



ORDINARY MEETING

AGENDA

22 FEBRUARY 2022

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 22 February 2022 commencing at 9:00am for transaction of the enclosed business.

In line with section 277E of the Local Government Regulation 2012, it has been determined that it is not practicable for the public to attend Council meetings in person at the current time. Until further notice, Council meetings will instead be livestreamed online.

A handwritten signature in black ink, appearing to be "C. P.", written in a cursive style.

CHIEF EXECUTIVE OFFICER
17 February 2022

Next Meeting Date: 08.03.22

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor G D Mathers
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES**

Minutes of the Ordinary Meeting held 8 February 2022

Minutes of the Special Meeting held 15 February 2022

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**6 BUSINESS OUTSTANDING**

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

8.1 PETITION - CONDITION OF HUNT ROAD AND TEA TREE ROAD, BOULDERCOMBE

File No: 8054
Attachments: 1. [Petition](#)↓
Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Council has received a petition requesting the urgent sealing of Hunt Road and Tea Tree Road, Bouldercombe.

RECOMMENDATION

THAT the petition requesting Council urgently bitumen seal Hunt Road and Tea Tree Road, Bouldercombe be received and the lead petitioner be advised their request has been referred to the General Manager Regional Services for investigation taking into account budgetary constraints.

OFFICER COMMENT

The attached petition has been received asking Council to urgently bitumen seal Hunt Road and Tea Tree Road, Bouldercombe, as the petitioners believe the road is currently in a very poor condition and not safe.

**PETITION –
CONDITION OF HUNT ROAD AND
TEA TREE ROAD, BOULDERCOMBE**

Petition

Meeting Date: 22 February 2022

Attachment No: 1

25557602 - 01/02/2022

<p>Petition Submission Form</p> <p>Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.</p> <p>This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petition Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be published on Council's website.</p> <p>P: 07 4932 9000 E: enquiries@rrc.qld.gov.au W: www.rrc.qld.gov.au PO Box 1860 Rockhampton QLD 4700 ABN: 59 923 523 766</p>	<p>ROCKHAMPTON REGIONAL COUNCIL</p> <p>File: 8054 Doc: _____</p> <p>Links: _____</p> <p>Action Officer: _____</p> <p>Task ID: 22711119</p> <p>Box No: _____ Years: 2</p>	
	<p>Related Doc# 23264986</p> <p>Request - 642405</p> <p>- 1 FEB 2022</p>	







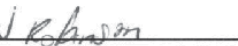

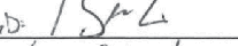


Principal Petitioner Details	
Contact name:	Kenneth Bacon
Residential address:	88 Tea Tree Road, Bouldercombe, QLD, 4702
Postal address (if different):	
Preferred contact number:	0417179344
Email:	
Declaration	
I submit this form with the relevant supporting documentation as required. I declare that the details are correct to the best of my ability.	
Name:	Kenneth Bacon
Signature:	
Date:	
Petition Details <small>(Please outline the details and reasons for the petition)</small>	
<p>We, the undersigned, hereby respectfully request the Rockhampton Regional Council: Urgently bitumen seal Hunt Road and Tea Tree Road, Bouldercombe.</p> <p>The road is currently in a very poor condition with a very rough and stony surfacing, corrugations, potholes and poor visibility especially around corners and the creek crossings. The road is not currently safe.</p> <p>The rocks frequently puncture tyres and the dust hazard is a significant health issue especially for those in the area with respiratory ailments.</p>	

OFFICE USE ONLY	Date received:	Date presented to Council meeting:	Responsible officer:
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25557602 - 01/02/2022

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The rocks frequently puncture tyres and the dust hazard is a significant health issue especially for those in the area with respiratory ailments.		
Petitioner Details		
NAME	ADDRESS	SIGNATURE
Ken Adsett	26 Hunt Rd Bouldercombe	
Janet Adsett	26 Hunt Rd Bouldercombe	J. Adsett
KENNETH BACON	88. TEA TREE RD, BOULDERCOMBE	
ROSANNE PATCHETT	88 TEA TREE RD BOULDERCOMBE	
GAYLE DOBLO	36 HUNT ROAD, BOULDERCOMBE	
R THOMPSON	42 HUNT ROAD BOULDERCOMBE	
Chantelle Colbourne	108 Hunt Road, Bouldercombe	
Joel Robinson	108 Hunt Road, Bouldercombe	
Kelly McAlister	88A Tea Tree Rd Bouldercombe	
BRUCE MCALISTER	13 TEA TREE RD BOULDERCOMBE	
ELIAY MCALISTER	" " "	
Jane Sullivan	6A Hunt Road Bouldercombe	

25557602 - 01/02/2022

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The rocks frequently puncture tyres and the dust hazard is a significant health issue especially for those in the area with respiratory ailments.		
Petitioner Details		
NAME	ADDRESS	SIGNATURE
WAYNE LOMAS	20 HUNT ROAD, BOULDERCOMBE	<i>W. Lomas</i>
KAREN LOMAS	20 HUNT Rd, BOULDERCOMBE	<i>K Lomas</i>
Janet Studdert	128 Hunt Rd Bouldercombe	<i>J Studdert</i>
Shayne Studdert	128 Hunt Rd ✓	<i>S Studdert</i>

Please print and attach additional petition forms if required.



9 COUNCILLOR/DELEGATE REPORTS

Nil

10 OFFICERS' REPORTS

10.1 2022 ROCKHAMPTON AGRICULTURAL SHOW COMMITTEE

File No:	6097
Attachments:	Nil
Authorising Officer:	Greg Bowden - Executive Manager Advance Rockhampton
Author:	Eileen Brown - Events Coordinator

SUMMARY

This report outlines the Rockhampton Agricultural Show Committee for the 2022 Show.

OFFICER'S RECOMMENDATION

THAT Council replace the 2021 Rockhampton Agricultural Show Committee Members Annette Pearce (Chair) and Tash Bury with Greg Bowden Executive Manager, Rockhampton Regional Council (Chair) and Eileen Brown Events Coordinator, Rockhampton Regional Council for the 2022 Agricultural Show and approve the 2022 Rockhampton Agricultural Show Committee as set out in this report.

COMMENTARY

As part of the overall show project there is a need to establish a Management Committee with a diverse skillset with experience across organisation of show related activities and the broader local business community.

The role of this committee is to provide oversight for delivery of the event. The 2022 Rockhampton Agricultural Show Committee will meet with the Advance Rockhampton events team on a regular basis and provide advice on matters relating to the 2022 Rockhampton Agricultural Show.

The proposed 2022 Committee as follows:

- Greg Bowden, Executive Manager, Advance Rockhampton (Chair)
- Councillor Ellen Smith
- Rod Green
- Damien Massingham
- Peter Curtis
- Eileen Brown, Events Coordinator, Advance Rockhampton

BACKGROUND

The Rockhampton Agricultural Show Committee has been a beneficial aspect in facilitating and overseeing the planning and decision making stages for the Show in previous years and will be beneficial to the planning and decision making for the Show moving forward.

PREVIOUS DECISIONS

The previous motion for 2021 Committee proposed was approved at Council meeting on 27 April 2021.

BUDGET IMPLICATIONS

The delivery of the Show is contained within the Advance Rockhampton budget FY21/22.

LEGISLATIVE CONTEXT

Not applicable.

LEGAL IMPLICATIONS

No Legal Implications.

STAFFING IMPLICATIONS

This Rockhampton Agricultural Show Committee requires two Advance Rockhampton staff to participate on the Committee and these duties will be carried out within the current staffing allocation.

RISK ASSESSMENT

No risk assessment required.

CORPORATE/OPERATIONAL PLAN

2.1.3 Develop, deliver and support a calendar of events for the Region.

CONCLUSION

Rockhampton Regional Council made a commitment to assume management of the Rockhampton Agricultural Show for a five year period commencing in 2019.

With such an event, there is a requirement and a need for a Committee to oversee progress and drive the event from conception to fruition. The Committee needs to comprise of varying skill sets and levels of local business, Show and Council experience to ensure a balanced and well-rounded Committee is appointed.

10.2 2022 ROCKHAMPTON AGRICULTURAL SHOW TENDER CONSIDERATION PLAN

File No: 6097
Attachments: Nil
Authorising Officer: Greg Bowden - Executive Manager Advance Rockhampton
Author: Eileen Brown - Events Coordinator

SUMMARY

To seek approval under s230 of the Local Government Regulation (2012) for the procurement of various goods and services for the Rockhampton Agricultural Show 2022.

OFFICER'S RECOMMENDATION

THAT the report be received and Council adopt the Tender Consideration Plan for the 2022 Rockhampton Agricultural Show pursuant to s230 of the *Local Government Regulation 2012*.

COMMENTARY

The Rockhampton Agricultural Show is one of the major events on the calendar for the Rockhampton Region. The Rockhampton Agricultural Show is all inclusive and ensures that all demographics and interests are catered for. The offering is one that is comprehensive and offers a wide range of activities and entertainment options.

The Rockhampton Agricultural Show's main purpose is to deliver a unique experience that will draw visitors to the region, provide an event for locals to continue to enjoy and fulfill our commitment to managing the show for a five year period. This five year period commenced in 2019.

The Rockhampton Agricultural Show has expectations to deliver new, interesting, engaging elements that exceed expectations and deliver entertaining programs across the event.

Vital aspects of the Rockhampton Agricultural Show that play a part in the exciting program and events offering are detailed below:

- Musicians
- Visual Arts performers
- Public Arts performers
- Staging, Lighting and Event Dressing
- Fireworks Displays
- Market and Advertising
- Variety of Various Vendors
- Food, Drink and Market Staffs

The following tender consideration plan is for the Rockhampton Agricultural Show coordination in 2022.

BACKGROUND

Rockhampton Regional Council has committed to continue delivery of the Rockhampton Agricultural Show for the community and region for a five year period which commenced in 2019.

PREVIOUS DECISIONS

Council have supported the Rockhampton Agricultural Show since taking the agreement to deliver in 2019.

BUDGET IMPLICATIONS

The 2022 Rockhampton Agricultural Show is included in the 21/22FY Advance Rockhampton Budget.

LEGISLATIVE CONTEXT

The following Tender Consideration Plan has been prepared under Div3 s230 of the *Local Government Regulation (2012)* – Exceptions for medium-sized and large-sized contractual arrangements.

“230 Exception of quote or tender consideration plan prepared

- (1) A local government may enter into a medium-sized contractual arrangement without first inviting written quotes or tenders if the local government –
 - (a) Decides, by resolution, to prepare a quote or tender consideration plan: and
 - (b) Prepares and adopts the plan.
- (2) A **quote or tender consideration plan** is a document stating
 - (a) The objectives of the plan; and
 - (b) How the objectives are to be achieved; and
 - (c) How the achievement of the objectives will be measured; and
 - (d) Any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and
 - (e) The proposed terms of the contract for the goods or services; and
 - (f) A risk of the market from which the goods or services are to be outlined

Tender Consideration Plan:Objective:

The objective of this plan is to seek approval for the procurement of various goods and services required for the 2022 Rockhampton Agricultural Show to deliver a unique experience that will be a major draw card for visitors to the Rockhampton Region.

How the objectives will be measured:

Marketing and advertising	- A marketing plan will be designed to advertise all aspects of the show	- EOI will be sent out to suppliers including those on the Marketing Services Register (where applicable) - Where specific type of marketing/advertising is required e.g. targeted audience, justification will be provided on the purchase order.
Fireworks/Lightshow	- Ability to deliver a light show or firework display and specifications based on theme potential sponsorship/partnership	- Invite multiple quotes - Where it is not feasible to seek quotes for unique goods/services that justification will be provided (on the purchase order) as to why multiple quotes could not be obtained.

Entertainment – covers musicians, show performers, major drawcard entertainment, and visual art performers, and helps build the atmosphere throughout the event	<ul style="list-style-type: none"> - Genre - Price - Audience potential - Draw card potential - Availability - Theme - Staging - Ratio of local acts to outside of region performers 	<ul style="list-style-type: none"> - Online EOI Form on Rocky Show website - Major Show Entertainment providers approached and quotes requested - Information provided is matched against criteria - Where a specific type of entertainment is required cost will be evaluated alongside return on investment, audience reach and suitability.
Stage, Audio, Lighting, Furniture and Event Dressing and Uniforms	<ul style="list-style-type: none"> - Specific requirements for each area and stage based on suitability and theme - Availability to deliver set requirements - Budget - Bump in time frames 	<ul style="list-style-type: none"> - As per Council's preferred supplier arrangement - Where specific type of equipment is required justification will be provided (on the purchase order) as to why the preferred supplier arrangement was not used.
Food, Drink and Market Stall Holders	<ul style="list-style-type: none"> - Genre - Price - Audience potential - Draw Card potential - Availability - Theme - Staging - Standard of goods delivered - Licenses, permit and insurance required by legislation 	<ul style="list-style-type: none"> - EOI email is sent to all database on file, local and outside region. - Online EOI Form on Rocky Show website - Standard of goods plays a large role - Note: Some food, drink and market stall holders are included in the Showman's Guild contractual obligations
For other ancillary Goods and Services as required for the Rockhampton Show (including operational requirements)	<ul style="list-style-type: none"> - Ability to deliver set requirements - Budget - Bump in time frames 	<ul style="list-style-type: none"> - As per Council's preferred supplier list/register of prequalified suppliers (where applicable) - Where it is not feasible to seek quotes for unique goods/services that justification will be provided (on the purchase order) as to why multiple quotes could not be obtained

Alternative ways of obtaining objectives:

The objectives of the plan could be achieved by issuing a number of traditional invitation to quote and/ or Tenders, however due to the significant volume of goods and services, and the unique experience Council is delivering, this method is not considered practical.

Proposed terms of Contract:

The proposed terms of the Contract will be Council's Conditions of Order, where there is a higher value/higher risk procurement, the Contracts & Tenders team will be consulted to determine the most suitable terms of the contract.

Risk Analysis of the market:

Due to the significant volume of required, there are a number of markets which need to be considered. In most instances, there are a large number of suppliers available to provide the required goods and services, with the exception of specialist goods and services

LEGAL IMPLICATIONS

There are no legal implications relevant to the Tender Consideration Plan being presented for consideration.

STAFFING IMPLICATIONS

No staffing implications as staffing is allocated within current budgets. Resources are requested from time to time across RRC as required to assist in delivery of the event and these are sourced within current resourcing.

RISK ASSESSMENT

Risk assessment for this event will be conducted in accordance to the requirements set out in the Work Health and Safety protocols by RRC.

CORPORATE/OPERATIONAL PLAN

2.1.3 – To develop, deliver and support a calendar of events for the region

CONCLUSION

It is recommended Council adopts the proposed Tender Consideration Plan for the 2022 Rockhampton Agricultural Show.

10.3 FEDERAL PRE-BUDGET SUBMISSION

File No:	10097
Attachments:	1. 2022-2023 Pre-Budget Submission ↓
Authorising Officer:	Matthew Mansfield - Coordinator Media and Communications Damon Morrison - Manager Office of the Mayor Evan Pardon - Chief Executive Officer
Author:	Genevieve Dwyer - Senior Communications Officer

SUMMARY

This report provides details of Council's submission to the Australian Government in advance of the 2022-2023 Federal Budget.

OFFICER'S RECOMMENDATION

THAT Council receives the Federal Pre-Budget Submission report.

COMMENTARY

In December 2021, the Minister for Housing and Assistant Treasurer called for submissions regarding priorities for the 2022-2023 Budget, which closed on Friday 28 January 2022.

Details of the Federal election priority projects adopted by Council in November 2021 were presented to Treasury as detailed in the attachment to this report. Those priorities include:

Capricornia

- Rockhampton Botanic Gardens and Zoo Redevelopment
- Rockhampton Performing Arts & Convention Centre
- Airport Developments – Bay 7 and freight hub
- North Rockhampton Sporting Precinct
- North Rockhampton Sewage Treatment Plant augmentation
- Showgrounds Redevelopment

Flynn

- Mount Morgan Water security
- Glenroy Road corridor upgrades
- Eden Bann Weir raising
- Mount Morgan Pool
- Gracemere Saleyards building upgrades

BACKGROUND

On Monday 29 November 2021 it was announced that the Federal Budget will be held on Tuesday 29 March 2022. If the Government intends to hold a normal (House of Representatives and half-Senate) federal election, election day must be no later than 21 May 2022.

PREVIOUS DECISIONS

Council's priority projects to put forward to seek funding and support in advance of the 2022 Federal election were previously adopted at its Ordinary Meeting on 23 November 2021.

BUDGET IMPLICATIONS

There are no direct budget implications to Council arising from making the submission in advance of the 2022-2023 Federal Budget.

LEGISLATIVE CONTEXT

There is no legislation applicable to the recommendation under consideration.

LEGAL IMPLICATIONS

There are no legal implications relevant to this matter.

STAFFING IMPLICATIONS

There are no implications to Council permanent staffing levels arising from this report.

RISK ASSESSMENT

Nil applicable risks identified.

CORPORATE/OPERATIONAL PLAN

Goal 1.2:

- We build strong and respectful working relationships with stakeholders in all levels of government; and
- As a community leader, we advocate for the benefit of our community

CONCLUSION

A range of activities continue to be undertaken to advance Council's adopted priorities in the lead-up to the 2022 Federal election including the submission made for consideration for funding by the Australian Government in advance of the upcoming 2022-23 Budget.

FEDERAL PRE-BUDGET SUBMISSION

2022-2023 Pre-Budget Submission

Meeting Date: 22 February 2022

Attachment No: 1



PRIORITY PROJECTS 2022



ACKNOWLEDGEMENT

Rockhampton Regional Council would like to acknowledge the Traditional Custodians within our Region, the Darumbal People, the Gaangulu Nation People and the Barada Kabalbara Yetimarala People, and pay our respects to their Elders past, present and emerging.

We also acknowledge the Torres Strait Islander people whose land is in the Torres Strait but who live and work on Aboriginal land.

