



# ORDINARY MEETING

## AGENDA

**26 NOVEMBER 2024**

*Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 26 November 2024 commencing at 9:00 AM for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. Pe", written in a cursive style.

**CHIEF EXECUTIVE OFFICER**  
20 November 2024

Next Meeting Date: 10.12.24

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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## **1 OPENING**

1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 CONFIRMATION OF MINUTES**

Minutes of the Ordinary Meeting held 12 November 2024

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 LIFTING MATTERS FROM THE TABLE

**File No:** 11715  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*This report is being presented in order for matters that have been laid on the table at previous meetings to be formally lifted from the table prior to being dealt with at this meeting.*

#### OFFICER'S RECOMMENDATION

THAT the following matters be lifted from the table and dealt with accordingly:

- **Rockhampton Buoyed Rowing Course – Community Consultation** (previous report titled Future Commitment to Rockhampton's Buoyed Rowing Course)

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

**10 COUNCILLOR/DELEGATE REPORTS**

Nil

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## 11 OFFICERS' REPORTS

### 11.1 GRANT OPPORTUNITY FOR ROCKHAMPTON SHOWGROUND AND VICTORIA PARK PRECINCT ENABLING WORKS

<b>File No:</b>	<b>12534</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>Angus Russell - Executive Manager Advance Rockhampton</b>
<b>Author:</b>	<b>Ann Davie - Senior Advisor Advocacy</b>

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#### SUMMARY

*This report provides information about the Australian Government's Regional Precincts and Partnerships Program and recommends a project to be considered for funding.*

#### OFFICER'S RECOMMENDATION

THAT Council seeks funding for the Rockhampton Showgrounds and Victoria Park Improvements Project under the Australian Government's Regional Precincts and Partnerships Program – Stream Two: Precinct delivery.

#### COMMENTARY

The Australian Government's Regional Precincts and Partnerships Program (rPPP) was launched in August 2023 and has no closing date, with the grant period ending in 2026. The first batch of applications were evaluated and announced in May 2024.

The program has two streams with Stream 1 being for planning projects with funding of between \$500,000 and \$5 million. The second Stream 2 is for capital funding of between \$5 million and \$50 million. There is no set co-contribution required but the level of contributions will likely influence the assessment of applications.

The proposed project for seeking funding includes improvement and enabling works at the Rockhampton Showgrounds and Victoria Park Precinct that will provide immediate benefits and support future development of the site.

This project will include:

- Enabling electrical works
- Improvements to communication and security infrastructure
- Site works and linkages with open space in Victoria Park
- Replacement of the Rockhampton Showgrounds Cattle Sheds

Project costs and funding:

- Total project costs: \$10,500,000
- Grant request: \$8,000,000
- RRC contribution: \$2,500,000

Project timeframes:

- Start: 30 April 2025
- Completion: 31 March 2026



**PREVIOUS DECISIONS**

An enabling works project at the Rockhampton Showgrounds and Victoria Park Precinct was considered for funding under the Australian Government's Growing Regions Program, Round 2, with a report going to Council on 9 October 2024. That project did not include the replacement of the Cattle Sheds. Council decided not to proceed with the application at that time.

**BUDGET IMPLICATIONS**

Council's contribution of \$2.5 million will come from the Community Services budget over the project deliver period:

	FY24/25	FY25/26	FY26/27	Total
rPPP Grant	\$350,000	\$6,435,500	\$3,214,500	\$8,000,000
Rockhampton Regional Council Contribution	\$1,000,000	\$1,500,000		\$2,500,000

**LEGISLATIVE CONTEXT**

None

**LEGAL IMPLICATIONS**

No legal implications

**STAFFING IMPLICATIONS**

Project Delivery will be responsible for management of the project proposed project.

**RISK ASSESSMENT**

Risks assessment will be undertaken as part of project planning.

**CORPORATE/OPERATIONAL PLAN**

The Rockhampton Showground and Victoria Park Precinct Enabling Works project is aligned with the following Corporate Plan goals:

- Goal 1.1.4 We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability
- Goal 2.1.4 We provide facilities for sports and the arts that encourage community participation, and attract elite sporting and cultural events

**CONCLUSION**

The report recommends submitting an application for funding under the Australian Government's Regional Precincts and Partnerships Program for the Rockhampton Showground and Victoria Park Precinct Enabling Works project.

