.
<b>Kershaw Gardens Waterfall asset review and capital options</b>	Preparation and delivery of Council briefing session and site visit focus on history of the waterfall, current asset condition and design options.  Planning ahead for key assets enables risks and opportunities to be assessed and for capital works to be effectively prioritised and delivered.
<b>Botanic Gardens presentation and first impressions</b>	Developing a comprehensive annuals schedule for a 12 month period, scope and seek quotes on repairs to stone edging and develop a design brief for artistic upgrade of concrete pipes in the playground. Continuing to elevate standards of presentation of our heritage listed gardens.
<b>Depot Safety</b>	Due to a spate of incidents and near misses in our depots, considerable effort has been undertaken by Parks in conjunction with CAF and the Safety unit to assess risks and adopt suitable controls. Actions achieved have included modifying start times, increased security patrols, minor site improvements and planning for longer term capital upgrades.  Our depots are a considerable high traffic point for our crews and this action seeks to maintain vigilance and focus on safety of the workforce.
<b>Slasher operations and safety</b>	Following a high potential incident (HPI) the team have completed recommended actions from the investigation including a review of the work instruction in consultation with Rural Operations, Safety and Fleet Services. This provides a visual guide for cut height settings. Implement markings are also being fitted to the fleet of slashers. The Parks team have also been identifying manhole lids and identifying them with reflector markers to ensure easy identification for operators prevent any further incidents from occurring.
<b>Hazard Inspections</b>	100% completion of hazard inspections as per 2023/2024 matrix. 94 hazard inspections have been completed year to date.  Identifying and rectifying hazards proactively is proven to reduce incidents and injuries, and this result is a credit to our team's commitment to safety.
<b>Zoo fridges and storage</b>	Preparation of budget submission for 2024-25 that seeks to improve the existing conditions of the Zoo operations building while we continue to strive for a new purpose-built facility. Addressing these issues in the short term will improve safety and efficiency for our staff and subsequently also support animal welfare.

<b>Complete Stage 2 of Lemur Enclosure Grant Application</b>	Repurposing the dome aviary for a lemur enclosure is an exciting opportunity to repurpose and re-energise a much-loved community asset. Submission of Stage 2 of the grant funding is a positive step towards ensuring the project funding is shared by Council and other levels of government.
<b>Zoo Enclosure Review</b>	Comprehensive review of all zoo enclosures and asset maintenance, upgrades and renewals required for each. Effective medium to long term planning and prioritisation of enclosure works allows the zoo team to balance animal welfare and zoo operations against project works.
<b>Refurbish old Eagle enclosure for Macaws</b>	Enclosure refurbished and moved into species appropriate enclosure in a continued effort to improve the zoo for visitors.
<b>CUSTOMER EXPERIENCE</b>	
<b>Street Tree and Annual Open Space Planting program</b>	<p>Council launched the pilot Street Tree Planting Program with nominations received between 9 and 21 April. Over 200 requests were received and around 180 sites suitable for planting. Parks teams will commence planting trees across Winter.</p> <p>This initiative seeks to increase our urban canopy and create a cooler and greener region into the future.</p>
<b>Zoo gift vouchers and animal sponsorship</b>	The Zoo launched vouchers for animal encounters and an animal sponsorship program in time for Christmas. A bronze eagle statue was also installed near the new eagle enclosure. The animal encounter gift vouchers proved popular and is an innovative way to promote and sell our existing encounters.
<b>Under 5's Enrichment Program</b>	The zoo successfully hosted it's first Under 5's enrichment program. This was a great opportunity for the community to engage with the zoo and create animal enrichment.

**11.2 TREE MAINTENANCE UPDATE**

**File No:** 8044  
**Attachments:** Nil  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Aaron Pont - Manager Parks  
Cassandra Sloss - Coordinator Arboriculture and Streetscapes

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**SUMMARY**

*Information will be presented to Council on the current status of Customer Requests as well as the triage process for tree trimming.*

**OFFICER'S RECOMMENDATION**

THAT the information be received.

