



ORDINARY MEETING

AGENDA

11 JULY 2023

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 11 July 2023 commencing at 9:00am for transaction of the enclosed business.

A handwritten signature in black ink that reads "R Chesman".

ACTING CHIEF EXECUTIVE OFFICER
7 July 2023

Next Meeting Date: 25.07.23

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer delivered by Pastor Jeremy Pinero – Associate Pastor at Lighthouse Baptist Church

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Ellen Smith - Leave of Absence from 5 July 2023 to 24 July 2023

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 27 June 2023

Minutes of the Special Meeting held 4 July 2023

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 6 JULY 2023

RECOMMENDATION

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 6 July 2023 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.1 CEO UPDATE**

File No: 13900
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Chief Executive Officer providing an update on matters of importance.

COMMITTEE RECOMMENDATION

THAT the Chief Executive Officer's update be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.2 QAO BRIEFING PAPER AND INTERIM MANAGEMENT REPORT 2023**

File No: 9509
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

A Briefing Paper, together with an Interim Management Report from the Queensland Audit Office (QAO) are provided for Committee review.

COMMITTEE RECOMMENDATION

THAT the Queensland Audit Office Briefing Paper and Interim Management Report for 2023 be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.3 ASSET REVALUATIONS 2022/23**

File No: 5960
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The purpose of this report is to inform the Audit and Business Improvement Committee regarding the Asset Revaluations for the 2022/23 reporting year.

Key items are the outcome of the Buildings and Heritage and Cultural revaluations, and the outcome of the indices assessment for 2022/23.

COMMITTEE RECOMMENDATION

THAT the Asset Revaluations 2022/23 report be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.4 CAPITALISATION OF CAPITAL WORKS IN PROGRESS**

File No: 5960
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The Chief Financial Officer providing an update regarding the capitalisation of capital works in progress.

COMMITTEE RECOMMENDATION

THAT the Capitalisation of Capital Works in Progress report be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.5 FINANCE SECTION UPDATE**

File No: 8148
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

Chief Financial Officer providing a Financial Update on matters for the conclusion of the 2022/2023 Financial Year.

COMMITTEE RECOMMENDATION

THAT the Finance Section Update report be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.6 ASSET MANAGEMENT**

File No: 139000
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Martin Crow - Acting General Manager Regional Services

SUMMARY

Manager Infrastructure Planning will be presenting a verbal update on Asset Management matters

COMMITTEE RECOMMENDATION

THAT the verbal update on Asset Management matters be 'received'.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.7 INFORMATION SYSTEMS - CYBER SECURITY UPDATE**

File No: 12177
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Megan Younger - Manager Corporate and Technology Services

SUMMARY

The purpose of this report is to provide the committee with an overview of the current state of cyber security within Rockhampton Regional Council.

COMMITTEE RECOMMENDATION

THAT the Information Systems - Cyber Security Update report be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.8 LOSS / THEFT ITEMS - MARCH TO JUNE 2023**

File No: 3911
Authorising Officer: Megan Younger - Manager Corporate and Technology Services
Ross Cheesman - Deputy Chief Executive Officer
Author: Kellie Roberts - Coordinator Property and Insurance

SUMMARY

Presenting details of the Loss / Theft register for the period March to June 2023.

COMMITTEE RECOMMENDATION

THAT the Committee 'receives' the Loss/Theft Items – March to June 2023 report.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.9 SAFETY UPDATE**

File No: 4868
Authorising Officer: Damon Morrison - Manager Workforce and Governance
Ross Cheesman - Deputy Chief Executive Officer
Author: Tony Hauenschild - Acting Manager Workforce and Governance

SUMMARY

Manager Workforce and Governance presenting an update on safety matters for the information of the committee.

COMMITTEE RECOMMENDATION

THAT the Safety Update report be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.10 INVESTIGATION AND LEGAL MATTERS PROGRESS REPORT**

File No: 1830
Authorising Officer: Damon Morrison - Manager Workforce and Governance
Ross Cheesman - Deputy Chief Executive Officer
Author: Travis Pegrem - Coordinator Workforce Relations and Ethics

SUMMARY

Coordinator Workforce Relations and Ethics presenting an update of financial year to date Investigative Matters and the current Legal Matters progress report.

COMMITTEE RECOMMENDATION

THAT the update of Investigation and Legal Matters Progress report for Rockhampton Regional Council be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.11 PAYROLL - LONG SERVICE LEAVE ERRORS**

File No: 5207
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

The Long Service Leave (Payroll) Review - Preliminary Assessment report is provided for the Audit and Business Improvement Committee's information.

COMMITTEE RECOMMENDATION

THAT the Payroll – Long Service Leave Errors report be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.12 FOLLOW-UP REVIEWS**

File No: 5207
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

The planned annual review, Follow-up Reviews, is presented to the Committee.

COMMITTEE RECOMMENDATION

THAT the Follow-Up Reviews report be "received".

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.13 MAJOR EVENTS GOVERNANCE REVIEW**

File No: 5207
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

The final report for the planned audit Major Events Governance Review is presented for review by the Committee.

COMMITTEE RECOMMENDATION

THAT the Major Events Governance Review Final Report be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.14 ANNUAL ACTIVITY REPORT FOR 2022-2023**

File No: 5207
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

The Annual Activity Report for the year 2022-2023, for the Enterprise Risk Management and Internal Audit functions is presented for information.

COMMITTEE RECOMMENDATION

THAT the Annual Activity Report for 2022-2023 be received and the results noted.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.15 ACTION PROGRESS REPORT**

File No: 5207
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

The twice yearly Action Progress Report is provided as per the Local Government Regulation S207 & S211.

The previous status report was presented to the committee on 24 November 2022.

COMMITTEE RECOMMENDATION

THAT the Action Progress Report be received.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.16 ANNUAL & STRATEGIC AUDIT PLAN 2024-26**

File No: 5207
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

The Risk-Based Annual and Strategic Audit Plans, Strategy, including a 3-year Plan of topics is presented for consideration and endorsement by the Committee. This includes components of the ERM Plan.

COMMITTEE RECOMMENDATION

THAT the Committee review, make any recommendations, and endorse the proposed plans, prior to approval by the CEO.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.17 FRAUD AND CORRUPTION RISK CHECKLIST - ANNUAL PRESENTATION**

File No: 8780
Authorising Officer: John Wallace - Chief Audit Executive
Ross Cheesman - Deputy Chief Executive Officer
Author: Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

Annual presentation of the Fraud and Corruption Risk Checklist for the committee's consideration and recommendation for adoption by Council.

COMMITTEE RECOMMENDATION

THAT the annual presentation of the Fraud and Corruption Risk Checklist as at 26 May 2023, as presented in the attachment to the report:

1. be "received" by the Committee; and
2. is recommended by the Committee to be adopted by Council.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023**9.1.18 RISK REGISTERS - ANNUAL PRESENTATION AND QUARTERLY UPDATE AS AT 28 APRIL 2023**

File No: 8780
Authorising Officer: John Wallace - Chief Audit Executive
Ross Cheesman - Deputy Chief Executive Officer
Author: Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

Annual presentation of the risk registers, including presentation of the quarterly risk register updates, as at 28 April 2023, for Audit and Business Improvement Committee's consideration.

COMMITTEE RECOMMENDATION

THAT the Committee "receive" the Risk Register – Annual Presentation and Quarterly update as at 28 April 2023, as presented in attachments 2 and 3 to this report, and recommends they be adopted by Council.

Recommendation of the Audit and Business Improvement Committee, 6 July 2023

9.1.19 SERVICE RECOGNITION

File No: 10097

Responsible Officer: Ross Cheesman – Acting Chief Executive Officer

COMMITTEE RECOMMENDATION

THAT Council acknowledges and sincerely thanks outgoing member Mr Glen Mullins for his contribution to Council's Audit and Business Improvement Committee, particularly in his role as Chairperson from 23 March 2021 to 26 July 2023. We wish Glen well in his future endeavours.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 SPONSORSHIP OF THE 2023 FITZROY RIVER BARRA BASH

File No:	11715
Attachments:	1. 2022 Post Event Report 2. 2023 Barra Bash Sponsorship Prospectus
Authorising Officer:	Evan Pardon - Chief Executive Officer
Author:	Zac Garven - Acting Executive Manager Advance Rockhampton

SUMMARY

A request for sponsorship for the 2023 Fitzroy River Barra Bash event to be held in Rockhampton from Thursday 5 October to Sunday 8 October 2023 is presented to Council for consideration.

OFFICER'S RECOMMENDATION

THAT Council approves the allocation of \$10,000+GST in funding for sponsorship of the 2023 Fitzroy River Barra Bash event to be held in Rockhampton from 5 to 8 October 2023.

COMMENTARY

The Fitzroy River Barra Bash, Australia's richest Barramundi fishing tournament, is now in its fifth year of operation and consistently delivers a sensational event year on year.

This event has grown every year and has become an important event on the tourism calendar.

In 2022, 200 anglers from around the country hit the water from 16-19 October to earn their share of the \$80,000 in cash, prizes and giveaways on offer at the Rockhampton event, which included a new boat up for grabs!

Due to the large competitor base, the fishing zone for the competition was extended to not only include all tidal reaches of the Fitzroy River Net Free Zone, but also The Narrows and Graham Creek.

Despite challenging weather conditions and an abundance of water coming through the system in recent months anglers managed to reel in an astounding 164 Barramundi and 69 Threadfin Salmon, with 12 Barramundi over the magic metre.

The biggest Barramundi recorded was 128cm and was landed by John Boon.

Strategically, the FRBB supports the Rockhampton Recreational Fishing Strategy – key projects – Fitzroy River Fishing Tournaments.

A request for Council to sponsor the 2023 Event has been received to be a major event partner for \$10,000.00 ex GST and it is recommended that Council supports this request.

PREVIOUS DECISIONS

Previously Council have provided support each year for the last 5 years.

BUDGET IMPLICATIONS

Council has approved allocation of the financial component of sponsorship of this event in its 2023/24 Operational Budget (Advance Rockhampton).

STAFFING IMPLICATIONS

There will be no implications to Council permanent staffing levels.

CORPORATE/OPERATIONAL PLAN

Rockhampton Recreational Fishing Development Strategy.

CONCLUSION

On assessment of the request for sponsorship it is recommended Council approve the allocation for sponsorship outlined in the report.

SPONSORSHIP OF THE 2023 FITZROY RIVER BARRA BASH

2022 Post Event Report

Meeting Date: 11 July 2023

Attachment No: 1



**2022 FITZROY RIVER BARRA BASH
- POST EVENT REPORT**

THANK YOU TO OUR SPONSORS

With the tournament completing it's fifth year of operation, we must recognise the unwavering support of our event sponsors listed below. This sponsor support, coupled with the commitment of the Frenchville Sports Club Board of Directors, and management in allowing us to continue to host the event, were key in the success of this year's event. All competitors were appreciative of the opportunity to enjoy a great fun filled fishing competition.

MAJOR SPONSORS



PROUDLY SUPPORTED BY



Registration & Briefing

Friday 16 October

The 2022 Fitzroy River Barra Bash began on Friday 16-October with the compulsory team briefing and registration at the Frenchville Sports Club.

From competitor feedback received, and with the safety of our competitors considered, the event was brought forward to a lunch event.

As competitors enjoyed a well-earned beverage courtesy of our major sponsor XXXX, MC Steve Lill welcomed the teams, with competition rules and safety requirements being briefed.

Competitors received their competition packs and after a hearty lunch and refreshments, were ready to finalise preparations for day one on the water.





Tournament Day 1 Saturday 17 October

The 2022 edition of the Fitzroy River Barra Bash began amidst a beautiful collection of light winds, blazing sunny skies and some very dirty waterways throughout the entire Net-Free Zone.

Despite the challenging weather conditions and an abundance of water coming through the system in the previous months, there were some excellent numbers caught on Day 1.

A total of 67 Barramundi were recorded, with 6 of those being the MAGIC METRE, a huge effort by our anglers.

The King Threadfin were also out in abundance, with 28 on the tally board and biggest being captured by Boden Spice from Spice Brothers and came in at 136cm.

Biggest Barramundi recorded for Day 1 was 107cm, caught by Arron McDonald from Barra Havoc

Tournament Day 2 Sunday 18 October

Another huge day on the water and some cracking catches!

56 Barramundi, bringing the total to 123

31 Threadfin Salmon, bringing the total to 59

Another 2 Barramundi making their way into the magic metre category

Biggest Barramundi for Day 2 came in at 101cm, caught by Adam Finlay from Team Big Gimp

Biggest Threadfin Salmon for Day 2 - 137cm, caught by Boden Spice from Spice Brothers



Tournament Day 3 Monday 19 October

Despite the shorter fishing day, our anglers managed to reel in some outstanding catches!

Another 41 Barramundi were recorded, bringing the total to 164, along with an additional 10 Threadfin Salmon also being recorded, bringing the total to 69.

A total of 12 Barramundi across the 3 days were over the magic meter and the biggest Biggest Barramundi of the comp was caught today, coming in at 128cm - an absolutely epic catch by John Boon from Team Humminbird Minn Kota

Day 3 was the day for big fish as the Biggest Threadfin Salmon was also recorded - measuring 147cm, a monster of a fish landed by Louis Moore from Keen as Mustard!



Presentation Night Saturday 30 October

After a long and wet few days on the water our anglers were itching to kick back and relax at the presentation dinner, hosted at the Frenchville Sports Club.

Joined by local dignitaries and sponsors, the room was packed with our biggest attendance yet.

Steve Lill, event MC invited anglers to share their stories of their days on the water. There were many laughs and the atmosphere was filled with excitement over who had managed to pick up one of the prestigious awards or raffle prizes.

The night was a fitting end to a great competition.



The night concluded with the drawing of the highly anticipated Multi Draw Raffle, for which all anglers were eligible to win the following sought after prizes valued at over \$15,000. Thank you to our amazing sponsors for donating towards the great prizes you see below.

Esky Bag, Shimano Hat and Cooler, ctn XXXX Gold
 \$100 Secret Spot Voucher & Lure Pack
 Esky Bag, Shimano Hat and Cooler, ctn XXXX Gold
 \$100 Secret Spot Voucher & Lure Pack
 Esky, Shimano Hat and Cooler, ctn XXXX Gold
 \$100 Secret Spot Voucher & Lure Pack
 Esky, Shimano Hat and Cooler, ctn XXXX Gold
 \$100 Secret Spot Voucher & Lure Pack
 \$100 Waterline Voucher & Lure Pack
 \$100 Secret Spot Voucher & Lure Pack
 Lucky Craft Lure Packs (5 x Lucky Craft Lures)
 \$100 Secret Spot Voucher & Lure Pack
 Lucky Craft Lure Packs (5 x Lucky Craft Lures)
 \$100 Secret Spot Voucher & Lure Pack
 Lucky Craft Lure Packs (5 x Lucky Craft Lures)
 \$100 Secret Spot Voucher & Lure Pack
 75lt Esky with Shimano Hat and Cooler
 EJ Todd Pack (1 x 50lb Sunline Braid, 1 x 50lb FC Rock, 1 80lb Mono & 2 x
 Lucky Craft Lures)
 \$200 Waterline Voucher
 EJ Todd Pack (1 x 50lb Sunline Braid, 1 x 50lb FC Rock, 1 80lb Mono & 2 x
 Lucky Craft Lures)
 1 x Spotters Pack (glasses, hat, cooler, shirt & strap)
 EJ Todd Pack (1 x 50lb Sunline Braid, 1 x 50lb FC Rock, 1 80lb Mono & 2 x
 Lucky Craft Lures)
 Wilson Camo Tackle Bag & ctn XXXX Gold
 Shimano Landing net, Shimano Hat & Cooler & ctn XXXX Gold
 Wilson Camo Tackle Bag & ctn XXXX Gold
 Doby's Fury 704 Bait Caster
 Samaki Zing Gen 3 701 Spin
 Doby's Kaden 735 Bait Caster
 Shimano Tea Curve 722 Spin with Hat and Cooler
 Daiwa Commander 641 Bait Caster
 Shimano Tea Curve 722 Spin with Hat and Cooler

Shimano Bantom with Hat and Cooler
 Daiwa Revelery 2500D
 Shimano Bantom with Hat and Cooler
 Daiwa Revelery 2500D
 Shimano Curado DC 150HG with Hat and Cooler
 Daiwa Zillion 100XH
 Venom 8kg Bait Caster
 Daiwa Zillion 100XH
 Venom 8kg Bait Caster
 Edge MBR 7041 Spin
 Venom 15-40lb Spin
 Edge Black Widow 665 Bait Caster
 Venom 15-40lb Spin
 Edge CBG 714 Bait Caster with 2 lures and hat
 Edge Black Widow 704 Spin with 2 lures and hat
 Edge MBR 7441 Bait Caster with 2 lures and hat
 Shimano Twin Power C3000 XG with Hat and Cooler
 Great Keppel Island Voucher
 Helix 9 Mega

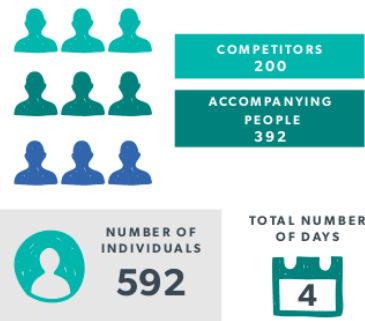


Fitzroy River Barra Bash

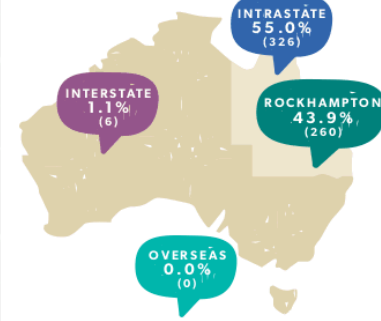
16 - 19 OCTOBER 2022



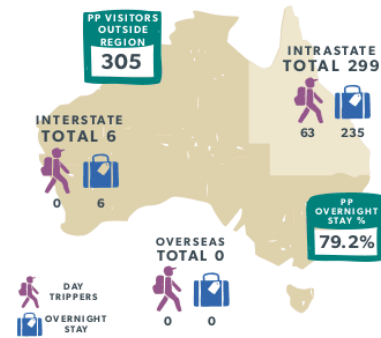
ATTENDANCES



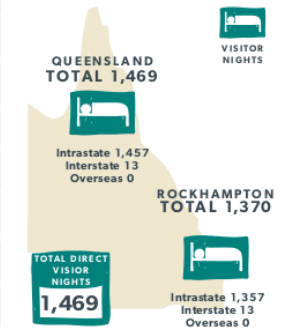
VISITOR ORIGINS



PRIMARY PURPOSE VISITORS

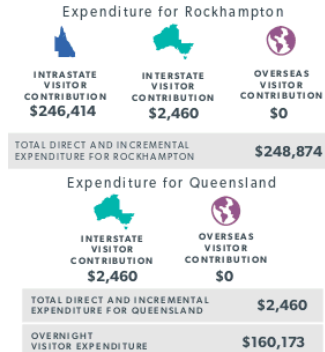


DIRECT VISITOR NIGHTS

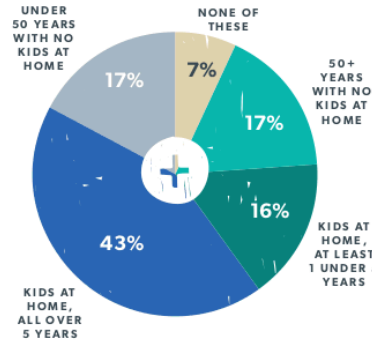


Please note: Some figures may not add due to rounding

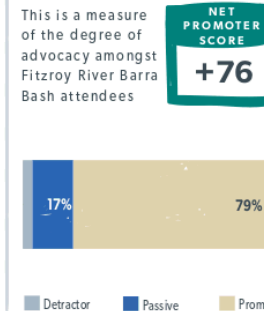
ESTIMATED ECONOMIC AND TOURISM IMPACTS



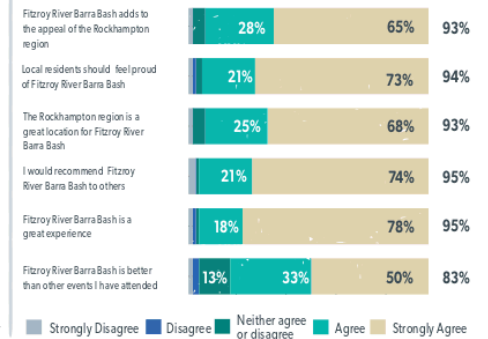
DEMOGRAPHIC PROFILE



NET PROMOTER SCORE



COMMUNITY PRIDE



Please note: Expenditure figures for both the Rockhampton region and Queensland have been established using average overnight and day tripper expenditure from a 'big data' set of previous events

This document is commercial in confidence, not for public distribution.





1st Place - Most Metres Barramundi - Barra Mafia



2nd Place - Most Metres Barramundi - Bent Poles



3rd Place - Most Metres Barramundi - Gone Nuts



4th Place - Most Metres Barramundi - Castaic/Edge Rods



5th Place - Most Metres Barramundi - Idhumarrab Brothers



6th Place - Most Metres Barramundi - Bluefin Sports



7th Place - Most Metres Barramundi - Edge Rods / Lucky Craft



8th Place - Most Metres Barramundi - Humminbird/Minn Kota



9th Place - Most Metres Barramundi - Team Venom



10th Place - Most Metres Barramundi - Team Zerek



1st Place - Biggest Barramundi - John Boon



2nd Place - Biggest Barramundi - Arron McDonald



1st Place - Most Metres Threadfin - Spice Brothers



2nd Place - Most Metres Threadfin - Jiggery Jiggers



1st Place - Biggest Threadfin - Louis Moore



2nd Place - Biggest Threadfin - Boden Spice



SPONSORSHIP OF THE 2023 FITZROY RIVER BARRA BASH

2023 Barra Bash Sponsorship Prospectus

Meeting Date: 11 July 2023

Attachment No: 2



FITZROY RIVER BARRA BASH

The Fitzroy River Barra Bash, Australia's richest Barramundi fishing tournament, is now in its fifth year of operation and consistently delivers a sensational event year on year.

This event has grown every year, and has become an important event on the tourism calendar.

In 2022, 200 anglers from around the country hit the water from 16-19 October to earn their share of the \$80,000 in cash, prizes and giveaways on offer at the Rockhampton event, which included a new boat up for grabs!

Due to the large competitor base, the fishing zone for the competition was extended to not only include all tidal reaches of the Fitzroy River Net Free Zone, but also The Narrows and Graham Creek.

Despite challenging weather conditions and an abundance of water coming through the system in recent months anglers managed to reel in an astounding 164 Barramundi and 69 Threadfin Salmon, with 12 Barramundi over the magic metre.

The biggest Barramundi recorded was 128cm and was landed by John Boon.

To build on the success of this event we are now looking towards Major Event Partners for 2023, with the event set to be held **5th to 8th October**.