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**11.2 REVIEW OF CHARGES FOR FITZROY BARRAGE WATER SUPPLY SCHEME**

**File No:** 1466  
**Attachments:** 1. **Fitzroy Barrage Water Supply Scheme Charges Review Summary** [↓](#)  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Dan Toon - Manager Water and Wastewater

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**SUMMARY**

*Fitzroy River Water (FRW) has recently completed a 5-yearly review of charges for the Fitzroy Barrage Water Supply Scheme (FBWSS) in accordance with conditions of the standard supply contract used to administer water use within this scheme. This report summarises the process used to complete this review of charges and proposes new charges for adoption by Council and implementation over the next five years.*

**OFFICER'S RECOMMENDATION**

THAT the proposed new charges and associated price path for the Fitzroy Barrage Water Supply Scheme, as detailed in this report, be adopted by Council for implementation for the period from 2024-25 to 2028-29.

**COMMENTARY**

FRW has reviewed the pricing structure and associated charges for water allocation holders within the Fitzroy Barrage Water Supply Scheme (FBWSS). This review has been completed in accordance with conditions of the standard supply contract used to administer the use of water allocations within the FBWSS where FRW is the Resource Operations Licence (ROL) holder for Council.

The pricing structure for the FBWSS charges is based on principles of full cost recovery and is comprised mostly of a fixed charges component, most of which is the fixed costs associated with the Fitzroy River Barrage. Costs to be recovered are associated with the operating expenditure, depreciation of assets and a return on capital and are included in the calculation of the pricing structure. A detailed description is provided in the attachment to this report. A price path is then included using a Producer Price Index to indicate the likely increase in costs over the five-year term. The review of charges has resulted in an increase of approximately 53% from the 2023-24 year to the 2024-25 year.

This increase is primarily due to an increase in the Weighted Average Cost of Capital (WACC) which is a key input into the calculations. WACC itself is calculated with inputs that relate to similar industry standards and movements in the risk-free rate affect the WACC outcome. The increase in WACC from the 2018-19 year modelling is due to a 56.4% increase in the risk free rate (average 10 year bond rate) which indicates an increase in the charge overall. A comprehensive revaluation of the Barrage was undertaken in 2023-24 resulting in an increase of 8% to the fair value. Once adopted, the new charges will apply to water allocation holders within the FBWSS for the years 2024-25 to 2028-29 when the next review is scheduled for completion. Invoices were inadvertently issued prior to adoption of the new charges and credits subsequently issued to correct the administrative anomaly.

**BACKGROUND**

A comprehensive review of the Fitzroy River Barrage Standard Supply Contract for water allocations terms and conditions was undertaken recently in conjunction with the 5-yearly review. In December 2023, FRW wrote to all water allocation holders to provide notification of intent to review terms and amend water charges at the 1 July 2024 review date set out in Clause 25.1 of the standard supply contract used in the FBWSS. The new charges were developed using the process outlined in the attached summary.

**PREVIOUS DECISIONS**

On 17 February 2020 Council adopted the current price path for charges associated with the FBWSS and in doing so, set the direction for what is now the standardized approach to the pricing review.

**BUDGET IMPLICATIONS**

The increase in the charges is expected to have a minor impact - in the order of \$55,000 per annum - on the Council budget as it represents only a very small part of the revenue stream for FRW.

**LEGISLATIVE CONTEXT**

The FBWSS and Council's status as the ROL holder for the administration of this scheme is described in the Water Act and subordinate legislation for the regulation of the Fitzroy Basin and FBWSS.

**LEGAL IMPLICATIONS**

There are no known legal implications related to this report.

**STAFFING IMPLICATIONS**

This report has no staffing implications.

**RISK ASSESSMENT**

There are no risks related to this report.

**CORPORATE/OPERATIONAL PLAN**

Operational Plan references 1.1.2.1 and 1.1.2.2 are relevant to the subject of this report.

**CONCLUSION**

The five yearly review of the proposed charges and price path for the FBWSS has been completed, with the result being an increase in the charges to be implemented over the next five-year period.