**COMMENTARY**

Manager Parks to discuss tree maintenance operations.

**11.3 GOLD AWARD 2024**

<b>File No:</b>	<b>3147</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>Alicia Cutler - General Manager Community Services</b>
<b>Author:</b>	<b>John Webb - Manager Communities and Culture</b>

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**SUMMARY**

*The purpose of this report is to seek Council's approval for the administration of prize monies for the Gold Award 2024 invitational art award.*

**OFFICER'S RECOMMENDATION**

THAT Council approve the administration of \$50,000.00 in prize monies awarded for the Rockhampton Museum of Art Gold Award 2024.

**COMMENTARY**

The Gold Award is a biennial Australian painting competition which is organised by Council via the Rockhampton Museum Art.

The Gold Award is one of the most significant contemporary art awards in Australia.

First conceived in 2010, the Gold Award was established courtesy of a generous bequest from the Estate of Moya Gold. The Mervyn and Moya Gold Trust was established to facilitate this bequest.

Interest accumulated from the invested capital of the Estate is made available to Council to fund the \$50,000.00 cash prize for the Gold Award. Council receives the prize money for the Award from the appointed Trustees and in turn administers payment to the winning artist via a Payment Exception Authority requiring a resolution of Council for approval in accordance with the Payment Exception Authority Procedure.

**BACKGROUND**

As an acquisitive prize, the Gold Award celebrates and acknowledges Australian painting and the practice of contemporary artists. An invitational art award, each artist is permitted to submit up to 5 artworks for consideration, with selected works forming a wider exhibition of artwork.

The inaugural iteration of the Gold Award in 2012 was awarded to Mirdidingkingathi Juwarnda (Sally Gabori) for her painting, *Dibirdibi Country*. Imants Tillers's *Epiphany* won the Gold Award in 2014, Jon Cattapan's *Raft City No. 4 (surveillance version)* in 2016, and Richard Bell's *Untitled* in 2018.

The 2020 Gold Award was postponed due to COVID-19 and the accompanying closure of the Rockhampton Art Gallery. In 2022 the awarded artist was Wendy Sharpe, *Self portrait as circus banner in purple skirt*.

Any additional acquisitions that might occur from within the Gold Award exhibition will be financed by the fundraising efforts of the Rockhampton Museum of Art Philanthropy Board.

**PREVIOUS DECISIONS**

There are no previous decisions of Council relevant to the 2024 Gold Award.

**BUDGET IMPLICATIONS**

The Trustees of the Mervyn and Moya Gold Trust have confirmed that the \$50,000.00 prize monies will be made available to Council for payment to the winning artist in July 2024.

There are therefore no budget implications to Council in relation to the Gold Award prize.

The delivery of the award is managed within the existing operational budget.

### **LEGISLATIVE CONTEXT**

There are no legal implication relevant to the recommendations under consideration.

### **LEGAL IMPLICATIONS**

There are no legal implication relevant to the recommendations under consideration

### **STAFFING IMPLICATIONS**

Administration of the Gold Award 2024 will be facilitated and resourced within existing staffing allocations at Rockhampton Museum of Art.

### **RISK ASSESSMENT**

There are no notable risks which have been identified.

### **CORPORATE/OPERATIONAL PLAN**

Operational Plan 2022-27

2.1.4 We provide facilities for sports and the arts that encourage community participation and attract elite sporting and cultural events.

2.3.1 Our services, activities and community assets provide opportunities to celebrate our culture and creative arts and preserve the Region's heritage.

### **CONCLUSION**

The Gold Award is a major regional arts award and plays an important role in expanding and complementing Councils permanent art collection with contemporary Australian paintings.

Administration of the prize monies for the Gold Award 2024 is recommended for Council's approval.