EVENT SCHEDULE

Thursday 5th October

Registration & Briefing: 12pm, Frenchville Sports Club

Friday 6th October

Day 1 Fishing: 5am to 5pm

Saturday 7th October

Day 2 Fishing: 5am to 5pm

Boat Raffle Draw: 5:30pm, Frenchville Sports Club

Sunday 8th October

Day 3 Fishing: 5am to 1pm

Presentation Dinner: 6pm, Frenchville Sports Club

If you are interested in supporting the 2023 Fitzroy River Barra Bash as above, please contact Dean Lill or Kaitlyn Graham at the Frenchville Sports Club. E: fitzroyriverbarrabash@fsports.com.au or P: 07 4932 6800



MAJOR EVENT PARTNER \$10,000 EX GST CASH AND/OR CONTRA

- 8 x tickets to the 2023 Barra Bash Launch event
- 8 x additional tickets to the 2023 Fitzroy River Barra Bash Presentation Night
- Advertising and display opportunity at all 2023 Fitzroy River Barra Bash events
- Opportunity to add promotional materials into the 2023 Fitzroy River Barra Bash Team Bags
- 2 x Boosted social media advertising packages on Fitzroy River Barra Bash and Frenchville Sports Club sites, with estimated reach of over 56,000 and an engagement rate of 22%
- Logo predominantly displayed on side panels of 2023 FRBB boat wrap
- Logo to feature on all marketing collateral specifically pertaining to boat raffle
- Logo predominantly displayed on back of 2023 FRBB competitor shirts, represented as a Major Sponsor
- Logo to feature on any marketing collateral pertaining to event. Including, but not limited to, banners, adverts, promotional videos and website.
- Access to Frenchville Sports Club's data base of over 20,000 members for two (2) exclusive marketing campaign at a time mutually agreed upon by both parties.
- Advertisement placement on Frenchville Sports Club's sponsor wall, digital media screens and scoreboard on Ryan Park - on average 308 impressions per day
- Naming rights of award category, for example "Company Name Biggest Barramundi - 1st Place"
- Access to all event collateral including pre, peri and post media coverage
- Post event report

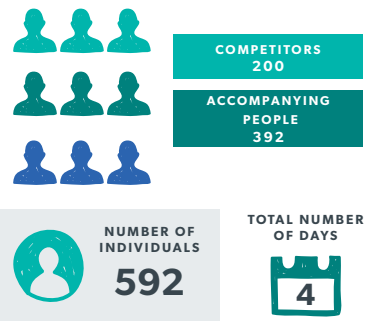


Fitzroy River Barra Bash

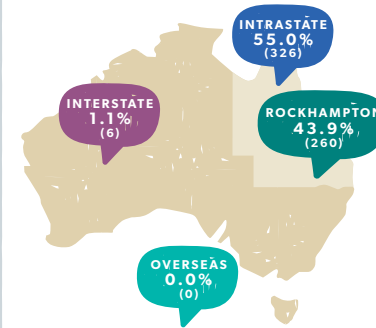
16 - 19 OCTOBER 2022

Queensland

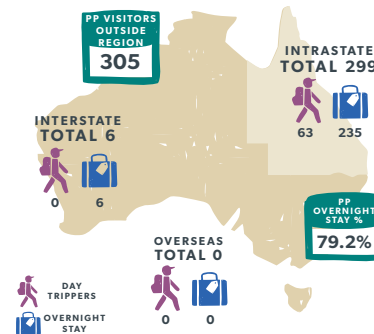
ATTENDANCES



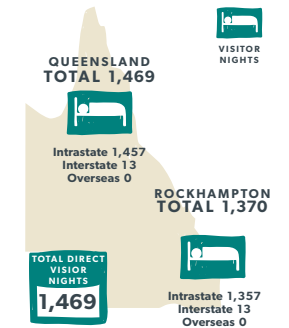
VISITOR ORIGINS



PRIMARY PURPOSE VISITORS

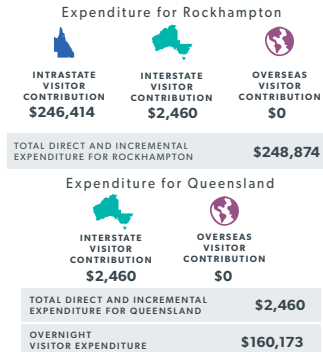


DIRECT VISITOR NIGHTS

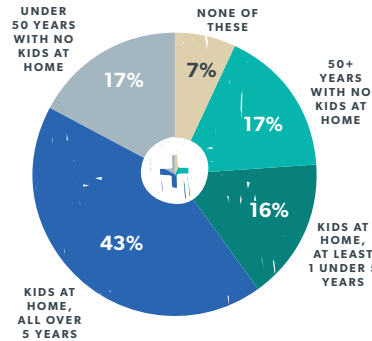


Please note: Some figures may not add due to rounding

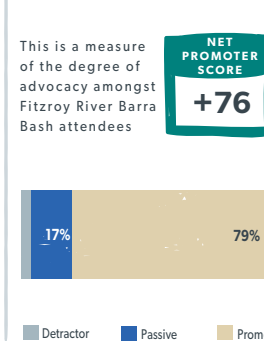
ESTIMATED ECONOMIC AND TOURISM IMPACTS



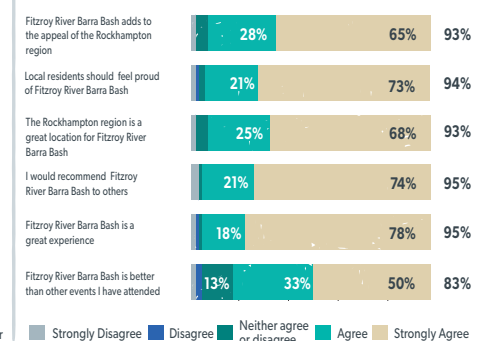
DEMOGRAPHIC PROFILE



NET PROMOTER SCORE



COMMUNITY PRIDE



Please note: Expenditure figures for both the Rockhampton region and Queensland have been established using average overnight and day tripper expenditure from a 'big data' set of previous events

This document is commercial in confidence, not for public distribution.



11.2 ROCKYNATS TENDER CONSIDERATION PLAN 2024 - 2025

File No:	14299
Attachments:	Nil
Authorising Officer:	Zac Garven - Acting Executive Manager Advance Rockhampton
Author:	Eileen Brown - Events Coordinator

SUMMARY

This report provides the Tender Consideration Plan outlining the procurement process that will be utilised for the coordination of RockyNats for remainder of the contract period 2024-2025.

OFFICER'S RECOMMENDATION

THAT Council receives this report for the preparation and adoption of the Tender Consideration Plan for the 2024 and 2025 RockyNats Car Festival, as outlined in the report.

COMMENTARY

The RockyNats Car Festival is the major event on the calendar for the Rockhampton Region. RockyNats aims to engage and encourage the local Rockhampton community, businesses and the car and bike enthusiast clubs to celebrate and be a part of Queensland largest car festival.

RockyNats needs to meet and exceed expectations and standards of other major car festivals across Australia. For the festival to compete with similar festivals across Australia and increase the visitation to the region, we need to be able to continue to enhance the event with specific, unique and niche products and elements.

BACKGROUND

On 2 April 2019 Council adopted to proceed with a 5 year agreement to host the RockyNats event within Rockhampton from 2020.

PREVIOUS DECISIONS

A Tender Consideration Plan for RockyNats 2022 – 2023 was approved on 10 August 2021.

BUDGET IMPLICATIONS

RockyNats is allocated within the Advance Rockhampton budget.

LEGISLATIVE CONTEXT

The Tender Consideration Plan has been prepared under Div 3 s230 of the Local Government Regulation (2012) – *Exceptions for medium-sized and large-sized contractual arrangements*.

"230 Exception if quote or tender consideration plan prepared"

(1) *A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government-*

- (a) decides, by resolution, to prepare a quote or tender consideration plan; and*
- (b) prepares and adopts the plan.*

(2) **A quote or tender consideration plan** is a document stating

- (a) the objectives of the plan; and*
- (b) how the objectives are to be achieved; and*
- (c) how the achievement of the objectives will be measured; and*
- (d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and*

- (e) the proposed terms of the contract for the goods or services; and
 (f) a risk analysis of the market from which the goods or services are to be obtained

Tender Consideration Plan

The following Tender Consideration Plan is set for Rockynats coordination for 2024 & 2025.

Objective

The objective of this plan is to provide Council with opportunity to engage with suppliers across a variety of different categories to deliver a unique experience that will be a major draw card for visitors to the Rockhampton Region.

How the objectives are to be achieved

Suppliers will be selected based on the process detailed in the table below.

Category	Criteria	Process
Economic Impact Review	Use IER PTY LTD	Based on continuation of previous event data collection to ensure consistent analytics of economic impact and event outcomes for the region.
Entertainment covering musicians, activations, motorsport groups and acts and visual art performers, and helps build the atmosphere through-out event.	<ul style="list-style-type: none"> • Genre • Audience potential • Suitability • Draw card potential • Availability • Theme • Staging • Budget and value for money • Ratio of local acts to outside of region performers 	<ul style="list-style-type: none"> • Online EOI Form on RockyNats website • Major Entertainment providers invited. • Information provided is assessed against the criteria. • Where specific type of entertainment is required, eg targeted audience, justification will be provided on the Purchase Order.
Marketing and advertising	<ul style="list-style-type: none"> • A marketing plan will be designed to advertise all aspects of the show 	<ul style="list-style-type: none"> • EOI will be sent out to suppliers including those on the Marketing Services Register (where applicable) • Where specific type of marketing/advertising is required e.g. targeted audience, justification will be provided on the purchase order.
Stage, Audio, Lighting, Furniture, Marquees, Theming and Event Dressing	<ul style="list-style-type: none"> • Suitability • Theme • Ability to deliver set requirements • Budget and value for money • Bump in time frames • Safety and technical compliance for works • Previous experience 	<ul style="list-style-type: none"> • Quotes will be sought from Council's register of pre-qualified suppliers (where applicable) • Quotes may also be sought from other suppliers to ensure value for money • Information provided is assessed against the criteria. • Themed areas are taken into consideration and unique requirements sourced from external suppliers. Quotes will be sourced where possible. Where it is not possible to seek quotes for

		unique goods/services justification will provided (on the purchase order) as to why multiple quotes could not be obtained eg specialised or sole supplier of equipment etc
Food, Drink, Trade and Market Stall Holders	<ul style="list-style-type: none"> • Genre price • Audience potential draw card potential • Availability • Theme • Staging • Standard of goods delivered Licenses, permit and insurance as required by legislation. 	<ul style="list-style-type: none"> • EOI email is sent to all suppliers on file, local and outside the region. • online EOI Form on RockyNats website and social media • Themed areas are taken into consideration and which stallholder fit that area. • Standard of goods plays a large role • Fees and Charges as per Council report to be submitted when costings to deliver have been finalised
Fireworks / Lightshow / Illumination Shows / Projections	<ul style="list-style-type: none"> • Ability to deliver a light show or firework display and specifications based on theme potential sponsorship/partnership cost. • Budget and value for money • Availability 	<ul style="list-style-type: none"> • Invite multiple quotes • Where it is not feasible to seek quotes for unique goods/services that justification will be provided (on the purchase order) as to why multiple quotes could not be obtained
For other ancillary Goods and Services as required for the event (including operational and resourcing requirements, eg Waste, Generators, Fencing, Traffic Management, Security, Workforce (labour and volunteers) and supply of event theming and signage	<ul style="list-style-type: none"> • Ability to deliver set requirements • Budget and value for money • Bump in time frames. 	<ul style="list-style-type: none"> • As per Council's register of pre-qualified suppliers (where applicable) • Quotes may also be sought from other suppliers to ensure value for money. • Where it is not feasible to seek quotes for unique goods/services that justification will be provided (on the purchase order) as to why multiple quotes could not be obtained
Site management services	<ul style="list-style-type: none"> • Knowledge of region and event products • Existing knowledge of the event and processes • Previous experience • Budget and value for money 	<ul style="list-style-type: none"> • Invite multiple quotes • Where it is not feasible to seek quotes for unique goods/services that justification will be provided (on the purchase order) as to why multiple quotes could not be obtained

Ticketed Event Catering	<ul style="list-style-type: none"> • Theme • Ability to cater to numbers for ticketed events • Local Caterers • Previous experience • Reputation. • Budget and value for money 	<ul style="list-style-type: none"> • EOI is sent out to local caterers who are able to meet requirements. Budget is taken into consideration for ticketing. Caterers are assessed individually for suitability for specific functions.
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How the achievements of the objectives will be measured

This will be measured against the economic impact review and debrief at the conclusion of the annual event.

Alternate ways of achieving the objectives:

The objectives of the plan could be achieved by issuing a number of traditional invitation to quote and /or Tenders, however due to the significant volume of goods and services, and the unique experience Council is delivering, this method is not considered practical.

Proposed Terms of the Contract:

The proposed terms of the Contract will be Council's Conditions of Order, where there is a higher value/higher risk procurement, the Contracts & Tenders team will be consulted to determine the most suitable terms of the Contract.

Risk Analysis of the market:

Due to the significant volume of goods and services required, there are a number of markets which need to be considered. In most instances, there are a large number of suppliers available to provide the required goods and services, with the exception of specialist goods and services.

LEGAL IMPLICATIONS

There are no identified legal implications to Council relevant to this matter.

STAFFING IMPLICATIONS

There are no staffing implications.

CORPORATE/OPERATIONAL PLAN

3.3.2 We design places & deliver events that encourage visitors to come and stay

3.3.2.1 Develop a diverse events calendar that supports liveability & investability within the region

CONCLUSION

It is recommended that Council adopts the proposed Tender Consideration Plan for the 2024 and 2025 RockyNats Car Festival.

11.3 REEF GUARDIAN COUNCILS PROGRAM - GRANT OPPORTUNITY

File No: 10928

Attachments:

1. [Grant Guidelines](#)
2. [RRC Reef Action Plan](#)

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: Christine Bell - Coordinator Environmental Sustainability

SUMMARY

This report outlines a \$920,000 grant opportunity available as part of the Reef Guardian Councils Program – Activating Local Councils’ Reef Action Plans.

OFFICER’S RECOMMENDATION

THAT Council submit a funding application through the Australian Government’s *Reef Guardian Councils Program – Activating Local Councils’ Reef Action Plans* to support delivery of eligible projects at the Rockhampton Airport.

COMMENTARY**The grant opportunity**

Rockhampton Regional Council is a proud member of the Great Barrier Reef Marine Park Authority’s Reef Guardian Councils program.

The Australian Government has announced a total of \$17.48 million for the program. Each of the participating 19 Reef Guardian Councils will receive a maximum grant amount of \$920,000 (spread over 3 years) to deliver shovel-ready projects identified in their respective Reef Action Plans. The program seeks to bring immediate benefits to the Reef environment and local communities and contribute towards the delivery of the Reef 2050 Long-Term Sustainability Plan 2021-25 (Reef 2050 Plan).

Eligible projects must align with one of the five work areas of the Reef 2050 Plan:

- limiting the impacts of climate change;
- reducing impacts from land-based activities;
- reducing impacts from water-based activities;
- influencing the reduction of international sources of impact; and
- protecting, rehabilitating and restoring Reef habitat (and that of the wider catchment), species and heritage sites.

This is a non-competitive funding opportunity, however Council must still submit a detailed grant application outlining an eligible shovel-ready project in order to access the Australian Government grant funding. Financial co-contributions are encouraged but not required. Grant applications close 22 August 2023. It is anticipated that grant agreements will be executed in late 2023. All project works must be completed by March 2026.

In line with the grant eligibility requirements, the following projects are recommended for this application:

- Rockhampton Airport Solar (primary project); and
- Community Assets and Facilities (CAF) Solar and Energy Efficiency Upgrades (backup project).

Rockhampton Airport Solar

The Rockhampton Airport Solar project aims to deliver a 976kW solar system at the Rockhampton Airport Terminal. This project is featured in Council's Reef Action Plan and aligns with the Reef 2050 Plan objective of 'limiting impacts of climate change' by providing renewable energy to accelerate Council's transition towards net zero emissions.

As Council's second highest electricity-consuming facility (behind the Glenmore Water Treatment Plant), the site is an excellent candidate for solar installation to support both long-term emissions reduction and operational cost savings. Pre-requisite roofing and energy efficiency upgrades were delivered during the recent Airport Redevelopment; concept designs and cost estimates have been completed; Ergon approvals are currently underway; and detailed design can be finalised as soon as Ergon approval conditions are known.

Community Assets and Facilities (CAF) Solar and Energy Efficiency Upgrades

Council continues to rollout targeted improvements to Council's energy performance. Recent studies have identified a package of solar and energy efficiency upgrades which could be delivered at sites including the 2nd World War Memorial Aquatic Centre (Southside Pool). These works are also featured in Council's Reef Action Plan. Concept designs and high level estimates are being progressed, however works are not yet shovel ready. It may be possible to accelerate these works if Ergon approvals are not forthcoming for Airport Solar.

BUDGET IMPLICATIONS

This grant will provide \$920,000.

The Rockhampton Airport Solar project is currently estimated at a total cost of up to \$2.5m. Council has budgeted \$1.4m towards this project within the FY2024-25 capital budget. Total project costs may be able to be lowered by reducing the size of the solar system if necessary.

The CAF Solar and Energy Efficiency Upgrades are yet to be fully costed. It is likely that the scope of works could be tailored to the available budget. Council has budgeted around \$370K towards CAF Solar projects in the FY2024-25 capital budget.

CORPORATE/OPERATIONAL PLAN

The Reef Guardian Council grant opportunity will support Council to address the following Corporate/Operational Plan goals:

- CP4.2. We pursue innovative and sustainable practices (that continually improve our environment and sustainability performance and contribute to the long-term environmental sustainability of the Region);
- OP4.2.2.1 Implement the Sustainability Strategy for the Region in accordance with the Annual Action Plan (which includes Strategic Action 4.1: Accelerate Council's transition towards net zero emissions by actively monitoring and reducing emissions within Council's operational control).

CONCLUSION

As a Reef Guardian Council, Council is committed to working together to build the resilience of the Reef. This grant opportunity directly supports implementation of our Reef Action Plan and enables Council to continually improve environment and sustainability performance by accelerating Council's transition towards net zero emissions and delivering long-term operational savings.

REEF GUARDIAN COUNCILS PROGRAM - GRANT OPPORTUNITY

Grant Guidelines

Meeting Date: 11 July 2023

Attachment No: 1



Australian Government

Department of Industry, Science and Resources

Department of Climate Change, Energy,
the Environment and Water

Grant Opportunity Guidelines

Reef Guardian Councils Program - Activating Local Councils' Reef Action Plans

Opening date:	28 June 2023
Closing date and time:	5.00pm Australian Eastern Standard Time on 22 August 2023 Please take account of time zone differences when submitting your application.
Commonwealth policy entity:	Department of Climate Change, Energy, the Environment and Water (DCCEEW)
Administering entity:	Department of Industry, Science and Resources (DISR)
Enquiries:	If you have any questions, contact us at reefguardians@industry.gov.au
Date guidelines released:	19 June 2023
Type of grant opportunity:	Closed non-competitive

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1. Reef Guardian Councils Program – Activating Local Councils’ Reef Action Plans processes

The Reef Guardian Councils Program – Activating Local Councils’ Reef Action Plans is designed to achieve Australian Government objectives

This grant opportunity contributes to the Department of Climate Change, Energy, the Environment and Water’s (DCCEEW)’s Outcome 2: Conserve, protect and sustainably manage Australia’s biodiversity, ecosystems, environment and heritage through research, information management, supporting natural resource management, establishing and managing Commonwealth protected areas, and reducing and regulating the use of pollutants and hazardous substances. The DCCEEW works with stakeholders to plan and design the grant program according to the [Commonwealth Grants Rules and Guidelines](#).



The grant opportunity opens

We publish the grant guidelines on GrantConnect.
We invite you to apply.



You complete and submit a grant application

You complete the application form, addressing all the eligibility and assessment criteria in order for your application to be considered.



We assess all grant applications

We review the applications against eligibility criteria and notify you if you are not eligible.
We assess eligible applications against the assessment criteria including an overall consideration of value with relevant money.



We make grant recommendations

We provide advice to the decision maker on the merits of each application.



Grant decisions are made

The decision maker decides which applications are successful.



We notify you of the outcome

We advise you of the outcome of your application. We may not notify unsuccessful applicants until grant agreements have been executed with successful applicants.



We enter into a grant agreement

We will enter into a grant agreement with successful applicants. The type of grant agreement is based on the nature of the grant and proportional to the risks involved.



Delivery of grant

You complete the grant activity as set out in your grant agreement. We manage the grant by working with you, monitoring your progress and making payments.



Evaluation of the Reef Guardian Councils Program – Activating Local Councils’ Reef Action Plans

DCCEEW will evaluate the specific grant activity and Reef Guardian Councils Program as a whole. We base this on information you provide to us and that we collect from various sources.

1.1. Introduction

These guidelines contain information for the Reef Guardian Councils Program - Activating Local Councils' Reef Action Plans grant opportunity.

This document sets out:

- the eligibility and assessment criteria
- how we consider and assess grant applications
- how we notify applicants and enter into grant agreements with grantees
- how we monitor and evaluate grantees' performance
- responsibilities and expectations in relation to the opportunity.

The Department of Industry, Science and Resources (the department/DISR) is responsible for administering this grant opportunity on behalf of the Department of Climate Change, Energy, the Environment and Water (DCCEEW).

We have defined key terms used in these guidelines in the glossary at section 14.

You should read this document carefully before you fill out an application.

2. About the Reef Guardian Councils program

In support of the protection and conservation of the Great Barrier Reef, Reef Guardian Councils will undertake activities and projects identified in their respective existing Reef Action Plans that align with any of the five work areas of the [Reef 2050 Long-Term Sustainability Plan 2021-25 \(Reef 2050 Plan\)](#). The five work areas are:

- limiting the impacts of climate change
- reducing impacts from land-based activities
- reducing impacts from water-based activities
- influencing the reduction of international sources of impact
- protecting, rehabilitating and restoring Reef habitat (and that of the wider catchment), species and heritage sites.

2.1. About the Grant Opportunity

The Reef Guardian Councils Program – Activating Local Councils' Reef Action Plans (the program) will run over 3 years from 2023-24 to 2025-26. This will enable Reef Guardian Councils to deliver shovel-ready projects and activities as identified in their respective existing Reef Action Plans and support Reef protection and restoration activities. These activities and projects are expected to bring immediate benefits to the environment, thus supporting the delivery of the Reef 2050 Plan.

The program aims to encourage greater community participation and involvement, including First Nations people.

The objectives of the program are to:

- support Reef Guardian Councils to deliver shovel-ready projects and activities as identified in their respective existing Reef Action Plans
- support Reef protection and restoration activities contributing to the delivery of the Reef 2050 Plan to protect and manage the Reef and support its health and resilience.

The intended outcomes of the program are to:

- bring immediate benefits to the Reef environment and local communities and contribute towards the delivery of the Reef 2050 Plan
- increase community stewardship, participation and involvement, including First Nations people and strengthen the coordination of Reef protection activities by local communities.

We administer the program according to the [Commonwealth Grants Rules and Guidelines](#) (CGRGs)¹.

3. Grant amount and grant period

The Australian Government has announced a total of \$17.48 million over 3 years for the program.

3.1. Grants available

The grant amount will be up to 100 per cent of eligible project expenditure (grant percentage).

The maximum grant amount is \$920,000 per Reef Guardian Council.

Each council will receive up to:

- \$300,000 in 2023-24
- \$300,000 in 2024-25
- \$320,000 in 2025-26.

You are responsible for the remaining eligible and ineligible project costs.

Contributions to your project are encouraged but not required.

If you enter into a grant agreement under the program, you cannot receive other grants for the same activities from other Commonwealth, state or territory granting programs.

3.2. Project period

You must complete all project activities by March 2026.

4. Eligibility criteria

We cannot consider your application if you do not satisfy all eligibility criteria.

4.1. Who is eligible?

To be eligible you must:

- have an Australian Business Number (ABN)
- be one of the 19 Reef Guardian Councils identified in Appendix A.

We cannot waive the eligibility criteria under any circumstances.

4.2. Who is not eligible?

You are not eligible to apply if you are:

- not one of the 19 Reef Guardian Councils identified in Appendix A

¹ <https://www.finance.gov.au/government/commonwealth-grants/commonwealth-grants-rules-guidelines>

- an organisation, or your project partner is an organisation, included on the [National Redress Scheme's website](#) on the list of 'Institutions that have not joined or signified their intent to join the Scheme'
- an employer of 100 or more employees that has [not complied](#) with the *Workplace Gender Equality Act (2012)*.

5. What the grant money can be used for

5.1. Eligible activities

To be eligible your project must:

- consist of shovel-ready activities and/or projects outlined in your Reef Action Plan
- support the delivery of the Reef 2050 Plan
- implement actions to deliver activities/projects as listed in individual council's Reef Action Plan and align with any of the Reef 2050 Plan's five work areas:
 - limiting the impacts of climate change
 - reducing impacts from land-based activities
 - reducing impacts from water-based activities
 - influencing the reduction of international sources of impact
 - protecting, rehabilitating and restoring Reef habitat (and that of the wider catchment), species and heritage sites.
- deliver tangible and reportable benefits, outcomes and improvements for the Reef environment.

We may also approve other activities.

Your application may consist of a single project or multiple projects.

5.2. Eligible expenditure

You can only spend grant funds on expenditure incurred on agreed project activities or deliverables as defined in your grant agreement.

Eligible expenditure items can include:

- field trials, pilots and audits informed by studies, that are expected to deliver tangible and reportable benefits, outcomes and improvements for the Reef environment
- labour and on-costs for personnel directly employed in delivering the project activities (this should be calculated on a pro-rata basis relative to their time commitment). This excludes project management or project co-ordination costs which are covered under administrative support below
- contractor costs for the delivery of eligible project activities. All contractors must have a written contract prior to starting any project work. Invoices from contractors must contain a detailed description and breakdown of the work, including hours and hourly rates
- costs associated with administrative support activities up to a maximum of 10 per cent of total eligible expenditure incurred through the delivery of eligible project activities
- costs associated with monitoring and reporting activities up to a maximum of 5 per cent of total eligible expenditure
- domestic travel, limited to the reasonable cost of accommodation and transportation required to conduct agreed project activities in Australia

- staff training that directly supports the achievement of project outcomes
- the cost of an independent audit of project expenditure up to a maximum of 1 per cent of total eligible project expenditure.

If your application is successful, we may ask you to verify project costs that you provided in your application. You may need to provide evidence such as quotes for major costs.

Not all expenditure on your project may be eligible for grant funding. The Program Delegate (who is a manager within the department with responsibility for administering the program) makes the final decision in consultation with DCCEEW on what is eligible expenditure and may give additional guidance on eligible expenditure if required.

You must incur the project expenditure between the project start and end date for it to be eligible unless approved in writing by the department.

You must not commence your project until you execute a grant agreement with the Commonwealth.

5.3. What you cannot use the grant for

Expenditure items that are not eligible are:

- research and proof of concept projects that consist only of feasibility studies, baseline information gathering, monitoring programs or the development of strategic or planning documents to guide further investments
- activities, equipment or supplies that are already being supported through other sources
- costs incurred prior to executing a grant agreement
- financing costs, including interest
- costs involved in the purchase or upgrade/hire of software (including user licences) and ICT hardware (unless it directly relates to the project)
- capital expenditure for the purchase of assets that are not integral to delivering on-ground activities. This includes office furniture and equipment, computers, printers or photocopiers and the construction, renovation or extension of facilities
- costs such as rental, renovations and utilities
- non-project-related staff training and development costs
- overheads not directly related to the project including communications, accommodation, consumables, including paper, printer cartridges, office supplies
- activities that fall outside either the Great Barrier Reef Natural Resource Management regions, Great Barrier Reef Marine Park (GBRMP) or islands within the GBRMP unless agreed by the Program Delegate, in consultation with DCCEEW
- activities that will not contribute (either directly or in a supportive function) towards the specified project and the delivery of the Reef 2050 plan
- activities required to be carried out by law or by a private contractual obligation
- activities that are required by law or regulations as part of the day-to-day activities of council
- activities required as compliance or government business or that are part of an approval under Commonwealth, state or territory legislation, for example the provision of an environmental offset under the *Environment Protection and Biodiversity Conservation Act 1999* ([EPBC Act](#))
- activities likely to have a significant adverse impact on any matter of national environmental significance under the [EPBC Act](#)
- activities likely to have significant adverse impact on Indigenous cultural heritage and have not received approval for the activities through relevant state or territory legislative requirements

- activities that are primarily for the purpose of beautifying or improving amenity (for example, landscaping, picnic tables, shelters and paving)
- research, tool building and/or modelling approaches except where it is demonstrably required to achieve on-ground outcomes in line with project priorities
- activities for the purposes of political or ideological advocacy (e.g. protesting against a development)
- memberships to groups
- international travel.