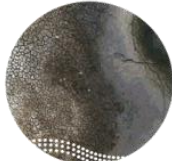


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PRIORITIES

Rockhampton Regional Council's endorsed priorities include:



Mount Morgan Water Security



Rockhampton Airport Bay 7 and Freight Hub



Glenroy Road Corridor Upgrades



Eden Bann Weir Raising



Botanic Gardens and Zoo Redevelopment



Performing Arts and Convention Centre



Gracemere Saleyards Upgrades



North Rockhampton Sewage Treatment Plant



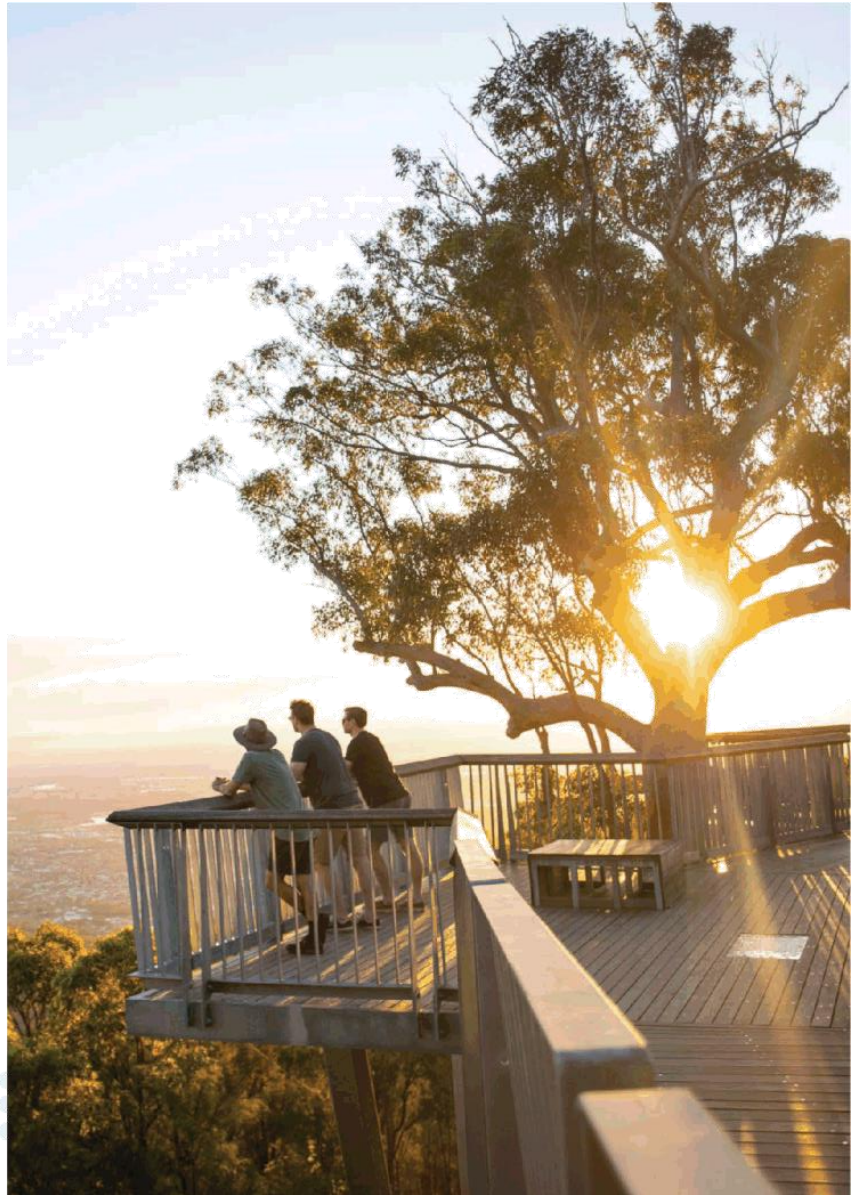
Mount Morgan Aquatic Centre

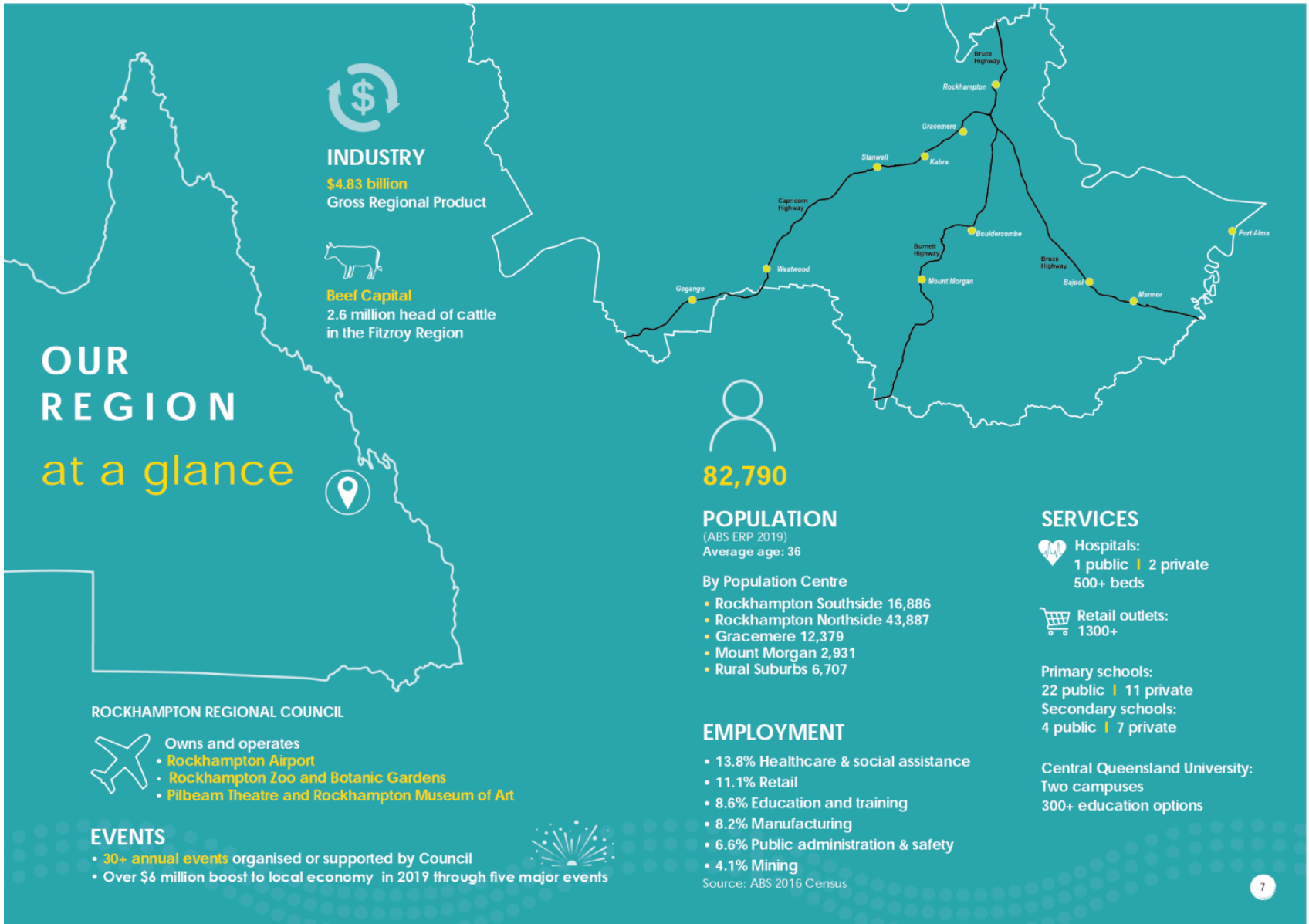


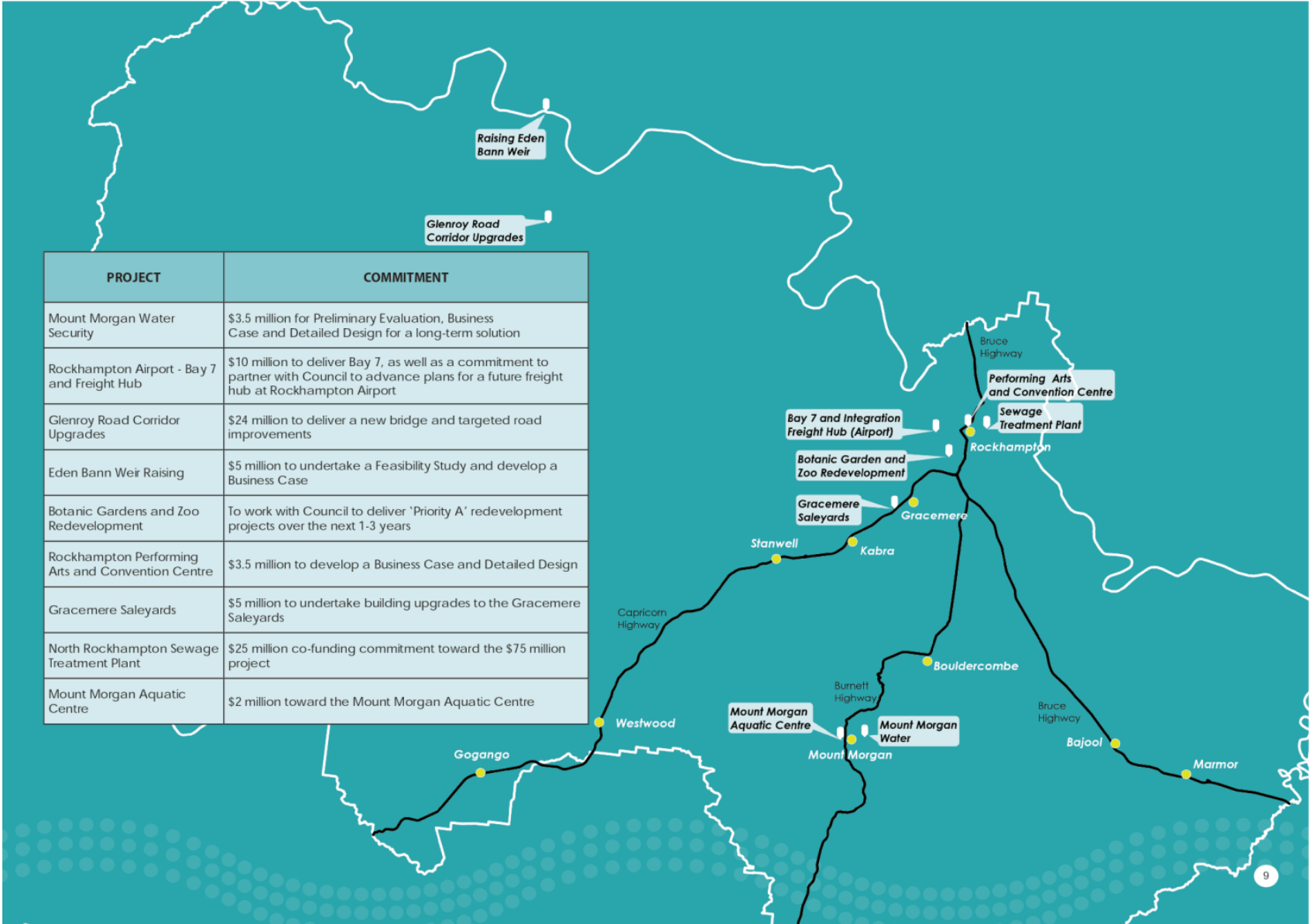
Sporting Precinct

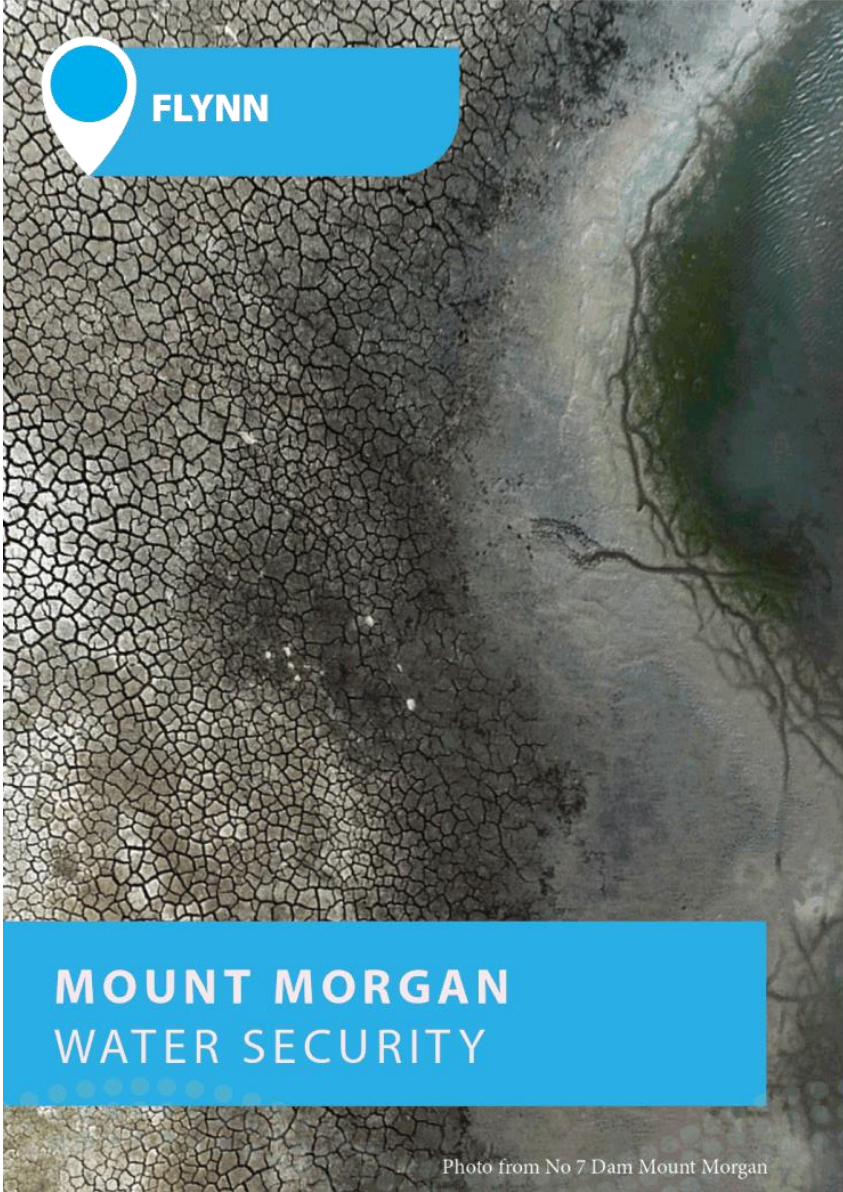


Showgrounds Redevelopment









FLYNN

**MOUNT MORGAN
WATER SECURITY**

Photo from No 7 Dam Mount Morgan



Photos taken from a Mount Morgan community Facebook page

Providing water security for a community in drought.

In April 2021 Mount Morgan's town water supply ran dry.

Since then Council has been sending 30 to 40 trucks of water to the town each day. This comes at a cost of up to \$11,000 a day, and has added up to \$3.9 million to date. At the moment Council is shouldering the entire cost.

The already waterwise community has been living on Level 6 restrictions - the highest level - since March. While residents are doing their part to make water last, trucking it in and hoping for rain just isn't a sustainable solution.

Mount Morgan has been drought declared for years. This is not the first time we have faced major water security concerns for the town, and without a solution it won't be the last. Council first committed to delivering water security nearly 7 years ago, but we can't do it alone.

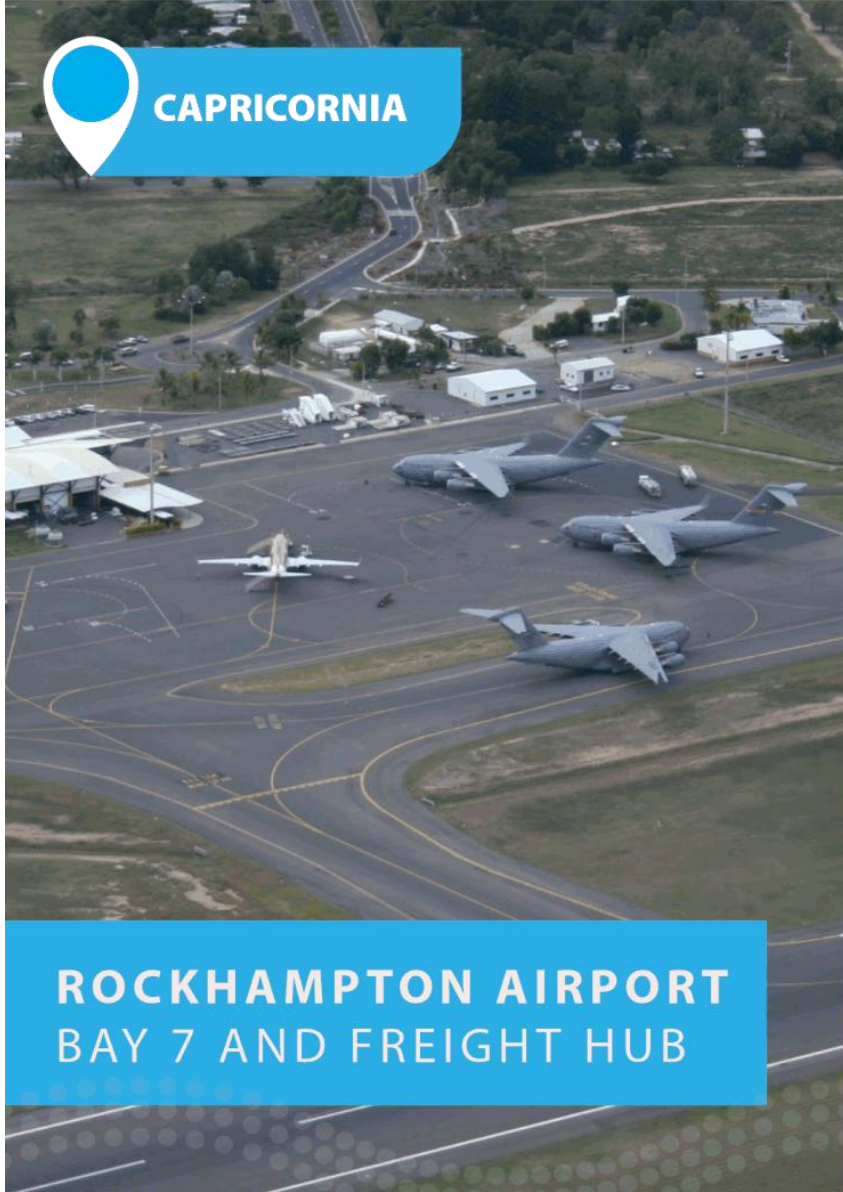
Council has engaged global infrastructure firm AECOM to deliver the Business Case for a long term solution, and we are seeking government support in order to take the best option through to Detailed Design.

Mount Morgan needs a permanent, safe, and secure water supply. We need help from other levels of government to deliver this.

COMMITMENT

\$3.5 million

For Preliminary Evaluation, Business Case and Detailed Design for a long-term solution.



Enhancing one of our biggest strengths.

Rockhampton Airport is the hub of Central Queensland's future and each spoke is another area for us to grow.

It is where soldiers from around the world put boots to tarmac and where opportunity awaits for world-class produce to fly from paddock to plate. It's a lifeline for rural communities in the heart of Queensland which brings them into reach of better healthcare and better jobs. It bridges the outback to the ocean and stands as the gateway to both the Galilee Basin and the Southern Great Barrier Reef. And, perhaps most importantly, it is where our emergency services will gather themselves and ready their aircraft the next time our region stares down a bushfire season.

A new apron (Bay 7) and integrated freight hub will unlock growth for all of Central Queensland. It will mean more access, more capacity, and more opportunities for agriculture. These projects will:


- Accommodate current and future FIFO operations and commercial charters;
- Accommodate future agricultural growth leveraging Federal Government investment in Rookwood Weir;
- Connect Rockhampton to agriculture and export supply chains;
- Allow more, and bigger, defence aircraft to land during exercises without disrupting passenger services;
- Supplement access to the Alliance MRO facility, ensuring unconstrained operations;
- Enable efficient emergency and disaster responses by providing basing, refuelling and provisioning of response teams; and
- Align with the Developing Northern Australia Agenda

Detailed design and tender documentation has been completed for Bay 7 and the project is shovel ready.

The benefits Bay 7 will deliver include:

 \$13.95 million annual local economic impact

 Support 39 local jobs and 81 nationally

 Add \$5.04 million direct value locally and \$10.31 million nationally

The benefits the integrated freight hub will deliver include:

 \$15.91 million annual local economic impact

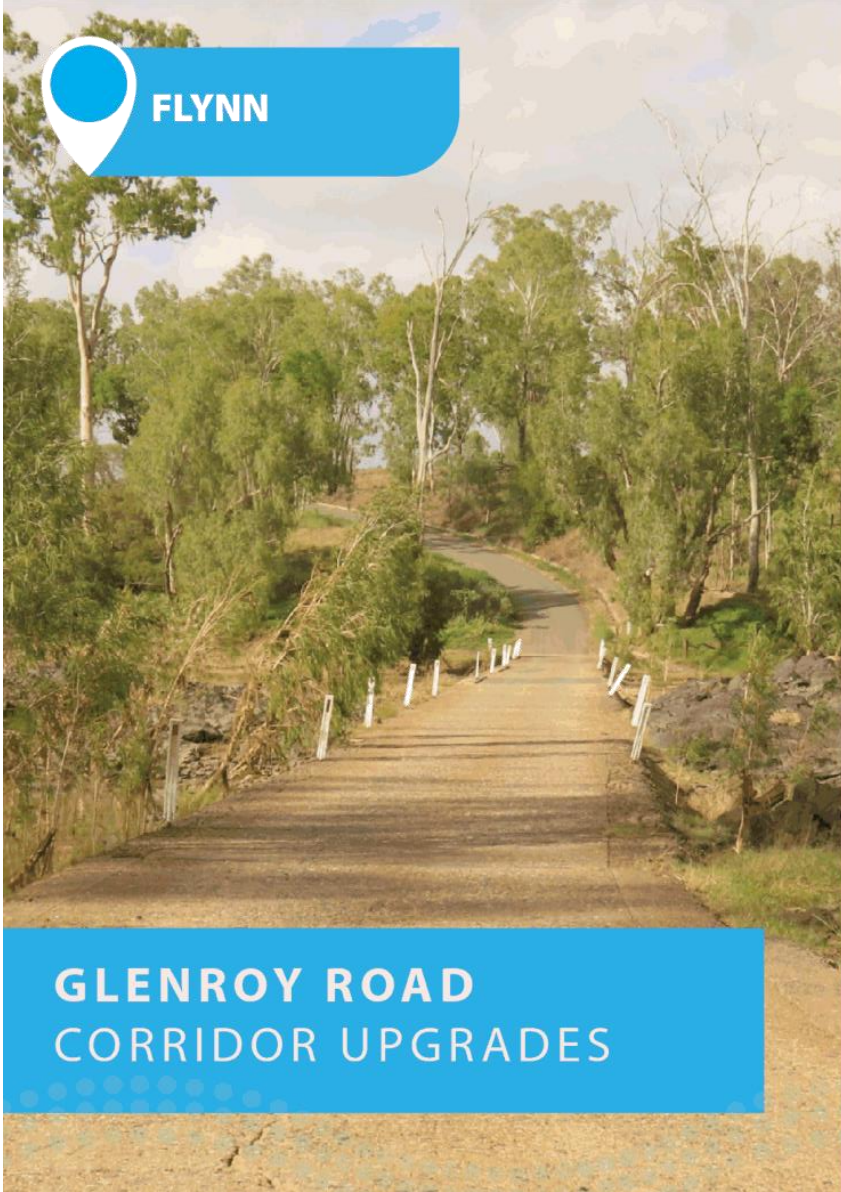
 Support 48 local jobs and 90 nationally

 \$3.08 million direct value added locally and \$9.25 million nationally

COMMITMENT

\$10 million

To deliver Bay 7, as well as a commitment to partner with Council to advance plans for a future freight hub at Rockhampton Airport.