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**11.4 ROCKHAMPTON TOUCH ASSOCIATION INC. - LEASE EXTENSION REQUEST**

<b>File No:</b>	<b>3718</b>
<b>Attachments:</b>	<b>1. RTA - Hand Sketch</b> <a href="#">↓</a> <b>2. RTA - Extension Area Comparison</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Alicia Cutler - General Manager Community Services</b> <b>Justin Bulwinkel - Sports and Active Communities</b> <b>Coordinator</b>
<b>Author:</b>	<b>Jack Barnett - Sports and Active Communities Advisor</b>

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**SUMMARY**

*In accordance with Section 236(1)(b)(ii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought to extend the existing Freehold Lease area for Rockhampton Touch Association Inc. over part of Cyril Connell Fields.*

**OFFICER'S RECOMMENDATION**

THAT:

1. Pursuant to Section 236(1)(b)(ii) of the *Local Government Regulation 2012 (Qld)* Council approve the request to extend the Freehold Lease area as identified in Attachment 1 and Attachment 2 of the report.
2. Council authorises the Chief Executive Officer (Sports and Active Communities Coordinator) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

**COMMENTARY**

Since 1987 the Rockhampton Touch Association Inc (RTAI) have occupied Cyril Connell Fields, dedicated to providing a home to Touch Football. Their commitment and passion for the sport has not only grown their participation numbers to record heights, but it's also defined their role within the region as an integral part of Rockhampton's sporting foundation.

More recently, RTAI played a crucial role in the success of Rockhampton's first Queensland Touch Junior State Cup in 2023 and demonstrated a willingness to collaborate, diversify and work with other organisations by sharing their facilities. However, with an appetite to continually improve, the event highlighted an existing need to overcome a number of limitations within their facility.

Consistent with most community organisations, the endeavor to enhance participation, memberships, and utilisation naturally prompts a need to improve its supporting amenities. In RTAI case, stage one (1) of this enhancement entails the expansion of their current clubhouse towards the North, aiming to establish a more spacious canteen and food service area. Followed by stage two (2) requiring a lease extension towards the South, intended to facilitate the construction of a permanent storage facility.

The final lease extension area will undergo surveying and alignment with an approved building design, a process currently underway through RTAI's consultant. Attachments one (1) and two (2) depict a 'maximum' lease extension area offered by Council to support the development of both project stages described.

Given the clear alignment of these improvements with Councils overarching goal of fostering growth and enhancing the amenity of community facilities, Officers recommend supporting the lease extension.



**BACKGROUND**

Rockhampton Touch Association Inc. currently hold a Freehold Lease and Freehold License over Cyril Connell Fields (Part of Lot 2 RP613517) for the purpose of sport and recreation and is the owner of the dwelling and adjacent assets on-site.

For over thirty-six (36) years Rockhampton Touch Association Inc have been established at Cyril Connell Fields, The Common and grown to be a respected and highly valued sporting body within the region. Prior to this formation, the club were also located at Gracemere and Brosnan Oval, North Rockhampton.

Officers continue to acknowledge the committee's efforts within the community working directly with a number of sporting bodies to support a multi-use facility structure. These working relationships and shared use arrangements extend beyond touch football, and directly support nearby sporting codes such as soccer and Football QLD.

**PREVIOUS DECISIONS**

No previous decision relating to this matter.

**BUDGET IMPLICATIONS**

No financial implications imposed on Council. The Freehold Lease is subject to an annual fee set by Council's adopted Fees and Charges schedule.

Cost associated with the extension of Lease area will be funded by Rockhampton Touch Football Association Inc.

Rockhampton Touch Football Association Inc. will be responsible for all project costs.

**LEGISLATIVE CONTEXT**

Section 236(1)(b)(ii) of the *Local Government Regulation 2012 (Qld)* allows a Local Government to dispose of a valuable non-current asset to a community organisation, if Council has decided, by resolution. Exception applies to the leasing of valuable non-current assets (ie land) other than by tender or auction.

**LEGAL IMPLICATIONS**

It is proposed that Council will enter a Freehold Lease with the Tenant which satisfies the requirements of the Land Act 1994(Qld).

**STAFFING IMPLICATIONS**

Existing resources within Parks and Property and Insurance can adequately manage the required legal documentation.

**RISK ASSESSMENT**

No risk assessment was completed nor necessary in relation to this matter.

