



# **COMMUNITIES COMMITTEE MEETING**

## **AGENDA**

**20 AUGUST 2024**

*Your attendance is required at a Communities Committee meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 20 August 2024 commencing at 9:00am for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. P.", written in a cursive style.

**CHIEF EXECUTIVE OFFICER**  
13 August 2024

Next Meeting Date: 17.09.24

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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## **1 OPENING**

1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 CONFIRMATION OF MINUTES**

Minutes of the Communities Committee held 16 July 2024

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 LIFTING MATTERS FROM THE TABLE

**File No:** 10097  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*This report is being presented in order for matters that have been laid on the table at previous meetings to be formally lifted from the table prior to being dealt with at this meeting.*

#### OFFICER'S RECOMMENDATION

THAT the following matter be lifted from the table and dealt with accordingly:

- Relocation of Mayor's Carols by Candlelight Outdoor Concert

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 PORTFOLIO UPDATE

<b>File No:</b>	<b>10097</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>Evan Pardon - Chief Executive Officer</b>
<b>Author:</b>	<b>Evan Pardon - Chief Executive Officer</b>

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#### **SUMMARY**

*Portfolio Councillors for Communities, Culture and Heritage, Planning and Regulation, Parks, Sport and Public Spaces, and Environmental Sustainability will provide an update on matters of interest within their portfolio.*

#### **OFFICER'S RECOMMENDATION**

THAT the Portfolio Updates for Communities Culture and Heritage, Planning and Regulation, Parks Sport and Public Spaces, and Environmental Sustainability be received.

#### **BACKGROUND**

As a result of discussions following 2024 local government elections, Councillors have requested an opportunity to speak about their relevant Portfolio during Committee Meetings.

The following Councillors will provide an update on their Portfolio at Communities Committee:

- Deputy Mayor, Councillor Drew Wickerson – Communities, Culture and Heritage
- Councillor Grant Mathers – Planning and Regulation Portfolio
- Councillor Cherie Rutherford – Parks, Sport and Public Spaces Portfolio
- Councillor Elliot Hilse – Environmental Sustainability Portfolio



## 11 OFFICERS' REPORTS

### 11.1 PROPOSED ANIMAL SYSTEMATIC INSPECTION PROGRAM

<b>File No:</b>	11741
<b>Attachments:</b>	<ol style="list-style-type: none"><li>1. <b>Public Notice for Proposed Animal Inspection Program</b><a href="#">↓</a></li><li>2. <b>Map of Locality of Kawana</b><a href="#">↓</a></li></ol>
<b>Authorising Officer:</b>	<b>Doug Scott - Manager Planning and Regulatory Services</b> <b>Alicia Cutler - General Manager Community Services</b>
<b>Author:</b>	<b>Jon Buckenham - Coordinator Local Laws</b>

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#### SUMMARY

*This report presents an Animal Systematic Inspection Program for the suburb of Kawana for consideration by Council. In accordance with Animal Management (Cats and Dogs) Act 2008 and Local Government Act 2009, the Systematic inspection program must be approved by Council. The Systematic Inspection Program will monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011.*

#### OFFICER'S RECOMMENDATION

THAT in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009*, Council approves a Systematic Inspection Program for the locality of Kawana between 9 September 2024 and 1 December 2024.

#### COMMENTARY

The *Animal Management (Cats and Dogs) Act 2008* ('The Act') places a mandatory requirement throughout Queensland for all dogs over the age of twelve weeks to be registered with the Local Authority in which the dog(s) reside.

Dog registration identifies the animal owner and their key contact information together with a description of the registered dog on the corporate animal management system. In the event the dog escapes, gets lost or wanders, identification (registration tag and microchip) is vital to helping with prompt reunification with the owner. Registration also assists to identify the number and type of dogs residing within the Rockhampton Regional Council and their demographic location.

Under Section 113 of the *Act* and Section 134 of the *Local Government Act 2009*, Council may, by resolution, approve a program (an approved inspection program) under which an authorised person may enter a place to monitor compliance with, or aspect of, the *Act*.

It is proposed to undertake a systematic inspection program of all properties within the locality of Kawana. The program is to be undertaken between 9 September 2024 and 1 December 2024 by visiting, and if necessary entering yards of premises to monitor compliance with the *Act* with regards to registration and microchipping requirements, *Rockhampton Regional Council Local Law 1 (Administration) 2011*, and *Rockhampton Regional Council Local Law 2 (Animal Management) 2011* concerning the keeping of animals (dogs) requirements including the number of animals kept.

Notice is required to be given of the proposed inspection program at least 14 days, but no more than 28 days before an inspection program commences. Notice of the program must be published in a newspaper circulating generally in the local government's area and must be placed on Council's website. A proposed copy of the notice is attached.

If non-compliances are identified, compliance notices and/or infringement notices may be issued.

**BACKGROUND**

Council undertakes these inspection programs to monitor compliance with the *Act* with regards to registration and microchipping requirements, *Rockhampton Regional Council Local Law 1 (Administration) 2011*, and *Rockhampton Regional Council Local Law 2 (Animal Management) 2011* concerning the keeping of animals (dogs) requirements including the number of animals kept.

**PREVIOUS DECISIONS**

There are no previous decisions in relation to this proposed inspection program.

**BUDGET IMPLICATIONS**

The program is funded within the 2024/2025 Local Laws operational budget.

**LEGISLATIVE CONTEXT**

Local Government is responsible for the administration of the Animal Management (Cats and Dogs) Act 2008 (the Act) and Council's Local Laws.

**LEGAL IMPLICATIONS**

There are no legal implications in undertaking the Proposed Inspection Program.

**STAFFING IMPLICATIONS**

The Proposed Inspection Program will be staffed using existing full time and casual positions.

**RISK ASSESSMENT**

The risk of undertaking the program for the community and staff is low although the risk of not undertaking the program is moderate as Council is not administering the *Animal Management (Cats and Dogs) Act 2008* (the Act) and Council's Local Laws to the extent of community expectations.

**CORPORATE/OPERATIONAL PLAN**

The selective inspection programs support Goal 2.2 of the Operational Plan, "We support our communities through our activities and programs".

**CONCLUSION**

This report presents to Council a Systematic Inspection Program for consideration and approval. The implementation of this Systematic Inspection Program assists Council to fulfill its responsibilities under the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009* by allowing Council to monitor compliance with the requirements of the *Animal Management (Cats and Dogs) Act 2008*, *Rockhampton Regional Council Local Law 1 (Administration) 2011*, and *Rockhampton Regional Council Local Law 2 (Animal Management) 2011*.

# **PROPOSED ANIMAL SYSTEMATIC INSPECTION PROGRAM**

## **Public Notice for Proposed Animal Inspection Program**

**Meeting Date: 20 August 2024**

**Attachment No: 1**



**PUBLIC NOTICE OF APPROVED SYSTEMATIC INSPECTION PROGRAM  
ROCKHAMPTON REGIONAL COUNCIL**

*Animal Management (Cats and Dogs) Act 2008 Section 113 Local Government Act 2009 Section 134.*

Survey Area: Property inspections will be conducted throughout part of the Rockhampton Regional Council area focusing on the locality of Kawana.

Area Selection Criteria: The focus areas are a portion of Rockhampton Regional Council, being the locality of Kawana, for which inspection by authorised persons is feasible within twelve weeks and are considered a high priority for monitoring compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011 and Rockhampton Regional Council Local Law 2 (Animal Management) 2011.

Program Purpose: To monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011 and Rockhampton Regional Council Local Law 2 (Animal Management) 2011 in relation to the keeping of dogs.

Properties Inspected: Inspections will be conducted on all properties within the above stated areas.

Commencement and Duration of Survey: This survey will commence on 9 September 2024 and will be in force for a period of twelve weeks expiring on 1 December 2024. Properties will be inspected from 7:00 am to 6:00 pm Monday to Sunday.

A copy of the program may be purchased at the public offices of Rockhampton Regional Council until the end of the program. The price of a copy of the program is \$2. By resolution of Rockhampton Regional Council Meeting on **DATE**.

**CHIEF EXECUTIVE OFFICER**

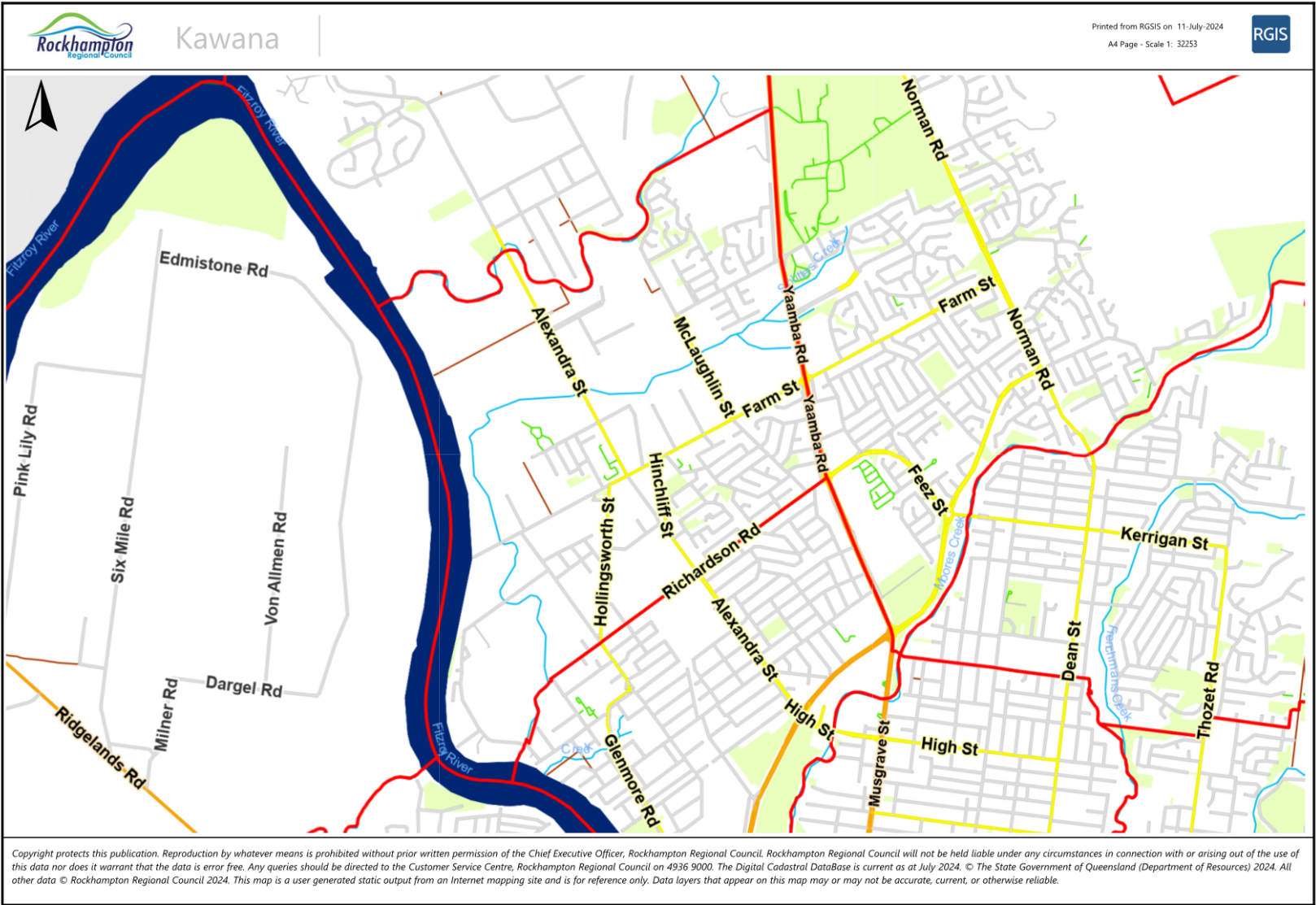
**ROCKHAMPTON REGIONAL COUNCIL**

# **PROPOSED ANIMAL SYSTEMATIC INSPECTION PROGRAM**

## **Map of Locality of Kawana**

**Meeting Date: 20 August 2024**

**Attachment No: 2**



## 11.2 ROCKHAMPTON MUSEUM OF ART – SPECIALISED AND SOLE SUPPLIER REPORT

**File No:** 3147  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Alicia Cutler - General Manager Community Services  
**Author:** Jonathan McBurnie - Museum of Art Director

### SUMMARY

*Council presents an annual program of exhibitions, curatorial projects, and engagement and learning programs. This report details a number of specialised and sole suppliers required to supply exhibition content and physical productions. Council approval is sought to deem the nominated suppliers as specialised or sole suppliers in accordance with s235(a) and (b) of the Local Government Regulation 2012.*

### OFFICER'S RECOMMENDATION

THAT pursuant to s235(a) and (b) of the *Local Government Regulation 2012*, Council approves the use of nominated suppliers as specialised or sole suppliers to supply exhibitions and curatorial projects, as well as engagement and learning programs without the need to seek additional quotes or tenders.

Date	Exhibition	Production / Exhibition	Supplier
2024*	<i>'Luke Roberts: Beyond the Great Divide' Funded Project through Creative Australia</i>	Curator Fees	Nicholas Tsoutas
2024*	<i>'Luke Roberts: Beyond the Great Divide'</i>	Exhibition freight	International Art Services
2024-25	<i>Artist in Residence</i>	Artist fee	Awarded artist
2024-25	First Nations Reference Group Chair	Arts Workers Consultation	Nathan Sentance
2024-25	Engagement and learning artist educator	Artist Fee	Darumbal Enterprise (Darumbal Storytime and other cultural programs)
2024-25	Engagement and learning artist educator	Cultural Consultation	Darumbal Enterprise
2024-25	Engagement and learning artist educator	Educator Fee	Michelle Taranto
2024-25	Engagement and learning artist educator	Educator Fee	Phil Hore
2024-25	Engagement and learning artist educator	Educator Fee	Teagan Sinnott
2024-25	RMOA Event and Community Engagement	Artist Fee	Camerata

2024-25	Reimagining Queensland exhibition	Wall painting	Swadling Painting Contractors
2025	Reimagining Queensland exhibition	Exhibition freight fee	International Art Services
2024	General/All exhibition design software	Exhibition design	Ortelia Interactive
2025	'Ken Done: Poems from Home and Other Paintings'	Artist Fee	Ken Done Gallery
2025	'Ken Done: Poems from Home and Other Paintings'	Exhibition freight	International Art Services
2025	From Hiroshima to the Future	Loan fee	Maruki Gallery
2025	From Hiroshima to the Future	Exhibition freight	International Art Services

\*previously approved for the 23/24 Financial year, however close of exhibition will run into the 24/25 year.

## COMMENTARY

Council provides for the presentation of a range of collection-based exhibitions and curatorial projects, as well as engagement and learning programs at Rockhampton Museum of Art. Rockhampton Museum of Art activities include the annual exhibition program and public engagement program developed by Rockhampton Museum of Art for the Rockhampton Region. When contracting to present these exhibitions and programs it is, by the nature of the activity, not possible to obtain more than one quotation for the supply of the production or exhibition. This report details the major artistic engagements for exhibitions and programs to be presented at Rockhampton Museum of Art throughout 2024-25 not previously reported to and approved by Council.

## BACKGROUND

The Rockhampton Museum of Art produces a season of presented exhibitions and activities to culturally enrich and enhance the liveability of the Rockhampton region.

## PREVIOUS DECISIONS

In previous years Council has resolved that it is satisfied there is only one supplier who is reasonably available and because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders for this type of activity. At its ordinary meeting on 19 September 2023, Council resolved to approve the use of nominated suppliers as specialised or sole suppliers to supply productions, exhibitions and services for 2023-24.

## BUDGET IMPLICATIONS

All procurement activities relating to this report will be made within the available 2024/2025 adopted operational budget.

