



COMMUNITIES COMMITTEE MEETING

AGENDA

17 SEPTEMBER 2024

Your attendance is required at a Communities Committee meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 17 September 2024 commencing at 9:00 AM for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", written in a cursive style.

CHIEF EXECUTIVE OFFICER
11 September 2024

Next Meeting Date: 15.10.24

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING.....	2
6.1	LIFTING MATTERS FROM THE TABLE	2
6.2	BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE	3
7	PUBLIC FORUMS/DEPUTATIONS	6
	NIL	6
8	PRESENTATION OF PETITIONS.....	6
	NIL	6
9	COMMITTEE REPORTS.....	6
	NIL	6
10	COUNCILLOR/DELEGATE REPORTS	7
10.1	PORTFOLIO UPDATE.....	7
11	OFFICERS' REPORTS	8
11.1	COMMUNITIES PROJECT REFERENCE GROUP.....	8
11.2	ZOO - CHIMPANZEE TRANSFERS 2024 & 2025.....	20
11.3	WINTER PARKS PROGRESS REPORT.....	24
11.4	ROCKHAMPTON MUSEUM OF ART - SPECIALISED AND SOLE SUPPLIER REPORT	35
11.5	REGIONAL ARTS DEVELOPMENT FUND 2024/25 ROUND ONE FUNDING	38
11.6	ANNUAL HOMELESS CONNECT EVENT	40
12	NOTICES OF MOTION	43
	NIL	43
13	QUESTIONS ON NOTICE	43
	NIL	43
14	URGENT BUSINESS/QUESTIONS	43

15 CLOSURE OF MEETING..... 43

1 OPENING

1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Cherie Rutherford - Leave of Absence on 17 September 2024

4 CONFIRMATION OF MINUTES

Minutes of the Communities Committee held 20 August 2024

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 LIFTING MATTERS FROM THE TABLE

File No: 10097
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

This report is being presented in order for matters that have been laid on the table at previous meetings to be formally lifted from the table prior to being dealt with at this meeting.

OFFICER'S RECOMMENDATION

THAT the following matter be lifted from the table and dealt with accordingly:

- Rockhampton Museum of Art – Specialised and Sole Supplier Report

6.2 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No: 10097
Attachments: 1. [September 2024](#)
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Doug Scott - Acting General Manager Community Services

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

September 2024

Meeting Date: 17 September 2024

Attachment No: 1

BUSINESS OUTSTANDING TABLE – COMMUNITIES COMMITTEE – SEPTEMBER 2024

Meeting Date	Subject	Resolution	Officer	Target Date	Notes
20/08/2024	Proposed Animal Systematic Inspection Program	THAT in accordance with the <i>Animal Management (Cats and Dogs) Act 2008</i> and <i>Local Government Act 2009</i> , Council approves a Systematic Inspection Program for the locality of Kawana between 9 September 2024 and 1 December 2024.	Buckenham, Jon	03/09/2024	
20/08/2024	Westwood Amenities Project Update	THAT Council endorse the disposal of the existing Westwood amenities and authorise the Chief Executive Officer (Manager Community Assets & Facilities) to write to the Department of Transport and Main Roads requesting for the Department to construct alternative amenities within the area.	Dwyer, Emma-Jane	03/09/2024	Letter sent by email to Kristy Hows, DTMR 5/9/24 from CEO, Response received from DTMR 5/9/24 "I have forwarded your message to the appropriate department for advice and will provide a response in due course. "
20/08/2024	Meerkat & Perentie and Lace Monitor Shade Shelters	THAT Council endorse option 4 as detailed within the report.	Jeffery, Rosanna	03/09/2024	Quotes being sought.
20/08/2024	Playground Renewal - Victoria Park Cableway	THAT Council endorse the allocation of \$100,000 from the Community Services contingency budget to fund the replacement of the Victoria Park Cableway.	Richardson, Damon	03/09/2024	Waiting on quotes to be received.
20/08/2024	Mount Morgan Cemetery Extension Project	THAT Council authorise the Chief Executive Officer (Coordinator Property and Insurance) to accept the forthcoming offer from the State of Queensland (Department of Resources) to convert Unallocated State Land (Lot 3614 on Plan MPH 10984) and adjoining road reserve to Reserve for Cemetery purposes.	Jeffery, Rosanna	03/09/2024	RTQI has been issued for contract design.

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 PORTFOLIO UPDATE

File No: 10097
Attachments: Nil
Authorising Officer: Doug Scott - Acting General Manager Community Services
Author: Doug Scott - Acting General Manager Community Services

SUMMARY

Portfolio Councillors for Communities and Heritage and Planning and Regulation will provide an update on matters of interest within their portfolio.

OFFICER'S RECOMMENDATION

THAT the Portfolio Updates for Communities and Heritage and Planning and Regulation be received.

BACKGROUND

As a result of discussions following 2024 local government elections, Councillors have requested an opportunity to speak about their relevant Portfolio during Committee Meetings.