**CORPORATE/OPERATIONAL PLAN**

The proposal aligns with the following Corporate Plan objectives:

- 2.1 – Our places and spaces enhance the livability and diversity of our communities
- 2.2 – We support our communities through our activities and programs.
- 5.1 – Our Region has Infrastructure that meets current and future needs

**CONCLUSION**

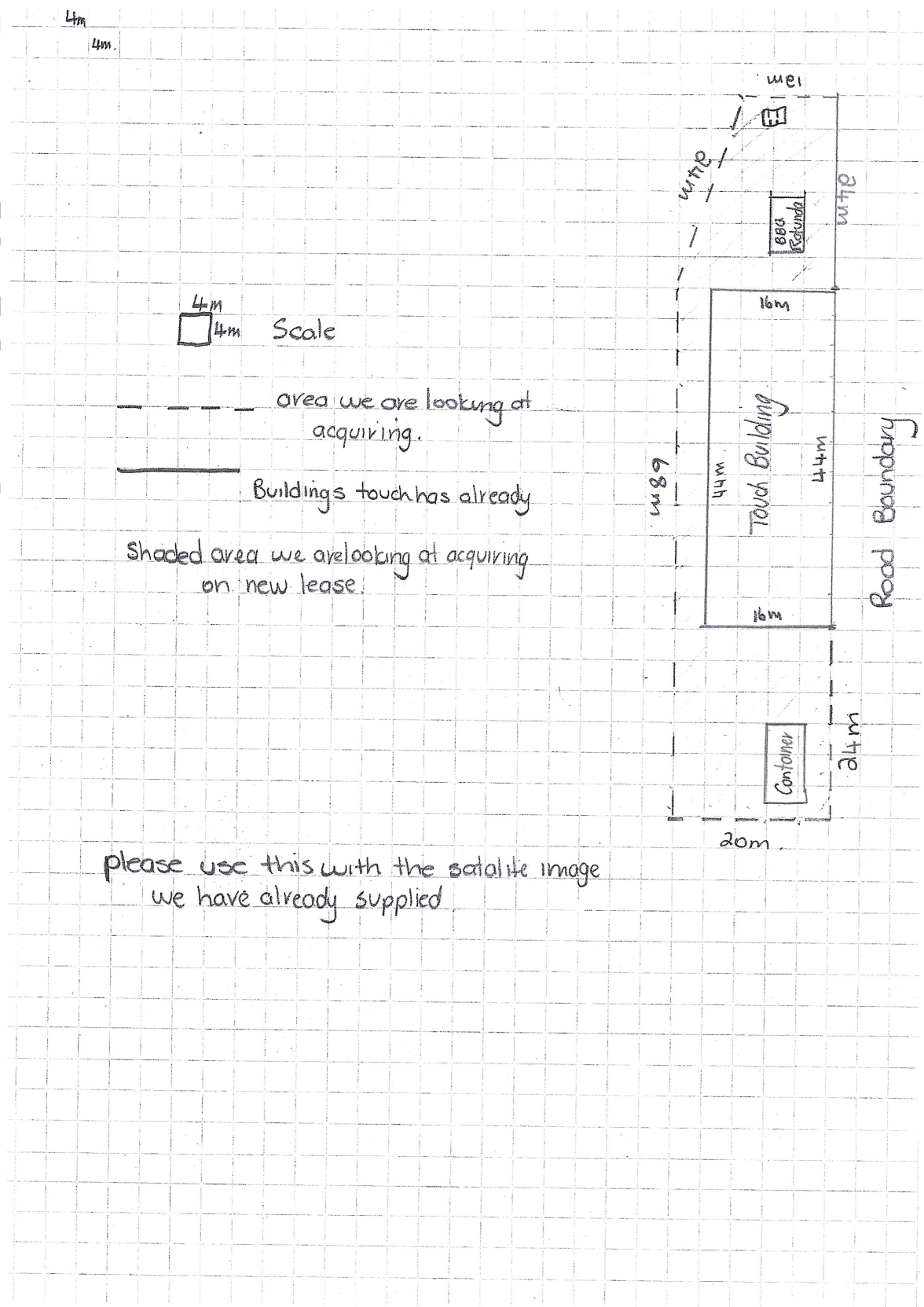
It is recommended that Council approve the extension of lease area identified in the report and that the Chief Executive Officer (Sports and Active Communities Coordinator) negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

# **ROCKHAMPTON TOUCH ASSOCIATION INC. - LEASE EXTENSION REQUEST**

## **RTA - Hand Sketch**

**Meeting Date: 18 June 2024**

**Attachment No: 1**



area we are looking at acquiring.