## LEGISLATIVE CONTEXT

Under Section 235, Other Exceptions, of the *Local Government Regulation 2012*:

“A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if –

(a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or



(b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders;”

**LEGAL IMPLICATIONS**

NIL

**STAFFING IMPLICATIONS**

NIL

**RISK ASSESSMENT**

NIL

**CORPORATE/OPERATIONAL PLAN**

2022-2027 Corporate Plan

Goal 1.1 We are fiscally responsible

Effort 1.1.3 We have effective governance with accountable decision-making practices

Goal 1.2 We are respected and recognised for our engagement with the community and our contributions to the Region

Effort 1.2.3 We have a strong relationship with the community, built on trust and shared goals for the Region.

Goal 2.2 We support our communities through our activities and programs.

Effort 2.3 We support our people and community groups through our programs and resources.

**CONCLUSION**

By approving the above nominated suppliers as specialised or sole suppliers, Council will meet its procurement obligations. This report will be presented to Council on an annual basis or as required.

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**11.3 REQUEST FOR EXTENSION TO SHOWGROUNDS EVENT CURFEW - BLACKBALL AUSTRALIA POOL ASSOCIATION**

<b>File No:</b>	<b>11039</b>
<b>Attachments:</b>	<b>1. Application for Extension of Hours - 2025 National Championships</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Aaron Pont - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Mark Millett - Acting Manager Communities and Culture</b>

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**SUMMARY**

*Blackball Australia Pool Association is requesting Council amend the existing curfew of Rockhampton Showgrounds to include the operation of the '2025 Budget Motels Australian National Championships'.*

**OFFICER'S RECOMMENDATION**

THAT Council approve the alteration of the Rockhampton Showgrounds event program curfew of 10.30pm to midnight to include the operation of the '2025 Budget Motels Australian National Championships' from Wednesday 12 March 2025 up to and including Saturday 22 March 2025 (11 days).

**COMMENTARY**

Blackball Australia Pool Association have requested alteration to the standard event curfew of 10.30pm to be extended to midnight for 11 days to cover their '2025 Budget Motels Australian National Championships' being held in the Robert Schwarten Pavilion from Wednesday 12 March 2025 until Saturday 22 March 2025.

The Event is expected to host over 400 competitors from all over Australia and will be live streamed through media platforms to over 90 countries.

The tight timeframe (11 days) will see the competition run from 8am until midnight each day.

The event will be licenced and have alcohol available for consumption for spectators and competitors. Liquor service will cease at 11.30pm each night to allow final drinks to be consumed by the scheduled midnight finish.

The terms of Council's consent to a liquor license will also define service times and locations when outside the standard 10.30pm curfew.

The event is utilising the Robert Schwarten's internal PA system for background music and announcements, with no amplified devices or activity occurring external to the Robert Schwarten Pavilion.

**BACKGROUND**

Rockhampton Regional Council have a standard 10.30pm curfew for event programming in the Rockhampton Showgrounds. This has been in place since Council assumed operation of the site. The curfew is maintained with regular users such as the Rockhampton Saloon Car Club. In this instance race meet event activities at 10.30pm with only quiet operational activity and patron movement happening beyond 10.30pm.

**PREVIOUS DECISIONS**

Since 2015 significant events have been granted extensions beyond 10.30pm as follows -

Beef 2015 - Thursday 7 May 11pm, Friday 8 May 11pm, Saturday 9 May 11.30pm

Beef 2018 – Sunday 6 May 11pm, Friday 11 May 11pm, Saturday 11 May 11.30pm

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One Hot Night (Busby Marou) – Friday 29 December 11.30pm

Black Dog Ball – Saturday 7 October 2024 12.00am

Beef 2024 – Sunday May 5<sup>th</sup> up to and including Saturday May 11<sup>th</sup> 12.00am

There have been numerous relaxations for similar events including Beef prior to 2015.

### **BUDGET IMPLICATIONS**

Nil

### **LEGISLATIVE CONTEXT**

Nil

### **LEGAL IMPLICATIONS**

The event operator and occupier of the Robert Schwarten Pavilion is liable for adherence to noise regulation standards.

### **STAFFING IMPLICATIONS**

Nil

### **RISK ASSESSMENT**

While legal and reputational risks will reside with Blackball Australia Pool Association there may be reputational risks to Council's perceived good governance if there are significant noise complaints within the community. Conversely there may be reputational risks with broader community and stakeholders if restrictions affect the perceived success of the event.

### **CORPORATE/OPERATIONAL PLAN**

The facilitation of a successful 'Pool National Championship' at the Rockhampton Showgrounds support the following –

Our community –

2.1.1 We ensure community assets are utilized and appropriate for the needs of the community.

2.1.1 We encourage diversity of community events and innovative use of our places and spaces.

Our Economy

3.2.1 we support projects that strengthen the region's economic development.

### **CONCLUSION**

That Council review the application for relaxation of curfew for identified dates for Blackball Australia Pool Association's 2025 Budget Motels Australian National Championships' and considering the benefits of this event to the broader community balanced against the risks support the recommendation.

**REQUEST FOR EXTENSION TO  
SHOWGROUNDS EVENT CURFEW -  
BLACKBALL AUSTRALIA POOL  
ASSOCIATION**

**Application for Extension of Hours –  
2025 National Championships**

**Meeting Date: 20 August 2024**

**Attachment No: 1**



[www.blackballaus.com](http://www.blackballaus.com) 

[blackballaus@gmail.com](mailto:blackballaus@gmail.com) 

+0448 378 872 

8th AUGUST 2024

Dear CEO,

RE: Showgrounds Event Curfew Extension

We are writing to seek an Exemption from the Showgrounds event curfew for our upcoming event being held at the Robert Schwarten Pavilion between 13th - 22nd March of 2025.

Our Event, the 2025 Budget Motels Australian National Championships is one of the largest pool events held in Australia and will attract over 400 competitors. Therefore competition times will extend beyond the 10.30pm curfew that exists in order to meet the heavy playing schedule required to become and Australian Champion.

With this in mind we are seeking an extension of the curfew from 10.30pm until midnight from 12th March until 22nd March 2025

Dates and times as follows:

Wednesday 12th March 8am until midnight  
Thursday 13th March 8am until midnight  
Friday 14th March 8am until midnight  
Saturday 15th March 8am until midnight  
Sunday 16th March 8am until midnight  
Monday 17th March 8am until midnight  
Tuesday 18th March 8am until midnight  
Wednesday 19th March 8am until midnight  
Thursday 20th March 8am until midnight  
Friday 21st March 8am until midnight  
Saturday 22nd March 8am until midnight

The 2025 Budget Motels Australian National Championships will bring competitors from all over Australia to Rockhampton and will also be live streamed through our media platforms to over 90 countries.

Our event will also be licenced and have alcohol available for consumption for spectators and competitors. Liquor service will cease at 11.30pm to allow for drinks to be consumed prior to midnight. Background music will be played through the Robert Schwarten's indoor PA system as will announcements.

The event will be contained within the Robert Schwarten Pavilion, and we anticipate minimal noise transference outside of the venue.

Yours in sport,

*Mark Cottingham*

President of BAPA

[www.blackballaus.com](http://www.blackballaus.com)

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**11.4 RELOCATION OF MAYOR'S CAROLS BY CANDLELIGHT OUTDOOR CONCERT**

<b>File No:</b>	<b>6097</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>John Webb - Manager Communities and Culture Aaron Pont - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Mark Millett - Acting Manager Communities and Culture</b>
<b>Previous Items:</b>	<b>11.1 - Relocation of Mayor's Carols by Candlelight Outdoor Concert - Communities Committee - 16 Jul 2024 9:00 AM</b>

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**SUMMARY**

*Proposal to re-locate Mayor's Carols by Candlelight – outdoor event from the Rockhampton Music Bowl, was presented on 16 July and the matter was laid on the table.*

*Declining attendance and an increasing infrastructure cost at the Music Bowl have presented RRC an opportunity to relocate the Carols by Candlelight outdoor concert.*

**OFFICER'S RECOMMENDATION**

THAT Council endorse the relocation of the outdoor Carols by Candlelight event to the Rockhampton Heritage Village.

**COMMENTARY**

The Mayor's Carols by Candlelight outdoor concert is a free community event to celebrate the festive season. Each year a charity organisation is selected to benefit from funds raised through donations taken at the concert. The event also provides opportunities for our local performers and musicians to come together and showcase their talents, at a large outdoor amphitheater setting at the Rockhampton Music Bowl.

The Music Bowl has, over the past ten years, become increasingly more expensive to maintain and has reached a point where major works are now required to bring the amenities and infrastructure up to an acceptable standard. These costs are estimated as follows:

- \$220,000 (est) for the dressing room facilities
- \$115,000 (est) for the public amenities
- \$600,000 (est) for the electrical infrastructure

It is noted that these works would make the facility usable for the next 15 – 20 years.

Attendance at the Music Bowl has been in decline, particularly since Covid. Attendance in 2020 was 3622pax (first event after covid) then in 2021 only 1800pax - a decline of over 50%. The significant change to the site during this period was the building of a rehabilitation centre adjacent to the Music Bowl on land previously used for event parking. Event operators on the night observed large numbers of vehicles unable to locate safe parking, eventually leaving the site.

In 2022 and 2023 additional parking was provided across the highway at the university, however, attendance figures continued to decline with attendances being counted as 1584pax in 2022 and 1500pax in 2023.

The declining attendance, along with increased costs to hire generators, lighting towers and toilets, to keep the music bowl operational, have led to a desire to relocate the Carols event.

The Heritage Village has been utilised previously for Carols by Candlelight. The use of this site would prevent any impact on high profile parks or sporting fields but maintain some of open space and lawn ambience that is conducive to a family event.

The Rockhampton Showgrounds, has been widely contemplated with many areas of the grounds being considered, Robert Schwarten pavilion (indoor and outdoor), Cremorne Lawn, Centre Ring and Fairgrounds. In each variation of the showground, compromises need to be made in order for the venue to work, as no single space is quite large enough to match the feel of the Music Bowl.

Other Areas within Rockhampton region were considered, including Cyril Connell Fields, Victoria Park, Saleyard Park, Kershaw Gardens, Botanical Gardens, and more.

It has also been noted that across the country, 2023/2024 outdoor concert attendance have declined in popularity and viability, with major events such as 'Splendour in the Grass' & 'Groovin the Moo' cancelling their events in 2024 due to rising costs and declining attendances.

Other factors such as extreme weather events or poor weather make outdoor concerts higher risk in terms of finances – a postponed event can double costs, whereas a cancelled event results in the same expenditure with no outcome.

## **BACKGROUND**

The Rockhampton Mayor's Carols by Candlelight outdoor Concert has been held at the Rockhampton Music Bowl for the past 2 decades. At its peak the Carols outdoor event attracted over 6000 patrons to the Rockhampton Music Bowl. Over the past 12 years, the Carols by Candlelight outdoor concert has occurred in locations other than the Music Bowl.

In 2012, following a decision to place the Music Bowl for sale through tender, the event moved away from the Rockhampton Music Bowl, and relocated to the Heritage Village on the Green. The event received a lukewarm reception, largely due to a greatly reduced stage size, difficulty viewing the stage, and tighter parking restrictions.

The following year, 2013, the Carols outdoor event was held on the cricket oval at Victoria Park and introduced projection screens and a larger stage. In 2014 the event repeated its Victoria Park cricket oval location.

In 2015, following an unsuccessful tender process the event returned Music Bowl. In 2015 Carols by Candlelight was planned to be duplicated indoors at the Pilbeam Theatre as well as externally. With the outdoor concert postponed due to weather, the indoor event occurred as planned. The indoor event was well received and as such was continued each year after and is appreciated by those whom attend. The indoor event also helped to increase fundraising and gave the receiving charity organisations a surety in knowing that funds would be generated no matter the weather.

## **PREVIOUS DECISIONS**

5 February 2019 – Council Resolved to dispose of part of the Music Bowl parcel to Queensland Health for the purpose of building a Rehabilitation centre.

28 August 2019 – Council resolved to part demolish the Music bowl (the Sound Shell)

16 July 2024 – Council tabled the matter of relocation of the outdoor Carols event in order to conduct a workshop with councillors on 30 July 2024.

## **BUDGET IMPLICATIONS**

### Event Costs

Option One: Estimated cost to host Carols by Candlelight at Pilbeam Theatre only over 2 nights = (Est) \$27,795.00

Option Two: Estimate costs to host Carols by Candlelight outdoors at Heritage Village + Pilbeam Theatre = (Est) \$126,220.00

Option Three: Estimated Cost to host Carols by Candlelight outdoors at Music Bowl + Pilbeam Theatre = \$111,850 (event only) - This option requires below noted Music Bowl Costs

Music Bowl Costs as follows:

Estimated costs to re-instigate Music Bowl Amenities and Power: \$935,000.00 - one off expenditure.

Annual Music Bowl Operating costs –

CAF = \$45,726 (22/23)

Parks = \$25,334 (22/23)

TOTAL Annual costs = \$71,060 per annum

## LEGISLATIVE CONTEXT

Nil

## LEGAL IMPLICATIONS

Nil

## STAFFING IMPLICATIONS

Nil

## RISK ASSESSMENT

N/A

## CORPORATE/OPERATIONAL PLAN

Our community:

2.1.1 – We ensure community assets are utilized and appropriate for the needs of the community.

2.1.2 – We encourage diversity of community events and innovative use of our places and spaces.

2.2.2 – We provide opportunities for people to contribute to their community.

2.2.3 – We Support our people and community groups through our programs and resources.

2.3.1 – Our services, activities and community assets provide opportunities to celebrate our culture and creative arts and preserve the regions heritage.

## CONCLUSION

The Rockhampton Mayor's Carols by Candlelight event has evolved over the past decades to include an indoor event, and the outdoor event has occurred in multiple locations. The outdoor event is suffering a decline in attendance which is partly attributed to the inconvenience of the Music Bowl's location and parking. Rising costs to maintain the Music Bowl have brought about the need to either move the outdoor event or put it to rest.

Three options are presented for Council consideration.

Option One: Cease the outdoor event and increase indoor events.

This option is the most cost effective and is not weather dependent. It would be proposed to schedule two events initially and depending on demand, a third event could be added.

Option Two: Move outdoor event to Heritage Village (2nd preference)

This option does not reduce event costs, but does improve parking options, and removes the highway as an obstacle. The event is still susceptible to poor weather.



Option Three: Stay at Music Bowl (Least preferred)

This option maintains the status quo but requires large infrastructure improvements or sees the event employing more temporary infrastructure such as generators, portable toilets and dressing rooms in addition to existing costs. Parking will remain an issue, with continuation of traffic management across the Bruce highway.

## 11.5 BROTHERS AUSTRALIAN FOOTBALL CLUB INC. - KELE PARK - MASTER PLAN PROPOSAL

<b>File No:</b>	<b>734</b>
<b>Attachments:</b>	<b>1. Master Plan Proposal</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Aaron Pont - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Jack Barnett - Sports and Active Communities Advisor Justin Bulwinkel - Sports and Active Communities Coordinator</b>

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### SUMMARY

*Brothers Australian Football Club Inc. have designed and proposed a master plan for Kele Park.*

### OFFICER'S RECOMMENDATION

THAT Council receives Brothers Australian Football Club Inc. proposed Master Plan for Kele Park.

### COMMENTARY

Council Officers have been collaborating closely with Brothers Australian Football Club Inc. (BAFC) on an initiative to enhance the recreational and community facilities at Kele Park. A comprehensive master plan (see Attachment 1) has been developed by the community organisation, presenting a strategic vision for the sporting precinct within Kele Park. This plan aims to optimise space usage and increase the attraction of facilities for a variety of user groups and programs, ensuring that the objectives and long-term vision are effectively realised.

The effort demonstrated by BAFC signifies a dedicated community-driven effort, ensuring that the proposed master plan aligns with the needs and aspirations of the club and likeminded sporting codes. This master plan establishes an implementation plan consisting of improvements targeted over a five (5) to ten (10) year period.