The following Councillors will provide an update on their Portfolio at Communities Committee:

Deputy Mayor, Councillor Drew Wickerson – Communities and Heritage Portfolio
Councillor Grant Mathers – Planning and Regulation Portfolio

11 OFFICERS' REPORTS

11.1 COMMUNITIES PROJECT REFERENCE GROUP

File No:	11979
Attachments:	1. Communities PRG Meeting Minutes 4/9/24
Authorising Officer:	Doug Scott - Acting General Manager Community Services
Author:	Doug Scott - Acting General Manager Community Services

SUMMARY

The minutes of the Communities Project Reference Group meeting on 4 September 2024 are provided for endorsement of the recommendations of the Group.

OFFICER'S RECOMMENDATION

THAT the minutes of the Communities Project Reference Group held on 4 September 2024 be received and the actions contained in the minutes be endorsed.

COMMENTARY

The Capital Project Framework Policy (including Terms of Reference for Project Reference Groups) was adopted at Council meeting on 14 May 2024.

As stated in the Terms of Reference, the purpose of the Communities Project Reference Group is to endorse Project Management Plans, review progress of works and administer change control processes on applicable and nominated projects. This includes where needed to make recommendation on proposed variations in budget, scope, timing, or other risks to Council or delegated Committees.

BACKGROUND

As stated in previous report to Council, the Capital Project Framework Policy will provide better oversight and also provides a more robust governance structure around Council's capital works program and its delivery.

Meetings of the Communities Project Reference Group are held on the first Wednesday of each month.

Minutes from the meeting on 4 September 2024 are attached for endorsement of the recommendations of the Group.

PREVIOUS DECISIONS

Council meeting 14 May 2024:

THAT the Capital Project Framework Policy (including Terms of Reference) as attached to this report be adopted and for Council to approve a review timeline of May 2028.

BUDGET IMPLICATIONS

Nil

LEGISLATIVE CONTEXT

This process meets legislative requirements.

LEGAL IMPLICATIONS

Nil.

STAFFING IMPLICATIONS

Some additional use of existing resources with the additional reporting has been required.

RISK ASSESSMENT

Provides for better governance of Council's Capital Program.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Goal 1.1 – We are fiscally responsible.

CONCLUSION

It is recommended that the minutes of the Project Reference Group and the actions contained within be endorsed by Council.

COMMUNITIES PROJECT REFERENCE GROUP

Communities PRG Meeting Minutes 4 September 2024

Meeting Date: 17 September 2024

Attachment No: 1



**COMMUNITIES PROJECT
REFERENCE GROUP MEETING**

MINUTES

4 SEPTEMBER 2024

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	OFFICERS' REPORTS	2
6.1	PROJECT DELIVERY CAPITAL REPORT - AUGUST 2024	2
6.2	STATE SPORTING CARNIVAL CAPITAL BUDGET 2024/2025.....	3
6.3	PARKS IRRIGATION RENEWAL PROGRAM - 24/25	4
6.4	JARDINE PARK KIOSK REPAIR PROJECT UPDATE	5
6.5	HIGH STREET 48 HOUR FREE CAMPING (KERSHAW GARDENS).....	6
7	CLOSURE OF MEETING.....	7

**REPORT OF THE COMMUNITIES PROJECT REFERENCE GROUP MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 4 SEPTEMBER 2024 COMMENCING AT 9:00AM**

1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor C R Rutherford
Councillor G D Mathers
Councillor E B Hilse

Ms A Cutler – General Manager Community Services (Executive Officer)
Ms M Taylor – Chief Financial Officer
Mr A Collins – Manager Project Delivery

In Attendance:

Mr P Kofod – General Manager Regional Services
Mr A Pont – Manager Parks
Ms E Dwyer – Manager Community Assets and Facilities
Mr J Kann – Manager Office of the Mayor
Ms K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Chief Executive Officer Evan Pardon tendered his apology for the meeting.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**RECOMMENDATION**

THAT the minutes of the Communities Project Reference Group of 7 August 2024 be confirmed.

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

4 SEPTEMBER 2024

6 OFFICERS' REPORTS**6.1 PROJECT DELIVERY CAPITAL REPORT - AUGUST 2024**

File No: 7028
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly Status Reports and Project Plans on Community Departments Capital projects currently managed by the Project Delivery Unit.

PRG RECOMMENDATION

THAT the Project Delivery Capital Report – August 2024 be received.

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

4 SEPTEMBER 2024

6.2 STATE SPORTING CARNIVAL CAPITAL BUDGET 2024/2025

File No: 15225
Authorising Officer: Aaron Pont - Manager Parks
Alicia Cutler - General Manager Community Services
Author: Justin Bulwinkel - Sports and Active Communities
Coordinator
Jack Barnett - Sports and Active Communities Advisor

SUMMARY

This report provides information and direction on the proposed Project scope for the State Sporting Carnival capital budget for 2024/2025.

PRG RECOMMENDATION

THAT the State Sporting Carnival Capital project scope be received.

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

4 SEPTEMBER 2024

6.3 PARKS IRRIGATION RENEWAL PROGRAM - 24/25

File No: 2043
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Justin Bulwinkel - Sports and Active Communities Coordinator

SUMMARY

This report outlines the scope of the 2024/2025 Parks Irrigation Renewal Program.

PRG RECOMMENDATION

THAT Parks Irrigation Renewal scope be received for the current financial year.

