



ORDINARY MEETING

AGENDA

28 FEBRUARY 2023

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 28 February 2023 commencing at 9:00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
21 February 2023

Next Meeting Date: 14.03.23

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING.....	2
	NIL	2
7	PUBLIC FORUMS/DEPUTATIONS	2
	NIL	2
8	PRESENTATION OF PETITIONS.....	2
	NIL	2
9	COMMITTEE REPORTS.....	2
	NIL	2
10	COUNCILLOR/DELEGATE REPORTS	2
	NIL	2
11	OFFICERS' REPORTS	3
11.1	INTER COLLEGIATE MEAT JUDGING (ICMJ) NORTHERN CONFERENCE PARTNERSHIP PROPOSAL - SPONSORSHIP	3
11.2	ROCKHAMPTON MUSEUM OF ART PHILANTHROPY BOARD MEMBER RECOMMENDATION	19
11.3	MINOR INFRASTRUCTURE PROGRAM - KETTLE PARK LIGHTING PROJECT	22
11.4	D/278-2010 - REQUEST FOR A MINOR CHANGE TO DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE (IMPACT) FOR MULTIPLE DWELLING UNITS.....	24
11.5	PROPOSED PLANNING SCHEME MAJOR AMENDMENT VERSIONS 4.1 TO 4.4	44
11.6	TENDER CONSIDERATION PLAN - ARCHER STREET DRAINAGE SCHEME	46
11.7	DISASTER READY FUND ROUND 1 2023-24.....	50
11.8	WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD ENDING JANUARY 2023	53
11.9	SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2023.....	87
11.10	ACQUISITION OF PROPERTIES AS WORTHLESS FOR OVERDUE RATES - 2021	94
11.11	FEES AND CHARGES AMENDMENTS FEBRUARY 2023	97

11.12	DISCONTINUANCE OF QUARTERLY RATING PROPOSAL	100
12	NOTICES OF MOTION	104
	NIL	104
13	QUESTIONS ON NOTICE	104
	NIL	104
14	URGENT BUSINESS/QUESTIONS	104
15	CLOSED SESSION	105
16.1	MONTHLY BUDGET REVIEW - JANUARY 2023	
16.2	COMMERCIAL LEASE	
16.3	COMMERCIAL OPPORTUNITY - AIRPORT	
16	CONFIDENTIAL REPORTS.....	106
16.1	MONTHLY BUDGET REVIEW - JANUARY 2023	106
16.2	COMMERCIAL LEASE	107
16.3	COMMERCIAL OPPORTUNITY - AIRPORT	108
17	CLOSURE OF MEETING.....	109

1 OPENING

1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D M Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 14 February 2023

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 INTER COLLEGIATE MEAT JUDGING (ICMJ) NORTHERN CONFERENCE PARTNERSHIP PROPOSAL - SPONSORSHIP

File No: 12534

Attachments: 1. 2023 ICMJ Sponsorship Prospectus [↓](#)

Authorising Officer: Greg Bowden - Executive Manager Advance Rockhampton

Author: Wade Clark - Industry Engagement Manager

SUMMARY

The annual Australian Intercollegiate Meat Judging (ICMJ) Northern Conference competition in Rockhampton provides a valuable opportunity for young professionals in the red meat industry to compete in judging of beef, liaise with their peers and link in with prospective employers in the beef supply chain.

Council has previously been a supporting partner and it is recommended that as part of talent attraction and retention that sponsorship continues of the ICMJ Careers Expo.

OFFICER'S RECOMMENDATION

THAT Council sponsors the 2023 Australian Intercollegiate Meat Judging (ICMJ) Northern Beef Conference - Careers Expo for \$5,000 (ex GST).

COMMENTARY

As the Beef Capital of Australia, the beef sector supports a considerable local workforce including graziers, stock hands, feed producers, livestock transporters, processors at abattoirs, meat professionals and logistics to name a few of the primary employment areas.

Strengthening the beef sector is important to Rockhampton's agricultural economy with a key aspect being talent attraction and retention of young professionals. This plays into our focus upon increasing our beef and agricultural offering in the region.

The four-day ICMJ competition has been a professional event held in Rockhampton for several years and draws young meat professionals from across Queensland.

It is expected that this year's event numbers will be approximately 130-140 competitors which provides Rockhampton with an opportunity to showcase the region as destination of choice for talented workers.

BACKGROUND

ICMJ Australia was founded more than 30 years ago to provide university agriculture students with a comprehensive learning environment to enhance their skills in meat science.

It has since evolved to be flagship training program for the red meat sector, is inspiring and developing the industry's leaders of the future through conferences, workshops and competitions.

PREVIOUS DECISIONS

COUNCIL RESOLUTION

THAT Rockhampton Regional Council secure supporting partnership at the Australian Intercollegiate Meat Judging (ICMJ) Northern Beef Conference to be held in April 2022 at a cost of \$5,000 (ex gst).

Moved by: Councillor Mathers Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

BUDGET IMPLICATIONS

The ICMJ Northern Beef Conference will cost \$5,000 plus GST which has been budgeted for in the Advance Rockhampton – Economic Development – Agriculture and Water budget.

CORPORATE/OPERATIONAL PLAN

Corporate Plan – Our Economy

Goal 3.2: Our work attracts business and industry to our Region.

Operational Plan

Action 3.2.2.1 Deliver industry development initiatives to strengthen and grow the key sectors of Resources and Construction and Agriculture and Water.

CONCLUSION

The ICMJ Northern Beef Conference will provide promotional benefits for Rockhampton, showcasing the region as a destination of choice for young red meat professionals and multi-national corporations.

**INTER COLLEGIATE MEAT JUDGING
(ICMJ) NORTHERN CONFERENCE
PARTNERSHIP PROPOSAL -
SPONSORSHIP**

2023 ICMJ Sponsorship Prospectus

Meeting Date: 28 February 2023

Attachment No: 1



ICMJ



PARTNERSHIP PROSPECTUS

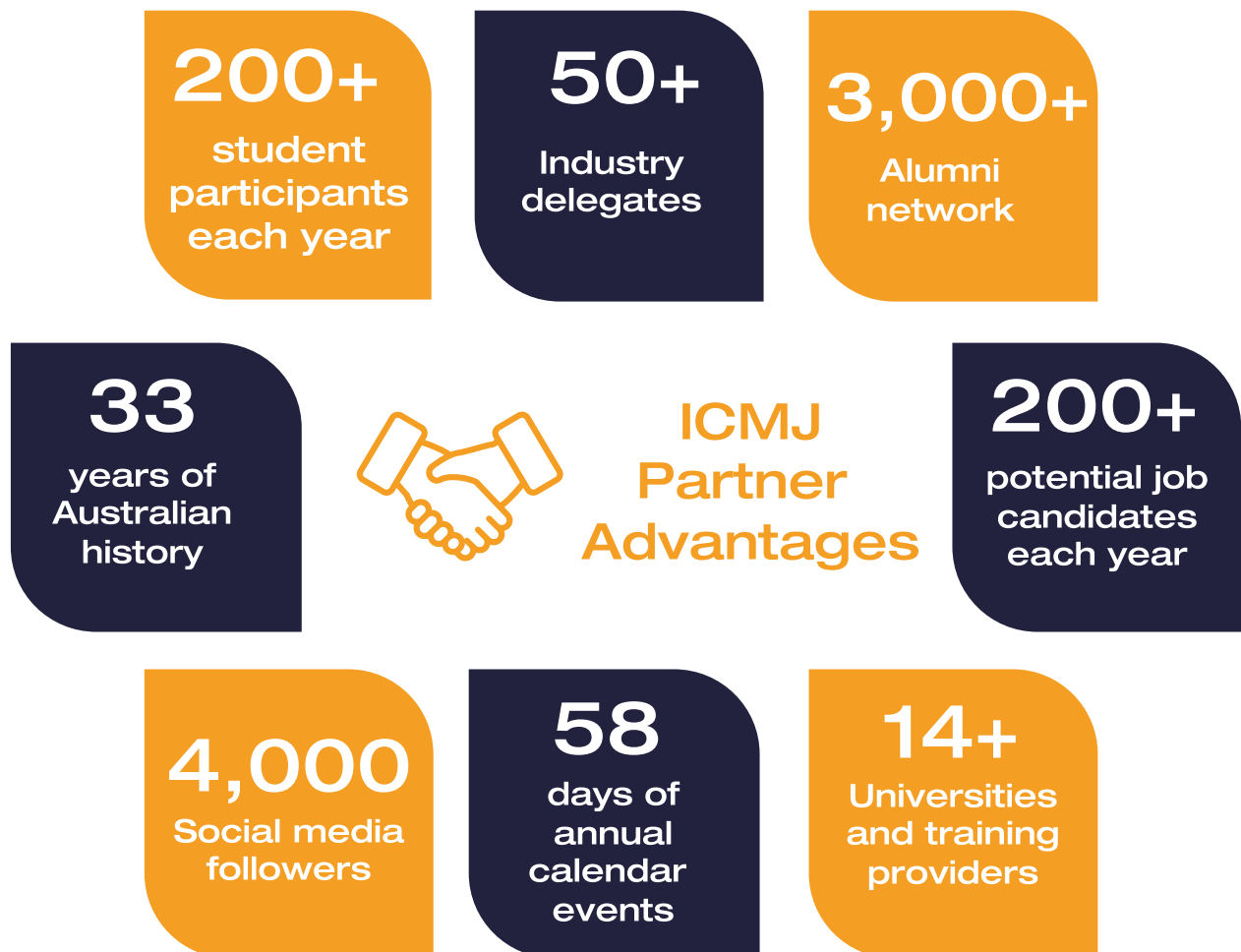
20
23

WHY PARTNER WITH ICMJ?

Partner Benefits

The ICMJ program is an invaluable source of young talent for the red meat industry and provides a unique opportunity for employers to hand-pick candidates from its pool of top agriculture students and young professionals.

- ✓ **Targeted recruitment opportunities**
- ✓ **Build brand awareness amongst the industry's next generation**
- ✓ **Meet and greet the top agricultural students in the country**
- ✓ **Influence future industry leaders**
- ✓ **Nurture and develop future industry leaders**



WHY PARTNER WITH ICMJ?

Connect with our future leaders

ICMJ MAJOR EVENTS:

- Annual 5-day ICMJ National Conference - Wagga Wagga, NSW
- Annual 4-day ICMJ Northern Conference - Rockhampton, QLD
- 4-week ICMJ Industry Immersion Tour of the USA
- 10-day ICMJ Industry Tour of South-East Asian Trading Partners
- ICMJ Intensive Industry Education & Development Week - SE QLD
- ICMJ Virtual Careers Fair
- ICMJ Power Hour Mentoring Program
- ICMJ supported Secondary School Meat Judging Competitions



PRINCIPAL PARTNER

\$12,000 + GST

Gala Awards Dinners

- Naming rights to:
National Gala Awards Dinner
OR
Northern Gala Awards Dinner
+
- 10-minute presentation at Gala Dinner
- MC recognition throughout Gala Dinner
- Naming rights to one award
- ½ page ad in Conference program
- 4 x tickets to Gala Awards Dinner
- Pull up banner at Gala Awards Dinner and National/Northern Conference.
- Provide branded photo booth frame with social media hashtags for use by attendees on the night.
- Principal Partner recognition in National/Northern conference marketing material including social media posts, website and media releases.
- 1 x full registration for ICMJ Northern Conference.
- Prime logo placement during National/Northern Conference.
- Opportunity for staff to participate in ICMJ Power Hour mentoring program.
- Unlimited job opportunities shared to ICMJ social media platforms.
- One marketing item to be included in delegate Welcome Pack.
- Showcase your red meat product in the main meal at Gala Awards Dinner*

*Supply of meat additional to cash contribution.

Feature Lunch

- Naming rights to:
Pork Feature Lunch
at ICMJ National Conference.

&

Pork Star Professional
Development Workshop at ICMJ
National Conference.

+
- 10-minute presentation at Feature Lunch.
- MC recognition throughout Feature Lunch.
- Naming rights to 1x award at Gala Dinner
- ½ page ad in event program
- 4 x tickets to Pork Feature Lunch
- 2 x tickets to National Gala Awards Dinner
- Pull up banner at Gala Awards Dinner and National Conference.
- Principal Partner recognition in National conference marketing material including social media, website & media releases.
- Prime logo placement during National conference.
- Opportunity for staff to participate in each ICMJ Power Hour mentoring program.
- Unlimited job opportunities shared to ICMJ social media platforms.
- One marketing item to be included in ICMJ National Conference delegate Welcome Pack.

MAJOR PARTNER

\$8,000 + GST

Industry Development Tours

- Naming rights to:

ICMJ Industry Tour - USA

OR

ICMJ Industry Tour - SE Asia

OR

Intensive Industry Development Week

+

- Logo included on all event marketing material.
- Opportunity to provide branded apparel for participants.
- Opportunity for staff to participate in event/tour (at own cost).
- Opportunity to organize and host one social/networking event for participants during the tour.
- Opportunity for one staff member to participate in ICMJ Power Hour mentoring program.
- Unlimited job opportunities shared to ICMJ social media platforms.
- Major Partner recognition in tour/development week marketing material including social media posts, website and media releases.

Conference Dinners

- Naming rights to:

National Conference Dinners
(4 available)

OR

Northern Conference Dinners
(2 available)

+

- 10-minute presentation at dinner to showcase your company and career opportunities.
- Naming rights to one award at Gala Dinner.
- MC Recognition throughout Dinner.
- 1/4 page ad in event program.
- 4 x tickets to Dinner + 2 x tickets to Gala Dinner.
- Pull up banner at dinner + either ICMJ National or Northern Conference.
- Major Partner recognition in dinner marketing material.
- Opportunity to include one marketing item in welcome pack.
- Unlimited job ad shares to ICMJ social media platforms.
- Showcase your red meat product in the main meal at Dinner*

*Supply of meat additional to cash contribution.

SUPPORTING PARTNER

\$5,000 + GST

Careers Expo & Trade Expo

- Naming rights to:
 - ICMJ National Careers Expo
 - OR
 - ICMJ Northern Trade Expo
 - OR
 - ICMJ Virtual Careers Expo
- 10-minute speaking opportunity at chosen expo.
- MC Recognition throughout Expo.
- 1/4 page ad in event program.
- 2 x tickets to either ICMJ National Gala Dinner OR ICMJ Northern Gala Dinner.
- Pull up banner at either ICMJ National or Northern Conference + Careers Fair.
- Unlimited job ad shares on ICMJ social media platforms.

Please note: All companies will have the opportunity to attend all expos as exhibitors.

Conference Lunches

- Naming rights to:
 - National Conference Lunches (3 available)
 - OR
 - Northern Conference Lunches (2 available)
- 10-minute speaking opportunity at chosen event.
- MC Recognition throughout Lunch.
- 1/4-page ad in event program.
- 4 x tickets to the lunch.
- Pull up banner at the lunch + ICMJ National or Northern Conference.
- Unlimited job ad shares on ICMJ social media platforms.



ASSOCIATE PARTNER

\$3,000 + GST

Morning Teas

- Naming rights to:

ICMJ National Morning Tea
(3 available)

OR

ICMJ Northern Morning Tea
(2 available)

+

- MC Recognition before and after morning tea.
- Opportunity to provide branded coffee cups, napkins etc.
- Logo or pull up banner at Morning tea station.
- Unlimited job ad shares on ICMJ social media platforms.

Professional Development Session or Conference Workshop

- Naming rights to:

Professional Development Session
(2 available - National or Northern Conference)

OR

Conference workshop
(2 available - National or Northern Conference)

+

- Opportunity to set up pull up banner and logo signage.
- Opportunity to give a five minute welcome address.
- Unlimited job ad shares on ICMJ social media platforms.

Alumni Networking Event

- Naming rights to an alumni networking event in 2023
- Signage at function
- + more - subject to negotiation.

Lanyard Sponsor - ICMJ Northern + National

- Provide branded lanyards and tags for attendees at both the ICMJ Northern and National Conference

Coffee Cart - ICMJ National Conference

- Provide barista made coffee for attendees at ICMJ National Conference with signage and merchandise.

RIBBON PARTNER

\$1,500 + GST

Pre-Gala Dinner Drinks

2 available - Northern or National Conference

- Naming rights to event
- Signage at function
- Recognition during Gala Dinner

Mechanical Bull

- Naming rights to the mechanical bull at Friday night dinner at Northern Conference including signage.

Clipboard Sponsor

2 available - Northern or National Conference

- Logo on front of event clipboard distributed to all delegates
- 1 x full page job ad insert.

Stationary Sponsor

2 available - Northern or National Conference

- Provide branded pens and notepads for all delegates.

Headshot Sponsor

2 available - Northern or National Conference

- Sponsor photography services to produce professional headshot for participants.



WORDS FROM ICMJ PRESIDENT

Peter McGilchrist



"Our partners play a valued role in helping ICMJ to realise its goal of building a pool of passionate young red meat industry professionals."

Now in its 34th year, ICMJ has achieved a long history of successfully connecting graduates to careers in the red meat industry.

But our mission of inspiring and developing future red meat industry professionals can only be accomplished with the generous support of ICMJ sponsors.

These partnerships are vital to our operations and allow ICMJ to have a meaningful and relevant impact on the red meat industry and its future direction.

The ICMJ program offers an unparalleled and unique opportunity for red meat industry organisations to connect with agriculture students and young industry professionals at various events throughout each year.

To continue to build on this value, we have revitalised our Partnership Prospectus to maximise your organisation's opportunities for recruitment, development, awareness and engagement.

We greatly appreciate your consideration in continuing as an ICMJ supporter or becoming a supporter for the very first time and we look forward to working with you to build a bright future for the red meat industry.

| Dr Peter McGilchrist

PRICE PROMISE



Our Foundation Partners, Meat and Livestock Australia and Australian Meat Processor Corporation, provide support to ICMJ over five year terms.

For this reason, ICMJ is seeking to align all partnerships, where possible, over a longer term. This will allow us to focus our efforts on growing the impact of ICMJ programs.

In recognition of your organisation's consideration of a multi-year agreement, ICMJ is offering the following discounts:

- 2 year partnership = 0% price increase in 2023.
- 3 year partnership = 5% discount on 2023 prices for all three years.
- 5 year partnership = 10% discount on 2023 prices for all five years.

Please note: Partners who opt for a multi-year agreement will be prioritised when it comes to package availability and selection.



Partnership Application

Please complete and email to: meatjudging@gmail.com and cc icmjsponsorship@gmail.com

Company/organisation: _____

Contact person: _____

Billing address: _____

Email: _____

Phone: _____

Please select package and options below:

- | | | |
|---|---|---|
| <input type="checkbox"/> Principal Partner - Gala Dinner - \$12,000 (+GST) incl: | <input type="checkbox"/> National Gala Dinner or | <input type="checkbox"/> Northern Gala Dinner |
| <input type="checkbox"/> Principal Partner - Pork Feature Lunch - \$12,000 (+GST) incl: | | |
| <input type="checkbox"/> Major Partner - Industry Tour - \$8,000 (+GST) incl: | <input type="checkbox"/> USA Tour or | <input type="checkbox"/> SE Asia Tour or <input type="checkbox"/> IID Week |
| <input type="checkbox"/> Major Partner - Conference Dinner - \$8,000 (+GST) incl: | <input type="checkbox"/> National Dinner or | <input type="checkbox"/> Northern Dinner |
| <input type="checkbox"/> Supporting Partner - Expo - \$5,000 (+GST) incl: | <input type="checkbox"/> National Expo or | <input type="checkbox"/> Northern Expo or <input type="checkbox"/> Virtual |
| <input type="checkbox"/> Supporting Partner - Lunch - \$5,000 (+ GST) incl: | <input type="checkbox"/> National Lunch or | <input type="checkbox"/> Northern Lunch |
| <input type="checkbox"/> Associate Partner - Morning tea - \$3,000 (+GST) incl: | <input type="checkbox"/> National or | <input type="checkbox"/> Northern |
| <input type="checkbox"/> Associate Partner - PD/Workshop - \$3,000 (+GST) incl: | <input type="checkbox"/> PD/Workshop or | <input type="checkbox"/> Lanyard |
| | <input type="checkbox"/> Coffee Cart or | <input type="checkbox"/> Alumni Networking |
| <input type="checkbox"/> Ribbon Partner - \$1,500 (+GST) incl | <input type="checkbox"/> Pre-dinner drinks or | <input type="checkbox"/> Mechanical Bull <input type="checkbox"/> Clipboard |
| | <input type="checkbox"/> Stationary | |

Partnership Term:

- One year - price as above
 Two years - price as above (0% price increase in 2024)
 Three years - 5% discount on prices listed above
 Five years - 10% discount on prices listed above

TOTAL AMOUNT TO BE INVOICED ANNUALLY: _____ **(+GST)**

Signed : _____ **Date:** _____

1. If there are any special conditions required to validate this partnership agreement, please detail these below:

2. Upon receipt of this application form and acceptance of any special conditions above, a tax invoice will be generated by ICMJ and the partnership will be considered formalised. Please note: payment is required within 14 days.

3. With regard to partnership Packages A, B and D, ICMJ will contact the person nominated above to determine the meat product to be provided for the event.

4. Please note the Terms and Conditions on page 12.

For further information

ICMJ Partnership Team



Chloe Gould
Northern Conference

Email: icmjsponsorship@gmail.com

Phone: 0407 555 935



Sarah Stewart
National Conference

Email: icmjsponsorship@gmail.com

Phone: 0431 033 235

Terms and Conditions

1. It is the responsibility of partners to supply all print-ready advertising art work and logo files at least six weeks prior to event.
2. Where tickets are offered but not accepted, there are no price discounts or cash refunds available.
3. It is the responsibility of supporters to arrange transport, delivery and erection of all signage, banner and logo display.
4. Where promotional items are to be supplied, the partner is to supply all items six weeks prior to event.
5. Where events are cancelled or postponed due to factors outside ICMJ's control, such as COVID-19 restrictions, ICMJ will endeavour to develop an event of the same or similar value to replace the cancelled event but no refund will be made.





ICMJ

www.icmj.com.au

11.2 ROCKHAMPTON MUSEUM OF ART PHILANTHROPY BOARD MEMBER RECOMMENDATION

File No: 7104
Attachments: 1. John Palmer CV (Confidential)
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

The Rockhampton Museum of Art Philanthropy Board recommends to Rockhampton Regional Council the appointment of a new Rockhampton Museum of Art Philanthropy Board Member.

OFFICER'S RECOMMENDATION

THAT Council accept the recommendation by the Rockhampton Museum of Art Philanthropy Board and appoint John Nevil (Rick) Palmer for a term, in accordance with the Rockhampton Museum of Art Philanthropy Board Terms of Reference.

COMMENTARY

Rockhampton Museum of Art (RMOA) Philanthropy Board consists of a minimum of five and a maximum of ten members. A maximum of six are recommended by the board, a maximum of two are recommended by RRC and two identified members. The current membership is:

- RRC identified roles
 - Cr Drew Wickerson – Representative for Mayor of Rockhampton Regional Council
 - Dr Jonathan McBurnie – Director
- Board recommended roles
 - Dr Leonie Gray – Philanthropy Board Chair
 - Maria Harms - Member
 - Zac Garven - Member
 - Emeritus Professor Debbie Clayton - Member
 - Shelia Houston – Member
- RRC recommended roles
 - Robert Rooney - Member
 - Brent Giles – Member

There is one vacant position on the Philanthropy Board. Members of the board have been considering both requirements for successful fundraising and succession planning. Consequently, at the meeting on 20 January 2023 they recommended the appointment of Mr John Palmer (Rick) to the Board for Council's consideration. Mr Palmer is a known community advocate for RMOA as well as possessing a mix of the skills recommended in the terms of reference as outlined below:

- 4.1 Strong support for Rockhampton Region and Rockhampton Museum of Art.
- 4.2 Strong appreciation of the role of public art galleries and museums for community enjoyment, education, and wellbeing.
- 4.3 Capacity to think and act strategically and collaborate in team decisions and planning.
- 4.4 Ability to network and engage with stakeholders.
- 4.5 Understanding of philanthropy and that fund raising is the Philanthropy Board's core business.
- 4.6 Demonstrated achievement and expertise within dedicated profession.
- 4.7 Commitment to attend the regular Philanthropy Board meetings as scheduled.

Details of Mr Palmer's qualifications, background, and experience in support of the recommendation to Council is attached for consideration.

In the process of considering the recommendation of Mr Rick Palmer to the board any conflicts of interest were addressed and acted upon.

BACKGROUND

The Rockhampton Museum of Art Philanthropy Board plays a strategic leadership role in the development and delivery of philanthropic actions and campaigns to help advance the Rockhampton Museum of Art's quest to achieve its cultural vision for the Rockhampton Region.

Further, the Board provides expertise to support Rockhampton Museum of Art staff, particularly in the areas of philanthropy and stakeholder engagement through three key activity areas; Advocacy, Sustainability and Leadership.

PREVIOUS DECISIONS

At its Ordinary meeting on 14 September 2021, Council resolved:

THAT Council endorses the appointment of Shelia Houston as a member of the Rockhampton Museum of Art Philanthropy Board in accordance with its Terms of Reference.

At its Ordinary meeting of 11 May 2021, Council resolved to:

Accept the recommendation by the Rockhampton Museum of Art Philanthropy Board and appoint Dr Christine Campbell for a Term, in accordance with the Rockhampton Museum of Art Philanthropy Board Terms of Reference.

At its Ordinary Meeting of 9 March 2021, Council resolved:

THAT Council appoint the following new members of the Rockhampton Museum of Art Philanthropy Board:

- a) Emeritus Professor Debbie Clayton*
- b) Ben Poschelk*
- c) Robert Rooney*
- d) Brent Giles*

At its Ordinary Meeting of 9 February 2021, Council resolved:

THAT:

- 1. Council accept and endorse the Rockhampton Museum of Art Philanthropy Board Terms of Reference.*
 - 2. Council endorse the following as members of the Rockhampton Museum of Art Philanthropy Board in accordance with the Rockhampton Museum of Art Philanthropy Board Terms of Reference with their term to end at the conclusion of the next quadrennial election:*
 - Dr Leonie Gray (Chair)*
 - Ms Maria Harms*
 - Mr Zac Garven*
 - Ms Bronwyn Fenech*
 - 3. Council endorse Ms Suzi Blair as a member of the Rockhampton Museum of Art Philanthropy Board with her term ending on 30 April 2021 in accordance with the Rockhampton Museum of Art Philanthropy Board Terms of Reference and acknowledge and express its gratitude to Ms Suzi Blair for her three years of service to Rockhampton Art Gallery Philanthropy Board.*
 - 4. Council acknowledge and express its gratitude to Ms Tracey Siddins for her three years of service to Rockhampton Art Gallery Philanthropy Board.*
-

5. *Council acknowledge and express its gratitude to Mr Warwick Anderson for his more than seventeen years of service to former Rockhampton Art Gallery Trust, and more recently Rockhampton Art Gallery Philanthropy Board.*

BUDGET IMPLICATIONS

NIL

LEGISLATIVE CONTEXT

NIL

LEGAL IMPLICATIONS

NIL

STAFFING IMPLICATIONS

NIL

RISK ASSESSMENT

NIL

CORPORATE/OPERATIONAL PLAN

2027-2022 Corporate Plan

Goal 1.1 We are fiscally responsible

Effort 1.1.3 We have effective governance with accountable decision-making practices

Effort 1.1.4 We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability

Goal 1.2 We are respected and recognised for our engagement with the community and our contributions to the Region

Effort 1.2.3 We have a strong relationship with the community, built on trust and shared goals for the Region

Effort 1.2.4 As a community leader, we advocate for the benefit of our community

Goal 2.3 Our Region's heritage and culture are preserved and celebrated

Effort 2.3.1 Our services, activities and community assets provide opportunities to delegate our culture and creative arts, and preserve the Region's Heritage

CONCLUSION

The appointment of Mr Rick Palmer will complement the existing board membership and also maximize the upcoming opportunities to raise funds for the Rockhampton Museum of Art locally.