Unlocking more opportunities for agriculture.

A new bridge at Glenroy Crossing and the upgrading of Glenroy Road will improve safety and resilience, boost productivity, enhance accessibility and promote investment in agricultural development.

Land on the western side of the Fitzroy River is ideally suited to access irrigation allocations made possible through the construction of Rookwood Weir, a project which attracted \$183.6 million in federal funding. This land is currently accessed through a low-level crossing of the Fitzroy River, which is closed for an average of 12 days per annum due to flooding, and can be closed for prolonged periods of up to six weeks.

The proposed project will construct a new bridge with flood immunity of two years Average Recurrence Interval, and make improvements to Glenroy Road.

The upgrades will improve flood immunity, increase road safety and reduce travel time for existing and future heavy vehicle movements, as well as support agricultural development within the Rockhampton Region and deliver economic benefits and jobs at a Local, State and Federal level.

The Glenroy Road Corridor Upgrades will build upon the prior investments by the Federal Government and Council in this corridor and support the significant Federal Government investments in Rookwood Weir and the Rockhampton Ring Road.

An improved Glenroy Crossing will:

- Facilitate intensive agricultural development and economic growth associated with Rookwood Weir;
- Connect an existing and developing agricultural area to the State Highways, the Rockhampton Airport, Gladstone Ports and transport hubs within the Gracemere and Parkhurst Industrial Areas;
- Accommodate future raising of Eden Bann Weir if and when that were to occur;
- Improve access during natural disasters and emergencies;
- Reduce maintenance and repair costs following regular and extended flooding of the existing low level crossing;
- Deliver substantial social and economic benefits including opportunities for greater regional employment and business growth; and
- Improve the standard and safety of access to rural properties north and west of the river.

 \$25 million annual local economic impact

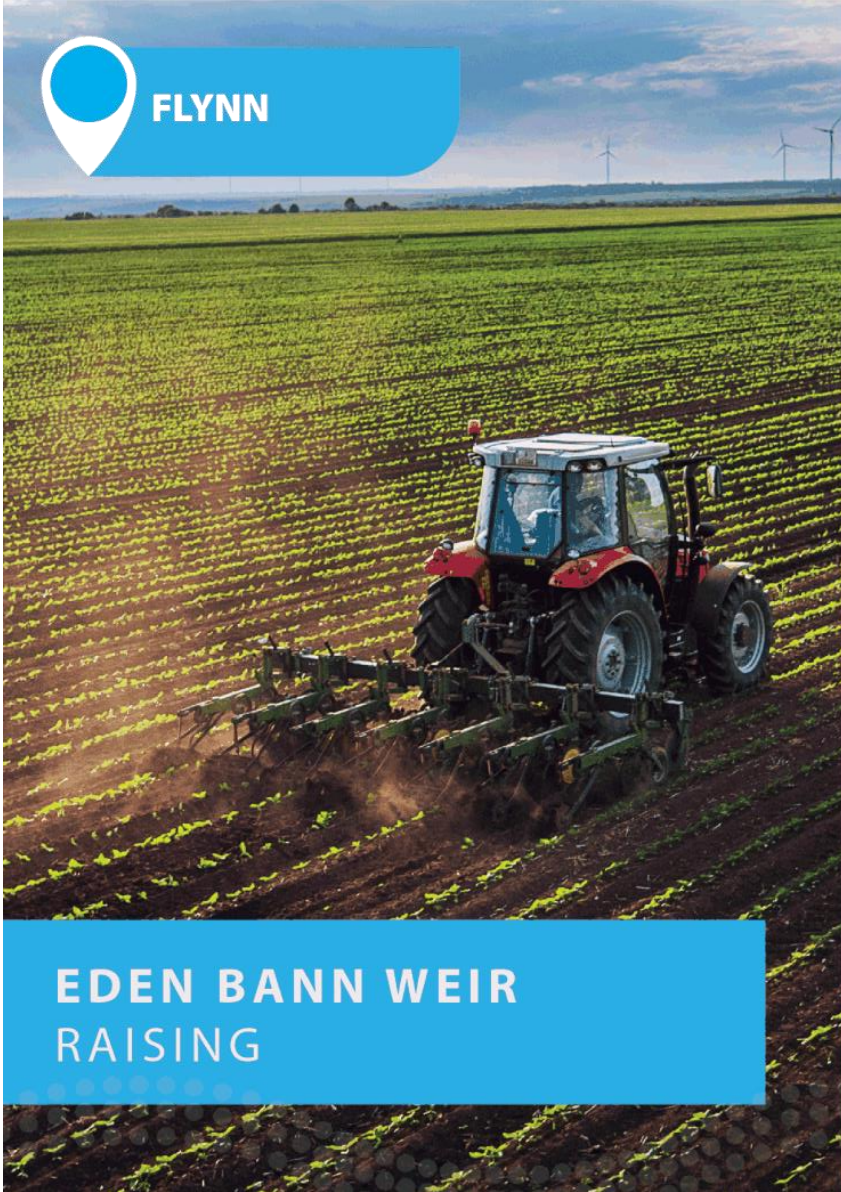
 Support 50 local jobs and 202 nationally

 \$12.6 million annual local economic impact

COMMITMENT

\$24 million

To deliver a new bridge and targeted road improvements.



FLYNN

**EDEN BANN WEIR
RAISING**

Meeting proven agricultural demand for water.

Raising Eden Bann Weir will help unlock the full potential of Central Queensland’s agricultural sector and support long-term water supply for the industrial and urban water needs of the region, and there are already approvals in place for the project.

The market demand for bulk agricultural water supply was shown when demand outstripped supply for the first stage of water sales from Rookwood Weir.

Raising the Eden Bann Weir would provide an additional yield of around 35,000 megaliters per annum.


This would:

- Supplement the urban water security;
- Increase agricultural water supply;
- Assist meeting industrial needs of the Region;
- Support population growth;
- Meet the immediate and future demands for water;
- Underpin future development of the wider region and Northern Australia;
- Provide further jobs on farm and downstream in food manufacturing; and
- Enable agricultural production for export (noting that approx. 80% of local production is exported).

The benefits of raising Eden Bann Weir could include:

 Total impact on local economy up to \$266 million

 Up to 400 local jobs during construction

 Increase in national employment by up to 1514 jobs

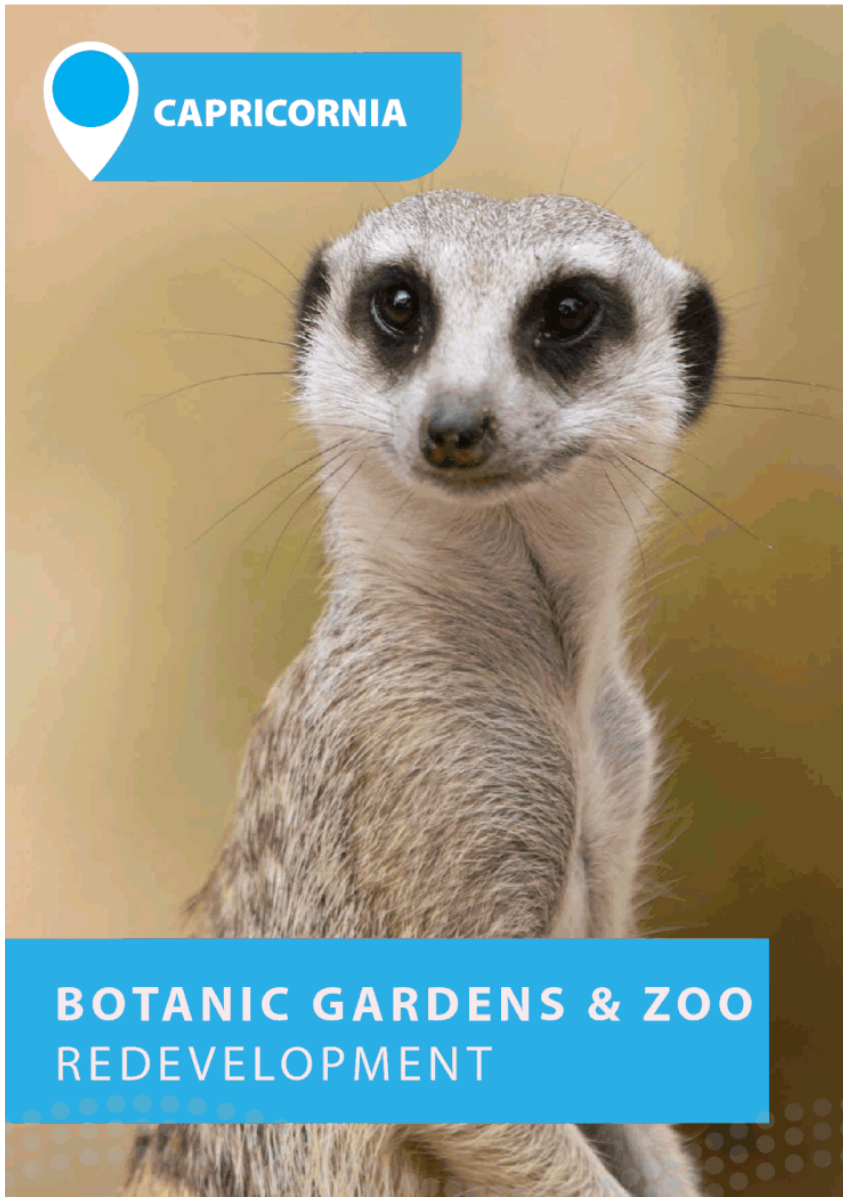
Ongoing benefits could include:

- Increase in local direct agricultural impact by up to \$105M pa;
- Increase in local indirect industrial output economic output by up to \$25M pa;
- Increase in local indirect consumption impact by up to \$16M pa;
- Increase in local direct employment by up to 1,120 jobs pa;
- Increase in local indirect industrial employment by up to 172 jobs pa;
- Increase in national value-add of between by up to \$125M pa; and
- Increase in national employment (direct & indirect) of between by up to 1,970 jobs pa.

COMMITMENT

\$5 million

To undertake a Feasibility Study and develop a Business Case.



Enhancing a beloved tourism attraction.

The redevelopment of the Rockhampton Botanic Gardens & Zoo will culminate in a memorable destination of regional prominence by providing new, exciting and unique experiences in the heart of Central Queensland.

Rockhampton Regional Council is seeking funding for the Rockhampton Botanic Gardens & Zoo to support a multi-million dollar program of redevelopments throughout the next 10 years.

This project will transform the Botanic Gardens into a botanical collection of regional and national significance, with playground areas, new pavilion structures, a new fernery, reinvigorated food and retail offering, and will unlock unexplored areas of the Gardens through strategic botanic curation.

The Zoo will shine as a leader in animal exhibitions, conservation and welfare, and provide exceptional visitor experiences and new animal attractions for the community and non-local visitors to enjoy.

To support the long-term viability of the Rockhampton Botanic Gardens & Zoo, a redevelopment is required that will:

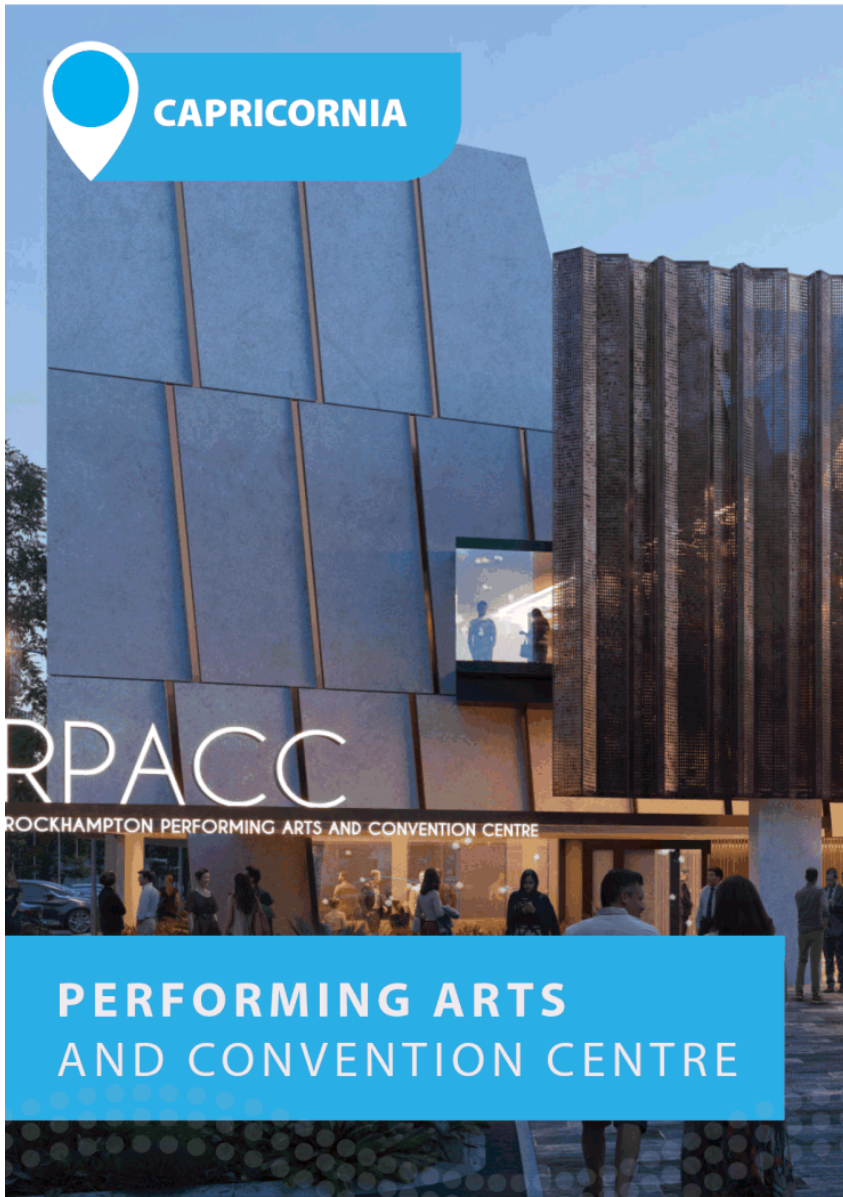
- Develop a consolidated vision for the site;
- Support long-term operations with refurbishment of key infrastructure assets;
- Increase visitation and support an increased length of stay in the region;
- Respect the heritage of the Gardens and ensure continued education for future generations; and
- Increase visitor experience with a focus on interaction.

The first stage of the redevelopment includes four 'Priority A' projects to be delivered over the next 1-3 years. These include a new visitor hub and improved playground as well as zoo upgrades.

'Priority A' stages of redevelopment	Funding required
Visitor Hub (Stage 1) Partly funded through BBRF (\$1.5M) and Council (\$1.5M)	\$1.9 million remaining
Zoo Operations and Administration Upgrade	\$4.0 million
Zoo Enclosure Program	\$2.9 million
Botanic Gardens Playground Refurbishment Partly funded through Works for Queensland (\$1.4M)	\$1.6 million remaining

COMMITMENT

To work with Council to deliver 'Priority A' redevelopment projects over the next 1-3 years.



The next chapter in our story.

For more than 40 years, audiences have sat in the red rows of the Pilbeam Theatre and held their breath as the curtains opened. They have watched Peter Allen dance on the theatre's Steinway Grand Piano, attended the Rocky Horror Picture Show in record breaking numbers, and been witness to history when Baz Luhrmann directed a community musical at the age of 23. It has been one of the first stages for young actors and dancers who went on to Hollywood or to theatres across the world - like Alex Russell and Leanne Benjamin. It's where kids find their voice for school eisteddfod and where residents rediscover old passions.

The Pilbeam Theatre is important to our community. It's the place we go to hear music and tell stories - stories about the world and stories about ourselves. But, it's beginning to show its age.

Our vision for the Pilbeam Theatre redevelopment is to provide a modern, accessible performing arts centre for Central Queensland. It will offer exposure to new, challenging and thought provoking experiences as well as celebrate and acknowledge the enduring cultural history of performing arts in Central Queensland.

The redeveloped Performing Arts and Convention Centre will provide a state of the art facility with a series of indoor and outdoor spaces that will accommodate everything from touring shows and conventions to informal meetings, as well as a rehearsal space and a 1050 seat theatre.

Our vision is underpinned by three key principles:

1. Focus on regional Queensland development:
Providing Central Queensland with a modern contemporary performing arts centre to keep pace with growth across the region, whilst enhancing and promoting the liveability of Central Queensland communities.
2. Focus on supporting performing arts, cultural development and history:
Cultivating Central Queensland's burgeoning arts and cultural life through the catalytic redevelopment of Central Queensland's premier performing arts venue.
3. Focus on redevelopment of aged community and social infrastructure:
Ensuring the continued success of Rockhampton and Central Queensland's rich performing arts community through the redevelopment of the Pilbeam Theatre that meets current and future needs and expectations.