In recent years, BAFC have already successfully delivered several key projects at Kele Park, reflecting their ongoing commitment to enhancing the facility. These initiatives, which have been fully funded by BAFC, include:

<u>Project</u>	<u>Cost (\$)</u>
• Player interchange facilities	\$20,000
• Timekeeper facilities	\$50,000
• Club house, amenity upgrades	\$15,000
• Spectator seating & shading	\$55,000
• Second field development	\$65,000
• New lighting Infrastructure	\$750,000
• Various field improvement programs	\$100,000 +

Each project has significantly improved the overall experience for players, members, and the wider community, strengthening Kele Parks attractiveness as a destination for recreational and sporting activities in the region.

The Masterplan also explores future opportunities to incorporate facilities that would directly benefit other sporting codes, such as cricket. Please note that the illustrations within the masterplan are conceptual and will require further investigation and consultation with relevant sporting bodies and Council officers. Although preliminary, these plans demonstrate the organisation's commitment to diversifying facilities to accommodate a broader range of sports.

The masterplan demonstrates a detailed approach that considers the needs of various user groups and sporting codes, addressing infrastructure, amenities, and the overall viability of Kele Park. Key projects targeted within the 10-year plan include:

<u>Project</u>	<u>Cost (\$)</u>
• Irrigation upgrades	\$151,000 (in-progress)
• Recommission 'old' amenities	\$25,000 (in-progress)
• Shade structures for spectators	\$20,000
• Women's changeroom facilities and disability access	\$1,300,000
• Recreational room, umpire rooms, disability facilities	\$800,000
• Clubhouse expansion	\$500,000
• Kele Park fencing upgrades	\$200,000

Councils Community Master Planning team (in principle) support BAFC's strategic approach and consider this master plan an effective and viable strategy designed to strengthen and improve Kele Park's recreational footprint. Each project defined within the plan contribute positively to Councils corporate objectives and strengthen community well-being through creating recreational opportunities.

Moving forward, Officers will continue to work closely with BAFC as they progress towards securing funding, establish detailed designs of each project while considering Council's own objectives to improve sporting facilities within the region, and look for partnership and funding opportunities to advance joint objectives. Some of the larger projects defined within the plan such as the '*Proposed Women's Changeroom Facility*' and '*Proposed Clubhouse Expansion*' will require appropriate tenure change and will be reported to Council with a comprehensive scope for approval.

## **BACKGROUND**

As reported in August 2023, Brothers Australian Football Club Inc. have remained a leader in community development, securing several grants and advancing key projects. This year seeing the completion of a \$750,000 lighting upgrade at Kele Park, which includes four new 30-meter LED towers to enhance evening use and support competitive programs. This upgrade increases the facility's capacity and benefits other local organisations.

Additionally, BAFC has secured over \$150,000 from the Minor Infrastructure and Inclusive Facilities Fund for irrigation upgrades at Kele Park. Council Officers are working closely with BAFC and the Department of Tourism & Sport (DTS) to ensure the project meets the club's objectives, DTS grant requirements, and Council standards, as these assets will transfer to Council for ownership and maintenance.

The club has also demonstrated their environmental appetite with a significant tree planting program delivered with a design that enhances shade and sustainability.

Ongoing efforts to support community groups and build relationships are reflected in the club's current and past partnerships with Rockhampton Softball and Frenchville Sports Club, which help facilitate their programs and competitive events at Kele Park. The facility currently hosts a variety of programs, including:

- AFL club football
- School AFL
- QLD Cup
- Suns Academy training
- State Softball Championships
- Softball Club training
- Cross Country events
- Fire and Rescue training and assessment
- Rugby Union (2024)

### **PREVIOUS DECISIONS**

The following previous decision formed part of the master plan progress, with BAFC gaining ownership over the old amenities as outlined in their plan.

Committee Meeting Date: 15 August 2023

Subject: Brothers Australian Football Club Request for Freehold Lease and Transfer of Asset

THAT:

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012 (Qld)* Council approves Brothers Australian Football Club's request to extend the existing Freehold Lease area as identified in the report;
2. Council approves the building ownership to be transferred to Brothers Australian Football Club; and
3. Council authorises the Chief Executive Officer (Sports and Recreation Advisor) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

### **BUDGET IMPLICATIONS**

BAFC will be required to engage a surveyor their own cost to establish new tenure footprint areas once approved by Council.

### **LEGISLATIVE CONTEXT**

No legislative context.

### **LEGAL IMPLICATIONS**

No legal implications.

### **STAFFING IMPLICATIONS**

No Staffing implications.

### **RISK ASSESSMENT**

No risk assessment required.

### **CORPORATE/OPERATIONAL PLAN**

The proposal aligns with the following Corporate Plan objectives:

- 2.1 – Our places and spaces enhance the livability and diversity of our communities

- 2.2 – We support our communities through our activities and programs.
- 5.1 – Our Region has Infrastructure that meets current and future needs

**CONCLUSION**

Officers request Council to receive BAFC's master plan and provide in-principal support towards future community projects defined within the plan.

# **BROTHERS AUSTRALIAN FOOTBALL CLUB INC. - KELE PARK - MASTER PLAN PROPOSAL**

## **Master Plan Proposal**

**Meeting Date: 20 August 2024**

**Attachment No: 1**

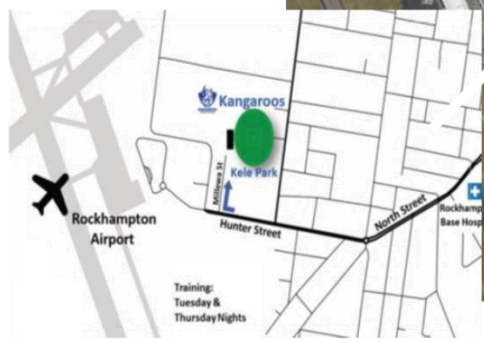


# Kangaroos Brothers AFC REDEVELOPMENT PLAN





# Site Location – AFL Kele Park







**Site Details:**

**Address:** 128 Western Street, West Rockhampton.  
**Sporting Field Name:** Kele Park  
**Real Property Description:** Lot 101 on SP123574  
**Total Site Area:** 238700m2  
**Planning Scheme Zone:** Sport and Recreation Zone  
**Strategic Framework:** Urban Designation  
**Main Overlays:** Flood Hazard Overlay (Fitzroy River and Local Catchment) and Airport  
**Landowner:** Rockhampton Regional Council  
**Lease:** Brothers AFC Inc.

**Zone and Planning Scheme**

Under the Rockhampton Region Planning Scheme, the subject site is zoned sport and recreation. The redevelopment of the site for a clubhouse and the like would be code assessable (outdoor sport and recreation).

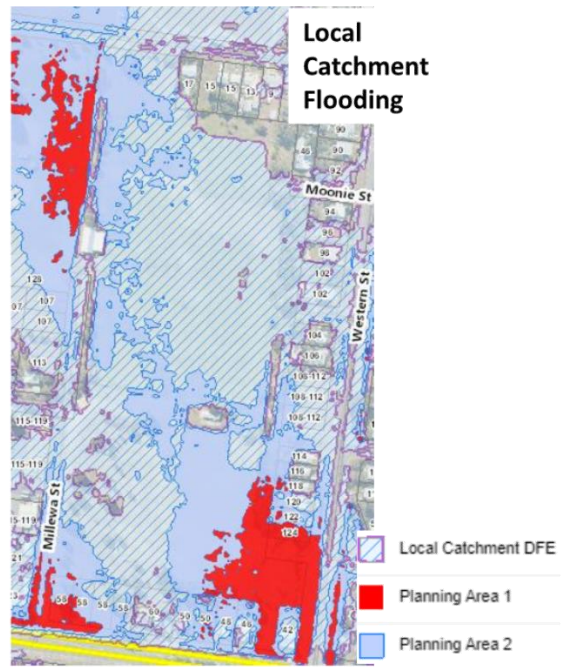
The major constraint being the Riverine and local catchment flooding. Any proposed structures (including the replacement of buildings) would need to address the Flood Hazard Overlay Code under the planning scheme.

Any proposal for buildings or structures within the flood hazard area, would be subject to a flood statement or report. The undertaking of fill on site will need to be limited, and building structures will need to allow for flow of water.

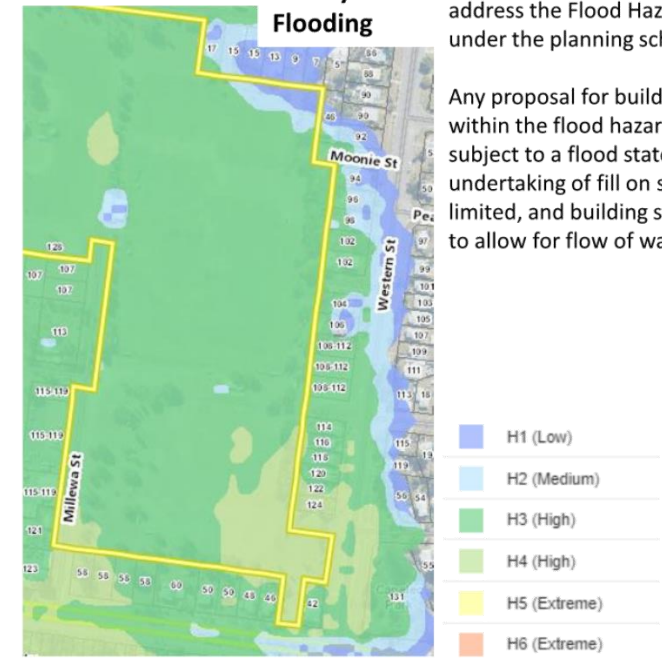
**Zone Map**



**Local Catchment Flooding**



**Fitzroy River Flooding**





**KELE PARK,  
WEST ROCKHAMPTON**

The site area is shown by the dotted red line.

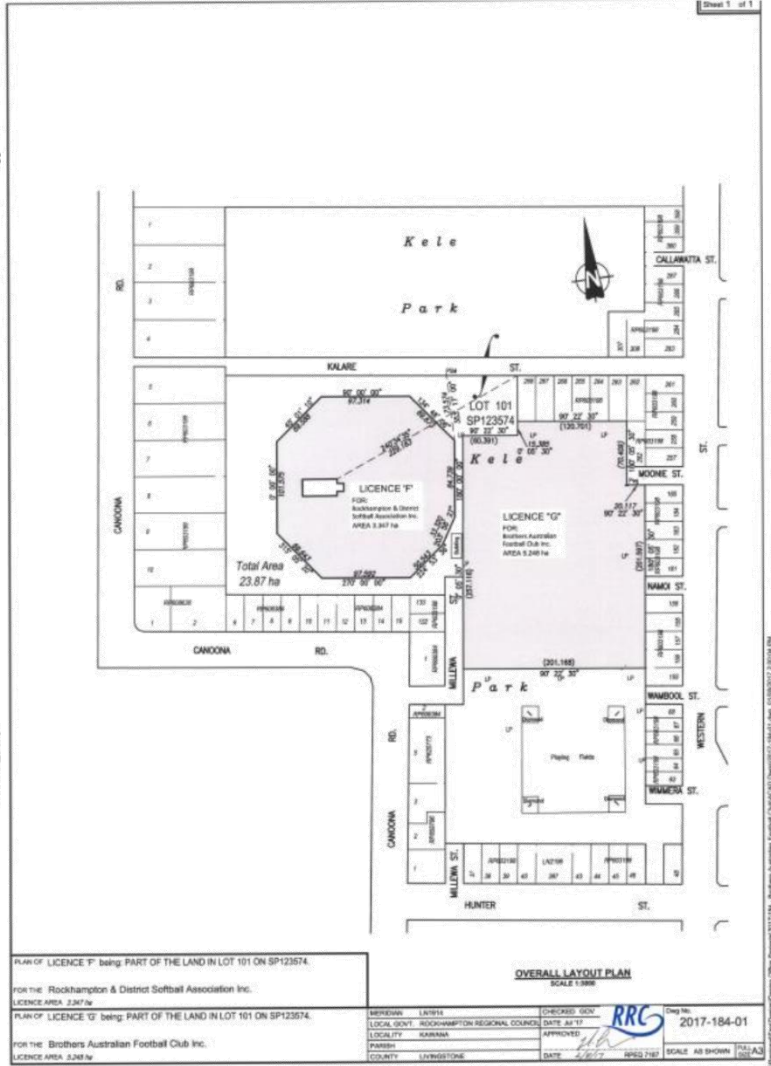
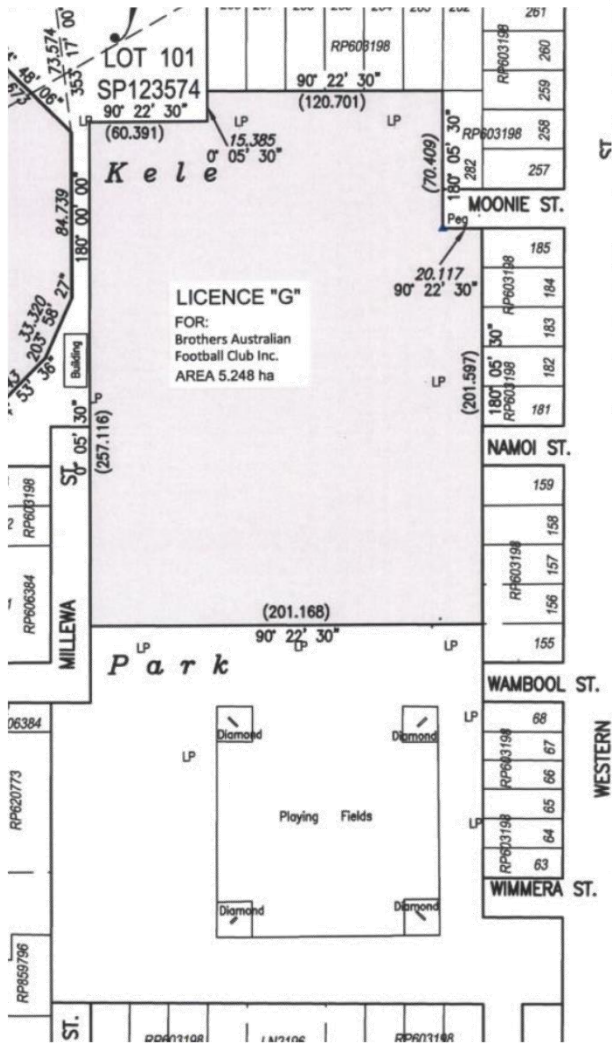
The club has two fields:

**AFL Main Field (large playing area) – provides for high level football matches as well as training.**

**AFL – Hunter Street field (modified playing area) provides for training for junior and youth football as well as accommodating games with a modified field – junior and youth football games / youth girl’s football matches**



AFL Kele Park,  
West Rockhampton for  
Brothers AFC Inc.  
Current Licence Area



1. Finance & Administration	2. Junior AFL Participation & Performance	3. Senior AFL Participation & Performance	4. Coaching Staff	5. Marketing & Sponsorship	6. Volunteers & Supporters	7. Facilities & Infrastructure	8. Community Links
<b>Key Focus</b> Financially sustainable operations	<b>Key Focus</b> Increase activity and quality for boys and girls	<b>Key Focus</b> Increase activity and quality for men and women	<b>Key Focus</b> Implement plans that facilitate ongoing coaching improvement	<b>Key Focus</b> Increase awareness of the club's brand	<b>Key Focus</b> Improve volunteer participation and increase supporters at games	<b>Key Focus</b> Provide competition standard facilities and infrastructure	<b>Key Focus</b> Foster and maintain good community relationships with local/regional groups
<b>Objectives</b> Create new and maintain revenue streams  Identify potential sponsorship  Plan a detailed budget for each new season  Continue to grow the cash reserves to support members	<b>Objectives</b> Ensure competitiveness of registration fees  Provide clear rules and regulations  Identify clear pathways for player development  Work with schools and organisations to promote AFL and the club  Achieve 30 players per junior team	<b>Objectives</b> Ensure competitiveness of registration fees  Provide clear rules and regulations  Identify clear pathways for player development  Promote a culture of excellence and leadership of the club's values  Provide opportunities to play social and competitive AFL  Continue to grow player numbers in both men's and women's teams	<b>Objectives</b> Recruitment and retention of best available coaches  Reward staff for achieving goals  Provide coaches with relevant feedback, training and support	<b>Objectives</b> Increase number of sponsors and continue to support existing sponsors  Ongoing coordination and improvement of the club's website, Instagram and Facebook page  Regular communication with club members  Advertise and promote the club to the local community and beyond	<b>Objectives</b> Devise and implement plans to increase and maintain volunteer participation at the club  Provide merchandise for members  Clearly communicate Spectator's Code of Conduct  Appoint a volunteer and umpire coordinator and provide clear role descriptions	<b>Objectives</b> Implement the clubs strategic infrastructure plan (refer to page 6)  All facilities meet/exceed AFLQ standards  Ensure adequate resourcing to achieve successful grants  Improve ground lighting, provide spectator shade areas, increase seating, and accommodate for the youth girl's competition	<b>Objectives</b> Establish strong and long-standing relationships with: <ul style="list-style-type: none"> <li>Local community</li> <li>Local businesses</li> <li>Local schools</li> <li>Government (RRC, State and Federal)</li> <li>Other AFL clubs</li> <li>AFL Queensland</li> <li>Identified NFPs</li> </ul> Maximise awareness of the club within the community through social events, media communication and continued support for charities