11.3 MINOR INFRASTRUCTURE PROGRAM - KETTLE PARK LIGHTING PROJECT

File No: 12534
Attachments: Nil
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Justin Bulwinkel - Supervisor Business Support
Angus Russell - Executive Manager Strategy and Planning

SUMMARY

The report recommends that the Kettle Park Lighting Project (partnered project initiative) be put forward as a priority application to the Minor Infrastructure Program.

OFFICER'S RECOMMENDATION

THAT Council submit an application for funding through the Department of Tourism, Innovation and Sport, Minor Infrastructure Program to support the Kettle Park Lighting Project.

COMMENTARY

Through progressive discussions between Council Officers, Queensland Rugby League (QRL) and The Cathedral College (TCC) an in-principal agreement has been reached with the support of Department of Tourism, Innovation and Sport's (DTIS) in an advisory capacity. This agreement delivers a project budget, scope and owner to deliver lighting infrastructure at Kettle Park by end of year 2024.

The initiative to deliver lighting at Kettle Park has been a general objective within the community for a number of years. Underlying demand and the recent progression of the State funded Browne Park re-development has brought key stakeholders together to form a partnership to develop and refine the Kettle Park Lighting project proposal.

The success of this project will alleviate expected pressure on community facilities during the temporary closure of Browne Park, with long term value achieved through increased access to facilities to support evening/night programs.

TCC (Lessee) have committed to financially contribute the larger proportion of funds while leading the delivery of the Project. QRL have responded with a commitment to support financially (subject to board approval) and continue to work with the school under a MOU (or similar) to manage ongoing access to the facility to support Rugby League within the region. Finally, subject to Council's approval, Officers will support the project via an application to the Minor Infrastructure Program, if successful contributing 20% of the total project cost.

Kettle Park Project Summary:

- **Scope:** Install lighting on two (2) existing rectangular fields to a standard that supports training and regional competitive programs.
- **Cost:** *Final lighting design and cost will be available by end of February 2023. Estimated project value is between \$500,000 to \$600,000.*
- **Project Lead:** *The Cathedral College (TCC)*
- **Financiers:** *TCC, QRL, Council via DTIS's Minor Infrastructure Program (pending approval)*

BACKGROUND

The DTIS Activate Queensland 10-year strategy is designed to further enrich the Queensland way of life and build on our strong community foundations to deliver better health and well-being outcomes for all Queenslanders. Through Activate! Queensland, the Queensland Government is committed to supporting opportunities that encourage lifelong movement and break down the barriers that prevent Queenslanders from achieving a sufficient level of physical activity

Accelerate 2022-2025, the second 3-year Action Plan under Activate QLD has a commitment to 'Champion an industry leading network of infrastructure across Queensland'. The Minor Infrastructure Program provides targeted funding to eligible organisations to help the sport and active recreation industry deliver new, upgraded and end of life replacement projects and works that demonstrate alignment with the program objective.

This project (Kettle Park Lighting) has consistently been floated by many organisations within the community, including schools and state sporting bodies to have a direct and positive impact on the community through improving accessibility of facilities for evening activities.

PREVIOUS DECISIONS

On 17 May 2022 Council receives notice of Rockhampton's Community Rugby League Facilities Strategy

BUDGET IMPLICATIONS

The Minor Infrastructure Program funds projects up to a maximum of \$1 million. Estimated cost of this project between \$500,000 and \$600,000. If successful, the grant will provide 20% of the project costs, with an estimated value of up to \$120,000.

No direct financial implications imposed on Council through this funding application with the balance of funds for the project coming from other project partners.

STAFFING IMPLICATIONS

Existing resources within Council will support the grant application process.

CORPORATE/OPERATIONAL PLAN

The proposal aligns with the following Corporate Plan objectives:

- 2.1 – Our places and spaces enhance the livability and diversity of our communities
- 2.2 – We support our communities through our activities and programs.
- 5.1 – Our Region has Infrastructure that meets current and future needs

CONCLUSION

Endorsement to apply to this funding Program will demonstrate support towards significantly improving the accessibility of facilities designed to support outdoor evening activities and programs. Furthermore, it will support short term pressure on community facilities due to the closure of Browne Park. All objective aligns with those of Fund and this report proposes to submit an application for funding.

11.4 D/278-2010 - REQUEST FOR A MINOR CHANGE TO DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE (IMPACT) FOR MULTIPLE DWELLING UNITS

File No: D/278-2010

Attachments:

1. [Proposed Plans](#)
2. [Locality Plan](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Brendan Standen - Principal Planning Officer

SUMMARY

Development Application Number: D/278-2010

Applicant: M.R and B.L Vaughan

Real Property Address: Lot 3 on SP175972

Common Property Address: 21 Russell Street, Gracemere

Area of Site: 806 square metres

Planning Scheme: Fitzroy Shire Planning Scheme 2005

Planning Scheme Zone: Town Zone

Existing Development: Multiple Dwelling Unit

Approval Sought: Amended Decision Notice for Development Permit D/278-2010 for Material Change of Use for Multiple Dwelling Units

OFFICER'S RECOMMENDATION

RECOMMENDATION A

THAT in relation to the Change Application (Minor) to Development Permit D/278-2010 for Material Change of Use for Multiple Dwelling Units (Three Units) made by M.R and B.L Vaughan at 21 Russell Street, Gracemere, described as Lot 3 on SP175972, Council resolves to approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The approved use and development must be completed and maintained generally in accordance with the approved drawings and documents, except where amended by the conditions of this permit:

<u>Plan/Document Name</u>	<u>Plan Number</u>	<u>Dated</u>
Site and Drainage Plan	22L0033RU - 4 of 15	28 November 2022
Floor Plans	29070 DA02 Amendment E	24 May 2012
Ground Floor Plan	22L0033RU – 5 of 15	28 November 2022
Overall Site Plan	29070 DA01 Amendment E	24 May 2012
Section and Elevations	29070 DA03 Amendment E	24 May 2012
Elevation 1 and Elevation 2	22L0033RU – 7 of 15	28 November 2022
Elevation 3 and Elevation 4	22L0033RU – 8 of 15	28 November 2022

- 1.2 Where there is any conflict between conditions of this decision notice and details shown on the approved plans, the conditions of approval must prevail.
- 1.3 Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.4 The Developer is responsible for ensuring compliance with this Approval and the Conditions of the Approval by an employee, agent, contractor or invitee of the Developer.
- 1.5 All conditions, works, or requirements of this approval must be undertaken and completed to the satisfaction of Council.
- 1.6 The following further development permits are required prior to the commencement of any works on the site:
- (i) Operational Works:
 - (i) Access and Parking; and
 - (ii) Roof and Allotment Drainage.
 - (ii) Plumbing and Drainage Works; and
 - (iii) Building Works.
- 1.7 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.8 Any outstanding rates, charges or expenses levied by the Council over the subject land must be paid prior to the issue of a Development Permit for Building Works.
- 2.0 **ACCESS AND PARKING**
- 2.1 A Development Permit for Operational Works (access and parking) must be obtained prior to the commencement of any works on the site.
- 2.2 Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (Access and Parking). The layout must be generally in accordance with the endorsed plans (refer to condition 1.1).
- 2.3 All the design and construction must be in accordance with the Australian Standard for parking facilities; Off-Street Car Parking (Australian Standard/New Zealand Standard AS/NZ2890.1 and 2 2004 or as amended), the Capricorn Municipal Development Guidelines relevant standard drawings, and to the satisfaction of Council.
- 2.4 The proposed access driveway, internal access road/driveway and visitor parking areas must be concrete paved, or bitumen sealed in accordance with the Capricorn Municipal Development Guidelines and to the satisfaction of Council.
- 2.5 All vehicles must be able to leave the site and enter the public road in a forward direction.
- 2.6 The existing driveway crossover must be reinstated to match the existing kerb and channel.
- 3.0 **SEWERAGE WORKS**
- 3.1 Deleted.
- 3.2 The connection to the reticulated sewerage to the development site must be provided in accordance with the Water Supply (Safety and Reliability) Act. The proposed sewerage reticulation works, including connections to the existing system, must be carried out in accordance with the Capricorn Municipal Development Guidelines.

3.3 Where a sewerage connection does not exist for the subject site, Council will provide one at no cost to the applicant. The development must be connected to the reticulated sewerage system.

3.4 A trafficable brass cover must be provided on the connection point where it is to be located within a trafficable area.

3.5 Large trees must not be planted within one (1.0) metre of the sewerage reticulation. Small shrubs and groundcover are acceptable.

4.0 WATER WORKS

4.1 Deleted.

4.2 The connection to the reticulated water supply to the development site must be provided in accordance with the Water Supply (Safety and Reliability) Act.

4.3 In accordance with the Queensland Plumbing and Drainage Code and Council's Sub-metering Policy, the proposed development must be provided with a master meter at the property boundary and sub-meters for each sole occupancy unit.

5.0 ROOF AND ALLOTMENT DRAINAGE

5.1 A Development Permit for Operational Works (roof and allotment drainage) must be obtained prior to the commencement of any works on the site.

5.2 All drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual, the Capricorn Municipal Development Guidelines and sound engineering practice.

5.3 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect external land or infrastructure by way of blocking, altering or diverting existing stormwater runoff patterns or have the potential to cause damage to other infrastructure items.

5.4 An application for a Development Permit for Operational Works (roof and allotment drainage) must be accompanied by a stormwater drainage strategy, prepared and certified by a suitably experienced registered professional engineer, which must include (but not limited to):

- (i) Encompasses the whole stormwater catchment area contributing to stormwater flows on the subject land; and
- (ii) Identifies, in the form of a stormwater drainage master plan, the drainage catchment and sub-catchment areas for the pre-development and post-development scenarios; and
- (iii) Includes an assessment of the major and minor rainfall event discharges from the drainage catchments for the pre-development and post-development scenarios; and
- (iv) Assesses and mitigates the impact of the changes to the storm water drainage catchments as a consequence of the development on the subject land; and
- (v) Assesses how the proposed development will achieve no net increase in stormwater runoff for a selected range of stormwater events up to and including the 1 in 100 year event, in the post-development scenario. The report is also required to identify the extent to which the site is inundated by stormwater runoff from a 1 in 100 year storm event; and
- (vi) Demonstrates the method of drainage through the subject land; and
- (vii) Includes detailed engineering design calculations and drawing for both the minor and major drainage systems; and
- (viii) Demonstrates that all proposed drainage systems comply with the

requirements of the Queensland Urban Design Manual, the Capricorn Municipal Development Guidelines and the Queensland Water Quality Guidelines; and

- (ix) Incorporates Water Sensitive Urban Design Principles, with specific treatment and structural measures provided to ensure compliance with the water quality objectives prescribed in the Queensland Environmental Protection Agency's Water Quality Guidelines and Australian Run-off Quality.

6.0 SITE WORKS

6.1 Any vegetation cleared or removed must be:

- (i) mulched on-site and utilised on-site for landscaping purposes, in accordance with the landscaping plan approved by Council; or
- (ii) removed for disposal at a location approved by Council;

within sixty (60) days of clearing. Any vegetation removed must not be burnt.

7.0 PLUMBING AND DRAINAGE

7.1 Construction of independent internal sanitary drainage works must be in accordance with regulated work under the Plumbing and Drainage Act.

7.2 Construction of independent internal plumbing works must be in accordance with regulated work under the Plumbing and Drainage Act.

7.3 The development must be provided with a master water meter at the property boundary and sub meters for each of the proposed units, and must be in accordance with Water Supply (Safety and Reliability) Act and Council's sub-metering policies.

8.0 BUILDING

8.1 Privacy screening must be provided to second floor windows facing surrounding properties.

8.2 All external elements, such as air conditioners, must be adequately screened from public view, to Council's satisfaction. Noise from any external elements, such as air conditioners, must not exceed 5dB(A) (decibels) above the background ambient noise level, measured at the boundaries of the subject site.

8.3 A waste bin compound must be provided and the development must be designed to a waste management standard with one (1) normal 240 litres general waste and one (1) 240 litre recyclable waste bin per unit.

8.4 Impervious paved and drained washdown areas to accommodate all refuse containers must be provided. The areas must be aesthetically screened from any road frontage or adjoining property and must be set back a minimum of two (2) metres from any road frontage. A suitable hosecock (with backflow prevention) and hoses must be provided at the refuse container area, and washdown must be drained to the sewer and fitted with an approved stormwater diversion valve arrangement, in accordance with a Plumbing and Drainage Permit and Sewerage Trade Waste Permit.

8.5 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with '*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*'.

8.6 The approval for the Multiple Dwelling Unit component of the application is for four units only. Units must not be operated as dual key apartments unless and until separate approval is obtained from Council, via the issue of Development Permit for a Material Change of Use.

9.0 LANDSCAPING

- 9.1 Deleted.
- 9.2 Landscaping must be in accordance with the approved plans (see condition 1.1), except as varied by Condition 9.6.
- 9.3 The landscaped areas must be subject to an ongoing maintenance and replanting programme (if necessary).
- 9.4 The fence fronting Russell Street must have a maximum height of 1.2 metres (if solid) or 1.5 metres with Fifty (50) percent transparency.
- 9.5 All remaining boundary fences must be constructed to a height of 1.8 metres.
- 9.6 Landscaping must be provided within a 1.5-metre-wide landscaped garden bed to be provided along the site's entire frontage to Russell Street (within the site boundaries), except where vehicle or pedestrian access is required, as follows:
- 9.6.1 Trees at five (5) metre intervals;
- 9.6.2 Shrubs at two (2) metre intervals; and
- 9.6.3 Groundcovers at 0.5 metre to one (1) metre intervals.
- 9.7 Two (2) street trees, located generally equidistance apart and on the southern side of the existing pedestrian footpath, must be planted within the Russell Street road reserve that Lot 3 on SP175972 has frontage to. Street trees must be maintained by the owner / developer until established.
- 9.8 Street trees may be one or a combination of the following species:
- (i) *Buckinghamia celcissma* – Ivory Curl
 - (ii) *Corymbia ptychocarpa* –Swamp Bloodwood
 - (iii) *Cupaniopsis anacardioides* – Tuckeroo
 - (iv) *Cupaniopsis parvisolia* – Small Leaf Tuckeroo
 - (v) *Harpullia pendula* – Tulip wood
 - (vi) *Melicope elleryana*- Pink Flowering Euodia
 - (vii) *Syzygium leuhmanii*- Small Leafed Lilly Pilly
 - (viii) *Waterhousia floribunda* – Weeping Lilly Pilly
 - (ix) *Xanthostemon chrysanthus* – Golden Penda
- 9.9 Street tree planting must be carried out in accordance with the requirements of Planning Scheme Policy SC6.12 - Landscape Design and Street Trees Planning Scheme Policy.
- 9.10 Street trees must be located such that when mature, they do not impact on street lighting, future driveway locations or other infrastructure in accordance with the *Capricorn Municipal Development Guidelines*.
- Note:** There is a sewer line within the road reserve. Council recommends the developer undertakes a “dial before you dig” search before tree planting.
- ## 10.0 ELECTRICITY AND TELECOMMUNICATIONS
- 10.1 Each unit must be provided with underground electricity and telecommunication connections in accordance with the relevant authority.
- ## 11.0 CONTRIBUTIONS/COSTS
- 11.1 Contributions must be paid to Council prior to the issue of a Building Works Permit. The contributions must be paid in accordance with the Council Policy rates at the date of payment. The following table sets out the contributions required to be paid:

<u>Policy</u>	<u>Contribution</u>	<u>Current Total*</u>
Planning Scheme Policy 1/96	Water Headworks	\$5,100.70
Planning Scheme Policy 1/96	Sewerage Headworks	\$3,237.80
Planning Scheme Policy 4/96	Strategic Road Network	\$1,323.00
<p>* The sums of money quoted will remain firm for a period of twelve (12) months, after which time, Council reserves the right to review same in accordance with the policies and rates and charges current at the time of payment.</p>		

11.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

12.0 ENVIRONMENTAL

12.1 Any application for a Development Permit for Operational Works or a Development Permit for Building Works must be accompanied by a detailed Environmental Management Plan, which addresses, but is not limited to, the following matters:

- (i) water quality and drainage;
- (ii) erosion and silt/sedimentation management;
- (iii) acid sulphate soils;
- (iv) fauna management;
- (v) vegetation management and clearing;
- (vi) top soil management;
- (vii) interim drainage plan during construction;
- (viii) construction programme;
- (ix) geotechnical issues;
- (x) weed control;
- (xi) bushfire management;
- (xii) emergency vehicle access;
- (xiii) noise and dust suppression; and
- (xiv) waste management.

12.2 The Environmental Management Plan approved as part of a Development Permit for Operational Works must be part of the contract documentation for the development works.

12.3 No works can commence on the site unless and until an Environmental Management Plan has been approved by Council as part of Development Permit for Operational Works.

13.0 OPERATING PROCEDURES

13.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Russell Street.

NOTES

NOTE 1. Aboriginal Cultural Heritage Act, 2003

It is advised that under *Section 23 of the Aboriginal Cultural Heritage Act*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal Cultural Heritage legislation. The information on Aboriginal Cultural Heritage is available on the Department of Environment and Heritage Protection website <http://www.ehp.qld.gov.au>

NOTE 2. Dust Control

It is the developer's responsibility to ensure compliance with Part 2A - Environmental Nuisance of the Environmental Protection Regulation 1998 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

NOTE 3. Sedimentation Control

It is the developer's responsibility to ensure compliance with Section 32 of the Environmental Protection (Water) Policy 1997 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

NOTE 4. Noise During Construction And Noise In General

It is the developer's responsibility to ensure compliance with Section 6S General Emission Criteria and Section 6T Noise Emission Criteria of the Environmental Protection Regulation 1998.

NOTE 5. General Safety Of Public During Construction

It is the principal contractor's responsibility to ensure compliance with Section 31 of the Workplace Health and Safety Act 1995. Section 31(1)(c) states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace are safe and without risk of injury or illness to members of the public at or near the workplace.

It is the responsibility of the person in control of the workplace to ensure compliance with Section 30 of the Workplace Health and Safety Act 1995. Section 30(1)(c) states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

NOTE 6. Telecommunications

To ensure that services are provided in your development with minimal disruption and cost, you need to ensure that early notification to a Telecommunications Carrier is given. If you have not entered into an agreement with a Telecommunication Carrier, it is advisable to "Register Your Development" on www.telstrasmartcommunity.com website to ensure co-ordination of trenching with your other infrastructure.

BACKGROUND

Council, under delegation, approved on 15 December 2010 a Development Application seeking a Development Permit for Multiple Dwelling Units located at 21 Russell Street, Gracemere. The development approval was subject to subsequent changes, including extensions to the currency period of the approval.

In accordance with section 78 of the *Planning Act 2016*, the applicant has applied for a 'Minor Change' to the development approval. The applicant has proposed to make the following changes to the development:

- a) The orientation of Unit One will now front the right common (southern) boundary and not the Russell Street frontage;
- b) Minor changes to layout of original floor plan of Unit One;
- c) The setback distance from the Proposed Residence to Unit Two has been reduced from 2.649 m to 1.048m; and
- d) Building footprint is slightly larger at 129.81m² than the previous plan, which has a total area of 122m².

The reason for the change is because the owners would like the orientation of the third and final dwelling to match the existing dwellings (Units Two and Three), and to make use of the existing driveway previously constructed for Units Two and Three. Consequential changes to conditions of approval are detailed herein.

Table 1 includes the conditions that are to be amended. All conditions to be amended have been requested to or agreed to by the applicant:

TABLE 1 – AMENDED CONDITIONS

PROPOSED CHANGE	COUNCIL RESPONSE
Requested By Applicant	
<p>Condition 1.1 to be Amended as follows:</p> <ul style="list-style-type: none"> • Include 'Site and Drainage Plan', 'Ground Floor Plan', 'Elevation 1 and Elevation 2' and 'Elevation 3 and Elevation 4' • Delete 'Concept Drainage Plan and Shadow Diagrams' • Amend 'Floor Plans', 'Overall Site Plan' and 'Section and Elevations' to remove what was formerly Unit One 	<p>Reason for change: To reflect updated plans and change in orientation of Unit One.</p> <p>Recommendation: That Council support the proposed change for the reasons as it complies with the assessment benchmarks.</p>
Required By Council	
<p>Condition 9.6 to 9.10 to be included as follows:</p> <p>9.6 Landscaping must be provided within a 1.5-metre-wide landscaped garden bed to be provided along the site's entire frontage to Russell Street (within the site boundaries), except where vehicle or pedestrian access is required, as follows:</p> <p>9.6.1 Trees at five (5) metre intervals;</p> <p>9.6.2 Shrubs at two (2) metre intervals; and</p> <p>9.6.3 Groundcovers at 0.5 metre to one (1) metre intervals.</p> <p>9.7 Two (2) street trees, located generally equidistance apart and on the southern side of the existing pedestrian footpath, must be planted within the Russell Street road reserve that Lot 3 on SP175972 has frontage to. Street trees must be maintained by the owner / developer until established.</p> <p>9.8 Street trees may be one or a combination of the following species:</p> <p>9.8.1 <i>Buckinghamia celcissma</i> – Ivory Curl</p> <p>9.8.2 <i>Corymbia ptychocarpa</i> –Swamp Bloodwood</p>	<p>Reason for change: To offset the impacts of proposed Unit 1 not presenting to the road reserve.</p> <p>Recommendation: That Council support the proposed change for the reasons as it complies with the assessment benchmarks and results in an improved presentation to Russell Street.</p>

<p>9.8.3 Cupaniopsis anacardioides – Tuckeroo</p> <p>9.8.4 Cupaniopsis parvisolia – Small Leaf Tuckeroo</p> <p>9.8.5 Harpullia pendula – Tulip wood</p> <p>9.8.6 Melicope elleryana- Pink Flowering Euodia</p> <p>9.8.7 Syzygium leuhmanii- Small Leafed Lilly Pilly</p> <p>9.8.8 Waterhousia floribunda – Weeping Lilly Pilly</p> <p>9.8.9 Xanthostemon chrysanthus – Golden Penda</p> <p>9.9 Street tree planting must be carried out in accordance with the requirements of Planning Scheme Policy SC6.12 - Landscape Design and Street Trees Planning Scheme Policy.</p> <p>9.10 Street trees must be located such that when mature, they do not impact on street lighting, future driveway locations or other infrastructure in accordance with the <i>Capricorn Municipal Development Guidelines</i>.</p> <p>Note: There is a sewer line within the road reserve. Council recommends the developer undertakes a “dial before you dig” search before tree planting.</p>	
---	--

SITE AND LOCALITY

The site is located at 21 Russell Street, Gracemere. The site is improved by two dwellings located toward the rear of the site. These dwellings were Stage 1 of the development approval the subject of this change application. The front portion of the site is vacant. A single vehicle crossover is provided from Russell Street. The surrounding area is characterised by detached dwellings and dual occupancy development.

PLANNING ASSESSMENT

The change application has been assessed in accordance with section 81 of the Planning Act. Relevantly in assessing the change application, Council as responsible entity has considered:

- The information the applicant included with the application;
- Any properly made submissions about the development application or other change application that was approved;
- Any pre-request response notice or response notice given in relation to the change application;
- All matters Council, as responsible entity, would or may assess against or have regard to, if the change application were a development application.

The assessment has been in accordance with the provisions of the Planning Act, based on consideration of the relevant State Planning Policy; State Government guidelines; the *Fitzroy Shire Planning Scheme 2005*, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

INFRASTRUCTURE CHARGES

For a change application (minor), Council must recalculate the levied charges in accordance with the version of the Charges Resolution in effect when the Infrastructure Charges Notice (ICN) was originally given, not in accordance with the current version in the Charges Resolution. As there is no increase to the number of dwellings proposed, no change to the infrastructure charges (headworks contributions) are required.

CONCLUSION

The Applicant's change application is considered reasonable and recommended for approval.

**D/278-2010 - REQUEST FOR A MINOR
CHANGE TO DEVELOPMENT PERMIT
FOR MATERIAL CHANGE OF USE
(IMPACT) FOR MULTIPLE DWELLING
UNITS**

Proposed Plans

Meeting Date: 28 February 2023

Attachment No: 1

SITE NOTES

1. Written dimensions take precedence over scale.
2. Builder to verify all boundary clearances and site set-out dimensions prior to commencement of construction.
3. Levels & contours are based on assumed datum. Prior to construction the relevant authority should be contacted for possible minimum floor level requirements and flood information.
4. This site plan is based on a disclosure plan. Therefore the floor level is subject to change. Additional site survey must be taken to confirm the required bench level.
5. Retaining walls greater than 1m high (cut or fill) are required to be engineer designed & certified prior to building approval. Retaining walls are closer than 1500mm from boundary require a building relaxation. (fill side only).
6. Batters to comply with appropriate soil classification described in table 3.1.1.1 BCA Vol 2.
7. Engineer to provide design to address footings if built in close proximity to sewer, stormwater or easements.
8. Vehicular cross-over to be constructed as per local council requirements and/or approval.
9. Dimensions to existing building on site are to be confirmed by a site survey before start of construction.

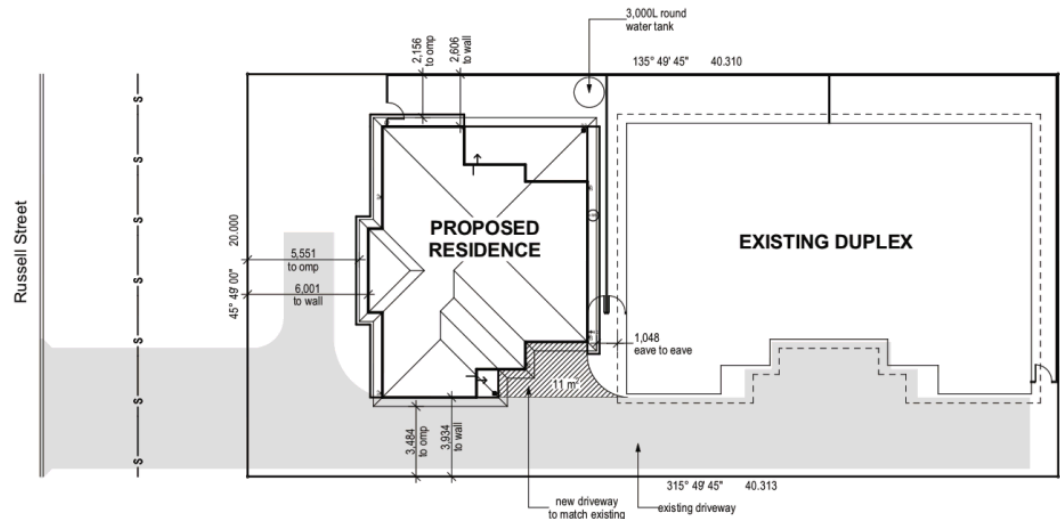
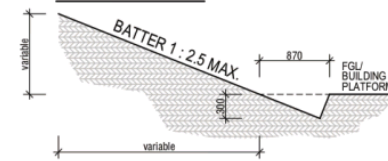
SERVICES

1. Services have been plotted from records of relevant authorities where available. Prior to any excavation or construction on site, the relevant authority should be contacted for possible location of further underground services.
2. All household sewerage and waste to be discharged to sewer system.
3. Stormwater & roof water to be connected to legal point of discharge in accordance with Pt 3 BCA Vol 2 and local authorities requirements. Approval to be obtained from local authority prior to work commencing.
4. Grade soil away from perimeter of building to prevent ponding. 1:20 minimum fall. Surface water to be channelled to legal point of discharge, ie, yard gully grate or similar.
5. Provide 1:20 ground surface fall towards gully pits. Final location of pits subject to change to suit site conditions. Contractor to check with site supervisor before commencing work.