 Total impact on the local economy of \$24.2 million

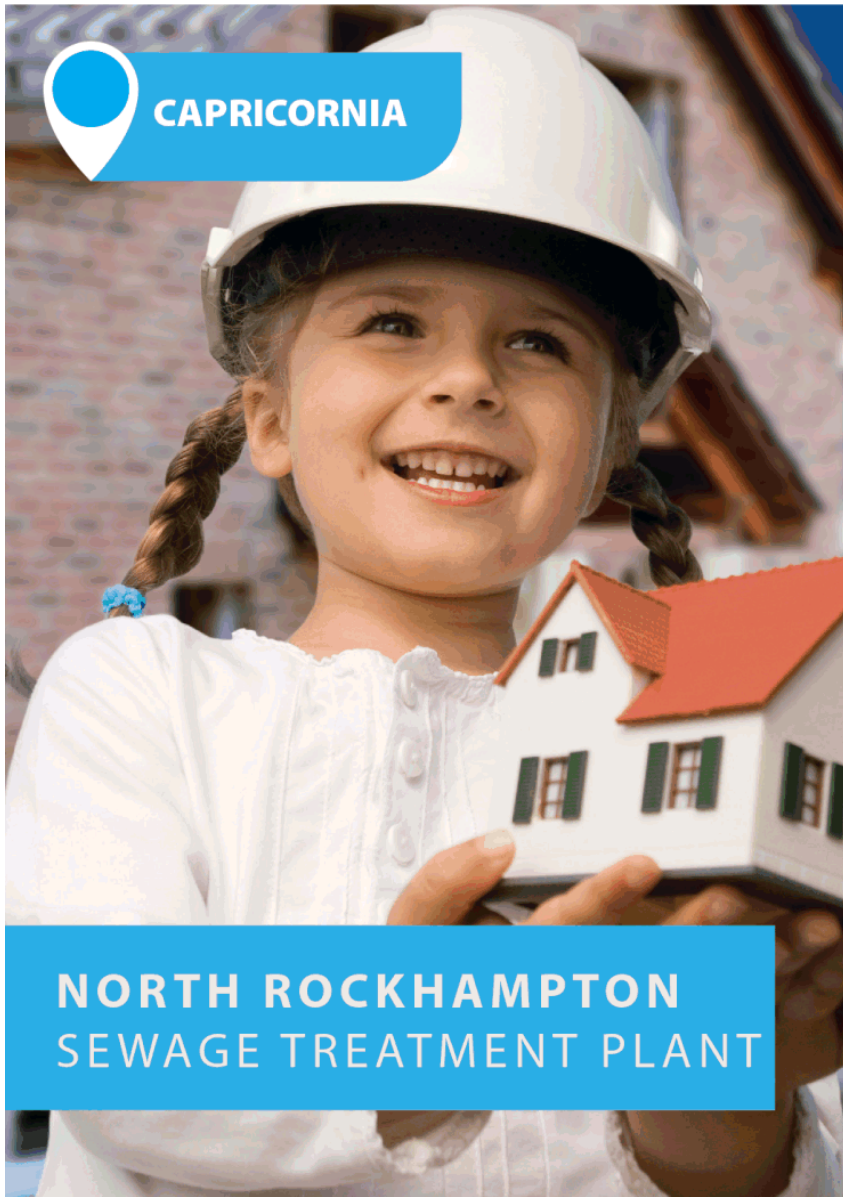
 120 direct and 250 indirect construction jobs

 Increased community access to the arts

COMMITMENT

\$3.5 million

To develop a Business Case and Detailed Design



Essential for growth.

The North Rockhampton Sewage Treatment Plant (NRSTP) provides an essential service to 65% of our region's connected population each day – that's around 50,000 people.

However, the plant is nearly at capacity, which means our potential for growth is nearly at capacity.

Over the next 15 years our population is expected to grow by 31,000 people - mostly in North Rockhampton.

Without augmenting the NRSTP, we won't have the essential services to cater for this.

The NRSTP Augmentation will increase the plant's capacity by 50%, allowing it to service roughly 4,600 new households. The current infrastructure is also in need of extensive upgrades to continue to service current demands and meet environmental obligations.

More capacity means more investment, more development, and more jobs. That growth is expected to create around 450 jobs within our region, and contribute \$121 million toward the local economy annually.

The upgrades that are planned as part of this project will also mean that we're more efficient at treating waste, and that we can do it better.

It's good for the region, good for the environment, and good for jobs.

Benefits of the augmentation alone include:

 Meet demand now and in the future

 Support approx 450 ongoing jobs

 \$121 million annual local economic impact

 Needed to allow for growth

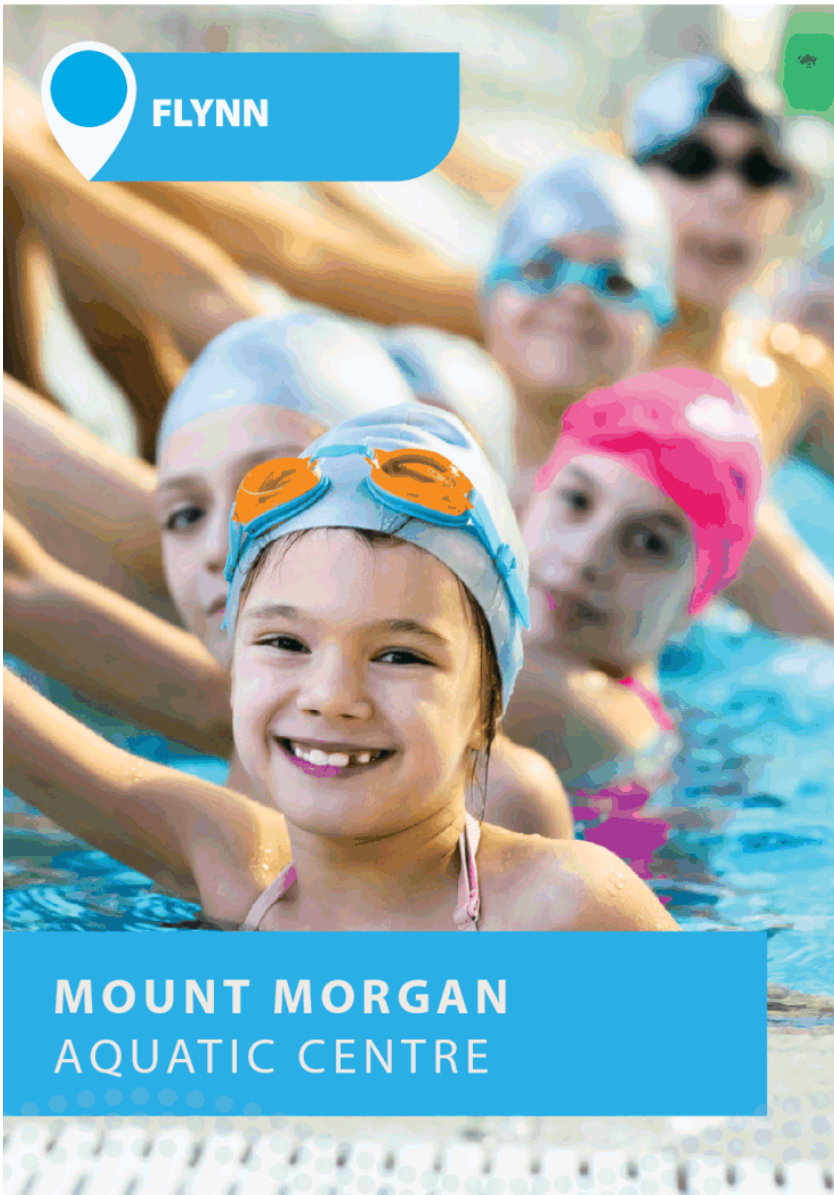
 Service 4,600 new residential lots

 Better environmental outcomes

COMMITMENT

\$25 million

Co-funding commitment toward the \$75 million project.



FLYNN

**MOUNT MORGAN
AQUATIC CENTRE**

Renewing an essential community asset.

The Mount Morgan Pool serves a critical role, providing a range of health, social and community benefits. It's the only community pool within a 25km radius, serving not just Mount Morgan but also surrounding communities. It's where four schools hold their carnivals, where residents attend water aerobics, and where kids learn to swim.

However, the pool is considered beyond end of life. It has had many leaks over the years, losing large amounts of water each day. It has cracking tiles, non-compliant disabled access, non-compliant steps, and falling equipment.

Our vision is to provide the Mount Morgan community and the wider region with a contemporary aquatic centre that meets the needs of the community now and in the years to come.

The new Mount Morgan Aquatic Centre will include:

- A new 25 metre, eight-lane pool;
- The old pool will be filled in and converted to a shelter;
- A new entry building with a kiosk and accessible amenities;
- The current toddler splash pool will remain;
- Installation of water tanks and irrigation;
- A new pump house to service the whole centre; and
- Installation of sheltered seating and barbecues.

The redeveloped Aquatic Centre will be an integrated facility for health, sport and recreation and will:

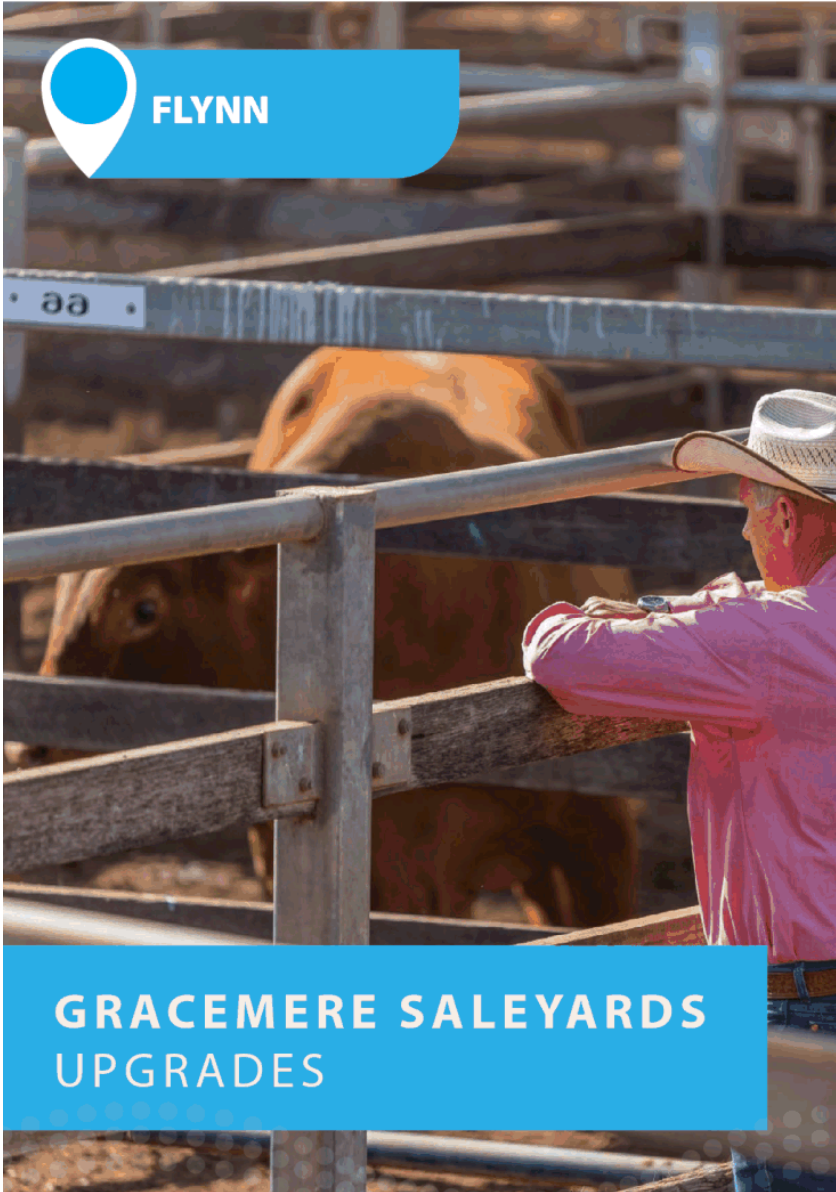
- Allow seasonal community access and use of the facility for leisure, sport, health and fitness;
- Provide the facilities for competitive opportunities to allow athletes and coaches to realise their full potential;
- Create a modern and energy efficient swimming pool complex with flexible aquatic recreation spaces;
- Provide a high level of safety, comfort and ease of use for all people including people with disabilities and learn to swim beginners;
- Increase flexibility in providing aquatic and health programs to the community;
- Be energy efficient in both use of materials and environmental performance; and
- Make swimming an attractive and accessible sport in the region and provide health benefits through increase in physical aquatic activity and participation.

The project cost is \$6.5 million, and \$4.5 has been funded through the Queensland Government's Resources Community Infrastructure Fund (RCIF).

COMMITMENT

\$2 million

Toward the Mount Morgan Aquatic Centre.



FLYNN

GRACEMERE SALEYARDS UPGRADES

Supporting cattle farmers in the Beef Capital.

The Gracemere Saleyards is one of the largest livestock exchange facilities in Queensland. It supports hundreds of cattle farmers, with 120,000 cattle sold here annually. It's regarded as one of the best centres for stud cattle sales in Australia.

There have been significant upgrades recently, with \$12 million in upgrades already taking place to enhance the reputation of this facility.

The next phase in the Gracemere Saleyards upgrade will cost approximately \$5 million, and will provide:

- A new selling area roof;
- Safety improvements;
- Animal welfare improvements; and
- An improved user experience.

Roofing the Saleyards is expected to improve efficiency and increase sales capacity to 130,000 cattle per year. Improvements will also mean better animal welfare, and may mean a higher price for sellers.

The upgrades included in this project will provide:

- Increased turnover for beef producers;
- Better infrastructure for hundreds of local cattle farmers;
- More opportunities for employment;
- Reduced shrinkage of cattle;
- Increase in site reputation;
- Capacity for more uses including equine sales;
- Better risk management for stud sales and rain events;
- Ability to harvest clean, reusable water;
- Ability to install large scale solar for clean energy production;
- Better fatigue and heat management; and
- Improved animal welfare.

The Gracemere Saleyards is owned by Rockhampton Regional Council and operated by Rural Livestock Exchanges through its CQLX subsidiary.

COMMITMENT

\$5 million

To undertake roofing and animal welfare improvements to the Gracemere Saleyards.

27



10.4 COMMUNITY ASSISTANCE PROGRAM - MAJOR APPLICATION

File No: 12535
Attachments: Nil
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Rockhampton Tennis Association Inc for Major Sponsorship assistance towards the 2022 Rockhampton Open Age event is presented to Council for consideration.

OFFICER'S RECOMMENDATION

THAT Council considers the Major Sponsorship application from the Rockhampton Tennis Association Inc for funding to assist with the 2022 Rockhampton Open Age event to be held on 2 and 3 April 2022 and approves the amount of \$3,000.00 sponsorship.

COMMENTARY

The application states that the objectives for the tournament is to provide local, regional and statewide players the opportunity to participate in tennis over the weekend. The event is fully inclusive and caters for all levels of players whether they be male or female or be aged 8 to 98 as long as they can hold a racquet. The Rockhampton Tennis Association has teamed up with Mackay and Gladstone clubs to host the first ever King and Queen of Capra.

All three tournaments will offer \$10,000.00 in prizemoney with the King and Queen being awarded extra prize pool for participating in all three events. Prizemoney will be awarded to a record eight players per event rather than just winners which will hopefully make the tournament more affordable for more players.

The applicant said even during COVID last year, Rockhampton managed to attract 240 participants with 100 of these travelling from outside the region. As most of these were children, both they and their parents required accommodation giving a huge boost to the city's accommodation outlets.

The association will acknowledge the Council as being a major sponsor adding with permission Council logo to email footer, fixture sheets and Facebook posts, naming rights to the tournament as well as signage at the centre.

Assessment

In accordance with the adopted Policy and Procedure, applications received were assessed against the following criteria with an average funding amount recommended from the four independent assessments undertaken:

Major Sponsorship Scheme

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required;
- Community need or desire for the event and how this was determined;
- Economic and community outcomes anticipated from the event;
- Number of participants, including out of area visitors; and
- Value for money, including realistic budget with projected cost recovery, and quotes for items of expenditure.

PREVIOUS DECISIONS

Council have previously provided funding to the club as follows:

2008/09 - \$6,600.00

2015/16 - \$ 473.00

2016/17 - \$1,500.00

2020/21 - \$3,000.00

BUDGET IMPLICATIONS

Independent assessment by a panel of four have indicated an average sponsorship amount for each of the projects/events, which is within Council's Community Assistance Program Operational Budget, as well as taking into consideration the community value of events and projects.

LEGISLATIVE CONTEXT

Administered under the Grants and Minor Sponsorship Policy and Procedure.

LEGAL IMPLICATIONS

No legal implications for this non-Council project.

STAFFING IMPLICATIONS

No staffing implications for this non-Council project.

RISK ASSESSMENT

Non-Council projects therefore risk assessment will be conducted by the organising bodies.

CORPORATE/OPERATIONAL PLAN

1.4.1 – Streamline Council's funding for community not for profit organisations to ensure fairness and equity.

CONCLUSION

Upon assessment of the information provided in the application against the rating tool it is recommended Council approve the Assessment Panel's recommended allocation for the event. A copy of the application has been supplied separately to Councillors for consideration.

10.5 COMMUNITIES AND CULTURE SOLE PROVIDER PROVISION

File No: 7104
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
Alicia Cutler - General Manager Community Services
Author: Mark Millett - Coordinator Major Venues

SUMMARY

Council presents an annual program of exhibitions and performance and it is necessary to resolve that it would be impractical of Council to invite quotes for the content and physical productions.

OFFICER'S RECOMMENDATION

THAT Council is satisfied that there is only one supplier who is reasonably available and that because of the specialised nature of the services that are sought, it would be impractical for Council to invite quotes for the supply of the productions, exhibition and services as detailed in the report.

COMMENTARY

Council provides for the presentation of a range of performing arts activities and performances at the Pilbeam Theatre and other presentations from the Major Venues Unit. The theatre performances include the productions featured in:

- the See it Live Theatre Season,
- Morning Melodies - a series of morning concerts for seniors
- other performances targeted at special demographic groups, such as school-aged children.
- Other presentations including entertainment at the Rockhampton Cultural Festival, the Rockhampton River Festival and entertainment for the opening of the Rockhampton Museum of Art.

When contracting to present these productions it is, by the nature of the activity, not possible to obtain more than one quotation for the supply of the entertainers or act, and therefore it is necessary, under Chapter 6 Part 3 Division 3 Clause 235 of the *Local Government Regulation 2012* to have Council resolve both or either "that it is satisfied that there is only one supplier who is reasonably available" and "because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders".

Detailed below are the productions currently scheduled to be presented by Council through to the end of calendar year 2022 at the Pilbeam Theatre. At times, opportunities to present shows arise outside of the reporting cycle. When this occurs, the unit will take the shows based on need, value, and fit with programming rationale.

Date	Event	Company	Supplier
18–27 March	Jersey Boys	RRC	Origin theatrical
18–27 March	Jersey Boys Creatives	RRC	Joy Phillipi Rhonda Hite Ross James Susan Earle Lita Hegvold Jacinta deleande Stephanie Quinlan

Date	Event	Company	Supplier
2 April	Girls with Altitude	Flying Fruit Fly Circus	Arts on Tour
20 April	Black Cockatoo	Ensemble Theatre	Arts on Tour
6 May	Melbourne int. comedy festival Roadshow	Melbourne Int. Comedy festival	Melbourne int. Comedy festival
12 May	The Sopranos	Opera Qld	Opera Qld
(Tbc) May	Lesbian Love Stories	The Local Lesbians	The Local Lesbians
13-14 June	Edward the Emu	Monkey Baa Theatre	Arts on tour
25 June	Impermanence	Sydney Dance Company	Arts on tour
8 Sept	The Sapphires	Hit Productions	Hit Productions
20-21 Sept	Erth's Prehistoric World	Erth	Arts on Tour
8 Nov	Jane Eyre	Shake and Stir	Shake and Stir
21 Feb	Morning Melodies – The Andrews Sisters	Cherryn Jane Bray	Cherryn Jane Bray
4 April	Morning Melodies – Mambo Italiano	Red Chair	Red Chair
30 May	Morning Melodies – Golden	Little Red Company	Little Red Company
25 July	Morning Melodies – Tenori, Beyond the sea	Tenori Eleven Pty Ltd	Tenori Eleven Pty Ltd
17 October	Morning Melodies – 1954: Ella, Etta & Ertha.	Western – Dyer	Western – Dyer
12 Dec	Morning Melodies – Home for Christmas	Darren Coggan	Darren Coggan

Themed areas for events and festivals are taken into consideration and unique requirements sourced from external suppliers. Quotes will be sourced where possible, however where it is not possible to seek quotes for unique goods/services then justification will provided (on the purchase order) as to why multiple quotes could not be obtained eg specialised or sole supplier of said equipment etc

As the *Local Government Regulations 2012* require Council to make a specific resolution in regard to these decisions and this decision making power is unable to be delegated, this report will be presented to Council on an annual basis at approximately this time each year.

BACKGROUND

The Pilbeam Theatre has been producing a season of presented shows for some decades, including an annual community musical and collection of presented productions to culturally enrich and enhance the livability of the Rockhampton region,

PREVIOUS DECISIONS

In previous years Council has resolved that it is satisfied there is only one supplier who is reasonably available and because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders for this type of activity.

BUDGET IMPLICATIONS

Nil

LEGISLATIVE CONTEXT

Chapter 6 Part 3 Division 3 Clause 235 of the *Local Government Regulation 2012*.

LEGAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

RISK ASSESSMENT

N/A

CORPORATE/OPERATIONAL PLAN

Corporate Plan

1.4 – Healthy Living and Active lifestyles

1.6 – Our sense of place, diverse culture, history and creativity are valued and embraced

2.1 – A destination sought for lifestyle, community events and tourism

CONCLUSION

To ensure adherence to Local Government Regulations 2012 procurement guidelines and for efficient business practice it is recommended that Council support this request for sole provider status to the aforementioned companies, productions and events.

10.6 YWCA LEASE

File No:	9999
Attachments:	Nil
Authorising Officer:	Angus Russell - Manager Strategy and Planning Alicia Cutler - General Manager Community Services
Author:	Jacinta Daniels - Community Master Planner

SUMMARY

Council has received a written request from the YWCA to surrender its current lease agreement over the YWCA site located at 125 Robinson Street, Berserker (part of Janet Pujolas Park) and to transfer ownership of the building to Council.

OFFICER'S RECOMMENDATION

THAT Council:

1. Accepts in principle the early termination of the lease over the YWCA site and transfer of ownership of the building to Council; and
2. Authorises the Chief Executive Officer (General Manager Community Services) to negotiate with YWCA the terms and conditions for the early surrender of the lease and transfer of ownership of the building to Council.

COMMENTARY

The YWCA building at 125 Robinson Street, Berserker is owned by the YWCA, which sits on Reserve land that is leased by Council as Trustee. The lease is due to expire in September 2023.

YWCA have approached Council to surrender the lease early and transfer the building to Council. In recent years, Rockhampton Boxing and Sport Promotions have commenced operating the facility on YWCA's behalf.

Previous to the letter being received, Council had received representations from the Rockhampton Boxing & Sport Promotions indicating that they would like to take on the building and seek sponsorship to improve the building and facilities. This was met with limited success as the YWCA were unable to provide any long term certainty around their building and lease outcomes due to the lease expiring in 2023.

Upon receiving written notification from the YWCA, a building condition assessment was done, which indicates that the building is in need of refurbishment. An estimate of repairs has been made which amounts to between \$900,000 and \$2.1 million.

Given the lease is not due to expire for 18 months, there is an opportunity to negotiate that YWCA undertake a portion of the repairs in order to make the building compliant prior to handing over to Council. Officers would like to commence negotiations with YWCA as soon as possible to reduce the risks of receiving the building in poorer condition and to ensure continuity of its operation.

Council, in the short term, does not have the funds to invest into this facility, therefore a number of short and long term scenarios are being investigated to determine the most beneficial outcome for both Council and the community, particularly the current users of the facility. These options will be presented once a comprehensive analysis has been completed.

In negotiating with the YWCA to surrender the lease and subsequently transferring to Council, as smooth a transition as possible will be desirable for the present users of the building.

BUDGET IMPLICATIONS

Budget implications are associated with this matter. The budget implications will be considered and estimated as part of the future options analysis.

CONCLUSION

Officers recommend that Council agrees in-principle to the early termination of the lease over the YWCA site and the transfer of ownership of the building. Additionally, Council commences negotiations with YWCA surrounding the terms and conditions of the early termination of the lease and transfer of ownership of the building. Following these negotiations and analysis of options, a report will be presented to Council regarding the future of the building.

10.7 NATIONAL FLOOD MITIGATION INFRASTRUCTURE PROGRAM 2021-22

File No: 12534
Attachments: 1. [NFMIP 2021-22 Guidelines](#)↓
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Infrastructure Planning

SUMMARY

Council Officers are seeking endorsement from Council for a project submitted under the Federally funded National Flood Mitigation Infrastructure Program.

OFFICER'S RECOMMENDATION

THAT Council endorse the recent submission of the Archer Street Drainage Scheme Stages 1 and 2 under the Federal Government's National Flood Mitigation Infrastructure Program.

COMMENTARY

Only State and Territory Governments can apply under the National Flood Mitigation Infrastructure Program (NFMIP) but engagement with Local Governments is encouraged to determine their priorities. This program has been open since November 2021 and closed on 4 February 2022. Under this program the applicant, being the State Government, is required to fund 25% of the project costs. Given the project is a Council project, this obligation would be passed on to Council through a separate funding agreement between Council and the State.

At a recent Council meeting, Council endorsed the submission of the same project under the Federal Government's Preparing Australian Communities program seeking \$3.25 million (50%) towards a \$6.5 million project. On this basis it was considered reasonable for Council Officers to submit this project on the basis of a \$5 million (75%) contribution from the Federal Government under this alternate but similar program.

BACKGROUND

On 2 February 2022, Council officers were contacted by the Queensland Reconstruction Authority (QRA) where QRA requested to include the Archer Street Drainage project in their submission under the Federal Government's National Flood Mitigation Infrastructure Program (NFMIP). Submissions under the NFMIP closed on 4 February 2022. This timeframe did not allow Council Officers to seek Council's endorsement prior to submission.

PREVIOUS DECISIONS

On 25 January 2022, Council resolved to endorse the submission of the Archer Street Drainage Scheme Stages 1 and 2 under the Preparing Australian Communities Program.

BUDGET IMPLICATIONS

The project costs are estimated to be \$6.5 million. If successful, this grant will fund 75%, or \$5 million, with Council's contribution of \$1.5 million.

Sufficient funds have been allocated in the capital budget for stormwater projects over the period 24/25 (\$2.65M) and 25/26 (\$3.0M) to allow completion of these works should the funding submission be successful. Funds will have to be bought forward into the 22/23 financial year to enable the project to be completed by March 2025.

CONCLUSION

In responding to a recent request from the QRA to form part of their submission under the National Flood Mitigation Infrastructure Program, Council Officers were unable to seek Council endorsement prior to the closing date for submissions. On the basis that this submission if successful would be more favorable to Council than the previous submission for this project endorsed by Council it was considered reasonable for Council Officers to submit this project and retrospectively seek Council endorsement.

NATIONAL FLOOD MITIGATION INFRASTRUCTURE PROGRAM 2021-22

NFMIP 2021-22 Guidelines

Meeting Date: 22 February 2022

Attachment No: 1



Australian Government
National Recovery and Resilience Agency

National Flood Mitigation Infrastructure Program 2021–22 Program Guidelines

Opening date:	30 November 2021
Closing date and time:	17.00 ACT local time on 04 February 2022
Commonwealth policy entity:	National Recovery and Resilience Agency
Administering entity	National Recovery and Resilience Agency
Enquiries:	If states and territories have any questions, contact National.Flood.Mitigation@recovery.gov.au
Date guidelines released:	30 November 2021

National Flood Mitigation Infrastructure Program 2021–22 Guidelines

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1. National Flood Mitigation Infrastructure Program 2021–22 Processes

The National Flood Mitigation Infrastructure Program 2021–22 is designed to achieve Australian Government objectives. This Program is funded from the \$50 million pre-disaster resilience component available from the Emergency Response Fund in the 2021-22 financial year. The Program is designed in accordance with the relevant legislation and subsidiary guidelines.



The Program opens

The NRRRA publishes Program guidelines on the National Recovery and Resilience Agency website.



States and territory governments complete and submit an application

State and territory governments complete the application, in consultation with local governments and communities and address all of the eligibility and assessment criteria.



A Program Review Panel assess all applications

The NRRRA assesses each application against eligibility criteria and notifies each state and territory of those projects not eligible, if applicable. An intergovernmental Program Review Panel assesses each eligible application against Program assessment criteria including an overall consideration of value with relevant money and comparison with other applications.



Advice to the Coordinator-General of the National Recovery and Resilience Agency

We provide advice to the Coordinator-General of the NRRRA on the merits of each application based on the Program Review Panel's deliberations and assessments.



Funding decisions are made

The Coordinator General makes recommendations to the Minister regarding the applications. The Minister, as the decision maker, decides which applications will be funded under the Program.



We notify states and territories of the funding outcome

We advise state and territories of the outcome of their applications.



Announcement of projects to be funded

The Minister will announce the projects to receive funding under the Program. Announcements relating to individual projects must be managed jointly with the Commonwealth.



Establishing a Funding Agreement with each state and territory that is to receive funding

We will negotiate a Schedule under the Head Agreement with the state or territory government. The relevant jurisdictional Minister responsible for emergency management will co-sign the Schedule.



Delivery of Funding

The Treasury will transfer the funding to the states and territories as a single, upfront payment in accordance with the requirements of the *Emergency Response Fund Act 2019 (Cth)*.



Evaluation of the National Flood Mitigation Infrastructure Program 2021–22

We evaluate project/s and the National Flood Mitigation Infrastructure Program 2021–22 as a whole.
We base this on information provided to us and that we collect from various sources.

1.1 Introduction

These guidelines contain information for the National Flood Mitigation Infrastructure Program 2021–22.

States and territories must read these guidelines before filling out an application.

This document sets out:

- the purpose of the Program
- the eligibility and assessment criteria
- how applications are considered and selected
- how funded projects are notified and how funding is received
- how projects will be monitored and evaluated
- responsibilities and expectations in relation to the Program.

2. About the Program

About the National Recovery and Resilience Agency

The National Recovery and Resilience Agency (the Agency) was established on 5 May 2021 by the Prime Minister, the Hon Scott Morrison MP, to coordinate and align, across Australia, community resilience and preparedness to withstand the often devastating impacts of natural disasters. Importantly, the Agency is also focused on developing Australia's capacity to bounce back and recover as seamlessly as possible, after a natural disaster has occurred.

Flood Mitigation: an Australian Government Priority

Australian communities have increasingly been exposed to the devastating adverse impacts of major or catastrophic flooding events. As reported in the State of the Climate 2020, heavy rainfall events in Australia are becoming more extreme and short-duration extreme rainfalls more intense.

Extreme rainfall events are associated with flash flooding and a consequent increased risk to communities. Deloitte Access Economics¹ has indicated that flooding is currently the most costly natural hazard-related cause of disaster when both tangible and intangible losses are considered and when forecasting for 2060. However, for many households and communities the ability to reduce flood risk is beyond their control.

Since floods are the most costly natural disaster, flood mitigation therefore has the potential to be a high impact investment, that aligns with the recommendations of both the Royal Commission into National Natural Disaster Arrangements and previous findings in the Productivity Commission's Report on Disaster Recovery Funding Arrangements. As such, the construction or improvement of flood mitigation infrastructure (including green infrastructure) is a valuable and long-term investment in Australia's capability to reduce the risks of natural disasters to communities and economies, into the future.

¹ Chart 3.1, 3.2, [Special report Update to the economic costs of natural disasters in Australia.pdf](#) (australianbusinessroundtable.com.au)

The Emergency Response Fund (ERF)

The Emergency Response Fund (ERF) was established upon commencement of the *Emergency Response Fund Act 2019* (the ERF Act) on 12 December 2019. Policy support for the operation of the ERF is outlined in the Emergency Response Fund Program guidelines.

The Disaster Recovery Funding Arrangements (DRFA) are the primary mechanism for the Commonwealth to provide natural disaster related financial assistance to state and territory governments. The ERF is as an investment fund that was established to provide assistance beyond what is already available to fund emergency response and natural disaster recovery and preparedness, where the Australian Government determines the existing recovery and resilience-building programs are insufficient to provide an appropriate response to natural disasters. It is an investment in the long-term sustainability of communities at risk of being affected by future disasters.

Under the ERF Act, the Australian Government may draw up to:

- \$50 million each financial year to build resilience to, and prepare for or reduce the risk of future natural disasters.
- \$150 million each financial year to fund emergency response and recovery following natural disasters in Australia that have a significant or catastrophic impact, when the Australian Government determines that existing recovery programs are insufficient to meet the scale of the response required.

The National Flood Mitigation Infrastructure Program 2021-22 is funded under the \$50 million building resilience component of the ERF as outlined above.

2.1 About the National Flood Mitigation Infrastructure Program 2021–22

National Flood Mitigation Infrastructure Program 2021–22

The National Flood Mitigation Infrastructure Program 2021–22 (the Program) is funded from the \$50 million building resilience component of the ERF available in the 2021-22 financial year. These guidelines serve as a resource for the Agency (as the Program administrator) and state and territory governments (as Program applicants).

The Program demonstrates the Australian Government's commitment to provide additional support to communities across Australia to grow their resilience and preparedness to withstand the devastating impacts of flooding on communities and economies.

In 2020-21, the Australian Government initiated the first round of the Program, drawing on the \$50 million building resilience funding available in the 2020-21 financial year under the ERF. The 2021–22 Program builds on the success of the first round, providing an additional \$50 million to bring the total to \$100 million from the ERF over the two years to support communities across Australia to invest in flood mitigation preparedness.

The Program supports state, territory and local governments to build long-term, national flood resilience and preparedness and reduce the often-devastating impacts of flooding events on communities.

The Program gives effect to *National Priority 3: Enhanced Investment*, as detailed in the National Disaster Risk Reduction Framework, whereby the Australian Government will increase investment literacy across sectors, to ensure investment opportunities are leveraged to reduce disaster risk. The Program gives effect to this objective by targeting priority flood mitigation infrastructure, on a national

scale, with a view to maximising broader social and economic outcomes, including through limiting future disaster recovery needs and costs. The Program also helps to implement the National Climate Resilience and Adaptation Strategy and enhance community resilience to climate change impacts.

The Program will open to state and territory government applications in November 2021.

The Program seeks to deliver on the following Program objectives:

- reducing the expected future eligible expenditure under the Disaster Recovery Funding Arrangements 2018
- reducing the exposure to flood hazards that influence insurance affordability for relevant households or local governments, through the improvement or construction of flood mitigation infrastructure
- mitigating against risk that influences insurance affordability for relevant household or local government by the improvement or construction of flood mitigation infrastructure
- ancillary to the above, local job creation.

3. Available funding under the Program

3.1 Funding available

The Australian Government has announced a total of \$50 million over one financial year (2021–22) for the National Flood Mitigation Infrastructure Program 2021–22.

- The maximum amount per project is \$10 million.

State and territory governments (as the applicants) are required to contribute towards the project through either a financial or in-kind, mandatory co-contribution to a minimum of 25 per cent of eligible expenditure.

Administration costs may be included in the funding application. Administration costs must not exceed 5 per cent of the estimated project costs and must be included in the total funding amount outlined in the application.

Funds may be distributed equitably across all state and territory jurisdictions, where possible and reasonable and in line with the project funding caps. 'Equitable distribution' does not necessarily mean an equal distribution of program funds

4. Eligibility criteria

We cannot consider an application if it does not satisfy all the eligibility criteria.

4.1 Who is eligible to apply for the Program?

Only Australian state or territory governments are eligible under the Program to apply for funding.

We can only accept applications:

from an Australian state or territory Australian Government where there is only one overarching application per state or territory government. In developing the overarching application, states and territories:

- may include an unlimited number of projects or applications, however states and territories should identify the top ten priority applications or projects within their jurisdictions for consideration.
- may engage third parties to deliver services on their behalf for any projects awarded funding under this Program.
- must consult with local governments and communities on project applications.

5. What the funding can be used for

5.1 Eligible Program Activities

Projects that are already fully funded are ineligible for the Program.

Projects that have already received full funding or a commitment of full funding are ineligible for Program funding for the same project. 'Full funding' is funding that equals the full estimated cost of the applicant project as verified by an independent relevant, suitably qualified and accredited industry professional.

Full funding is committed when the applicant jurisdiction has received written and reliable confirmation that full funding is available and will be allocated to the applicant project within a reasonable timeframe.

Only eligible Flood Mitigation Infrastructure can be funded under the Program.

Eligible infrastructure must directly demonstrate a positive effect on a community's resilience and preparedness to reduce flood risk and withstand the devastating impacts of flooding.

Under the Program, eligible Flood Mitigation Infrastructure may include, but is not limited to the following:

- Levees and levee systems (for example, structures built to contain, control or divert the flow of water)
- Infrastructure to aid flood plain restoration (for example, structures to excavate riverbeds or raise riverbanks)
- Green infrastructure that reduces the risk of flooding by protecting coastline or managing stormwater velocity or flow (for example, mangrove reforestation, greenways along floodplains, or bioswales).
 - For the purposes of the Program, 'Green Infrastructure' encompasses only those strategically planned natural and built landscape assets which incorporate environmental features, including but not limited to natural vegetation, which directly and demonstrably contribute to mitigating flood risk for the community in question.

Flood Mitigation Infrastructure may also include non-physical components, such as specific information technologies, that in their absence would render the flood mitigation infrastructure wholly inoperable.

Note: For the purposes of the Program, road infrastructure and improvements are excluded from this definition and are ineligible infrastructure.

Further guidance on these terms is provided in the **Glossary**.

Funding under the Program may be applied to the construction of new infrastructure that meets the definition above. Funding may be applied to the improvement of existing infrastructure but only where improvement is not simply routine maintenance necessary to maintain infrastructure functionality.

Each project must demonstrate that it will deliver one of the following outcomes:

- an improvement to existing Flood Mitigation Infrastructure, where the improvement is not better described as a regular or routine improvement required to address "wear and tear" or
- construction of new Flood Mitigation Infrastructure, for example, to mitigate a new or heightened priority flood risk that has arisen due to an increase in the intensity and/or frequency of flooding experienced in a particular community.

Applicants must also demonstrate how each project will directly contribute to a reduction in flood risk to, and the impact of flood on, a specific community or communities, and at least one of the following outcomes:

- reduction in expected future eligible expenditure under the Disaster Recovery Funding Arrangements 2018, and/or
- Reducing the exposure to flood hazards that influence insurance affordability for relevant households or local governments, through the improvement or construction of flood mitigation infrastructure.

5.2 Eligible locations

Project must be delivered within the applicant's respective Australian state or territory.

5.3 Eligible expenditure

States and territories can only spend the funding on eligible expenditure incurred on eligible Program activities or agreed project activities.

Applicants must provide documentary evidence of whether and how a project will be funded if the full funding amount requested for a project is not awarded under this Program.

Applicants must disclose the amount of all funding, whether in cash or in-kind, already provided or committed to any aspect of a project submitted for funding under this Program, and the relationship of this amount to the total estimated project cost.

- If an application is successful, we may ask the jurisdiction to verify project costs provided in their application. This may include evidence such as quotes for major costs.
- Not all expenditure on the jurisdiction's project may be eligible for Program funding. The Program Delegate makes the final decision on what is eligible expenditure and may give additional guidance on eligible expenditure if required.

States and territories must incur the expenditure on their projects between the start date and end or completion date for their funding agreement for it to be eligible.

5.4 What the funding cannot be used for

States and territories cannot use the funding for the following activities:

- purchase of land
- wages
- major assets expenditure
- road infrastructure or improvements
- the covering of retrospective costs
- costs incurred in the preparation of a grant application or related documentation
- activities conducted outside of Australia
- subsidy of general ongoing administration of an organisation such as electricity, phone and rent
- overseas travel, and
- activities for which other Commonwealth, state, territory or local government bodies have primary responsibility.

Estimated and actual project costs for a project must not include:

- costs already incurred or expected to be incurred by the applicant or any third party in the development of an application or project related to this Program

- costs already incurred or expected to be incurred by any party in relation to the maintenance, improvement or construction of a project related to this Program
- costs relating to the acquisition or management of land or property.

6. Assessment Criteria

States and territories must address all of the following assessment criteria in the application.

The amount of detail and supporting evidence states and territories provide in their application should be relative to the size, complexity and grant amount requested.

The application form includes size limits and must be submitted in PDF format, with maximum file size of **10MB**.

In assessing applications, the Panel will consider the following criterion:

Criterion 1

The prioritisation of projects submitted by the state and territory government.

States and territories must demonstrate this by identifying:

- Prioritisation of the top 10 projects, not ranked, in addition to any other applications or projects submitted, in the one overarching application.
- Justification of the prioritisation.
- Prioritisation should align with the National Disaster Risk Reduction Framework, which will allow a national-level assessment of relative priority across states and territories.

Criterion 2

The relative flood risk and flood mitigation impact of the project

States and territories must demonstrate this by identifying:

- an indication of the risk before and after the proposed project.
- the risk assessment methodology used to determine the project risk rating.
- A description of the mitigation impact of the proposed project.