Buildings touch has already

Shaded area we are looking at acquiring on new lease.

please use this with the satellite image we have already supplied

**ROCKHAMPTON TOUCH  
ASSOCIATION INC. - LEASE  
EXTENSION REQUEST**

**RTA - Extension Area Comparison**

**Meeting Date: 18 June 2024**

**Attachment No: 2**





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**11.5 NAMING OF A JETTY IN KOONGAL**

<b>File No:</b>	<b>1313</b>
<b>Attachments:</b>	<b>1. Newspaper article "Community Dream Comes True" <a href="#">↓</a></b> <b>2. Smyth Memorial <a href="#">↓</a></b> <b>3. Donovan Memorial <a href="#">↓</a></b> <b>4. Laurie Donovan Memorial <a href="#">↓</a></b>
<b>Authorising Officer:</b>	<b>Alicia Cutler - General Manager Community Services</b>
<b>Author:</b>	<b>Alicia Cutler - General Manager Community Services</b>

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**SUMMARY**

*A request has been made to name the fishing jetty in Donovan Park.*

**OFFICER'S RECOMMENDATION**

THAT:

1. Council allow the Donovan Park Fishing Platform to be named "Peaceful Landings", which will be recognised by a stainless grid that is affixed to the Jetty;
2. The cost of the plaque be borne by Ms Beverley Smyth as the requestor of the name; and
3. Council undertake community consultation around the proposed naming and whether it is supported.

**COMMENTARY**

Ms Beverly Smyth has written to Council seeking to name the fishing jetty in Donovan Park "Peaceful Landings", in honour of her late brother Grayham.

Grayham Smyth, as a local resident, was involved in the lobbying for the installation of the fishing jetty. An article from the Local newspaper is attached to provide some background. There is already a memorial rock at the site that is dedicated to Neil Smyth (27.03.1962-15.07.1994) who was another sibling of Ms Beverly Smyth and Mr Grayham Smyth. Ms Smyth has indicated it was a desire of Grayham Smyth to name the jetty prior to his passing.

There is very little information on the work of Mr Grayham Smyth other than what has been forwarded or what is in the memories of some Councillors. As this proposal is not a plaque indicating his name, this is less of an importance.

Council currently has a memorial policy which is designed for memorials in a public open space. This policy states that:

*Plaques or memorials may be considered for commemoration of the following:*

- (a) An individual who is a member of and made substantial contribution to the Region. The contribution was considered as significant, beyond what would be reasonably expected through paid or voluntary work and one that stands out from others who made a valuable contribution.*
- (b) A group or association in the Region who have made an outstanding contribution to the Region.*
- (c) A heritage or cultural event which has a deep connotation on the community or is of national or state significance.*

As the proposal is to name the jetty "Peaceful Landings" with no mention of Mr Grayham Smyth, this proposal does not technically fall within this policy.

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Council does have a Naming of infrastructure policy which outlines the following principles:

This policy provides a consistent approach to the naming of infrastructure assets, to ensure that:

- Public consultation is undertaken where necessary and nominations received from the public are assessed against pre-determined criteria to ensure transparency,
- Any new road names do not conflict with existing names presently recorded in Council's Road Register or elsewhere;
- Any new infrastructure asset name does not conflict with existing names presently in use; and
- Council's road network has an easily recognisable system of road name signs that assist both pedestrians and motorists and provides a safe traffic environment.