# **REVIEW OF CHARGES FOR FITZROY BARRAGE WATER SUPPLY SCHEME**

## **Fitzroy Barrage Water Supply Scheme Charges Review Summary**

**Meeting Date: 26 November 2024**

**Attachment No: 1**

**Fitzroy Barrage Water Supply Scheme Charges Review Summary**

**Proposed Price Path**

The following table outlines the five-year price path for medium and high priority water allocation holders.

<b>Fitzroy River Barrage</b>						
<b>MEDIUM PRIORITY WATER</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2028/29</b>
<b>REAL TERMS</b>						
Allocation Fixed Charge Rate (per ML)	\$ 37.15	\$ 56.96	\$ 56.96	\$ 56.96	\$ 56.96	\$ 56.96
Minimum Charge (per annum)	\$ 292.70	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
% Increase in Allocation Rate		53.3%	0.0%	0.0%	0.0%	0.0%
% Increase in Minimum Charge		2.5%	0.0%	0.0%	0.0%	0.0%
<b>HIGH PRIORITY WATER</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2028/29</b>
<b>REAL TERMS</b>						
Allocation Fixed Charge Rate (per ML)	\$ 55.73	\$ 85.44	\$ 85.44	\$ 85.44	\$ 85.44	\$ 85.44
Minimum Charge (per annum)	\$ 439.05	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
% Increase in Allocation Rate		53.3%	0.0%	0.0%	0.0%	0.0%
% Increase in Minimum Charge		2.5%	0.0%	0.0%	0.0%	0.0%

It is proposed that a real price path again be adopted as part of this review and be subject to indexation via construction industry index - Produce Price Index. This approach ties annual price movements to those experienced over the life of the contract, removing the risk of understating actual capital cost growth. The costs associated with the barrage are essentially 100% fixed, signalling a tariff structure of a fixed allocation charge.

**Calculation of Full Cost Recovery**

Full cost recovery pricing consists of the recovery of operating expenditure, depreciation and a return on capital (return on investment and cost of debt). The current price path has been adopted on these principles and the proposed new path is to remain consistent with this approach. Refer below for comparison of current vs proposed full cost summary.

<b>FULL COST SUMMARY</b>			
<b>Fitzroy River Barrage</b>	5yr Price path period	5yr Price path period	Movement
<b>FULL COST ASSESSMENT</b>	<b>2024/25 to 2028/29</b>	<b>2019/20 to 2023/24</b>	
Operating Expenditure	\$ 5,031,838	\$ 2,694,050	\$ 2,337,788
Depreciation	\$ 5,783,379	\$ 4,690,049	\$ 1,093,331
Return on Capital	\$ 14,133,796	\$ 6,426,664	\$ 7,707,132
<b>Identified Full Cost</b>	<b>\$ 24,949,013</b>	<b>\$ 13,810,763</b>	<b>\$ 11,138,251</b>
<b>FULL COST PRICE PER ML</b>		<b>2019/20 to 2023/24</b>	
Full Cost Estimate	\$ 24,949,013	\$ 13,810,763	
Equivalent High Priority Allocations	58,223	58,223	
<small>* using conversion factor of 1.5 MP = 1.0 HP</small>			
<b>Full Cost per ML HP Allocation</b>	<b>\$ 85.70</b>	<b>\$ 47.48</b>	
<b>Full Cost per ML MP Allocation</b>	<b>\$ 57.13</b>	<b>\$ 31.65</b>	
<b>Real pre-tax WACC</b>	6.20%	5.00%	

The movement in full cost recovery can be attributed to the following:

- Operating expenditure increase due to increased Corporate Overhead costs.
- Depreciation increase due to increase in fair value from 2324 interim valuation.
- Return on Capital increase influenced by increase in WACC principally as a result in the increase of bond rates as well as an increase in the Written Down Value of Barrage and major renewal works.

*Rate of Return*

A real pre-tax Weighted Average Cost of Capital (WACC) of 6.20% has been applied to the regulatory asset base. The WACC was based on the average 10-year bond rate over the last 12 months of 4.07%.

*Regulatory Asset Base*

This is the current written down value of the Barrage, less an assumed historical contribution from government of 27.97%. The asset base is 'rolled forward' each year by adding capital works and removing depreciation.

The majority of capital works renewals are comprised of gate painting and gate winch & seal replacement, electrical renewals.