Criterion 3

The impact of the project on reducing exposure to flood risks that influence insurability of existing flood mitigation infrastructure.

States and territories must demonstrate this by identifying:

- How the project will reduce the risk
- In the case of new infrastructure, how this will reduce flood risks that would influence insurability.

Criterion 4

Availability of other Australian Government funding sources for the project.

The ERF Act and guidelines outline that the Australian Government may access up to \$50 million building resilience funding in each financial year from 2019-20. The ERF was setup to allow the Australian Government to draw on funds where it determines the existing recovery and resilience-building programs are insufficient to provide an appropriate response to natural Disasters. Therefore, states and territories must demonstrate this by providing:

- Where applicable, confirmation is requested as to why this project **cannot** be funded through more appropriate funding sources i.e. applications submitted for other funding sources including

government, non-government and philanthropic. A statement to this effect should be included in the application.

Criterion 5

Evidence of consultation with the community, local government and any other relevant stakeholders. States and territories must demonstrate this by identifying:

- documentary evidence of consultations with relevant local governments and/or communities in reference to each project submitted
- outcomes of those consultations

Note: State and territory governments may provide documentary evidence of prior consultations (**but not consultations finalised more than five years prior to date of application submission**) if outcomes arising from prior consultations are directly related to the Program project and of their continued relevance.

Criterion 6

The likelihood of project success, including evidence of capacity to complete the project to meet industry standards, to deadline and within estimated budget.

States and territories must demonstrate this by identifying:

- A project plan, including a justification for the level of funding requested.
- Evidence of capacity and capability and previous experience in undertaking similar scale projects, this could include capital works, references.
- A budget plan, include the mandatory 25 per cent co-contribution.

7. How to apply

Before applying, states and territories must read and understand these guidelines and the sample application form.

These documents are published on the National Recovery and Resilience Agency website at www.recovery.gov.au.

Any amendments and addenda² will be published on the Agency's website and by registering on this website will be automatically notified on any changes. The Agency's website is the authoritative source for information for this Program.

To apply states and territories must:

- complete the online application form available through the Agency's website
- provide all the information requested
- address all eligibility and assessment criteria
- include all necessary attachments
- submit the application by **17.00 ACT local time on 04 February 2022**

States and territories are responsible for ensuring that their applications are complete and accurate. Giving false or misleading information is a serious offence under the [Criminal Code 1995 \(Cth\)](#) and we will investigate any false or misleading information and may exclude the application from further consideration.

If states and territories find an error in their application after submitting it, they should contact us immediately on national.flood.mitigation@recovery.gov.au. We are not obligated to accept any additional information, nor requests from jurisdictions to correct their application after the closing time.

If we find an error, inconsistency or omission, we may ask for clarification or additional information from states and territories that will not materially change the nature of their application in fairness to other applicants.

States and territories should keep a copy of their application and any supporting documents.

We will acknowledge that we have received applications within three working days.

If states and territories need further guidance around the application process or if they are unable to submit an application online they must contact us at national.flood.mitigation@recovery.gov.au.

7.1 Attachments to the application

We require states and territories in their application to address each of the following **key principles** for all projects submitted to the Program:

- The project directly demonstrates a positive effect on a community's resilience and preparedness to reduce flood risk and withstand the devastating impacts of flooding.
- The project maximises economic and social outcomes for the community.
- The project reduces the exposure to flood hazards that influence insurance affordability for relevant households or local governments, through the improvement or construction of flood mitigation infrastructure.

² Alterations and addenda include but are not limited to: corrections to currently published documents, changes to close times for applications, Questions and Answers (Q&A) documents and Frequently Asked Questions (FAQ) documents

- The project supports a reduction in the expected future eligible expenditure under the Disaster Recovery Funding Arrangements 2018.

In addition, provide the following documents for each of the projects submitted under the application:

- a business case
- an indicative budget
- a project management plan including risk management
- evidence of consultation with the community, local government and any other relevant stakeholders
 - State and territory applicants must provide documentary evidence of consultations with relevant local governments and or communities in reference to **each project submitted. The outcomes of those consultations must be provided.**
 - State and territory governments may provide documentary evidence of prior consultations **(but not consultations finalised more than five years prior to date of application submission)** if outcomes arising from prior consultations are directly related to the Program and the projects in the application and of continued relevance.
 - State and territory governments must provide documentary evidence that they have consulted with the Australian Local Government Association about the availability of the Program in their jurisdiction.
- States and territories must provide documentary evidence as part of their overarching application of the relevant Emergency Management Minister's endorsement of both the overarching application and the ten projects or applications identified as priority projects, contained as part of the overarching application
- the priority ranking of projects
 - prioritisation should align with those in the [National Disaster Risk Reduction Framework](#), which will allow a national-level assessment of relative priority across states and territories.
- support for the co-contribution on the terms offered.

The ERF Act and guidelines outline that the Australian Government may access up to \$50 million in building resilience funding each year from 2019-20.

Applicants must therefore provide documentary evidence for each project of:

- efforts to secure/applications submitted for relevant funding
- notifications of unsuccessful funding applications
- other relevant supporting documentation.

For each project, applicants must provide evidence of all relevant government, non-government and philanthropic funding:

- that the project may be/have been eligible for,
- that has been applied for, including the amount applied for, the outcome of the application, and:
 - where unsuccessful, the reasons provided
 - where successful, details of any funding already received or expected
 - if pending, the outcome notification date.

States and territories must attach supporting documentation to the application form in line with the instructions provided within the form. States and territories should only attach requested documents. We may not consider information in attachments that we do not request.

In addition to the above, jurisdictions should provide a covering summary (for example, in table format) of the assessment process that the state or territory has undertaken to determine the projects submitted to the Program, including the process for prioritising the top 10 projects. This summary should include, at a minimum, the following detail:

- The number of applications received
- Funding requested for each application
- The LGA(s) for each application
- Summary project detail for each application
- Summary detail on why the application was not successful
- The basis on which the top 10 projects were prioritised.

7.2 Timing of program processes

States and territories must submit an application between the published opening and closing dates specified on the cover page of these guidelines.

We will only accept a late application where an applicant can demonstrate exceptional circumstances prevented it from submitting the application by the closing date and time.

The Agency will decide, at its absolute discretion, if exceptional circumstances apply to a late application. The Agency will notify applicants as soon as practicable if the late application is deemed eligible for further assessment.

7.3 Questions during the application process

If states and territories have any questions during the application open period, contact national.flood.mitigation@recovery.gov.au.

If applicable, answers to questions will be posted on the Agency's website: www.recovery.gov.au.

8. The Program Review and Assessment Process

8.1 Assessment of applications

The inter-government Program Review Panel will assess each eligible application on its merit against the assessment criteria as follows:

- how well it meets the criteria
- how it compares to other applications
- how projects have been prioritised by the state or territory applying
- whether it provides value with relevant money.³ When assessing the extent to which an application represents value with relevant money, the Program Review Panel will have regard to:
 - the overall objective/s to be achieved in providing the funding
 - the relative value of the funding sought
 - extent to which the geographic location of the application matches identified priorities
 - the extent to which the evidence in the application demonstrates that it will contribute to meeting the outcomes/objectives.
- any national interest, financial, legal, regulatory, governance or other issue or risk that is identified during any due diligence processes conducted in respect of the
- states and territories applications.

8.2 Who will assess applications?

The inter-government Program Review Panel will assess each eligible application on its merit against the assessment criteria.

The Program Review Panel (the Panel) will comprise members agreed by the Agency's Coordinator-General.

Panel members will be drawn from relevant Commonwealth Portfolios such as:

- National Recovery and Resilience Agency
- Department of the Prime Minister and Cabinet
- The Treasury
- Department of Finance
- Department of Home Affairs
- Department of Infrastructure, Transport, Regional Development and Communications
- Department of Agriculture, Water and the Environment
- Bureau of Meteorology
- Australian Climate Service.

Panel members will have suitable subject matter expertise, qualifications and experience to conduct the Program's assessment process that complies with the prescriptions in the *ERF Act* and the ERF guidelines.

³ See glossary for an explanation of 'value with money'.

The Panel will ensure that recommended projects under the Program are not more appropriately funded from another funding source and are highly likely, based on relevant evidence, to contribute to the delivery of the Program's strategic objectives.

Where necessary, the Panel may request applicants further substantiate any claims associated with flood risk, disaster recovery funding, insurance, and community impact or other criteria where the evidence provided by an applicant is considered insufficient or non-compelling.

The Panel, in its deliberations under this Program, may engage the services of a subject matter expert or representative from a non-government organisation, and may consider the advice of, and data provided by, Commonwealth agencies, including but not limited to the Bureau of Meteorology and the CSIRO.

The Panel will apply the eligibility outlined in section five and assessment criteria outlined in section six. Assessment will result in applications receiving a score, which will be used to inform funding allocations and recommendations.

The Panel will provide advice to the Coordinator-General of the Agency regarding the applications.

The Coordinator-General will recommend projects to the Minister for Emergency Management and National Recovery and Resilience for funding approval. The Coordinator-General may delegate to a Commonwealth Official the responsibility to make recommendations to the Minister for Emergency Management and Agency regarding any funding allocations to projects under the program, in accordance with the requirements of the *ERF Act*.

The Minister may take into account other advice or considerations in making a final determination on successful program projects. This includes a geographical and project type balance, with an equitable distribution across state and territory jurisdictions where possible and reasonable and in line with the project funding caps. 'Equitable distribution' does not necessarily mean an equal distribution of program funds.

8.3 Who will approve the funding under the Program?

In accordance with the *ERF Act*, the Minister for Emergency Management is responsible for deciding which projects to fund. In making these decisions, the Minister may take into account the findings of the Program Review Panel, the advice and recommendations of the Coordinator-General, the availability of funds for the purposes of the Program, and other considerations relevant to the applicable legislation and Program.

The Minister's decision is final in all matters, including:

- the approval of the funding
- the funding amount to be awarded
- the terms and conditions of the funding agreement.

Projects may be approved for full or part funding from this Program. Any funding shortfall either due to the funding approved or by the budget being exceeded during the life of the project is the responsibility of that state or territory.

If efficiencies are realised on completion of the project jurisdictions may be put to **other projects under this program** in that jurisdiction. Should jurisdiction use the funding toward other flood mitigation measures that state and territory must report that expenditure to the state and commonwealth.

9. Notification of application outcomes

We will advise states and territories of the outcome of their applications in writing and will be advised of any specific conditions attached to the funding.

9.1 Feedback on the application

Unsuccessful applications can receive feedback regarding the outcome. Written feedback will be provided on request.

10. Successful grant applications

10.1 The Funding Agreement

Applicants must enter into a funding agreement with the Commonwealth.

Following the Minister's decision, and after applicants have been notified of the Minister's decision on projects to be funded and the quantum of funding allocated, Schedules will be developed under the [Federation Funding Agreement](#) - Environment between the Commonwealth and each relevant state or territory government (the funding agreement or Schedule). The Schedule will detail the project delivery, program reporting and milestone requirements, and other relevant considerations.

This Schedule must be finalised before we can make any payments. We are not responsible for any expenditure incurred until the funding agreement is finalised and executed. If jurisdictions choose to start their projects before they have an executed funding agreement, they do so at their own risk.

10.2 How we pay the funding

The Schedule will state the:

- total funding amount to be paid, including GST
- any financial contributions must make
- any in-kind contributions will make
- any financial contribution provided by a third party

The Commonwealth Treasury will transfer funding allocation as a single, payment once the funding agreement has been finalised through the normal monthly payment mechanism to states and territories. States and territories will be required to report how the funding has been spent in accordance with the reporting milestones outlined in the Schedule.

11. Announcement of grants

If successful, the project and approved funding amount will be listed on the Agency website (www.recovery.gov.au). The Minister for Emergency Management and National Recovery and Resilience will make the first announcement about successful projects. A state and territory can request to have this announcement managed jointly with the Commonwealth.

12. How we monitor projects

12.1 Keeping us informed

States and territories should let us know if anything is likely to affect their funded projects or organisation.

We need to know of any key changes to organisations or business activities, particularly if they affect states and territories ability to complete the grant, carry on business, and pay debts due.

If states and territories become aware of a breach of terms and conditions under the funding agreement, they must contact us immediately.

States and territories must notify us of events relating to their projects and provide an opportunity for the Minister or their representative to attend.

12.2 Reporting

States and territories must submit **quarterly** reports in line with the funding agreement. Grantees must have systems in place to meet their data collection and reporting obligations outlined in their bilateral agreement. We will expect states and territories to report on:

- progress against agreed project milestones and outcomes, as per table below:

Milestone/Objective	Location (LGA)	Agreed End Date	Actual/ Anticipated End Date	Status	Current % Complete	Total funding (\$)	Funding Spent \$

- contributions of participants directly related to the project, as per table below:

Name of Partner	Type of Contribution	Value of Contribution	Comments

- Expenditure of the funding.
- Reporting on the projects will be managed in accordance with the Schedule to the Federation Funding Agreement – Environment. Reporting will provide a snapshot of the progress of the delivery of the project at the point in time when it is received by the Commonwealth.
- States and territories will be required to provide:
 - an Interim Update required three months after the Schedule commences and completed on a biannual basis;
 - a Performance Report required six months after the Schedule commences and completed on a biannual basis; and
 - a Final Report, no later than three months from the date that the project was completed.

- Further specific reporting details to meet agency reporting requirement will be discussed with states and territories and agreed for implementation through the development of the Schedules.

Ad-hoc reports

We may ask states and territories for ad-hoc reports on their funded projects. This may be to provide an update on progress, or any significant delays or difficulties in completing the project.

Final report

When states and territories complete their project, they must submit a final report as outlined in the funding agreement.

Final reports must:

- identify if and how outcomes have been achieved
- include the agreed evidence as specified in the funding agreement
- identify the total eligible expenditure incurred
- be submitted in format provided and in line with the timing outlined in the funding agreement.

12.3 Financial declaration

We may ask states and territories to provide a declaration that the funding was spent in accordance with the funding agreement and to report on any underspends of the funding.

12.4 Project visits

We may visit jurisdictions during or at the completion of their project agreement. We will provide states and territories with reasonable notice of any visit.

12.5 Evaluation

We will evaluate the Program to measure how well the outcomes and objectives have been achieved. We may use information from the application and reports for this purpose. We may also interview states and territories, or ask for more information to help us understand the Program's impact and to evaluate how effective the Program was in achieving its outcomes.

12.6 Acknowledgement

The Agency logo should be used on all materials related to projects under the Program. Whenever the logo is used, the publication must also acknowledge the Commonwealth as follows:

National Flood Mitigation Infrastructure Program 2021–22 – an Australian Government initiative.

If states and territories make a public statement about a project funded under the Program, we require them to acknowledge the funding by using the following:

'This [name of project] received funding from the Australian Government.'

States and territories should nominate a point of contact to liaise with the Commonwealth on any media or announcements relating to the program. States and territories should notify the Agency and the Minister's office regarding any planned announcements relating to this program and each project.

First announcements relating to individual projects must be managed jointly with the Commonwealth.

13. Probity

The Australian Government is committed to ensuring that grant assessment and selection processes under the Program are fair, performed according to the published guidelines, incorporate appropriate safeguards against fraud, unlawful activities and other inappropriate conduct and are otherwise consistent with relevant legislation.

These guidelines may be updated from time-to-time by the National Recovery and Resilience Agency. When this happens, the revised guidelines will be published on the Agency's website at www.recovery.gov.au.

13.1 Enquiries and feedback

The Department of the Prime Minister and Cabinet (PM&C) complaints procedures are published on the PM&C website: www.pmc.gov.au/pmc/complaints. These procedures apply to complaints about this Program. All complaints about a grant process must be provided in writing.

Any questions states and territories have about decisions under this Program should be sent to national.flood.mitigation@recovery.gov.au.

If jurisdictions do not agree with the way their complaint is handled, they may complain to the [Commonwealth Ombudsman](http://www.ombudsman.gov.au). The Ombudsman will not usually look into a complaint unless the matter has first been raised directly with the National Recovery and Resilience Agency.

The Commonwealth Ombudsman can be contacted on:

Phone (Toll free): 1300 362 072
Email: ombudsman@ombudsman.gov.au
Website: www.ombudsman.gov.au

13.2 Conflicts of interest

Any conflicts of interest could affect the performance or integrity of the Program. There may be an actual, potential or perceived conflict of interest if Agency staff, any member of a committee (including the Program Review Panel) or advisor thereof and/or states and territories or any of their personnel:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian Government official or member of an external committee (including the Program Review Panel)
- has a relationship with, or interest in, an organisation which is likely to interfere with or restrict an applicant from carrying out the proposed activities fairly and independently, or
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives some form of benefit (for example, funding) under the Program.

States and territories' will be asked to declare, as part of their application, any perceived or existing conflicts of interests or that, to the best of their knowledge, there is no conflict of interest.

If states and territories later identify an actual, potential or perceived conflict of interest, they must inform the National Recovery and Resilience Agency in writing immediately at national.flood.mitigation@recovery.gov.au.

Conflicts of interest for Australian Government officials will be handled as set out in the Australian [Public Service Code of Conduct \(Section 13\(7\)\)](#) of the [Public Service Act 1999 \(Cth\)](#). Committee members and other officials including the decision maker must also declare any conflicts of interest.

13.3 Privacy

We treat personal information according to the [Privacy Act 1988 \(Cth\)](#) and the [Australian Privacy Principles](#). This includes letting states and territories know:

- what personal information we collect
- why we collect personal information
- how we use personal information
- who we give personal information to.

Personnel information can only be disclosed to someone else for the primary purpose for which it was collected, unless an exemption applies.

The Australian Government may also use and disclose information about funding applicants and recipients under this grant opportunity in any other Australian Government business or function. This includes disclosing grant information on the Agency website as required for reporting purposes and giving information to the Australian Taxation Office for compliance purposes.

We may share the information states and territories give us with other Commonwealth entities for purposes including government administration, research or service delivery, according to Australian laws.

As part of the application, states and territories must declare their ability to comply with the *Privacy Act 1988* (Cth) and the Australian Privacy Principles, as if they were an agency for the purposes of that Act and impose the same privacy obligations on officers, employees, agents and subcontractors that they engage to assist with the activity, in respect of personal information collected, used, stored, or disclosed in connection with the activity. Accordingly, states and territories must not do anything, which if done by the Agency would breach an Australian Privacy Principle as defined in the Act.

13.4 Confidential Information

Other than any information available in the public domain, states and territories agree not to disclose to any person, other than us, any confidential information relating to the Program, without our prior written approval. The obligation will not be breached where states and territories are required by law, Parliament or a stock exchange to disclose the relevant information or where the relevant information is publicly available (other than through breach of a confidentiality or non-disclosure obligation).

We may, at any time, require states and territories to arrange for applicants' employees, agents or subcontractors to give a written undertaking relating to non-disclosure of our confidential information in a form we consider acceptable.

We will keep any information in connection with the Funding Agreement confidential to the extent that we are satisfied it meets all of the three conditions below:

1. clearly identify the information as confidential in the application and explain why we should treat it as confidential
2. the information is commercially sensitive
3. revealing the information would cause unreasonable harm to the applicant or someone else.

We will not be in breach of any confidentiality obligation if the information is disclosed to:

- the Panel and other Commonwealth employees and contractors to help us administer or manage the Program effectively
- employees and contractors of the Agency so we can research, assess, monitor and analyse our programs and activities

- employees and contractors of other Commonwealth agencies for any purpose, including government administration, research or service delivery
- other Commonwealth, state, territory or local government agencies in Program reports and consultations
- the Auditor-General, Ombudsman or Privacy Commissioner
- the responsible Minister or Parliamentary Secretary, and
- a House or a Committee of the Australian Parliament.

13.5 Freedom of information

All documents in the possession of the Australian Government, including those about this Program, may be subject to the [Freedom of Information Act 1982](#) (Cth) (FOI Act).

The purpose of the FOI Act is to give members of the public rights of access to information held by the Australian Government and its entities. Under the FOI Act, members of the public can seek access to documents held by the Australian Government. This right of access is limited only by the exceptions and exemptions necessary to protect essential public interests and private and business affairs of persons in respect of whom the information relates.