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

4 SEPTEMBER 2024

6.4 JARDINE PARK KIOSK REPAIR PROJECT UPDATE

File No:

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: Emma-Jane Dwyer - Manager Community Assets and Facilities
Aaron Pont - Manager Parks

SUMMARY

This report provides an update on the Jardine Park Kiosk Repair Project.

PRG RECOMMENDATION

THAT the report on the scope of the Jardine Park Kiosk Repairs be received.

COMMUNITIES PROJECT REFERENCE GROUP MINUTES

4 SEPTEMBER 2024

6.5 HIGH STREET 48 HOUR FREE CAMPING (KERSHAW GARDENS)

File No:

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: Emma-Jane Dwyer - Manager Community Assets and Facilities
Aaron Pont - Acting General Manager Community Services

SUMMARY

This report provides an update on the Access Road Renewal Capital Project.

PRG RECOMMENDATION

THAT the High Street 48 Hour Free Camping (Kershaw Gardens) report be received.

7 CLOSURE OF MEETING

There being no further business the meeting closed at 10:04am.

11.2 ZOO - CHIMPANZEE TRANSFERS 2024 & 2025

File No: 3066
Attachments: Nil
Authorising Officer: Aaron Pont - Manager Parks
Doug Scott - Acting General Manager Community Services
Author: Liz Bellward - Curator Rockhampton Zoo

SUMMARY

Rockhampton Zoo would like to transfer Leakey and Mzuri (2-year-old) to Sydney Zoo in exchange for 2 x younger female adult chimpanzees.

OFFICER'S RECOMMENDATION

THAT Council endorse the transfer of Leakey and Mzuri to Sydney Zoo in exchange for 2 x younger female adult chimpanzees.

COMMENTARY

The current chimpanzee troop at Rockhampton has only one adult female, so requires more females to balance the social structure and provide more females for the alpha Alon to breed with.

With current high levels of aggression from our only adult female, Leakey (29), we would like to transfer her out and bring in 2 unrelated younger females (12 & 18). The 18-year-old is from Sydney Zoo and the 12-year-old is from Seoul.

Breeding Benefits

- Leakey has already had 2 offspring to Alon and may have the ability to breed only once or twice more due to her age. As she gets older, her risks of complications increase.
- Two younger females will allow the opportunity to breed 2 offspring at the same time, and for a longer period of being able to breed, an additional 17 and 11 years longer than Leakey.
- More babies have numerous benefits;
 1. Increased visitation to the zoo and the Rockhampton region.
 2. Improved social dynamics within the troop resulting in better animal welfare.
 3. Increase the population of an endangered species.
 4. Increase in the number of unrelated chimpanzees in the region, improving the genetic variability.

Social / Animal Welfare Benefits

- Due to high aggression from Leakey, the troop is currently split with Leakey and Mzuri being housed on their own. This is resulting in stress behaviours in Leakey. Housing a chimpanzee on her own, is highly stressful and results in poor animal welfare. We can't continue housing her on her own with just her baby.
- Improved welfare will be achieved with Leakey going to another zoo and integrating with another group. As she won't know any of the chimps, her aggression should reduce as she will be trying to build relationships. The troop she will be going to are very relaxed and very rarely show aggression, so we are confident Leakey and Mzuri will not be harmed.

- At Rockhampton Zoo, having 2 younger females will be a positive for Alon who has grown up as the youngest of the adults, with no teenagers around his own age. Alon is often found playing with the juveniles as he is only 16 himself. All the adults he has been surrounded with have been between 21 and 52 from when he arrived at the age of 8. Leakey has been the closest in age with a 13-year age gap. He has never had any chimpanzees around his own age to engage with. The new females will be 12 and 18, so a perfect age for Alon at 16.
- Having 2 babies (assuming breeding is successful) will also be beneficial for chimpanzee social dynamics.

Genetic Benefits

- One of the challenges in the region is that the majority of the chimpanzees are related to the Taronga original troop, so inbreeding is starting to occur. Distributing new genetics is vital to the long-term viability of the population.
- As a member of the Zoo and Aquarium Association (ZAA), we participate in the Species Management Program for chimpanzees where we work cooperatively with other zoos in Australasia to manage breeding across the region to maintain genetic integrity and ensure positive welfare outcomes for all individuals.
- Alon and Leakey are unrelated to all the chimpanzees in the region, so are genetic valuable. They have had 2 offspring, so separating them and allowing them to breed with other chimps in the region will disperse their genes across the region. They are related, so two offspring from them, is enough. Leakey is first generation captive born (parents were from the wild) so has extremely high genetic value for the program.
- The two females that we would like to acquire are also unrelated to other chimps in the region, so breeding with Alon would result in genetically valuable offspring.

BACKGROUND

The current chimpanzee troop at Rockhampton Zoo consists of:

Alon	Male 16 years old
Cassius	Male 52 years old
Jerry	Male 28 year old
Gandali	Male 4 years old
Leakey	Female 29 years old
Capri	Female 6 years old
Mzuri	Female 2 years old

Leakey is the only adult female and Alon requires more than one female to replicate natural group structures and satisfy natural behaviours. Leakey is separated from the troop due to high aggression towards Jerry due to the risk of serious injury, potentially fatal. We believe she sees Jerry as a female as he is castrated, has adopted Gandali with the passing of his mother, and doesn't fight back when Leakey attacks him.