# BAFC STRATEGIC PLAN

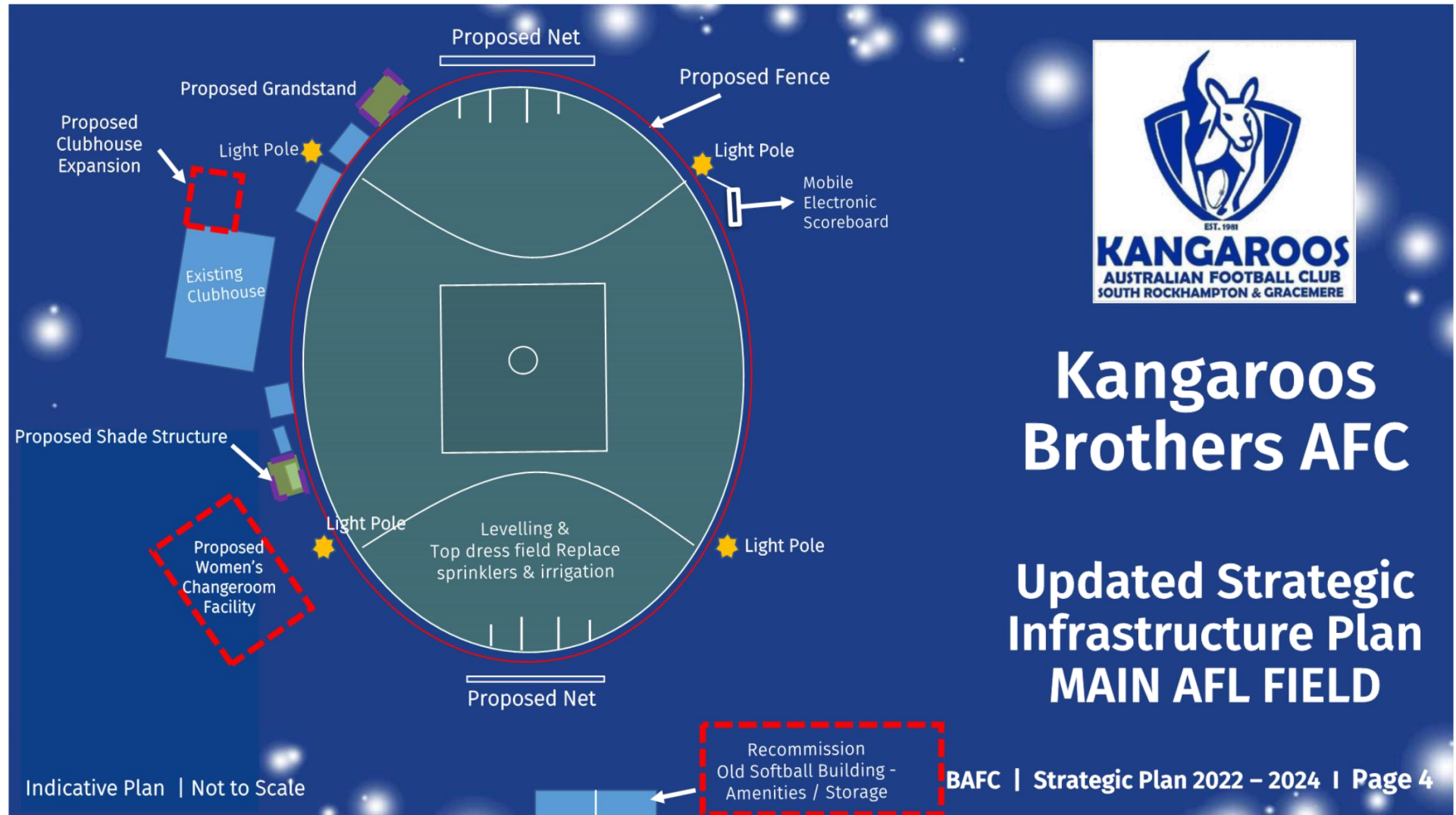
# 7. Facilities and Infrastructure

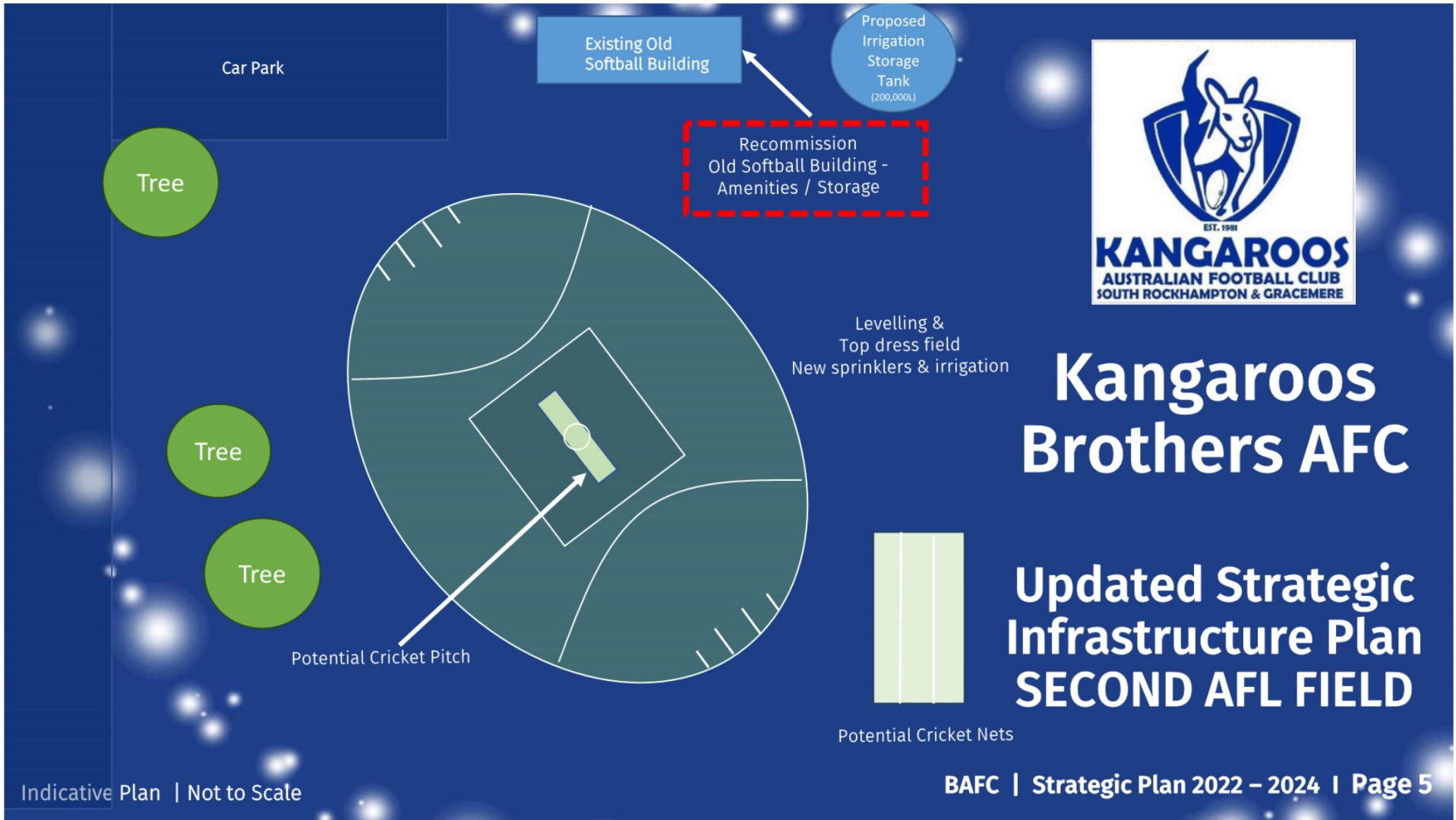
Key Focus Increase areas of shade for players, supporters and volunteers	Key Focus Accommodate for Youth Girls field and expand training area for Junior and Youth teams	Key Focus Refurbishment of the old softball building	Key Focus Ground improvement – main field	Key Focus Clubhouse redevelopment	Key Focus Increase seating and crowd comfort	Key Focus Provide for disability accessibility and safety	Key Focus Irrigation Improvements
<p><b>Objective</b> Provide a shade structure for the visitor's area for spectators</p> <p>Provide shade for players at game breaks</p> <p><b>Outcome:</b> Build new shade structure for visitor area</p> <p>Provide shade area for players during game breaks</p>	<p><b>Objective</b> Ground development of the Hunter Street area including irrigation, surface improvements Insert goal posts (i.e. old posts from main field)</p> <p><b>Outcome:</b> Develop a strategy for both AFL fields (main field and Hunter Street area) for levelling, top dressing and the installation of new irrigation and sprinklers</p>	<p><b>Objective</b> Recommission the old softball building with plumbing, water and sewer system (power already available) to ensure that the building becomes functional.</p> <p><b>Outcome:</b> Seek quotes to recommission building from plumber and builder. Ensure toilets are available for use.</p> <p>Outline a plan for the use of the building.</p>	<p><b>Objective</b> New goal posts to replace existing (ideally 12m x 8m).</p> <p>Field leveling – top dressing and continual maintenance – removal of weeds etc.</p> <p><b>Outcome:</b> Seeking funding for new goal posts on the main field (old goal posts to be relocated to the Hunter St area)</p> <p>Develop a strategy for both AFL fields (main field and Hunter Street area) for levelling, top dressing and the installation of new irrigation and sprinklers</p>	<p><b>Objective</b> Expand the clubhouse to accommodate a club room.</p> <p>Options:</p> <ol style="list-style-type: none"> <li>1. Build above the existing clubhouse</li> <li>2. Build underneath the existing awning</li> <li>3. Expand the clubhouse (limited due to flooding, sewerage pump station location)</li> </ol> <p><b>Outcome:</b> Undertake feasibility and preliminary concept plans</p>	<p><b>Objective</b> Increase number of covered seating areas for spectators</p> <p><b>Outcome:</b> Undertake investigations into new or used covered stands</p>	<p><b>Objective</b> Provide disable parking Footpath area for accessibility</p> <p>Fencing provided around the ground Security lighting (i.e. solar lighting) located in the car parking area</p> <p><b>Outcome:</b> Undertake planning for universal access to the clubhouse and facilities</p> <p>Undertake a fencing audit and identify fence replacement</p> <p>Undertake lighting in car parking area</p>	<p><b>Objective</b> Increase the water storage capacity of the irrigation system. Current system has a lack of capacity and results in sprinklers not running at full capacity, with silt and sand causing issues with the existing sprinklers due to lack of irrigate flow.</p> <p><b>Outcome:</b> Seek funding to increase the water storage capacity of the area (200,000 litre tank)</p> <p>Irrigate Youth Field and replace existing sprinklers on main field</p>



# Kangaroos Brothers AFC

## Updated Strategic Infrastructure Plan MAIN AFL FIELD







## AFL Kele Park, Current Facilities

**Currently, the club has two buildings – the main clubhouse and the old softball building.**

**The main clubhouse includes (also refer to building plan outlined later in this document):**

- Changerooms for home and away (used by all teams – male and female and includes showers and toilets)
- Canteen (including patio, kitchen area)
- Public toilets (disability access)
- Awning area with BBQ

**The old softball building (also refer to building plan outlined later in this document)**

- Club storage (field work equipment)
- Club storage (merchandise and other equipment)
- Male and Female toilets (currently decommissioned)
- Irrigation switchboard (scheduled to be removed)

**Other buildings / structures include:**

- Time keepers box and deck area (used by timekeeper / scorer and other officials, includes some storage)
- Shipping container (field work equipment and other general storage)
- Shipping container (contains coaches equipment and computer)
- Gate Entry box



# Existing Structures on site



## Photos of Clubhouse





## AFL Kele Park, Facilities Redevelopment.

Kele Park currently has no suitable facilities for women and youth girls. Currently, the youth girl's team change in the toilets, approximately 250 metres from the second field, that is used for youth girls games. In addition, the current clubhouse, parking and entrance to Kele Park does not provide suitable disability access.

With the expansion of women and girls in football, along with the growing demands and expanding membership of the club, designs have been drafted to accommodate for the following:

1. Umpire and first aid facilities
2. Changeroom facilities for women and youth girls (home and away)
3. Disability access (universal design)
4. Recreational area and Storage
5. Spectator area (may include deck area, outdoor seating or undercover area etc.)

The site is constrained, particularly in relation to flooding, including both riverine flooding and local catchment flooding.

All building or structures on site are resilient to the impacts of flooding. Other constraints include, proximity of houses, airport limitations, road reserve encroachment (entry gate area), underground infrastructure and soil profile.



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# PROPOSED FEMALE CHANGE FACILITY





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SOUTH ROCKHAMPTON & GRACEMERE



**design +  
architecture**

KELE PARK, ROCKHAMPTON QLD 4700  
CONCEPT ONLY: These drawings/ designs are conceptual to be used for masterplanning purposes only.