6. The assessment criteria

You must address the assessment criteria in your application.

The application form asks questions that relate to the assessment criteria below. The amount of detail and supporting evidence you provide in your application should be relative to the project size, complexity and grant amount requested. You should provide evidence to support your answers. The application form displays character limits for each response.

We will only consider funding applications that score at least 50 percent against the assessment criterion, as these represent best value for money.

When submitting your application, you must attach your Reef Action Plan (as published/approved/finalised at the time of the grant application open date), a detailed project plan and project budget to support your responses to the assessment criteria. For more detail on the requirements for your project plan and project budget, see section 7.1.1.

6.1. Assessment criterion

Project alignment with program objectives (100 points).

You must demonstrate this by explaining:

- a. how your project supports the delivery of the Reef 2050 Plan, and aligns with at least one of the five priority work areas for action:
 - limiting the impacts of climate change
 - reducing impacts from land-based activities
 - reducing impacts from water-based activities
 - influencing the reduction of international sources of impact
 - protecting, rehabilitating, and restoring Reef habitat (and that of the wider catchment), species and heritage sites.
- b. how the on-ground activities of your project align with your Reef Action Plan, including its shovel-readiness
- c. how your project will deliver tangible and reportable benefits, outcomes and improvements for the Reef environment
- d. how you will plan and manage the delivery of the project including obtaining permits and approvals, methodology, budget, risk management and governance.

7. How to apply

Before applying you should read and understand these guidelines and the sample grant agreement published on GrantConnect. Applicants should read all eligibility and assessment criteria closely and attach detailed evidence that supports the assessment criteria.

You will need to set up an account to access our online [portal](#). You can submit more than one application however the grant amount applied for must be consistent with section 3.1. Your application/s can be for one project or cover multiple projects that add up to the entire \$920,000 made available for each council. Joint applications are not accepted under this program.

To apply, you must:

- complete and submit your application through the online portal
- provide all the information requested
- address all eligibility and assessment criteria
- include all necessary attachments.

You can view and print a copy of your submitted application on the portal for your own records.

You are responsible for making sure your application is complete and accurate. Giving false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth). If we consider that you have provided false or misleading information we may not progress your application. If you find an error in your application after submitting it, you should call us immediately on 13 28 46.

After submitting your application, we can contact you for clarification if we find an error or any missing information, including evidence that supports your eligibility/merit.

If you need further guidance around the application process, or if you have any issues with the portal, [contact us](#) at business.gov.au or by calling 13 28 46.

7.1. Attachments to the application

You must provide the following documents with your application:

- your Reef Action Plan (as published/approved/finalised at the time of the grant application open date)
- a detailed project plan and budget (see section 7.1.1)
- evidence that supports assessment criteria responses (where applicable).

You must attach supporting documentation to the application form in line with the instructions provided within the form. You should only attach requested documents. The total of all attachments cannot exceed 20MB. We will not consider information in attachments that we do not request.

7.1.1. Project Plan and Project Budget

Your project plan should contain the following:

- a summary of your project including key objectives and outcomes
- scope of the project and overview of project activities, including milestones
- project timeline and budget profile
 - include any details of co-funding or co-contributions (cash or in-kind) where appropriate
- a list of key personnel working directly on the project with a breakdown of roles and responsibilities
- a communication plan identifying key stakeholders
- the shovel-readiness of your project including your process of obtaining permits and approvals
- a risk management framework identifying risks, impacts and mitigation strategies.

Your project budget should list each of your expenditure items for each financial year.

7.2. Timing of grant opportunity

You can only submit an application between the published opening and closing dates. We cannot accept late applications.

If you are successful we expect you will be able to commence your project around October 2023.

Table 1: Expected timing for this grant opportunity

Activity	Timeframe
Assessment of applications	4 weeks
Approval and announcement of successful applicants	4 weeks
Negotiations of grant agreements	1-3 weeks
Notification to unsuccessful applicants	2 weeks
Earliest start date of project	The date you are notified that your application is successful
Project completion date	March 2026
End date of grant commitment	June 2026

8. The grant selection process

We review your application against the eligibility criteria. If eligible, we will then assess it against the assessment criteria. Only eligible applications will proceed to the assessment stage.

We consider your application on its merits, based on:

- how well it meets the criteria
- whether it provides value with relevant money.

When assessing whether the application represents value with relevant money, we will have regard to:

- the overall objectives of the grant opportunity
- the evidence provided to demonstrate how your project contributes to meeting those objectives
- the relative value of the grant sought

8.1. Who will approve grants?

The Decision Maker (who is a Senior Executive in DCCEEW with policy responsibility for the program) decides which grants to approve, taking into account the application assessment and the availability of grant funds.

The Decision Maker's decision is final in all matters, including:

- the grant approval
- the grant funding to be awarded
- any conditions attached to the offer of grant funding

We cannot review decisions about the merits of your application.

The Decision Maker will not approve funding if there is insufficient program funds available across relevant financial years for the program.

9. Notification of application outcomes

We will advise you of the outcome of your application in writing. If you are successful, we will advise you of any specific conditions attached to the grant.

If you are unsuccessful, we will give you an opportunity to discuss the outcome with us.

10. Successful grant applications

10.1. Grant agreement

You must enter into a legally binding grant agreement with the Commonwealth. The grant agreement has general terms and conditions that cannot be changed. A sample grant agreement is available on GrantConnect.

We will manage the grant agreement through the online portal. This includes issuing and executing the grant agreement.

Execute means both you and the Commonwealth have accepted the agreement. We are not responsible for any expenditure you incur and cannot make any payments until a grant agreement is executed.

The approval of your grant may have specific conditions determined by the assessment process or other considerations made by the Decision Maker. We will identify these in the offer of grant funding.

If you enter an agreement under the program, you cannot receive other grants for the same activities from other Commonwealth, state or territory granting programs.

The Commonwealth may recover grant funds if there is a breach of the grant agreement.

We will use a standard grant agreement.

You will have 30 days from the date of a written offer to execute this grant agreement with the Commonwealth. During this time, we will work with you to finalise details.

The offer may lapse if both parties do not sign the grant agreement within this time. Under certain circumstances, we may extend this period. We base the approval of your grant on the information you provide in your application. We will review any required changes to these details to ensure they do not impact the project as approved by the Decision Maker.

10.2. Project specific legislation, policies and industry standards

You must comply with all relevant laws, regulations and Australian Government sanctions in undertaking your project. You must also comply with the specific legislation/policies/industry standards that follow. It is a condition of the grant funding that you meet these requirements. We will include these requirements in your grant agreement.

In particular, you will be required to comply with Queensland State legislation in relation to working with children.

10.3. How we pay the grant

The grant agreement will state the:

- maximum grant amount we will pay
- proportion of eligible expenditure covered by the grant (grant percentage)
- any financial contribution provided by you or a third party.

We will not exceed the maximum grant amount under any circumstances. If you incur extra costs, you must meet them yourself.

We will make payments according to an agreed schedule set out in the grant agreement. Payments are subject to satisfactory progress on the project.

10.4. Tax obligations

If you are registered for the Goods and Services Tax (GST), where applicable we will add GST to your grant payment and provide you with a recipient created tax invoice. You are required to notify us if your GST registration status changes during the project period. GST does not apply to grant payments to government related entities².

Grants are assessable income for taxation purposes, unless exempted by a taxation law. We recommend you seek independent professional advice on your taxation obligations or seek assistance from the [Australian Taxation Office](#). We do not provide advice on tax.

11. Announcement of grants

We will publish non-sensitive details of successful projects on GrantConnect. We are required to do this by the [Commonwealth Grants Rules and Guidelines](#) unless otherwise prohibited by law. This information may include:

- name of your organisation
- title of the project
- description of the project and its aims
- amount of grant funding awarded
- Australian Business Number
- business location
- your organisation's industry sector.

12. How we monitor your grant activity

12.1. Keeping us informed

You should let us know if anything is likely to affect your project or organisation.

We need to know of any key changes to your organisation or its business activities, particularly if they affect your ability to complete your project, carry on business and pay debts due.

You must also inform us of any changes to your:

- name
- addresses
- nominated contact details
- bank account details.

If you become aware of a breach of terms and conditions under the grant agreement, you must contact us immediately.

You must notify us of events relating to your project and provide an opportunity for the Minister or their representative to attend.

² See Australian Taxation Office ruling GSTR 2012/2 available at ato.gov.au

12.2. Reporting

You must submit reports in line with the grant agreement. We will provide the requirements for these reports as appendices in the grant agreement. We will remind you of your reporting obligations before a report is due. We will expect you to report on:

- progress against agreed project milestones
- project expenditure, including expenditure of grant funds
- you may also be required to report to DCCEEW using the Monitoring, Evaluation, Reporting and Improvement Tool (MERIT) to help the Commonwealth to evaluate the project's environmental outcomes. The reporting required in MERIT will not be duplicative.

The amount of detail you provide in your reports should be relative to the project size, complexity and grant amount.

We will monitor the progress of your project by assessing reports you submit and may conduct site visits to confirm details of your reports if necessary. Occasionally we may need to re-examine claims, seek further information or request an independent audit of claims and payments.

12.2.1. Progress reports

Progress reports must:

- include details of your progress towards completion of agreed project activities
- show the total eligible expenditure incurred to date
- include evidence of expenditure
- be submitted by the report due date (you can submit reports ahead of time if you have completed relevant project activities).

We will only make grant payments when we receive satisfactory progress reports.

You must discuss any project or milestone reporting delays with us as soon as you become aware of them.

12.2.2. End of project report

When you complete the project, you must submit an end of project report.

End of project reports must:

- include the agreed evidence as specified in the grant agreement
- identify the total eligible expenditure incurred for the project
- include a declaration that the grant money was spent in accordance with the grant agreement and to report on any underspends of the grant money
- be submitted by the report due date.

12.2.3. Ad-hoc reports

We may ask you for ad-hoc reports on your project. This may be to provide an update on progress, or any significant delays or difficulties in completing the project.

12.3. Independent audits

We will ask you to provide an independent audit report. An audit report will verify that you spent the grant in accordance with the grant agreement. The audit report requires you to prepare a statement of grant income and expenditure. The report template is available on GrantConnect.

12.4. Compliance visits

DCCEEW may visit you during the project period, or at the completion of your project to review your compliance with the grant agreement. We may also inspect the records you are required to keep under the grant agreement. We will provide you with reasonable notice of any compliance visit.

12.5. Grant agreement variations

We recognise that unexpected events may affect project progress. In these circumstances, you can request a variation to your grant agreement, including:

- changing project milestones
- extending the timeframe for completing the project
- changing project activities

The program does not allow for an increase of grant funds.

If you want to propose changes to the grant agreement, you must put them in writing before the project grant agreement end date. You can submit a variation request via our online portal.

If a delay in the project causes milestone achievement and payment dates to move to a different financial year, you will need a variation to the grant agreement. We can only move funds between financial years if there is enough program funding in the relevant year to allow for the revised payment schedule. If we cannot move the funds, you may lose some grant funding.

You should not assume that a variation request will be successful. We will consider your request based on factors such as:

- how it affects the project outcome
- consistency with the program policy objective, grant opportunity guidelines and any relevant policies of the department
- changes to the timing of grant payments
- availability of program funds.

12.6. Evaluation

DCCEEW will evaluate the grant opportunity to measure how well the outcomes and objectives have been achieved. We may use information from your application and project reports for this purpose. We may also interview you, or ask you for more information to help us understand how the grant impacted you and to evaluate how effective the program was in achieving its outcomes.

We may contact you up to two years after you finish your project for more information to assist with this evaluation.

12.7. Grant acknowledgement

If you make a public statement about a project funded under the program, including in a brochure or publication, you must acknowledge the Reef Trust and that funding is from the Australian Government provided to you as a Reef Guardian Council.

Branding guidelines including Reef Trust and Reef Guardian Council logos will be made available to you.

If you erect signage in relation to the project, the signage must contain an acknowledgement of the grant.

13. Probity

We will make sure that the grant opportunity process is fair, according to the published guidelines, incorporates appropriate safeguards against fraud, unlawful activities and other inappropriate conduct and is consistent with the CGRGs.

13.1. Conflicts of interest

Any conflicts of interest could affect the performance of the grant opportunity. There may be a conflict of interest, or perceived conflict of interest, if our staff, any member of a committee or advisor and/or you or any of your personnel:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian Government officer
- has a relationship with or interest in, an organisation, which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently or
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives a grant under the grant program/grant opportunity.

As part of your application, we will ask you to declare any perceived or existing conflicts of interests or confirm that, to the best of your knowledge, there is no conflict of interest.

If you later identify an actual, apparent, or perceived conflict of interest, you must inform us in writing immediately.

Conflicts of interest for Australian Government staff are handled as set out in the Australian [Public Service Code of Conduct \(Section 13\(7\)\)](#)³ of the *Public Service Act 1999* (Cth). Committee members and other officials including the decision maker must also declare any conflicts of interest.

We publish our [conflict of interest policy](#)⁴ on the department's website. The Commonwealth policy entity also publishes a conflict of interest policy on its website.

13.2. How we use your information

Unless the information you provide to us is:

- confidential information as per 13.2.1, or
- personal information as per 13.2.3,

we may share the information with other government agencies for a relevant Commonwealth purpose such as:

- to improve the effective administration, monitoring and evaluation of Australian Government programs
- for research
- to announce the awarding of grants.

³ <https://www.legislation.gov.au/Details/C2019C00057>

⁴ https://www.industry.gov.au/sites/default/files/July%202018/document/pdf/conflict-of-interest-and-insider-trading-policy.pdf?acsf_files_redirect

13.2.1. How we handle your confidential information

We will treat the information you give us as sensitive and therefore confidential if it meets all of the following conditions:

- you clearly identify the information as confidential and explain why we should treat it as confidential
- the information is commercially sensitive
- disclosing the information would cause unreasonable harm to you or someone else
- you provide the information with an understanding that it will stay confidential.

13.2.2. When we may disclose confidential information

We may disclose confidential information:

- to our Commonwealth employees and contractors, to help us manage the program effectively
- to the Auditor-General, Ombudsman or Privacy Commissioner
- to the responsible Minister or Assistant Minister
- to a House or a Committee of the Australian Parliament.

We may also disclose confidential information if

- we are required or authorised by law to disclose it
- you agree to the information being disclosed, or
- someone other than us has made the confidential information public.

13.2.3. How we use your personal information

We must treat your personal information according to the Australian Privacy Principles (APPs) and the *Privacy Act 1988* (Cth). This includes letting you know:

- what personal information we collect
- why we collect your personal information
- to whom we give your personal information.

We may give the personal information we collect from you to our employees and contractors, and other Commonwealth employees and contractors, so we can:

- manage the program
- research, assess, monitor and analyse our programs and activities.

We, or the Minister, may:

- announce the names of successful applicants to the public
- publish personal information on the department's websites.

You may read our [Privacy Policy](#)⁵ on the department's website for more information on:

- what is personal information
- how we collect, use, disclose and store your personal information
- how you can access and correct your personal information.

⁵ <https://www.industry.gov.au/data-and-publications/privacy-policy>

13.2.4. Freedom of information

All documents in the possession of the Australian Government, including those about the program, are subject to the *Freedom of Information Act 1982* (Cth) (FOI Act).

The purpose of the FOI Act is to give members of the public rights of access to information held by the Australian Government and its entities. Under the FOI Act, members of the public can seek access to documents held by the Australian Government. This right of access is limited only by the exceptions and exemptions necessary to protect essential public interests and private and business affairs of persons in respect of whom the information relates.

If someone requests a document under the FOI Act, we will release it (though we may need to consult with you and/or other parties first) unless it meets one of the exemptions set out in the FOI Act.

13.3. Enquiries and feedback

For further information or clarification, you can contact us on 13 28 46 or by [web chat](#) or through our [online enquiry form](#) on business.gov.au.

We may publish answers to your questions on our website as Frequently Asked Questions.

Our [Customer Service Charter](#) is available at business.gov.au. We use customer satisfaction surveys to improve our business operations and service.

If you have a complaint, call us on 13 28 46. We will refer your complaint to the appropriate manager.

If you are not satisfied with the way we handle your complaint, you can contact:

General Manager
Business Grants Hub
Department of Industry, Science and Resources
GPO Box 2013
CANBERRA ACT 2601

You can also contact the [Commonwealth Ombudsman](#)⁶ with your complaint (call 1300 362 072). There is no fee for making a complaint, and the Ombudsman may conduct an independent investigation.

⁶ <http://www.ombudsman.gov.au/>

14. Glossary

Term	Definition
Administering entity	The entity that is not responsible for the policy however is responsible for the administration of part or all of the grant administration processes.
Application form	The document issued by the Program Delegate that applicants use to apply for funding under the program.
Assessment criteria	The specified principles or standards, against which applications will be judged. These criteria are also used to assess the merits of proposals and, in the case of a competitive grant opportunity, to determine application ranking.
Department	The Department of Industry, Science and Resources.
Decision Maker	A Senior Executive in DCCEEW with policy responsibility for the program.
Eligible activities	The activities undertaken by a grantee in relation to a project that are eligible for funding support as set out in 5.1.
Eligible application	An application or proposal for grant funding under the program that the Program Delegate has determined is eligible for assessment in accordance with these guidelines.
Eligibility criteria	The mandatory criteria, which must be met to qualify for a grant. Assessment criteria may apply in addition to eligibility criteria.
Eligible expenditure	The expenditure incurred by a grantee on a project and which is eligible for funding support as set out in 5.2
Grant agreement	A legally binding contract between the Commonwealth and a grantee for the grant funding.
Grant funding or grant funds	The funding made available by the Commonwealth to grantees under the program.
GrantConnect	The Australian Government's whole-of-government grants information system, which centralises the publication and reporting of Commonwealth grants in accordance with the CGRGs.
Grantee	The recipient of grant funding under a grant agreement.
Guidelines	Guidelines that the Minister gives to the department to provide the framework for the administration of the program, as in force from time to time.
Minister	The Commonwealth Minister for the Environment and Water

Term	Definition
On-ground activities	On-ground refers to Project activities that monitor, survey, and directly make a change to, the state of the natural biophysical environment.
Personal information	<p>Has the same meaning as in the <i>Privacy Act 1988</i> (Cth) which is:</p> <p>Information or an opinion about an identified individual, or an individual who is reasonably identifiable:</p> <ol style="list-style-type: none"> a. whether the information or opinion is true or not; and b. whether the information or opinion is recorded in a material form or not.
Program Delegate	A manager within the department with responsibility for administering the program.
Program funding or Program funds	The funding made available by the Commonwealth for the program.
Project	A project described in an application for grant funding under the program.
Reef 2050 Plan	The Reef 2050 Long-Term Sustainability Plan 2021-25 is the Australian and Queensland Government's overarching framework for protecting and managing the Great Barrier Reef to 2050.
Reef Action Plans	Aligning with Queensland and Australian Government objectives to improve the long-term outlook for the Reef, each Reef Guardian Council has its own Reef Action Plan that sets out numerous actions and projects that will contribute to Reef health.
Shovel-ready projects	Activities identified in each council's Reef Action Plan (at the time of the release of Grant Guidelines) that align with Reef 2050 Long-Term Sustainability Plan 2021-25 (Reef 2050), are capable of being initiated as soon as the grant agreement is executed and demonstrate an ability to deliver tangible and reportable benefits, outcomes and improvements for the Reef environment. This includes having the relevant permits and approvals in place, or the ability to obtain relevant permits and approvals, to deliver the project within the grant period.

Appendix A. Reef Guardian Councils

Applications from the following local councils are eligible to be invited to apply:

- Bundaberg Regional Council
- Burdekin Shire Council
- Cairns Regional Council
- Cassowary Coast Regional Council
- Central Highlands Regional Council
- Cook Shire Council
- Douglas Shire Council
- Gladstone Regional Council
- Hinchinbrook Shire Council
- Isaac Regional Council
- Livingstone Shire Council
- Mackay Regional Council
- Mareeba Shire Council
- Rockhampton Regional Council
- Tablelands Regional Council
- Townsville City Council
- Whitsunday Regional Council
- Wujal Wujal Aboriginal Shire Council
- Yarrabah Aboriginal Shire Council.

REEF GUARDIAN COUNCILS PROGRAM - GRANT OPPORTUNITY

RRC Reef Action Plan

Meeting Date: 11 July 2023

Attachment No: 2

Rockhampton
Regional Council
FY2023-24

REEF GUARDIAN COUNCIL ACTION PLAN


Australian Government
Great Barrier Reef
Marine Park Authority


reef guardian council


Rockhampton
Regional Council

www.gbrmpa.gov.au

Reef Guardian Council program

The Reef Guardian Council program (RGC program) is a collaborative stewardship arrangement between local government in the Great Barrier Reef catchment and the Authority, which recognises that local and regional approaches are central to protecting and managing the Reef and the communities it supports.

The RGC program was first launched in 2007 and now includes 19 member councils covering an area of 300 000 square kilometres and a population of more than one million people.

Whether Reef Guardian Councils and their communities are large or small, they are making continuous improvements to help the Reef.

Action plans

This Action Plan records the diversity of council actions and projects that contribute to Reef health. It aligns with Queensland and Australian Government objectives to improve the long-term outlook for the Reef.

Actions are scalable reflecting each council's financial and technical capacities. To be a member, councils with a population of less than 50,000 residents must commit to at least one action for each item (climate change, coastal development, land-based run-off, direct use, heritage values), while councils with greater than 50,000 residents must commit to at least three actions per item. Examples of actions are provided in Table 1 of the Reef Guardian Council program Terms of Reference, however the program empowers councils to drive change and deliver innovative solutions to help the Reef by identifying other actions beyond those provided.

Endorsement

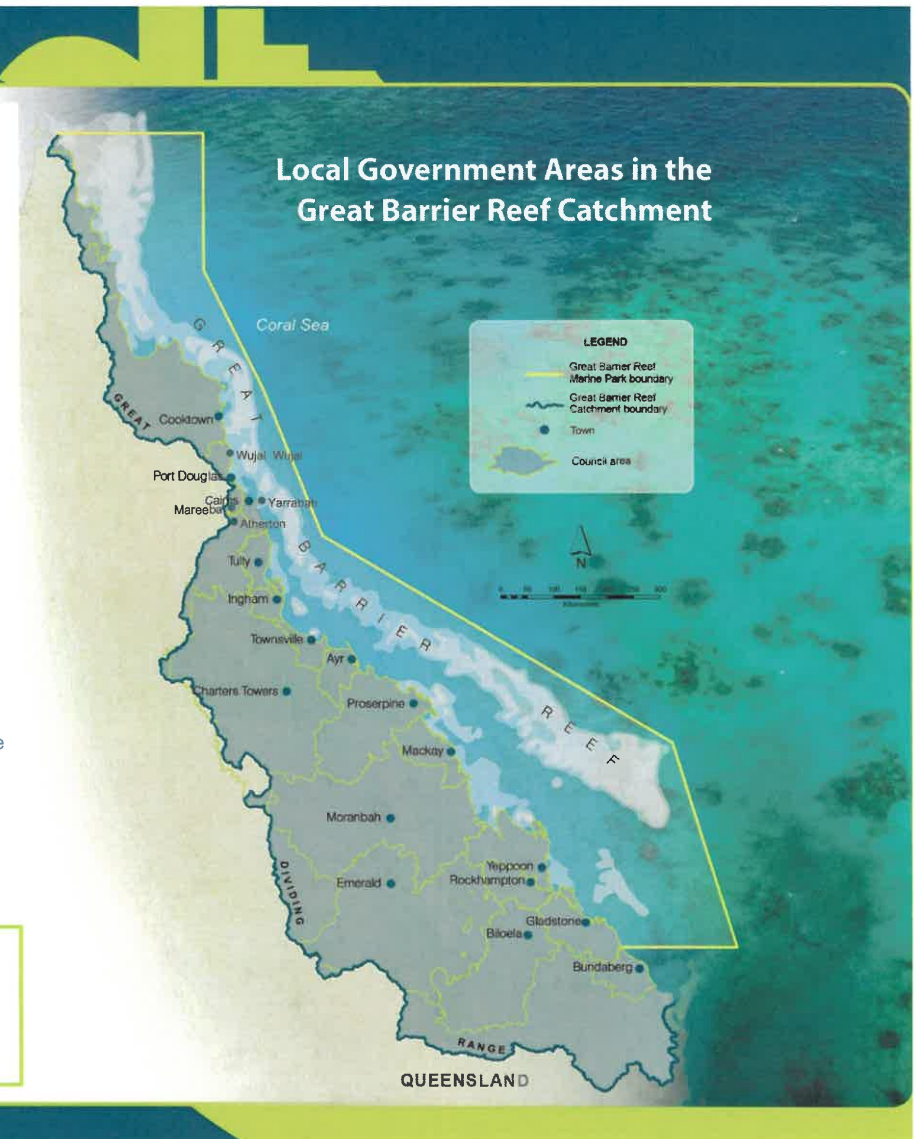
The council recognises the importance of the Reef Guardian partnership and values the contributions made by staff and the community 'working together today for a healthier Reef tomorrow'.