Leakey doesn't see Jerry as a physical threat as she allows Mzuri (her baby) to play with him, so sees him as a social / political threat to her position in the troop. This implies, we have a high chance she will respond the same way to females being introduced into the troop as well.

We need additional females to maintain social dynamics of a chimpanzee troop as well as to continue breeding.

PREVIOUS DECISIONS

21 February 2023 – Briefing Session - Chimpanzee Collection Plan

- Consensus was that additional females were required with the passing of Holly, Samatha being removed from the breeding program (since passed) and the pending transfers of Capri and Mzuri when they reach breeding age.

- It was also accepted the need for more males for companionship for Alon due to Cassius being close to end of life.
- International importation of chimpanzees was not supported, but domestic transfers were supported.
- The proposal of acquiring one male and three females over the next 10 years was supported. In this proposal, Leakey was being retained.
- Continued breeding was supported.

8 June 2023 – Information Bulletin – Chimpanzee Transfer Update

- Domestic transfers of 1 x male and 2 x female chimpanzees
- Timelines proposed were;

Sex	Target Date	Comments
Male	2022-2023	Jerry – Completed
Female	2023-2024	Delayed due to complications with Jerry’s introduction.
Female	2024-2025	Delayed due to complications with Jerry’s introduction.

BUDGET IMPLICATIONS

- No additional operational budget is required.
- Sydney Zoo will pay for the international import of the female from Seoul to the quarantine facility in South Australia as they are importing a male at the same time.
- Sydney Zoo will pay for the transport of Leakey and Mzuri to their facility.
- Rockhampton Zoo will pay for the transfer from South Australia and Sydney Zoo. The same as any other domestic transfer.

LEGISLATIVE CONTEXT

Housing Leakey as she currently is, is not meeting primate welfare standards if she was to remain separated long term so we would be in breach of the *Exhibited Animals Act* that governs the zoo.

STAFFING IMPLICATIONS

The introduction of new chimpanzees will not change our staffing numbers.

RISK ASSESSMENT

The main risk is complications during introductions, but we consider this a low risk due to the following.

- Sydney Zoo chimpanzee is very calm and relaxed (not aggressive) and already knows Jerry as they used to live together.
- Seoul chimpanzee is only 12 and coming into a new troop as a very young female. She is also not aggressive.
- Alon (alpha) will just want to mate with the new females. Both girls will be introduced when cycling so mating is Alon’s focus. As both girls are close to Alon’s age, this should result in increased bonding and play behavior increasing the chance of successful introduction and breeding.
- Jerry and Cassius are both very placid chimps.
- Capri and Gandali are only 6 and 4 years old so pose little threat to adult females.

CONCLUSION

We are unable to continue housing Leakey and Mzuri on their own. Swapping Leakey for other females has numerous benefits for Rockhampton Zoo, the chimpanzees and the regional species management program for chimpanzees.

We are aiming to swap Leakey and Mzuri for the female at Sydney Zoo before the end of 2024 and bring in the chimpanzee from Seoul in the first half of 2025. Both these transfers will be dependent on Sydney Zoo for timing.

A communications plan has been established to share with the public the genetic and chimpanzee social benefits to the zoo and the ZAA region of the transfers. This will be released prior to the transfers occurring.

11.3 WINTER PARKS PROGRESS REPORT

File No: 8044

Attachments:

1. **Parks 90 Day Plan key achievements (Winter)**[↓](#)
2. **Parks Operational Highlights**[↓](#)

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: Aaron Pont - Manager Parks

SUMMARY

Manager Parks providing quarterly update in relation to Parks Service delivery.

OFFICER'S RECOMMENDATION

THAT the quarterly update in relation to Parks Service delivery be received.

COMMENTARY

During Winter (June-August), the Parks Section continued operating under the 90-day framework, successfully completing a series of actions aligned with their common goal: 'Growing great spaces everyone enjoys and are proud of.' A summary of completed actions for the Winter quarter are included in Attachment 1.

In recognition of this effective working approach, the Manager of Parks was invited to present at the annual LGMA conference in Cairns from 28-30 August. The presentation highlighted how this initiative fostered collaboration and teamwork across the Section and supported the conference theme of, 'Leading from the Front, Leading from the Back'.

Despite an unseasonably wet winter, the Parks team's efforts shifted towards tree planting and proactive landscaping projects across the Region, ensuring continued progress in enhancing public spaces.

Key achievements

In addition to the achievement of actions through the 90-day planning cycle, there have been a number of operational highlights to report. Photos are included in Attachment 2.

- Johnson Road, Gracemere tree planting, civil component and irrigation install completed.
- Large fallen tree removal at the Ski Gardens completed in collaboration with the SES and Civil Operations. Great team effort to all involved.
- Haigh Park rose garden and stage 1 replanting. 100 new roses planted.
- National Tree Day celebration and community planting in collaboration with Sustainability team at River Rose Drive with 1000 plants planted and approximately 200 community participants taking part.
- RRC Nursery provided 5000 tube stock plants for National Tree Day giveaway program.
- Feez / Moores Creek road roundabout landscaping and concrete works completed. These works will improve worker safety with a greater separation between traffic and workers along with reduced maintenance.
- Tree planting and landscape works along Farm and Carlton Street (DTMR funded works) – Approximately 2000 plants, 200 cubic metres of mulch and irrigation has been installed by Parks with another 600 plants awaiting delivery.
- Repainting of concrete pipes at Botanic Gardens playground.