**1 LOCALITY PLAN**  
SK03 SCALE: 1 : 5000 AT A1

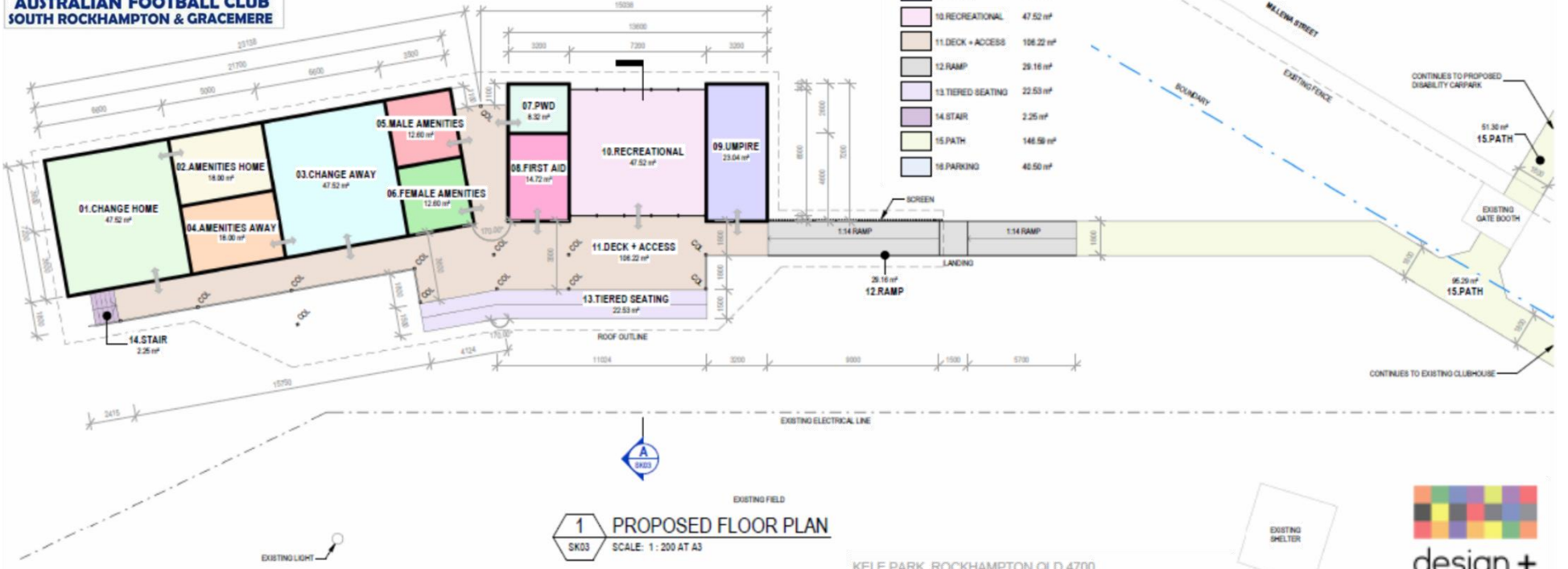


**2 PART LOCALITY PLAN**  
SK03 SCALE: 1 : 1000 AT A1



PA-011 PROPOSED FEMALE CHANGE FACILITY

01 CHANGE HOME	47.52 m <sup>2</sup>
02 AMENITIES HOME	18.00 m <sup>2</sup>
03 CHANGE AWAY	47.52 m <sup>2</sup>
04 AMENITIES AWAY	18.00 m <sup>2</sup>
05 MALE AMENITIES	12.60 m <sup>2</sup>
06 FEMALE AMENITIES	12.60 m <sup>2</sup>
07 PWD	8.32 m <sup>2</sup>
08 FIRST AID	14.72 m <sup>2</sup>
09 UMPIRE	23.04 m <sup>2</sup>
10 RECREATIONAL	47.52 m <sup>2</sup>
11 DECK + ACCESS	106.22 m <sup>2</sup>
12 RAMP	26.16 m <sup>2</sup>
13 TIERED SEATING	22.53 m <sup>2</sup>
14 STAIR	2.25 m <sup>2</sup>
15 PATH	146.58 m <sup>2</sup>
16 PARKING	46.50 m <sup>2</sup>

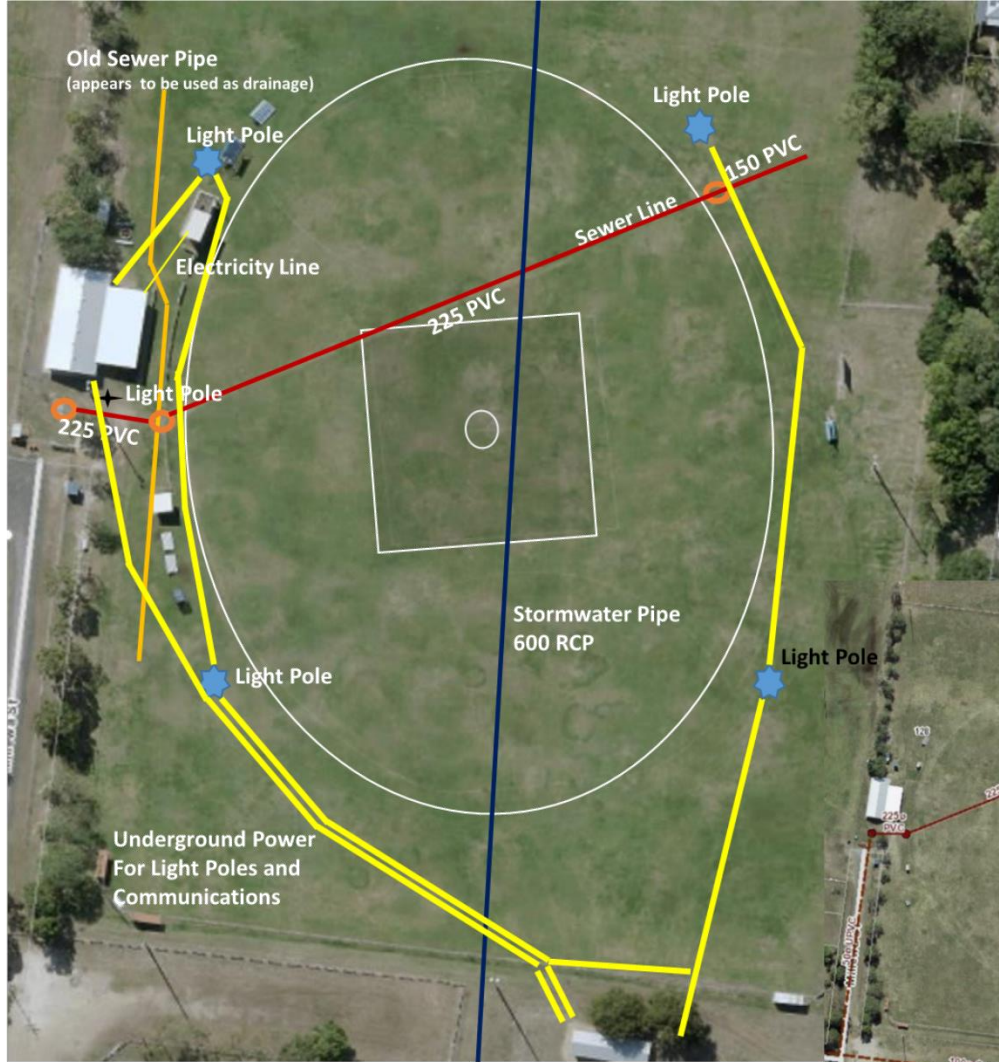


1 PROPOSED FLOOR PLAN  
SK03 SCALE: 1 : 200 AT A3

KELE PARK, ROCKHAMPTON QLD 4700  
CONCEPT ONLY: These drawings/ designs are conceptual to be used for masterplanning purposes only.



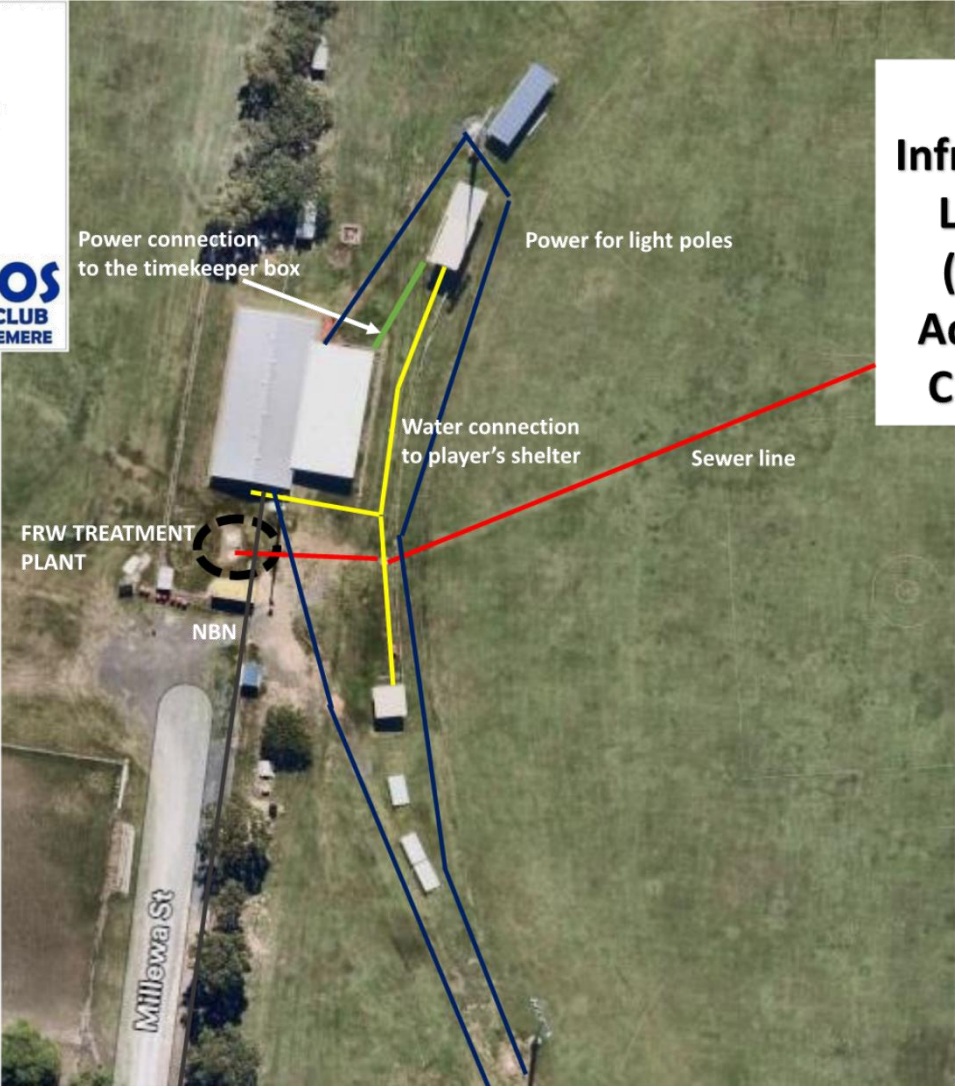




**Known  
Infrastructure  
Locations  
(approx.)**







**Known Infrastructure Locations (approx.) Adjacent to Clubhouse**





**AFL and Cricket**  
**Concept Plan only**

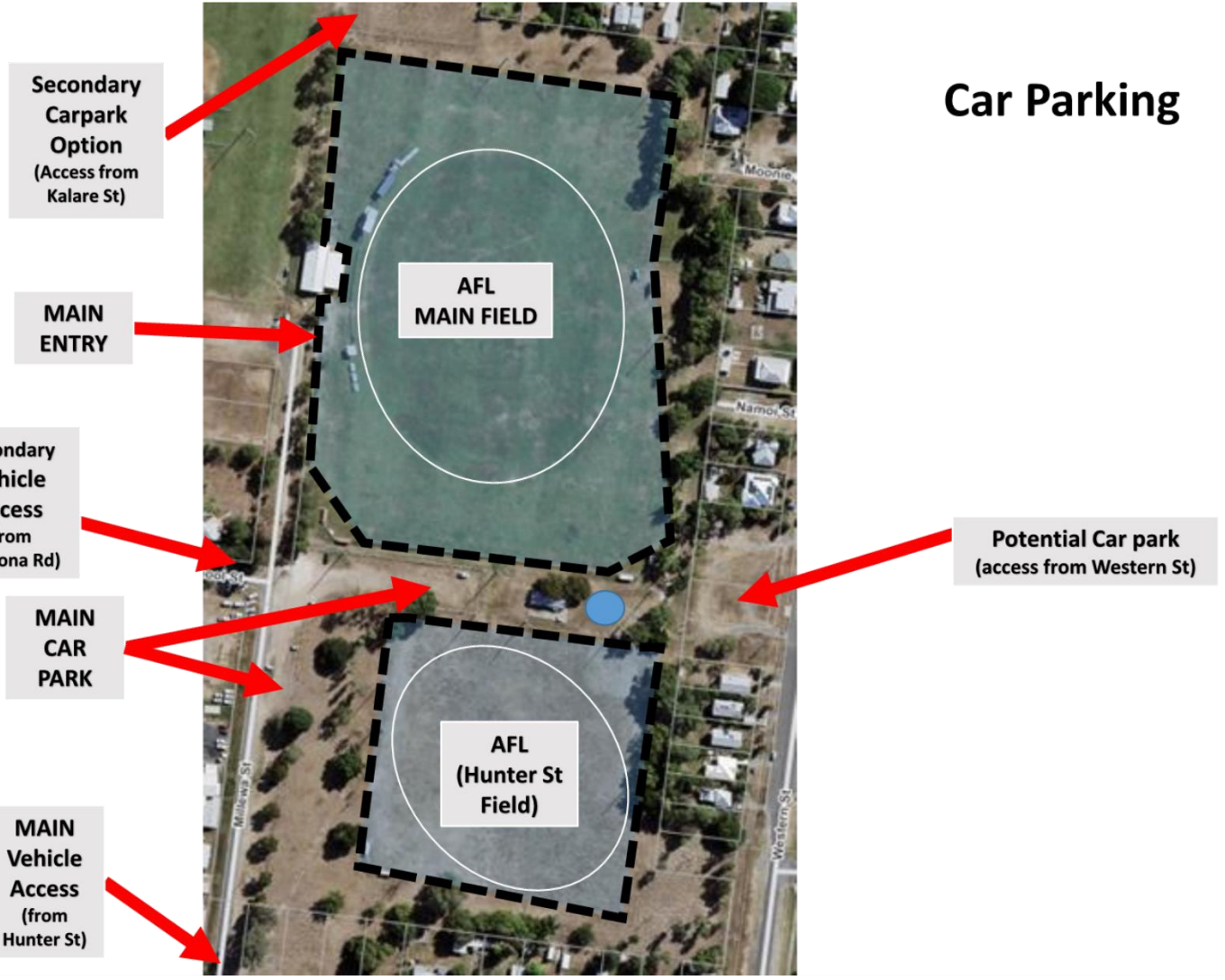
With the introduction of a youth girls' competition from 2023, BAFC has constructed second field to accommodate games.

The field is also available for Cricket and other sports.

**Notes:**  
 AFL goal posts have been installed (6.5m and 10m).  
 The field requires the installation of irrigation  
 The field has had top dressing, fertilizer, seeding and spraying for weeds.

**Notes:**  
 All measurements are proximity only

# Car Parking

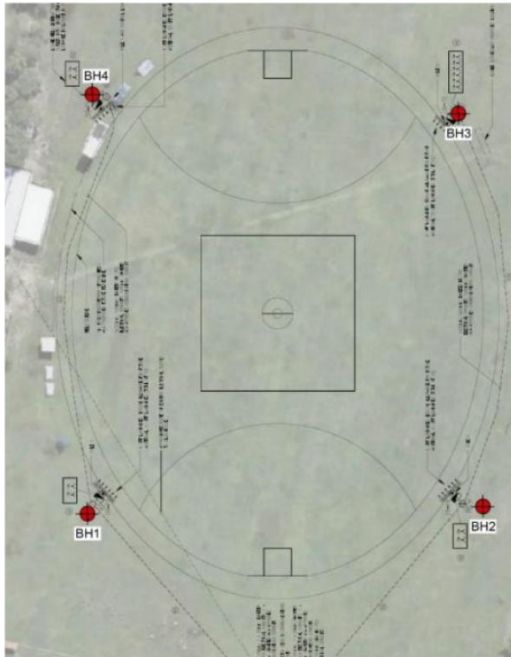




## AFL Kele Park, West Rockhampton Soil Profile

### SITE CLASSIFICATION:

Based on the findings of the site investigation and subsequent laboratory testing, the predicted surface movement for this site is 61 – 70 mm which would give: CLASS “H2” (Highly Reactive) Survey conducted in 2023 to accommodate the construction of Light Poles (32 metres in height)



CLIENT: Kangaroos Brothers Australian Football Club PROJECT #: CQ20348  
 PROJECT: Geotechnical Investigation LOGGED: S Walton  
 ADDRESS: Kele Park, West Rockhampton. EASTING:  
 DRILL RIG: GT10 NORTHING: TEST DATE: 17/01/2022

### BORE HOLE 1

RL (m)	Depth (m)	Graphic Log	Material Description	Sampling & Testing		DCP Results (blows per 100 mm)
				Type	Results & Comments	
	0.0					4 8 12 16
	0.2		SANDY CLAY (C): medium plasticity, fine to coarse grained, dark grey, moist, stiff			
	0.4		CLAY (CH): high plasticity, trace fine to coarse grained sand, dark grey to brown/grey mottled with depth, moist, very stiff.			
	3.0		SANDY CLAY (C): medium plasticity, fine to medium grained, brown, moist, very stiff.			
	5.0		SILTY SAND (SM): fine to medium grained, low plasticity fines, brown, moist, medium dense.			
	6.0		Bore terminated at 6 m. Limit of Investigation			

DRILLING METHOD: Soil Flight Auger.