GENERAL NOTES

1. Scrape away vegetation & cut & fill to provide a level building platform.
2. Floor slab to be in accordance with engineers drawings & details.
3. Termite protection is a visual barrier system with approved collars at penetrations in accordance with AS 3650 - 2014.
4. This site plan is transcription of the original contour survey & the builder is to verify all information contained hereon prior to site start.
5. The driveway & path shown on the plan is the suggested layout - areas shown on plan.

SPOON DRAIN



SITE AND DRAINAGE PLAN

Scale 1:200

SITE DESCRIPTION/DATA	
LOT :	3 on SP175972
PARISH :	Livingstone
COUNTY :	Gracemere
AUTHORITY :	Rockhampton R.C.
AREA =	806m ²
SITE COVERAGE	16.11 % (Unit 1 = 129.81m ²)

To Comply with part MP4.1 of the Queensland Development Code.

Sections:

- **Water Efficiency:**
- Verification indication achievement of not less than the 6-star rating by an approved assessor.

Water Efficiency Fixtures:

- Must have energy efficiency lighting for minimum of 80% of total fixed internal lighting.
- New and Replacement Air-Conditioners to have EER to at least 2.9

Water Conservation:

- All shower roses to have minimum 3-star Water Efficiency Labelling and Standards rating.
- All toilets to have dual flush and minimum 4-star Water Efficiency Labelling and Standards rating.
- Cistern sizes to be compatible with toilet bowl size to allow proper function.
- All tapware to Laundry tub, Kitchen sinks, & Basins to have minimum 3-star Water Efficiency Labelling and Standards rating.

FULL WORKING DRAWINGS FOR CONSTRUCTION APPROVED BY CLIENT: 09/11/2022

<p>CHRIS WARREN HOMES QBC Lic. No. 104495 Head Office P: (07) 492 1444 Email: admin@chriswarrenhomes.com.au Postal: PO Box 302, Rockhampton Q 4700 Office: 293 Campbell Street, Rockhampton, Q 4700</p>	<p>NOTES</p> <ol style="list-style-type: none"> 1. DO NOT SCALE - Use Figured Dimensions Only. 2. Builder to verify all dimensions and levels prior to commencement of construction. 3. All internal dimensions stated are frame size - including fittings. 4. This building has been designed in accordance with AS 1684 - 2010 (Residential timber framed construction). 5. Supplier may substitute levels for those of equal strength to span size. 6. All structural ties to be read in-conjunction with structural engineers drawings & details. 7. Articulation joints to comply with 3.3.1.8 BCA Vol 2. 8. Mechanical ventilation to comply with 3.8.5.5 BCA Vol 2. 9. Smoke alarms to comply with 3.7.2 BCA Vol 2 (wired-in). 10. Protection against subterranean termites shall be in accordance with AS 3660 - 2014. Provided treatment: Visual Barrier System to perimeter with approved collar/bars at site penetrations. 11. HWS unit constant flow with 5 star energy efficiency rating to comply with 'Sustainable Building' QDC pt 29, AS/NZs 6400.2005. 12. Rainwater tanks, lighting and plumbing fixtures & fittings to comply with QDC PART 29 & 26, 'Sustainable Building' QDC pt 29 & 26 AS/NZs 3001.2003 AS/NZS 6400.2005. 13. L.R. off charges to all WC doors to comply with Australian Standards. 14. Slab construction to comply with Pt 3.9.1 and balustrades to comply with pt 3.9.2 BCA Vol 2. 15. DCP & fittings to comply with Pt 3.3.4 BCA Vol 2 	<p>PLAN LEGEND</p> <table> <tr> <td>af = above floor level</td> <td>ref = refrigerator prov.</td> </tr> <tr> <td>hd = head at 2100 off.</td> <td>mw = microwave prov.</td> </tr> <tr> <td>fb = floor waste</td> <td>sh = shower prov.</td> </tr> <tr> <td>g = gully</td> <td>st = pantry</td> </tr> <tr> <td>vb = vanity basin</td> <td>wm = washing machine prov.</td> </tr> <tr> <td>obs = obscur glazing</td> <td>ghe = gas hot water unit</td> </tr> <tr> <td>mb = mirror box</td> <td>tt = towel rail</td> </tr> <tr> <td>dp = downpipe</td> <td>th = toilet roll holder</td> </tr> <tr> <td>ohc = overhead cupboard</td> <td>hc = garden tap</td> </tr> <tr> <td>mb = mirror box</td> <td></td> </tr> </table>	af = above floor level	ref = refrigerator prov.	hd = head at 2100 off.	mw = microwave prov.	fb = floor waste	sh = shower prov.	g = gully	st = pantry	vb = vanity basin	wm = washing machine prov.	obs = obscur glazing	ghe = gas hot water unit	mb = mirror box	tt = towel rail	dp = downpipe	th = toilet roll holder	ohc = overhead cupboard	hc = garden tap	mb = mirror box		<p>PLEASE READ CAREFULLY</p> <p>THIS PLAN CERTIFIED CORRECT IS THE ONE REFERRED TO IN THE CONTRACT & SPECIFICATIONS AND I UNDERSTAND CHANGES HEREAFTER MAY NOT BE POSSIBLE. THESE PLANS SUPERCEDE ALL OTHER PREVIOUS PLANS OR SKETCHES.</p> <p>OWNER/S: _____ DATE: _____</p> <p>WITNESS: _____ DATE: _____</p>	<p>CLIENT: Michael & Belinda Vaughan</p> <p>Lot 3, Russell Street GRACEMERE</p> <table> <tr> <td>MODEL:</td> <td>Special Design</td> <td>JOB No.:</td> <td>22L003RU</td> </tr> <tr> <td>ISSUE/DATE:</td> <td>FINAL ISSUE J : 28/11/2022</td> <td>SHEET No.:</td> <td>4 of 15</td> </tr> </table>	MODEL:	Special Design	JOB No.:	22L003RU	ISSUE/DATE:	FINAL ISSUE J : 28/11/2022	SHEET No.:	4 of 15
	af = above floor level	ref = refrigerator prov.																														
hd = head at 2100 off.	mw = microwave prov.																															
fb = floor waste	sh = shower prov.																															
g = gully	st = pantry																															
vb = vanity basin	wm = washing machine prov.																															
obs = obscur glazing	ghe = gas hot water unit																															
mb = mirror box	tt = towel rail																															
dp = downpipe	th = toilet roll holder																															
ohc = overhead cupboard	hc = garden tap																															
mb = mirror box																																
MODEL:	Special Design	JOB No.:	22L003RU																													
ISSUE/DATE:	FINAL ISSUE J : 28/11/2022	SHEET No.:	4 of 15																													
<p>Chris Warren Homes 15/12/2022 Version 1, Version Date: 15/12/2022</p>	<p>© 2022 REPRODUCTION IN PART OR WHOLE IS STRICTLY PROHIBITED</p>																															

PROPOSED RESIDENTIAL DEVELOPMENT

3 RUSSELL STREET GRACEMERE QLD 4702



<p>1. DO NOT SCALE FROM DIMENSIONS. USE WITH DIMENSIONS AND ONLY IF DIMENSIONS ARE SHOWN. ALL DIMENSIONS ARE GIVEN UNLESS OTHERWISE SPECIFIED.</p> <p>2. IF ANY DIMENSIONS ARE SHOWN, THEY TAKE PRECEDENCE OVER DIMENSIONS SHOWN ON THIS DRAWING.</p> <p>3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.</p> <p>4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.</p> <p>5. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.</p>	<p>Rev Description Date Drawn Check</p> <p>1. REVISION FOR COUNCIL SUBMISSION 17/01/23 CC BA</p> <p>2. REVISION FOR COUNCIL SUBMISSION 17/01/23 CC BA</p> <p>3. REVISION FOR COUNCIL SUBMISSION 17/01/23 CC BA</p> <p>4. REVISION FOR COUNCIL SUBMISSION 17/01/23 CC BA</p> <p>5. REVISION FOR COUNCIL SUBMISSION 17/01/23 CC BA</p>	<p>de angelis taylor + associates</p> <p>architecture interior design urban design</p> <p>88 botolph street liverpool nsw 2170 australia po box 48 liverpool bc nsw 1871 e: admin@dtio.net.au t: 61 2 9601 1011 f: 61 2 9821 2213 w: www.dta.net.au</p>	<p>Client: Mr PETER TRUONG</p> <p>Project: PROPOSED MULTITENANT DEVELOPMENT 3 RUSSELL STREET, GRACEMERE Qld 4702</p> <p>Draw Name: OVERALL SITE PLAN</p> <p>Scale: 1:100</p> <p>Job No: 29070 Drawing No: DA01</p> <p>Sheet: 1 of 4</p>
--	--	--	--

Document Set ID: 40295711
 Version: 1, Version Date: 31/01/2023

CONSTRUCTION NOTES

- EXTERNAL WALLS = 220mm (110mm BRICK, 40mm CAVITY, 70mm FRAME)
- WC WIND DESIGN SPEED NOMINATED.
- WC DOOR TO HAVE EXTERNAL REMOVABLE HINGES IN ACCORDANCE WITH BCA-3.8.3.3.

ARTICULATION JOINTS

AJ = Articulation joint location nominated on drawings. Builder to provide extra Articulation joints over & above what is nominated on drawings where necessary to comply with the Building Code of Australia. Engineers structural design requirements, soil report recommendations and site classification requirements

GENERAL NOTES

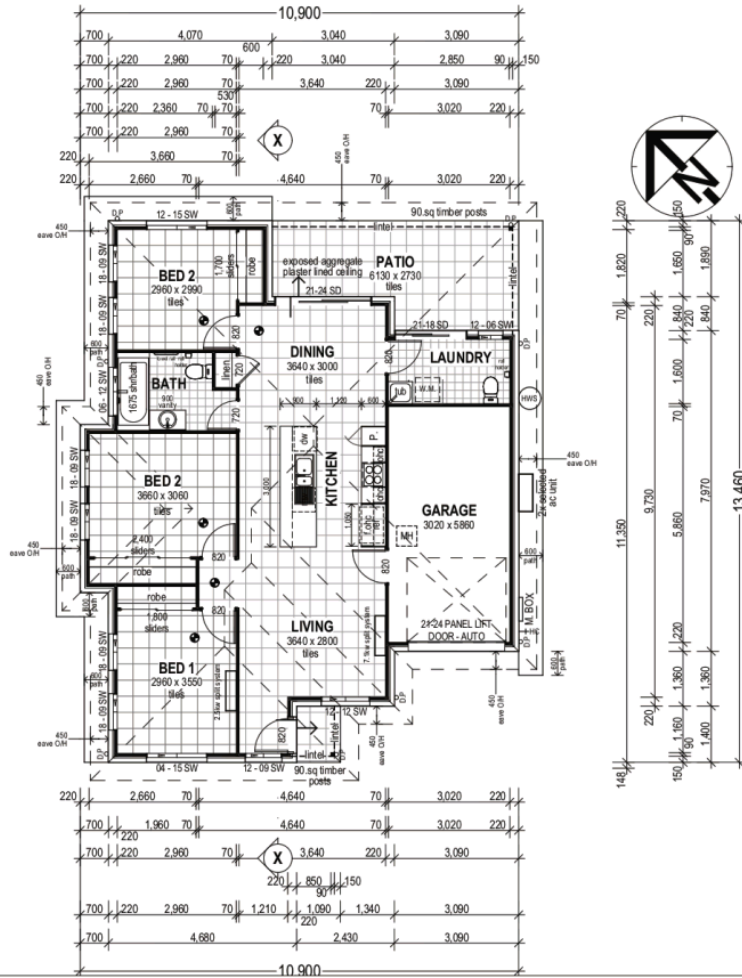
- PROVIDE COLD WATER CONNECTION & G.P.O. TO DISHWASHER SPACE.
- THE NUMBER OF DOORS AND WIDTH OF DOORS WILL BE DETERMINED BY THE CABINETMAKER TO OPTIMIZE THE FUNCTIONALITY OF THE CABINETRY.
- CAVITY SLIDING DOORS TO BE HJME EVOLUTION 90mm WALL FRAME CAVITY UNITS & INSTALLED IN ACCORDANCE WITH THE MANUFACTURERS SPEC.

EXPANSION JOINTS
EJ = Expansion joint location for ceiling & floor tiles.

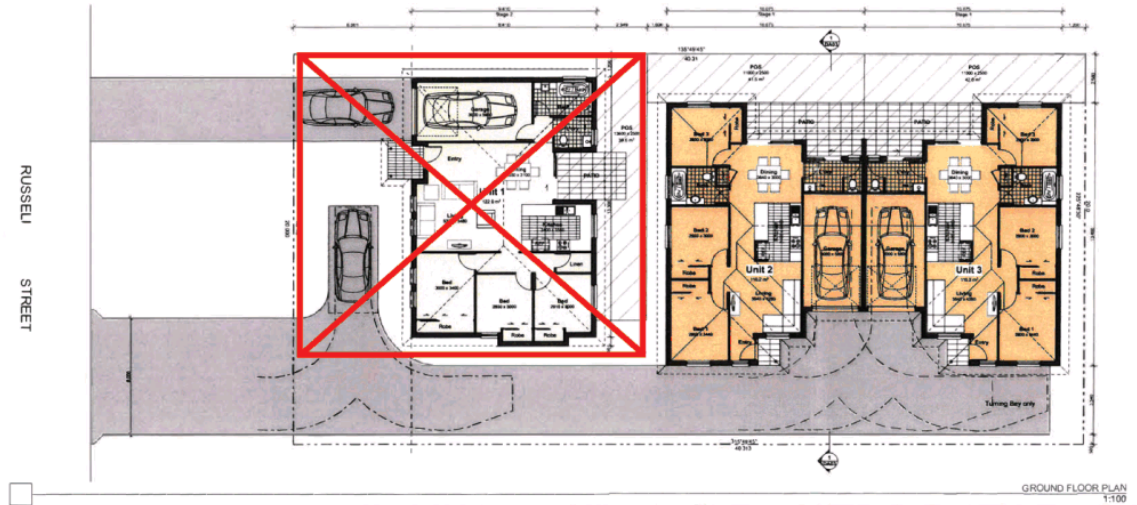
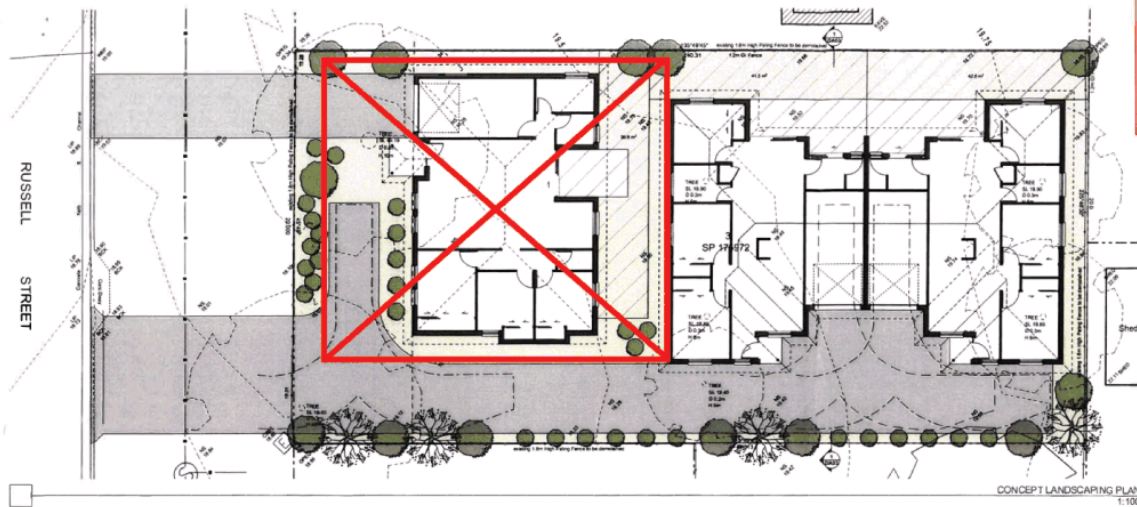
AREA TABLE	
AREA	SQ METRES:
1 LIVING	94.40
2 GARAGE	19.70
3 PORCH	1.53
4 ALFRESCO	14.18
	129.81 m ²

GROUND FLOOR PLAN

Scale 1:100



<p>QBCC Lic. No. 104496 Head Office P: (07) 492 1444 Email: admin@christwarrenhomes.com.au Postal: PO Box 302, Rockhampton Q 4700 Office: 293 Campbell Street, Rockhampton, Q 4700</p>	<p>NOTES</p> <ol style="list-style-type: none"> DO NOT SCALE - Use Figured Dimensions Only. Builder to verify all dimensions and levels prior to commencement of construction. All internal dimensions stated are frame size - excluding fixings. This building has been designed in accordance with AS 1684 - 2010 (Residential timber framed construction). Supplier may substitute levels for those of equal strength to span size. All structural ties to be read in conjunction with structural engineers drawings & details. Articulation joints to comply with 3.3.1.8 BCA Vol 2. Mechanical Ventilation to comply with 3.8.5.5 Bca Vol 2. Smoke alarms to comply with 3.7.2 BCA Vol 2 (wired-in) 	<p>PLAN LEGEND</p> <p>alt = above floor level hd = head at 2100 alt. fa = floor waste sw = smoke detector vb = vanity basin oba = obscure glazing mb = mirror box dp = downpipe ohc = overhead cupboard mb = manhole</p> <p>ref = refrigerator prov. mw = microwave prov. dsh = dishwasher prov. gty = gully wm = washing machine prov. gh = gas hot water unit h = toilet roll holder hc = gutter tap</p> <p>© 2022 REPRODUCTION IN PART OR WHOLE IS STRICTLY PROHIBITED</p>	<p>PLEASE READ CAREFULLY</p> <p>THIS PLAN CERTIFIED CORRECT IS THE ONE REFERRED TO IN THE CONTRACT & SPECIFICATIONS AND I UNDERSTAND CHANGES HEREAFTER MAY NOT BE POSSIBLE. THESE PLANS SUPERCEDE ALL OTHER PREVIOUS PLANS OR SKETCHES.</p> <p>OWNER'S: _____ DATE: _____ WITNESS: _____ DATE: _____</p>	<p>CLIENT: Michael & Belinda Vaughan</p> <p>Lot 3, Russell Street GRACEMERE</p> <table border="1"> <tr> <td>MODEL: Special Design</td> <td>JOB No.: 22L003RU</td> </tr> <tr> <td>ISSUE/DATE: FINAL ISSUE J : 28/11/2022</td> <td>SHEET No.: 5 of 15</td> </tr> </table>	MODEL: Special Design	JOB No.: 22L003RU	ISSUE/DATE: FINAL ISSUE J : 28/11/2022	SHEET No.: 5 of 15
	MODEL: Special Design	JOB No.: 22L003RU						
ISSUE/DATE: FINAL ISSUE J : 28/11/2022	SHEET No.: 5 of 15							
<p>Document: CH1101046119 Version: 1, Version Date: 15/12/2022</p>								



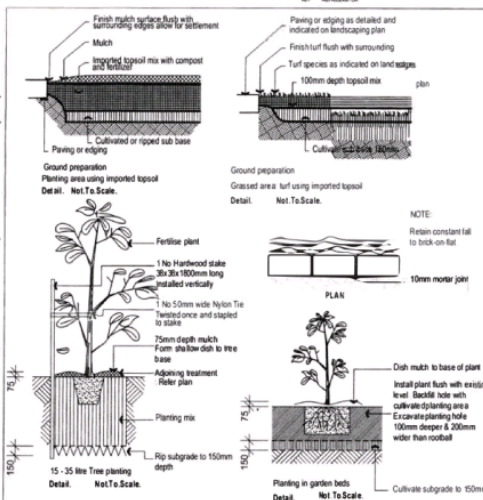
1. DO NOT SCALE OR DIMENSION. USE METRIC DIMENSIONS ONLY.
2. RAISED TO CHECK A GROUP ALL DIMENSIONS & LEVELS PRIOR TO CONSTRUCTION FOR ANY WORK.
3. IF THE DIMENSIONS SHOWN DO NOT COLLIDE, THAT THE DIMENSIONS ARE INTENDED TO BE SHOWN. DIMENSIONS ARE APPROXIMATE.
4. STRUCTURAL ELEMENTS TO BE SHOWN & SUPPLIED IN CONFORMANCE WITH THE RELEVANT AUSTRALIAN STANDARDS.
5. DIMENSIONS & LEVELS TO BE SHOWN IN ALL DIMENSIONS.
6. DIMENSIONS & LEVELS TO BE SHOWN IN ALL DIMENSIONS.

Revis	Amendment	Date	Drawn	Checked	Project Number
A	ISSUED FOR COUNCIL SUBMISSION	14/08	CC	BA	
B	RE-DESIGNED FOR COUNCIL SUBMISSION	28/08	CC	BA	
C	VISUAL GAP SPACE TUNING TEMPLATE ADDED	18/09	CC	BA	
D	DESIGN REVISIONS	04/10	CC	BA	
E	TRADING DIAGRAMS & LANDSCAPING REVISIONS	28/10	CC	BA	

de angelis taylor + associates
 architecture interior design urban design
 88 bathurst street | liverpool nsw 2170 australia
 po box 48 liverpool bc nsw 1871 | e: admin@dto.net.au
 t: 61 2 9601 1011 f: 61 2 9821 2213 w: www.dto.net.au

Legend

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
...



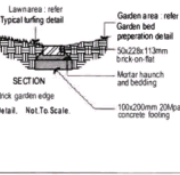
Note:
Maintenance:
All landscape works are to be maintained for a period of three months from the date of practical completion. This includes all watering, weeding, spraying and re-mulching necessary to achieve vigorous growth. Any defects which arise during this period are to be rectified immediately. Any plants or areas of turf which fail during this period are to be replaced at no additional cost.

Irrigation:
All areas on the landscape plan are to be covered by a fully automatic drip irrigation system. The controller is to be equal to a Richelieu 446 PFR and is to be housed in a control box adjacent to the electricity meter. All pipework is to be PVC to satisfy AS 1477. All installation is to satisfy the Sydney Water Code and AS 2500. The system is to be installed by a suitable licensed contractor. All equipment and workmanship is to be guaranteed minimum period of 12 months.

Fencing:
For all fencing types and materials refer to the Architects plans.

PLANT SCHEDULE

Code	Latin Name (Common Name - Mature Height)	Size	Stake
Trees			
ASM	Acmena smithii (Lily Pilly)	35 litre yes	
E	Elaeocarpus reticulatus (Blue berry ash- 8m)	35 litre yes	
T	Trostanera laurina (Water gum- 6m)		
Shrubs			
Gly	Grevillea 'honey gum' (Grevillea - 3m)	5 litre -	
Mp	Murraya paniculata (Common bush tree - 3m)	5 litre -	
Sbc	Syzygium 'bush Christmas' (Lily pilly - 2m)	5 litre -	
Sa	Syzygium australe (Dwarf Lily pilly - 2m)	5 litre -	
Wz	Westringia 'Zee' (Westringia - 1m)	5 litre -	
Groundcovers			
Cc	Convolvulus creumar (Sliver Bush- 0.6m)	150mm pot	
Lip	Liriope 'Evergreen Giant' (Giant linopoe - 0.5m)	150mm pot	
LI	Lomandra longifolia 'Tanki' (Free leaf dwarf bromeliad - 0.6m)	150mm pot	
Opa	Ophiopogon japonicus 'Mingyi' (Dwarf Mondo grass - 0.1m)	75mm pot	
Pe	Poa polytrichoides 'Eskdale' (Poa grass - 0.6m)	150mm pot	

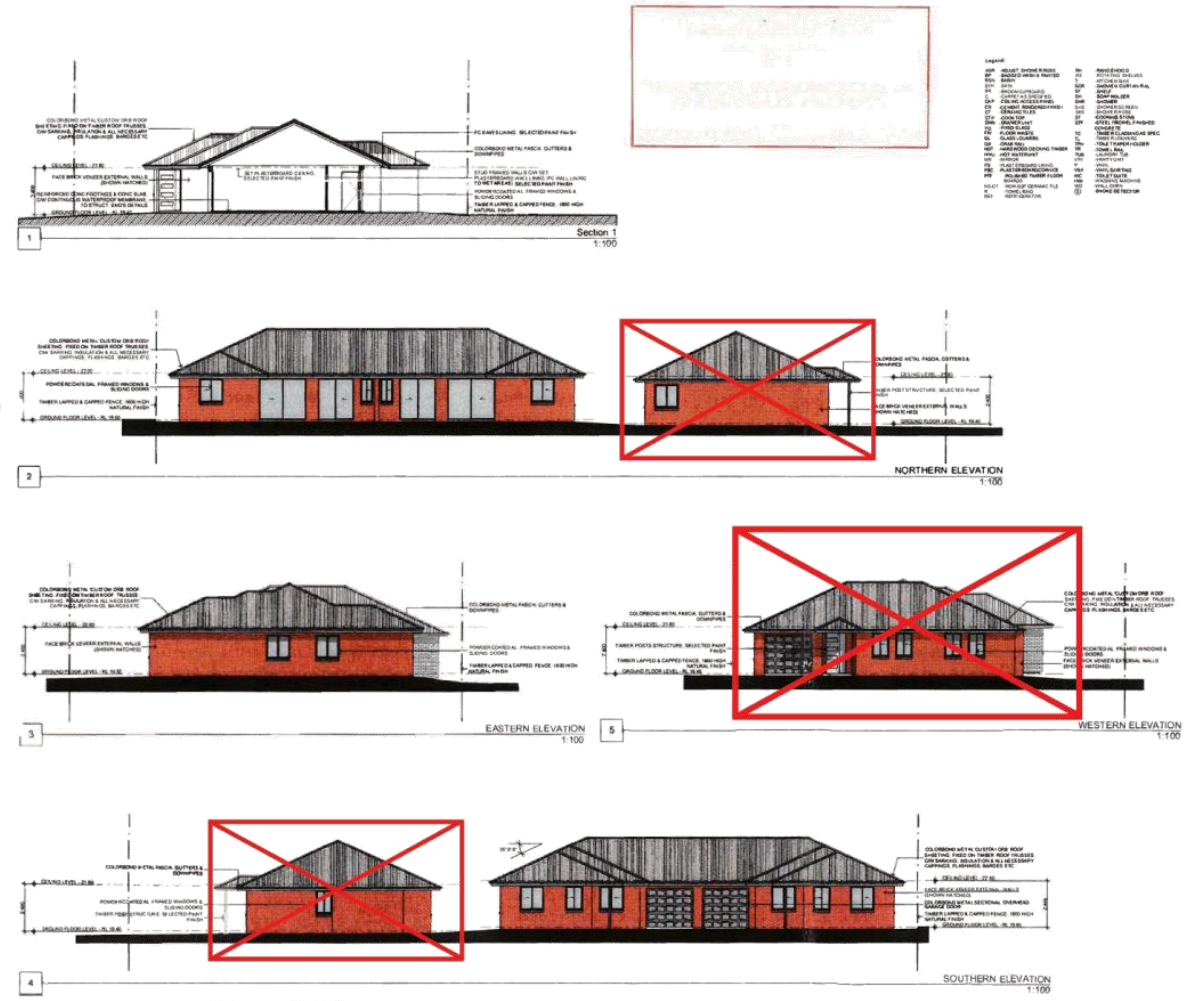


Project: **PROPOSED MULTI UNIT DEVELOPMENT**
 Address: 3 RUSSELL STREET, GRACEMERE Qld 4702