BACKGROUND

Parks progress report was previously received by Council in June 2024.

PREVIOUS DECISIONS

No previous decisions relating to this.

BUDGET IMPLICATIONS

Action plan development and implementation all within existing budget. No additional funds required at the current point.

LEGISLATIVE CONTEXT

No foreseen legislative context.

LEGAL IMPLICATIONS

No foreseen legal implications.

STAFFING IMPLICATIONS

No foreseen staffing implications.

RISK ASSESSMENT

No foreseeable risks.

CORPORATE/OPERATIONAL PLAN

Operational Plan 2.1.5.1 Report to Council in September 2024 with recommended categorisation and service frequencies of areas maintained by Parks. Councillor briefing session is booked for 9 October 2024.

CONCLUSION

The Parks Section continue to strengthen their service delivery and deliver on their common goal.

WINTER PARKS PROGRESS REPORT

Parks 90 Day Plan Key Achievements (Winter)

Meeting Date: 17 September 2024

Attachment No: 1

Parks 90 Day Plan achievements (Winter 2024):

HAPPY PROUD & ENGAGED TEAM	
Parks training plan	The implementation of an annual training plan commenced with Supervisors being onboarded to the new process.
Irrigation training	Irrigation training workshops held with over 50 Parks employees in attendance. Improved troubleshooting techniques will allow them to address issues promptly, reducing downtime and ensuring that irrigation systems operate efficiently.
Pulse Survey Results	Parks Manager held focus sessions with a cohort of employees to develop specific actions based on survey results. Actions will focus on improving recognition and training and development.
LGMA Award Celebration	The Parks team were LGMA Award finalists in the 2024 Awards for Excellence in the 'Teamwork' category for the 'Growing great spaces' initiative. A small celebration was held to recognise the achievement of the team.
SYSTEMS, PROCESSES AND DOCUMENTS AS TOOLS	
Site specific median work plans	Creation of site-specific median traffic management work plans. Clearly documented exclusion and working zones ensure the safety of our staff at all times and allows the team to service the TMR network with minimal disruption to road users.
Nursery efficiencies	Nursery stocktake with a focus on reducing the footprint to improve the quality of nursery stock and plant hygiene. This will support improved stock control processes and a more efficient nursery operation.
Living Collections strategy for Botanic Gardens	Continued refinement of the of Living Collections thematic for the Botanic Gardens will guide the maintenance of existing gardens and creation of new collections in alignment with the RBGZ redevelopment program.
Supervisor Task List	Development of a checklist for Supervisors and Team Leaders to streamline information sharing and support training of new staff.
STAKEHOLDERS AND COMMUNICATIONS	
Urban greening awareness and engagement	Following on from the success of the engagement plan delivered to Civil Operations in Autumn the awareness session was delivered to Parks operational staff. The session was aimed to gain greater understanding of challenges and opportunities faced in relation to urban greening.

Natural areas tutorial and guidelines for maintenance	Natural areas tutorial delivered to Parks staff aimed to ensure effective and sustainable maintenance practices are upheld in natural area restoration sites.
Victoria Park Tennis Centre	Council report and resolution sought at meeting on 13 August 2024 on the future operating model of Victoria Park Tennis Centre and next steps endorsed. Tender documentation is being prepared for release to the market.
Sports and Active Communities website	Updating and republication of Sports and Active Communities website content. Providing an up-to-date and reliable online resource will assist community groups and clubs by giving them easy access to valuable tools and information that can enhance their operations.
Zoo and Aquarium Association (ZAA) Accreditation	Final stages of a 3-yearly ZAA Accreditation completed. ZAA Accreditation ensures our Zoo meets strict standards for animal welfare, conservation and research efforts and enhances the zoo's reputation by assuring the public that it adheres to the highest professional standards.
Urban Greening Action Plan Report	2023-2024 Urban Greening Action Plan Report delivered to Council on 17 July. The Urban Greening Action Plan aims to enhance the green infrastructure of the region through a series of strategic actions.
RESOURCES	
Seasonal resourcing review	Annual review of key statistics relating to the 24/25 growing season (Oct-Apr) indicate a 12% increase in rainfall, a relative increase in customer requests (9%). This data, in addition to the data from the GIS Field App will assist Parks in refining service levels and continued service improvements across the community.
Plant and Fleet renewals	Development of a parks client requirement form for fleet renewals. The creation of this form will help our team clearly define their specific needs for plant and equipment during fleet renewals, ensuring that all assets are fit for purpose and aligned with operational requirements.
OPERATIONS	
Eichelberger Park NRM Program	Delivery of pilot in partnership with Environment and Sustainability as part of the Bringing Nature Back program.
Kershaw Gardens grevillea collection redevelopment	Redevelopment of the grevillea collection at the Kershaw Gardens has included a complete soil replacement and the planting of 100 new grevillea. This collection was initially donated by the Friends of the Gardens who assisted in the replanting of the beds.