No new capital works for the raising of the barrage has been included as it is not anticipated that this will service current customers and is aligned more to water security.

*Asset Valuation of Barrage*

Refer below for valuation movements:

Year	Replacement Cost (\$)	Fair Value (\$)	Annual Depreciation (\$)
2019	76,739,624	37,580,728	938,010
Interim 2024	97,743,294	40,646,657	1,155,612

**Allocation of Costs**

The allocation of costs to irrigators is based on allocations held and not actual demand. That is Council holds 50,383 high priority and irrigators hold 11,760 medium priority. Actual usage (ML) by irrigators is depicted below.

2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
3,453	4,406	5,131	5,282	3,512	2,411

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**11.3 PROCUREMENT FOR FITZROY RIVER FLOOD RISK MANAGEMENT STUDY**

<b>File No:</b>	<b>12534</b>
<b>Attachments:</b>	<b>1. Local Preference Policy</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Martin Crow - Manager Infrastructure Planning Peter Kofod - Acting Chief Executive Officer</b>
<b>Author:</b>	<b>Stuart Harvey - Coordinator Infrastructure Planning</b>

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**SUMMARY**

*Council has been successful in obtaining funding from the Queensland Reconstruction Authority for the development of a Flood Risk Management Study for the Fitzroy River Catchment. This report seeks Council's resolution on an amendment to the procurement policy for this specific project.*

**OFFICER'S RECOMMENDATION**

THAT Council endorse the application of Section 5.3 of the Local Preference Policy to the Fitzroy River Flood Risk Management Study tender.

**COMMENTARY**

The Queensland Reconstruction Authority (QRA) had recently called for additional funding applications for its Work Package 3 program after receiving additional \$18M funding from the State and Federal Government. Council officers submitted a fully funded application for the development of a Flood Risk Management Study for the Fitzroy River Catchment and have been successful with this application.

For operational projects of this nature, Officers follow the Local Procurement Policy whereby a minimum 12% local preference criterion is applied to the tender assessment criteria. This criterion is designed to develop competitive local business and industry through preferencing those businesses who are operating within the Local Government Area.

Council officers have recently tendered and appointed consultants for Flood Risk Management Studies and Flood Studies using this local preference policy criterion. For these tenders, some high-quality competitive bids were received, but the local preference policy of 12% favoured a local consultant due to their local office and expertise in the flood modelling and flood management. If Council were to advertise the Fitzroy River Flood Risk Management Study using the 12% local preference criterion, this would likely heavily favour this same local consultant to win the bid again.

Whilst officers are not unhappy with the performance of the aforementioned local consultant, and receive ongoing benefit from having such specialized expertise within the region, officers are seeking a relaxation of the Local Preference Policy for this specific tender only.

The broad intent of the local preference policy is to enhance local capacity, develop local suppliers to be competitive in the broader market, and also support regionalisation, however:

- Where technical skills of a specialist nature are required and that field of expertise is very narrow, the specialists won't reside in Rockhampton even if there is an office in the city.
- In this situation the policy could have the effect of decreasing competition by building a micro market in Rockhampton, where experts in their respective fields, outside of the region, won't tender.
- It could mean Council is missing an opportunity to work with a specialist industry leader who is creating best practice.
- Council will receive value for money but possibly not the best value for money.

For these reasons, Officers are seeking a relaxation of the Local Procurement Policy such that Council allow the application of Section 5.3 to apply to this project. Section 5.3 of the Policy States that:

*“In an effort to balance the sound contracting principles of value for money and developing competitive local business and industry, the minimum weighting for major contracts greater than \$1M (ex GST) will be 5%.”*

It is noted that this project is not greater than \$1M value however in terms of planning projects, the scale of the project is large. In an attempt to broaden the possible number of tenders from specialists capable of modelling the Fitzroy River catchment, officers are seeking a reduction of the Local Preference Criteria to 5% for this tender only.

## **BACKGROUND**

Council have been successful in obtaining funding for a number of studies under the QRA funding programs. Successful projects include:

- NQDMP Funding: Flood risk Management Studies for Moores Creek, Frenchmans Thozets Creek and South Rockhampton Local Catchment. Total Value circa \$550,000. Appointed Consultant; AECOM. Works Completed.
- Work Package 3 Round 1 Funding: Flood Risk Management Studies for Splitters Creek, West Rockhampton and Wandal, Gracemere Creek Flood Study. Total Value circa \$724,000. Appointed Consultant; AECOM. Works underway with anticipated completion by Jun 2026

These previous tenders have all utilized the Local Preference Policy criterion of 12%.