All Freedom of Information requests must be referred to the Freedom of Information Coordinator in writing.

By mail: Freedom of Information Coordinator
 National Recovery and Resilience Agency
 PO Box 6500
 Canberra ACT 2602

By email: FOI@recovery.gov.au

14. Glossary

Term	Definition
accountable authority	See subsection 12(2) of the Public Governance, Performance and Accountability Act 2013
Administration costs	The administration costs associated with managing a successful project under the Program, will fall to the state and territory to manage. These costs may form part of the application for funding but cannot be more than five percent of the total project costs estimated in the application. Administration costs must be included in the application at the time of submitting and included in the total estimated project cost.
administering entity	When an entity that is not responsible for the policy, is responsible for the administration of part or all of the grant administration processes.
Agency	The National Recovery and Resilience Agency.
Applicant	The state or territory government applying for funding under the Program.
Assessment criteria	The specified principles or standards, against which applications will be judged. These criteria are also used to assess the merits of proposals and, in the case of a competitive grant opportunity, to determine application rankings.
Audit report	The audit report required to be undertaken against actual (not estimated) project costs.
Bilateral Agreement	A Schedule under the Federation Funding Agreement – Environment, to which ONLY the Commonwealth and the relevant state or territory government are parties for the purposes of the Program.
Bioswale	Bioswales are channels designed to concentrate and convey stormwater runoff while removing debris and pollution. Bioswales, which can be beneficial in recharging groundwater, are typically vegetated, mulched, or xeriscaped. They consist of a swaled drainage course with gently sloped sides designed to safely maximize the time water spends in the swale, which aids the collection and removal of pollutants, silt and debris.
Council of Australian Governments (COAG)	Primary Australian intergovernmental forum operating from 1992 to 2020.

Term	Definition
COAG Reform Fund	A Special Account for the purpose of making grants of financial assistance to states and territories; provides for the terms and conditions of grants to be detailed in written agreements between the Commonwealth and states and territories.
Commencement date	The expected start date for the project
Commonwealth entity	A Department of State, or a Parliamentary Department, or a listed entity or a body corporate established by a law of the Commonwealth. See subsections 10(1) and (2) of the <i>Public Governance, Performance and Accountability Act 2013</i> (Cth).
Commonwealth Grants Rules and Guidelines (CGRGs)	The guidelines, which establish the overarching Commonwealth grants policy framework and articulate the expectations for all non-corporate Commonwealth entities (such as the Agency) in relation to grants administration. Under this overarching framework, non-corporate Commonwealth entities undertake grants administration based on the mandatory requirements and key principles of grants administration.
Completion date	The expected date that the project must be completed.
Coordinator-General	The Head of the National Recovery and Resilience Agency.
Council on Federal Financial Relations (CFFR)	The Council on Federal Financial Relations, comprising the Commonwealth Treasurer as Chair and all state and territory treasurers, is responsible for overseeing the financial relationship between the Commonwealth and state and territory governments.
Date of effect	The date on which a Funding Agreement is signed or a specified starting date.
Decision maker	The person who makes a decision to award funding. The <i>Emergency Response Fund Act 2019</i> (Cth) mandates the decision maker for funding as the Commonwealth Minister responsible for emergency management.
Disaster	A serious disruption of the functioning of a community or a society at any scale due to hazardous events interacting with conditions of exposure, vulnerability and capacity, leading to one or more of the following: human, material, economic or environmental losses and impacts (National Disaster Risk Reduction Framework).
Disaster Recovery Funding Arrangements 2018	The arrangements under which the Australian Government provides financial assistance to state and territory governments to assist relief and recovery activities following an eligible natural disaster.

Term	Definition
Disaster Recovery Funding Arrangements Management System	The processes and controls implemented by a state or territory government agency and third-party organisations (where applicable) in relation to an estimated reconstruction cost, as defined by the Disaster Recovery Funding Arrangements 2018.
Eligibility criteria	The mandatory criteria which must be met to qualify for funding under the Program.
Emergency Management Minister	Minister for Natural Disaster and Emergency Management or, in the event of a revised Ministry list, the Minister whose title includes the words "Emergency Management".
Emergency Response Fund (ERF)	<p>The Emergency Response Fund (ERF) is provided for under the <i>Emergency Response Fund Act 2019</i> (Cth), with operational guidance provided in the Emergency Response Fund Program guidelines (ERF Guidelines).</p> <p>The ERF makes available up to \$50 million annually to build resilience to, prepare for, or reduce the risk of future disasters, or build the long-term sustainability of communities that are at risk of being affected by a future disaster.</p>
<i>Emergency Response Fund Act 2019</i> (Cth) (the ERF Act)	The legislation that provides for the establishment of the Emergency Response Fund.
Federation Funding Agreements Framework (FFAF)	The Framework can be conceived as comprising five elements: the Intergovernmental Agreement on Federal Financial Relations (IGA FFR); CFFR and its role as gatekeeper; the FFA architecture; the FFA Principles; and the administrative arrangements.
Federation Funding Agreement – Environment	An agreement between the Commonwealth of Australia and the states and Territories.
Flood Mitigation Infrastructure	<p>An essential public asset with the primary purpose of reducing the risk of flood to, and/or impact of flooding on, a community or communities.</p> <p>For the Program eligible flood mitigation infrastructure may include, but is not limited to:</p> <ul style="list-style-type: none"> •Levees and levee systems (that is structures built to contain, control or divert the flow of water) •Infrastructure to assist Flood Plain Restoration (such as raising riverbeds or excavating riverbanks) •Particular Green Infrastructure that reduces the risk of flooding by protecting coastline or managing stormwater velocity or flow (such as mangrove reforestation, greenways along floodplains, or bioswales).

Term	Definition
Funding Agreement	The agreement that sets out the relationship between the parties to the agreement, and specifies the details of the funding.
Funding Drawdown	NFMIP Program funding drawn from the Emergency Response Fund and deposited to the COAG Reform Fund; must occur prior to 30 June; may occur prior to finalisation of Bilateral Agreements under this Program.
Funding Shortfall	Project funding required that exceeds the funding allocated to a project under the Program. A funding shortfall will not be met by the Commonwealth.
Grant	For the purposes of the CGRGs, a 'grant' is an arrangement for the provision of financial assistance by the Commonwealth or on behalf of the Commonwealth: <ul style="list-style-type: none"> a. under which relevant money⁴ or other Consolidated Revenue Fund (CRF) money⁵ is to be paid to a grantee other than the Commonwealth; and b. which is intended to help address one or more of the Australian Government's policy outcomes while assisting the grantee achieve its objectives.
Green Infrastructure	For the purposes of this Program, Green Infrastructure is infrastructure that demonstrably reduces a risk of flooding for a particular community or communities, by protecting coastline or managing stormwater velocity or flow. This includes, for example but not limited to, mangrove reforestation, greenways along floodplains, or bioswales.
Head Agreement	The Federation Funding Agreements Framework (FFAF) – Federation Funding Agreement – Environment.
Levee	Structures built to contain, control or divert the flow of water.
Minister	The Commonwealth Minister for Emergency Management and National Recovery and Resilience.
National Disaster Risk Reduction Framework	The framework developed by the Australian Government that outlines the strategic priorities, drivers for action and guiding principles for national disaster risk reduction activities.
NRRA	The National Recovery and Resilience Agency, (the Agency), which from 1 July 2021 carries has responsibility for administering the Program.

⁴ Relevant money is defined section 6 of the *Public Governance, Performance and Accountability Act 2013* (Cth).

⁵ Other CRF money is defined in section 105 of the *Public Governance, Performance and Accountability Act 2013* (Cth)

Term	Definition
Program	The National Flood Mitigation Infrastructure Program 2021-22 administered by the Agency.
Program Outcome Notification	The Commonwealth decision notification notice provided to an applicant jurisdiction; notifies the applicant of projects to be funded under the Program and the amount of Commonwealth funding allocated to each.
Program Start Date	Date on which an NFMIP Bilateral Agreement or Schedule under the FFAF has been signed by both the Commonwealth and a jurisdiction.
Program End Date	Date a Bilateral Agreement expires between the Commonwealth and a state or territory. This is taken to occur when all performance reporting and final milestone payments for all Projects funded within a jurisdiction have been satisfied.
Program Administrator	The staff member and/or section within the National Recovery and Resilience Agency (NRRRA) responsible for the day to day administration of the Program.
Program Review Panel	The expert panel established to ensure the success of the Program through impartial assessment of NFMIP Program applications against the assessment criteria and development of evidence-based recommendations for the Minister.
Program Scaling	Process to reconfigure a successful NFMIP project that can no longer be delivered to the outcomes agreed in the relevant Bilateral Agreement under the FFAF. This requires a business case submitted to NRRRA for review and agreement.
Project	A single project for which a state or territory applicant seeks funding under the NFMIP Program; submitted with other projects as part of a single comprehensive state or territory application.
Publicly funded research organisation	Publicly-funded research organisations such as universities or the Commonwealth Science and Industrial Research Organisation (CSIRO)
Recipient	A state or territory government allocated program funding for a project or projects under this Program.
Schedules	Agreements under the Environment FFAF.
Selection criteria	Includes eligibility criteria and assessment criteria.
Selection process	The method used to select projects to fund under the Program in accordance with these guidelines.
State Appointed Auditor	An auditor appointed and funded by a jurisdiction to conduct audit and assurance activities as prescribed in the relevant NFMIP Bilateral Agreement.

Term	Definition
State or Territory Application	The form and accompanying documentation that must be completed by an applicant seeking funding under the Program.
Unspent Funds	Funds remaining from the actual cost of a Program NFMIIP project under the Program, which, at project completion as per the relevant Bilateral Agreement, have not been transferred to a third party account.
Value with money	<p>Value with money in this document refers to 'value with relevant money' which is a judgement based on the application representing an efficient, effective, economical and ethical use of public resources and determined from a variety of considerations.</p> <p>Assessing value with relevant money involves consideration of When administering the Program, an official should consider the relevant financial and non-financial costs and benefits of each project proposal including, but not limited to:</p> <ul style="list-style-type: none"> • the quality of the project proposal and activities; • fitness for purpose of the project proposal in contributing to and achieving Program government objectives; • that the absence of funding is likely to prevent the applicant's and government's outcomes being achieved; and • any relevant risks to the Agency, for example, arising from the applicant's relevant experience and performance history.

10.8 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2022

File No: 8148

Attachments:

1. [Income Statement - January 2022](#)
2. [Key Indicator Graphs - January 2022](#)

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Marnie Taylor - Acting Manager Corporate & Technology Services

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 January 2022.

OFFICER'S RECOMMENDATION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 January 2022 be 'received'.

COMMENTARY

The attached financial report and graphs have been compiled from information within Council's TechnologyOne system. The reports presented are as follows:

1. Income Statement (Actuals and Budget for the period 1 July 2021 to 31 January 2022), Attachment 1.
2. Key Indicators Graphs, Attachment 2.

The attached financial statement provides Council's position after seven months of the 2021/22 financial year. Results should be approximately 58.3% of budget.

The following commentary is provided in relation to the Income Statement:

Total Operating Revenue is at 85% of the monthly budget review. Key components of this result are:

- Net Rates and Utility Charges are at 96% of budget. Council's rates and utility charges for the second six months of the financial year ending 30 June 2022 have been raised and are due on 9 March 2022.
- Rent/Lease revenue is at 53% due to the timing of realisation of commercial leases due in March.
- Interest revenue is ahead of budget at 62%. Interest revenue historically remains ahead of budget for the first six months of the financial year and then moves closer to budget during the second half of the financial year.
- All other revenue items are in proximity to budget.

Total Operating Expenditure is at 54% of the adopted budget. Key components of this result are:

- Contractors and consultants are at 47%. Professional consultancies and other contractors are below budget due to the timing of works planned during the year. It is expected that as the year progresses these works will be completed and paid.
- Materials and Plant expenses are at 60% due to the increased level of Recoverable Works. There is an offsetting increase to Recoverable Works revenue.

- Asset operational is at 52%. This is due to electricity, cleaning and security costs being below budget year to date. This is mostly due to the timing of billing.
- Administrative expenses are at 44% due to the timing of payments for pool management, IT equipment and software support.
- All other expenditure items are in proximity to budget.

The following commentary is provided in relation to capital income and expenditure, as well as investments and loans:

Total Capital Income is at 43% of the monthly budget review. The timing of receipt of some grants will likely be deferred in line with the timing of capital expenditure for related projects.

Total Capital Expenditure is at 24% of the monthly budget review with some major projects yet to fully ramp up. The timing of delivery of these projects will be reassessed in upcoming budget reviews.

Total Investments are \$79.5M as at 31 January 2022.

Total Loans are \$133.6M as at 31 January 2022.

CONCLUSION

After seven months of the 2021/2022 financial year operational income and expenses are mostly in line with expectations.

The capital program saw \$4.9M spent during January and overall, a total of \$39.7M has been expended to the end of January. The timing for delivery of a number of major projects will be reassessed in upcoming budget reviews.

SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2022

Income Statement - January 2022

Meeting Date: 22 February 2022

Attachment No: 1

Income Statement
For Period July 2021 to January 2021
58.3% of Year Gone



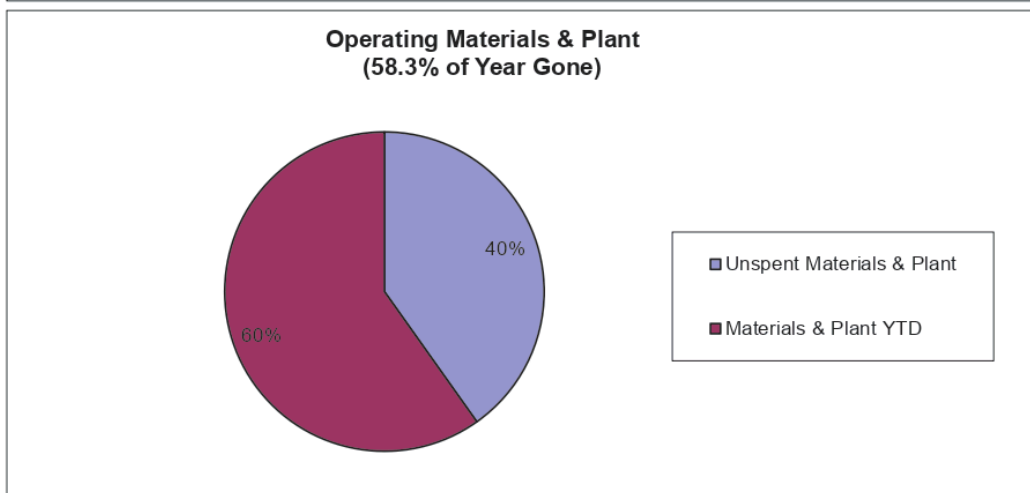
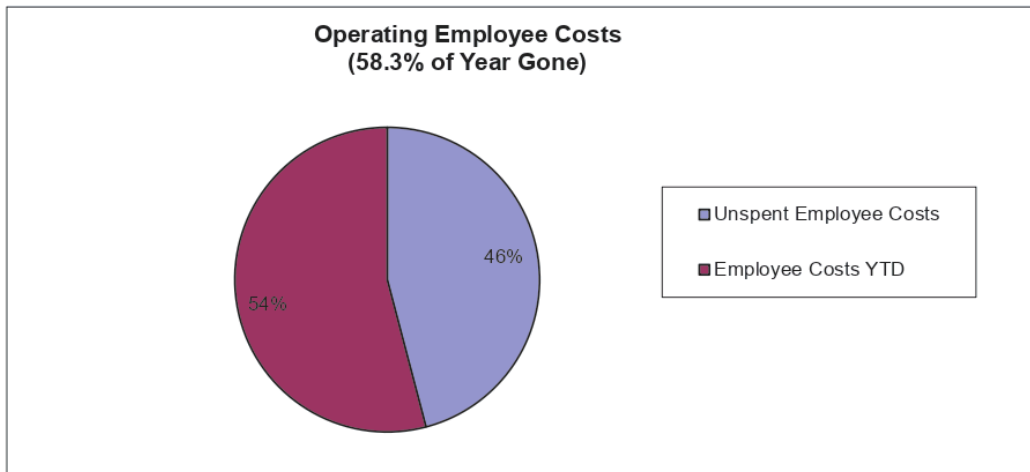
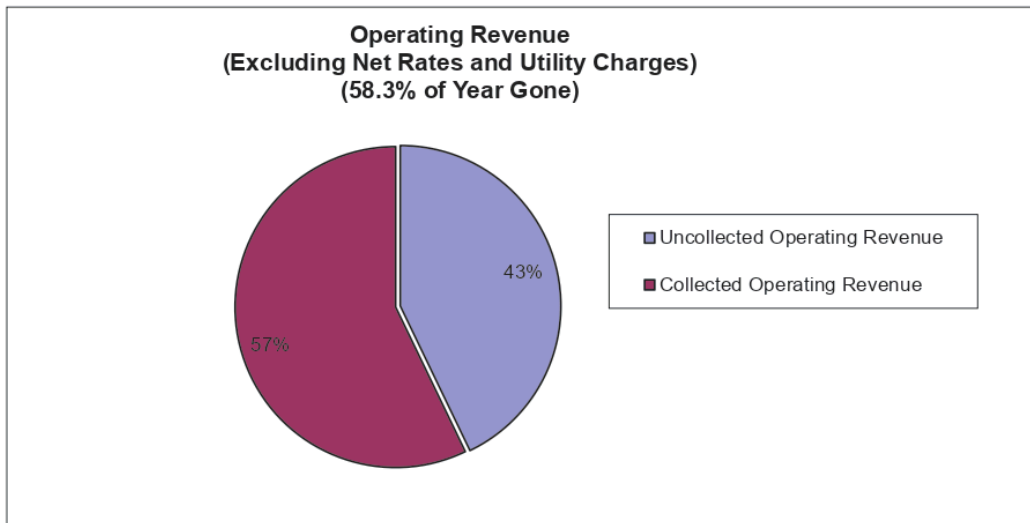
	Adopted Budget	Monthly Budget Review	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Monthly Budget Review
	\$	\$	\$	\$	\$	
OPERATING						51 07
Revenues						
Net rates and utility charges	(160,931,373)	(160,931,373)	(155,293,159)	0	(155,293,159)	96% A
Fees and Charges	(27,688,335)	(27,474,145)	(15,675,845)	0	(15,675,845)	57% A
Private and recoverable works	(6,292,810)	(6,668,521)	(3,959,506)	0	(3,959,506)	59% A
Rent/Lease Revenue	(3,331,723)	(3,331,723)	(1,764,751)	0	(1,764,751)	53% A
Grants Subsidies & Contributions	(13,907,572)	(17,116,265)	(9,742,145)	0	(9,742,145)	57% A
Interest revenue	(508,000)	(508,000)	(313,132)	0	(313,132)	62% A
Other Income	(7,197,133)	(7,367,375)	(4,240,235)	0	(4,240,235)	58% A
Total Revenues	(219,856,946)	(223,397,402)	(190,988,772)	0	(190,988,772)	85% A
Expenses						
Employee Costs	89,494,925	89,589,884	48,461,300	204,161	48,665,461	54% A
Contractors & Consultants	22,639,536	21,356,105	10,112,926	9,737,608	19,850,534	47% A
Materials & Plant	13,684,577	18,128,473	10,844,479	3,585,847	14,430,326	60% A
Asset Operational	28,072,816	28,067,424	14,589,180	1,649,496	16,238,677	52% A
Administrative expenses	14,536,811	14,958,751	6,601,390	1,967,477	8,568,866	44% A
Depreciation	56,812,137	56,812,136	33,144,075	0	33,144,075	58% A
Finance costs	4,582,740	4,582,740	2,723,015	0	2,723,015	59% A
Other Expenses	1,334,865	1,334,865	649,049	44,818	693,867	49% A
Total Expenses	231,158,406	234,830,380	127,125,414	17,189,408	144,314,822	54% A
Transfer / Overhead Allocation						
Transfer / Overhead Allocation	(9,170,179)	(9,280,179)	(4,600,605)	0	(4,600,605)	50% A
Total Transfer / Overhead Allocation	(9,170,179)	(9,280,179)	(4,600,605)	0	(4,600,605)	50% A
TOTAL OPERATING POSITION (SURPLUS)/DEFICIT	2,131,281	2,152,799	(68,463,963)	17,189,408	(51,274,555)	-3180% A
CAPITAL	Carry over Budget	Monthly Budget Review	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Monthly Budget Review
Total Developers Contributions Received	(5,345,400)	(5,345,400)	(2,338,267)	0	(2,338,267)	44%
Total Capital Grants and Subsidies Received	(55,825,260)	(62,366,607)	(29,294,164)	0	(29,294,164)	47%
Total Proceeds from Sale of Assets	(7,275,000)	(8,314,000)	(702,523)	0	(702,523)	8%
Total Capital Income	(68,445,660)	(76,026,007)	(32,334,954)	0	(32,334,954)	43%
Total Capital Expenditure	158,315,399	165,934,906	39,730,303	70,141,526	109,871,829	24%
Net Capital Position	89,869,740	89,908,899	7,395,349	70,141,526	77,536,875	8%
TOTAL INVESTMENTS			79,470,917			
TOTAL BORROWINGS			133,617,510			