Zoo Winter Working Bee	A zoo working bee brought together members of the Botanics and Kershaw crews alongside the zoo team for a day of front-of-house maintenance. The collaborative effort focused on garden maintenance, mulching, tree trimming and pathway cleansing to improving the zoo's public areas, ensuring a cleaner, more welcoming space for visitors.
Seasonal works programs	Development and delivery of seasonal works programs acknowledging the off-peak season as an opportunity to focus on making improvements to our spaces. Some pictorial highlights from these programs are included in Attachment 2.
CUSTOMER EXPERIENCE	
Street Tree and Annual Open Space Planting program	As part of Council's pilot Street Tree Planting Program 80 street trees have been planted on footpaths across the region, with a further 80 to be planted in upcoming weeks. The annual open space planting program has also been successfully completed with the planting of 361 trees in open spaces across the Region. Both initiatives seek to increase our urban canopy and create a cooler and greener region into the future.
Parks Service Levels	Further analysis and modelling of GIS Field App Data and workforce information to support Parks Service Levels. Council briefing session booked for 9 October to further discuss proposed adjustments to preliminary service targets.

WINTER PARKS PROGRESS REPORT

Parks Operational Highlights

Meeting Date: 17 September 2024

Attachment No: 2

Parks Operational Highlights – Winter 2024



Johnson Road, Gracemere tree planting, civil works and irrigation completed.



Haigh Park rose audit has resulted in stage 1 replanting with 100 new roses planted within the garden beds.



Repainted concrete pipes at the Botanic Gardens playground. The murals all feature Australian animals and have been designed to compliment the features of the playground and zoo. Painting completed by local artist 'Paintings by Caitlin'.



National Tree Day community planting, River Rose Drive, Norman Gardens *Open Space Tree Planting Ollie Smith Park, Koongal*



Open Space Tree planting Gracemere



Open Space Tree planting River Rose Drive, Norman Gardens



A complex large fallen tree removal at the Ski Gardens was led by the Arboriculture team in collaboration with the SES and Civil Operations. It was a great team effort to all involved.



With assistance from the Friends of the Gardens, the Kershaw Gardens team have revamped the Grevillea Collection with a complete soil replacement and the planting of 100 new grevillea.



Approximately 2000 plants and 200m³ of mulching completed by Parks as part of the Farm and Carlton Street (DTMR works). A further 600 plants will be planted in the upcoming weeks.

11.4 ROCKHAMPTON MUSEUM OF ART - SPECIALISED AND SOLE SUPPLIER REPORT

File No: 11760
Attachments: Nil
Authorising Officer: Doug Scott - Acting General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

Council presents an annual program of exhibitions, curatorial projects, and engagement and learning programs. This report details a number of specialised and sole suppliers required to supply exhibition content and physical productions. Council approval is sought to deem the nominated suppliers as specialised or sole suppliers in accordance with s235(b) of the Local Government Regulation 2012.

OFFICER'S RECOMMENDATION

THAT pursuant to S235(b) of the *Local Government Regulation 2012*, Council approves the use of nominated suppliers as specialised or sole suppliers to supply exhibitions and curatorial projects, as well as engagement and learning programs without the need to seek additional quotes

COMMENTARY

This report lifts from the table the Rockhampton Museum Of Art - Specialised and Sole Supplier report presented to the Communities Committee meeting on 20 August. The content of this original report has been updated.

Council provides for the presentation of a range of collection-based exhibitions and curatorial projects, as well as engagement and learning programs at Rockhampton Museum of Art.

Rockhampton Museum of Art activities include the annual exhibition program and public engagement program developed by Rockhampton Museum of Art for the Rockhampton Region. When contracting to present these exhibitions and programs it is, by the nature of the activity, not possible to obtain more than one quotation for the supply of the production or exhibition.

This report details the major artistic engagements for exhibitions and programs to be presented at Rockhampton Museum of Art throughout 2024-25.

Exhibition	Service	Supplier	Justification	Estimated Annual Cost (Ex GST)
Various exhibitions	Exhibition freight services	IAS Fine Art Logistics Pty Ltd T/A International Art Services <i>Section 235(b)</i>	International Art Services are a specialised provider of fine art logistics solutions, including bespoke packing, to ensure the security and condition of each artwork is not compromised during transportation. IAS service Rockhampton Region on a regular basis and do not require specially ordered vehicles.	\$120,000

Exhibition	Service	Supplier	Justification	Estimated Annual Cost (Ex GST)
RMOA Event and Community Engagement (2024/2025)	Artist/Performer fee	Camerata <i>Section 235(b)</i>	Queensland's Chamber Orchestra is a two-time Helpmann Award-Nominated ensemble and an orchestra of national significance. Camerata will put artistic processes and collaboration on display and will respond and activate <i>Collection Focus: Women</i> and <i>NGA's Know My Name</i> , creating unique immersive experiences for RMOA visitors and community.	\$42,350 <i>Partially funded project through Haymans donation</i>
'Luke Roberts: Beyond the Great Divide' (2025)	Curator fees Previous sole supplier provision approved for curator Michele Helmrich who was unable to complete the project	Nicholas Tsoutas <i>Section 235(b)</i>	This is an exclusive exhibition of artworks that will, because of their unique and significant cultural value, attract an audience to Rockhampton.	\$32,000 <i>Funded project through Arts Queensland</i>
The Hiroshima Panels exhibition (2025)	Artwork loan fee	Maruki Gallery <i>Section 235(b)</i>	This is an exclusive exhibition of artworks that will, because of their unique and significant cultural value, attract an audience to Rockhampton.	approx. \$17,000
'Ken Done: Poems from Home and Other Paintings' exhibition (2025)	Artist fee	Ken Done Gallery <i>Section 235(b)</i>	This is an exclusive exhibition of artworks that will, because of their unique and significant cultural value, attract an audience to Rockhampton.	\$7,300

BACKGROUND

The Rockhampton Museum of Art produces a season of presented exhibitions and activities to culturally enrich and enhance the liveability of the Rockhampton region.