The Fitzroy River Flood Risk Management Study represents a complex and detailed investigation into flood risk and potential mitigation options for the lower Fitzroy River catchment around Rockhampton. Given the size, scale and complexity of flooding within the catchment, there is limited local capability for consultants to deliver this project.

## **BUDGET IMPLICATIONS**

The Fitzroy River Flood Risk Management study is a full funded project by the QRA.

## **RISK ASSESSMENT**

There is a risk that the continual use of the Local Preference Criteria will favour one local consultant above all others and reduce competition within the market. An additional risk is that all the consultant expertise and experience with flooding and flood management for Rockhampton catchments will rest with a single consultant.

## **CORPORATE/OPERATIONAL PLAN**

3.1.1 Consult on, advocate, plan, deliver and maintain a range of safe urban and rural public infrastructure appropriate to the Region’s needs, both present and into the future.

## **CONCLUSION**

Officers are seeking an amendment to the procurement policy for a singular tender and this is presented to Council for their consideration.



# **PROCUREMENT FOR FITZROY RIVER FLOOD RISK MANAGEMENT STUDY**

## **Local Preference Policy**

**Meeting Date: 26 November 2024**

**Attachment No: 1**

## LOCAL PREFERENCE POLICY

### ADMINISTRATIVE POLICY



#### 1 Scope

This policy applies to the procurement of goods and/or services by Rockhampton Regional Council.

#### 2 Purpose

The purpose of this policy is to provide a standard process that encourages local businesses to tender or quote in competition with businesses operating outside of the Region.

#### 3 Related Documents

##### 3.1 Primary

Nil

##### 3.2 Secondary

*Local Government Act 2009*

*Local Government Regulation 2012*

Purchasing Policy – Acquisition of Goods and Services

#### 4 Definitions

To assist in interpretation, the following definitions apply:

Business Branch	An approved office location, accessible to the public, where business is conducted.
CEO	Chief Executive Officer A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Council	Rockhampton Regional Council
Employee	Local government employee: (a) The CEO; or (b) A person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
ex GST	Excluding Goods and Services Tax
Local Preference	In the context of this policy, refers directly to Council's commitment to the development of competitive local business and industry.
Qtenders	The e-procurement tendering system utilised by Council.
Region	Rockhampton Regional Area defined by the Local Government Areas of Queensland.

LEGAL AND GOVERNANCE USE ONLY			
Adopted/Approved:	Approved, 30 November 2021	Department:	Corporate Services
Version:	6	Section:	Corporates and Technology Services
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Standing Offer Arrangement	An agreement subject to specified terms and conditions whereby the purchaser agrees to purchase their requirements of a range of goods or services, during a specified time period from the supplier at agreed prices or on an agreed price basis. Normally no obligation to purchase a specified quantity exists although estimates for the guidance of the supplier may be given.
Suppliers	A person, organisation or entity that performs a specific act or acts including the provision of services and/or materials to another person, organisation or entity under an agreement enforceable by law.
Tenderer	The person, company or other entity (suppliers) submitting an offer to perform the specified works or supply the specific goods.
Utilities	Essential goods or services such as electricity, telecommunications, water, postage and fuel.

## 5 Policy Statement

Council is committed to the sound contracting principles of:

- (a) Value for money;
- (b) Open and effective competition;
- (c) The development of competitive local business and industry;
- (d) Environmental protection; and
- (e) Ethical behaviour and fair dealing.

### 5.1 Development of Competitive Local Business and Industry

In order to enhance the capabilities of local business and industry, employees issuing invitations to suppliers will:

- (a) Advertise tenders on Council's website and the Qtenders website for tenders and quotes;
- (b) Actively seek out potential local suppliers and encourage such suppliers to submit an offer where they are qualified and able to meet the requirements of the scope of work or goods;
- (c) Ensure local suppliers are given equal opportunities to respond and are treated without prejudice; and
- (d) Encourage local suppliers to do business with Council.