Period of Action Plan: FY2023-24

Endorsed by:



Evan Pardon, Chief Executive Officer
Rockhampton Regional Council, 07 March 2023



Climate change

Action	Description	Financial/Resource Commitment	Partnerships	Responsible department/position	Project Status
Accelerate Council's transition towards net zero emissions by actively monitoring and reducing emissions within Council's operational control (SS 4.1)	Facilitate implementation of Council's Corporate Emissions Reduction Plan and work with the Emissions Working Group to track ongoing progress via Council's Corporate Emissions Inventory.	Sustainability Strategy FY2022-23 Annual Action Plan		Environmental Sustainability	In progress
Accelerate Council's transition towards net zero emissions by actively monitoring and reducing emissions within Council's operational control (SS 4.1)	Continue rollout of the Community Assets and Facilities (CAF) solar installation program at feasible Council-owned sites (subject to capital and/or grant funding).	Sustainability Strategy FY2022-23 Annual Action Plan		Community Assets and Facilities	In progress
Accelerate Council's transition towards net zero emissions by actively monitoring and reducing emissions within Council's operational control (SS 4.1)	Support opportunities to incorporate behind the meter solar installations at the Rockhampton Airport (subject to the availability of capital and/or grant funding).	Sustainability Strategy FY2022-23 Annual Action Plan	Rockhampton Airport (council-owned and operated)	Project Delivery with Rockhampton Airport	Proposed
Accelerate the transition towards zero waste by driving waste avoidance and waste diversion at the individual and household level (SS 1.2)	Take steps to progress the roll-out of the Food Organics and Garden Organics (FOGO) service within the Rockhampton Region.	Sustainability Strategy FY2022-23 Annual Action Plan	Queensland Government	Rockhampton Regional Waste and Recycling	Proposed
Link individuals with sustainable transport and active recreation opportunities that connect with key local destinations and open spaces (SS 1.4)	Progress implementation of the Walking and Cycling Strategy.	Sustainability Strategy FY2022-23 Annual Action Plan		Infrastructure Planning	In progress
Support local residents to adopt sustainable behaviours that help them to save money and reduce household emissions (SS 1.1)	Encourage local sustainability awareness and action by delivering the Living Sustainably program in conjunction with key stakeholders, targeting behaviour change initiatives related to waste, water, energy and biodiversity protection.	Sustainability Strategy FY2022-23 Annual Action Plan	Local residents and local community groups	Environmental Sustainability	In progress

Coastal development

Action	Description	Financial/Resource Commitment	Partnerships	Responsible department/position	Project Status
Enhance the liveability of our Region by supporting initiatives that protect local biodiversity, restore landscapes and increase urban canopy cover (SS 2.3)	Plan for, and implement, targeted urban greening activities in line with Council's Urban Greening Policy.	Sustainability Strategy FY2022-23 Annual Action Plan	Local residents	Parks	In progress
Advocate and partner to progress local sustainability priorities at the regional, state and national level (SS 3.1)	Progress key local aspects of the Regional Resilience Strategy and Local Action Plan. This may include initiatives that deliver flood resilience, catchment management plans, water security and improved climate risk management for key infrastructure assets.	Sustainability Strategy FY2022-23 Annual Action Plan	Queensland Reconstruction Authority	Infrastructure Planning	In progress
Embed climate-related risk considerations into Council's decision-making, planning scheme, local development and operations (SS 4.2)	Continue to update the Planning Scheme to address emerging climate-related risks.	Sustainability Strategy FY2022-23 Annual Action Plan	Queensland Government	Strategy and Planning	In progress
Apply sustainable procurement, circular economy and lifecycle principles to the delivery of products, services, assets and projects (SS 4.3)	Demonstrate sustainable design and lifecycle thinking in the delivery of all major projects. This should include specific focus on waste avoidance, emissions reduction, resource efficiency and water quality improvements.	Sustainability Strategy FY2022-23 Annual Action Plan	Industry and suppliers	Project Delivery	In progress
Work with business, industry and government to drive low-carbon circular economy initiatives, alongside other innovative and sustainable practices (SS 3.5)	Work with stakeholders to pursue further waste diversion, recycling and circular economy opportunities in the Rockhampton Region. Specific focus areas include initiatives associated with construction and demolition waste, batteries and hard plastics.	Sustainability Strategy FY2022-23 Annual Action Plan	Industry	Rockhampton Regional Waste and Recycling	In progress

Land-based run-off

Action	Description	Financial/Resource Commitment	Partnerships	Responsible department/position	Project Status
Actively pursue opportunities associated with sustainable industries and infrastructure that deliver local social, environmental and economic benefits for the Region (SS 3.2)	Work with government, industry and community stakeholders to deliver the Making Water Work program. This includes sub-projects associated with nutrient cycles and Great Barrier Reef water quality outcomes.	Sustainability Strategy FY2022-23 Annual Action Plan	Queensland Government and the Collaborative Research Centre for Northern Australia	Advance Rockhampton	In progress
Actively pursue opportunities associated with sustainable industries and infrastructure that deliver local social, environmental and economic benefits for the Region (SS 3.2)	Explore opportunities to reduce land-based runoff through innovative development solutions. This includes new approaches to water quality treatment.	Sustainability Strategy FY2022-23 Annual Action Plan	Local developers	Planning and Regulatory	In progress
Accelerate Council's transition towards net zero emissions by actively monitoring and reducing emissions within Council's operational control (SS 4.1)	Finalise the Glenmore Water Treatment Plant solar project and ensure all water and sewerage upgrades align with best practice, achieve water quality and energy efficiency improvements, and incorporate emission reduction considerations.	Sustainability Strategy FY2022-23 Annual Action Plan	Project Delivery	Fitzroy River Water	In progress
Progress workforce and economic planning that will ensure we prosper as the demand for low carbon products and services grows (SS 3.3)	Work with the local agricultural industry to build capability and both support and attract investment in local agricultural development and innovation.	Sustainability Strategy FY2022-23 Annual Action Plan	Local agricultural industry	Advance Rockhampton	In progress
Implement management policies, planning and practices that protect our natural environment and support the resilience of our biodiversity and natural assets (SS 4.4)	Continue to improve Council's Civil Operations practices to minimise environmental risks. This includes erosion and sediment control practices.	Sustainability Strategy FY2022-23 Annual Action Plan		Civil Operations	In progress

Direct use

Project Name	Description	Financial/Resource Commitment	Partnerships	Responsible department/position	Project Status
Grow local visitation and tourism opportunities that celebrate our natural assets and contribute to the liveability of the Region (SS 3.4)	Showcase the Region's natural assets by encouraging nature-based recreation, tourism and events opportunities associated with recreational fishing, mountain-biking, walking and bird-watching.	Sustainability Strategy FY2022-23 Annual Action Plan	Local community groups, event organisers, tourism partners	Advance Rockhampton	In progress
Enhance the liveability of our Region by supporting initiatives that protect local biodiversity, restore landscapes and increase urban canopy cover (SS 2.3)	Take steps to reduce the impact of invasive species on the environment by implementing Council's Biosecurity Plan. Key initiatives include at least one targeted feral animal control program, the trial of herbicide injectors in environmentally sensitive areas to reduce the risk of overspray and support to the proposed water hyacinth harvesting trial.	Sustainability Strategy FY2022-23 Annual Action Plan	Fitzroy Basin Association, Capricorn Pest Management Group and local landholders	Planning and Regulatory	In progress
Enhance the liveability of our Region by supporting initiatives that protect local biodiversity, restore landscapes and increase urban canopy cover (SS 2.3)	Work with key delivery partners to implement the operational Natural Resource Management (NRM) Program on Council owned/managed land. This may include targeted works at Yeppen Lagoon, Nurim Circuit, Plover Street and along Frenchmans Creek.	Sustainability Strategy FY2022-23 Annual Action Plan	Skilling Queenslanders for Work, CQUniversity, Multicultural Australia, Capricornia Catchments and other local community groups	Environmental Sustainability and Parks	In progress
Provide residents with the opportunity to participate in a range of local sustainability programs, initiatives, activities and events (SS 1.5)	Encourage nature connection through the 'My Rockhampton' Facebook page and key local events including River Festival.	Sustainability Strategy FY2022-23 Annual Action Plan	Residents and local community groups	Advance Rockhampton	In progress

Reef heritage and social values

Action	Description	Financial/Resource Commitment	Partnerships	Responsible department/position	Project Status
Explore opportunities to work with, learn from and strengthen outcomes through partnerships with First Nations Peoples (SS 2.2)	Support the development, implementation and review of Indigenous Land Use Agreements (ILUA) with local First Nations Peoples.	Sustainability Strategy FY2022-23 Annual Action Plan	Traditional Owners and First Nations Peoples	Community Services Directorate	In progress
Explore opportunities to work with, learn from and strengthen outcomes through partnerships with First Nations Peoples (SS 2.2)	Support the continuous improvement of Council's practices by facilitating Cultural Awareness Training and progressing key local initiatives.	Sustainability Strategy FY2022-23 Annual Action Plan	Traditional Owners and First Nations Peoples, Council Staff	Community Services Directorate	In progress
Provide residents with the opportunity to participate in a range of local sustainability programs, initiatives, activities and events (SS 1.5)	Encourage participation in key local environmental activities including National Tree Day, the Native Plant Program, citizen science (such as the Aussie Backyard Bird Count), World Environment Day and other initiatives as appropriate.	Sustainability Strategy FY2022-23 Annual Action Plan	National events and campaigns	Environmental Sustainability	In progress
Provide residents with the opportunity to participate in a range of local sustainability programs, initiatives, activities and events (SS 1.5)	Encourage participation in local waste related activities including Clean Up Australia Day and National Recycling Week.	Sustainability Strategy FY2022-23 Annual Action Plan	National events and campaigns	Rockhampton Regional Waste and Recycling	In progress
Encourage initiatives that help the community to adopt sustainable behaviours, avoid waste and reduce emissions (SS 2.5)	Support local schools and community groups to learn about, and implement, sustainability improvements. This may include participation in the Sustainability in Action competition, Reef Guardian School activities, ecoBiz workshops and other local initiatives.	Sustainability Strategy FY2022-23 Annual Action Plan	Local schools and community groups	Environmental Sustainability	In progress

11.4 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR SPECIAL INDUSTRY (MICROBREWERY), HOTEL AND SHOP

File No: D/2-2023

Attachments:

1. [Locality Plan](#)
2. [Site Plan](#)
3. [Floor Plan](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Kathy McDonald - Senior Planning Officer

SUMMARY

Development Application Number: D/2-2023

Applicant: B R Brewery Pty Ltd

Real Property Address: Lot 1 on RP608441

Common Property Address: 304 Quay Street, Rockhampton City

Area of Site: 809 square metres

Planning Scheme: Rockhampton Region Planning Scheme 2015 (version 2.2)

Planning Scheme Zone: Waterfront and Marine Industry Zone

Planning Scheme Precinct: Fitzroy River Industry Precinct

Planning Scheme Overlays: Acid Sulfate Soils Overlay;
Airport Environs Overlay; and
Flood Hazard Overlay.

Existing Development: Warehouse

Approval Sought: Development Permit for Material Change of Use for Special Industry (Microbrewery), Hotel and Shop

Level of Assessment: Impact Assessable

Submissions: Nil

Referral Agency: Nil

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for Material Change of Use for a Special Industry (Microbrewery), Hotel and Shop, made by B R Brewery Pty Ltd, located at 304 Quay Street, Rockhampton City, described as Lot 1 on RP608441, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development
Material Change of Use for a Special Industry (Microbrewery), Hotel and Shop
Reasons for Decision
<p>a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>
Assessment Benchmarks
<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Strategic Framework; • Waterfront and Marine Industry Zone Code; • Flood Hazard Overlay Code; • Airport Environs Overlay Code; • Access, Parking and Transport Code; • Landscape Code; • Stormwater Management Code; • Waste Management Code; and • Water and Sewer Code.
Compliance with assessment benchmarks
The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.
<u>Assessment Benchmark</u>
<ul style="list-style-type: none"> • Strategic Framework - 3.3 Settlement Pattern; <ul style="list-style-type: none"> - 3.3.7 Element - Industrial (existing, new and future) <p>3.3.7.1 Specific Outcome (15) The Waterfront and marine industry zone and Fitzroy River industry precinct facilitates marine industry related uses. These areas will provide for boat storage, maintenance and marine servicing facilities.</p> <ul style="list-style-type: none"> • Waterfront and Marine Industry Zone Purpose; <ul style="list-style-type: none"> - (a) the zone primarily accommodates waterfront uses. • Waterfront and Marine Industry Zone Code – Performance Outcome (PO) 18
<u>Reasons for the approval despite non-compliance with benchmark</u>
Whilst the development is not of a marine industry use and is proposed within the Waterfront and Marine Industry Zone and South Rockhampton Industrial area, it does present a conflict with the above outcomes.

Despite this, it is identified under the Settlement Pattern theme, 3.3.7 Element – Industrial, under the *Rockhampton Region Planning Scheme 2015*, Specific Outcome (14) - The South Rockhampton industrial area will continue to provide for predominantly service and low impact industries.

- The development, Special Industry (Microbrewery), Hotel and Shop although is not of an industrial nature is reflective of a service industry or low impact industry use with anticipated low levels of potential impacts on the surrounding areas due to the minor nature of operations.

All operations will be conducted within the existing building.

- The Special Industry (Microbrewery) process of brewing, including bottling and storage will occur during daylight business hours only with sufficient ventilation and waste management strategies to mitigate any potential off-site impacts to the surrounding area due to the emission of light, noise and odour.
- The Hotel component is 'non-accommodation' and for approximately 60 dining patrons only. The proposed operating hours are 10:00am to 24:00pm, seven days per week. However, it is not anticipated that these hours will be utilised, flexibility is required so that the business can be competitive and reactive to market demands. Live entertainment will be limited to 10:00pm on Fridays and Saturdays and 8:00pm Sundays to Thursdays.
- The Shop component is for the sale of product that is manufactured onsite (microbrewery) and is expected to be minimal.
- The development is considered to be appropriately located within an existing historic building dating back to 1894. The location is within walking distance to Rockhampton's City Business District (CBD) (260 metres northwest) and public transport (200 metres south). Furthermore, the development fronts Quay Street, where buildings are recommended to be adapted and re-purposed for a mix of uses to attract people to the CBD.

Despite the conflicts, the nature of the operations is not expected to create greater impacts than that of a service industry or low impact industry use. It is therefore considered that the likely impacts of redeveloping the subject site for a non-industrial use is not anticipated to restrict or reduce the ongoing functionality of nearby industrial uses or compromise the role and function of the designated South Rockhampton Industrial area.

Assessment Benchmark

- Waterfront and Marine Industry Zone Code - Performance Outcome (PO) 8

Reasons for the approval despite non-compliance with benchmark

The development does not comply with Acceptable Outcome (AO) 8.1 as the development involves direct sales to the public that are not industrial in nature.

Despite this, the shop storage and sales area is less than 10% of the Ground Floor Area (GFA) at 19.6 square metres, which complies with AO8.2 of PO8. Furthermore, the product is manufactured onsite (microbrewery) with a processing capacity of less than 200 tonnes per annum and the sale of goods for off-site consumption is expected to be minimal.

The direct sales to the public are ancillary to and have a direct nexus with the industry conducted on the site. Therefore, the development is considered to comply with PO8.

Assessment Benchmark

- Strategic Framework - 3.8 Natural Resources and Economic Development.
 - 3.8.3 Element - Industrial Development;

3.8.3.1 Specific Outcome (2) The integrity of identified industrial areas is protected from fragmentation by commercial uses which can be established elsewhere, and encroachment from other uses which would limit their operation and expansion.

Reasons for the approval despite non-compliance with benchmark

Whilst the operations of the development will be commercial in nature, in response to Performance Outcome 18 above, the development, Special Industry (Microbrewery), Hotel and Shop is more reflective of a service industry or low impact industry use with low levels of potential impacts on the surrounding areas.

3.8.1 Overall Strategic Outcome (1) ensures the economy of the planning scheme area continues to grow and provides the community with diverse and new employment opportunities. Rockhampton continues to strengthen as the retail, service, cultural and administrative centre for both the planning scheme area and the wider Central Queensland region.

The establishment of a Special Industry (Microbrewery) with ancillary Hotel and Shop will contribute to a mix of recreational establishments and provide for additional employment opportunities that will generate positive economic and community benefits for local residents.

Furthermore, 3.5.4 Element – Heritage and Character, Specific Outcome (5) states that 'The Rockhampton Principal Centre (**particularly Quay Street**) contains many heritage listed and commercial character buildings. New development within this centre is in keeping with the surrounding built form and streetscape and the reuse and upkeep of existing buildings is supported.'

The re-development of the site is considered to preserve the character values as no external elements of the building are proposed to be modified and only minor internal building works are required to service the development. The development will remain generally consistent with the surrounding industrial built form and streetscape.

Assessment Benchmark

- Strategic Framework - 3.4 - Natural Environment and Hazards;
 - 3.4.3 Element – Natural Hazards and Climate Change

3.4.3.1 Specific Outcome (1) Development in areas subject to natural hazards (including flood, bushfire, steep land, erosion and storm tide) avoids an unacceptable risk associated with the extent or severity of the natural hazard, and the safety of people is maintained and damage to property is not increased.

- Flood Hazard Overlay Code – Performance Outcome (PO) 4; and
- Flood Hazard Overlay Code – Performance Outcome (PO) 10

Reasons for the approval despite non-compliance with benchmark

3.4.3.1 Specific Outcome (3) contemplates that significant areas of the Rockhampton region are already established within the Fitzroy River floodplain and creek catchment areas. Within these areas, the flood risk will be managed by avoiding the intensification of development in high or extreme hazard areas and planning area 1.

The development is to be established within an existing warehouse building, historically located within one of these areas and is wholly affected by Riverine Flooding, H3 (High) within the one (1) per cent Annual Exceedance Probability (AEP) for the Fitzroy Riverine flood inundation area.

Although the site is inundated in times of extreme flood, the raised internal floor level has an appropriate freeboard, with a height of 520 millimetres, which is 20 millimetres above the one (1) per cent AEP predicted height, which demonstrates the development does not increase the risk to people and property. Flood free access will not be achievable during a defined event, however given the nature of the development, it is not expected that operations will occur during periods of river flooding.

The development does not involve new buildings or structures, an increase in Gross Floor Area (GFA) or the reduction of onsite flood storage capacity. Therefore, it is considered the development is compatible with the level of risk associated with the flood hazard and no increased risks to persons, infrastructure, or property are likely to occur as a result of the development.
<u>Relevant Matters</u>
The proposed development was not assessed against any relevant matters outside of the matters prescribed by regulation.
Matters raised in submissions
The proposal was the subject of public notification between 28 April 2023 and 25 May 2023, in accordance with the requirements of the <i>Planning Act 2016</i> and the Development Assessment Rules, and no submissions were received.
Matters prescribed by regulation
<ul style="list-style-type: none"> • The <i>Rockhampton Region Planning Scheme 2015</i> (version 2.2); and • The common material, being the material submitted with the application.

RECOMMENDATION B

THAT in relation to the application for a Development Permit for Material Change of Use for a Special Industry (Microbrewery), Hotel and Shop, made by B R Brewery Pty Ltd, located at 304 Quay Street, Rockhampton City, described as Lot 1 on RP608441, Council resolves to Approve the application subject to the following conditions:

1.0 **ADMINISTRATION**

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.5.1 Operational Works:
 - (i) Parking Works;
 - 1.5.2 Plumbing and Drainage Works; and
 - 1.5.3 Building Works.

- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/Issue</u>
Overall Site / Title	Dezign Elements	28 June 2023	S-00	-
Site Plan - Parking	Dezign Elements	28 June 2023	S-01	-
Existing Floor Plan	Dezign Elements	28 June 2023	S-02	-
Proposed Floor Plan	Dezign Elements	28 June 2023	S-03	-
Legend Colour Zone	Dezign Elements	28 June 2023	S-04	-

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 PARKING WORKS

- 3.1 A Development Permit for Operational Works (parking works) must be obtained prior to the commencement of any access and parking works on the development site.
- 3.2 All parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, Australian Standard AS2890 "Parking facilities" and the provisions of a Development Permit for Operational Works (parking works).
- 3.3 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.
- 3.4 A minimum of fourteen (14) on-street parking spaces must be provided along the Quay Street and Stanley Street frontage of the site.
- 3.5 Universal access parking spaces must be provided on-site in accordance with Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities".
- 3.6 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the Australian Standard AS2890 "Parking facilities" and the provisions of a Development Permit for Operational Works (parking works).
- 3.7 Road signage and pavement markings must be installed in accordance with Australian Standard AS1742.1 "Manual of uniform traffic control devices".

4.0 PLUMBING AND DRAINAGE WORKS

- 4.1 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 4.2 The development must be connected to Council's reticulated sewerage and water networks.
- 4.3 The existing sewerage and water connection point(s) must be retained, and upgraded if necessary, to service the development.
- 4.4 Adequate domestic and fire fighting protection must be provided to the development, and must be certified by an hydraulic engineer or other suitably qualified person.
- 4.5 Alteration or relocation of internal sanitary drainage works associated with the existing building must be in accordance with regulated work under the Plumbing and Drainage Act 2018.
- 4.6 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the Plumbing and Drainage Act 2018 and Council's Plumbing and Drainage Policies.
- 4.7 Amended sewerage/Sewerage trade waste permits must be obtained for the discharge of any non-domestic waste into Council's reticulated sewerage network. Arrestor traps must be provided where commercial or non-domestic waste is proposed to be discharged into the sewer system.

5.0 BUILDING WORKS

- 5.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting".
- 5.2 All electrical and telecommunication services and utilities connected to the property, including electrical outlets, must be designed and installed at such a height that they are a minimum of 500 millimetres above a one per cent (1%) Annual exceedance probability flood level.
- 5.3 All external elements, such as air conditioners and any associated equipment for the development, must be adequately screened from public view, to Council's satisfaction.
- 5.4 Waste storage areas must be provided in accordance with the Environmental Protection Regulation 2019 and must be screened so as not to be visible from a public space.
- 5.5 Access to and use of the land the subject of this application must comply with the provisions of the Anti-Discrimination Act 1991. If this statute requires the provision of access or facilities in a way that is inconsistent with this development approval, those facilities must be provided.

6.0 ASSET MANAGEMENT

- 6.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 6.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement

markings that may have been removed or damaged.

- 6.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the Asset Design and As Constructed Manual (ADAC).

7.0 OPERATING PROCEDURES

- 7.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Quay Lane.
- 7.2 Service vehicles, including refuse collection vehicles must be via Quay Lane only.
- 7.3 The hours of operations for the development site must be limited to:
- (i) 10:00 hours to 24:00 hours on Monday to Sunday
- 7.4 Live entertainment must be limited to:
- (i) 20:00 hours on Sunday to Thursday; and
 - (ii) 24:00 hours on Friday to Saturday.
- 7.5 Noise emitted from the activity must not cause an environmental nuisance.
- 7.6 Operations on the development site must have no significant impact as determined by Council on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or odour.
- 7.7 When requested by Council, noise monitoring must be undertaken and recorded within three (3) months, to investigate any genuine complaint of nuisance as determined by Council caused by noise. The monitoring data, an analysis of the data and a report, including noise mitigation measures, must be provided to Council within fourteen (14) days of the completion of the investigation. Council may require any noise mitigation measures identified in the assessment to be implemented within appropriate timeframes. Noise measurements must be compared with the acoustic quality objectives specified in the most recent edition of the Environmental Protection (Noise) Policy 2019.
- 7.8 All waste must be stored within a waste storage area (for example, general waste, recyclable waste, pallets, empty drums etcetera) and in accordance with the approved plans (refer to condition 2.1). The owner of the land must ensure that:
- 7.8.1 the area is kept in a clean and tidy condition;
 - 7.8.2 no waste material is stored external to the waste storage area/s; and
 - 7.8.3 the area is maintained in accordance with Environmental Protection Regulation 2019.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. Licensable Activities

Should an activity licensable by Rockhampton Regional Council be proposed for the development site, Council's Environment and Public Health Unit must be consulted to determine whether any approvals are required. Such activities may include food preparation, storage of dangerous goods or environmentally relevant activities. Approval for such activities is required before 'fit out' and operation.

NOTE 5. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 6. Works in Road Reserve Permit

It is advised that a Works in Road Reserve Permit (including a fee for the vehicle crossover and compliant with *Standard Capricorn Municipal Development Guidelines, Standard Drawings*) may be accepted in place of the application for a Development Permit for Operational Works (parking works).

NOTE 7. Building Works

A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.

A Building Works Permit for a change of building classification may be required in accordance with the *Building Act 1975*.

NOTE 8. Plumbing and Drainage

A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structure on the development site.

NOTE 9. Advertising Devices

Any Advertising device associated with or attached to the development must be carried out in accordance with the applicable Advertising Devices Code in the Council Planning Scheme.

NOTE 10. Flooding (Contingency Plan)

A Contingency Plan is recommended for the development site. The plan should demonstrate that the subject development will not increase the flood debris loading of flood waters nor result in environmental harm. The Plan must also include details of how the owner and any occupier of the premises will collect possessions, clear the site and vacate the property in a flood event.