PREVIOUS DECISIONS

In previous years Council has resolved that it is satisfied there is only one supplier who is reasonably available and because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders for this type of activity. At its ordinary meeting on 19 September 2023, Council resolved to approve the use of nominated suppliers as specialised or sole suppliers to supply productions, exhibitions and services for 2023-24

BUDGET IMPLICATIONS

All procurement activities relating to this report will be made within the available 2024/2025 adopted operational budget.

LEGISLATIVE CONTEXT

Under Section 235, Other Exceptions, of the Local Government Regulation 2012:

“A local government may enter into a medium-sized contractual arrangement or large sized contractual arrangement without first inviting written quotes or tenders if –

- a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or

- b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders;”

LEGAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

RISK ASSESSMENT

Nil

CORPORATE/OPERATIONAL PLAN

2022-2027 Corporate Plan

Goal 1.1 We are fiscally responsible

Effort 1.1.3 We have effective governance with accountable decision-making practices

Goal 1.2 We are respected and recognised for our engagement with the community and our contributions to the Region

Effort 1.2.3 We have a strong relationship with the community, built on trust and shared goals for the Region.

Goal 2.2 We support our communities through our activities and programs.

Effort 2.3 We support our people and community groups through our programs and resources.

CONCLUSION

By approving the above nominated suppliers as specialised or sole suppliers, Council will meet its Procurement obligations and provide for the effective use of Council’s and Supplier’s time and resources.

11.5 REGIONAL ARTS DEVELOPMENT FUND 2024/25 ROUND ONE FUNDING

File No: 8944

Attachments:

1. Dr Emma Killion CV (Confidential)
2. Minutes - Round 1 2024-25 (Confidential)

Authorising Officer: John Webb - Manager Communities and Culture
Doug Scott - Acting General Manager Community Services

Author: Mark Millett - Coordinator Major Venues

SUMMARY

Applications received for Round One of the 2024-2025 Regional Arts Development Fund (RADF) have been assessed by the RADF committee and two applications are recommended for funding. One application to join the RADF committee has been received and it is recommended for endorsement

OFFICER'S RECOMMENDATION

THAT Council endorse the appointment of a new Committee Member as outlined in the report.

THAT Council endorses the applications listed below for funding from Round One of the 2024-25 Regional Arts Development fund:

Applicant	Grant Type and Amount Requested	Details of Grant	Grant amount
Capricornia Printmakers	Development Grant \$2420	CPI Workshops – Fundamentals of Printmaking. Building foundation skills of new members, building group membership develop existing members into more confident tutors	\$2420
Rockhampton Youth Orchestra	Development Grant \$5000	Andy Firth Masterclasses. Bringing Andy Firth to Rockhampton to undertake masterclasses for local musicians and instrumental teachers	\$5000

COMMENTARY

Five applications were received with a total requested amount of \$30004.70. Of the five received applications all were deemed eligible. Five applications were assessed by the RADF Committee. Two applications were deemed desirable to fund, totaling a funding amount of \$7420.00.

An application to join the RADF Committee was received, and the committee would like to recommend that the Council appoint Dr Emma Killion to join the RADF committee as her background in performing arts - dance, knowledge and expertise will be a great asset to the committee. There is currently one position remaining vacant, appointing Dr Killion will fill that position.

BACKGROUND

The Regional Arts Development Fund (RADF) is a joint funding program of the Queensland Government (administered by Arts Queensland) and the Rockhampton Regional Council that focuses on the development of quality art and arts practice in our Region.

PREVIOUS DECISIONS

28 May 2024 - Council resolved the RADF Round 3 2023-24 funding and awarded \$29893 for funding.

16 August 2022 – Council endorsed the Terms of Reference – RADF Committee.

BUDGET IMPLICATIONS

The total RADF 2024-25 Community grants pool is \$43218.49.

The recommended funding amount for RADF Round 1 2024-25 is \$7420.00

The remaining RADF 2024 -25 Community grants pool will be is \$35798.49.

LEGISLATIVE CONTEXT

Nil

LEGAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

RISK ASSESSMENT

N/A

CORPORATE/OPERATIONAL PLAN

Corporate Plan 2022-2027:

Our Community Goal 2.1

- We provide opportunities for people to contribute to their communities.
- We support our people and community groups through our programs and resources
- Our services, activities and community assets provide opportunities to celebrate our culture and creative arts and preserve the Region's heritage

CONCLUSION

The Regional Arts Development Fund Committee recommends two (2) applications for funding, with a total recommended funding amount of \$7420.00. The RADF Committee recommends the appointment of Dr Killion to the RADF Committee.