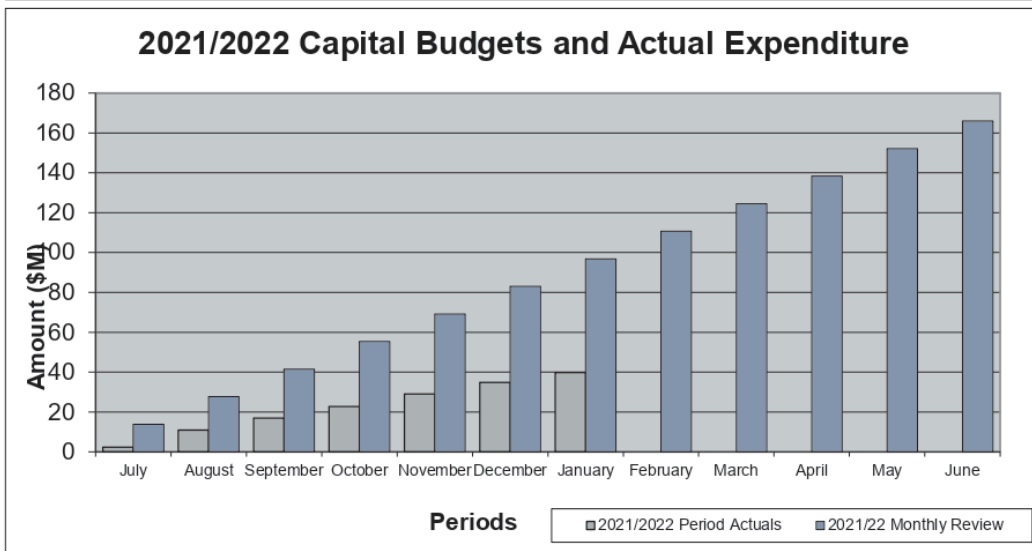
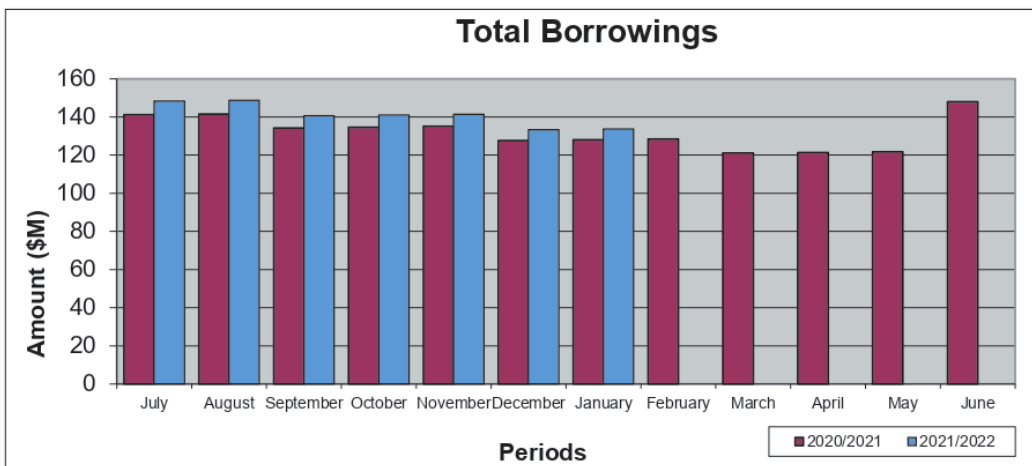
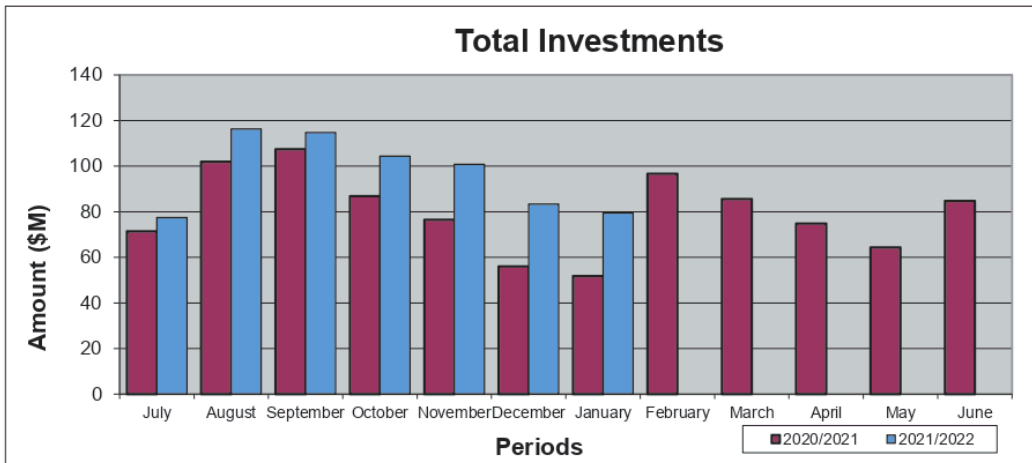
SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2022

Key Indicator Graphs - January 2022

Meeting Date: 22 February 2022

Attachment No: 2





10.9 SALE OF ACCESS RESTRICTION STRIP TO DEPARTMENT OF TRANSPORT AND MAIN ROADS - YAAMBA ROAD, RNAU PROJECT

File No: 1680
Attachments: 1. [Map](#)
Authorising Officer: Marnie Taylor - Chief Financial Officer
Ross Cheesman - Deputy Chief Executive Officer
Author: Kellie Roberts - Coordinator Property & Insurance

SUMMARY

Coordinator Property & Insurance reporting on request from Transport & Main Roads to purchase access restriction strips on Yaamba Road, Parkhurst.

OFFICER'S RECOMMENDATION

THAT pursuant to section 236(1)(b)(i) of the *Local Government Regulation 2012*, Council authorises the Chief Executive Officer (Coordinator Property & Insurance) to enter into a contract to sell Lot 411 on RP866035, Lot 511 on RP856810, Lot 512 on RP856810, Lots 516-517 on RP859976 and Lots 518-519 on RP860039 to Department Transport and Main Road subject to the following:

1. The purchase price is \$7,000 + GST;
2. The Buyer is responsible for all costs associated with the transfer of the land; and
3. The Buyer must convert to the land to road reserve after settlement.

COMMENTARY

The Department of Transport and Main Roads (TMR) have requested to purchase Council owned freehold land located at Lot 411 on RP866035, Lot 511 on RP856810, Lot 512 on RP856810, Lots 516-517 on RP859976 and Lots 518-519 on RP860039. The 7 council owned freehold lots serve as access restriction strips and are 200mm wide (see attached map).

The report writer has negotiated with TMR for a purchase price of \$7,000 for the 7 allotments. This is equal to the book value of the land on Council's land asset register. It would be impractical to obtain a market valuation report given the nature of the land.

BACKGROUND

TMR approached Council in November 2021, seeking an agreement from Council to be able to utilise Council owned land to construct a noise barrier for the Rockhampton Northern Access Upgrade (RNAU) project. The detailed design of the project identified the requirement for a noise barrier for those properties without direct access to the highway between the childcare centre and the Country Club in Parkhurst. There are footing conflict issues within the existing road reserve for the required noise barrier, and TMR have identified the Council owned freehold land, being access restriction strips, as a viable location for the noise barrier.

If Council agrees to sell the land to TMR, the land will be converted to State controlled road reserve and the noise barrier asset will be owned by TMR.

Infrastructure Planning and Development Assessment are supportive of the disposal of the lots to TMR for the purpose of converting to state controlled road reserve for a noise barrier.

PREVIOUS DECISIONS

There are no previous decisions relating to the sale of these properties.

BUDGET IMPLICATIONS

The proposed sale price revenue has not been budgeted for. The sale of this land will also relieve Council of future dividing fences contribution obligations with the adjoining property owners.

The 7 lots have a total book value of \$7,000 on Council's land asset register.

LEGISLATIVE CONTEXT

Section 236(1)(b)(i) of the *Local Government Regulation 2012* provides for Council to dispose of land to a government agency without going to tender or auction, provided Council has decided, by resolution, that the exception applies.

LEGAL IMPLICATIONS

Council and TMR will enter into a legally binding agreement for the disposal of Council land.

STAFFING IMPLICATIONS

Existing resources within Property and Insurance can adequately manage the sale of the properties.

RISK ASSESSMENT

Not required.

CORPORATE PLAN

Goal 1.1 – We are fiscally responsible

CONCLUSION

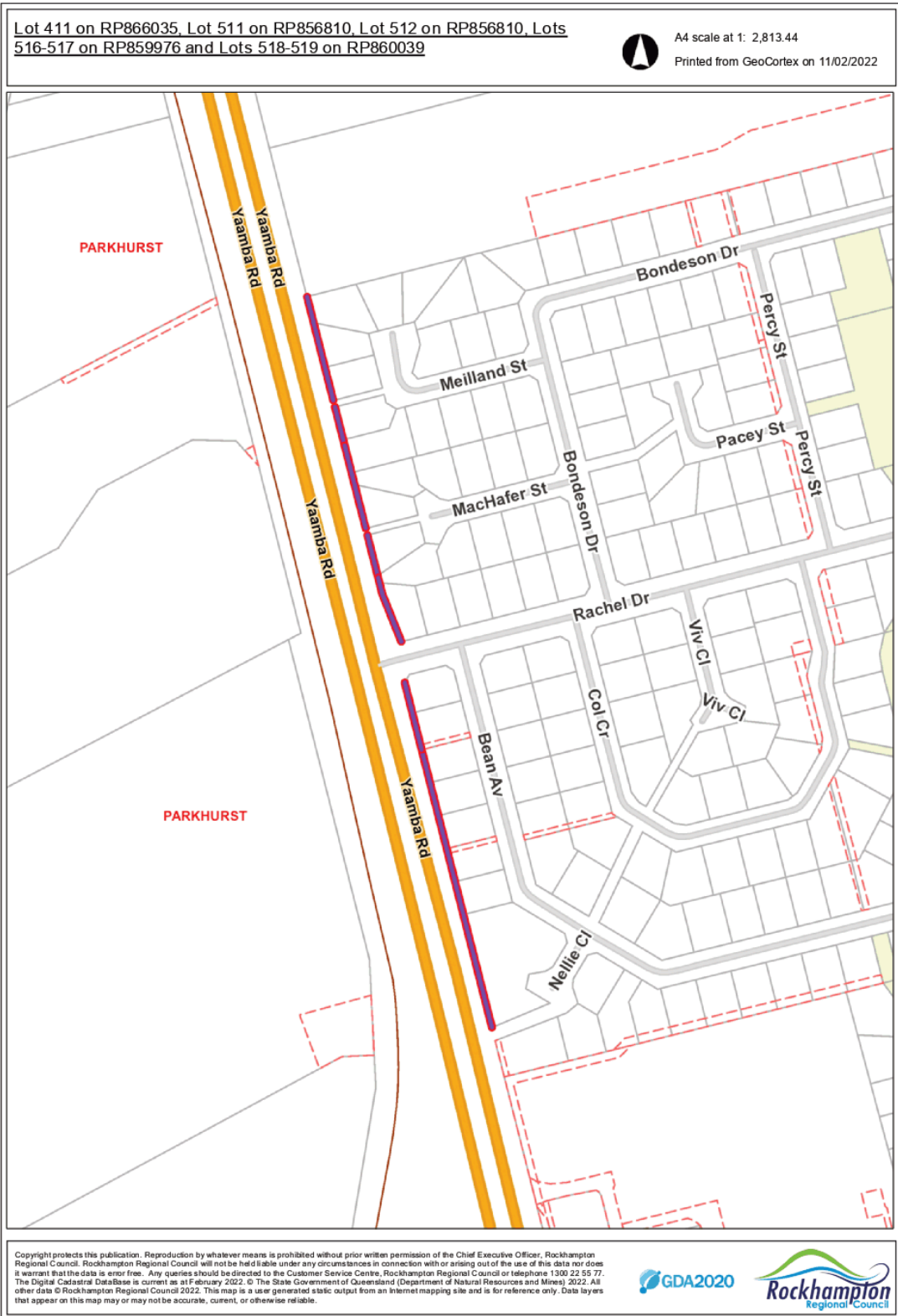
It is recommended that Council authorises the Chief Executive Officer (Coordinator Property and Insurance) to enter into a contract of sale with the Department of Transport and Main Roads for the disposal of Council land, being Lot 411 on RP866035, Lot 511 on RP856810, Lot 512 on RP856810, Lots 516-517 on RP859976 and Lots 518-519 on RP860039 for a total purchase price of \$7,000 + GST.

**SALE OF ACCESS RESTRICTION
STRIP TO DEPARTMENT OF
TRANSPORT AND MAIN ROADS -
YAAMBA ROAD, RNAU PROJECT**

Map

Meeting Date: 22 February 2022

Attachment No: 1



10.10 SALE OF COUNCIL LAND - 12 PORT CURTIS ROAD

File No:	1680
Attachments:	1. Aerial map ↓ 2. Adjoining owner consultation (confidential)
Authorising Officer:	Marnie Taylor - Chief Financial Officer Ross Cheesman - Deputy Chief Executive Officer
Author:	Michelle Mills - Property and Resumptions Officer Kellie Roberts - Coordinator Property & Insurance

SUMMARY

Coordinator Property and Insurance reporting on a request to purchase Council land located at 12 Port Curtis Road, Port Curtis.

OFFICER'S RECOMMENDATION

THAT pursuant to section 236(1)(c)(iv) of the Local Government Regulation 2012, the Chief Executive Officer (Property and Resumptions Officer) be authorised to negotiate and enter into a contract for the sale of 12 Port Curtis Road, Port Curtis (Lots 2 on RP606310, 9 on RP606310, 10 on RP606310, 11 on RP606310, 12 on RP606310 and 13 on RP606310) to Acer Properties Pty Ltd Tte, the adjoining owner of Lot 6 Port Curtis Road, Port Curtis (Lot 6 on SP238735), subject to the following conditions:

1. The sale price will be determined by an independent valuation report;
2. The purchaser must amalgamate 12 Port Curtis Road, Port Curtis with their adjoining lot; and
3. All costs incurred will be paid by the purchaser, including but not limited to the valuation report, stamp duty, survey costs, planning application costs (if applicable), purchaser's legal costs (if applicable) and registration fees.

COMMENTARY

Council received a written request to purchase Council property located at 12 Port Curtis Road, Port Curtis (Lots 2 on RP606310, 9 on RP606310, 10 on RP606310, 11 on RP606310, 12 on RP606310 and 13 on RP606310) from an adjoining property owner, Acer Properties Pty Ltd Tte (Lot 6 Port Curtis Road, Port Curtis).

The property, 12 Port Curtis Road, is approximately 5,361m² in size and zoned rural. A portion of the land was acquired by Council in 1962 for park and recreation purposes, whilst some of the land was acquired due to arrears of rates in 1959.

The property is affected by extreme flood hazard, therefore is not suitable to be sold on the open market but only to adjoining neighbours. Under the *Local Government Regulation 2012*, Council has the ability to sell directly to an adjoining owner without going to tender or auction, provided that the property is not suitable to sell on the open market, no other adjoining owner wishes to purchase it, it is in the public interest not to sell on the open market, and it is sold in accordance with the sound contracting principles.

There are two other adjoining properties to 12 Port Curtis Road, being 22 Port Curtis Road and 10 Port Curtis Road. Attachment 1 is an aerial map of the properties. The adjoining property at 22 Port Curtis Road is privately owned, and the owner has confirmed they have no interest in acquiring the Council property (see attachment 2). The other adjoining property is a Reserve for Park purposes that Council is Trustee for.

Comments were sought from relevant Council Officers in relation to the disposal, resulting in no objections to the proposed sale, subject to amalgamation to an adjoining owner.

BACKGROUND

The property is subject to flooding, therefore development is restricted. The Development Engineering Unit have advised that the lots are subject to flooding, medium to high local catchment flooding and extreme riverine flooding with a depth of up to 2.5 to 3m. No dwellings would be approved for construction on the lots.

PREVIOUS DECISIONS

There are no previous decisions relating to the sale of this Council owned property.

BUDGET IMPLICATIONS

There are no budget implications.

LEGISLATIVE CONTEXT

Section 236 of the Local Government Regulation 2012 details a series of exceptions when disposing of a valuable non-current asset (land). Section 236(1)(c)(iv), (2) and (3) describes the process for disposal of land to an adjoining property owner.

236 Exceptions for valuable non-current asset contracts

- (1) *Subject to subsections (2) to (4), a local government may dispose of a valuable non-current asset other than by tender or auction if—*
 - (c) *for the disposal of land or an interest in land—*
 - (iv) *the land is disposed of to a person who owns adjoining land if—*
 - (A) *the land is not suitable to be offered for disposal by tender or auction for a particular reason, including, for example, the size of the land or the existence of particular infrastructure on the land; and*
 - (B) *there is not another person who owns other adjoining land who wishes to acquire the land; and*
 - (C) *it is in the public interest to dispose of the land without a tender or auction; and*
 - (D) *the disposal is otherwise in accordance with sound contracting principles;*
- (2) *An exception mentioned in subsection (1)(a) to (e) applies to a local government disposing of a valuable non-current asset only if, before the disposal, the local government has decided, by resolution, that the exception may apply to the local government on the disposal of a valuable non-current asset other than by tender or auction.*
- (3) *A local government may only dispose of land or an interest in land under this section if the consideration for the disposal would be equal to, or more than, the market value of the land or the interest in land, including the market value of any improvements on the land.*

LEGAL IMPLICATIONS

The purchaser will be required to enter into a REIQ Contract of Sale.

STAFFING IMPLICATIONS

Existing resources within Property and Insurance can adequately manage the sale of the property.

RISK ASSESSMENT

As the property is vacant land, no risk assessment has been conducted.

CORPORATE PLAN

Goal 1.1 – We are fiscally responsible.

CONCLUSION

As this property is not required for strategic purposes, it is recommended that Council authorises the Chief Executive Officer (Property and Resumptions Officer) to negotiate and enter into a contract for the sale of 12 Port Curtis Road, Port Curtis to Acer Properties Pty Ltd Tte, with the price to be determined by a valuation report.

SALE OF COUNCIL LAND – 12 PORT CURTIS ROAD

Aerial map

Meeting Date: 22 February 2022

Attachment No: 1

12 Port Curtis Road, Port Curtis



A4 Page scale at 1: 1,291.81
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11 NOTICES OF MOTION

Nil

12 QUESTIONS ON NOTICE

Nil

13 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

14 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

15.1 Property Matter

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15 CONFIDENTIAL REPORTS

15.1 PROPERTY MATTER

File No: 14815

Attachments: 1. Due Diligence
2. Analysis

Authorising Officer: Marnie Taylor - Chief Financial Officer
Ross Cheesman - Deputy Chief Executive Officer

Author: Kellie Roberts - Coordinator Property & Insurance

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Coordinator Property & Insurance reporting on a property matter.

16 CLOSURE OF MEETING