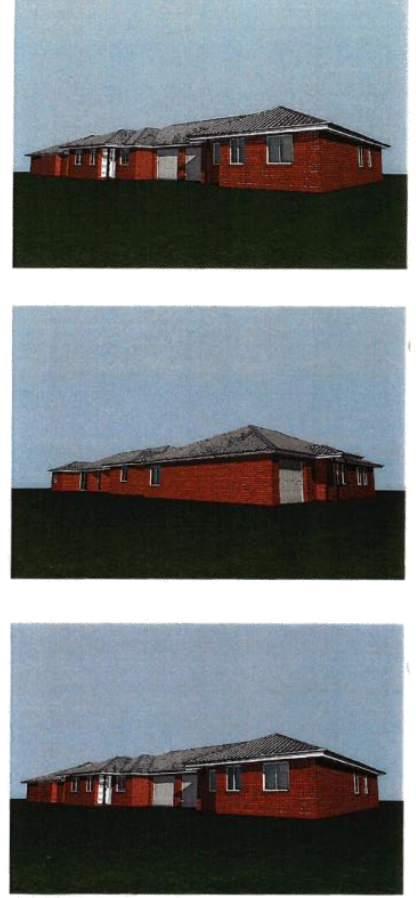
Draw Name: **FLOOR PLANS**

Draw No.	Rev.	Date	By	Check
29070	DA02	18/12	C.C.	E

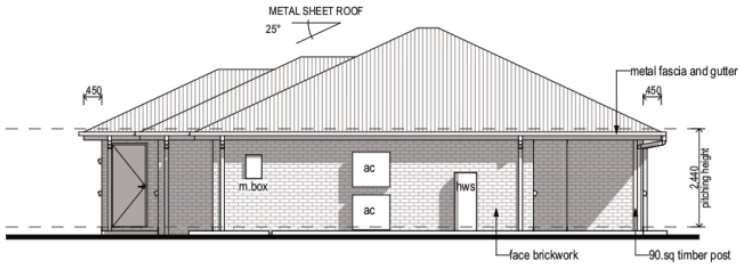
Mr PETER TRUONG



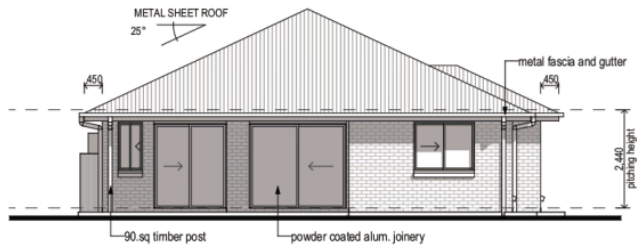
PERSPECTIVES



<p>1. NO TO SCALE FROM DIMENSIONS, USE WITHIN DIMENSIONS ONLY</p> <p>2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED</p> <p>3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED</p> <p>4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED</p> <p>5. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED</p>	<table border="1"> <thead> <tr> <th>Rev</th> <th>Description</th> <th>Date</th> <th>Drawn</th> <th>Checked</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>ISSUED FOR COUNCIL SUBMISSION</td> <td>14/10/23</td> <td>CC</td> <td>BA</td> </tr> <tr> <td>2</td> <td>REVISION FOR DIMENSIONAL SUBMISSION</td> <td>22/10/23</td> <td>CC</td> <td>BA</td> </tr> <tr> <td>3</td> <td>REVISION FOR DIMENSIONAL SUBMISSION</td> <td>22/10/23</td> <td>CC</td> <td>BA</td> </tr> <tr> <td>4</td> <td>REVISION FOR DIMENSIONAL SUBMISSION</td> <td>22/10/23</td> <td>CC</td> <td>BA</td> </tr> <tr> <td>5</td> <td>REVISION FOR DIMENSIONAL SUBMISSION</td> <td>22/10/23</td> <td>CC</td> <td>BA</td> </tr> </tbody> </table>	Rev	Description	Date	Drawn	Checked	1	ISSUED FOR COUNCIL SUBMISSION	14/10/23	CC	BA	2	REVISION FOR DIMENSIONAL SUBMISSION	22/10/23	CC	BA	3	REVISION FOR DIMENSIONAL SUBMISSION	22/10/23	CC	BA	4	REVISION FOR DIMENSIONAL SUBMISSION	22/10/23	CC	BA	5	REVISION FOR DIMENSIONAL SUBMISSION	22/10/23	CC	BA	<p>de angelis taylor + associates</p> <p>architecture interior design urban design</p> <p>88 bathurst street liverpool nsw 2170 australia po box 68 liverpool bc nsw 1871 e: admin@dato.net.au t: 61 2 9601 1011 f: 61 2 9821 2213 w: www.dato.net.au</p>	<p>Mr PETER TRUONG</p>	<p>PROJECT: PROPOSED MULTI UNIT DEVELOPMENT 3 RUSSELL STREET, GRACEMERE Qld 4702</p> <p>DATE: 14/10/23</p> <p>SCALE: SECTION & ELEVATIONS</p> <table border="1"> <tr> <td>Job No.</td> <td>29070</td> <td>Drawing No.</td> <td>DA03</td> </tr> <tr> <td>Scale</td> <td>As shown</td> <td>Sheet</td> <td>3 of 4</td> </tr> </table>	Job No.	29070	Drawing No.	DA03	Scale	As shown	Sheet	3 of 4
Rev	Description	Date	Drawn	Checked																																						
1	ISSUED FOR COUNCIL SUBMISSION	14/10/23	CC	BA																																						
2	REVISION FOR DIMENSIONAL SUBMISSION	22/10/23	CC	BA																																						
3	REVISION FOR DIMENSIONAL SUBMISSION	22/10/23	CC	BA																																						
4	REVISION FOR DIMENSIONAL SUBMISSION	22/10/23	CC	BA																																						
5	REVISION FOR DIMENSIONAL SUBMISSION	22/10/23	CC	BA																																						
Job No.	29070	Drawing No.	DA03																																							
Scale	As shown	Sheet	3 of 4																																							




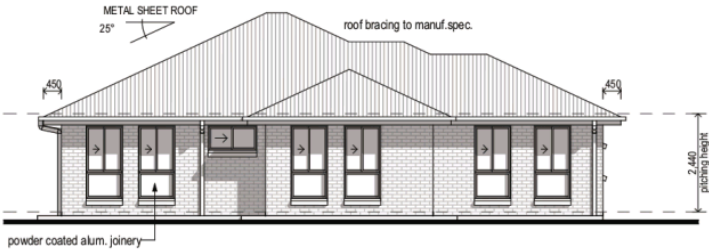
Elevation 1
Scale 1:100



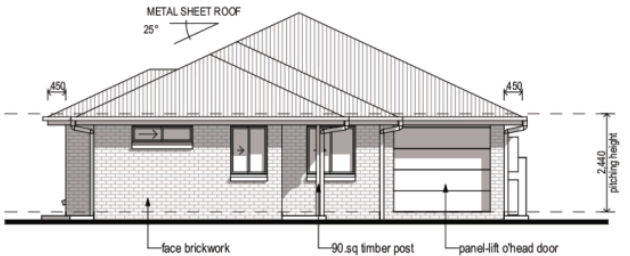
Elevation 2
Scale 1:100

FULL WORKING DRAWINGS
FOR CONSTRUCTION
APPROVED BY CLIENT: 09/11/2022

 <p>CHRIS WARREN HOMES QBCC Lic. No. 1044895 Head Office P: (07) 4921 4444 Email: admin@chriswarrenhomes.com.au Postal: PO Box 302, Rockhampton Q. 4700 Office: 293 Campbell Street, Rockhampton, Q. 4700</p>	<p>NOTES</p> <ol style="list-style-type: none"> DO NOT SCALE - Use Figured Dimensions Only. Builder to verify all dimensions and levels prior to commencement of construction. All internal dimensions stated are frame size - including linings. This building has been designed in accordance with AS 1684 - 2010 (Residential timber framed construction). Supplier may substitute timbers for those of equal strength to span size. All structural sizes to be read in conjunction with structural engineers drawings & details. Articulation joints to comply with 3.3.1.8 BCA Vol 2. Mechanical Ventilation to comply with 3.8.9.5 Bca Vol 2. Smoke alarms to comply with 3.7.2 BCA Vol 2 (wired-in) 	<ol style="list-style-type: none"> Protection against cablethief entry shall be in accordance with AS 3860 - 2014. Provided treatment: Visual Barrier System to perimeter with approved collar/barricade at side penetrations. HWS unit constant flow with 5 star energy efficiency rating to comply with "Sustainable Building" QDC pt 29, AS/NZS 6400:2005. Rainwater tanks, lighting and plumbing fixtures & fittings to comply with QDC PART 29 & 26, "Sustainable Building" QDC pt 29 & 25 AS/NZS 3001:2000 AS/NZS 6400:2005. Lit off charges to all WC doors to comply with Australian Standards. Slair construction to comply with R 3.9.1 and balustrades to comply with pt 3.9.2 BCA Vol 2. DOP & fastenings to comply with Pt 3.3.4 BCA Vol 2 	<p>PLAN LEGEND</p> <p>alt = above floor level hd = head at 2100 alt. fa = floor waste sd = smoke detector vb = vanity basin cbs = obscure glazing mb = mirror box dp = downpipe ohc = overhead cupboard ml = machine</p> <p>ref = refrigerator prov. mw = microwave prov. dw = dishwasher prov. gty = gully wm = washing machine prov. ghe = gas hot water unit h = hand rail sh = toilet roll holder HC = garden tap</p>	<p>PLEASE READ CAREFULLY</p> <p>THIS PLAN CERTIFIED CORRECT IS THE ONE REFERRED TO IN THE CONTRACT & SPECIFICATIONS AND I UNDERSTAND CHANGES HEREAFTER MAY NOT BE POSSIBLE. THESE PLANS SUPERCEDE ALL OTHER PREVIOUS PLANS OR SKETCHES.</p> <p>OWNER/S: _____ WITNESS: _____ DATE: _____</p>	<p>CLIENT: Michael & Belinda Vaughan Lot 3, Russell Street GRACEMERE</p> <table border="1"> <tr> <td>MODEL: Special Design</td> <td>ADR No. 22L003RU</td> </tr> <tr> <td>ISSUE/DATE FINAL ISSUE J : 28/11/2022</td> <td>SHEET No. 7 of 15</td> </tr> </table>	MODEL: Special Design	ADR No. 22L003RU	ISSUE/DATE FINAL ISSUE J : 28/11/2022	SHEET No. 7 of 15
	MODEL: Special Design	ADR No. 22L003RU							
ISSUE/DATE FINAL ISSUE J : 28/11/2022	SHEET No. 7 of 15								
<p><small>© Copyright 2022 Chris Warren Homes. All rights reserved. Reproduction or distribution of this document without the written consent of Chris Warren Homes, the copyright owner, is prohibited. This plan is provided for your information only and does not constitute an offer of any financial product. Please refer to the relevant financial product disclosure document.</small></p> <p>Document Ref: CHW-2022-000119 Version: 1, Version Date: 15/12/2022</p>									



Elevation 3
Scale 1:100



Elevation 4
Scale 1:100

FULL WORKING DRAWINGS
FOR CONSTRUCTION
APPROVED BY CLIENT: 09/11/2022

 <p>CHRIS WARREN HOMES QBCC Lic. No. 1044895 Head Office P: (07) 4921 4444 Email: admin@chriswarrenhomes.com.au Postal: PO Box 302, Rockhampton, Q. 4700 Office: 293 Campbell Street, Rockhampton, Q. 4700</p>	<p>NOTES</p> <ol style="list-style-type: none"> DO NOT SCALE - Use Figured Dimensions Only. Builder to verify all dimensions and levels prior to commencement of construction. All internal dimensions stated are frame size - including fittings. This building has been designed in accordance with AS 1684 - 2010 (Residential timber framed construction). Supplier may substitute timbers for those of equal strength to span sills. All structural sizes to be read in conjunction with structural engineers drawings & details. Articulation joints to comply with 3.3.1.8 BCA Vol 2. Mechanical Ventilation to comply with 3.8.9 Bsp Vol 2. Smoke alarms to comply with 3.7.2 BCA Vol 2 (wired-in) 	<p>PLAN LEGEND</p> <table border="0"> <tr> <td>alt = above floor level</td> <td>ref = refrigerator prov.</td> </tr> <tr> <td>hd = head at 2100 alt.</td> <td>mw = microwave prov.</td> </tr> <tr> <td>fa = floor waste</td> <td>shw = dishwasher prov.</td> </tr> <tr> <td>sd = smoke detector</td> <td>ply = pantry</td> </tr> <tr> <td>vb = vanity basin</td> <td>wm = washing machine prov.</td> </tr> <tr> <td>obs = obscure glazing</td> <td>ghe = gas hot water unit</td> </tr> <tr> <td>mb = master box</td> <td>tr = towel rail</td> </tr> <tr> <td>dp = downpipe</td> <td>sh = toilet roll holder</td> </tr> <tr> <td>ohc = overhead cupboard</td> <td>hc = garden tap</td> </tr> <tr> <td>ml = machine</td> <td></td> </tr> </table>	alt = above floor level	ref = refrigerator prov.	hd = head at 2100 alt.	mw = microwave prov.	fa = floor waste	shw = dishwasher prov.	sd = smoke detector	ply = pantry	vb = vanity basin	wm = washing machine prov.	obs = obscure glazing	ghe = gas hot water unit	mb = master box	tr = towel rail	dp = downpipe	sh = toilet roll holder	ohc = overhead cupboard	hc = garden tap	ml = machine		<p>PLEASE READ CAREFULLY</p> <p>THIS PLAN CERTIFIED CORRECT IS THE ONE REFERRED TO IN THE CONTRACT & SPECIFICATIONS AND I UNDERSTAND CHANGES HEREAFTER MAY NOT BE POSSIBLE. THESE PLANS SUPERCEDE ALL OTHER PREVIOUS PLANS OR SKETCHES.</p>	<p>CLIENT: Michael & Belinda Vaughan Lot 3, Russell Street GRACEMERE</p>
	alt = above floor level	ref = refrigerator prov.																						
hd = head at 2100 alt.	mw = microwave prov.																							
fa = floor waste	shw = dishwasher prov.																							
sd = smoke detector	ply = pantry																							
vb = vanity basin	wm = washing machine prov.																							
obs = obscure glazing	ghe = gas hot water unit																							
mb = master box	tr = towel rail																							
dp = downpipe	sh = toilet roll holder																							
ohc = overhead cupboard	hc = garden tap																							
ml = machine																								
<p>OWNER/S: _____ WITNESS: _____ DATE: _____</p>	<p>MODEL: Special Design</p>	<p>DOB No. 22L003RU</p>	<p>ISSUE/DATE: FINAL ISSUE J : 28/11/2022</p>	<p>SHEET No. 8 of 15</p>																				

Document No: **CHW-2022-000119**
Version: 1, Version Date: 15/12/2022

**D/278-2010 - REQUEST FOR A MINOR
CHANGE TO DEVELOPMENT PERMIT
FOR MATERIAL CHANGE OF USE
(IMPACT) FOR MULTIPLE DWELLING
UNITS**

Locality Plan

Meeting Date: 28 February 2023

Attachment No: 2

D/278-2010 - Locality Plan



A4 Page scale at 1: 767.71
Printed from GeoCortex on 01/02/2023



Copyright protects this publication. Reproduction by whatever means is prohibited without prior written permission of the Chief Executive Officer, Rockhampton Regional Council. Rockhampton Regional Council will not be held liable under any circumstances in connection with or arising out of the use of this data nor does it warrant that the data is error free. Any queries should be directed to the Customer Service Centre, Rockhampton Regional Council or telephone 1300 22 55 77. The Digital Cadastral DataBase is current as at February 2023. © The State Government of Queensland (Department of Natural Resources and Mines) 2023. All other data © Rockhampton Regional Council 2023. This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.



11.5 PROPOSED PLANNING SCHEME MAJOR AMENDMENT VERSIONS 4.1 TO 4.4

File No:	RRPS-PRO-2021/003
Attachments:	1. Due to the size of documentation, the amended Planning Scheme and Overlay Mapping is provided separately ↓
Authorising Officer:	Cameron Wyatt - Coordinator Strategic Planning Angus Russell - Executive Manager Strategy and Planning
Author:	Sophie Muggeridge - Strategic Planner

SUMMARY

Council formally advertised the proposed planning scheme major amendment for public consultation from 4 April 2022 to 3 June 2022. This report seeks Council approval to update the scheme in response to the public submissions received and to formally request approval from the Minister for State Development, Manufacturing, Infrastructure and Planning for Council to adopt the major amendment to the planning scheme.

OFFICER'S RECOMMENDATION

THAT Council submit a notice to the Minister of State Development, Manufacturing, Infrastructure and Planning requesting adoption of the proposed major amendment versions 4.1, 4.2, 4.3 and 4.4 to the Planning Scheme in accordance with section 18 of the *Planning Act 2016*.

COMMENTARY

Council resolved on 22 March 2022 to undertake public consultation for the major amendment to the Rockhampton Region Planning Scheme. Subsequently, public consultation commenced on Monday 4 April 2022 and ended Friday 3 June 2022.

A total of **271** submissions were received. The matters raised in the submissions include the following:

- The accuracy of the flood modelling and the proposed flood hazard overlay mapping;
- Impact on property values and insurance premiums;
- Adequacy of existing drainage infrastructure;
- Upstream developments exacerbating flooding;
- Lack of maintenance in creeks and natural waterways;
- South Rockhampton Flood Levee status;
- Property acquisition and compensation; and
- Requesting removal of property from the flood hazard overlay mapping.

Based on the review of the submissions the following changes have been made to the flood hazard overlay mapping:

- Areas with approved development applications (reconfiguring a lot) that have been undertaken in accordance with flood modelling, with the works completed onsite and allotments are located above the defined flood event (1% AEP); and
- Areas where infrastructure works, and drainage schemes undertaken by Council have been completed and has led to improved flood management within an area.

The recommended changes do not contribute to any additional properties being impacted and are therefore not considered significant enough to warrant further public consultation. As per section 20 of the *Planning Act 2016* and the *Ministers Guidelines and Rules*, the proposed changes made to the major amendment after public consultation are not considered to be significantly different to the version released to public consultation. Therefore, the consultation period does not need to be repeated.

Council can now write to the Minister for State Development, Manufacturing, Infrastructure and Planning to seek approval to adopt the major amendment to the Rockhampton Region Planning Scheme, including the changes that are proposed as a result of public consultation.

A formal response will be provided to all submitters addressing matters raised in their submission.

BACKGROUND

Council resolved on 8 November 2022 to review the flood hazard overlay mapping as a result of submissions received during the public consultation period. The following principles were used to determine when updates would be made flood hazard overlay mapping associated with major amendment versions 4.1-4.4 to the Rockhampton Region Planning Scheme:

- 1) *Flood hazard overlay mapping update arising from the completion of major development and/or subdivision constructed after completion of the formal flood study for the catchment or locality. This applies for instances where:*
 - a. *a development application has been approved and is supported by a hydraulic assessment and flood modelling;*
 - b. *the works completed onsite are in accordance with the conditions of approvals;*
 - c. *the allotments are located above the defined flood event; and*
- 2) Flood hazard overlay mapping update resulting from completion of infrastructure works and drainage schemes that have been undertaken by Council after completion of the formal flood modelling study for the catchment or locality, that has led to improved flood management within an area. This applies where the infrastructure work is supported by a hydraulic assessment or flood study which identifies changes to the flood extent as shown on the proposed flood hazard overlay maps.

The flood hazard overlay mapping has now been updated, based upon the abovementioned principles. The major amendment can now be submitted to the Minister for review. The submission to the Minister in accordance with section 18 of the *Planning Act 2016* must include:

- a) An electronic copy of the amended planning scheme with any changes clearly identified (preferably using track changes);
- b) A summary of matters raised and how Council has dealt with the matters;
- c) Notice of compliance; and
- d) Confirmation that Council does not consider the changes significant enough to warrant further public consultation in whole or part.

CONCLUSION

Council has properly considered all public submissions in accordance with section 18 of the *Planning Act 2016*. The flood hazard overlay mapping has been updated in response to submissions received. Council can now give the Minister a notice to request adoption of the proposed planning scheme amendment.

11.6 TENDER CONSIDERATION PLAN - ARCHER STREET DRAINAGE SCHEME

File No:	2479
Attachments:	Nil
Authorising Officer:	Peter Kofod - General Manager Regional Services
Author:	Martin Crow - Manager Infrastructure Planning

SUMMARY

The purpose of this report is to seek approval under S230 of the Local Government Regulation (2012) to enter into a contract for detail design, construction documentation, approvals processes and construction support services in relation to the Archer Street Drainage Scheme.

OFFICER'S RECOMMENDATION

THAT Council:

1. Receives this report for the preparation and adoption of the Tender Consideration Plan; and
2. Approves the further engagement of AECOM as the detail design, construction documentation, approvals processes and construction support services consultant for the Archer Street Drainage Scheme.

COMMENTARY

Council has previously commissioned the services of AECOM to perform the preliminary design for the Archer Street Drainage Scheme in 2020. This commission was completed under a competitive tender arrangement and included preliminary design of the drainage works, remodelling of hydraulic impacts resulting from changes in design, identification of regulatory approvals needed and provision of a preliminary design level cost estimate.

This work was undertaken to progress the conceptual design also undertaken by AECOM as part of the South Rockhampton Local Catchment study in 2017.

The completion of detailed design, preparation of construction documentation and completion of approval processes are now required in order to deliver this project in accordance with the milestones set in the funding agreement with the Federal Government. It is likely that design support will also be required from AECOM during the construction phase.

Council has built a professional and strong working relationship with AECOM on this project to date. AECOM have an intricate knowledge of this project which has been retained within their local office. It is recommended that AECOM be engaged to complete the detailed design, prepare construction documentation and complete regulatory approval processes for the Archer Street Drainage Scheme. Support services during the construction phase would be negotiated at that time.

A request to establish a Tender Consideration Plan is made on the basis that there are exceptional circumstances which justify the continued engagement of AECOM on this project.

- The scope for the detail design commission is an extension of previous design contracts and undertakings by AECOM;
 - It is advantageous to utilise a locally based consultant with the requisite skills that can support both design and construction phases;
 - AECOM are empanelled under Council's Pre-Qualified Suppliers Contract 15157 Consultancy Services – Engineering, Planning and Design;
 - The complexity, risk and current design process efficiency for the project is well understood by AECOM; and
-

- The possible introduction of another designer from the market by open tender will compromise the project for design continuity and integrity and project delivery timeframes.

BACKGROUND

Council have been successful in attracting grant funding through the Federal Government's Preparing Australian Communities Funding Program for the Archer Street Drainage Scheme Stages 1 and 2. A funding agreement has been entered into for this project. The funding agreement for this project requires the completion of detailed design by March 2023. This deadline will be met for the Stage 1 design works with the Stage 2 design works, which comprises of the majority of the work to be undertaken by AECOM, is to be completed by July 2023.

AECOM has been previously engaged on this project following their successful tender submission for Tender No 14079- Archer Street Drainage Preliminary Design. The intention is to continue our engagement with this consultant to cover the preparation of the detailed design and specifications, management of approval processes and provision of design support during the construction phase.

Council Officers have been satisfied with the quality and performance of AECOM in general and on this project in particular.

BUDGET IMPLICATIONS

Council has adopted a total Capital Budget expenditure of \$5.98M over the next three years to deliver this project. Councils 2022/23 FY budget allocation is \$170,000 with a further \$4.65 Million and \$1.16 Million in 2023/24 FY and 2024/25 FY respectively. The Federal Government funding contribution is \$2.22 Million over that same period.

It is expected that the detail design costs, including Council's costs for the detailed design, approvals and construction support, will fall between 7% to 10% of the total project cost (\$420,000 to \$600,000).

The scope for the consultancy works is estimated to be in the order of \$500,000.

LEGISLATIVE CONTEXT

Section 230 of the *Local Government Regulation (2012)* sets a requirement for a Tender Consideration Plan to be prepared if exceptions are sought for a medium to large sized contractual arrangement:

"230 Exception if quote or tender consideration plan prepared

(1) A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government-

- (a) decides, by resolution, to prepare a quote or tender consideration plan; and*
- (b) prepares and adopts the plan.*

*(2) A **quote or tender consideration plan** is a document stating*

- (a) the objectives of the plan; and*
- (b) how the objectives are to be achieved; and*
- (c) how the achievement of the objectives will be measured; and*
- (d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and*
- (e) the proposed terms of the contract for the goods or services; and*
- (f) a risk analysis of the market from which the goods or services are to be obtained."*

Tender Consideration Plan:Objectives of the Plan

The objective of the tender consideration plan is to ensure that the Archer Street Drainage Scheme is delivered in accordance with the funding agreement with the Federal Government and provides the flood mitigation improvements identified through the conceptual and preliminary design phases of the project.

How the objectives are to be achieved

The objective will be achieved through the adoption of this Tender Consideration Plan that proposes the further engagement of AECOM under a new consultancy service agreement (contracted under SO15157).

How the achievement of the objectives will be measured

The measure for this agreement will be focused on the completion of the required works in accordance with the agreed milestones in the funding agreement with the Federal Government and through the modelling of the final design solution to ensure that proposed flood mitigation improvements are achieved.

Alternative ways of achieving the objectives, and why the alternative ways were not adopted

A formal tender process could be undertaken, however this will result in further delays due to the tender process and a likely extended design period as an alternate consultant familiarizes themselves with the complexities of this project. The engagement of an alternate consultant will also require additional resourcing from Council to support a new consultant. The work undertaken by AECOM on this project through the conceptual phase in 2017 and preliminary design phase in 2020 provides them with a superior knowledge base that will allow an efficient design and approvals process.

There would be no perceived benefit and inevitable delay in timeframes with Council risking a change in the consultant at this stage of delivering the Archer Street Drainage Scheme.

Proposed terms of the contract for the works

It is proposed to engage AECOM under a new consultancy service agreement under SO 15157 – *Register of Pre-Qualified Suppliers for the Supply of Consultancy Services – Engineering, Planning and Design* to deliver the detail design, construction documentation, approvals processes and construction support services.

Risk analysis of the market from which the goods or services are to be obtained

The availability of alternate consultancies with a significant local presence that could provide sufficient resourcing and technical knowledge to meet the project objectives within the required timeframes is likely to be limited but is an unknown. Current market conditions with consultancies in great demand due to an upturn in regional construction activity add to an unforeseen risk. Recent consultancy tenders that have been called have resulted in a limited number of submissions. The key risks for Council when analysing the market from which goods and services are obtained is for the ability of the project to continue without further delay, cost escalation due to time impacts and compliance with the Federal Government funding agreement.

RISK ASSESSMENT

As with any major infrastructure project, there are a range of potential risks including technical and project delivery risks as well as community perceptions and opinions. These risks should be actively managed through effective and structured project management.

There will be significant risk to the project in time, cost and lost intellectual capital if we were not to engage the services of AECOM, in completing the designs for this project.

CORPORATE/OPERATIONAL PLAN

The implementation of the recommendations put forward in this report are supported by the goals and outcomes detailed in the corporate plan as follows:

Our Infrastructure:

- Our Region has infrastructure that meets current and future needs.

Our Environment:

- Our Region is resilient and prepared to manage climate-related risks and opportunities.

CONCLUSION

It is recommended that Council adopts the Tender Consideration Plan detailed in this report in accordance with section 230 of the Local Government Regulation (2012), to engage the services of AECOM for the Archer Street Drainage Scheme so the designs can be completed, and approvals lodged to allow the project construction to commence in accordance with funding agreement timelines.

11.7 DISASTER READY FUND ROUND 1 2023-24

File No:	12534
Attachments:	Nil
Authorising Officer:	Martin Crow - Acting General Manager Regional Services
Author:	Martin Crow - Acting General Manager Regional Services

SUMMARY

Council Officers seeking endorsement for submissions made under the Federal Government's Disaster Ready Fund Round 1 2023/24.