CASING:

GROUNDWATER: No groundwater seepage observed at time of drilling.

REMARKS:

LEGEND:		
D - Disturbed Sample from Auger	SPT - Standard Penetration Test	— Groundwater Seepage Level
B - Bulk Sample from Auger	Is - Point Load Result (MPa)	— Standing Groundwater Level
C - Rock Core	PP - Pocket Penetrometer (kPa)	— Partial Groundwater Loss
U <sub>u</sub> - Undisturbed Sample (mm)		— Perched Groundwater Level

### Contour Information



Old Softball Building



Clubhouse

### Fitzroy Flood Information



Old Softball Building



# Potential Developable Areas at Kele Park



### Potential Developable Areas at Kele Park



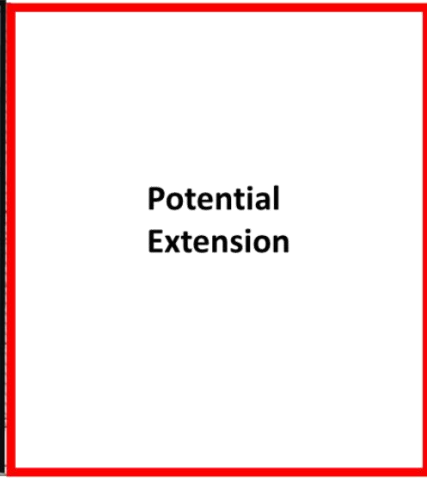
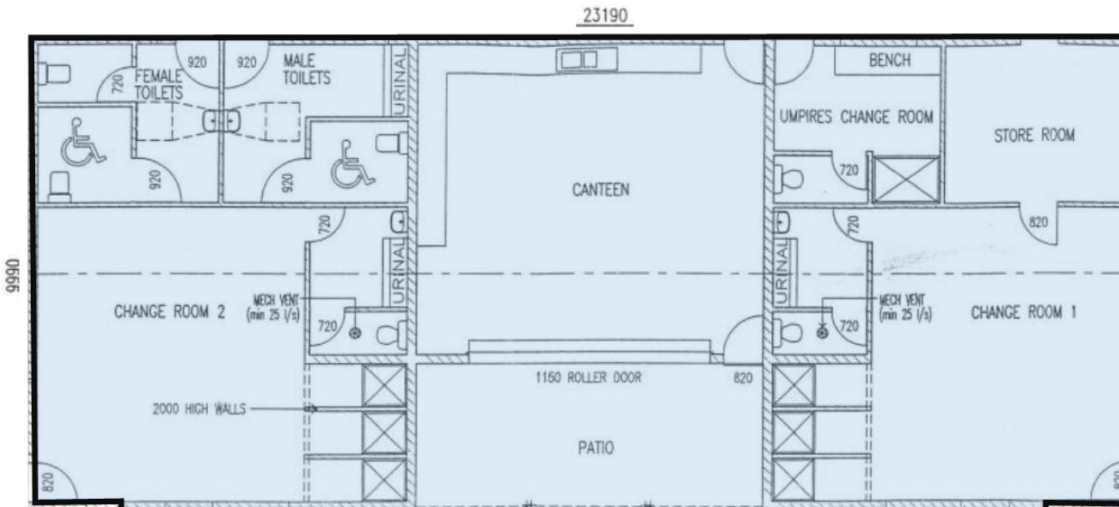




# Future Plans Kele Park MAIN Clubhouse

**FLOOR AREA**

Lockable.....	209.32 sq.m
Patio.....	22.35 sq.m
<b>Total.....</b>	<b>231.67 sq.m</b>



## Building a Second Level

Structural assessment will need to be undertaken to determine the suitability of the existing footings to support a second level and whether additional footings are required.

A second level would contain a clubroom, bar, office facilities, seating area and amenities

Proposed extension would be subject to flooding constraints. The additional level on the current facility would not be subject to these constraints.



# OLD SOFTBALL BUILDING



**Current Storage Facility  
For Kangaroos Brothers AFC Inc.**

Contains toilets – disused

Plumbing – sewer and water  
need do not exist (disconnected)

Building has electricity



**OLD Softball Building  
(decommissioned)  
Current use - storage**

Proposal to recommission the men's and women's toilets.

The building currently has old men's and women's toilet facilities.

Proposal to reinstate water and sewer to the building to renew the toilets facilities for youth girls and training nights.

Power to the building has already been reinstated.

The club has funding to recommission the men's and women's toilets. There may be opportunity to provide for youth girls changing facilities, however space is limited.

BAFC Club Storage for example could be relocated once an adequate storage location could be found.





## AFL Kele Park, Irrigation Project.

**Purpose:** to improve the irrigation system and the quality of the playing surface for the main AFL field. Secondary purpose: to provide irrigation and minor field improvements to the Hunter Street field.

Currently, the main AFL field has a lot of undulations, this is due to a number of factors. The soil profile having a high clay content and old infrastructure such as leaking sprinklers, due to the age (35 years + and at the end of life), number of sprinklers and lack of water flow to these sprinklers (running at half flow capacity). The football club as a result is looking into solutions to fix this problem for the longer term. In addition, with the growth of the sport, particularly in the women's and girls' areas there is a need to expand our training area, as well as providing a secondary modified field for youth teams (Hunter Street field), including a youth girls team.

The club is already seeking funding for the water storage capacity to be increased for the area . This not only benefits the main AFL field, provides for future irrigation options for the Hunter Street, but will also improve the water irrigation capacity for the neighbouring softball fields (Rockhampton Softball). The preference is for the football club to use a local irrigation company undertake the irrigation works as well as future maintenance and the like.

Our football club is seeking advice in relation to the best way to irrigate the area as well as improve the playing surface of the fields (preferable to a regional standard). With limited funds and timing constraints the redevelopment will need to be undertaken in stages.



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### KELE PARK, WEST ROCKHAMPTON

### SUBJECT AREAS FOR IRRIGATION PURPOSES AND FIELD REDEVELOPMENT

**Notes:**  
Field preparations to occur prior to irrigation system being installed. Current advice received from irrigation suppliers to ensure that the irrigation is laid on a level surface. However, happy to take advice on this and the best way forward to ensure the grounds are redeveloped. Due to funding and timing constraints, it is recommended that these process be undertaken in stages.

Stage approach required with the timeframe being From October to January

**AREAS  
TO BE  
IRRIGATED**



## AFL Kele Park, West Rockhampton for Brothers AFC Inc.

The following provides a draft outline of the possible stages:

**Stage 1:** Increase water storage capacity (installation of a 200,000-litre tank) and supporting infrastructure (pump etc). (grant applications already lodge to seek funding). The location being away from both the main AFL field and the proposed secondary Hunter Street field will not impact upon the football season.

### Main AFL Field

**Stage 2:** Leveling and topdressing of the main AFL field surface to accommodate for the installation of Irrigation. (Irrigation need to be removed as part of this process?). Potentially turfing may also be required.

**Stage 3:** Removal of existing irrigation and replacement with new irrigation. Field improvement works will also need to be undertaken as part of this process (Potentially turfing may also be required). It is recommended that as few as possible sprinklers are used to reduce the impact into the future of sprinklers leaking and ground swelling occurring as a result.

Stages 2 and 3 will need to be undertaken From October to January – outside of the football season

### Secondary Hunter Street field

**Stage 2a:** Leveling and topdressing of the Hunter Street field. Note that the field previously had underground irrigation, however this was decommissioned some time ago.

**Stage 3a:** New irrigation installed. Field improvement works will also need to be undertaken as part of this process.



## AFL Kele Park, Council Advice from Parks Services

### **The following preliminary advice regarding irrigation has been released from Council's Park Services – Supervisor Sports and Irrigation:**

*In relation to the installation of a new liner tank, pump sets and pump shed this is something that in my opinion needs to happen for this system to operate effectively.*

*At the moment the irrigation system is mains feed and FRW (Fitzroy River Water) only supply an inlet pressure of 500KPA at the RPZ, I have done multiple tests on both AFL and Softball and the pressures at the nozzles of the sprinklers is between 200 KPA and 300 KPA.*

*The sprinklers which are installed at this facility require a pressure of 415 KPA at the nozzle for them to work efficiently. The only way this can be achieved is by installing a tank and pump set.*

*We are using over 1.5 million litres of water each week on this facility, and it isn't being used efficiently at all.*

*With the wetting pattern on the sprinklers currently they are not throwing head-to-head or providing a good curtain of water, this in term leaves dry spots and also "donuts" around each head which can be seen in the attached photo.*

*With the installation of a tank and pumps it will also allow for the future expansion of irrigation onto the "old softball" area. One pump can run the irrigation at AFL and softball and one can run old softball. The pumps will be energy efficient and variable speed.*

*I have a plan on how this system will operate and if your funding is received, I will be happy to work with a supplier to have it done.*

*The irrigation that is currently in there is around 30 years old and is at end of life, every few weeks we are doing irrigation maintenance at this facility in the last few weeks we have spent 8K just on fixing the mainline. Annually I would estimate that we would spend 40-50K on repairs between softball and AFL. As this system gets older this cost will only increase.*





**OLD Softball Building  
(decommissioned)  
Storage  
Basic Amenities  
DRAFT CONCEPT PLAN**

Due to the field being in a flood area, there will be a need to 'build up' tanks and other related infrastructure to Q100 level.

Flood statement will be required (Davey consulting) to justify structures within the defined flood event.



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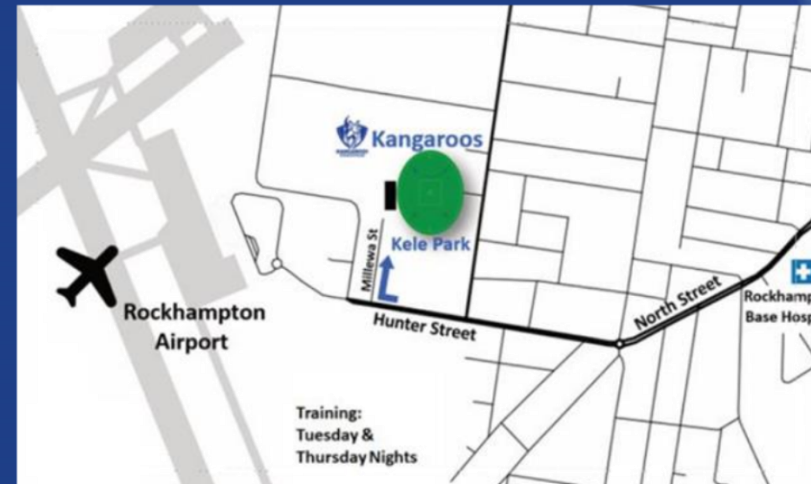
Kangaroos Australian Football  
Club South Rockhampton &  
Gracemere



@bafc\_kangaroos

## Home ground

Kele Park, Millewa Street (off Hunter St)  
West Rockhampton



PO Box 536 Rockhampton Q 4700  
[president@brothersafc.com.au](mailto:president@brothersafc.com.au)

BAFC | Strategic Plan 2022 – 2024 | Page 5



**Kangaroos Brothers Australian Football Club, Rockhampton QLD 4700**

**11.6 ROCKHAMPTON FITZROY ROWING CLUB INC. - SKI GARDENS - LEASE RENEWAL**

<b>File No:</b>	<b>8938</b>
<b>Attachments:</b>	<b>1. Lease Area - Ski Gardens</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Aaron Pont - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Jack Barnett - Sports and Active Communities Advisor Justin Bulwinkel - Sports and Active Communities Coordinator</b>

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**SUMMARY**

*Rockhampton Fitzroy Rowing Club Inc. formally request to renew their existing Trustee Lease agreement for six (6) years, two (2) months, effective 1 May 2024, over part of the Ski Gardens.*

**OFFICER'S RECOMMENDATION**

THAT:

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012 (Qld)* Council approve a new Trustee Lease to be granted to the Rockhampton Fitzroy Rowing Club Inc. over part of the Ski Gardens (Part of Lot 371 on CP863559).
2. Council authorises the Chief Executive Officer (Sports and Active Communities Advisor) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

**COMMENTARY**

The Rockhampton Fitzroy Rowing Club Inc. (RFRC) currently holds a Trustee Lease over part of the Ski Gardens, designated for sport, recreation, and community activities. However, the lease has expired as of April 30, 2024.

For many years, RFRC has been an active organisation, consistently demonstrating its positive community values. Most notably, they have recently played a key role in securing the Queensland State Schools Championships for 2024 and 2025. The success of many past local and state-level regattas in our region stands as a testament to RFRC's unwavering commitment to rowing and the community.

Subject to Council's approval, officers will offer RFRC the opportunity to renew tenure under the following conditions:

- Term: Six (6) years, two (2) months, effective 1 May 2024, ending 30 June 2030.
- Applicable fees will be set in accordance with Parks Sports & Rec adopted fees and charges schedule.
- Special Conditions:
  - Tenants must provide copies of the following documents on an annual basis:
    - Audited Financial Statements
    - Constitution
    - AGM Minutes
    - Player and Member numbers
  - As required/negotiated.

**BACKGROUND**

RFRC was established in 2006 and caters for beginners, social and competitive rowers. RFRC plays a significant role in the local rowing community and supports events such as the Queensland Schools Championship. The club also collaborates with local schools to promote youth participation in rowing, emphasising inclusivity and skill development.

RFRC's squads have grown considerably over several years, with members competing for the first time at the 2016 Australian Rowing Championships in Sydney; as well as placing at the 2016 Australian Masters Championships. The Rockhampton region has a very strong history and relationship with rowing as a sport, having hosted the Australian Rowing team on numerous occasions with pre-World Championships and Olympics.

This Organisation plays a crucial role in advancing the Council's vision and strategic planning objectives for the Ski Gardens Precinct. Their deep knowledge, passion, and commitment to the sport and the region's rowing programs have cultivated strong relationships with state and national bodies, creating economic opportunities for our region both now and in the future.

**PREVIOUS DECISIONS**

No previous decision relating to this matter.

**BUDGET IMPLICATIONS**

No financial implications imposed on Council.

The Trustee Lease is subject to an annual fee set by Council's adopted Fees and Charges schedule.

**LEGISLATIVE CONTEXT**

Under Section 236 of the *Local Government Regulation 2012* (Qld) Council has the ability to renew Leases to existing Tenants, provided that Council has decided, by resolution, that the exception applies to the leasing of valuable non-current assets (i.e. land) other than by tender or auction.

**LEGAL IMPLICATIONS**

It is proposed that Council will enter a Trustee Lease with the tenant which satisfies the requirements of the Land Act 1994(Qld).

**STAFFING IMPLICATIONS**

Existing resources within Parks and Property and Insurance can adequately manage the required legal documentation.

**RISK ASSESSMENT**

No risk assessment was completed nor necessary in relation to this matter.

**CORPORATE/OPERATIONAL PLAN**

- 2.1 – Our places and spaces enhance the livability and diversity of our communities
- 2.2 – We support our communities through our activities and programs.
- 5.1 – Our Region has Infrastructure that meets current and future needs

**CONCLUSION**

Its recommended Council approve the renewal of the Trustee Lease identified in the report and that the Chief Executive Officer (Sports and Active Communities Advisor) negotiate the terms and conditions in preparation for the consideration and execution by the delegated officer.

# **ROCKHAMPTON FITZROY ROWING CLUB INC. - SKI GARDENS - LEASE RENEWAL**

## **Lease Area - Ski Gardens**

**Meeting Date: 20 August 2024**

**Attachment No: 1**



**11.7 COMMUNITIES PROJECT REFERENCE GROUP**

<b>File No:</b>	<b>11979</b>
<b>Attachments:</b>	<b>1. Communities PRG Meeting Minutes - 7 August 2024</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Evan Pardon - Chief Executive Officer</b>
<b>Author:</b>	<b>Alicia Cutler - General Manager Community Services</b>

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**SUMMARY**

*The minutes of the Communities Project Reference Group meeting on 7 August 2024 are attached for endorsement of the recommendations of the Group.*

**OFFICER'S RECOMMENDATION**

THAT the minutes of the Communities Project Reference Group held on 7 August 2024 be received and the actions contained in the minutes be endorsed.