11.6 ANNUAL HOMELESS CONNECT EVENT

File No:	11550
Attachments:	Nil
Authorising Officer:	Doug Scott - Acting General Manager Community Services
Author:	Kerri Dorman - Administration Supervisor

SUMMARY

This report provides Council with an overall report on the recent annual Homeless Connect event held on 4 July 2024.

OFFICER'S RECOMMENDATION

THAT the report be 'received' and the annual event be re-branded with the name *Hardship and Homeless Connect Day*.

COMMENTARY

The 2024 Homeless Connect Event was held at the Robert Schwarten Pavilion, Rockhampton Showgrounds on 4 July 2024.

This year's event recorded the highest number of agency participation, attracting 49 registrations, with 44 participating on the day, due to 5 last minute withdrawals owing to staffing resources.

It provided 2,341 services to 351 clients, not including meals distributed on the day.

The most popular services targeted were St Vincent de Paul (Blankets/Linen) – 236; RRC Shop – 235; Tenants Qld – 170; RRC Knitters – 153; RRC Libraries – 147; QF Financial Services – 144. RRC Clothes – figures **not** attainable due to staff resources and the overwhelming numbers through the area. It is also noted, that figures from some services may not quite reflect accurate (less than serviced) figures, due to busy periods throughout the morning.

A debrief has been held with agencies in attendance with all very pleased with the event outcomes and attendance.

COVID-19 interrupted the event for 2 years (2020 & 2021) and it was assumed it would take a couple of years to reach similar numbers to pre-COVID-19. This has been proven, with the last 2 years now surpassing the 2019 attendance figure of 307 clients.

A comparison against the Brisbane City Council's event indicates the social return our annual event directly has on our vulnerable residents and the impact we achieve is shown in the below table:

Location	Attendance Total	Population	No. of Events	% of residents
Rockhampton	2,279	84,517	12 (since 2010)	0.22%
Brisbane	22,320	2,536,000	*29 (since 2006)	0.03%

*Brisbane's event is held bi-annually.

Re-branding of the event has been raised again in order to ensure we are capturing all those vulnerable in our community i.e. those experiencing hardship or those at risk of homelessness.

Though the event is advertised as 'Homeless Connect' it does invite through its media message those experiencing hardship or at risk of homelessness as well.

BACKGROUND

Rockhampton Regional Council has hosted the annual Homeless Connect event since 2010 adopting a similar style event to that of Brisbane City Council. The event is held in May majority of the time, however once every 4 years will be held later (July) due to Beef Week.

Since its introduction to the Rockhampton community, the event has provided 13,762 services to 2,279 attendees. These figures do not include meals (breakfast, lunch and morning tea) provided over the last 14 years (12 events).

The one-day event provides free services to people experiencing homelessness, or those at risk of homelessness.

It brings together government and non-government agencies, community organisations, businesses and volunteers to provide homeless people or those at risk of homelessness access to goods and services they may otherwise lack or not be aware of.

Apart from Rockhampton, annual events are also held in Brisbane, the Gold Coast and Gladstone (Roseberry Qld).

PREVIOUS DECISIONS

Council adopted on 13 April 2010 *'that a budget allocation be made in the 2010-2011 financial year to allow for the organisation of a Homeless Connect day in Rockhampton.'*

A motion followed that *Councillor Swadling be authorised to attend the Homeless Connect Event to be held in Brisbane in May (2010).*

BUDGET IMPLICATIONS

As Beef Week 2024 was held in May, Homeless Connect was moved back to July resulting in some expenditure carrying over into the new financial year (2024/2025).

Accordingly, a revision will be required of the 2024/2025 expenditure line for next year's event to ensure all costs are met within this financial year.

Next year's Homeless Connect event is scheduled for 22 May 2025, avoiding a recurrence of overflow into the following financial year.

The current budget allocation is \$6,000.00, \$3,000.00 (internal charges) less than previous years.

In-kind assistance is also provided through staff resources by Community Services Directorate team as well as other Council areas.

LEGISLATIVE CONTEXT

Nil

LEGAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Community Services Directorate team (5) co-ordinate the event drawing on support from various areas including Community Assets & Facilities, Council trainees and past employees together with a handful of volunteers and agency staff.

This event exemplifies each year Council's 'One Team' value.

A volunteer drive will be undertaken prior to the 2025 event, for assistance leading up to and during the event.

RISK ASSESSMENT

A risk assessment is undertaken in collaboration with Venues & Events and Workplace, Health and Safety.

Upon approval the assessment is distributed to all agencies for completion prior to commencement of the event.

CORPORATE/OPERATIONAL PLAN

2022-2027 Corporate Plan

Our Community – Goal 2.2 ***‘We support our communities through our activities and programs’***

CONCLUSION

The annual event fits within Council’s corporate goal of supporting our community through our activities and programs and is a clear indication of Council’s commitment to social inclusion of those most disadvantaged, as well as its civic leadership in bringing together government and non-government agencies, businesses and community to work together to provide practical assistance to homeless people, those at risk of homelessness and/or hardship.

It is recommended the annual event be re-branded to incorporate the word ‘hardship’ to *Hardship and Homeless Connect Day*.

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

15 CLOSURE OF MEETING