OFFICER'S RECOMMENDATION

THAT Council endorse the following grant applications under the Federal Government's Disaster Ready Fund Round 1 2023/24 :-

1. Advanced Communications Module on Disaster Dashboard
2. Robert Schwarten Pavilion Evacuation Centre Emergency Generator
3. Fitzroy River Barrage Raising Project Business Case Development.

COMMENTARY

Round 1 of the Federal Government's Disaster Ready Fund (DRF) was released on 10 January 2023. Applications for this grant program can only be made by State and Territory Governments and close on 6 March 2023.

The Queensland Government required that Council applications be submitted to the Queensland Reconstruction Authority (QRA) by 13 February 2023. The QRA will review all project applications against the eligibility criteria and provide all eligible applications to the Federal Government for final determination. Assessment of the State application and awarding of funding will be coordinated by the Federal Government. Successful applicants are to be announced from May 2023.

Council Officers have prepared and submitted the following applications to the QRA under this grant program. There is still sufficient time to withdraw these applications if required.

Advanced Communications Module on Disaster Dashboard

This project is for the delivery of an advanced communication module which allows for the community to subscribe to opt in notifications via text messaging or email from Rockhampton's Emergency Dashboard. The Advanced Communication module will enable Rockhampton Regional Council and the Local Disaster Coordination Centre to communicate more efficiently with community via SMS and email and provide them up to date and accurate advice via our Emergency Dashboard.

The estimated cost of this project is \$32,000 of which Council would need to contribute \$16,000. Council's contribution is primarily in-kind support through Council Officers time. There is sufficient Council funding in the disaster management operational budget for this project.

Robert Schwarten Pavilion Evacuation Centre Emergency Generator

Funding is sought for the purchase and placement of a suitable permanent back -up generator at the Robert Schwarten Pavilion. This will remove the reliance on trying to source a suitable and appropriate generator from a hire company. The ability to source and have in place a suitable generator is a risk to ensuring secure operations of the primary and largest evacuation centre in the Rockhampton area.

The estimated cost of this project is \$432,800 of which Council would need to contribute \$216,400. There is currently no Council funding in Council's capital program for this project. If the submission is successful, then Council will need to allocate funding in either the 2023/24 or 2024/25 capital budgets.

Fitzroy River Barrage Raising Project Business Case Development

This project will engage an expert consultant to conduct the necessary technical studies and produce a business case for raising the Fitzroy River Barrage gate height by 500mm. Previous preliminary investigations undertaken into possible Barrage gate raising at various heights have indicated that a gate raising of 500mm is the most technically viable option. Sea level rise projections for the region indicate that the sea level may rise above the top of the Barrage gates. The consequences of passing seawater into the water storage are high for the treatment processes associated with our urban water supply.

The estimated cost of this project is \$1,370,000 of which Council would need to contribute \$685,000. This program allows for previous expenditure post 1 July 2019 to be included as part of Council's contribution. This reduces Council's remaining co-contribution to \$370,000. Council has allocated \$450,000 in the 2023/24 capital budget for this project.

A further 2 applications were under consideration for submission however their development was not sufficient at the closing of Round 1 to support a submission being made. These included the purchase of a temporary levee system for the Airport Terminal Building and the conversion of the upper level of the Old Art Gallery as a Disaster Management Hub. These projects will be developed further and if warranted, they will be considered for future rounds of this funding program.

BACKGROUND

Round 1 of the Federal Government's Disaster Ready Fund (DRF) has been released. Total annual funding of \$200M across all states and territories over the next 5 years (total fund commitment \$1B) has been confirmed. Submissions must be made prior to 6th March 2023. QRA is the nominated applicant for Queensland. The funding is broken down to two streams:

(Stream 1) Infrastructure projects, such as

- investment in grey infrastructure;
- investment in green-blue infrastructure (including nature based solutions);
- investment in hazard monitoring infrastructure; and
- business case development for future infrastructure (including investigation, modelling, concept and detailed design activities).

(Stream 2) Systemic risk reduction projects, such as

- supporting a better understanding of risk, through a better evidence base to understand and raise awareness of risk – to improve understanding of natural hazards and their potential impacts over time;
- strengthening decision making by enhancing governance networks and communities of practice, including the development and/or alignment of resilience and risk reduction strategies;
- adaptation projects that improve land use planning and development practice projects, including but not limited to the preparation of regional or local plans and updating land use planning instruments and building codes;
- projects that build the capacity and capability of businesses, community sector organisations and/or at-risk communities to improve their preparedness and resilience to the impacts of future disasters; and
- projects that enable and incentivise private investment in disaster risk reduction.

BUDGET IMPLICATIONS

Both the Emergency Dashboard Advanced Communication Module and the Barrage Gate Raising Business Case have sufficient allocations in existing Council budgets. If successful, the Robert Schwarten Pavilion Emergency generator would require additional funds of \$216,400 in the 2023/24 or 2024/25 capital budget.

CORPORATE/OPERATIONAL PLAN

Goal 1.1 - We are fiscally responsible

Efforts - We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability.

CONCLUSION

The Federal Government has released Round 1 of its Disaster Ready Fund. Council Officers have identified three projects for submission under this Grant's Program which will enhance Council's and the community's disaster readiness.

**11.8 WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD
ENDING JANUARY 2023**

File No: 1392
Attachments: 1. WOC January 2023 [↓](#)
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Deputy Chief Executive Officer presenting the Whole of Council Corporate Performance Report for period ending 31 January 2023 for Councillor's information.

OFFICER'S RECOMMENDATION

THAT the Whole of Council Corporate Performance Report for period ending 31 January 2023 be 'received'.

COMMENTARY

The Whole of Council Corporate Performance Report for period ending 31 January 2023 is presented for Council's consideration.

**WHOLE OF COUNCIL CORPORATE
PERFORMANCE REPORT
FOR PERIOD ENDING JANUARY 2023**

WOC January 2023

Meeting Date: 28 February 2023

Attachment No: 1

Whole of Council



Corporate Performance Report

01 January 2023 – 31 January 2023

Corporate Performance Report | 01 January 2023 – 31 January 2023

Table of Contents

Corporate Services	1
Human Resources	1
Safety	2
Service Level Statistics	3
Rates	3
Contract & Tenders	4
Customer Request Statistics	7
Community Services	8
Community Assets & Facilities	8
Communities & Culture	10
Parks	14
Planning & Regularatory	16
Regional Services	17
Fitzroy River Water	17
RRWR	24
Advance Rockhampton	26
Key Regional Statistics	26
Industry Infrastructure Project Update	26
Events	27
Tourism Infrastructure	28
Tourism Positioning and Marketing	28
Social Media	29

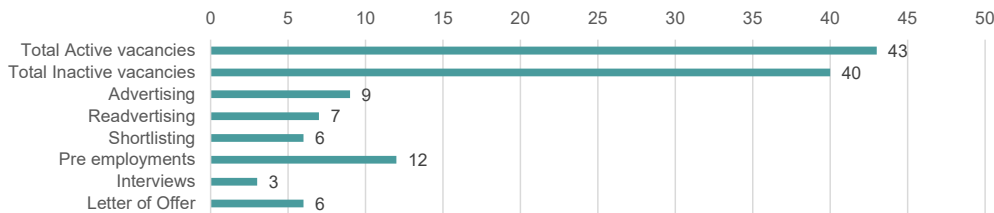
CORPORATE SERVICES
Human Resources

WORKFORCE



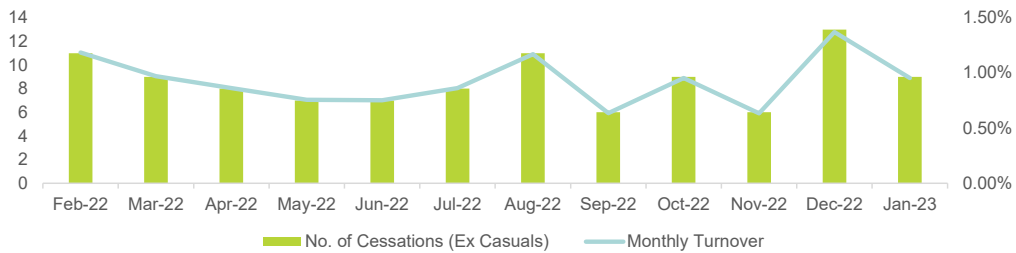
Commentary: Our workforce includes the total number of employees employed by Council including full time, part time and casual employees (excludes labour hire and contractors).

RECRUITMENT



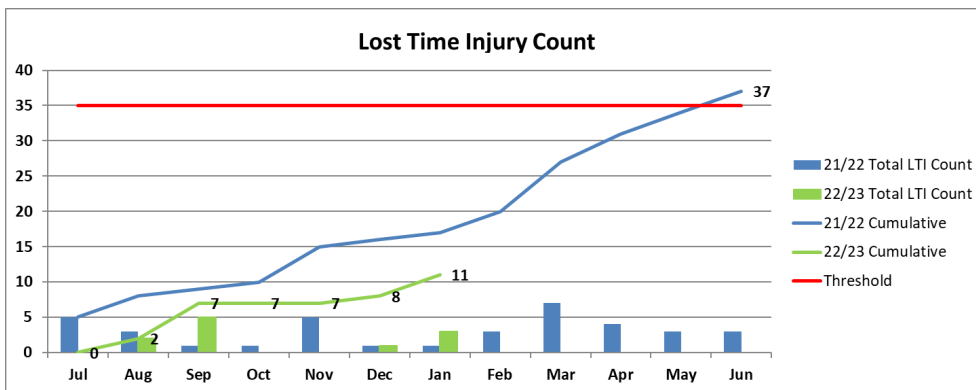
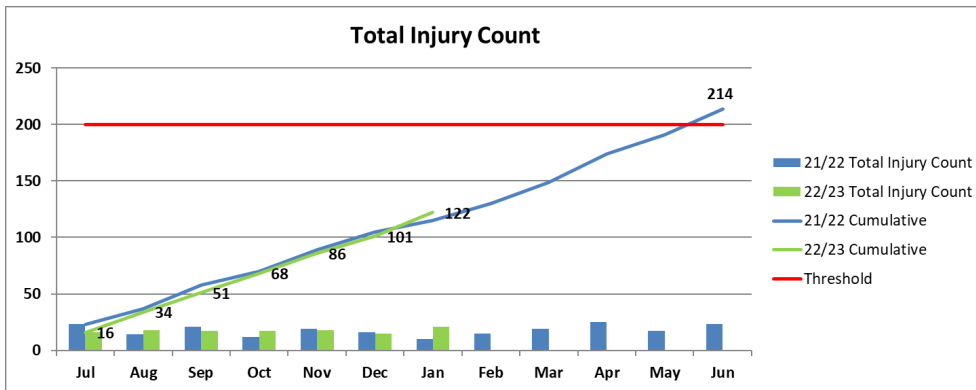
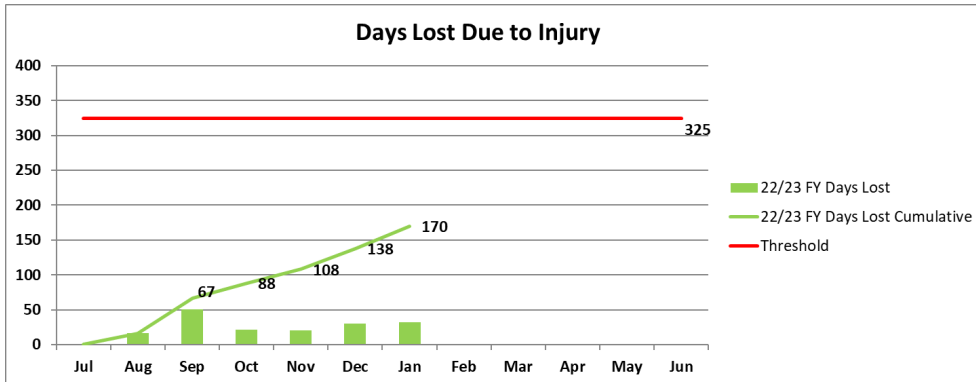
Commentary: Active vacancies are those positions currently being recruited. Inactive vacancies are positions that are currently under review or on hold.

STAFF TURNOVER - 11.38%



Commentary: Staff turnover for the previous 12 months is 11.38%. This is considered to be an acceptable level of employee turnover. Casual employees are excluded from staff turnover calculations.

Safety

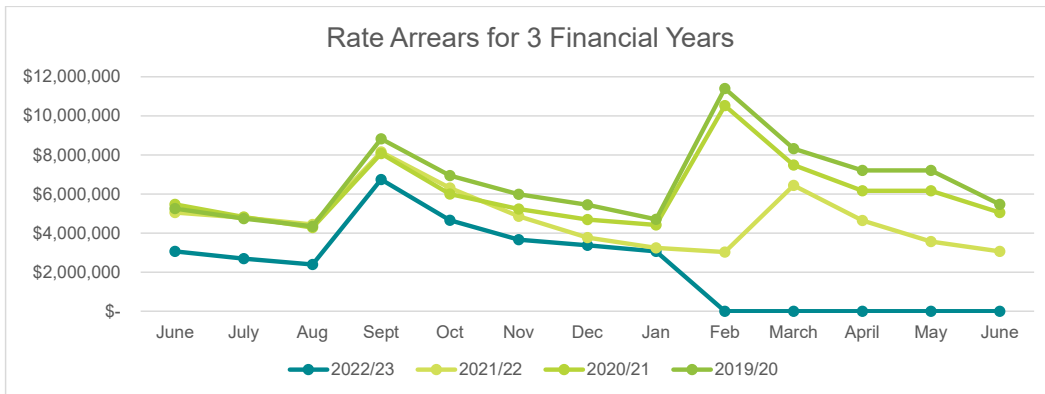
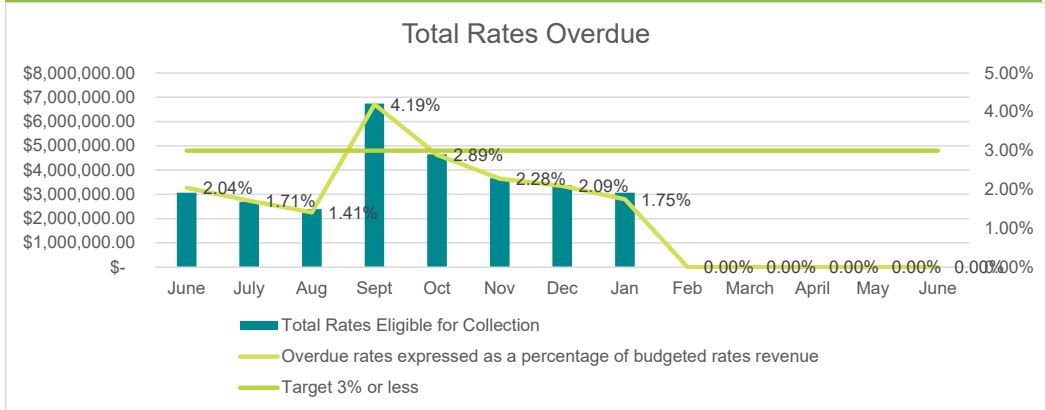


Corporate Performance Report | 01 January 2023 – 31 January 2023

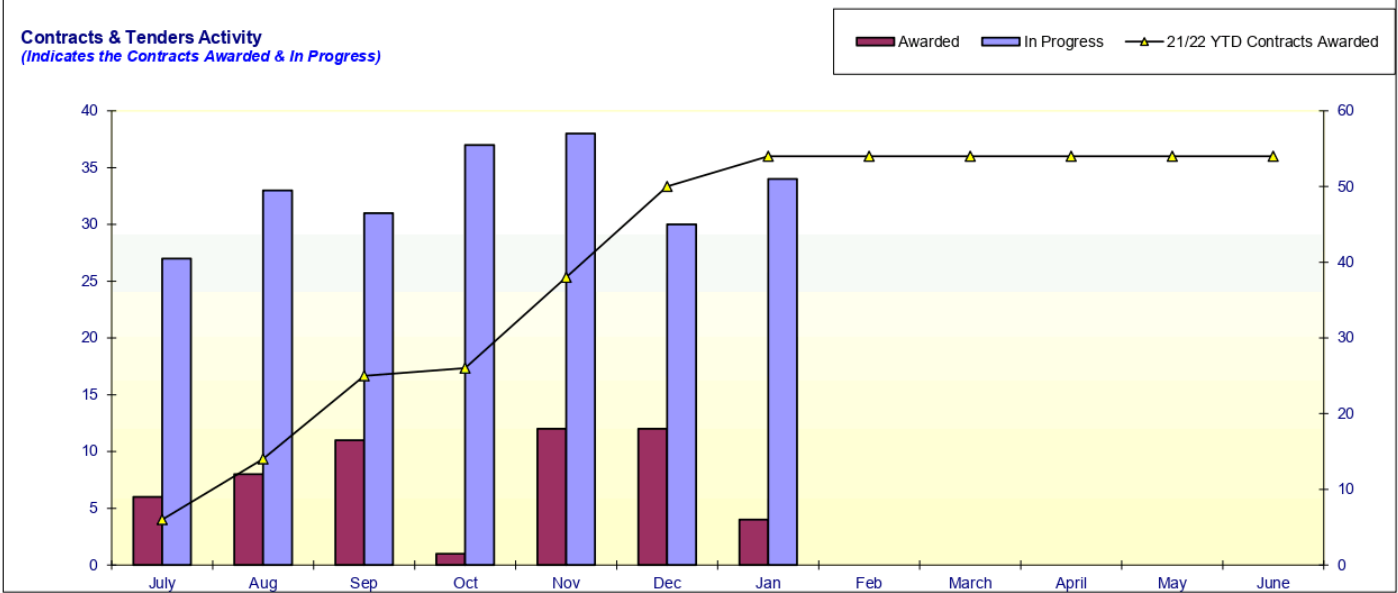
Service Level Statistics

Service Level	Target	Current Performance
Maintain the ratio of customer queries satisfied by Customer Service Officers, without referral to departments.	80%	92%
IT support services provided within service levels outlined in the IT Service Catalogue.	90%	85%
Ensure availability of system up-time during core business hours (excluding planned outages).	99%	99.99%
Process records on the day of receipt as per Recordkeeping Charter.	95%	99%
Ensure supplier payments are made within stated trading terms.	90%	88%

Rates



Procurement & Logistics

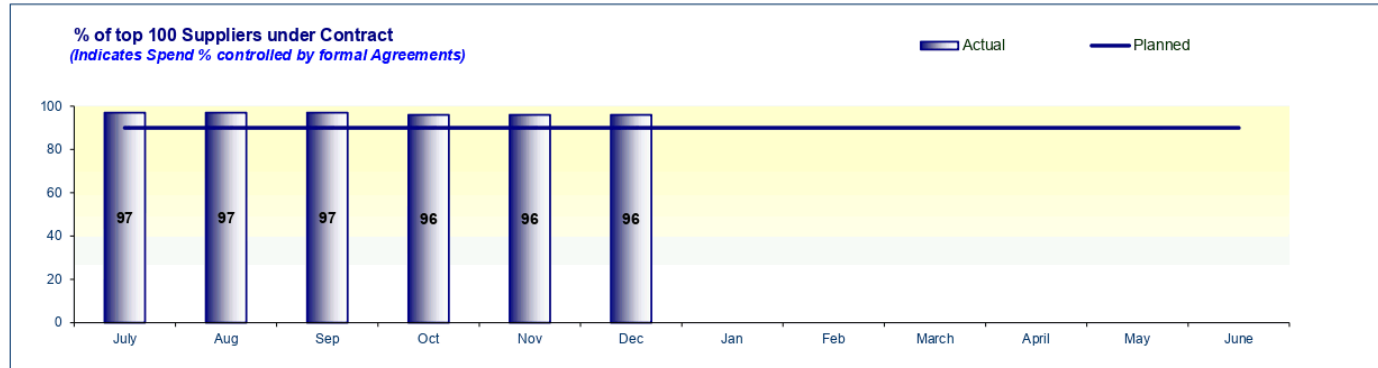


Contracts Awarded: 4

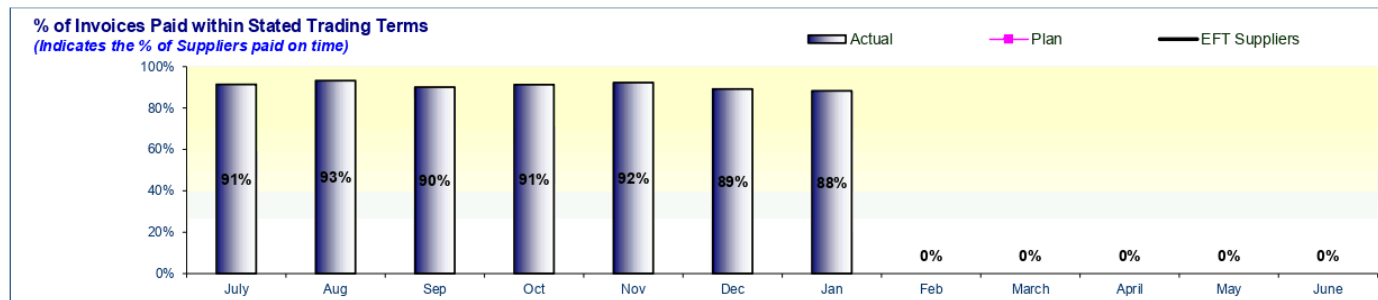
TEN15327 - Irrigation System for Norbridge Park Sports Field - Ryan Pumping Products Pty Ltd - \$195,915.00
 TEN15302 - Long Term Water Treatment & Distribution Strategy - AECOM Australia Pty Ltd - \$146,800.00
 CON15308 - Maintenance of Panomera Camera Systems - CR Kennedy & Company Pty Ltd - SOR
 TEN15239 - Provision of Dam Engineering Services - GHD Pty Ltd - SOR

Contracts in Progress: 34

TENXXXX - RPQS Landscaping, Irrigation and Turf - Document Development
 TENXXXX - Service Maintenance of Airconditioning - Document Development
 TEN14685 - Provision of Security Services - Under Evaluation
 TEN14963 - Recyclable Processing Services 2023-2033 - Under Evaluation
 TEN15082 - RPQS for the Provision of Pre-Employment Drug & Alcohol Testing - Under Evaluation
 QUO15102 - Natural Disaster Damage Inspections - Document Development
 CON15123 - Preventative Maintenance BMS Pilbeam Theatre - Document Development
 TEN15245 - Lift Maintenance Services -Under Evaluation
 TEN15267 - Flood Risk Management Studies - Under Evaluation
 TEN15274 - D & C Three Water Pump Stations for Mt Morgan Water Supply Project - Under Evaluation
 TEN15275 - D & C Lamella Plates in Sedimentation Tanks at GWTP, Stage 2 - Closes 8 February
 QUO15288 - Mobile Thermal Camera Monitoring Solution - Under Evaluation
 TEN15294 - Kershaw Gardens Playground Precinct Pathway Upgrade - On Hold
 TEN15296 - Maintenance to Wetplay Equipment & Northside Pool Waterslide - Document Development
 QUO15297 - Energy Efficiency Audit Report - Under Evaluation
 TEN15295 - Lease of Land and Transfer of Building Ownership - 125 Robinson St - Under Evaluation
 TEN15304 - Mt Morgan Pool Redevelopment - Under Evaluation
 QUO15317 - Design, Manufacture and Installation of Cabinetry at GWTP - Under Evaluation
 TEN15329 - Botanic Gardens Zoo Carpark - Under Evaluation
 TEN15336 - Stormwater Outlet Works at Wharf & Wood Streets, Depot Hill - Closing 8 February
 TEN15331 - Slurry Seal Program 2022-2023 - Under Evaluation
 TEN15338 - RPQS Prescription Safety Glasses - Documentation Development
 TEN15337 - RPQS Pest Eradication & Termite Inspection Services - Closing 15 February
 TEN15341 - Supply of Security Screening and Front of House Services at Rockhampton Airport - Documentation Development
 TEN15344 - Major Sporting and Events Precinct Master Plan - Documentation Development
 TEN15372 - RPQS Hire of Plant and Equipment - Document Development
 TEN15374 - Construction of Caustic Dosing Facility SRSTP - Closing 15 February
 TEN15378 - RPQS Hire of Bulk Drinking Water Carriers - Document Development
 TEN15379 - Waste Transfer Vehicle for Lakes Ck Rd Transfer Station - Closing 15 February
 TEN15384 - Saleyards Park Lighting Upgrade - Closing 22 February
 QUO15390 - Groundwater Bore Replacement Installation and Maintenance - Closing 8 February
 TEN15401 - Removal of Building at 2 Byrne St, Mt Morgan - Document Development
 TEN15403 - McLeod Park Lighting Renewal Project - Document Development
 TEN15408 - Chimpanzee Enclosure Fire Suppression System



The operational target is to have 90% of Council's top 100 suppliers covered by formal agreements. To date 96% of Council's top 100 suppliers are under formal agreements. The top 100 suppliers are the 100 suppliers with the largest reported quarterly Council expenditure and is reported quarterly.



For this month, 88% of supplier invoices were paid within the Supplier's agreed payment terms (Op Target - 90% of Suppliers paid on time). The number of suppliers being paid by electronic funds transfer (EFT) is currently at 99% (target 90%).

Customer Request Statistics

Target	Current Performance
80%	33%
70%	
65%	
50%	

Customer Requests Completed Monthly & Top 5 Customer Requests

	July	August	September	October	November	December	January	February	March	April	May	June
Requests Logged	3212	3936	3313	3520	3513	2950	3496					
Same month Completed	2454	3080	2523	2527	2502	2226	2532					
% completed same month	76%	78%	76%	71%	74%	75%	72%					
Completed Total for Month	3669	4426	3610	3635	4243	3167	3041					
Total Pending	2174	2069	2052	2235	1961	1961	2167					
Top 5 Requests for Month	Financial Rates Search Assets and Facilities Management Wandering & restrained for collection Duty Planner (new enquiry) Water Leak (Asset)	Financial Rates Search Water Meter Replacement Assets and Facilities Management (Assets) Management (Assets) Duty Planner (new enquiry) Wandering & restrained for collection	Financial Rates Water Meter Replacement Duty Planner (new enquiry) Assets and Facilities Management (Assets) Duty Planner (new enquiry) Missed General Enquiry	Financial Rates Search Assets & Facilities Management (Asset) Replacement Bin (NIC) (Managed) (new enquiry) Duty Planner (New Enquiry) Vector Metering	Financial Rates Search Assets & Facilities Management (Asset) Replacement Bin (NIC) (Managed) (new enquiry) Duty Planner (New Enquiry) Collection	Financial Rates Search Assets & Facilities Management (Asset) Duty Planner (new enquiry) Water Leak (Asset) Wandering & restrained for collection	Financial Rates Search Water Leak Asset Assets & Facilities Management (Asset) Replacement Bin (NIC) (Managed) (new enquiry) Duty Planner (New Enquiry) Water Leak Asset					

Total outstanding customer requests up to 3 months old:	1382	Current Under Investigation Long Term up to 3 months old:	291
Total outstanding customer requests between 3 to 6 months old:	297	Current Under Investigation Long Term between 3 to 6 months old:	67
Total outstanding customer requests greater than 6 months old:	424	Current Under Investigation Long Term greater than 6 months old:	181

Request Completed: Requested task or action has been completed (not just work order raised), or complaint has been investigated, action taken and correspondence finalised.

Conquest Work Order: A Work Order has been raised for maintenance, repair or future planned action.