**COMMENTARY**

The Capital Project Framework Policy (including Terms of Reference for Project Reference Groups) was adopted at Council meeting on 14 May 2024.

As stated in the Terms of Reference, the purpose of the Communities Project Reference Group is to endorse Project Management Plans, review progress of works and administer change control processes on applicable and nominated projects. This includes where needed to make recommendation on proposed variations in budget, scope, timing, or other risks to Council or delegated Committees.

**BACKGROUND**

As stated in previous report to Council, the Capital Project Framework Policy will provide better oversight and also provides a more robust governance structure around Council's capital works program and its delivery.

Meetings of the Communities Project Reference Group are held on the first Wednesday of each month.

Minutes from the meeting on 7 August 2024 are attached for endorsement of the recommendations of the Group.

**PREVIOUS DECISIONS**

Council meeting 14 May 2024:

*THAT the Capital Project Framework Policy (including Terms of Reference) as attached to this report be adopted and for Council to approve a review timeline of May 2028.*

**BUDGET IMPLICATIONS**

Nil

**LEGISLATIVE CONTEXT**

This process meets legislative requirements.

**LEGAL IMPLICATIONS**

Nil.

**STAFFING IMPLICATIONS**

Some additional use of existing resources with the additional reporting has been required.

---



**RISK ASSESSMENT**

Provides for better governance of Council's Capital Program.

**CORPORATE/OPERATIONAL PLAN**

Corporate Plan Goal 1.1 – We are fiscally responsible.

**CONCLUSION**

It is recommended that the minutes of the Project Reference Group and the actions contained within be endorsed by Council.

# **COMMUNITIES PROJECT REFERENCE GROUP**

## **Communities PRG Meeting Minutes – 7 August 2024**

**Meeting Date: 20 August 2024**

**Attachment No: 1**



**COMMUNITIES PROJECT  
REFERENCE GROUP MEETING**

**MINUTES**

**7 AUGUST 2024**

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**REPORT OF THE COMMUNITIES PROJECT REFERENCE GROUP MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 7 AUGUST 2024 COMMENCING AT 9:10AM**

## **1 OPENING**

- 1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor C R Rutherford  
Councillor E B Hilse (Observer)

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr A Pont – Acting General Manager Community Services  
Mr P Kofod – General Manager Regional Services (via video-link)  
Ms M Taylor – Chief Financial Officer  
Ms E Dwyer – Manager Community Assets and Facilities  
Mr D Richardson – Coordinator Community Facilities  
Ms R Jeffrey – Supervisor Community Projects  
Mr Z Tomkins – Depot Management Officer  
Mr J Kann – Manager Office of the Mayor  
Mr D Toon – Manager Water and Wastewater (via video-link)  
Mr A Collins – Manager Project Delivery  
Mr D Scott – Manager Planning and Regulatory Services (via video-link)  
Mr J Gwydir – Manager Civil Operations (via video-link)  
Ms L Leeder – Senior Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Grant Mathers.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RECOMMENDATION**

THAT the minutes of the Communities Project Reference Group meeting on 3 July 2024 be confirmed.

**Moved by: Mayor Williams**  
**Seconded by: Councillor Wickerson**

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

---

**6 OFFICERS' REPORTS****6.1 SIGNIFICANT PROJECT LIST UPDATE**

**File No:** 1464  
**Attachments:** 1. Significant Project List  
2. 2024/2025 CAF Renewal Program  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

---

**SUMMARY**

*General Manager Community Services providing overall update on Significant Project List and subsequent reports.*

**PRG RECOMMENDATION**

THAT the remaining renewal programs be sent to Communities Committee in the minutes for Council information.

# **SIGNIFICANT PROJECT LIST UPDATE**

## **Significant Project List**

**Meeting Date: 7 August 2024**

**Attachment No: 1**

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

Significant Projects		24/25 Budget	Comments for August PRG August Update
<b>Major Projects</b>			
Mt Morgan Pool Replacement	Major Projects	300,000	Report Included
North Rockhampton Sporting Precinct	Major Projects	500,000	No Report
Walter Reid Development	Major Projects	1,675,000	Report Included
Pilbeam Roof Renewal	Major Projects	200,000	Report Included
Bolanac Gardens & Zoo Redevelopment	Major Projects	5,000,000	Report Included
Kershaw Gardens Waterfall Structure repairs	Major Projects	130,000	Report Included
<b>Nominated due to Large Expenditure</b>		<b>Reporting Manager</b>	
1 [N] Mt Morgan Cemetery extension	MJ	100,000	
[U] South Rockhampton Cemetery - Drainage	MJ	830,000	
Memorial Gardens - Synges St proposal	MJ	110,000	Report Included
2 [R] Depot Master Planning	MJ	2,424,500	Report Included
<b>Nominated to better define Scope with Council</b>			
3 [R] Dog Off Leash Areas	AP	200,000	No Report
4 State Sporting Carnival Activation	JB	450,000	No Report
5 [N] Local Park - Cascade Gardens	AP	600,000	No Report
<b>Nominated due to delivery contingent to secure Grant Funding</b>			
6 [R] Zoo - Enclosure Renewals	AP	3,530,000	On Hold - pending grant for Operations Centre
7 [N] South Rockhampton Pool Changing Places Style Facility	AP	275,000	Report Included
8 [N] CAF Solar Program	AP	400,000	Report Included
<b>Nominated as High Profile</b>			
9 Parkhurst Roundabout	AP	305,000	No Report
10 CBD trees and landscaping	AP	100,000	No Report
11 Meerkat Shade - Additional shade for animal welfare and impr visitor experience	AP	137,810	Report Included
12 Perentie and Lace Monitor Shade - Additional shade shelter required for animal	AP	156,824	Report Included
13 Returf and Drainage Showgrounds Centre Ring	JW	150,000	No Report
14 [R] Playground - Equipment Renewal Program	MJ	200,000	Report Included
<b>Nominated as further report to Council required</b>			
15 Acquisition of Land for Child Care	JW	345,000	No Report
16 HV Horse Shelter	JW	55,000	No Report
17 [R] Southside pool balance tank relining	MJ	50,000	No Report
18 [R] Historic library roof & gutters	MJ	50,000	Report Included
<b>23/24 Projects stalled</b>			
Westwood Amenities	MJ		Report Included



## **SIGNIFICANT PROJECT LIST UPDATE**

### **2024/2025 CAF Renewal Program**

**Meeting Date: 7 August 2024**

**Attachment No: 2**

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

**City Hall Refurbishment \$200,000**

Year/s	Renewal F/Y	Site One	Site Two	Site Three	Site Four <i>(if budget permits)</i>
2	2024/2025	City Hall			
	Scope of works	Develop Master Plan and coordinate refurbishment of building and surrounds in stages. This will also align with the CMP.			
	Estimated Costs	\$200,000			

**Water Fountain Renewals \$20,000**

Year/s	Renewal F/Y	Site One	Site Two	Site Three <i>(if budget permits)</i>	Site Four <i>(if budget permits)</i>
2	2024/2025	Bencke Park Fountain	Franke Forde Fountain	Curtis Park Fountain	Kershaw Rapids Fountain
	Scope of works	New RPZ and water service to separate from irrigation line	Draining and Cleaning	Draining and Cleaning	Pump and pond redesign to sit pump external to fountain to be more fit for purpose than current set up
	Estimated Costs	\$15,000	\$5,000	\$5,000	

**Gallagher Upgrades - \$50,000**

Year/s	Renewal F/Y	Site One	Site Two	Site Three	Site Four <i>(if budget permits)</i>	Removal
2	2024/2025	Pilbeam Theatre	Memorial Gardens	Various		
	Scope of works	Installation of swipe card access	Installation of swipe card access	Upgrades & additional swipe access		
	Estimated Costs	\$70,000	\$20,000	\$40,000		

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

**CCTV Upgrades - \$100,000**

Year/s	Renewal F/Y	Site One	Site Two	Site Three	Site Four <i>(if budget permits)</i>	Removal
2	2024/2025	Cedric Archer Park	CBD	Schotia Place	Botanical Gardens (inc. depot)	
	Scope of works	Install permanent CCTV to reallocate the block / pole camera	Renewals / additional CCTV within the CBD	Entry foyer to cover home assist	Coverage to be determined by budget in conjunction with staff safety risk assessments	
	Estimated Costs	TBC	TBC	TBC	TBC	

**Parks Electrical Upgrades - \$80,000**

Year/s	Renewal F/Y	Site One
1	2024/2025	Victoria Park & Showgrounds
	Scope of works	Upgrade switchboards at Victoria Park & Showgrounds
	Estimated Costs	TBC

**Irrigation Renewal Program - \$350,000**

To be reported to a future PRG meeting.

## COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

**6.2 PLAYGROUND RENEWAL CAPITAL PROJECT UPDATE**

**File No:** 15228  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
Aaron Pont - Manager Parks

**SUMMARY**

*This report provides an update on the playgrounds scheduled for renewal in 24/25FY and other playground works requiring renewal.*

**PRG RECOMMENDATION**

THAT a report be provided to Communities Committee recommending additional funds from contingency for the Victoria Park Ropeway.

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

---

**6.3 AMC QUARANTINE FACILITY PROJECT UPDATE**

**File No:** 7651  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
Damon Richardson - Coordinator Community Assets and Facilities  
Doug Scott - Manager Planning and Regulatory Services

---

**SUMMARY**

*This report provides an update on the Animal Management Centre Quarantine facility project.*

**PRG RECOMMENDATION**

THAT the report on the scope of Animal Management Centre Quarantine Facility be received.

## COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

**6.4 CEMETERIES UPDATE**

**File No:** 330  
**Authorising Officer:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
Alicia Cutler - General Manager Community Services  
**Author:** Rosanna Jeffery - Supervisor Community Projects

**SUMMARY**

This report provides an update on cemetery projects required for the following cemetery expansions, these are:

1. *South Rockhampton Cemetery*
2. *Mount Morgan Cemetery*
3. *Memorial Gardens*

**PRG RECOMMENDATION**

THAT the report in regards to cemeteries be received.

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

---

**6.5 HISTORY CENTRE ROOF PROJECT UPDATE**

**File No:**

**Authorising Officer:** Alicia Cutler - General Manager Community Services

**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
John Webb - Manager Communities and Culture

---

**SUMMARY**

*This report provides an update on the History Centre Roof project.*

**PRG RECOMMENDATION**

THAT the report on the History Centre Roof project be received.

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

---

**6.6 DEPOT STRATEGY AND MASTERPLAN**

**File No:** 1788  
**Authorising Officer:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
Alicia Cutler - General Manager Community Services  
**Author:** Zac Tomkins - Depot Management Officer

---

**SUMMARY**

*Overview of Tender Scope for 15959 - Rockhampton Depot Masterplan & Concept Design.*

**PRG RECOMMENDATION**

THAT the report on the Depot Strategy and Masterplan be received.



COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

---

**6.7 MEERKAT & PERENTIE/LACE MONITOR SHADE PROJECT UPDATE**

**File No:** 8044  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
Aaron Pont - Manager Parks

---

**SUMMARY**

*The report details the background and design development of the proposed Meerkat & Perentie shade structures. Both shades will improve the comfort of visitors and animals.*

**PRG RECOMMENDATION**

THAT a report be prepared for Communities Committee providing an update on progress to the shades and making recommendation on proceeding, with feedback from PRG.

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

---

**6.8 2ND WORLD WAR MEMORIAL AQUATIC CENTRE SOLAR**

**File No:** 8315  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities

---

**SUMMARY**

*Overview of proposed scope of works for 2nd World War Memorial Aquatic Centre Solar*

**PRG RECOMMENDATION**

THAT the report on the Southside Pool Solar project be received.

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

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**6.9 WESTWOOD AMENITIES UPDATE**

**File No:** 1807  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities

---

**SUMMARY**

*This report provides an update and options regarding the public amenities at Westwood. The intent will be to discuss options before the matter is referred to Communities Committee for a decision.*

**PRG RECOMMENDATION**

THAT a report regarding the public amenities at Westwood be prepared for Communities Committee with recommendations to proceed with Option 2 as detailed in the report (further discussions with DTMR).

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

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**6.10 2ND WORLD WAR MEMORIAL POOL CHANGING PLACES STYLE FACILITY UPDATE**

**File No:** 8315  
**Authorising Officer:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
Alicia Cutler - General Manager Community Services  
**Author:** Rosanna Jeffery - Supervisor Community Projects

---

**SUMMARY OF PROJECT**

*This report provides an update on the 2<sup>nd</sup> World War Memorial Pool Changing Places Facility project.*

**PRG RECOMMENDATION**

THAT the report on the 2<sup>nd</sup> World War Memorial Pool Changing Places Facility Project be received.

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

7 AUGUST 2024

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6.11 PROJECT DELIVERY CAPITAL REPORT - JULY 2024

**File No:** 7028  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly Status Report on Community Departments Capital projects currently managed by the Project Delivery Unit.*

**PRG RECOMMENDATION**

THAT the Project Delivery Capital Report for July 2024 be received.

**7 CLOSURE OF MEETING**

There being no further business the meeting closed at 10.37am.

---

**11.8 WESTWOOD AMENITIES PROJECT UPDATE**

<b>File No:</b>	<b>1807</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>Aaron Pont - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Emma-Jane Dwyer - Manager Community Assets and Facilities</b> <b>Rosanna Jeffery - Supervisor Community Projects</b>

---

**SUMMARY**

*This report details the background and development on the public amenities at Westwood.*

**OFFICER'S RECOMMENDATION**

THAT Council endorse the disposal of the existing Westwood amenities and authorise the Chief Executive Officer (Manager Community Assets & Facilities) write to the Department of Transport and Main Roads requesting for the department to construct alternative amenities within the area.

**COMMENTARY**

Council officers have been in discussions with the Westwood Progress Association Inc. (trustee of 4544 Capricorn Highway, Westwood) regarding the replacement of the public amenities within Westwood.

The current amenities were constructed by Fitzroy Shire Council in 2000 for the Olympic torch journey, and due to location, age and usage, the amenities now breach environmental compliance. Council proposed to the Westwood Progress Association a new location for amenities within the existing reserve, to ensure Council meet environmental compliance for new amenities, specifically for the wastewater treatment system.

Officers attempted to finalise the amenities plan and subsequent lease agreement, but unfortunately this has not been achieved with the Westwood Progress Association due to the extent of the lease footprint required to achieve compliance. They have confirmed that they have their own amenities within the Westwood Hall for their usage and have recommended to Council officers the public amenities should be relocated elsewhere.

The key issue regarding the proposed new amenities is that the wastewater, once treated is used for irrigation and requires significant space which will restrict usage on their reserve. The Westwood Progress Association utilise this land for use during their events and for parking. The irrigation system timing is dependent on use of the amenities and cannot be controlled around their events.

Alternative locations have been explored within close proximity to Westwood that meet environmental compliance considerations with close access to the Capricorn highway, but all options will require significant increase in budget allocation to proceed.

**PREVIOUS DECISIONS**

Nil

**BUDGET IMPLICATIONS**

These works were funded by the Communities Amenities Renewal Program.

Amenities for this location have already been purchased but can be repurposed at another location.

**LEGISLATIVE CONTEXT**

Council has obligations under the following:

- Plumbing and Drainage Act 2018.
- Plumbing and Drainage Regulation 2019
- Plumbing Code of Australia (PCA) (Volume 3 of the National Construction Code)
- Queensland Plumbing and Wastewater Code

**LEGAL IMPLICATIONS**

Nil foreseen

**STAFFING IMPLICATIONS**

There are adequate resources within Community Assets and Facilities.

**RISK ASSESSMENT**

Council manages all works in accordance with the relevant Service Agreement. Delivery partners develop a detailed risk assessment for each works project and must comply with all relevant workplace health and safety laws, standards, codes of practice, Council policies and procedures.