NOTE: Council is not required to approve Contingency Plans. Council does not accept any liability for loss of or damage to property, or injury, or loss of life as a result of any person using or relying on the Contingency Plan or failing to use the

Contingency Plan during a flood event.

It is the responsibility of the owner or occupier of the land from time to time to implement the Contingency Plan during a flood event or if there is a risk of flooding near the land.

NOTE 11. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

RECOMMENDATION C

THAT in relation to the application for a Development Permit for Material Change of Use for a Special Industry (Microbrewery), Hotel and Shop, made by B R Brewery Pty Ltd, located at 304 Quay Street, Rockhampton City, described as Lot 1 on RP608441, Council resolves to, in accordance with Development Incentives Policy, apply section 3.5 of the Charges Resolution (No. 1) of 2022 and levy the charge at 85 per cent of the total charge calculated and issue an Infrastructure Charges Notice for the amount of \$58,182.64.

PROPOSAL IN DETAIL

The proposal seeks to establish a Special Industry (microbrewery), Hotel and Shop located at 304 Quay Street, Rockhampton City, formally described as Lot 1 on RP608441. The development will involve the re-use of an existing industrial warehouse building with a total Ground Floor Area (GFA) of 1,537 square metres.

The ground floor area (approximately 797 square metres) will consist of a public entry from Quay Street, a brewery wet area, public area, bar, kitchen, kid's room, office, cold rooms and amenities. Level 1 (approximately 736 square metres) will not be in use. A change application may be submitted at a later stage to include the area as additional GFA with the intention for the use as a function area.

The Special Industry (microbrewery) is proposed to have a processing capacity of less than 200 tonnes per annum with the sale of goods for off-site consumption expected to be minimal. The process of brewing will generally occur once per week and involves malt milling, mashing, lautering, wort boiling, clarification, cooling, fermentation, conditioning and finally packaging. Appropriate ventilation and odour mitigating measures will be utilised such as open roller doors and a condenser which forms part of the kettle to catch the steam from the boiling process.

The proposed operating hours are 10:00am to 24:00pm, seven days per week with live entertainment limited to 10:00pm on Fridays and Saturdays, and 8:00pm on Sundays to Thursdays.

No on-site car parking is available or proposed as part of the development due to the existing buildings as-constructed design being built to boundary. However, fourteen (14) off-site care parking spaces will be formalised along the Quay Street and Stanley Street frontages of the site via line-marking.

No other changes to Councils infrastructure networks are proposed as part of the development.

SITE AND LOCALITY

The subject site, 304 Quay Street, Rockhampton City is located in the Waterfront and Marine Industry Zone and Fitzroy River Industry Precinct under the *Rockhampton Region Planning Scheme 2015*. The site is 809 square metres in area and is fully encompassed by an existing warehouse building with an as-constructed design being built to boundary. The site is located on a prominent corner site and has three (3) road frontages, Quay Street, Stanley Street and Quay Lane. The main building entrance is located towards the river front along Quay Street, the service/loading entrance along Stanley Street and no entrances to the building are available from Quay Lane.

Surrounding the subject site is a mix of industrial and residential properties also located within the Waterfront and Marine Industry Zone. Directly adjoining the site to the southeast is several service industries before connecting to the residential uses of Depot Hill. To the north and west lies the South Rockhampton Industrial area and beyond this (260 metres) is the Rockhampton City Business District.

The site is wholly affected by Riverine Flooding, H2 (Medium) and H3 (High). However operational areas of the building are not affected due to the raised internal floor level which has a freeboard height of 520 millimetres, which is 20 millimetres above the 1% Annual Exceedance Probability (AEP) predicted height.

PLANNING ASSESSMENT

MATTERS FOR CONSIDERATION

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

TOWN PLANNING COMMENTS

State Planning Policy 2017

Section 2.1 of *Rockhampton Region Planning Scheme 2015* noted the *State Planning Policy 2017* is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the *Rockhampton Region Planning Scheme 2015*.

Central Queensland Regional Plan 2013

The *Central Queensland Regional Plan 2013* is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the *Central Queensland Regional Plan 2013*.

Rockhampton Region Planning Scheme 2015

Strategic framework

The subject site is situated within the Industrial designation under the scheme's strategic framework map. The following themes of the strategic framework, including their strategic outcomes, as identified within Part 3 of the *Rockhampton Region Planning Scheme 2015* are applicable and have been considered in the assessment of the proposed development:

- Settlement Pattern;
- Natural Environment and Hazards;
- Community Identity diversity;
- Access and Mobility;
- Infrastructure and Services; and
- Natural Resources and Economic Development.

Further assessment has been undertaken to address and demonstrate the proposal's compliance with the strategic framework themes that the application is in conflict with. Justification in relation to these provisions has been detailed within the Statement of Reasons under **Recommendation A** of this report.

The proposal was found to comply with and further all other aspects of the strategic framework as a whole.

Waterfront and Marine Industry Zone

The subject site is situated within the Waterfront and Marine Industry Zone under the *Rockhampton Region Planning Scheme 2015*. The purpose of the zone identifies that: -

1. *The purpose of the waterfront and marine industry zone code is to:*
 - (a) *ensure that adequate, serviced and accessible land for waterfront and marine industry is provided and developed in accordance with acceptable environmental standards and with minimal impacts on nearby sensitive land use(s); and*
 - (b) *provide for waterfront and marine industry land on the Fitzroy River in Rockhampton to service the region's population.*
2. *The purpose of the zone will be achieved through the following outcomes:*
 - (a) *the zone primarily accommodates waterfront uses;*
 - (b) *the following uses are not located in the zone:*
 - (i) *high impact industry;*
 - (ii) *special industry; and*
 - (iii) *uses which are more appropriately located in centres including stand-alone offices, shopping centre, showrooms and hardware and trade supplied;*
 - (c) *sensitive land use(s) will not occur within the zone;*
 - (d) *a limited range of non-marine industrial uses that are ancillary to and support waterfront uses are located in the zone. These include:*
 - (iv) *caretaker's accommodation and administration offices associated with an industrial use;*
 - (v) *small-scale retail uses directly associated with boating activities (for example, bait and tackle shop, food and drink outlet associated with boat usage); and*
 - (e) *the viability of existing and future waterfront uses is not affected by the intrusion of incompatible uses;*
 - (f) *industrial uses do not adversely impact on the quality of water in the Fitzroy River;*
 - (g) *development is visually screened from the Rockhampton-Emu Park Road;*
 - (h) *development does not compromise the function or safety of Rockhampton-Emu Park Road or the Rockhampton-Yeppoon railway line;*
 - (i) *development is located, designed and managed to maintain safety to people, and to avoid significant adverse effects on the natural environment;*
 - (j) *development minimises adverse impacts on nearby non-industrial zoned land and sensitive land use(s) through building design, hours of operation, screening and landscaping and other means;*
 - (k) *the scale, siting and form of development, including car parking areas and landscaping contributes to a high standard of amenity, particularly when viewed from the water;*
 - (l) *development maximises the use of existing transport infrastructure and has safe and practical access to all modes of transport infrastructure and facilities, including airports and seaports;*
 - (m) *development is designed to incorporate sustainable practices including maximising opportunities for energy efficiency, water conservation, public and active transport use;*
 - (n) *development is sited and designed to respond to natural landscape features and environmental constraints;*
 - (o) *development is connected to all infrastructure services available in the area; and*

(p) *the establishment of one (1) precinct within the zone where particular requirements are identified:*

(i) *Fitzroy River industry precinct.*

Fitzroy River industry precinct

3. *The following overall outcomes of the Fitzroy River industry precinct are additional to those of the Waterfront and marine industry zone and take precedence in the event of a conflict:*

(a) *the precinct supports the reuse of existing building(s) for marine industry uses such as boat storage, minor servicing and hiring, and service industry;*

(b) *the following uses are supported within the precinct:*

(i) *outdoor sales where involving the sale and hire of waterfront and marine related equipment such as boats, boating trailers, GPS equipment, and fishing equipment;*

(ii) *uses that benefit from a waterfront location including shops (for example bait and tackle shop), community uses and boating facilities (for example boating clubs, pontoons, wharves);*

(iii) *outdoor sport and recreation uses that have an affiliation with the Fitzroy River; and*

(iv) *home-based business;*

(c) *noise generating uses are designed, sited and constructed to minimise the transmission of noise to appropriate levels and do not cause environmental harm or nuisance.*

This application is not consistent with the purpose of the Zone. Further assessment has been undertaken to address and demonstrate the proposal's compliance with the strategic framework. Justification in relation to these provisions has been detailed within the Statement of Reasons under **Recommendation A** of this report.

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Waterfront and Marine Industry Zone Code;
- Flood Hazard Overlay Code;
- Airport Environs Overlay Code;
- Access, Parking and Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code; and
- Water and Sewer Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes and is not otherwise conditioned to comply an assessment of the Performance Outcomes is contained in the Statement of Reasons in **Recommendation A** of this report.

INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) of 2022 for non-residential development applies to the application. The Infrastructure Charges are as follows:

- (a) A charge of \$12,847.95 for Gross Floor Area being 167.40 square metres (Special Industry/Micro Brewery);
- (b) A charge of \$133,651.00 for Gross Floor Area being 610 square metres (Hotel - non accommodation);
- (c) A charge of \$3,865.12 for Gross Floor Area being 19.6 square metres (Shop);
- (d) No charge for Impervious Area being 809 square metres (existing roof area); and
- (e) An Infrastructure Credit of \$84,227.60 made up as follows:
 - (i) \$84,227.60 - Infrastructure Credit applicable for the existing warehouse structure (1,537 square metres x \$54.80).

In accordance with section 3.1 of *Charges Resolution (No.1) of 2022*, the base charge will be automatically increased using the Producer Price Index (PPI), adjusted according to the three (3) yearly PPI average quarterly percentage change between financial quarters; and

In accordance with Development Incentives Policy, section 3.5 of the *Charges Resolution (No. 1) of 2022*, the levied charge will be 85 per cent of the total charge calculated.

The automatic increase and development incentive calculations are reflected in the below table:

Column 1 Use Schedule	Column 1A Use	Column 2 Adopted Infrastructure Charge for non-residential development (\$)		Column 3 Calculated Charge
		(a) per m ² of Gross Floor Area (GFA)	(b) per m ² Impervious to Stormwater	
High Impact Industry or Special Industry	Special Industry	76.75	10.95	\$12,847.95
Commercial (retail)	Shop	197.20	10.95	\$3,865.12
Entertainment	Hotel	219.10	10.95	\$133,651.00
Total Base Charge				\$150,364.07
Charge (including PPI)				\$155,624.36
Total Base Credit				\$84,227.60
Credit (including PPI)				\$87,174.19
TOTAL CHARGE				\$68,450.17
LEVIED CHARGE (15% discount applied)				\$58,182.64

In accordance with Development Incentives Policy, section 3.5 of the *Charges Resolution (No. 1) of 2022*, the levied charge will be 85 per cent of the total charge calculated. Applying section 3.5 to the levied charge is to meet Council Meeting timeframes the application decision date was required to be extended into the 2023/2024 new financial year in which section 3.5 of the Development Incentives Policy would not be applicable. Due to the extension and at no fault of the applicant, it would not be reasonable to not apply section 3.5 of the *Charges Resolution*.

Therefore, a total charge of \$58,182.64 is payable for the development.

CONSULTATION

The proposal was the subject of public notification between 28 April 2023 and 25 May 2023, in accordance with the requirements of the *Planning Act 2016* and the Development Assessment Rules, and no submissions were received.

CONCLUSION

THAT the proposed development is not anticipated to compromise the Strategic Framework of *Rockhampton Region Planning Scheme 2015*. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR
SPECIAL INDUSTRY (MICROBREWERY),
HOTEL AND SHOP**

Locality Plan

Meeting Date: 11 July 2023

Attachment No: 1



**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR
SPECIAL INDUSTRY (MICROBREWERY),
HOTEL AND SHOP**

Site Plan

Meeting Date: 11 July 2023

Attachment No: 2

304 QUAY STREET, ROCKHAMPTON
PROPOSED BIG ROCKS BREWERY



SUBJECT SITE



DO NOT SCALE DRAWING
 ALL DIMENSION IN MILLIMETERS

No.	Description	Date

REVISIONS

ISSUED FOR
PRELIMINARY

Project Details:
 304 QUAY STREET
 PROPOSED BREWERY

Drawing Title:
 OVERALL SITE / TITLE

dezielements
 BUILDING SERVICES

0407 271 336 M
 info@dezielements.com.au E

QBCC No 1247120 IDAQ No 0001677

Scale:	Rev:
Date: JULY 2022	-
Drawn: NJB	-
Project No: 22_137	Drawing No: S-00

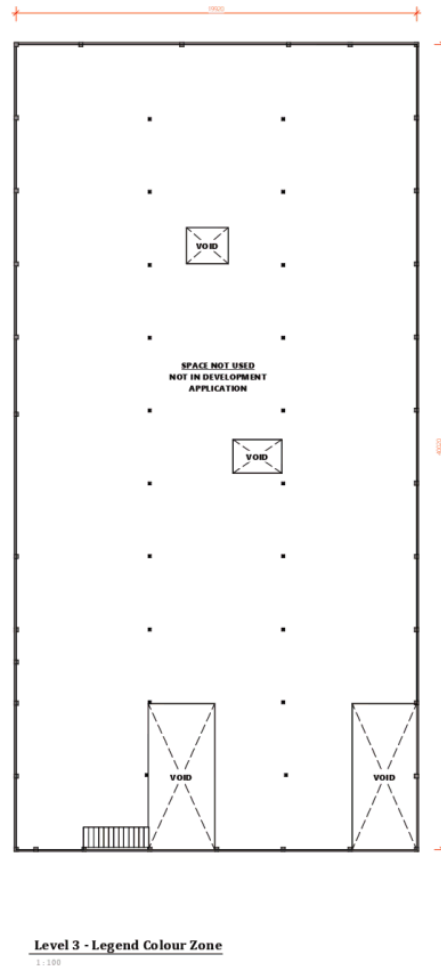
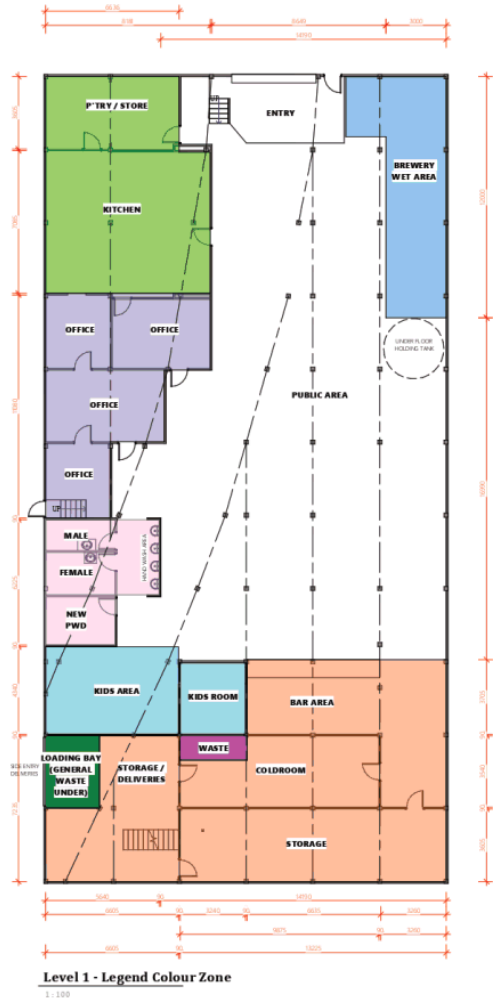


**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR
SPECIAL INDUSTRY (MICROBREWERY),
HOTEL AND SHOP**

Floor Plan

Meeting Date: 11 July 2023

Attachment No: 3



DO NOT SCALE DRAWING
ALL DIMENSION IN MILLIMETERS

No.	Description	Date
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

REVISIONS

TOTAL GROUND AREA
797m²

■ KITCHEN / P' TRY	32m ²	(HOTEL)
■ FUTURE LIFT	4m ²	(HOTEL)
■ BREWERY WET AREA	45m ²	(BREWERY)
■ OFFICE	64m ²	(HOTEL) 50% MICRO BREWERY 50%
■ BAR AREA / COLDROOM / STORAGE	165m ²	(HOTEL) 50% MICRO BREWERY 40% SHOP 10%
■ BREWERY WASTE	4m ²	(HOTEL) 50% MICRO BREWERY 50%
■ LOADING BAY & GENERAL WASTE (UNDER)	12m ²	(BREWERY)
■ KIDS AREA	42m ²	(HOTEL)
■ AMENITIES	30m ²	(HOTEL) 50% MICRO BREWERY 40% SHOP 10%
■ PUBLIC AREA	356m ²	(HOTEL)

ISSUED FOR
PRELIMINARY

Project Details:
304 QUAY STREET
PROPOSED BREWERY

Drawing Title:
LEGEND COLOUR ZONE

dezignelements
BUILDING DESIGNERS
0407 271 336 M
info@dezignelements.com.au E

QBCC No: 1247328 BDAQ No: 0001677

Scale:	1:100	Rev:	-
Date:	JULY 2022		
Drawn:	NJB		
Project No:	22_137	Drawing No:	S-04

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11.5 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR NON-RESIDENT WORKFORCE ACCOMMODATION

File No:	D34-2021
Attachments:	1. Locality Plan 2. Site Plan 3. Elevations and Floor Plan
Authorising Officer:	Amanda O'Mara - Coordinator Development Assessment Doug Scott - Manager Planning and Regulatory Services Alicia Cutler - General Manager Community Services
Author:	Kathy McDonald - Senior Planning Officer

SUMMARY

<i>Development Application Number:</i>	<i>D/34-2021</i>
<i>Applicant:</i>	<i>Bowes Investments Pty Ltd trading as Zebra Metals and Environmental Services</i>
<i>Real Property Address:</i>	<i>Lot 1 on RP609889</i>
<i>Common Property Address:</i>	<i>227 Somerset Road, Gracemere</i>
<i>Area of Site:</i>	<i>2,961 hectares</i>
<i>Planning Scheme:</i>	<i>Rockhampton Region Planning Scheme 2015 (version 2.2)</i>
<i>Planning Scheme Zone:</i>	<i>Medium Impact Industry Zone</i>
<i>Planning Scheme Overlays:</i>	<i>Acid Sulfate Soils Overlay; Airport Environs Overlay; and Steep Land Overlay.</i>
<i>Existing Development:</i>	<i>High Impact Industry</i>
<i>Approval Sought:</i>	<i>Development Permit for Material Change of Use for Non-Resident Workforce Accommodation</i>
<i>Level of Assessment:</i>	<i>Impact Assessable</i>
<i>Submissions:</i>	<i>Nil</i>
<i>Referral Agency:</i>	<i>Nil</i>

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for Material Change of Use for a Non-Resident Workforce Accommodation, made by Bowes Investments Pty Ltd trading as Zebra Metals and Environmental Services, located at 227 Somerset Road, Gracemere, described as Lot 1 on RP609889, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development	
Material Change of Use for a Non-Resident Workforce Accommodation	
Reasons for Decision	
<p>a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	
<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Strategic Framework; • Medium Impact Industry Zone Code; • Flood Hazard Overlay Code; • Access, Parking and Transport Code; • Filling and Excavation Code; • Landscape Code; • Stormwater Management Code; • Waste Management Code; and • Water and Sewer Code. 	
Compliance with assessment benchmarks	
The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.	
Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
Medium Impact Industry Zone Code	<p>Performance Outcome (PO) 4</p> <p>The development does not include a pedestrian entry door that is visible from the street (Somerset Road). As such, the proposal does not comply with Acceptable Outcome 4.1.</p> <p>The subject site is in an established industrial area with existing industrial uses. Further, there are no pedestrian footpaths fronting the site on Somerset Road. Given the nature of the use, existing activities on-site, and lack of existing pedestrian infrastructure, it is not considered necessary for the proposed building to have a pedestrian entry door visible to the Somerset Road frontage.</p> <p>As such, the development is taken to comply with Performance Outcome 4 (PO4).</p>

	<p>Performance Outcome (PO) 7</p> <p>The development does not comply with Acceptable Outcome 7.1 as no landscaping is proposed as part of the development.</p> <p>The proposed development is using an existing industrial site that did not previously accommodate formalised landscaping along Somerset Road frontage.</p> <p>The accommodation building structure is located behind existing established trees along the north-west boundary and is not visible to the street nor is expected to cause any visual amenity issues to nearby industrial premises or the surrounding area.</p> <p>Therefore, the development is considered to comply with Performance Outcome 7 (PO7)</p>
	<p>Performance Outcome (PO) 16</p> <p>The development does not comply with Performance Outcome 16 and no acceptable outcome is nominated.</p> <p>The proposal is consistent with the purpose of the zone as a non-resident workforce accommodation use is contemplated when associated with an industrial use on the same site and located on an urban sub-arterial road or higher order road. Somerset Road is an Industrial Collector Road and as such is classed as a higher order road. Furthermore, the development will not generate traffic or movements beyond the capacity of the road, and there will be no additional staff employed as a result of the accommodation use.</p> <p>The development while introducing an additional land use (Non-resident Workforce Accommodation), is not introducing an additional industrial activity and the accommodation component is deemed to be an extension to the existing onsite operation of the established wrecking yard.</p>
Relevant Matters	
The proposed development was not assessed against any relevant matters outside of the matters prescribed by regulation.	
Matters raised in submissions	
The proposal was the subject of public notification between 30 April 2021 and 21 May 2021, in accordance with the requirements of the <i>Planning Act 2016</i> and the Development Assessment Rules, and no submissions were received.	
Matters prescribed by regulation	
<ul style="list-style-type: none"> • The <i>Rockhampton Region Planning Scheme 2015</i> (version 2.2); and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for Material Change of Use for a Non-Resident Workforce Accommodation, made by Bowes Investments Pty Ltd trading as Zebra Metals and Environmental Services, located at 227 Somerset Road, Gracemere, described as Lot 1 on RP609889, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The owner, the owner’s successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed:
 - 1.3.1 to Council’s satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use and issue of the Certificate of Classification for the Building Works,
 unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use and issue of the Certificate of Classification for the Building Works, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.5.1 Plumbing and Drainage Works; and
 - 1.5.2 Building Works.
- 1.6 The Development Permit Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

Plan/Document Name	Prepared by	Date	Reference No.	Version/Issue
2.2 ACCESS AND PARKING WORKS	any contractor	the conditions of this development approval		
3.1 Site Plan and parking	Design - architecture	February 2020	SK-001	
3.2 All access, parking and vehicle manoeuvring areas must be paved or sealed to Council’s	Design - architecture	February 2020	SK-001	
3.3 Minimum of three (3) parking spaces must be provided	Design - architecture	February 2020	SK-002	1
3.4 Plan - Elevation	Design - architecture	February 2020	SK-002	1

3.5 All vehicular access to and from the development must be via the access driveway located

Note: For any future development on the subject site, the existing gravel driveway located within the north-western corner must be upgraded to comply with the requirements of the *Capricorn Municipal Development Guidelines*.

4.0 PLUMBING AND DRAINAGE WORKS

4.1 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal*

Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.

4.2 The existing water connection point(s) must be retained, and upgraded if necessary, to service the development.

4.3 The site must be connected to Council's reticulated sewerage network.

Note: The development is not required to be connected to the reticulated sewerage network. The existing on-site sewerage facility can be retained and used to service the development. The on-site sewerage facility must be adequate for the proposed development and be in accordance with the *Queensland Plumbing and Wastewater Code and Council's Plumbing and Drainage Policies*. The purpose of connecting the site to the reticulated network is primarily to ensure any future development has the opportunity to be connected.

A quote can be obtained from Fitzroy River Water (FRW), an operational entity of Rockhampton Regional Council. All work on live sewer mains must be undertaken by FRW. All sewerage works must be designed and constructed in accordance with the *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, and Plumbing and Drainage Act 2018*.

4.4 Adequate domestic and fire-fighting protection must be provided to the development and must be certified by a suitably qualified hydraulic engineer (Registered Professional Engineer of Queensland).

4.5 Water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.

5.0 ROOF AND ALLOTMENT DRAINAGE WORKS

5.1 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines* and sound engineering practice.

5.2 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance or worsening to surrounding land or infrastructure.

6.0 BUILDING WORKS

6.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained for the as-constructed self-contained accommodation units on the site.

6.2 Structures must not be located within the on-site sewerage treatment and disposal area or conflict with the separation distances, in accordance with the *Queensland Plumbing and Wastewater Code*.

6.3 Access to and use of the land the subject of this application must comply with the provisions of the *Disability Discrimination Act 1992* and/or the *Anti-Discrimination Act 1991*. If either of those statutes require the provision of access or facilities in a way that is inconsistent with this development approval, those facilities must be provided.

6.4 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.

7.0 LANDSCAPING WORKS

7.1 Existing established vegetation located along Somerset Road boundary, shown on the approved plans (refer to condition 2.1) must be retained and maintained as landscaping.