Investigation Long Term: Requested task, action or complaint assigned to internal or external investigation, may include, but not limited to: Insurance, Planning, Legal, Civil or Domestic matter

COMMUNITY SERVICES
 Directorate

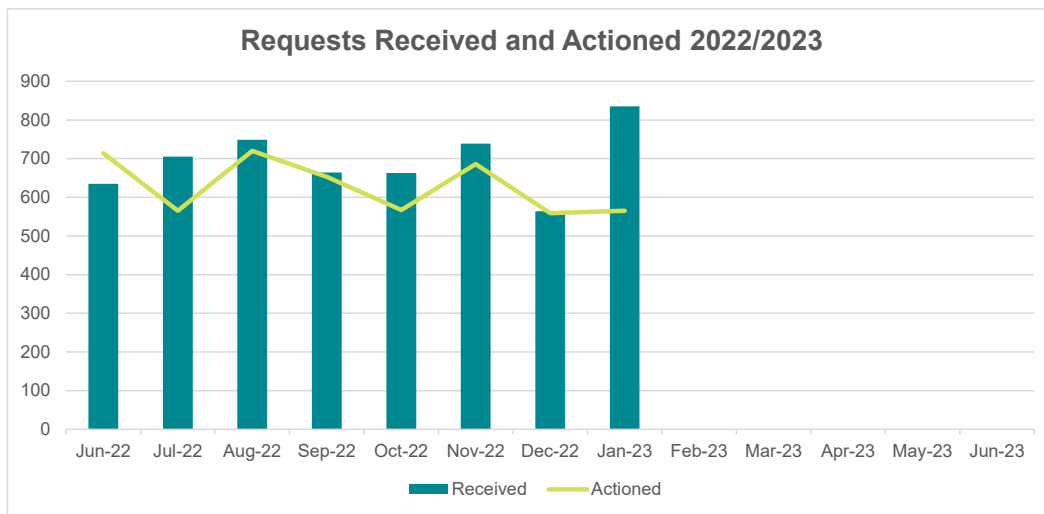
POINTS OF INTEREST

- 2022/23 Community Assistance Program Round 2 Applications opened 16th January 2023 and closes on the 27th February 2023.
- Preparations commenced and discussions with Community Stakeholders for annual Homeless Connect event to be held on 18 May 2023

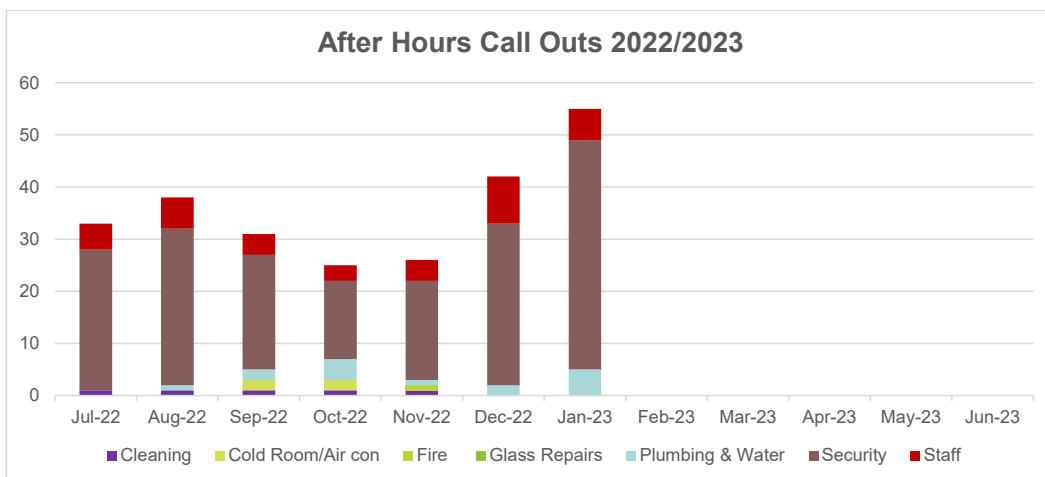
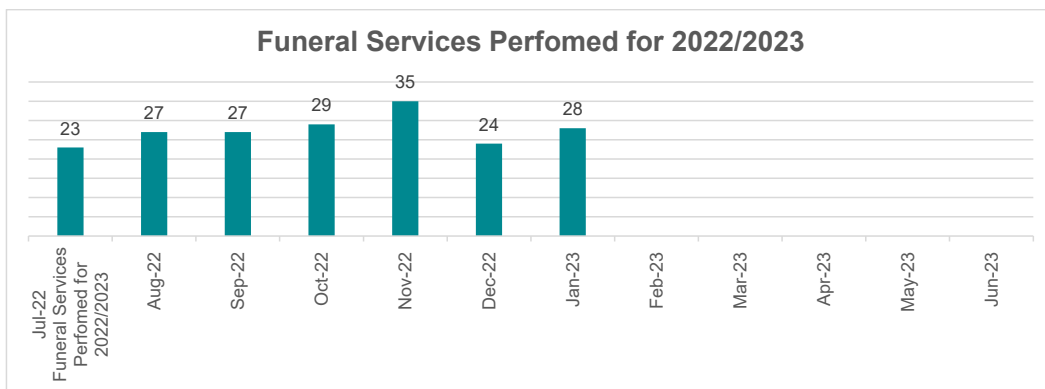
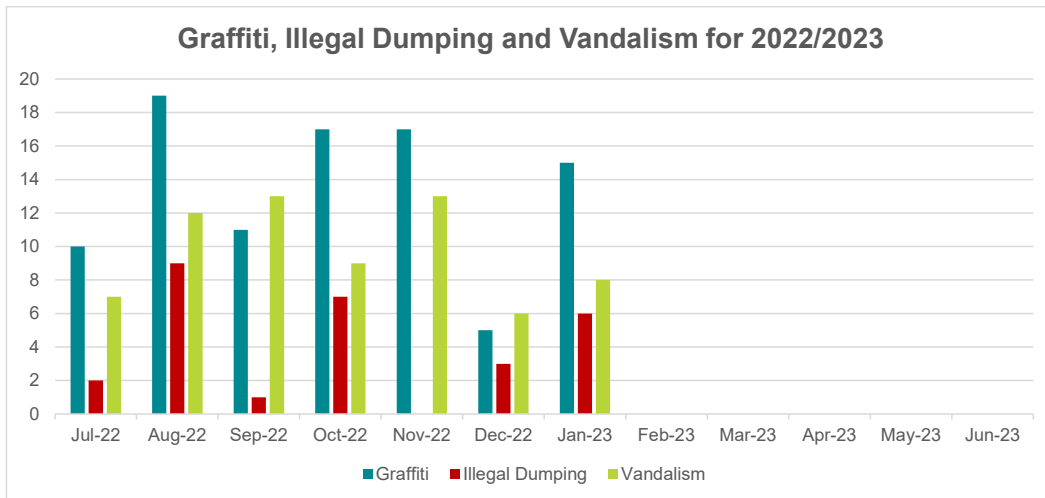
Community Assets & Facilities

POINTS OF INTEREST

- 42nd Battalion Memorial Pool Waterslide, Risk Assessment endorsed and adopted, and slide reopened for Australia Day event
- North Rockhampton Cemetery works commenced
- Rockhampton Museum of Art had an attempted break and enter.
- Increased number of After-Hours Call-outs. This has picked up the work over the closed Christmas and New Year period.
- Works to the Botanical Gardens Shade Structure commenced



Corporate Performance Report | 01 January 2023 – 31 January 2023



Communities & Culture

MAJOR VENUES

A quiet start to the year for the Pilbeam Theatre – though work on 'Into the woods' is in full swing with rehearsals commenced.

The Rockhampton Showgrounds kicked off the first Saloon Car Speedway event for the year with increased attendance. The Walter Reid Cultural Centre played host to the Teeny Tiny Steevies, and received and update to the auditorium masking – keeping it compliant with fire safety regulations.

LIBRARIES

Program engagement/attendance of 4904 is the highest monthly figure since April 2019, when the library last hosted CapriCon. It represents **34.7%** of total visits (14,127) – meaning over one-third of our visitors actively engaged with a program (either organised or self-directed) while they were in the library, be it Storytime, craft & STEM clubs, table activities such as colouring, jigsaws and Lego®, puzzle booklets, financial information sessions, author talks or tech troubles assistance.

LIBRARY ATTENDANCE

LIBRARY STATISTICS	YTD 22/23	21/22	20/21	19/20	SLQ target	YTD RRL	QLD AV 21/22
Loans (physical & online)	255,097	427,335	356,574	383,771	5-8 per capita	3.11	7.14
Physical Items	174,746	177,999	190,880	204,043	0.85-1.5 per capita	2.13	1.13
Physical Visits	91,697	143,145	123,157	183,604	4.8 per capita	1.12	2.55
Online Visits	10,588	16,628	18,839	0	(no target)		
Program Attendance	16,158	11,385	472	17,354	0.4 per capita	0.2	0.18
Active Members	19,260	20,217	22,340	25,601	44% of popn	23.49%	39.30%
New Members	1721	2,606	2,176	3,153	(no target)		
Customer Queries	39,616	65,031	22,564	51,799	(no target)		

HISTORY CENTRE ATTENDANCE 22 /23

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 22/23	21/22	20/21
Attendance	170	125	164	145	167	75	158						604	1,403	1,557

CHILD CARE STATISTICS UTILISATION % 22/23

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 22/23	21/22	20/21
Utilisation %	87	99	91	95	93	85	76						93	95	95

MAJOR EVENTS ATTENDANCE

Venue Attendance	YTD 22/23	21/22	Venue Hire Waived (Internal or Sponsored)	YTD \$
Pilbeam	41,571	52,176	Pilbeam	\$ -
Rocky Showgrounds	57,395	146,947	Rocky Showgrounds	\$10,553
Mt Morgan Showgrounds	1,485	N/a	Mt Morgan Showgrounds	\$ -
Walter Reid	4,034	6,641	Walter Reid	\$3,292
62 Victoria Parade	2,169	822	62 Victoria Parade	\$8,108

HERITAGE VILLAGE ATTENDANCE

Heritage Village Visitor Types	YTD 22/23	21/22	20/21	19/20
General Admittance	4,087	4,738	Closed	2,365
School Tours Numbers	1,073	1066	Closed	1,747
Other Tour Numbers	235	202	Closed	277
TOTAL	5,395	6,006	0	4,389

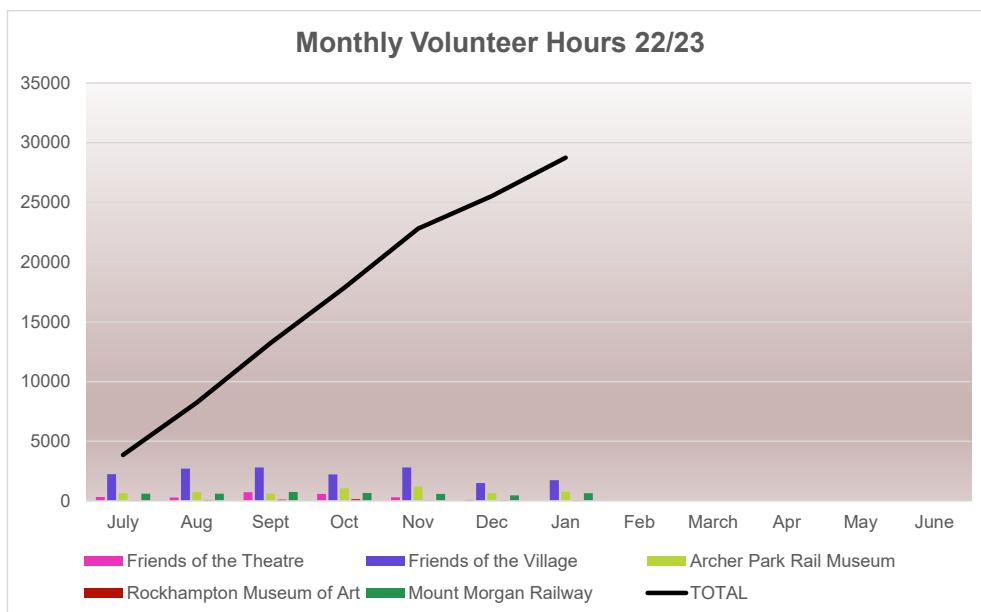
Heritage Village Events & Markets	YTD 22/23	21/22	20/21	19/20
School Holiday Activities July – 6 day period	256	1,801	Closed	1,520
School Holiday Activities Sept – 6 day period	-	803	Closed	797
School Holiday Activities Easter	-	967	Closed	N/a
Cultural Festival	-	1,570	Closed	N/a
Markets	7,600	2,944	Closed	5,596
Emergency Service Day, Halloween	1,300	-	Closed	1,241
TOTAL	9,156	8,085	0	9,154

Number of Function Bookings

Shearing Shed	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 22/23	21/22
Actuals	7	5	5	5	3	3	0						22	15

MONTHLY VOLUNTEER HOURS

Corporate Performance Report | 01 January 2023 – 31 January 2023



RAIL MUSEUMS ATTENDANCE

Museum Attendance	YTD 22/23	21/22	20/21	19/20
Archer Park Museum	5,157	4,713	4,072	5,211
Mount Morgan Museum	1,979	2,834	4,350	1,686

ROCKHAMPTON MUSEUM OF ART

RMOA Activity	YTD	21/22
Programs	196	124
Member Events	7	9
Group Tour Bookings	32	9
Corporate Hire	8	15
Exhibitions	8	9
Artist in Residence (days)	56	Na
Shop Sales	\$49,651***	Na
Attendance	52,527	32,248

*** Current Value now Ex GST and any fees from salesforce

HOME ASSIST

This service provides service to the following local government areas:



Rockhampton, Banana, Central Highlands, Gladstone, Livingston

State Government – Department of Communities, Housing & Digital Economy

– Home Assist Program

Measured Service Type	Reporting Hrs/ Month	Monthly Output Target	Year To Date Actual	Output Service Delivery Targets
Info Refer	533 hrs	105.68 hrs	2,269.68 hrs	1,429.76
Home Maintenance	990 hrs	775.04 hrs	5,882 hrs	9,300.56

CQ Home Assist Secure assisted 600 State Funded client's homes with a total of 1,259 jobs in January 2023. State funding only record the first time the home is provided a service in the current financial year (even though we may have visited the home on 3 occasions to do work in the current Financial Year)

CHSP – Federal Funding

Federal Government – Department of Health – Commonwealth Home



Support Program (CHSP)

Measured Service Type	Current Monthly Outputs	Monthly Output Service Delivery Target	YTD Actual	Financial Service Target	Year Delivery Target
Garden Maintenance	214 Hrs	See below	See below	See below	See below
Major Home Maintenance	229 Hrs	See below	See below	See below	See below
Minor Home Maintenance #incl Field Officer Travel, First Interviews/Info Refers Minor Home Maintenance Field Officer Additional Hours	601 Hrs	See below	See below	See below	See below
Total Measure output hours	1,044 Hrs	467.75 Hrs	5,835 Hrs	5,613 Hrs	
Complex & Simple Mods	\$24,830	\$40,403	\$246,333	\$489,288	

CQ Home Assist Secure serviced 636 Federally Funded client's homes, with a total of 1,576 jobs in Jan 2023. Federal funding report monthly on how many clients were provided a service in the month in total for each month. As at the 31st January 2023 the CQ Home Assist Program had 9,533 registered clients. The reduced number of clients (in relation to previous months) is due to the deactivation of Home Care Package recipients. CQ Home Assist has not provided "fee for service" to Home Care Package Providers as sub contractors for twelve months.

Parks

POINTS OF INTEREST

Parks Operations

- Implementation of the Field App for Parks continues to progress well with a reduction to the areas with no service history in the app decreasing from 50% to 29% in a month that saw much lost time due to rain events and subsequent days of drying out. This result sees us progressing well towards the Q3 action of two service cycles for each location.
- The William Street garden/tree-pit refurbishment is close to completion with garden beds being planted as they are finished by Civil Operations.

Botanic Gardens

- Playground construction continues with planting, turfing and irrigation works conducted internally by the Botanics Team.
- Ongoing efforts continue with Flying Fox management to maintain and control numbers.

Kershaw Gardens

- In preparation for the Australia Day – Great Australian Bites event, the team re-mulched multiple garden beds, with a total of 100 cubic metres of mulch going out across the Kershaw Gardens site.
- Rapids pump installed and running again after a long period of non-operation.
- Planted and mulched Knight St entrance.

Nursery

- Supply of stock to Fitzroy Basin Association has recommenced.
- Propagation of National Tree Day giveaway continues.

Zoo

- Assistant Minister for Local Government visited the zoo.
- Zoo Team Leader spent 4 days training at Sydney Zoo with their chimp troop.
- New eagle enclosure site commenced demolition (Works for QLDs Grant).

Sport

- A productive workshop was undertaken on-site with the visiting Queensland Touch committee members, and other representatives from community user groups, to initiate the activation plan for the facility, and the Common as a whole. This includes understanding logistical desires and concerns, along with taking into consideration irrigation upgrades at Norbridge Park and how this shifts the existing user groups current usage schedule.
- In continued efforts to strengthen community partnerships and further elevate the regions sporting status, officers have officially secured two (2) years hosting rights to the Queensland Country Rugby Union State Cup. This 3-day carnival will see a significant economic boost to the region and improve tourism with over 500 competitors in both junior and senior divisions competing.

ZOO VISITATION, ENCOUNTERS & COMMUNITY INVOLVEMENT

Measure	Measurement	January 2023	January 2022
Zoo Visitors	Numbers	11,390	13,135
Animal Encounters	Encounters Sold	40	32
Volunteers / Students	Volunteer Hours	375	282
	Student Hours	106.5	39
Guest donations	Donation \$	\$1,639	\$1,517

PARKS PATHWAY REQUESTS

Work is being undertaken to improve the reporting on Parks Pathway Requests and will be included in future monthly reports.

Planning & Regulatory Services

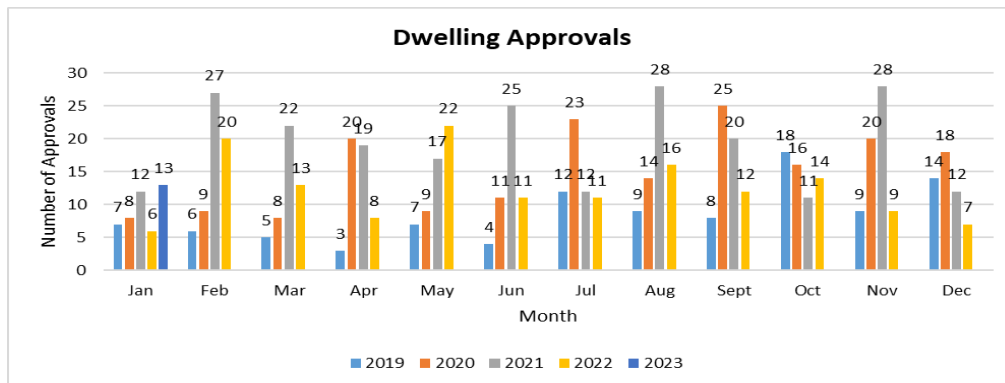
POINTS OF INTEREST

- During December and January the Pest Management team have been assisting a resident in Mt Morgan to trap and remove feral cats from the environment. Trapping has occurred 1-2 times per week and to date 61 feral cats have been removed from the environment.

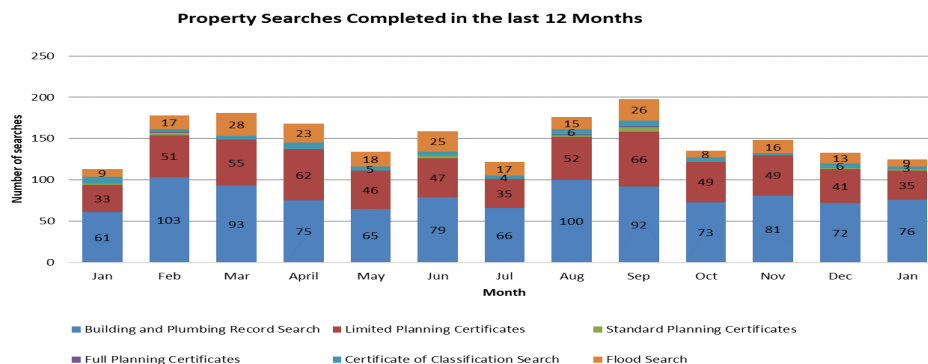
CUSTOMER REQUESTS RECEIVED TABLE

2022/2023													
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL
Received	1054	1360	1112	1261	1226	1022	1222	0	0	0	0	0	8257
2021/2022													
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	TOTAL
Received	1239	1178	1255	1169	1456	1188	1129	1257	1302	1076	1328	1420	14997

DWELLING APPROVALS



PROPERTY SEARCHES

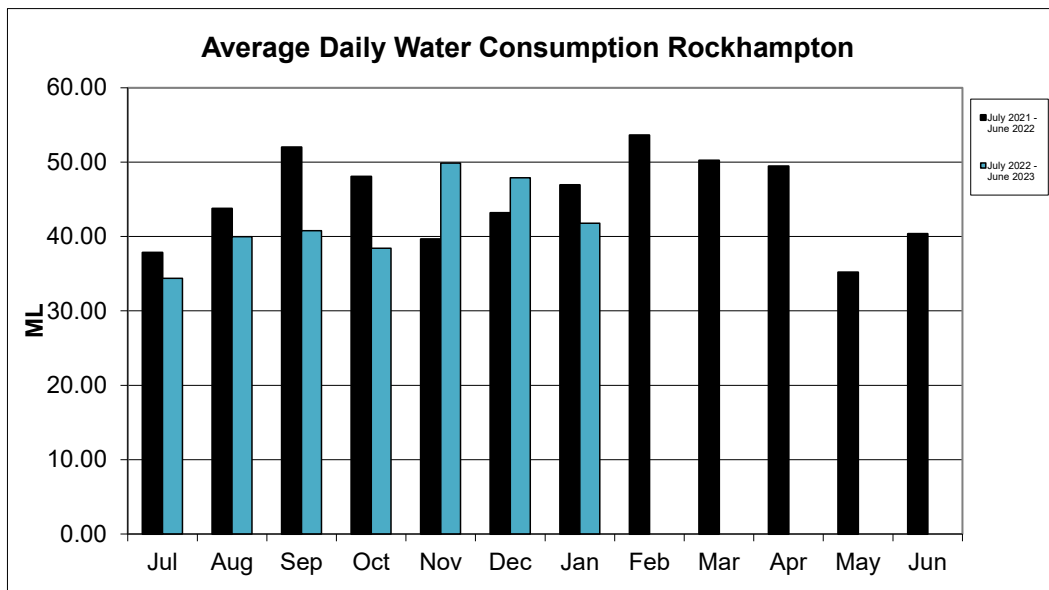


REGIONAL SERVICES
Fitzroy River Water

Drinking Water Supplied

Data is presented in graphs from July 2021 to June 2022 and July 2022 to June 2023.

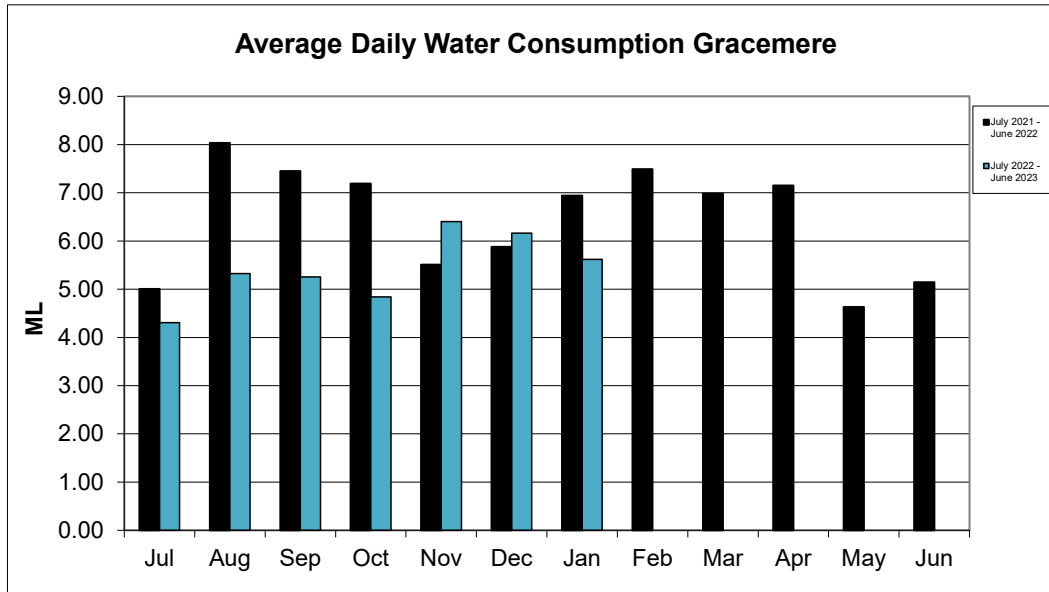
Rockhampton



Average daily water consumption during January (41.80 ML per day) decreased compared to that recorded in December (47.90 ML per day) and was lower than that reported in the same period last year. The decreased consumption was due to the significant rainfall in mid-January.

The Fitzroy Barrage Storage is currently at 100% of accessible storage volume and is therefore well above the threshold in the Drought Management Plan used to trigger the implementation of water restrictions.

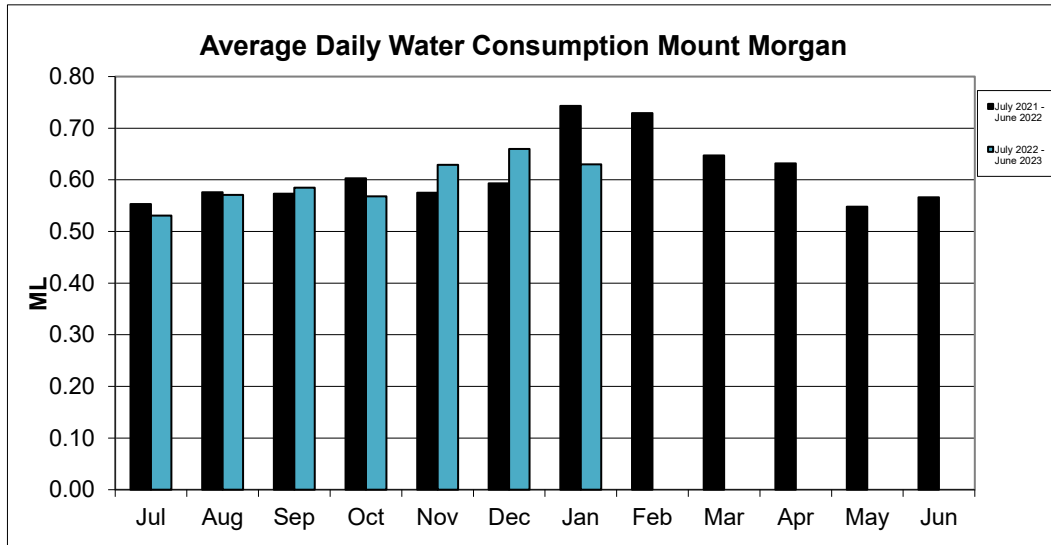
Gracemere



Average daily water consumption during January (5.62 ML per day) decreased compared to that recorded in December (6.16 ML per day) and was lower than that reported in the same period last year. The decreased consumption was due to the significant rainfall in mid-January.

The Fitzroy Barrage Storage is currently at 100% of accessible storage volume and is therefore well above the threshold in the Drought Management Plan used to trigger the implementation of water restrictions.