### 5.2 Local Preference Evaluation and Weighting Criteria

Council's preference is, all things being equal, to purchase locally. The below ratings are applied when evaluating tenders and quotes:

Criteria	Rating	Supporting Business
Business head office set up and run locally within the Region.	12	With the commitment to local businesses and economy.
Business branch operating within the Region, with head office outside of the Region.	8	With commitment to local economy.
Business based outside of the Region employing local staff from within the Region.	5	Minor impact on local economy.

LEGAL AND GOVERNANCE USE ONLY			
Adopted/Approved:	Approved, 30 November 2021	Department:	Corporate Services
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Criteria	Rating	Supporting Business
Business set up and run outside of the Region but within the Central Queensland Region. The Central Queensland Region includes the local government areas of: (a) Banana Shire Council; (b) Central Highlands Regional Council; (c) Gladstone Regional Council; (d) Livingstone Shire Council; and (e) Woorabinda Aboriginal Shire Council.	3	Within Central Queensland.
Business operating outside of the Central Queensland Region.	0	

Following determination of the correct rating as defined above, a minimum weighting of **12%** for local preference is applied to the rating to calculate the final score.

Local preference is not mandatory for tenders for the lease of land or other premises, sale of land or other non-current asset. However, where applicable, local preference may be included at the discretion of the tender evaluation panel.

Where Council issues a tender with other local government agencies, a modified version of the above local preference criteria may be utilised to reflect the boundaries of the combined local government areas.

### 5.3 Local Preference Weighting for Major Contracts Greater than \$1M (ex GST)

In an effort to balance the sound contracting principles of value for money and developing competitive local business and industry, the minimum weighting for major contracts greater than \$1M (ex GST) will be **5%**.

### 5.4 Locality Preference

When engaging suppliers from a register of pre-qualified suppliers, preference should be given to suppliers available within the locality of the works or operations.

### 5.5 Tenderer Local Content – Contracts \$200,000 (ex GST) or more

Council is committed to developing the regional economy; as such it is important that tenderers can demonstrate their commitment to purchasing goods and services from suppliers/sub-contractors within the Region.

For contracts with a value of \$200,000 (ex GST) or more, the tenderer must, as part of their tender submission, provide details of and/or nominate local suppliers and sub-contractors for the goods and services proposed for use in the project.

A weighting of **10%** applies for Tenderer Local Content, with the following scoring allocation:

Criteria	Rating	Supporting Business
Tenderer provides details and nominates local suppliers and/or sub-contractors for goods and services for use in the project to a minimum value of 50% of the contract sum (ex GST).	10	Demonstrated commitment to using local suppliers and sub-contractors.
Tenderer provides details and nominates local suppliers and/or sub-contractors for goods and services for use in the project to a minimum value of 30% of the contract sum (ex GST).	5	Partial commitment to using local suppliers and sub-contractors.
Tenderer does not commit to using local suppliers and/or sub-contractors.	0	

LEGAL AND GOVERNANCE USE ONLY			
Adopted/Approved:	Approved, 30 November 2021	Department:	Corporate Services
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Paragraph 5.5 does not apply to tenders for the supply of utilities, lease of land or other premises, sale of land or other non-current asset; or the establishment of standing offer arrangements as the scope of work or quantities are unknown at the time.

To prevent the duplication of the local preference criteria, where no sub-contractors are nominated by any tenderer, the tenderer local content criteria will be removed and the 10% weighting reallocated to a pre-determined evaluation criteria nominated within the Tender Probity and Evaluation Plan. Where this has not been nominated within the Tender Probity and Evaluation Plan, the default evaluation criteria will be price.

## 6 Review Timelines

This policy is reviewed when any of the following occur:

- (a) The related information is amended or replaced; or
- (b) Other circumstances as determined from time to time by Council.

## 7 Document Management

Sponsor	Chief Executive Officer
Business Owner	Deputy Chief Executive Officer
Policy Owner	Manager Corporate and Technology Services
Policy Quality Control	Legal and Governance



LEGAL AND GOVERNANCE USE ONLY			
Adopted/Approved:	Approved, 30 November 2021	Department:	Corporate Services
Version:	6	Section:	Corporates and Technology Services
Reviewed Date:	22 April 2024	Page No:	Page 4 of 4

**11.4 ANNUAL GOODS AND SERVICES SPEND ANALYSIS**

**File No:** 5883  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Megan Younger - Manager Corporate and Technology Services

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**SUMMARY**

*Annual goods and services spend analysis for the period 1 November 2023 to 31 October 2024.*

**OFFICER'S RECOMMENDATION**

THAT Council receives the annual goods and services spend analysis for the period 1 November 2023 to 31 October 2024.