- 7.2 Shade trees within the car parking area are to be provided. Existing or newly planted shade trees must have a clean trunk with a minimum height of two (2) metres and must be provided within the car park at the following rates:
- 7.2.1 One (1) tree per three (3) car parks.
- 7.3 At least fifty (50) per cent of all new plantings within the landscaping areas must be locally native species with low water dependency and must comply with the following requirements:
- 7.3.1 Plant species are chosen from sources recommended in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*; and
- 7.3.2 Plant species must not include undesirable species identified in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*.
- 7.4 The landscaped areas must be subject to:
- 7.4.1 a watering and maintenance plan during the establishment moment; and
- 7.4.2 an ongoing maintenance and replanting programme.
- 8.0 SITE WORKS
- 8.1 All earthworks must be undertaken in accordance with *Australian Standard AS3798 “Guidelines on earthworks for commercial and residential developments”*.
- 8.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.
- 9.0 ASSET MANAGEMENT
- 9.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 9.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 10.0 ENVIRONMENTAL
- 10.1 The Erosion Control and Stormwater Control Management Plan prepared by a Registered Professional Engineer of Queensland in accordance with the *Capricorn Municipal Design Guidelines*, must be:
- 10.1.1 implemented, monitored and maintained for the duration of the works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped); and
- 10.1.2 available on-site for inspection by Council Officers whilst all works are being carried out.
- 11.0 OPERATING PROCEDURES
- 11.1 All construction materials, waste, waste skips, machinery and contractors’ vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors’ vehicles must not occur within Somerset Road.
- 11.2 The persons permitted on-site for overnight accommodation and use of the development (Non-Resident Workforce Accommodation) is limited to:

- 11.2.1 maximum of eight (8) persons at any one time; and
- 11.2.2 must be directly associated with the industrial activities on the subject site.
- 11.3 All waste storage areas must be:
 - 11.3.1 kept in a clean and tidy condition; and
 - 11.3.2 maintained in accordance with *Environmental Protection Regulation 2019*.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. Licensable Activities

Should an activity licensable by Rockhampton Regional Council be proposed for the development site, Council’s Environment and Public Health Unit must be consulted to determine whether any approvals are required. Such activities may include food preparation, storage of dangerous goods or environmentally relevant activities. Approval for such activities is required before ‘fit out’ and operation.

NOTE 5. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 6. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

RECOMMENDATION C

THAT in relation to the application for a Development Permit for Material Change of Use for a Non-Resident Workforce Accommodation, made by Bowes Investments Pty Ltd trading as Zebra Metals and Environmental Services, located at 227 Somerset Road, Gracemere, described as Lot 1 on RP609889, Council resolves to apply Adopted Infrastructure Charges Resolution (No. 5) 2015 (AICR) and issue an Infrastructure Charges Notice for the amount of **\$23,400.00**.

PROPOSAL IN DETAIL

The proposal is for the establishment of non-resident workforce accommodation associated with an existing industry activity on the same site. Specifically, the accommodation is associated with Zebra Metals and Environmental Services, which includes a combination of medium and high impact industry activities involving wrecking and metal recovery.

Council has no records of the building works, however the accommodation building is constructed and positioned in the north-western corner of the subject site. The facility is approximately 300 square metres and comprises of eight (8) self-contained accommodation units with ensuites, a covered outdoor common area and other amenities including a staffroom, shared kitchen, laundry and additional toilets.

Access to the site will be from Somerset Road via two (2) access points and three (3) on-site car parks will be provided. The development is not connected to Council's reticulated sewerage infrastructure however a on-site sewerage system has been installed to service the development. All other services (water, electricity and telecommunications) will remain unchanged.

SITE AND LOCALITY

The subject site is located in the Medium Impact Industry Zone under the *Rockhampton Region Planning Scheme 2015* and comprises an area of approximately 2,961 hectares. Several overlays partially affect the site including the Flood Hazard Overlay, Creek catchment planning area 2, Steep Land Overlay and Acid Sulfate Soils Overlay, however are outside the proposed development area. Access to the site is via two (2) access points from an industrial collector road.

PLANNING ASSESSMENT

MATTERS FOR CONSIDERATION

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

TOWN PLANNING COMMENTS

State Planning Policy 2017

Section 2.1 of *Rockhampton Region Planning Scheme 2015* noted the *State Planning Policy 2017* is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the *Rockhampton Region Planning Scheme 2015*.

Central Queensland Regional Plan 2013

The *Central Queensland Regional Plan 2013* is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the *Central Queensland Regional Plan 2013*.

Rockhampton Region Planning Scheme 2015

Strategic framework

The subject site is situated within the Industrial designation under the scheme's strategic framework map. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the *Rockhampton Region Planning Scheme 2015* are applicable:

- Settlement Pattern
- Natural Environment and Hazards
- Community Identity diversity

- Access and Mobility
- Infrastructure and Services
- Natural Resources and Economic Development

An assessment of the proposal demonstrates that the development will not compromise the *Rockhampton Region Planning Scheme 2015* strategic outcomes.

Medium Impact Industry Zone

The subject site is situated within the Medium Impact Industry Zone under the *Rockhampton Region Planning Scheme 2015*. The purpose of the Medium Impact Industry Zone identifies that: -

- (1) *The purpose of the medium impact industry zone code is to:*
 - (a) *ensure that adequate, serviced and accessible land for medium impact industry is provided and developed in accordance with acceptable environmental standards and with minimal impacts on nearby sensitive land uses; and*
 - (b) *provide for medium impact industry zoned land in a number of locations throughout the region including Parkhurst, Park Avenue, and the Gracemere industrial area.*
- (2) *The purpose of the zone will be achieved through the following outcomes:*
 - (a) *the zone accommodates a wide range of industrial uses that are likely to have off-site impacts, including manufacturing, transport and the like and require larger sites located away from sensitive land use(s);*
 - (b) *existing industrial uses which are not low or medium impact industry in nature continue to operate and expand in accordance with industry changes and demands, provided that any material changes in the intensity or scale of these uses do not worsen impacts and maintain appropriate separation distances. Should these industries cease to operate, new uses develop in accordance with the purpose for the zone;*
 - (c) *the following uses are not located in the zone:*
 - (i) *high impact industries;*
 - (ii) *special industries; and*
 - (iii) *uses which are more appropriately located in centres including shops, stand-alone office, shopping centre, showrooms and retail hardware;*
 - (d) *sensitive land use(s) will not occur within the zone;*
 - (e) *in the Parkhurst and Park Avenue medium impact industry zoned areas, service industry and low impact industry may be located within 250 metres of a residential or emerging community zone or an existing sensitive land use within a zone other than industrial;*
 - (f) ***a limited range of non-industry uses that are ancillary to and support industrial uses and people employed in the area are located in the zone. The scale of these uses does not compromise the role and function of existing or future planned centres and includes:***
 - (i) *caretaker's accommodation and ancillary administration offices associated with industrial uses;*
 - (ii) *warehousing and retail associated with, but ancillary to industrial uses carried out on the same site;*
 - (iii) *small-scale food and drink outlets servicing the day-to-day needs of the industrial zone;*
 - (iv) ***non-resident workforce accommodation only when associated with an industrial use on the same site and located on an urban sub-arterial road or higher order road;***
 - (v) *service station;*
 - (vi) *uses which would be incompatible in a centres zone as a result of the size or nature of goods sold or the fitting services provided (for example agricultural supplies store, and bulk landscape supplies); and*

- (vii) *uses that share similar characteristics and external impacts with low or medium impact industry uses such as hours of operation or the nature of the use (for example indoor sport and recreation facilities);*
- (g) *the viability of existing and future medium impact industry uses is not affected by the intrusion of incompatible uses;*
- (h) *large land holdings are provided to accommodate for large land consumptive industries;*
- (i) *development is located, designed and managed to maintain safety to people, and to avoid significant adverse effects on the natural environment;*
- (j) *development minimises adverse impacts on nearby non-industrial zoned land and sensitive land use(s) through building design, hours of operation, screening and landscaping;*
- (k) *the scale, siting and form of development, including car parking areas and landscaping contributes to a high standard of amenity;*
- (l) *development maximises the use of existing transport infrastructure and has safe and practical access to all modes of transport infrastructure and facilities, including airports and seaports;*
- (m) *development is designed to incorporate sustainable practices including maximising opportunities for energy efficiency, water conservation, public and active transport use;*
- (n) *development is sited and designed to respond to natural landscape features and environmental constraints;*
- (o) *development is connected to all infrastructure services available in the area; and*
- (p) *the establishment of one (1) precinct within the zone where particular requirements are identified:*
 - (i) *Gracemere saleyards precinct.*

Complies - The proposal is generally consistent with the purpose of the zone as a non-resident workforce accommodation use is contemplated when associated with an industrial use on the same site and located on an urban sub-arterial road or higher order road. Somerset Road is an Industrial Collector Road and as such is classed as a higher order road. Furthermore, the development will not generate traffic or movements beyond the capacity of the road, and there will be no additional staff employed as a result of the accommodation use.

The development while introducing an additional land use (Non-resident Workforce Accommodation), is not introducing an additional industrial activity and the accommodation component is deemed to be an extension to the existing onsite operation of the established wrecking yard.

This application is consistent with the purpose of the Zone.

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Medium Impact Industry Zone Code;
- Flood Hazard Overlay Code;
- Access, Parking And Transport Code;
- Filling and Excavation Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code; and
- Water and Sewer Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes

and is not otherwise conditioned to comply an assessment of the Performance Outcomes is contained in the Statement of Reasons in **Recommendation A** of this report.

INFRASTRUCTURE CHARGES

It is recommended that Adopted Infrastructure Charges Resolution (No. 5) 2015 (AICR) be applied to the development for the following reasons:

- After negotiations with the applicant on conditions of approval pertaining to sewer connections and transport charges, Council Officers required the applicant to lodge and finalise a related Plumbing and Drainage permit P/432-2021-PLUMB during the assessment period of this application;
- For the applicant to engage a licensed plumber to prepare the plumbing application documents, lodge and manage the process, took considerable time due to the industry demand for trades in the construction industry;
- Council’s plumbing department assessed the application (P/432-2021-PLUMB), however required further information prior to issuing the permit, which further extended timeframes. The permit was issued on 15 March 2023; and
- Due to these circumstances this resulted in the Decision Period for this land use application to be extended into 2022/2023 financial year when it otherwise would not have been. The original decision date was 30 June 2021 which was the last date the Adopted Infrastructure Charges Resolution (No. 5) 2015 (AICR) was in effect.

The below calculations more accurately reflect the demand from the development.

Adopted Infrastructure Charges Resolution (No. 5) 2015 (AICR) for non-residential development applies to the application and it falls within Charge Area 1. A Non-Resident Workforce Accommodation falls within the ambit of the “Other Uses” category under the AICR, for which Council has discretion to decide the applicable infrastructure charges at the time of assessment.

Based on an assessment of the use and the infrastructure demand it is likely to generate, officers have determined that a charge of Short-term accommodation should be applied.

The applicant further requested (as per table 5.8.2 – non-residential proportional split of infrastructure charges) that the percentage for sewer (11%) and transport (61%) not be levied.

The development whilst not currently adding additional demand on Council sewer networks due to the use of an on-site sewerage system, has been levied to accommodate future connection to Council’s sewerage infrastructure.

The development is to accommodate for the existing employees and no additional traffic will be generated by the use. Therefore, Council Officers recommend that transport charges should not be levied.

The infrastructure charge is based on the following calculations:

- (a) A charge of \$23,400.00 for eight (8) one (1) bedroom suites (excludes 61% for Transport Charges); and
- (b) No Infrastructure Credit applies.

Column 1 Use Schedule	Column 1A Use (QPP)	Column 2 Charge Area	Column 3 Adopted Infrastructure Charge for residential development (\$/dwelling unit)			Column 4 Unit	Calculated Charge
			1 b'room	2 b'rooms	3 or more b'rooms		
Accommodation (Short Term)	Short-term accommodation	Areas 1 and 2	7,500 (<6 beds per room); 8,500 (6+ beds per room)	8,500	12,000	Per b'room or suite	\$60,000.00
						Total	\$60,000.00
						Less Transport Charge	\$36,600.00
						TOTAL CHARGE	\$23,400.00

Therefore, a total charge of **\$23,400.00** is payable for the development.

CONSULTATION

The proposal was the subject of public notification between 30 April 2021 and 21 May 2021, in accordance with the requirements of the *Planning Act 2016* and the Development Assessment Rules, and no submissions were received.

CONCLUSION

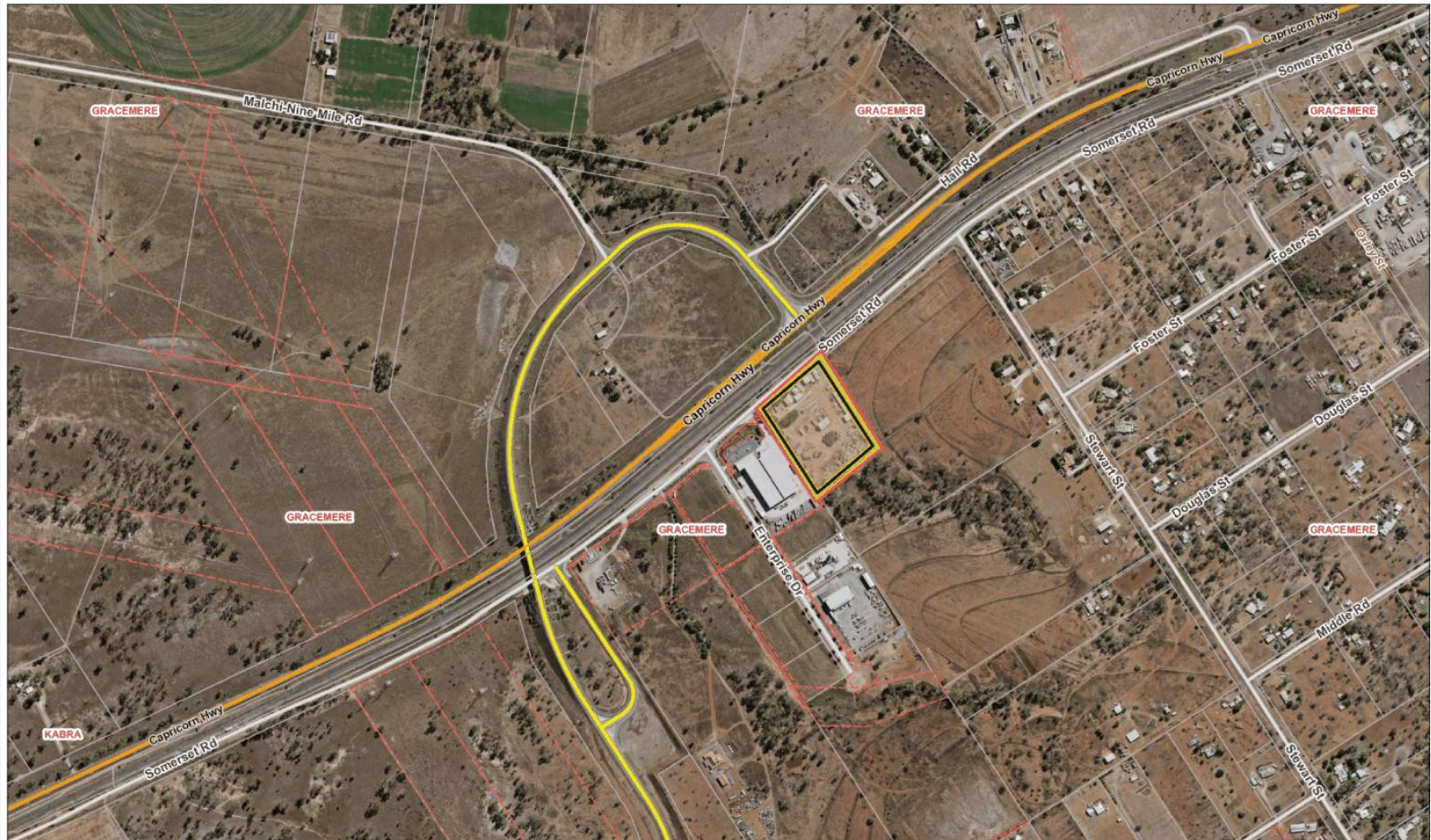
THAT the proposed development is not anticipated to compromise the Strategic Framework of *Rockhampton Region Planning Scheme 2015*. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR
NON-RESIDENT WORKFORCE
ACCOMMODATION**

Locality Plan

Meeting Date: 11 July 2023

Attachment No: 1



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**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR
NON-RESIDENT WORKFORCE
ACCOMMODATION**

Site Plan

Meeting Date: 11 July 2023

Attachment No: 2



GENERAL NOTE:

- THESE DRAWINGS ARE PART OF A TOWN PLANNING APPROVAL APPLICATION TO THE LOCAL COUNCIL AND SHOULD NOT BE USED FOR ANY OTHER REASON
- TRAFFIC/STORMWATER/OPERATIONAL WORKS: AS PER CIVIL ENGINEER DOCUMENTS AND DRAWINGS IF REQUIRED
- CURRENT LOCATIONS AND BOUNDARY LINE ARE APPROXIMATE. RELEVANT SURVEY TO BE CONDUCTED BEFORE ANY DOCUMENTATION OR CONSTRUCTION
- REFER TO TOWNPLANNING APPLICATION AND OPERATIONAL WORKS DOCUMENTATION WHEN VIEWING THESE PLANS
- THESE DRAWINGS DO NOT REFLECT BUILDING APPROVAL, PLUMBING APPROVAL, QFRS APPROVAL OR DISABILITY REQUIREMENTS. CLIENT TO CONFIRM AND GET APPROVAL FROM RELEVANT AUTHORITIES

NOTE:

ALL DIMENSIONS, BOUNDARIES AND LOCATIONS ARE APPROXIMATES

AREA SCHEDULE

SITE AREA	: 29615.6 SQM
ACCOMMODATION (WHOLE COVERED SHED FOOTPRINT)	: 301.8 SQM

AS BUILT

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drawing title:
SITE PLAN

drawing no: **SK-001** project no: **GG-018**



project: ACCOMMODATION	<small>A3 DRAWING NOTED SCALES RELATE TO A3 DRAWINGS</small>
location: 227 SOMERSET ROAD, GRACEMERE, Q LD	client: ZEBRA GROUP

REV	REVISIONS	DATE
1	AS-BUILT	18-02-2020

PRELIMINARY SKETCH PLANS
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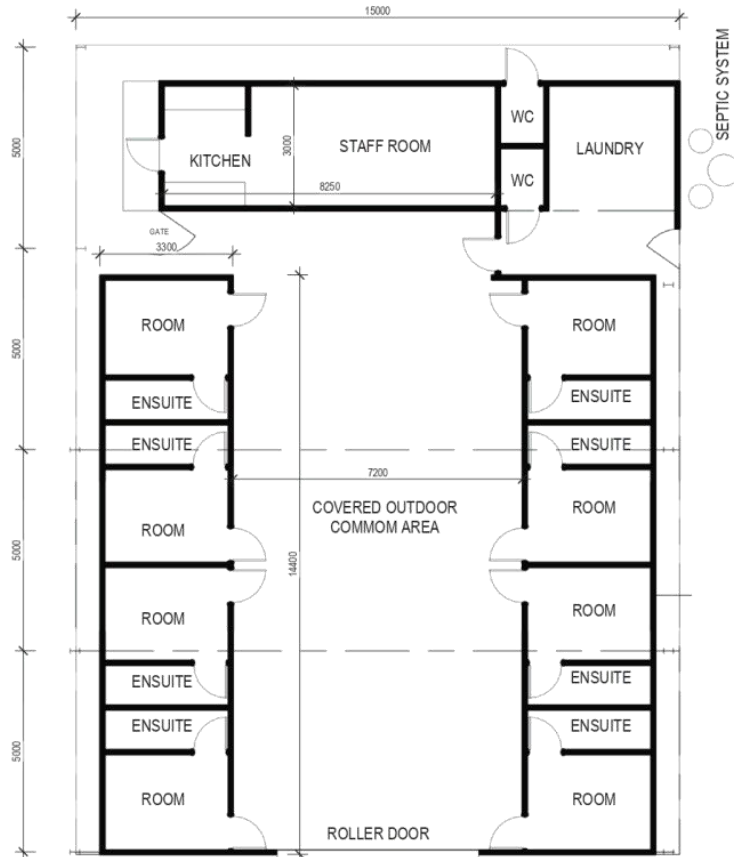
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Author	1

**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR
NON-RESIDENT WORKFORCE
ACCOMMODATION**

Elevations and Floor Plan

Meeting Date: 11 July 2023

Attachment No: 3



1 ACCOMMODATION PLAN
1: 100 @ A3

ELEVATION

AS-BUILT

drawing title:
**ACCOMMODATION
PLAN+ELEVATION**
drawing no: **SK-002** project no: **GG-018**



project: **AS DRAWING** NOTED SCALES RELATE TO A3 DRAWINGS
ACCOMMODATION

location: 227 SOMERSET ROAD, GRACEMERE, Q LD client: ZEBRA GROUP

REV	REVISIONS	DATE
1	AS-BUILT	18-02-2020

PRELIMINARY SKETCH PLANS
If the drawings are marked and noted "preliminary", below they are not suitable for building construction, unless otherwise stated. The client is responsible for providing accurate information and for ensuring the concept for the site is properly reflected in the construction documents.

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11.6 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR EXTRACTIVE INDUSTRY

File No: D/166-2022

Attachments: 1. [Locality Plan](#)
2. [Site Plan](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Kathy McDonald - Senior Planning Officer

SUMMARY

Development Application Number: D/166-2022

Applicant: Malchi Holdings Pty Ltd

Real Property Address: Lot 3 on RP868380 and Lot 951 on LIV40270

Common Property Address: Lot 3 Malchi - Nine Mile Road, Nine Mile and Lot 591 Capricorn Highway, Gracemere

Area of Site: 179.768 hectares

Planning Scheme: Rockhampton Region Planning Scheme 2015 (version 2.2)

Planning Scheme Zone: Rural Zone

Planning Scheme Overlays: Acid Sulfate Soils Overlay;
Airport Environs Overlay;
Biodiversity Areas Overlay;
Bushfire Hazard Overlay; and
Steep Land Overlay.

Existing Development: Nil

Approval Sought: Development Permit for Material Change of Use for Extractive Industry

Level of Assessment: Impact Assessable

Submissions: 101 Submissions

Referral Agency: The Department of State Development Infrastructure, Local Government and Planning (State Assessment and Referral Agency Department)

Advice Agency: Powerlink Queensland; and
Ergon Energy

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for Material Change of Use for Extractive Industry, made by Malchi Holdings Pty Ltd, located at Lot 3 Malchi - Nine Mile Road, Nine Mile and Lot 591 Capricorn Highway, Gracemere, described as Lot 3 on RP868380 and Lot 951 on LIV40270, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development	
Material Change in use for Extractive Industry	
Reasons for Decision	
<p>a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	
<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Strategic Framework; • Rural Zone Code; • Biodiversity Areas Overlay Code; • Bushfire Hazard Overlay Code; • Steep Land Overlay Code; • Access, Parking And Transport Code; • Landscape Code; • Stormwater Management Code; • Waste Management Code; and • Extractive Industry Code. 	
Compliance with assessment benchmarks	
The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.	
Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
Extractive Industry Code	<p>Performance Outcome (PO) 1</p> <p>The development does not comply with Acceptable Outcome 1.1 as an extractive industry involving blasting requires a minimum setback of 1,000 metres to the nearest sensitive land use.</p>

	<p>Investigations to date indicate there is no need to drill or blast on the subject site to extract the Class A1 fill material that is proposed to be removed. However unforeseen circumstances (pockets of hard rock) may be encountered in which minimal blasting may occur. As the proposed development must cater for this unforeseen circumstance and the nearest sensitive land use is located approximately 650 metres from the subject site, the following mitigation measures will be administered:</p> <ul style="list-style-type: none"> • Noise impacts will be mitigated through limitations outlined in the Environmental Management Plan including monitoring of ground vibration levels and permitted hours of blasting between 9am to 3pm Monday to Friday, 9am to 1pm on Saturdays and no blasting at any time on Sundays or Public Holidays. • Visual impacts will be mitigated through setbacks of 130 to 140 metres from the operational areas to the subject site’s road boundary (Malchi Nine Mile Road) along with conditions imposing the progressive establishment and ongoing maintenance of grassed visual amenity bunds, two (2) metres in height within the eastern boundary of each operational area. <p>It is not the intention to drill or blast as a regular operation on site and if no hard rock is encountered and blasting operations do not occur, the development would meet the required 500 metre setback. The development must operate as per the recommendations in the Environmental Management Plan to mitigate visual and noise impacts to nearby sensitive land uses, along with reasonable and relevant conditions within the associated Environmental Authority P-EA-100380307 permit, regulated by the Department of Environment and Science. The proposal is considered to achieve PO1.</p>
	<p>Performance Outcome (PO) 4</p> <p>The development does not comply with Acceptable Outcome 4.1 as the internal haul roads will be gravel base and not sealed.</p> <p>The gravel surface will be regularly maintained and dampened by a water cart to reduce the potential dust impacts external to the site. Furthermore, the development is required to comply with, and manage operations in accordance with the air quality objectives within the Environmental Management Plan and reasonable and relevant conditions within the associated Environmental Authority P-EA-100380307 permit regulated by the Department of Environment and Science have been imposed to ensure those objectives are met. This is considered sufficient to achieve PO4.</p>
	<p>Performance Outcome (PO) 8</p> <p>The development does not comply with Acceptable Outcome 8.2 as the haul route is not more than 100 metres from any sensitive land use.</p> <p>As the development is located within a Rural Zone where dwelling houses are accepted (subject to requirements) it is expected that sensitive land uses would be established. Therefore, any proposed haul route would not meet the acceptable outcome by default. Despite this, a Traffic and</p>

	<p>Pavement Impact Assessment has been prepared by a Registered Professional Engineer of Queensland (RPEQ) that demonstrates the proposed haul route (south via Malchi Nine Mile Road onto the Capricorn Highway) and road network is capable of the increase in demand from the development.</p> <p>Furthermore, all material required to produce the Class A1 fill that will be extracted is wholly sourced from within the subject site meaning no additional materials will be imported (hailed) into the site, resulting in fewer truck movements. Therefore, the proposal is considered to comply with PO8.</p>
	<p>Performance Outcome (PO) 5</p> <p>The development does not comply with AO5.1 as security fencing is not provided for the full length of the perimeter of the site and around the extractive industry stockpiles and operations.</p> <p>The subject site has an existing perimeter fence and is surrounded in all directions by established dense vegetation on large vacant rural lots to the north, west and south. To the east is Malchi Nine Mile Road. 30 metres from the road into the subject site, a 100 metre easement exists for the full road frontage and restricts structures or operations. A lockable gate with signage will be erected at the entry point and will provide appropriate security. Given the area of the site, (179.768 hectares) it would be unreasonable to require additional perimeter fencing. Furthermore, fencing of the stockpiles and operations are considered unnecessary given the extensive setback (130 plus metres) from a public road.</p> <p>Therefore, the development is considered to comply with PO5 as these measures are anticipated to ensure the development does not compromise public safety.</p>
Rural Zone Code	<p>Performance Outcome (PO) 14, 15 and 30</p> <p>No Acceptable Outcomes are nominated. PO 14, 15 and 30 consider non-rural uses located within the Rural Zone where potential impacts can be appropriately managed.</p> <p>The development, through the implementation of operational controls and management measures outlined in the Environmental Management Plan will ensure that potential impacts on sensitive receivers and nearby rural uses are minimised. Some of these key measures include but are not limited to:</p> <ul style="list-style-type: none"> • Meeting air quality objectives by ensuring sufficient on-site water supply is available for dust suppression, including all internal trafficable roads, access areas and stockpiles. Furthermore, additional water supply is required to ensure plant and equipment (trucks) are clean and materials are dampened and covered when exiting to prevent material spillages external to the site. • Operational areas are outside the subject sites waterways however water quality objectives will still be managed by preventing clean stormwater to enter disturbed areas through the use of catch drains or flow diversions. Furthermore, the development must maintain drainage and sediment control devices and no land clearing outside the operational areas is permitted.