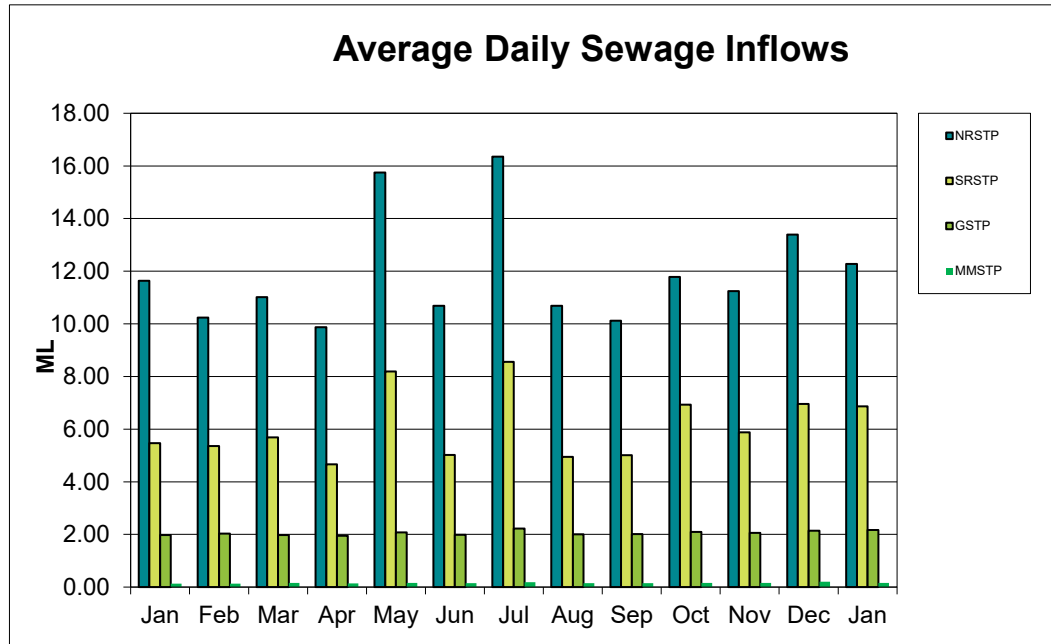
Mount Morgan



Average daily water consumption during January (0.63 ML per day) decreased compared to that recorded in December (0.66 ML per day) and was lower than that reported in the same period last year. The decreased consumption was as a result of a number of rainfall events in January.

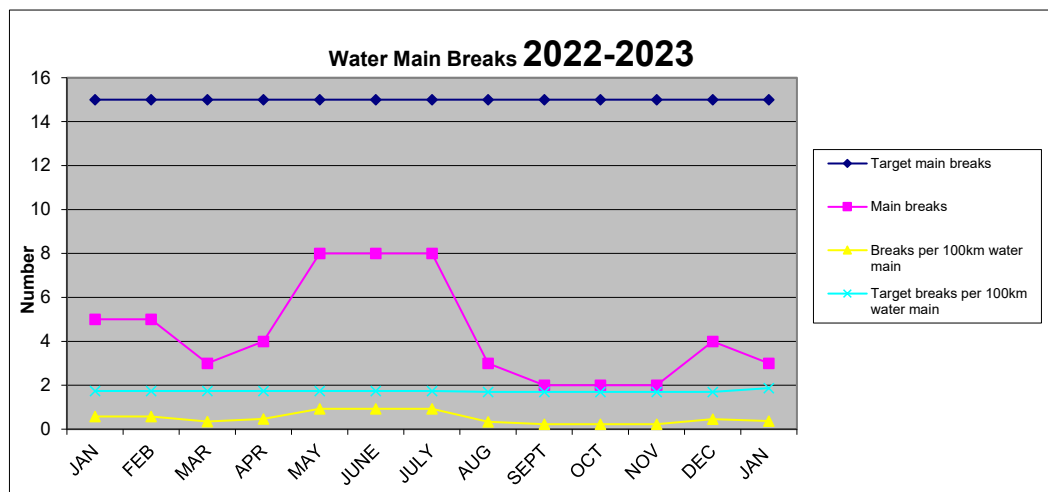
Mount Morgan remains on Level 6 Water Restrictions. Mount Morgan No. 7 Dam storage is currently at 42%. The town water supply continues to be 100% reliant on tankered potable water from Gracemere.

Sewage Inflows to Treatment Plants



Average daily sewage inflows during January decreased at North Rockhampton, South Rockhampton and Mt Morgan STPs, however there was a slight increase at Gracemere STP. The decreased inflows were due to the lack of significant rainfall in January. Inflows from all STPs were higher compared to that recorded in the same period last year.

Regional Water Main Breaks



Performance

Target achieved with water main breaks continuing to trend at an acceptable level. Changing weather conditions, reduced consumption periods and ground movement could well be contributing factors to recent failures.

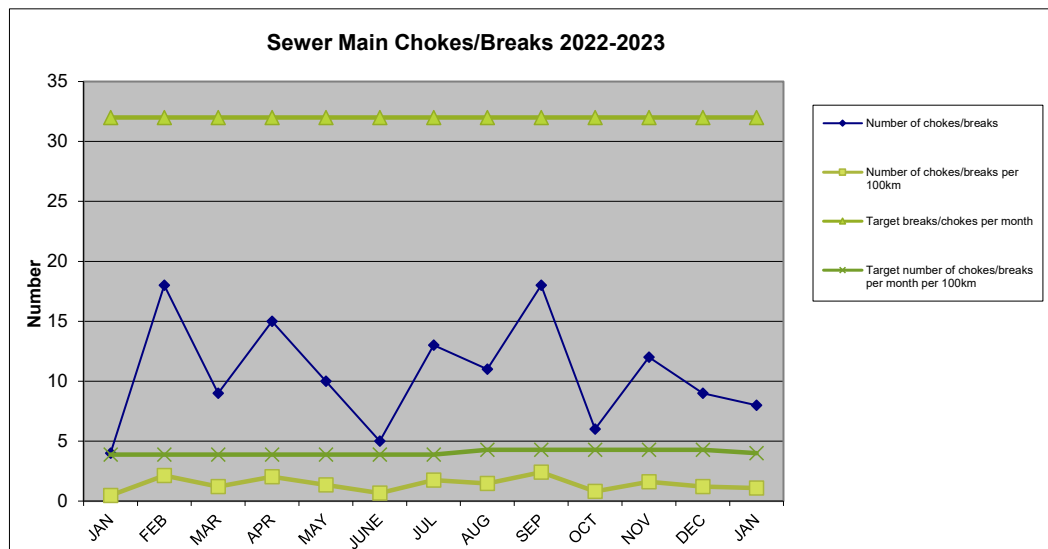
Response to Issues

Continued defect logging, district metering and pressure management will contribute to a reduction in failure occurrences. Water mains experiencing repeated failures are assessed against specific criteria for inclusion in the annual Water Main Replacement program.

	Number of Main Breaks	Target Main Breaks	Breaks per 100 km	Target Breaks per 100 km	Rolling average per 100 km
January	3	15	0.37	1.70	0.40

Locality	Main Breaks
Rockhampton	3
Mount Morgan	0
Regional Total	3

Rockhampton Regional Sewer Main Chokes/Breaks



Performance

Target achieved with a continued decrease from previous months; it is still evident that mainline sewer blockages are continuing to remain at an acceptable level in line with capital sewer refurbishment programs.

Issues and Status

Data indicates that a high percentage of blockages/overflows continue to be caused by fat build up and defective pipes resulting in tree root intrusion.

Response to Issues

Continued defect logging and CCTV inspection following each individual blockage for prioritisation and inclusion in the Capital Sewer Main Relining program. Rehabilitation programs are also in place annually for the repair of defective mainlines, property connections (jump ups), access chambers and combined lines.

	Number of chokes/breaks	Target chokes/breaks per month	Number of chokes/breaks per 100 km	Target number of chokes / breaks per month per 100km	Rolling 12 month average per 100 km chokes / breaks
January	8	32	1.1	4.28	1.37

Locality	Surcharges	Mainline Blockages
Rockhampton	5	8
Mount Morgan	0	0
Regional Total	5	8

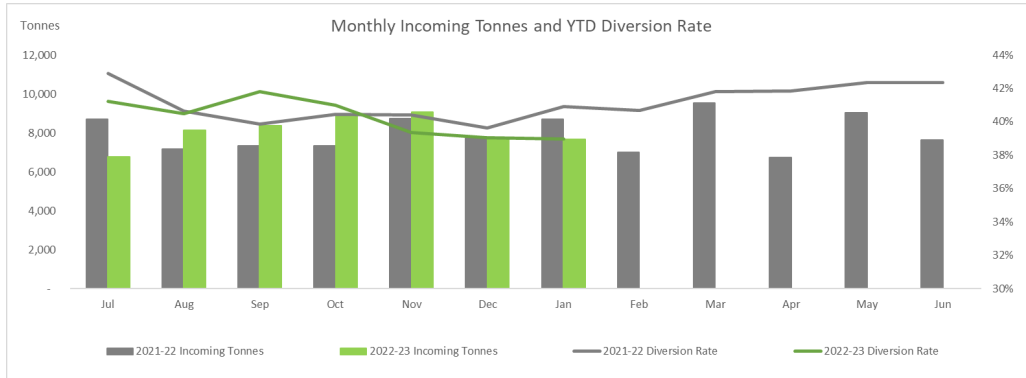
Water Meter Replacement

	Number completed	FY to date totals
Reactive Replacement	267	1281
Planned Replacement	0	0
Regional Total	267	1281

Water meter replacements continue to be carried out on a reactive basis, failed meters and meters meeting select criteria are replaced. Reinstatement of the capital water meter replacement program is being considered for upcoming financial years.

Rockhampton Regional Waste and Recycling

Total Incoming Tonnes



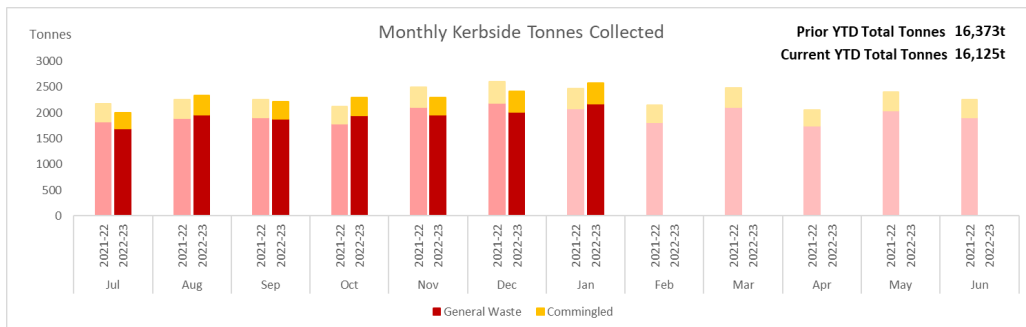
Reading this Chart

Diversion rate is % of incoming waste we recover as opposed to burying in landfill. This is a strategic KPI measuring our progress to zero waste to landfill by 2050. Incoming tonnes is an indicator of the waste generation trends in our region, and the impact our current strategies are having on reducing those trends. Current year performance is shown in green.

Current Commentary

Total incoming tonnes has dropped back in December and January to more consistent levels now that the one-off asbestos loads from McMillan Avenue have stopped coming in. YTD diversion rate continues to underperform at just 39%.

Kerbside Tonnes



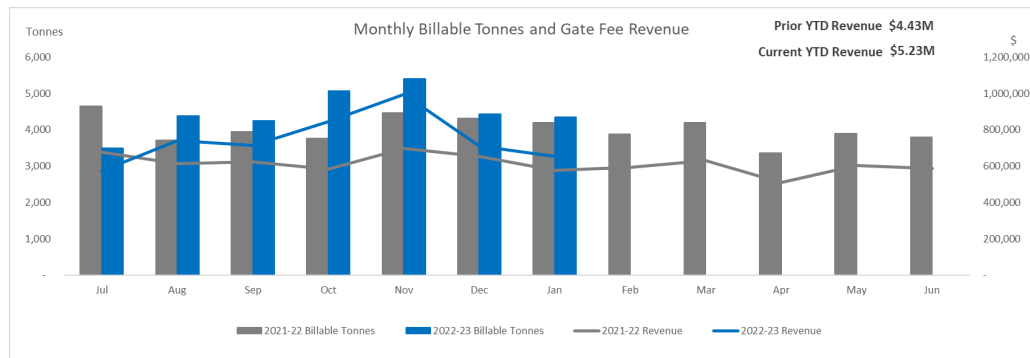
Reading this Chart

Showing total waste generation and recovery rates at the kerbside, providing an indicator of the extent to which we are diverting household waste and meeting our strategic KPI to reduce household waste by 25% by 2050.

Current Commentary

YTD kerbside tonnages are tracking a little below last year, with diversion rate remain consistent with prior year. We are currently collecting an average of 2,300 tonnes per month, of which 15% is being recovered via the commingled recycling bin.

Billable Tonnes



Reading this Chart

This is a critical measure of waste facility activity levels, the long-term financial sustainability of the business unit, as well as being a relatively strong indicator of economic activity levels in our region. Current year performance is shown in blue.

Current Commentary

December and January have seen billable tonnes and revenue settle back into a more familiar pattern. Both are tracking higher than prior year, with total revenue at \$5.2M compared with \$4.3M at this point last year.

ADVANCE ROCKHAMPTON**Key Regional Statistics**

Gross Regional Product – \$5.56B (June 2021)

Population – 82,904 (June 2021)

Unemployment Rate – 5.5% (June 2022)

Labour Force – 41,836 (June 2022)

GST Registered Businesses – 5,808 (June 2022)

House Rental Vacancy Rate – 0.6% (Dec 2022)

Industry Development – Infrastructure Project Updates**ASMTI Shoalwater Bay Project**

- Part of a \$2.25B investment in Central and Northern Queensland.
- Procurement Complete – 86% local employment
- Total workers: 1590
- Completion expected - 2024

Construction of Rookwood Weir

- Project Cost: \$367 million
- 67% Complete
- Local workforce: 253 (13 Trainees/ Apprentices)
- Completion expected Mid-Late 2023

Renewable Energy Projects

- Bouldercombe Battery Storage: Commenced August 2022, Forecast completion June 2023
- Boulder Creek Wind Farm: Forecast commencement Mid 2023, Forecast completion Mid 2025
- Clarke Creek Wind Farm (Stage One): Commenced July 2022, Forecast completion Mid 2025
- Mount Hopeful Wind Farm: Forecast commencement Early 2024, Forecast completion 2026
- Moah Creek Project: Forecast commencement 2025, Forecast completion Late 2026

Olive Downs Coking Coal Complex– Pembroke Resources

- Project Cost: \$1.0B
- Construction commenced April 2022
- Forecast 500-700 jobs during construction, 1000+ ongoing
- Production forecast commencement 2023

Alliance Airlines MRO

- Project Cost: \$60M
- Bay 8 Apron: 100% complete | Hanger Roof: 10% complete Carpark drainage: 75 % complete
- Practically complete

Events

Australia Day | 26 January 2023 - event delivered, approx. 4,000 attendees, Country on Kershaw program well received, Ambassador Dr Barbara Woodhouse extremely pleased with the event, grant aquittal report commenced.

Rockynats 03 | 7-9 April 2023 - Community Consultation date set for February 21 & 22, contractors engagement underway, trade, bar, charity and volunteer EOI's commenced, entertainment line up being locked in, marketing campaign running local, interstate and intrastate.

Rocky River Run | 21 May 2023 - sponsor negotiations ongoing, contractor engagement being locked in, sponsor prospectus being finalised, sponsor engagement commenced, marketing campaign ready to commence.

Rockhampton Agricultural Show | 14-16 June 2023 - Committee meeting conducted, concept and event outline underway, entertainment program up being locked in, Corrections labour assistance confirmed, section schedules being finalised, trade and volunteer EOI commenced, sponsor prospectus being finalised, sponsor engagement commenced.

Rockhampton River Festival | 28-30 July 2023 - concept and event footprint underway, activations being sourced, entertainment program being established, discussion with RMoA involvement underway, sponsorship prospectus being updated, sponsor engagement commenced.

CapriCon Pop Culture Convention | 2 September 2023 - sponsor prospectus draft underway, discussions commenced with guests, vendor applications are open and have had strong interest.

Social Media:

- @Rockynats: Facebook Fans 27,205 and Website 93,794 visits

27 | Page

Tourism Infrastructure

Hotel, Flights and Explore Rockhampton Visitor Information Centre

Hotels & Flights	Hotels Average Occupancy	Hotels Average Daily Rate	Total Arrivals	Total Departures
TY	51.6%	\$171.70	N/A	N/A
LY	53.5%	\$169.09	18.7K	18.4K
VAR	-2.1%	+\$2.61	N/A	N/A

Note: Flight data not available at time of publishing.

Explore Rockhampton VIC	Walk-ins	Intrastate	Interstate	International
TM	727	373	218	136
LM	349	302	46	1
VAR	+394	+146	+113	+135

Note: It is pleasing to see a significant increase in both interstate and international visitors as opposed to this time last year when Covid was still impacting visitation

Tourism Positioning and Marketing

Billboards

- Airport: departure lounge bathrooms (MTB/Meerkats) - 16.5K REACH
- Airport: static entry/exit sign (Nurim/Meerkats) - 32K REACH
- Airport: digital exit sign (Explore Rockhampton various x 6) - 32K REACH
- Bishopp Marine Pde Southport (10K Thready) - 1.35M REACH
- Bishopp Hope Island Rd (10K Thready) - 1.57M REACH

Social

- Fishing The Fitzroy boosted post - 10.2K REACH
- The Ultimate Mates Trip (FTF) boosted post - 20.3K REACH
- Rocky is a surprise Package (ER Insta) boosted post - 30.1K REACH

SEM (Search Engine Marketing)

- Explore Rockhampton campaign – 96.5K REACH
- 10K Thready campaign - 110K REACH

Print

- Fishing The Fitzroy: half page ad \$10K thready (Fish & Boat magazine) - 15K REACH

Digital, TV + Radio

- Cinema: 30 second video (10K Thready) - 35K REACH

Social Media

SOCIAL MEDIA

@ExploreRockhampton

	Facebook			Instagram		
	Reach	Views	Likes	Impressions	Engagement	Followers
TM	27.2K	795	11,171	89.1K	98.5K	2,891
LM	16.7K	1.1K	10,213	31.1K	1,044	2,799
VAR	+10.5K	-305	+958	+58K	+97.4K	+92

NB: Both Facebook and Instagram performed exceptionally well this month. Posts such as our mates video and our horse and carriage ride (both content from ambassadors) were the highest performing posts, more than tripling our engagement for the month.

@MyRockhampton

	Facebook				
	Reach	Views	Likes	Impressions	Engagements
TM	27.8K	1828	14.72K	125.854K	5.30K
LM	30.25K	2245	14.69K	142.94K	7.07K
VAR	-2.45K	-417	-0.03K	-17.086K	-1.77K

New business Absolute Baby Rockhampton post gained the most traction.

@AdvanceRockhampton

	LinkedIn			
	Impressions	Engagements	Post Clicks	Followers
TM	11K	892	596	1877
LM	15K	2115	1732	1825
VAR	-4K	-1223	-1136	+52

NB: Quiet time of year but followers continue to steadily increase.

@FishingTheFitzroy

	Facebook		
	Reach	Views	Likes
TM	32.6K	681	24,807
LM	63.3K	506	24,101
VAR	-30.7K	+175	+706

NB: Reach was a little lower this month as we drew close to the end of the tagged thready competition, however views and followers. We expect engagement to go up again in February with the release of our new barra season video.

11.9 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2023

File No:	8148
Attachments:	1. Income Statement - January 2023 ↓ 2. Key Indicator Graphs January 2023 ↓
Authorising Officer:	Ross Cheesman - Deputy Chief Executive Officer
Author:	Marnie Taylor - Chief Financial Officer

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 January 2023.

OFFICER'S RECOMMENDATION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 January 2023 be 'received'.

COMMENTARY

The attached financial report and graphs have been compiled from information within Council's TechnologyOne system. The reports presented are as follows:

1. Income Statement (Actuals and Budget for the period 1 July 2022 to 31 January 2023), Attachment 1.
2. Key Indicators Graphs, Attachment 2.

The attached financial statement provides Council's position after seven months of the 2022/23 financial year. Results should be approximately 58.3% of budget.

The following commentary is provided in relation to the Income Statement:

Total Operating Revenue is at 87% of the adopted budget. Key components of this result are:

- Net Rates and Utility Charges are at 95% of budget. Council's rates and utility charges for the second six months of the financial year ending 30 June 2023 have been raised and are due on 8 March 2023.
- Interest Revenue is ahead of budget at 87% due to higher than forecast cash holdings and increasing interest rates for investments.
- Other Income is ahead of budget at 83% due to receipt of payments for contract works and improving revenue from increased Airport activity.
- All other revenue items are in proximity to budget.

Total Operating Expenditure is at 55% of the adopted budget. Key components of this result are:

- Contractors and consultants are at 54%. Professional consultancies and other contractors are below budget due to the timing of works planned during the year. It is expected that as the year progresses these works will be completed and paid.
- Asset operational expenses are at 53% due to the timing of payments for services such as electricity.
- Administrative expenses are at 45% as the estimated timing of expenditure for the majority of this account group is later in the financial year for events managed by Community and Culture Unit and Advance Rockhampton.
- Finance Costs are at 62% due to the timing of interest payments. Payments will be higher at the start of the financial year pending the final repayments for some older loans in March 2023 and June 2023.
- All other expenditure items are in proximity to budget.

The following commentary is provided in relation to capital income and expenditure, as well as investments and loans:

Total Capital Income is at 28% of the monthly budget review. The majority of capital revenue budgeted to be received in 2022/23 is from grants and subsidies tied to performance obligations. As capital works progress through the year and meet performance milestones, grants will be claimed.

Total Capital Expenditure is at 34% of the monthly budget review with some major projects yet to fully ramp up. The level of capital expenditure is expected to increase in coming months.

Total Investments are \$88.1M at 31 January 2023.

Total Loans are \$142.3M at 31 January 2023.

CONCLUSION

After seven months of the 2022/2023 financial year operational income and expenses are mostly in line with expectations.

The capital program saw \$8.1M spent during January and overall, a total of \$60.9M has been expended to the end of January. The timing for delivery of a number of major projects will be reassessed in upcoming budget reviews.

**SUMMARY BUDGET MANAGEMENT
REPORT FOR THE PERIOD ENDED
31 JANUARY 2023**

Income Statement - January 2023

Meeting Date: 28 February 2023

Attachment No: 1



Income Statement
For Period July 2022 to January 2023
58.3% of Year Gone

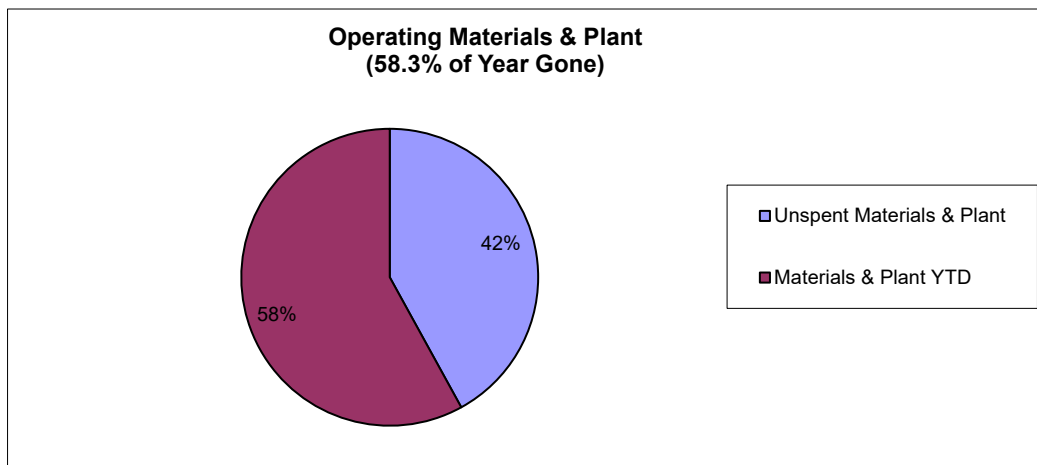
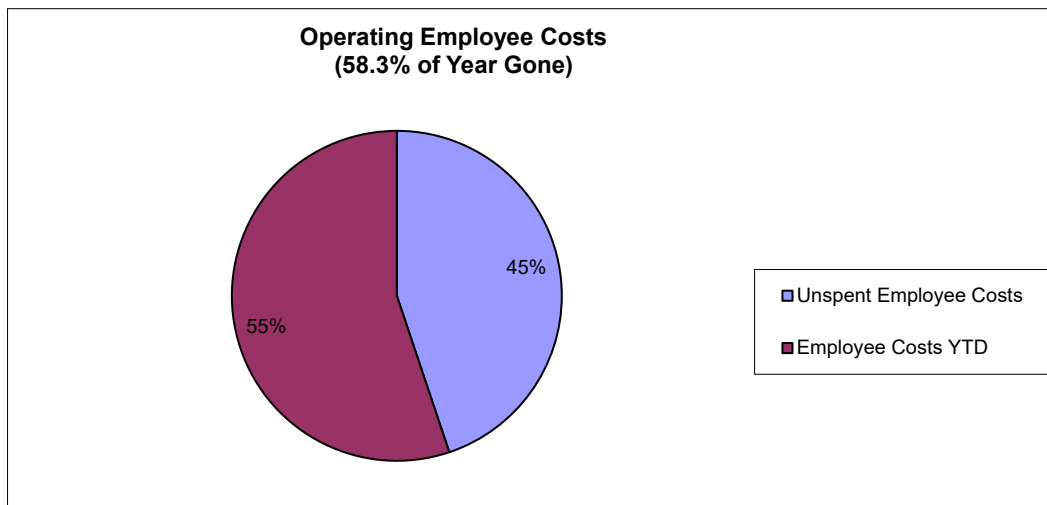
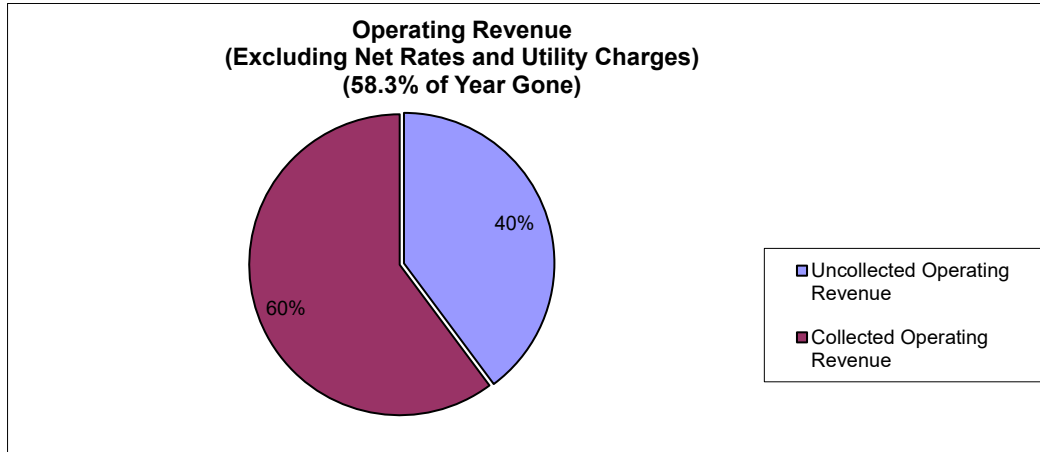
	Adopted Budget	Monthly Budget Review	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Monthly Budget Review
	\$	\$	\$	\$	\$	
OPERATING						01 07
Revenues						
Net rates and utility charges	(174,337,236)	(174,337,236)	(165,793,859)	0	(165,793,859)	95% A
Fees and Charges	(32,822,227)	(31,754,733)	(18,445,374)	0	(18,445,374)	58% A
Private and recoverable works	(6,483,251)	(6,483,251)	(3,690,722)	0	(3,690,722)	57% A
Rent/Lease Revenue	(3,415,046)	(3,404,536)	(2,049,280)	0	(2,049,280)	60% A
Grants Subsidies & Contributions	(7,264,926)	(8,782,366)	(5,102,638)	0	(5,102,638)	58% A
Interest revenue	(2,484,000)	(2,484,000)	(2,166,148)	0	(2,166,148)	87% A
Other Income	(7,049,627)	(5,244,990)	(4,362,824)	0	(4,362,824)	83% A
Total Revenues	(233,856,313)	(232,491,112)	(201,610,845)	0	(201,610,845)	87% A
Expenses						
Employee Costs	91,570,444	91,986,273	50,502,981	231,450	50,734,431	55% A
Contractors & Consultants	23,779,130	24,874,343	13,334,160	9,123,644	22,457,804	54% A
Materials & Plant	19,169,823	19,060,132	11,118,976	5,602,920	16,721,896	58% A
Asset Operational	29,103,480	26,488,344	14,032,666	1,828,309	15,860,976	53% A
Administrative expenses	15,548,412	15,420,567	6,965,395	1,988,976	8,954,371	45% A
Depreciation	60,358,856	60,358,856	35,310,519	0	35,310,519	59% A
Finance costs	4,688,250	4,688,250	2,898,832	0	2,898,832	62% A
Other Expenses	1,171,865	1,190,365	785,931	24,931	810,861	68% A
Total Expenses	245,390,260	244,067,130	134,949,460	18,800,229	153,749,689	55% A
Transfer / Overhead Allocation						
Transfer / Overhead Allocation	(7,895,456)	(7,915,455)	(4,856,642)	0	(4,856,642)	61% A
Total Transfer / Overhead Allocation	(7,895,456)	(7,915,455)	(4,856,642)	0	(4,856,642)	61% A
TOTAL OPERATING POSITION (SURPLUS)/DEFICIT	3,638,491	3,660,562	(71,518,027)	18,800,229	(52,717,798)	-1954% A
CAPITAL	Carry Over Budget	Monthly Budget Review	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Monthly Budget Review
Total Developers Contributions Received	(5,763,000)	(5,763,000)	(1,793,516)	0	(1,793,516)	31%
Total Capital Grants and Subsidies Received	(57,796,166)	(60,255,261)	(18,658,118)	0	(18,658,118)	31%
Total Proceeds from Sale of Assets	(7,086,814)	(7,086,814)	(63,432)	0	(63,432)	1%
Total Capital Income	(70,645,980)	(73,105,075)	(20,515,066)	0	(20,515,066)	28%
Total Capital Expenditure	199,084,421	180,818,458	60,936,514	90,564,606	151,501,120	34%
Net Capital Position	128,438,441	107,713,383	40,421,448	90,564,606	130,986,054	38%
TOTAL INVESTMENTS			88,140,574			
TOTAL BORROWINGS			142,300,938			