**CORPORATE/OPERATIONAL PLAN**

Goal 1.1: We are fiscally responsible; We prioritise our projects and operational activities effectively to achieve our long-term goals.

**CONCLUSION**

It is recommended that Council dispose of the existing amenities at Westwood due to environmental compliance issues and write to the Department of Transport and Main Roads with a request for the department to construct alternative amenities within the area.



**11.9 MEERKAT & PERENTIE AND LACE MONITOR SHADE SHELTERS**

<b>File No:</b>	<b>8044</b>
<b>Attachments:</b>	<b>1. Custom Shade Design (Confidential) 2. Supplier Responses (Confidential)</b>
<b>Authorising Officer:</b>	<b>Aaron Pont - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Rosanna Jeffery - Supervisor Community Projects Emma-Jane Dwyer - Manager Community Assets and Facilities Liz Bellward - Curator Rockhampton Zoo</b>

**SUMMARY**

*The report details the background and design development of the proposed Meerkat & Perentie shade structures.*

**OFFICER'S RECOMMENDATION**

THAT Council endorse option 1 as detailed within the report.

**COMMENTARY**

Following discussions at the Communities Project Reference Group 4 options are presented for consideration:

**Option 1 – Hard shades (4) as per design**

Option 1 provides 2 shades per enclosure (4 total), which have been designed to match the existing environment and in line with the zoo redevelopment objectives. This was the option that was provided for in the December Budget amendment.

The shades provide approximately 60m<sup>2</sup> of shade per enclosure with all engineering requirements accounted for. Post locations have been carefully selected within the enclosure designs to eliminate the risk of animals climbing them.

The design of the shade is such that depending on where the sun is, there will be both sun and shade for the animals.

Heritage approval has been achieved for these designs. It should be noted that the colours can be changed if not aesthetically pleasing.



**Option 2 – Hard Shade (3) with reduced size (75% of option 1)**

Option 2 the design scope could be reduced by 75% by removing one shade from the perenties enclosure but keeping the two individual shades for the Meerkats. However, this would reduce available shade to visitors and the animals by 25%.

**Option 3 – Hard shade (2) with reduced size (50% of option 1)**

Option 3 the design scope could be reduced by 50% by removing one shade from each enclosure. This would reduce available shade to visitors and the animals by 50% accordingly providing approximately 30m<sup>2</sup> of shade per enclosure.

This option may require additional shade to be installed in the future should the enclosures ever be required to be split for animal welfare concerns.

**Option 4 – Existing Solution / Use Umbrella Shade**

Shading is currently provided to visitors at the Meerkat encounter by utilizing large umbrellas. Large umbrellas can continue to be used. This option does not adequately address the lack of shade concerns and may result in Meerkat encounters needing to be rescheduled if surface temperatures are too hot.

Under this option Meerkats are currently observed by zoo staff to be struggling. Perenties are using the ponds more regularly to cool off. Perenties do not show signs of distress, they overheat before dying.

If no increase in shading is provided for the Meerkats, it will be recommended to install air conditioning into the Meerkat night house and keep the night house open for them to retreat during periods of extreme heat. However, this is not a viable long-term solution as there is no sunlight/UV for them staying in the night house, it will be detrimental to their overall health and well-being and won't meet minimum spatial requirements. This would also significantly reduce the visitor viewing experience and encounters resulting in lost income.

If no increase in shading is provided for the Perenties, it will be recommended to install temporary shades in the holding enclosures. However, this is not a viable long-term solution as it won't reduce the temperature enough for the well-being of the perenties to cool off and be able to use that facility during the summer months.

**BACKGROUND**

The enclosures were originally constructed in 2020 and shade structures were not originally able to be delivered due to budget constraints.

Due to position and condition of the preexisting perentie enclosure it was determined that repairs were not financially viable and therefore the new enclosure was built.

In late 2021 request for quotes were issued to 3 companies listed on the local buy register.

- One quote for soft shade was received which not meet the design requirements. This supplier declined to proceed with the quote process after discussing zoo parameters with Council Officers.
- Two companies declined to quote due to being unable to meet the design requirements.

At this point, it was determined to move forward and complete a custom design for the sites.

The design requirements considered with the custom design are:

- Structure compliance with national construction code.
- Shade for animals and public.
- Shade to accommodate different times of the day and seasons.
- Shade to accommodate photos for the meerkat encounters.
- Limited impact to viewing experience (post locations)
- No trip hazards (no large bases on the posts)
- Design to minimise escape risk for animals who may climb out.

- Shade to be consistent in quality and appearance with the site redevelopment design and objectives.

In March 2024, Council resolved to seek more cost-effective solutions.

In May 2024, Community Projects contacted five companies on Local Buy to provide quotes for a cost effective, off the shelf solution, which would meet the design requirements for shade over the Meerkat & Perentie enclosures at the Zoo.

Suppliers contacted were:

- Landmark Products
- Gossi Park
- Moodie Outdoor Products
- Shade'n Net
- Advanced Shade Systems

Three of the five suppliers contacted declined to quote on this project. Two suppliers provided a response, and a summary of the supplier responses is attached. It is noted that none of these options meet the requirements for the zoo and all options require additional 'custom' costs for modifications to design and installation which are unknown.

It is estimated that these solutions will cost greater than \$200,000 once additional costs are considered.

### **PREVIOUS DECISIONS**

A report was presented at the Ordinary Council meeting on 20 February 2024 and resolved as follows:

*“THAT the matter lay on the table pending an onsite workshop.”*

A report was presented at the Ordinary Council meeting on 5 March 2024 and resolved as follows:

*“THAT Council resolves to re-design a lesser-cost shade solution which will include a briefing session to arrive at an agreed scope of works.”*

### **BUDGET IMPLICATIONS**

There is \$270,000 remaining for the Meerkat and Perentie projects combined to deliver shade over the enclosures.

Cost estimates for each option are detailed in the table below:

<b>Option</b>	<b>Approximate Cost</b>	<b>Comments</b>
1 – Proceed as planned with 4 shade structures in total over both the Meerkat & Perentie enclosures	\$300,000	Operational costs are low. Slatted roof panels mean leaves will fall through the roof. Minimal cleaning is required (final produce will differ in colour)
2 – Reduce Hard Shade by 75%, that is – 2 shades for Meerkats and 1 shade for Perentie	\$265,000 (same equipment required to be hired and mobilization costs would remain similar)	Operational costs consistent with option 1 – minimal leaves and cleaning required. Reliant on tree shade for remaining area of Perentie.
3 - Reduce Hard Shade by 50% - only 1 shade per enclosure	\$220,000	Operational costs are lower than options 1 and 2. Potential animal welfare impacts into the future.
4 - No increase in Shade – continue with Umbrella solution. Installation of Airconditioning into night house	\$30,000	Will avoid encounters on very hot days due to impact upon staff and public.

### LEGISLATIVE CONTEXT

Council has obligations under the following:

- *Animal Care and Protection Act 2001*
- Animal Care and Protection Regulation 2012
- *Biosecurity Act 2014*
- Biosecurity Regulation 2016
- *Building Act 1975*
- Building Regulation 2021
- *Exhibited Animals Act 2015*
- Exhibited Animals Regulation 2016
- *Queensland Heritage Act 1992*
- Queensland Heritage Regulation 2015
- *Work Health and Safety Act 2011*
- Work Health and Safety Regulation 2011
- Australian Animal Welfare Standards & Guidelines for Exhibited animals General April 2019
- National Construction Code 2022

### LEGAL IMPLICATIONS

All options have been designed to meet all the legislative requirements.

### STAFFING IMPLICATIONS

There are adequate resources within the Community Assets and Facilities and Zoo team to manage the shade construction project.

## RISK ASSESSMENT

A risk assessment was conducted with a cross section of Council officers from Community Assets and Facilities, Safety unit and the Zoo with a high residual risk if no shade is provided to both the animals and zoo visitors.

Risks include:

- Loss of income and reputational risks from rescheduling Meerkat encounters at short notice to cooler times.
- Reputational risks from visitors viewing the animals (Meerkats) visually in distress from hot surfaces.
- Reputational and Animal welfare risks whereby animals overheat and become ill from lack of shade.
- WHS risks for Council staff working within both the meerkat and perentie enclosure. Council staff would continue to follow existing controls however the risk won't be lowered.

Council manages all works in accordance with the relevant Service Agreement. Delivery partners develop a detailed risk assessment for each works project and must comply with all relevant workplace health and safety laws, standards, codes of practice, Council policies and procedures.

## CORPORATE/OPERATIONAL PLAN

The Corporate Plan Goals which are relevant to this project are the following:

- Goal 2.1 Our places and spaces enhance the liveability and diversity of our communities.
- Goal 3.1 We plan for growth with the future needs of the community, business, and industry in mind.
- Goal 4.1 Our Region is resilient and prepared to manage climate-related risks and opportunities.
- Goal 4.3 Our public spaces add value to our Region and our communities.
- Goal 5.1 Our Region has infrastructure that meets current and future needs.

## CONCLUSION

It is recommended that Council endorse Option 1 as detailed in this report to construct and install the shades as per the original design. This is on the basis that there has been substantial time and effort spent on this solution and that it meets all the design criteria and exploring alternative, cheaper solutions have been exhausted.

Option 2 and 3 to construct a smaller volume of shades also meets our legislative requirements and reduces overall risk but is not overall value for money.

Options 4 to continue with the existing umbrella shades and introduce air conditioning into the night house meets our legislative requirements but introduces additional operational costs and will impact visitor experiences.

**11.10 PLAYGROUND RENEWAL - VICTORIA PARK CABLEWAY**

**File No:** 15228

**Attachments:** 1. **Proposed Replacement Cableway (Confidential)**

**Authorising Officer:** Alicia Cutler - General Manager Community Services

**Author:** Damon Richardson - Coordinator Community Assets and Facilities  
Emma-Jane Dwyer - Manager Community Assets and Facilities

**SUMMARY**

*Proposal to replace the deteriorating Victoria Park Cableway using funding allocated from the Communities' contingency budget.*

**OFFICER'S RECOMMENDATION**

THAT Council endorse the allocation of \$100,000 from the Community Services contingency budget to fund the replacement of the Victoria Park Cableway.

**COMMENTARY**

Victoria Park cableway has reached end of life and can no longer be repaired, the unit will require replacement.

**BACKGROUND**

Victoria Park is considered one of Councils destination regional playgrounds and the existing old-style timber cableway play piece plays a role in maintaining this status. The cableway is 18 years of age and has met EOL. Repairs are no longer feasible due to obsolete components and the timber structure deteriorating to a point of failure.

To ensure compliance with relevant Australian Standards, Council is not able to undertake the replacement or modification of existing play equipment without it being supplied and certified by a playground supplier.

**Victoria Park Cableway:**

Based off previous quotes and replacement costs it is expected that \$80,000 to \$100,000 will be required to replace the Victoria Park Cableway with a similar design manufactured out of steel and composite materials within the existing footprint.

### **PREVIOUS DECISIONS**

Nil previous decisions

### **BUDGET IMPLICATIONS**

There is \$200,000 allocated in the 24/25 FY playground renewal budget to cover renewals of Kerr Park and Michael O'Hanlon Park.

Allocation of \$100,000 from the Communities' Contingency budget is required to undertake the Victoria Park Cableway replacement.

### **LEGISLATIVE CONTEXT**

Council replace and maintain playground equipment to the following standards:

- Australian Standard 4685 – Playground equipment and surfacing
- Australian Standard 4422 – Playground surfacing

### **LEGAL IMPLICATIONS**

Nil foreseen

### **STAFFING IMPLICATIONS**

There are adequate resources within Community Assets and Facilities Open Space team.

### **RISK ASSESSMENT**

Council manages all works in accordance with the relevant Service Agreement. Delivery partners develop a detailed risk assessment for each works project and must comply with all relevant workplace health and safety laws, standards, codes of practice, Council policies and procedures.

If replacement of the Victoria Park Cableway does not proceed the existing cableway will be removed from service.

### **CORPORATE/OPERATIONAL PLAN**

Goal 2.1 Our places and spaces enhance the livability and diversity of our communities.

Goal 4.3 Our public spaces add value to our Region and our communities.

Goal 5.1 Our Region has infrastructure that meets current and future needs.

### **CONCLUSION**

It is recommended that Council replace the Victoria Park Cableway with funding from the Communities' contingency budget.

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**11.11 MOUNT MORGAN CEMETERY EXTENSION PROJECT**

<b>File No:</b>	<b>330</b>
<b>Attachments:</b>	<b>1. Aerial Map - State Land Adjoining Mount Morgan Cemetery</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Aaron Pont - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Rosanna Jeffery - Supervisor Community Projects Emma-Jane Dwyer - Manager Community Assets and Facilities</b>

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**SUMMARY**

*This report details the background and development on the Mount Morgan Cemetery Expansion project.*

**OFFICER'S RECOMMENDATION**

THAT Council authorise the Chief Executive Officer (Coordinator Property and Insurance) to accept the forthcoming offer from the State of Queensland (Department of Resources) to convert Unallocated State Land (Lot 3614 on Plan MPH 10984) and adjoining road reserve to Reserve for Cemetery purposes.

**COMMENTARY**

The Mount Morgan Cemetery is approximately 6 years from reaching maximum capacity, prompting the need to find a new site. There is Unallocated State Land (Lot 3614 on Plan MPH 10984, 2 Cemetery Road, Mount Morgan) which is adjacent to the current cemetery which has been evaluated to see if it can serve as the future expansion area.

It is proposed that the new location for the cemetery will be used for lawn burials with a similar design based upon the beam layout used for the Gracemere Cemetery Extension Project.

Council has already obtained cultural heritage clearance for this site and geotechnical investigation results from July 2024 indicate that the land is suitable to be used as a cemetery.

2 Cemetery Road is Unallocated State Land (USL) and RRC officers applied in May 2024 to have this USL and the adjoining road reserve to be converted to Reserve for Cemetery purposes and included into the existing Cemetery Reserve. See Attachment 1.

**PREVIOUS DECISIONS**

Nil previous decisions

**BUDGET IMPLICATIONS**

There is \$100,000 allocated in the 24/25 FY Mount Morgan cemetery expansion project and a further \$320,000 in the 25/26 FY to cover the costs of the cemetery expansion including any survey and design requirements.

**LEGISLATIVE CONTEXT**

Nil

**LEGAL IMPLICATIONS**

Nil foreseen



**STAFFING IMPLICATIONS**

There are adequate resources within Community Assets and Facilities.

**RISK ASSESSMENT**

Council manages all works in accordance with the relevant Service Agreement. Delivery partners develop a detailed risk assessment for each works project and must comply with all relevant workplace health and safety laws, standards, codes of practice, Council policies and procedures.

**CORPORATE/OPERATIONAL PLAN**

Goal 5.1 Our Region has infrastructure that meets current and future needs.

**CONCLUSION**

It is recommended that Council proceed with detailed design for the cemetery expansion and authorise the Chief Executive Officer (Coordinator Property and Insurance) to accept the forthcoming offer from Department of Resources to convert USL (Lot 3614 on Plan MPH 10984) and adjoining road reserve to Reserve for Cemetery purposes.

# **MOUNT MORGAN CEMETERY EXTENSION PROJECT**

## **Aerial Map - State Land Adjoining Mount Morgan Cemetery**

**Meeting Date: 20 August 2024**

**Attachment No: 1**



**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

## 15 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Update on Cemetery Operations

In accordance with section 254J(3)(b) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss industrial matters affecting employees.

## 16 CONFIDENTIAL REPORTS

### 16.1 UPDATE ON CEMETERY OPERATIONS

**File No:** 330

**Attachments:** Nil

**Authorising Officer:** Aaron Pont - Acting General Manager Community Services

**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
Joanne Stratford - Supervisor Cemeteries

In accordance with section 254J(3)(b) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss industrial matters affecting employees.

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#### SUMMARY

*This report will provide an update on the current state of cemetery operations.*

**17 CLOSURE OF MEETING**