	<ul style="list-style-type: none"> Noise mitigation through limited hours of operations, occurring solely during daytime hours (6:00am to 6:00pm Monday to Saturday with no operations on Sundays or Public Holidays). Blasting operations are limited further between 9am to 3pm Monday to Friday, 9am to 1pm on Saturdays and no blasting at any time on Sundays or Public Holidays. Furthermore, site design measures will ensure mobile plant move forward in, forward out to avoid unnecessary reversing and fitted with effective exhaust silencers where practical. Waste management through the use of designated waste storage areas with regular visual inspections and removal by a suitably licensed transporter. <p>Setbacks surrounding the site are considered appropriate along with the mitigation measure above to avoid any potential off-site impacts to the surrounding area due to the emission of light, noise, odour or dust. Setbacks include 1.6 kilometres to the closest dwelling house to the north and one (1) kilometre to the south-east. No dwelling houses are in the locality to the west and immediately to the east is Malchi-Nine Mile Road. Beyond the road is a large rural lot with a dwelling house 650 metres from the site’s operational areas. (refer to response to PO1 of Extractive Industry Code)</p> <p>Extractive Industries are contemplated within the Rural Zone purpose (1) (b) of the <i>Rockhampton Region Planning Scheme 2015</i>. The subject site is not mapped as productive agricultural land and the development will not restrict the ongoing safe and efficient use of nearby rural uses or sensitive receivers as the mitigation measures outlined above are considered sufficient to achieve Performance Outcomes 14, 15 and 30.</p>
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Relevant Matters

The proposed development was not assessed against any relevant matters outside of the matters prescribed by regulation

Matters raised in submissions

Issue	How matter was dealt with
Separation distances to nearby sensitive land uses	<p>The nearest lawful dwelling house is 650 metres away, east of the subject site. As outlined in the response above to Performance Outcome (PO) 1 of the Extractive Industry Code, it is not the intention to drill or blast as a regular operation on site and if no hard rock is encountered and blasting operations do not occur, the development would meet the required 500 metre setback.</p> <p>To ensure ongoing operations of the Malchi Supply Site will not cause environmental nuisance to any nearby sensitive land uses, the development must operate as per the recommendations in the Environmental Management Plan and mitigate visual and noise impacts to the surrounding area. Furthermore, ongoing operations must comply with the associated Environmental Authority P-EA-100380307 permit, regulated by the Department of Environment and Science.</p>

<p>Inconsistent with the Rural Zone purpose</p>	<p>Extractive Industries are contemplated within the Rural Zone purpose (1) (b) of the <i>Rockhampton Region Planning Scheme 2015</i>. The subject site is not mapped as productive agricultural land and the development will not restrict the ongoing safe and efficient use of nearby rural uses or sensitive receivers as outlined in the response above to Performance Outcomes (PO) 14, 15 and 30.</p>
<p>Not supported by an Economic Impact Assessment to address the impacts on existing extractive operations, and a surplus need of extractive industry operations</p>	<p>After a review of the relevant sections of the planning scheme, it was found that this specific planning scheme policy is not referred to by the provisions of the Rural Zone Code, the Extractive Industry Development Code or the Strategic Framework. Therefore, it is not a relevant policy for the assessment of the development application.</p> <p>Notwithstanding, the development is not anticipated to have a detrimental impact on the economic viability of existing hard rock quarries. The material extracted from the subject site is Class A1 Embankment Fill which is a product not commonly available from hard rock quarries.</p> <p>Class A1 Embankment Fill is a fill material that requires the correct blend of clay and rock to form a processed material that is suitable to build an embankment in an area that can experience water inundation. This material for example is used to construct flood levees that need to have the integrity to withhold large volumes and flows of water during peak flood periods.</p>
<p>Road network and traffic impacts from heavy vehicles on local rural roads</p>	<p>The quantity of material to be transported along the haulage route is to be approximately 400,000 tonnes over approximately 365 days (300 haulage days). The Transport and Pavement Impact Assessment summarises that based on the relatively low background traffic volumes and the relatively small increase in traffic numbers (up to a maximum of 37 vehicles per day in each direction), it is anticipated that the proposed development and haulage operations will have a relatively small impact on the traffic operations along the identified haulage routes, with adequate capacity expected to be available on each road link to cater for the additional heavy vehicles.</p> <p>The Transport and Pavement Impact Assessment further identified that the additional heavy vehicle movements associated with the development's road haulage operations are expected to lead to an increase in pavement loadings on Malchi - Nine Mile Road with the outbound values above the recommended five (5) per cent impact trigger for the proposed haulage scenario assessed.</p> <p>As a result, Council has conditioned road maintenance levies be imposed and must be paid on a six-monthly basis for the duration of the activity (refer to Conditions 3.2 and 3.3)</p>
<p>Amenity (noise, dust, light etc.) and the impacts to the rural area</p>	<p>The development must operate as per the recommendations in the Environmental Management Plan to mitigate amenity impacts.</p>

	<p>All environmental matters raised are regulated through and addressed by the conditions of the Environmental Authority (EA) imposed by the Department of Environment and Science (DES) as the lead agency for assessing potential environmental impacts including water, air, noise, land, and blast vibration impacts for Extractive Industries through the <i>Environmental Protection Act 1994</i>.</p>
<p>Environmental (Clearing of Cat C vegetation, water/air quality), Impacts to the rural area</p>	<p>The subject sites operational areas are mapped as comprising of Matters of State Environmental Significance (MSES) being Category C regrowth vegetation.</p> <p>The proposed clearing of the mapped Category C vegetation is accepted development under Schedule 7, Part 3, Section 12 of the Planning Regulation, being clearing pursuant to an accepted development vegetation clearing code. As such, referral for operational work for clearing native vegetation under Part 3 of Schedule 10 of the Planning Regulation is not triggered. Furthermore, as accepted development the clearing cannot be further regulated by Council.</p> <p>Furthermore, no vegetation is to be cleared outside the resource/processing area or haulage routes. Any additional vegetation clearing on the subject site must be in accordance with the requirements of the <i>Vegetation Management Act 1999</i> and the planning scheme current at the time of the proposed clearing.</p>
<p>Potential impacts to surface water and groundwater</p>	<p>The Environmental Authority P-EA-100380307 permit confirms that the operational areas of the Malchi Supply Site do not interfere with or impact on mapped waterways under the <i>Water Act 2000</i>. Nevertheless, drainage features from the site do drain to the Fitzroy River floodplain and associated wetlands and groundwater areas.</p> <p>The Environmental Authority permit, and Environmental Management Plan confirm that impacts to groundwater will be avoided by setting a maximum depth of extraction of 16 metres Australian Height Datum (AHD) in Lot 3 and 22 metres AHD in Lot 951 which is two (2) metres above the depth of investigative drilling at the site which did not encounter any groundwater.</p> <p>The activities on site will be operated in a way that protects the environmental values of groundwater and any associated surface ecological systems. The Environmental Management Plan sets out the Water Quality objectives to manage and control potential environmental impacts occurring as a result of land disturbance necessary for the site operation. The objective of site water management is to ensure all prescribed water contaminants (including sand, suspended solids, turbid waters, chemicals, lubricants, or fuels) are not released from the site. Stormwater runoff from disturbed areas of the site must be retained on site or managed to remove contaminants prior to release. The only waters to be released are settled stormwater which has been allowed to stand for a period of time to maximise sediment fallout.</p>

Reduction of property values of the local surrounding residents	Submitters raised concerns that the development would devalue their properties. Property value is not a matter Council may or must have regard to under the <i>Planning Act 2016</i> when assessing and deciding a development application.
Matters prescribed by regulation	
<ul style="list-style-type: none"> • The <i>Rockhampton Region Planning Scheme 2015</i> (version 2.2); and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for Material Change of Use for Extractive Industry, made by Malchi Holdings Pty Ltd, located at Lot 3 Malchi - Nine Mile Road, Nine Mile and Lot 591 Capricorn Highway, Gracemere, described as Lot 3 on RP868380 and Lot 951 on LIV40270, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use, unless otherwise stated.
- 1.4 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.4.1 Operational Works:
 - (i) Access Works;
 - (ii) Roadworks;
 - 1.4.2 Plumbing and Drainage Works; and
 - 1.4.3 Building Works.
- 1.5 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.6 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.7 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.8 The extractive industry is limited to extracting in a year a maximum of 400,000 tonnes of material.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:
- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/ Issue</u>
Supply Site Plan	Groundwork Plus	25 January 2023	2613.DRG.015	4
Transport and Pavement Impact Assessment	McMurtrie Consulting Engineers	6 February 2023	R030-22-23	1
Stormwater Management Plan	Groundwork Plus	6 February 2023	2613.DRG.024	5
Environmental Management Plan	Groundwork Plus	December 2022	2613_610_001	1

3.0 ROAD WORKS

- 3.1 Line-marking and raised retroreflective pavement markers (RRPMs) must be installed to the section of Malchi-Nine-Mile Road between chainages 400 metres and 1500 metres to better delineate this narrow section of the roadway.
- 3.2 A road maintenance levy, being 46.25 cents per tonne, must be paid on a six-monthly basis for the duration of the activity, calculated by the owner / operator of the development. Details are to be provided to Council every six months which includes the tonnage hauled from the site over the preceding six month period and the calculation of the levy payable. The calculation must be based on the above rate and increased by Consumer Price Index (CPI) as appropriate. The amount shown below is relevant for the September 2022 value and will be calculated in future years adjusted each year by the CPI (All Groups Brisbane).

Note: CPI of September 2022 – 130.2

- 3.3 A bridge levy, being three (3) cents per tonne, must be paid on a six-monthly basis for the duration of the activity, calculated by the owner / operator of the development. Details are to be provided to Council every six months which includes the tonnage hauled from the site over the preceding six month period and the calculation of the levy payable. The calculation must be based on the below rate and increased by Consumer Price Index (CPI) as appropriate. The amount shown below is relevant for the September 2022 value and will be calculated in future years adjusted each year by the CPI (All Groups Brisbane).

Note: CPI of September 2022 – 130.2

4.0 ACCESS WORKS

- 4.1 A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access and parking works on the development site.
- 4.2 All access works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, Australian Standard AS2890 “Parking facilities” and the provisions of a Development Permit for Operational Works (access and parking works).

- 4.3 The proposed northern access from Malchi-Nine-Mile Road is not approved due to sight visibility issues with this location. The access to Lot 3 on RP868380 must be via an internal access from Lot 951 on LIV40270.
- 4.4 All vehicles must ingress and egress the development in a forward gear.
- 4.5 Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with Australian Standard AS2890.2 "Parking facilities - Off street commercial vehicle facilities".
- 4.6 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with Australian Standard AS1742.1 "Manual of uniform traffic control devices" and Australian Standard AS2890.1 "Parking facilities – Off-street car parking".
- 5.0 PLUMBING AND DRAINAGE WORKS
- 5.1 All internal plumbing and drainage works must be designed and constructed in accordance with the Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 5.2 On-site water supply for domestic, dust control and fire-fighting purposes must be provided and may include the provision of a bore, dams, water storage tanks or a combination of each. The water storage must be easily accessible having regard to pedestrian and vehicular access.
- Note:** Fire-fighting protection, if required, must be certified by an hydraulic engineer or other suitably qualified person.
- 5.3 Any on-site sewerage treatment and disposal areas must not be located within any water course or conflict with the separation distance as detailed within the Queensland Plumbing and Wastewater Code.
- Note:** If the proposal is to use portable toilet facilities for on-site sewerage facilities. All waste from the portable toilet facilities must be disposed at Council's sewage treatment plant by regulated waste disposal contractor. The regulated waste disposal contractor must be licensed and must have an Agreement with Council.
- 6.0 STORMWATER WORKS
- 6.1 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.
- 7.0 SITE WORKS
- 7.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance to surrounding land or infrastructure.
- 8.0 BUILDING WORKS
- 8.1 Structures must not be located within the on-site sewerage treatment and disposal area or conflict with the separation distances, in accordance with the Queensland Plumbing and Wastewater Code.
- 8.2 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting".

9.0 LANDSCAPING WORKS

- 9.1 The existing vegetation along the full road frontage of Lot 3 on RP868380 and Lot 951 on LIV40270, with a minimum width of thirty (30) metres, must be retained.
- 9.2 A grassed visual amenity bund with a maximum height of two (2) metres within the eastern boundary of each operational area must be established.
- 9.3 The visual amenity bund areas must be subject to:
- 9.3.1 a watering and maintenance plan during the establishment moment; and
 - 9.3.2 ongoing maintenance and replanting programme (if required).

10.0 ELECTRICITY

- 10.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

Alternatively, the development may be provided with an on-site energy supply installed in accordance with all laws and regulations and current best practice. An on-site energy supply must be installed prior to the commencement of the use and at no cost to Council.

11.0 ASSET MANAGEMENT

- 11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 11.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

12.0 ENVIRONMENTAL

- 12.1 No vegetation is to be cleared outside the resource/processing area or haulage routes. Any additional vegetation clearing on the subject site must be in accordance with the requirements of the *Vegetation Management Act 1999* and the planning scheme current at the time of the proposed clearing.

13.0 OPERATING PROCEDURES

- 13.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Malchi-Nine Mile Road.
- 13.2 Excavation must only occur within the supply site area and in accordance with the approved plans (refer to condition 2.1).
- 13.3 Extraction, crushing, blending, screening, loading, operation of plant equipment, ancillary activities and haulage operations for the development site must be limited to 0600 hours to 1800 hours on Monday to Saturday, with no operations on Sundays or Public Holidays.
- 13.4 Maintenance of equipment and vehicles outside of normal operating hours is carried out so as not to cause nuisance to nearby sensitive land use(s).
- 13.5 Blasting operations (when required) are limited to Monday to Friday between the hours of 09:00 to 15:00, and from 09:00 to 13:00 on Saturdays. Operations do not occur on Sunday or public holidays.
- 13.6 All heavy vehicles associated with the extractive industry use are only permitted to use the section of Malchi-Nine Mile Road between the access to the subject site(s) and the Capricorn Highway in accordance with the recommendations in the approved Transport

and Pavement Impact Assessment (refer to condition 2.1). No quarry material may be hauled on the section of Malchi-Nine Mile Road to the north of the site access.

- 13.7 Limit the height of any stockpiles to less than six (6) metres, where practical and in accordance with the recommendations in the approved Environmental Management Plan (refer to condition 2.1).
- 13.8 All waste materials and consumables generated by the operation must be immediately removed from site and disposed of at a licensed waste receiver.
- 13.9 All waste storage areas must be:
- 13.9.1 kept in a clean and tidy condition; and
 - 13.9.2 maintained in accordance with *Environmental Protection Regulation 2019*.
- 13.10 All surface treatments must be operated and maintained in accordance with the recommendations in the approved Environmental Management Plan (refer to condition 2.1) and in a manner so that there is no significant impact on the amenity of adjoining premises, or the surrounding area being caused due to the emission of dust or resulting in sediment laden water.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. Duty to Notify of Environmental Harm

If a person becomes aware that serious or material environmental harm is caused or threatened by an activity or an associated activity, that person has a duty to notify Rockhampton Regional Council.

NOTE 4. Environmental Nuisance

Emissions from the activity must not cause an environmental nuisance.

NOTE 5. Licensable Activities

Should an activity licensable by Rockhampton Regional Council be proposed for the development site, Council's Environment and Public Health Unit must be consulted to determine whether any approvals are required. Such activities may include storage of dangerous goods or environmentally relevant activities. Approval for such activities is required before operation.

NOTE 6. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 7. Clearing within Road Reserve

It is a requirement under the *Nature Conservation Act 1992* that an approved Tree Clearing Permit is obtained from the Department of Environment and Science, prior to any tree clearing activities that are to occur within a road reserve that is under Council control.

NOTE 8. Building Works

A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.

NOTE 9. Plumbing and Drainage Works

A Development Permit for Plumbing and Drainage Works must be obtained for the proposed demountable structures on the development site requiring sanitary drainage.

On-site sewerage treatment and disposal must be provided in accordance with the Queensland Plumbing and Wastewater Code and Council's Plumbing and Drainage Policies.

PROPOSAL IN DETAIL

The proposal is for an Extractive Industry located at Lot 3 Malchi - Nine Mile Road, Nine Mile and Lot 591 Capricorn Highway, Gracemere. Operations propose to extract 400,000 tonnes per annum (tpa), to supply materials including engineered fill to major infrastructure projects including the Rockhampton Ring Road Project (RRR Project).

The development looks to establish two (2) extraction pits on each allotment using standard methods that involve the following:

- Clearing of vegetation
- Stockpiling topsoil and overburden for either
 - future use as saleable general fill; or
 - Incorporate into onsite rehabilitation works where required; or
 - Use in construction of stormwater controls (e.g., perimeter banks/bunds).
- Drilling and blasting (it is not the intention to drill or blast as a regular operation on site. If no hard rock is encountered this operation will not occur)
- Extraction of materials
- Transfer raw material to the stockpiles on-site
- Blend and combine to produce a compliant material
- Stockpile the final products for transportation off-site
- Rehabilitating disturbed areas progressively once the terminal quarry benches have been established

The land use does include an environmentally relevant activities (ERA) which will be regulated by the Department of Environment and Science (DES).

No permanent infrastructure or buildings will be established on the subject site as part of the development. However, a temporary site office and amenities block with visitor and staff car parking as well as a truck sit down and parking area(s), a weighbridge, workshop and truck wash down facility will all be located on the subject site. These areas may relocate within the site, where required, over the course of the development and will be accessed via internal haul roads. Two (2) new access points will allow access to each site, and each will be located in the southeast corner of the allotments from Malchi-Nine Mile Road.

SITE AND LOCALITY

The subject site Lot 3 Malchi - Nine Mile Road, Nine Mile and Lot 591 Capricorn Highway, Gracemere, formally described as Lot 3 on RP868380 and Lot 951 on LIV40270 are designated in the Rural Zone under the *Rockhampton Region Planning Scheme 2015*. Both subject lots are vacant unimproved lots, partially affected by several overlays including Acid Sulfate Soils, Airport Environs, Bushfire Hazard and Steep Land. None of the overlays will affect the development. The site is furthermore mapped as Biodiversity however the vegetation within the operational areas has been identified as Category C regrowth vegetation, therefore is not a prescribed environmental matter.

Surrounding the site to the north, west and south are large rural vacant lots. The closest dwelling house to the north is 1.6 kilometres and to the south-east is one (1) kilometre. No dwelling houses are in the locality to the west. Immediately to the east is Malchi-Nine Mile Road and beyond this a large rural lot with a dwelling house 650 metres from the site's boundary.

PLANNING ASSESSMENT

MATTERS FOR CONSIDERATION

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

TOWN PLANNING COMMENTS

State Planning Policy 2017

Section 2.1 of *Rockhampton Region Planning Scheme 2015* noted the *State Planning Policy 2017* is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the *Rockhampton Region Planning Scheme 2015*.

Central Queensland Regional Plan 2013

The *Central Queensland Regional Plan 2013* is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the *Central Queensland Regional Plan 2013*.

Rockhampton Region Planning Scheme 2015

Strategic framework

The subject site is situated within the Rural designation under the scheme's strategic framework map. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the *Rockhampton Region Planning Scheme 2015* are applicable:

- Settlement Pattern
- Natural Environment and Hazards
- Community Identity diversity
- Access and Mobility
- Infrastructure and Services
- Natural Resources and Economic Development

An assessment of the proposal demonstrates that the development will not compromise the *Rockhampton Region Planning Scheme 2015* strategic outcomes.

Rural Zone

The subject site is situated within the Rural Zone under the *Rockhampton Region Planning Scheme 2015*. The purpose of the Rural Zone identifies that:

- (1) *The purposes of the rural zone code is to:*
 - (a) *ensure that land with productive capacity is maintained for a range of existing and emerging rural uses that are significant to the economy of the planning scheme area;*
 - (b) *recognise that different types of rural land are suited to specific uses such as animal industries, horticulture, cropping, intensive animal industries, intensive grazing and extractive industries;*
 - (c) *prevent the establishment of development which may limit the productive capacity of the land;*
 - (d) *provide for diversification of rural industries where impacts can be managed; and*
 - (e) *maintain the environmental values of all rural land.*
- (2) *The purpose of the zone will be achieved through the following outcomes:*
 - (a) *development in the zone accommodates predominantly rural uses;*
 - (b) *development:*
 - (i) ***does not detract from the scenic landscape features of rural land including the Fitzroy River, floodplains, lagoons, wetlands, salt pans, mountains and ridges and the coastline;***
 - (ii) ***is responsive to the environmental characteristics and constraints of the land, and minimises impacts on natural features such as waterways, wetlands and remnant vegetation;***
 - (iii) ***has legal and practical access to the road hierarchy;***
 - (iv) *is serviced by infrastructure that is commensurate with the needs of the use; and*
 - (v) *maximises energy efficiency and water conservation;*
 - (c) ***non-rural uses may be appropriate where they do not detract from the productivity or residential amenity of rural areas and can demonstrate:***
 - (i) *a direct relationship with the rural use in the immediate locality; or*
 - (ii) *the potential to make a contribution to primary production or the diversification of rural industries; or*
 - (iii) ***a need to be remote from urban uses as a result of their impacts; or***
 - (iv) ***they cannot be located in an urban area (for example, due to land area requirements);***
 - (d) *transport and freight uses, which do not meet the definition of a home-based business, are not established in the rural zone;*
 - (e) ***development does not alienate or impact on the productive agricultural capacity of rural areas and agricultural land is protected from incompatible development;***

Editor's note—Agricultural land classified as Class A or Class B is identified on the agricultural land classification overlay map OM-13.

- (f) *all rural land is maintained in large land holdings to protect the agricultural production capacity. In this regard, the reconfiguration of land only occurs when lot size is 100 hectares unless otherwise stated in a precinct;*

- (g) *animal keeping (being kennels and catteries), intensive animal industries, intensive horticulture, aquaculture and rural industries establish where they:*
- (i) *are located on sites that are large enough to accommodate appropriate buffering to sensitive land use(s), residential, township and emerging community zones. Intensive animal industries are preferred in proximity to the lower Fitzroy River, west of Ridgeland;*
 - (ii) *do not cause adverse impacts on sensitive land use(s) in relation to traffic, noise and air quality;*
 - (iii) *do not cause a negative impact on water quality;*
 - (iv) *protect natural, scenic and environmental values;*
 - (v) *do not diminish the productive capacity of other land nearby;*
 - (vi) *gain access from roads which are constructed to accommodate the traffic generated by the use; and*
 - (vii) *are not located in areas identified on the agricultural land classification (ALC) overlay maps (except for intensive horticulture);*
- (h) *Rural workers' accommodation is appropriate where:*
- (i) *directly associated with the primary rural use undertaken at the site;*
 - (ii) *compatible with the rural character of the zone;*
 - (iii) *not compromising the existing or potential future operation of rural uses on adjoining lots; and*
 - (iv) *not located in areas identified on the agricultural land classification (ALC) overlay maps;*
- (i) *urban and rural residential development is contained within the designated growth areas and does not expand into the rural zone;*
- (j) *sensitive land use(s) are adequately separated from animal keeping (being kennels and catteries), intensive animal industry, aquaculture, rural industry, and industrial zoned areas (including the Gracemere industrial area, Stanwell power station, Bajool explosives reserve and Bouldercombe brickworks);*
- (k) *renewable energy facilities are located on sites that are large enough to accommodate appropriate buffering from sensitive land use(s) and minimise adverse impacts on the natural environment;*
- (l) extractive industries (including Marmor limeworks) on rural land are protected from encroachment by incompatible uses;**
- (m) extractive industry minimises environmental and traffic impacts. Once the operation has ceased the site is rehabilitated;**
- (n) *aquaculture activities may be integrated with horticulture operations, where benefits of diversification are evident and there are no adverse impacts on amenity, ecological values and existing fish habitats; and*
- (o) *the establishment of two (2) precincts within the zone where particular requirements are identified:*
- (i) *Alton Downs precinct; and*
 - (ii) *Cropping and intensive horticulture precinct.*

This application is consistent with the purpose of the Zone. This application advances and does not compromise the overall outcomes sought for the Rural Zone. Specifically, the zone contemplates extractive industry activities occurring where it does not compromise residential or other rural activities from occurring for the reasons outlined in the Statement of Reasons contained in **Recommendation A** of this report.