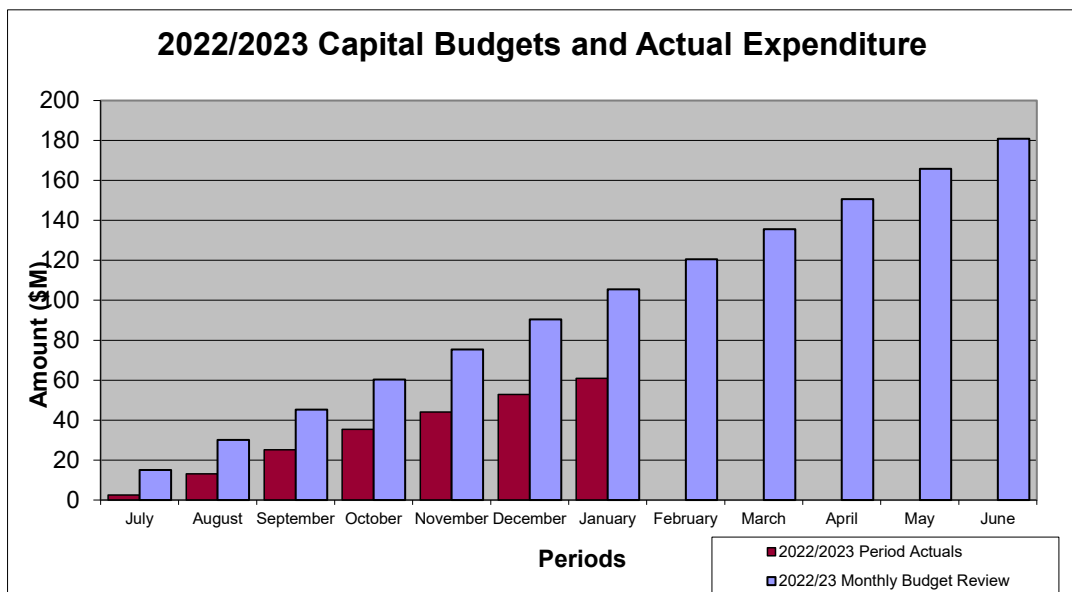
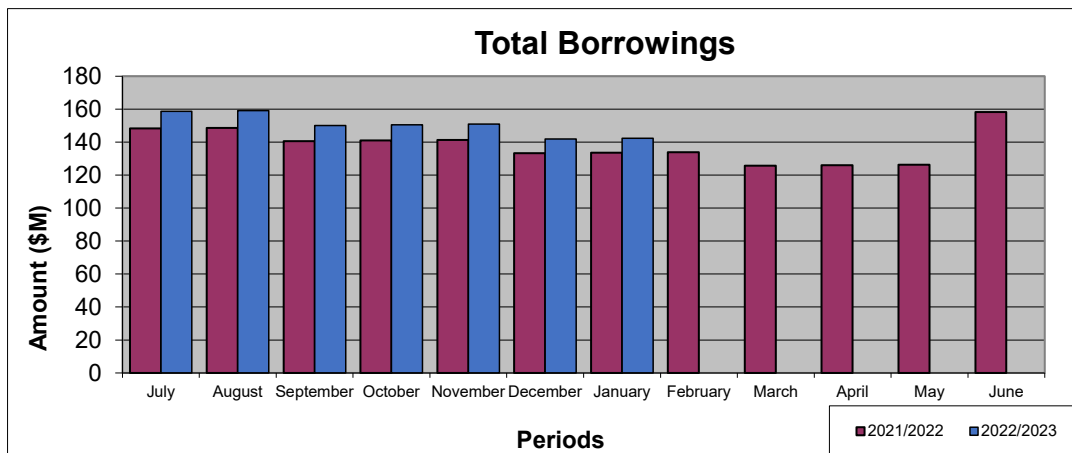
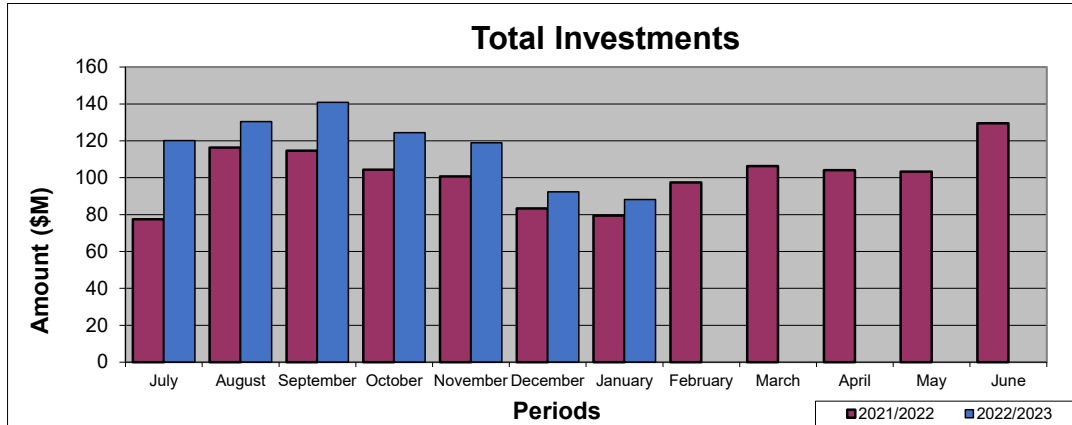
SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2023

Key Indicator Graphs January 2023

Meeting Date: 28 February 2023

Attachment No: 2





11.10 ACQUISITION OF PROPERTIES AS WORTHLESS FOR OVERDUE RATES - 2021

File No:	521
Attachments:	<ol style="list-style-type: none">1. Valuer Report - Lot 1 on Crown Plan MPH10952 (Confidential)2. Valuer Report - Lot 302 on Crown Plan W464 (Confidential)3. Valuer Report - Lot 406 on Crown Plan W464 (Confidential)
Authorising Officer:	Ross Cheesman - Deputy Chief Executive Officer
Author:	Marnie Taylor - Chief Financial Officer

SUMMARY

At an ordinary meeting of Council on 9 March 2021, a motion was passed by Council to acquire three parcels of land for overdue rates and charges pursuant to section 148 of the Local Government Regulation 2012 ("LGR") ("the Resolution").

The reference to section 148 of the LGR was incorrect as the provision of the LGR that empowers Council to acquire land for overdue rates and charges is section 149(1). A resolution of Council can be amended pursuant to section 262 of the LGR.

Accordingly, it is recommended that Council resolve to amend the Resolution, in accordance with section 262 of the LGR, to correctly reflect that Council is acquiring the land pursuant to section 149(1) of the LGR.

OFFICER'S RECOMMENDATION

THAT Council resolve to amend, in accordance with section 262 of the *Local Government Regulation 2012*, the resolution arising from Item 10.8 of the 9 March 2021 ordinary meeting of Council to reflect that Council is acquiring the parcels of land listed below for overdue rates and charges pursuant to section 149(1) of the *LGR*:

- 1) Lot 1 on Crown Plan MPH10952
- 2) Lot 302 on Crown Plan W464
- 3) Lot 406 on Crown Plan W464

COMMENTARY

Under the provisions of the *LGR*, Council has the authority to recover rates and charges through an acquisition process where some of the overdue rates and charges have been overdue for at least three (3) years and the total amount owing exceeds either the statutory value (under the *Land Valuation Act 2010* (Qld)) or the market value of the land. At an ordinary meeting of Council on 9 March 2021, a report was tabled identifying the parcels of land listed below ("the Properties") as being eligible for acquisition and recommending Council proceed with action to acquire the Properties pursuant to section 148 of the *LGR*:

- 1) Lot 1 on Crown Plan MPH10952
- 2) Lot 302 on Crown Plan W464
- 3) Lot 406 on Crown Plan W464

The recommendation was accepted, and the motion was passed.

The reference to section 148 of the *LGR* in the report and subsequent resolution was incorrect as the provision of the *LGR* that empowers Council to acquire land for overdue rates and charges is section 149(1).

Pursuant to section 262 of the *LGR*, a resolution of a local government may be repealed or amended only if notice of intention to propose the repeal or amendment is given to each councillor at least 5 days before the meeting at which the proposal is to be made. As notice of intention to propose the amendment of the Resolution has been given, it is recommended that Council resolve to amend the Resolution to correctly reflect that Council is acquiring the Properties pursuant to section 149(1) of the *LGR*.

In accordance with section 148(e)(ii) of the *LGR*, Council's power to acquire land for overdue rates and charges pursuant to section 149(1) will apply where the total amount of the overdue rates and charges is more than the market value of the land.

Provided in the attachment are further details of the Properties including land size, use, statutory valuation and the total amount of rates and charges outstanding as at the date of this report.

Valuations for each of the Properties have been obtained and are attached. As shown, the total amount of outstanding rates and charges owing on each of the Properties is more than their respective market values.

Process Overview & Anticipated Timeline

In summary, the main steps required to action the amendment of the Resolution and finalise the process for recovery of unpaid rates by land acquisition are as follows:

1. Report to Council setting out the proposed amendment to the Resolution and the reason for the amendment;
2. Council to pass a motion to amend the resolution;
3. Council can then proceed with the land acquisition process. From this point the rates and charges plus interest must be paid in full before the property can be withdrawn from land acquisition.
4. Upon resolution by Council a Notice of Intention to Acquire will be issued to the owners, interested parties and mortgagees.
5. From the date of the Notice of Intention to Acquire, the ratepayer has an amnesty period of six (6) months in which to pay all outstanding amounts.
6. After the expiration of six (6) months from the date of the Notice of Intention to Acquire, procedures to acquire the land may commence. The property can only be withdrawn from acquisition if the total amount outstanding and all expenses incurred in attempting to acquire the land is paid in full prior to the process being completed.

BACKGROUND

This matter was presented to Council on 9 March 2021, and the Motion to proceed with the action to acquire the properties listed in this report for overdue rates was Carried.

PREVIOUS DECISIONS

Council previously resolved at the ordinary meeting on 9 March 2021 to acquire the Properties for overdue rates and charges pursuant to section 148 of the *Local Government Regulation 2012*.

BUDGET IMPLICATIONS

Council will acquire the subject parcels, however as the rates have remained unpaid for a number of years, there are no significant budget implications.

It is anticipated that the Council will remain the owner of all three parcels once the process is completed as the land is not capable of being resold due to the locations of the parcels.

LEGISLATIVE CONTEXT

The action for Council to acquire the land is in accordance with section 149(1) of the *Local Government Regulation 2012*.

LEGAL IMPLICATIONS

There are no further legal implications which would result in the recommendation not proceeding.

STAFFING IMPLICATIONS

There are no staffing implications in relation to this matter.

RISK ASSESSMENT

There are no risks associated with proceeding with the recommendation in relation to the current ownership of each of the parcels. The owners are deceased for two of the three parcels and the owner of the remaining parcel has been declared as bankrupt.

CORPORATE/OPERATIONAL PLAN

5.3.1 Ensure the efficient and effective management of Council's finances.

CONCLUSION

It is recommended that the Resolution arising from Item 10.8 of the 9 March 2021 ordinary meeting of Council be amended in accordance with section 262 of the *LGR* to reflect that Council resolves to acquire each of the Properties for overdue rates and charges pursuant to section 149(1) of the *LGR*, as:

- (a) some of the overdue rates and charges owing on each of the Properties have been overdue for at least three (3) years; and
- (b) the total amount of outstanding rates and charges owing on each of the Properties is more than the market value of the land.

This is in accordance with the *LGR*, *Chapter 4, Section 148(e)(ii)*.

11.11 FEES AND CHARGES AMENDMENTS FEBRUARY 2023

File No: 7816
Attachments: 1. **Summary of Proposed Changes February 2023**[↓](#)
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The intention of this report is to submit a minor amendment to Council's Fees and Charges Schedule for the 2022/2023 financial year.

OFFICER'S RECOMMENDATION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the amendment to the Fees and Charges Schedule for the 2022/2023 financial year as detailed in the report.

COMMENTARY

The proposed amendment to the Fees and Charges 2022/2023 are provided below.

BACKGROUND

The 2022/2023 Fees and Charges were adopted by Council on 14 June 2022.

PREVIOUS DECISIONSCommunity Services

Development Compliance – Building, Plumbing and Drainage

As Council is now in the position to complete Commercial Building Certifications it is in Council's interest to be able to offer and charge for these services. These were previously charged, however due to staff movements this service was discontinued during the past 2 years.

Council is now in a position to resume this service. The fees are based on the prior fees with a 2 ½ % increase bringing these in line with other increases to the Building, Plumbing and Drainage fees and charges for the prior 2 years.

BUDGET IMPLICATIONS

The effect of the changes will have minimal budget impact.

LEGISLATIVE CONTEXT

The fees and charges in the schedules can be amended at any time throughout the year in accordance with legislation.

CONCLUSION

The minor amendment is recommended for inclusion in the 2022/2023 Fees and Charges Schedule.

Upon approval by Council, the amendment to the 2022/2023 Fees and Charges Schedule is to be uploaded and presented on the Council website.

FEES AND CHARGES AMENDMENTS FEBRUARY 2023

Summary of Proposed Changes February 2023

Meeting Date: 28 February 2023

Attachment No: 1

SUMMARY OF PROPOSED CHANGES 2022-2023

Community Services

Development Compliance – Building, Plumbing and Drainage

As Council is now in the position to complete Commercial Building Certifications it is in Council's interest to be able to offer and charge for these services. These were previously charged, however due to staff movements this service was discontinued for the last 2 years. Council is now in a position to resume this service. The fees are based on the prior fees with a 2 ½ % increase bringing these in line with other increases to the Building, Plumbing and Drainage fees and charges for the prior 2 years.

SECTION:		Development Compliance - Building Plumbing Drainage					
Fee number	Item name	Fee Type	GST Author	2022/2023 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
60	BUILDING CERTIFICATION (Competitive Services)						
	Class 2 to 9 Approvals						
	Commercial class buildings generally						
90	(includes new, relocated and change of classification)						
91	Class 2 - 9 Buildings less than 500sqm (includes alteration/additions)	Commercial	GST Applies	\$2,210.00		Local Government Act 2009	Part 6 S262 (3) (c)
92	Class 2 - 9 Buildings over 500sqm (includes alteration/additions)	Commercial	GST Applies	POA		Local Government Act 2009	Part 6 S262 (3) (c)
94	Buildings and structures that otherwise cannot be classified under the BCA Less than 500sqm	Commercial	GST Applies	\$1,870.00		Local Government Act 2009	Part 6 S262 (3) (c)
95	Buildings and structures that otherwise cannot be classified under the BCA over 500sqm	Commercial	GST Applies	POA		Local Government Act 2009	Part 6 S262 (3) (c)
96	Tenancy fit-out	Commercial	GST Applies	POA		Local Government Act 2009	Part 6 S262 (3) (c)
97	Demolition and or Remove Buildings						
100	Class 2 - 9 Buildings less than 500sqm	Commercial	GST Applies	\$1,003.00		Local Government Act 2009	Part 6 S262 (3) (c)
101	Class 2 - 9 Buildings more than 500sqm	Commercial	GST Applies	POA		Local Government Act 2009	Part 6 S262 (3) (c)
111	Request for Certificate of Classification for Buildings Constructed Prior to 30 April 1998						
112	Buildings less than 500sqm	Commercial	GST Applies	POA		Local Government Act 2009	Part 6 S262 (3) (c)
113	Buildings more than 500sqm	Commercial	GST Applies	POA		Local Government Act 2009	Part 6 S262 (3) (c)
129	Temporary Structure (for short term events e.g. Marquees etc. over 100sqm)	Cost Recovery	GST Exempt	\$1,070.00		Local Government Act 2009	s97(2)(e)

11.12 DISCONTINUANCE OF QUARTERLY RATING PROPOSAL

File No: 7094
Attachments: Nil
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

In May 2020, Council resolved to introduce quarterly rating for 2021/2022 financial year. Since then, implementation of quarterly rating has been deferred, pending the outcome of community consultation.

This report outlines key impacts to Council if it were to implement quarterly rating.

OFFICER'S RECOMMENDATION

THAT Council maintain the currently half yearly rates billing process (excluding water billing) and discontinue any further action to change the billing cycle, due to additional operational cost implications to Council that would result from quarterly rating.

COMMENTARY

Reports in relation to this matter were presented to Council in 2021. The concept of quarterly rating was originally raised in May 2020, where Council considered the impacts of COVID-19 and considered that the issuing of quarterly notices was a way to ease the financial burden to ratepayers.

This matter was last reported to Council in December 2021, in which it was determined that Council would defer community consultation activity on quarterly rating until the current 2022/2023 financial year. As yet, community consultation has not been conducted by Council in relation to this matter.

This report is now brought to Council recommending the discontinuance of the quarterly rating proposal based on the following factors:

Outstanding Rate balances

When Council first considered quarterly rating, Council's average rates arrears for the period June 2019 to March 2020 (full financial year data not available due to COVID-19) were 4.82%. The average rates arrears for 2020/2021 were 4.16%, with over \$10m held in prepaid rates as at 30 June 2021.

For the 2021/2022 financial year, average rates arrears were 3.12%, with \$10.8m held in prepaid rates as at 30 June 2022. During 2022/2023, average rates arrears have improved further with 2.3% being the average to 31 January 2023 (1.75% arrears for January 2023), prior to the second half yearly rates being issued.

As is demonstrated, outstanding rate balances have improved considerably since 2020 and there has also been a decline in this period in the average number of assessments with Collection House for recovery. Further, there has been a decline on average in the number of assessments subject to legal action.

Given the reduced arrears balances, it is considered that moving to quarterly rating, would possibly not improve on the amount of outstanding rates.

It is also considered that to change from half yearly to quarterly rating, ratepayers may become confused as to the timing of notices, which may result in missed payments and an increase in arrears.

It is of note that the quarterly issuing of water notices results in a greater average arrears, notwithstanding water bill amounts are generally much smaller in value compared to the half yearly rate notices. Although water notices are issued quarterly, enabling the burden on ratepayers to be spread, there are greater arrears averages across the years, as follows:

- 6.45% for 2020/2021
- 8.16% for 2021/2022
- 8.74% for 2022/2023 (to 31 January 2023)

It is of concern that through the move to quarterly rate notices, similar patterns of arrears may emerge because of the need to change ratepayer behaviour.

Further, as identified in previous reports, there has been no consideration of issuing rates and water notices in the same envelope as the timing of reading water meters throughout the region is based on the different sectors. As a result, it would not be possible to align the issuing of rates and water notices in a single mail out on a quarterly basis, in order to achieve a postage cost saving.

Cost Implications

Council has adopted three successive deficit budgets for 2020/2021, 2021/2022 and 2022/2023. As Council is aware, there have been some significant financial blows that Council has had to endure over the past few years, from COVID-19 impacts, the reduction in the financial assistance grants and the cost burden of carting water to Mount Morgan due to prolonged drought conditions. In addition to these operational cost burdens, Council's capital program over the next 10 years is at the highest it has ever been.

With the current inflationary pressures impacting on cost escalations in goods and services supplied to Council, now more than ever, is it imperative that Council looks to ways to reduce costs of operating. During recent discussions around the planning for the 2023/2024 budget, concerns were raised around gaining further efficiencies in Council's operations. It could be questioned as to whether moving to a quarterly rating cycle will gain any efficiencies and will ultimately add to Council's operational costs.

As previously reported, two additional quarterly rate notice runs issued by Council have a direct cost impact of approximately \$78,000 in printing, stationery and postage costs. There are potentially additional staffing needs within the Rates and Revenue team due to the increase in frequency of notice issues and the additional administrative burden that would come with quarterly issuing of notices.

Implementing quarterly rating will increase peak customer interactions from the current 3 instances per year for the two half yearly rating periods and dog registrations to 5 instances of peak customer interactions. Resourcing within Customer Service has been a recent focus, as it has been difficult in the past couple of years to meet the expected KPIs. Rearrangement of rosters and other improvements in the allocation of work across Customer Service Officers has achieved some positive outcomes in reaching service level expectations and it is feared that the implementation of quarterly rating would actually erode our improved service levels.

The most likely impact is the need to employ an additional staff member to cover the peak periods of customer interactions and leave of officers as the window within which Customer Service Officers can take leave will be impacted due to the quarterly rating. It is anticipated that an additional staff member would require an additional budget of \$85,000-\$90,000 including oncosts.

Other considerations

Through our interactions with the community, signing up for eNotices continues to be promoted, however even with this engagement, our registration rate remains low at less than 12%. Our Customer Service Officers and Rate and Revenue team will continue to encourage ratepayers to sign up for eNotices for ease of delivery of rates, water and dog registration notices.

A collaboration between Customer Service, Rates and Revenue and IT is working through a review of Council's eServices platform and looking at rebranding to "Online Services" with the intention to provide a more user-friendly experience when interacting with Council on accessing rating information, lodging customer requests and sourcing other Council information.

Through the future promotion of online services, it is anticipated that people will engage more and become more self-managed in relation to how they pay their rates with Council, including the setting up of their own BPay arrangements to spread payments out.

Payment arrangement processes are also being reviewed to provide clarity to ratepayers with improved documentation and making clear the expectations and outcomes in the event that an arrangement is defaulted.

These processes will assist in allowing ratepayers to better manage the payment of their rates and taking control of their outstanding balances and could potentially mitigate against any future need to move to quarterly rating.

BACKGROUND

Previous reports in relation to this matter were presented to Council in 2021. As identified in these reports, Council rates twice per year, which in the past couple of years has been in August and February.

PREVIOUS DECISIONS

At a Special Meeting held 7 May 2020, Council resolved that quarterly billing be implemented for the 2021/2022 financial year. The matter was tabled with Council in February 2021 and a resolution taken at the meeting held on 9 March 2021 which included encouraging the community to sign up for eNotices, undertake community consultation around quarterly rating with the proposal to implement quarterly rating in 2022/2023 and continue the promotion of prepaying rates.

At the Meeting held on 14 December 2021, Council resolved to defer community consultation activity on quarterly rating in 2021/2022 and delay until the 2022/2023 financial year.

BUDGET IMPLICATIONS

As identified above, there are additional cost burdens associated with moving to quarterly rating, which are in the order of up to \$168,000 per year. A cost of over \$1.68m over a ten year period plus indexation.

There is also the potential for additional merchant fees to be incurred by Council due to the additional rating periods and payments. Council does not recover merchant fee costs from customers, unlike other some businesses.

LEGISLATIVE CONTEXT

There are no legislative considerations in relation to this matter.

LEGAL IMPLICATIONS

If Council did move to quarterly rating, there would be impacts on a number of existing policies:

- Debt Recovery Policy – major amendment
- Rates Payment Policy – minor amendment
- Rates and Charges – Refunds and Adjustments Policy – minor amendment
- Revenue Policy – minor amendment
- Revenue Statement – updated to reflect the changes in policies

STAFFING IMPLICATIONS

As identified in the report, there is likely to be a need to appoint an additional employee in Customer Service and there may also be implications for additional resourcing within the Rates and Revenue Team.

RISK ASSESSMENT

Lack of communication to the community on any change to the frequency of issuing of rates notices poses a reputational risk to Council, as ratepayers have become accustomed to 6 monthly issue of rate notices. There is potential for some ratepayers to miss the discount period if a change was made to quarterly rating, resulting in negative sentiment towards Council.

Additional costs for production and administration of a quarterly rating process are a financial risk to Council in an already fiscally constrained climate.

CORPORATE/OPERATIONAL PLAN

This report aligns with the Corporate Plan Outcome that Council is fiscally responsible and also meets the Operational Plan action of fiscal responsibility and financial sustainability.

CONCLUSION

As identified throughout this report, a move to quarterly billing will come at a cost to Council without achieving any real benefits to the community, given a large majority of ratepayers are already paying within the discount period. Ratepayers have the ability to make payments via BPay and other methods throughout the year, which gives them the option to spread the financial burden. The quantum of prepaid rates also demonstrates that quarterly rating is not necessarily needed by the community.

Council's debt collection timelines and processes will need to alter to align with the quarterly rating cycle, which could result in an increase in rate arrears.

The additional costs associated with quarterly rating, is in opposition to Council's direction of achieving operational efficiencies, and therefore it is recommended that Council not proceed with moving from half yearly to quarterly rating.

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

15 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Monthly Budget Review - January 2023

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

16.2 Commercial Lease

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.3 Commercial Opportunity - Airport

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16 CONFIDENTIAL REPORTS

16.1 MONTHLY BUDGET REVIEW - JANUARY 2023

File No: 8785

Attachments:

1. 2022/2023 Operational Budget Changes - January 2023
2. 2022/2023 Capital Budget Changes - January 2023
3. 2022/2023 Capital Budget - January 2023 Review

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Marnie Taylor - Chief Financial Officer

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

SUMMARY

Chief Financial Officer presenting updated budget estimates to 31 January 2023.

16.2 COMMERCIAL LEASE**File No:** 10294**Attachments:** Nil**Authorising Officer:** Dan Toon - Manager Water and Wastewater
Peter Kofod - General Manager Regional Services**Author:** Kellie Roberts - Coordinator Property and Insurance

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Coordinator Property and Insurance reporting on a proposed amendment to a commercial lease arrangement.

16.3 COMMERCIAL OPPORTUNITY - AIRPORT**File No:** 1689**Attachments:** 1. Commercial Opportunity Map**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer**Author:** Marcus Vycke - Manager Airport

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Manager of Airport reporting on a potential commercial opportunity for Rockhampton Airport and seeking support for progressing discussions with the proponent.

17 CLOSURE OF MEETING