This Policy applies to infrastructure assets under Rockhampton Regional Council's control and does not include naming of parks, reserves or sports facilities. Technically the proposal does not fall under either Policy, but the principles can be used as guidance.

One principle from the Memorial Policy is that those who wish to make the commemoration will pay for the plaque.

### **BACKGROUND**

The area of Donovan Park was originally a road reserve that had been leased privately. It was converted to parkland in 2003. Prior to being named as Donovan Park, it was referred to as the People's Park. It has been referred to as Donovan Family Park prior to it being formally named in 2009. Mr Grayham Smyth wrote a letter to Council in 2007 advising that the naming of Donovan Park was disrespectful to the history and other users of the park.

There are currently 3 memorial plaques at Donovan Park.

1. A rock and Plaque for Mr Neil Mark Smyth, (27.03.1962-15.07.1994)
2. A plinth and Plaque for Mr Laurie Donovan (22-8-1972 – 12-3-2015)
3. A plinth and Plaque for Mr Kevin Charles Donovan Age 71 years (father to Laurie) and Mr Kenny Donovan (5-5-1975 – 6-11-2002)

Photos Attached.

### **PREVIOUS DECISIONS**

The Park Was named Donovan Park Circa June 2009.

### **BUDGET IMPLICATIONS**

There are no budget implications.

### **LEGISLATIVE CONTEXT**

Nil

### **LEGAL IMPLICATIONS**

Nil

### **STAFFING IMPLICATIONS**

Nil

### **RISK ASSESSMENT**

Nil

### **CORPORATE/OPERATIONAL PLAN**

Nil

**CONCLUSION**

A direction from Council is required as to whether there is appetite to name the Fishing Jetty in Donovan Park before further discussions take place within the community.



# **NAMING OF A JETTY IN KOONGAL**

## **Newspaper article "Community Dream Comes True"**

**Meeting Date: 18 June 2024**

**Attachment No: 1**

# Huge win for Koongal

## Community dreams come true

MICHELLE GATELY  
michelle.gately@copnews.com.au

THERE aren't many communities left which are as tight-knit as Koongal.

Those who live in the North Rockhampton suburb will know a quiet little bend in the Fitzroy River at Donovan Park that is perfect for casting a line.

After years of campaigning for a land-based fishing platform, the Koongal community is rejoicing in State Government funding that should preserve the fishing spot for decades to come.

Grayham Smyth is one of the locals "over the moon" about the announcement.

He knows better than anyone there's a chance of a good catch at this part of the river, having enjoyed this spot for more than 30 years.

"This is my dream come true really," Mr Smyth said.

"I started the ball rolling 15 years ago and I'm so happy. It's for the future kids of Koongal."

Mr Smyth has been a regular contributor to *The Morning Bulletin's* opinion pages over the years campaigning for the fishing platform.

Shari McQuire, who runs the Koongal Killers Facebook page, hopes her children will now get to make their own memories at Donovan Park where she spent many hours in her



CASTING A LINE: Fishing platform success, Barry O'Rourke, Shari McQuire, Gordon Phip, Darren Willis, Tony Williams, Grayham Smyth, Neil Fisher and Barry Humphris celebrate the announcement of a fishing platform for Donovan Park.

Photo: Allan Reinikka ROK060319afishing

childhood.

"There used to be a jetty and a hut and we'd just come down and have fun," she said.

At the moment, Ms McQuire and her family fish at other parts of the river but they'd prefer not to travel too far from home.

Councillor Tony Williams, who represents the area, argued passionately for three land-based fishing platforms to

be included in the next round of Works for Queensland priority projects.

These priority infrastructure projects will be funded by the State Government, but had to be agreed by Rockhampton Region councillors in Tuesday's general meeting.

The Koongal fishing platform will be one of three built from the \$800,000 funding, with the others to be based at

Queen's Park, North Rockhampton and Depot Hill.

Cr Williams said many families in particular would benefit from the Donovan Park project.

"It's a much needed project for that community and it's a really good fishing spot," he said.

"This will not only be used for picnics and family activities but it's also stabilisation of the

bank.

Cr Williams said grassroots campaigns like this were "what local government is all about".