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Rural Zone Code;
- Biodiversity Areas Overlay Code;
- Bushfire Hazard Overlay Code;
- Steep Land Overlay Code;
- Access, Parking And Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code; and
- Extractive Industry Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes and is not otherwise conditioned to comply, an assessment of the Performance Outcomes has been undertaken. Refer to the Statement of Reasons contained in **Recommendation A** for an assessment.

INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) of 2022 for non-residential development applies to the application. An Extractive Industry falls within the ambit of the “Other Uses” category under the Charges Resolution, for which Council has discretion to decide the applicable infrastructure charges at the time of assessment. As the proposed development is conditioned to provide a road maintenance levy and the site is not otherwise serviced by any other Council infrastructure networks, Council has decided not to levy infrastructure charges for the proposed development. Therefore, no infrastructure charges are payable, and an Infrastructure Charges Notice is not required for the development.

CONSULTATION

The proposal was the subject of public notification between 23 February 2023 and 16 March 2023, in accordance with the requirements of the *Planning Act 2016* and the Development Assessment Rules, and 101 properly made submissions were received. The matters raised in the submission have been considered by Council officers as part of the assessment of this application. A summary of the concerns raised in the submissions and how they have been addressed is included in the Statement of Reasons as presented in **Recommendation A**.

REFERRALS

The application was referred to the Department of State Development Infrastructure, Local Government and Planning (State Assessment and Referral Agency Department) as a Concurrence. The Department assessed the application and provided a referral agency response on 6 April 2023.

The application was referred to Powerlink Queensland and Ergon Energy as Advice Agencies. Powerlink assessed the application and provided a response on 2 June 2023, and Ergon assessed the application and provided a response on 13 June 2023.

CONCLUSION

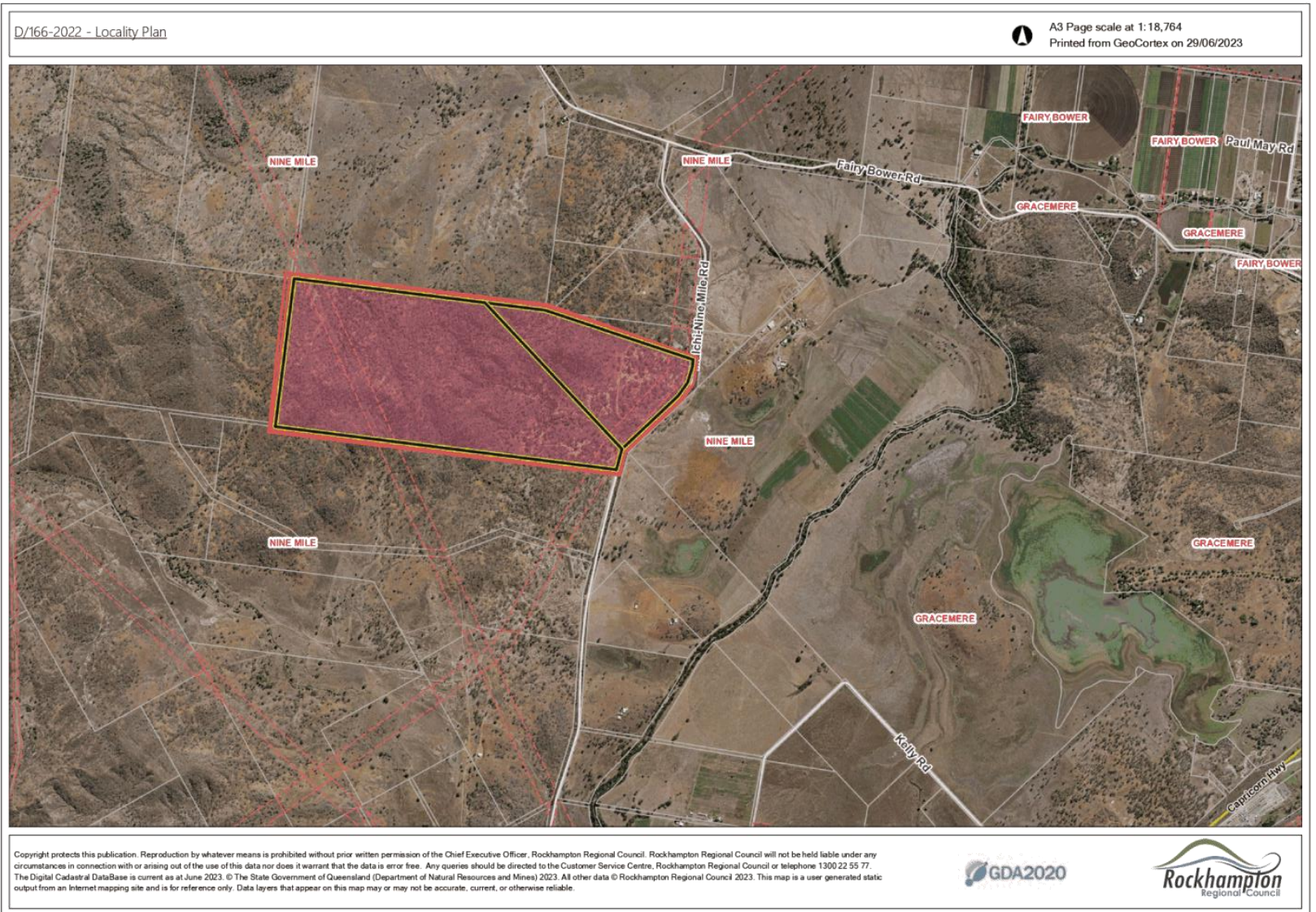
THAT the proposed development is not anticipated to compromise the Strategic Framework of *Rockhampton Region Planning Scheme 2015*. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR EXTRACTIVE INDUSTRY

Locality Plan

Meeting Date: 11 July 2023

Attachment No: 1

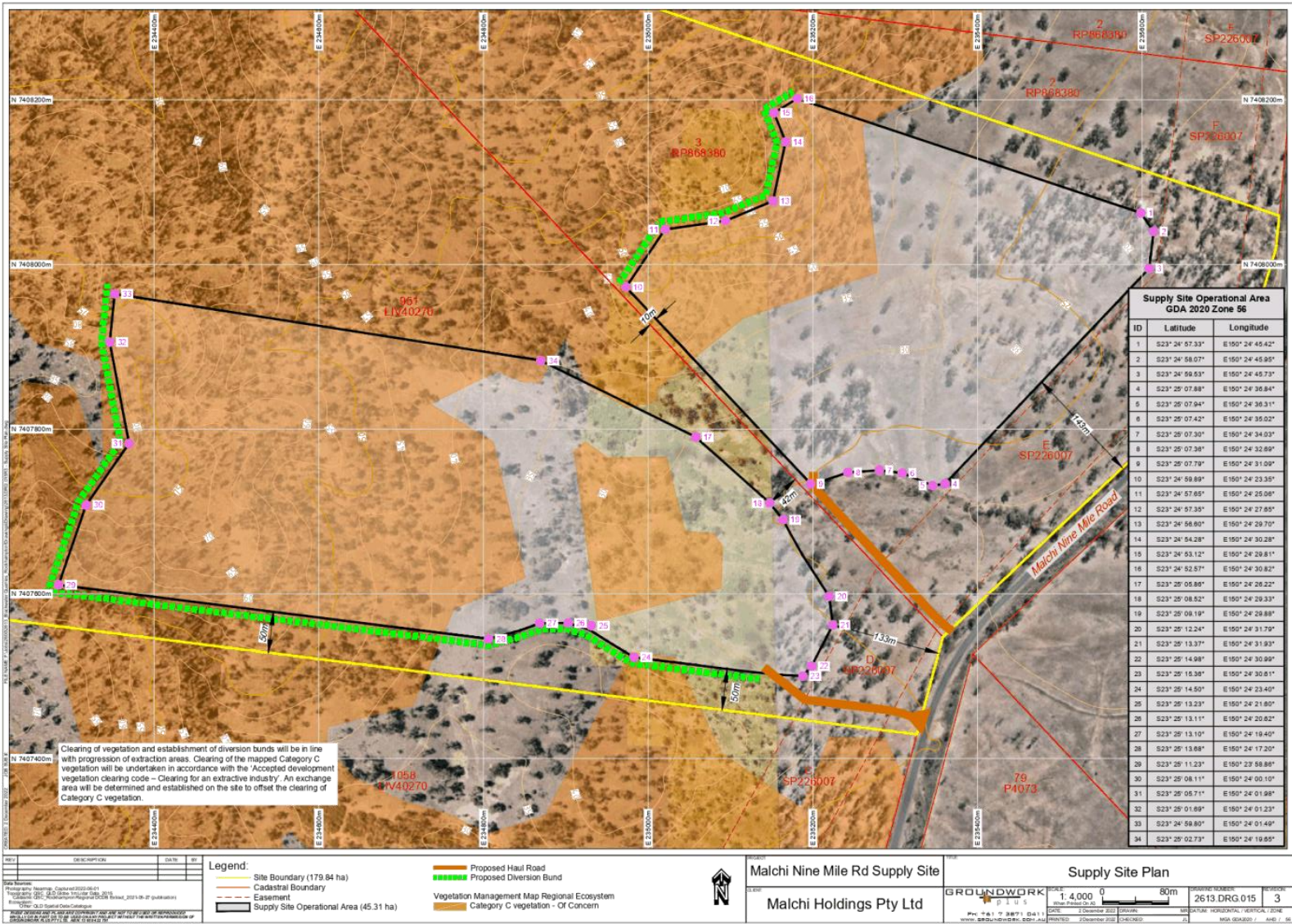


DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR EXTRACTIVE INDUSTRY

Site Plan

Meeting Date: 11 July 2023

Attachment No: 2



11.7 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND INC ANNUAL CONFERENCE, 16-18 OCTOBER 2023, GLADSTONE

File No: 8291
Attachments: 1. Conference Program 2023↓
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

Local Government Association of Queensland Inc advising the Annual Conference will be held at the Gladstone Entertainment Convention Centre from 16 to 18 October 2023.

OFFICER'S RECOMMENDATION

THAT:

1. Councillor _____ and Councillor _____ be authorised to attend the Local Government Association of Queensland's Annual Conference to be held at the Gladstone Entertainment Convention Centre from 16 to 18 October 2023 as a matter of Council business;
2. Councillor _____ and Councillor _____ be appointed as delegates with voting rights for Rockhampton Regional Council;
3. Council submit any Conference Motions prior to closing date for motions.

COMMENTARY

The Local Government Association of Queensland Inc (LGAQ) has advised that their annual conference will be held in Gladstone from 16 to 18 October 2022.

The Conference Program is attached for information.

The theme for the 2023 Conference is "Stronger Councils, Stronger Communities" and includes the following:

- AGM including debate of motions
- Extra time for Council Showcases
- The invisible enemy of cyber crime facing local government
- The real facts about Federal and State cost shifting to councils
- Australian Local Government Association (ALGA) update from ALGA President,

Motions for Consideration

Councillors are asked to give consideration to any motions to be submitted, as highlighted in Information Bulletin on 22 June 2023.

BUDGET IMPLICATIONS

Council's membership subscription includes a conference levy, entitling Council to be represented at the Annual Conference by two (2) delegates. Should more than two delegates wish to attend, an observer registration fee will apply. The Gala Dinner on Tuesday evening is not included in the registration fee.

LEGISLATIVE CONTEXT

No known legislative implications.

LEGAL IMPLICATIONS

No known legal implications.

STAFFING IMPLICATIONS

Nil

CORPORATE/OPERATIONAL PLAN

Corporate Plan Outcomes 'Our Council:

- *We build strong and respectful working relationships with stakeholders in all levels of government*
- *We have productive and respectful relationships with stakeholders within neighbouring regions*

CONCLUSION

For consideration on attendance and whether Council will be submitting any Motions.

**LOCAL GOVERNMENT ASSOCIATION
OF QUEENSLAND INC
ANNUAL CONFERENCE,
16-18 OCTOBER 2023, GLADSTONE**

Conference Program 2023

Meeting Date: 11 July 2023

Attachment No: 1

STRONGER COUNCILS STRONGER COMMUNITIES



Every Queensland
community deserves
to be a liveable one

127th LGAQ ANNUAL CONFERENCE

**16 - 18
OCT 2023**

**Gladstone Entertainment
Convention Centre**

Local Government
Association of Queensland



SPONSORS

PLATINUM



GOLD



SILVER



Part of Energy Queensland



ICE-CREAM
PARTNER

COFFEE
PARTNER

HYDRATION
PARTNER



A proud past. A bright future.

PRESIDENT'S WELCOME

Welcome to the Local Government Association of Queensland's 2023 Annual Conference and Annual General Meeting in Gladstone.

There has never been a more important time to come together with council colleagues to listen, learn and celebrate our great communities and everything local government does for them.

And it has never been more critical to get together and share solutions to some of the critical issues facing those communities, to build on great ideas from friends and colleagues, to reinforce the strength of the council sector and what we have achieved for community liveability.

At this, the LGAQ's 127th Annual Conference, we have worked to make sure there are plenty of informative sessions, the most useful speakers and breakout groups but, most importantly, opportunities to get together and network with others from across the state.

Come and join with your council peers in our forums to discuss, share and debate key issues.

This is also your opportunity to talk with each other and your Policy Executive members about ways the LGAQ can help and support your council.

For it is the talent and determination that we bring together as a group that helps do so much in our towns and regions, our state and indeed our nation.

As we all know, councils are on the frontline for what our communities need.



Some of the challenges are not new – financial sustainability, workforce shortages – but have sharpened in focus, whether driven by immediate impacts of natural disasters or cost of living increases fuelled by events as faraway as the war in Ukraine.

They all land in our streets and towns, and as the level of government closest to our communities, we are first call to help solve them.

But if we live in a time of challenges, it is also critical to include the celebrations, and look to the future.

Our Council Segment Showcases are terrific celebrations of great ideas and achievements.

And we will again feature the Young Councillors cohort. Their energy and enthusiasm never fails to re-energise even those of us with decades of local government experience and remind us again of why we do what we do.

As the final conference before the council elections in March next year, it will be a great opportunity to look back on the term, to thank those we have worked closely with and recognise how much we have all achieved.

Mayor Mark Jamieson
PRESIDENT



WELCOME TO GLADSTONE

Welcome to the Gladstone Region and the 127th LGAQ Annual Conference!

There is no shortage of amazing things to see and do within the Gladstone Region, from the Southern Great Barrier Reef, pristine beaches and waterways, to rainforests, mountain adventures and friendly rural communities.

And all of this is set amongst the region's large-scale industrial operations, which have established Gladstone as one of Queensland's great engine rooms and a Port City to the world.

We are now at the dawn of a new age with the emergence of hydrogen and renewable energy projects that will position us as the renewable energy capital of Australia.

I look forward to catching up with you to discuss how we can improve and better serve our communities within the 77 local government areas that call the great state of Queensland home.

I hope you have a fantastic time in Gladstone and encourage you to get out and about to not only support our local businesses, but to also immerse yourself in our natural attractions – you'll be Glad you did!

Mayor Matt Burnett



SUNDAY

15th October 2023



Time	Topic
10:00am-12:00pm	<p>Peak Services Professional Development Course Engaging Team and Community Kim Skubris</p> <p>Are you a powerful communicator, or simply a confident presenter? Fine tune your public speaking, messaging, storytelling and presentation mindset skills in readiness for the 2024 Local Government Elections, or your next life chapter. In this hands-on three-hour workshop, Kim Skubris will cover the following topics:</p> <ul style="list-style-type: none"> • The mindset and mannerisms to owning your audience • How to engage in that critical first 10 seconds – three strategies to grab an audience’s attention! • Clever messaging strategies and ways to promote your personal brand – face-to-face and on social media • How to bring the audience back on message when someone hijacks the spotlight • Why storytelling is so powerful when communicating your message • How to overcome nerves and let go of the lectern!
2:00pm-4:00pm	<p>Peak Services Professional Development Course Repeated</p> <p>Attendees must register with Peak Training prior to arriving at Conference</p>
12:00pm-4:30pm	Policy Executive Meeting
2:00pm-5:00pm	<p>Registration Delegates, observers, trade, corporate and accompanying persons</p>

MONDAY

16th October 2023

Time	Topic
8:00am-5:00pm	Registration Delegates, observers, trade, corporate and accompanying persons
10:00am-2:00pm	Indigenous Leaders Forum
11:30am-12:30pm	Lunch <i>Business Speed Networking with LGAQ CEO, Alison Smith</i>
12:30pm-2:30pm	Regional Roads and Transport Group Assembly
2:30pm-3:00pm	Optional Sessions To be confirmed
3:00pm-3:30pm	Afternoon Tea
	Council Segment Forums
3:30pm-5:00pm	Rural and Remote Councils Resources and Regional Councils SEQ and Coastal Councils
	Welcoming Ceremony
	5:20pm Welcome to Country
	5:30pm Welcome to Gladstone Mayor Matt Burnett
	5:35pm Response Mayor Mark Jamieson, President, LGAQ
5:20pm-5:50pm	5:40pm 2023 LGAQ Journalism Award
	5:45pm Sponsor Address Tim-Fyres Clinton, Managing Partner King & Company
	5:50pm LGAQ MUSOS JAM SESSION
6:00pm-7:30pm	Networking Drinks Trade Exhibition

TUESDAY

17th October 2023

Time	Topic
8:00am-5:00pm	Registration Delegates, observers, trade, corporate and accompanying persons
8:30am	Welcome Master of Ceremonies - Mr Tim Cox, Communications Advisor, LGAQ
8:35am	Call to Order and Presidential Address Mayor Mark Jamieson President, LGAQ
8:45am	Presentation of the Policy Executive
8:55am	CEO - Reflection and Scene Setting Alison Smith, CEO, LGAQ
9:00am	Official Opening
9:15am	The Invisible Enemy: Queensland Councils' Cyber Sagas – What You Need to Know Mayor Andrew Martin, Blackall Tambo Regional Council Des Howard, CEO, Blackall Tambo Regional Council Mayor Anne Baker, Isaac Regional Council Jeff Stewart Harris PSM, CEO Isaac Regional Council Panel: Tracy Whitelaw, Chief Digital Officer, LGAQ Rob Champion, Chief Information Security Officer, Department of Communities, Housing and Digital Economy
9:45am	Sponsor Address - Telstra
9:50am	Panel Session: Council Segment Showcases Part 1 Coastal Rural & Remote First Nations
10:50am	Morning Tea

TUESDAY

Continued



Time	Topic
11:20am	Panel Session: Council Segment Showcases Part 2 Resources SEQ CEO's pick
12:20pm	Sponsor Address
12:25pm	Lunch <i>Business Speed Networking with LGAQ CEO, Alison Smith</i>
1:25pm	Sponsor Address - Brighter Super
1:30pm	Opposition Update
1:40pm	Young Councillor Cohort
2:10pm	LGMS Member Update and Risk Management Awards Ian Leckenby, Chair, LGMS
2:20pm	Afternoon Tea
2:55pm	Federal Government Update
3:10pm	Federal and State Cost Shifting
3:40pm	Peak Services Update
3:50pm	ALGA Update Linda Scott, President, ALGA
3:55pm	Emerging Issue
4:10pm	The Voice of Two Generations
4:25pm	Close day 1
6:15pm for 7:15pm	Gala Dinner Sponsored by Hastings Deering
11:30pm	Dinner Concludes

WEDNESDAY

18th October 2023



Time	Topic
8:30am	Conference Resumes
8:35am	Annual General Meeting Voting Overview Darren Leckenby, Chief Financial Officer & Company Secretary
8:40am	Motions Debate
10:15am	Sponsor Address
10:20am	Morning Tea
10:50am	Motions Debate
12:25pm	Sponsor Address
2:25pm	Lunch <i>Business Speed Networking with LGAQ CEO, Alison Smith</i>
1:30pm	Motions Debate
3:00pm	LGMS- Step your way to \$10K
3:10pm	Motions Debate
4:10pm	Close of Conference Mayor Mark Jamieson, President, LGAQ
4:15pm	Plenary Concludes

WORKSHOPS

Monday 16 October 2023

INDIGENOUS LEADERS FORUM

Since 2011, the Indigenous Leaders Forum has been a valuable way for Aboriginal and Torres Strait Islander councils to come together in order to discuss specific challenges and to put forward issues they would like the LGAQ to assist them in addressing. The Forum is held twice-yearly.



REGIONAL ROADS AND TRANSPORT GROUP ASSEMBLY

The Roads and Transport Alliance celebrates its 20th anniversary as a cooperative governance arrangement between the Department of Transport and Main Roads, the Local Government Association of Queensland (LGAQ) and local governments to invest in and regionally manage the Queensland transport network. Established in 2002, the Roads and Transport Alliance was formed to jointly address shared road and transport challenges and deliver improved value from all available resources.

COUNCIL FORUMS

Come and join with your council peers in one of four forums to discuss, share and debate key issues. This is also your opportunity to talk with each other and your Policy Executive members about ways the LGAQ can help and support your council.

The forums will be hosted by the LGAQ Policy Executive members.

Please register for the forum that you believe will most interest your council – if you can't decide, you are welcome to send delegates to separate forums.

RURAL AND REMOTE COUNCILS

Hosts: Cr Robyn Fuhrmeister, Cr Robert Dare, Cr Jane McNamara and Cr Andrew Martin

RESOURCE COUNCILS

Hosts: Cr Paul McVeigh, Cr Anne Baker

COASTAL COUNCILS

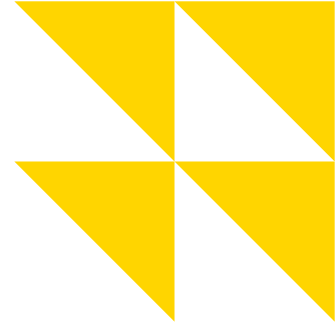
Hosts: Cr Jack Dempsey, Cr Matt Burnett

SOUTH EAST QUEENSLAND COUNCILS

Hosts: Cr Karen Williams, Cr Fiona Hammond
Cr Paul Tully and Cr Peter Flannery

CONFERENCE SHIRT

(Council delegates/observers only)



Council delegates and observers will be issued with ONE shirt whilst at conference. Your shirt needs to be ordered online as part of your conference registration.

The sizing is as follows:

MEN'S SHIRT SIZING	S	M	L	XL	2XL	3XL	5XL
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WOMEN'S SHIRT SIZING	8	10	12	14	16	18	20	22	24
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Please select your size carefully as there won't be the opportunity to change your size once at Conference.



CONFERENCE REGISTRATION

Please refer to registration cancellation policies on www.lgaq.asn.au when making your registration.

Early Bird Full Registration – prior to and including 25 August 2023	
Council or State Government observer	\$ 1540.00
Five or more observers from one council/government department	\$ 1430.00
Corporate (private sector)	\$ 3000.00
After 25 August 2023	
Council or State Government observer	\$ 1740.00
Five or more observers from one council/government department	\$ 1600.00
Corporate (private sector)	\$ 3240.00
Early Bird One Day Registration – prior to and including 25 August 2023	
Council or State Government observer	\$ 770.00
Corporate (private sector)	\$ 1210.00
After 25 August 2023	
Council or State Government observer	\$ 880.00
Corporate (private sector)	\$ 1600.00
FUNCTIONS	
Welcoming Ceremony (accompanying persons, day registrations and additional trade exhibitors)	\$ 75.00
DINNER	
Gala Dinner – Tuesday evening (17 October 2023)	\$ 175.00

Please note that the Welcoming Ceremony on the Monday evening is included in the conference fee for delegates, observers and corporates attending the full three days of conference.

Accompanying persons are welcome to attend the Welcoming Ceremony and Gala Dinner.

Register via links below or online at www.lgaq.asn.au under the Events tab and select 127th LGAQ Annual Conference.

Register via links below or online at
<https://www.lgaq.asn.au/membership/events>.
under the Events tab: 127th LGAQ Annual
Conference.

Delegate & Observers Individual Registration

**Registration
Booking**

Delegate & Observer Group Registration

**Registration
Booking**

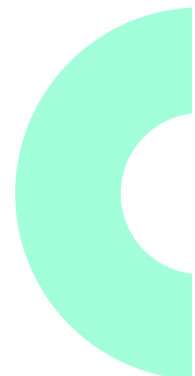
Corporate Registration

**Registration
Booking**

Accommodation

**Accommodation
Booking**

Conference and Exhibition enquiries:
Phone 1300 542 700 or email events@lgaq.asn.au



12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

15 CLOSURE OF MEETING