Rockhampton MP Barry O'Rourke was happy to see the fishing platforms included in the Works for Queensland program, saying it was good to see both levels of government working to deliver what the community wanted to see.

# **NAMING OF A JETTY IN KOONGAL**

## **Smyth Memorial**

**Meeting Date: 18 June 2024**

**Attachment No: 2**



# **NAMING OF A JETTY IN KOONGAL**

## **Donovan Memorial**

**Meeting Date: 18 June 2024**

**Attachment No: 3**





# **NAMING OF A JETTY IN KOONGAL**

## **Laurie Donovan Memorial**

**Meeting Date: 18 June 2024**

**Attachment No: 4**







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**11.6 RSPCA OPERATION WANTED 2024**

**File No:** 12597  
**Attachments:** Nil  
**Authorising Officer:** Doug Scott - Manager Planning and Regulatory Services  
Alicia Cutler - General Manager Community Services  
**Author:** Jon Buckenham - Coordinator Local Laws

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**SUMMARY**

*The RSPCA has requested that Rockhampton Regional Council become a sponsor for Operation Wanted in 2024. Operation Wanted is the RSPCA's State-wide desexing scheme, which is run each year through the month of August.*

**OFFICER'S RECOMMENDATION**

THAT Council resolves to donate \$5,000 to RSPCA's Operation Wanted for 2024.

**COMMENTARY**

Operation Wanted is a successful annual desexing program initiative. Now in its 10th year, Operation Wanted is a joint three-month State-wide campaign driven by RSPCA Qld, participating vets and local Councils. From 1 June to 31 August 2024, participating vets will be offering their local communities a 20% discount for dog and cat desexing.

This ongoing commitment to the RSPCA Operation Wanted initiative helps assist Rockhampton Regional Council residents to desex their animals and supports collaborative partnerships with organisations such as the RSPCA.

**BACKGROUND**

Operation Wanted is a subsidised desexing program run by the RSPCA QLD, whereby community members receive a discount when desexing their animals at participating vets.

**PREVIOUS DECISIONS**

Council has previously partner with RSPCA for this program.

**BUDGET IMPLICATIONS**

There is a current budget allocation for this donation.

**LEGISLATIVE CONTEXT**

There is no legislative requirement to support this program.

**LEGAL IMPLICATIONS**

There are no legal implications.

**STAFFING IMPLICATIONS**

The program is entirely organised and operated by the RSPCA and there are no staffing implications for Council.

**RISK ASSESSMENT**

The donation raises no risks to Council.

**CORPORATE/OPERATIONAL PLAN**

This donation supports Councils Operational Plan by developing productive partnerships with relevant stakeholders. Development of the partnership with RSPCA ensures communities within the Rockhampton Region benefit from continued discounted services.

**CONCLUSION**

It is imperative we continue to work with and support the RSPCA Operation Wanted Program to continue to increase the number of animals that are desexed and lower the number of unwanted litters within the Rockhampton Region.

**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting*

**15 CLOSED SESSION**

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

**RECOMMENDATION**

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

**16.1 Election for Court - Penalty Infringement Notice (Parking Offence)**

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

## 16 CONFIDENTIAL REPORTS

### 16.1 ELECTION FOR COURT - PENALTY INFRINGEMENT NOTICE (PARKING OFFENCE)

**File No:** 1934

**Attachments:** 1. Index to Brief - P1059070

**Authorising Officer:** Doug Scott - Manager Planning and Regulatory Services  
Alicia Cutler - General Manager Community Services

**Author:** Jon Buckenham - Coordinator Local Laws

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

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#### SUMMARY

*Council issued a Penalty Infringement Notice in relation to a breach of the Transport Operation (Road Use Management – Road Rules) Regulations 2009 Section 203 – Stopping contrary to a people with disabilities parking sign. The offender has elected to have the matter heard in court. Officers are seeking approval to commence proceedings under the Legal Proceedings - Commencement, Cessation and Other Matters Policy and present the matter before a magistrate.*

**17 CLOSURE OF MEETING**