**COMMENTARY**

Council's *Local Preference Policy* has been established to provide clear direction to buy local and support the local economy. The criteria within the Policy which supports the use of local businesses includes:

- 12% local preference weighting (reducing to 5% for projects greater than \$1M); and
- 10% Tenderer local content weighting for projects greater than \$200K in value. The full weighted score is awarded when the Tenderer nominates local suppliers and sub-contractors for goods and services for use in the project to a minimum value of 50% of the tendered sum.

The spend analysis detailed in this report is based on Council's expenditure on goods and services for the twelve-month period from 1 November 2023 to 31 October 2024.

**Goods and Services Spend Analysis**

During the reporting period, Council spent **\$185.3M** on goods and services. Of that amount, **\$110.2M** has been spent within the RRC boundaries. That is, **60%** of Council's goods and services were acquired from local businesses. An additional \$5.7M was spent with businesses established within the Central Queensland Region of Council's.

Council's local spend on goods and services in this reporting period continued to be impacted by the number of significant capital water and wastewater infrastructure projects including:

- Upgrade of the North Rockhampton Sewage Treatment Plant;
- Glenmore Water Treatment Plant Upgrade;
- Supply of Pipes, Fittings and Values for the Mt Morgan Supply Trunk Mains; and
- Mount Morgan Water Supply Project.

The above-mentioned capital projects include the use of local suppliers and subsequent local expenditure, however due to the nature of the work a large portion of the work includes the purchase of specialist equipment as well as work carried out by the head contractor's personnel. If the above Contracts were excluded from this reporting period, the local expenditure results would increase to **75%**.

Plant Hire, Trade Services and Roadmaking Materials

Further analysis of Council's goods and services expenditure in the areas of Hire of Plant and Equipment, Trade Services and Roadmaking Materials shows that we have spent a total of \$23M, with **\$21.4M** (93%) spent on local businesses and locally supplied materials. These businesses represent the majority of our contracted small business operators.

Comparison with Previous Periods

Analysis Period	Total Goods / Services*	Total Local Spend	% Local	CQ Spend	Plant Hire, etc. Total	Plant Hire, etc. Local	Plant Hire, etc. CQ
Nov 15 – Oct 16	\$77.3M	\$59.6M	77%	\$2M	\$24.6M	\$23.7M (96%)	\$900K
Nov 16 – Oct 17	\$94.6M	\$71.8M	76%	\$2.9M	\$24.3M	\$23.3 (96%)	\$901K
Nov 17 – Oct 18	\$101M	\$74.7M	74%	\$1.4M	\$22.5M	\$21.6M (96%)	\$856K
Nov 18 – Oct 19	\$124M	\$96.4M	78%	\$5.9M	\$29.6M	\$27.1M (92%)	\$2.5M
Nov 19 – Oct 20	\$141.4M	\$113.3M	80%	\$4.5M	\$22.5M	\$21.8M (97%)	\$783K
Nov 20 – Oct 21	\$145.4M	\$116.4M	80%	\$2.3M	\$19.7M	\$18.4M (94%)	\$1.3M
Nov 21 – Oct 22	\$165.5M	\$122.8M	74%	\$3M	\$19M	\$18.2M (96%)	\$700K
Nov 22 – Oct 23	\$179.8M	\$104.8M	58%	\$3.2M	\$21.4M	\$20.9M (97%)	\$487K
Nov 23 – Oct 24	\$185.3M	\$110.2M	60%	\$5.7M	\$23M	\$21.4M (93%)	\$1.4M

\*Some data is excluded from this total, including but not limited to electricity, insurances and government charges etc.

Breakdown and Analysis of Total Spend

Summary breakdown of the total good and services spend:

- Local (Rockhampton Region): \$110,280,140
- CQ: \$5,684,336
- Rest of QLD: \$22,246,449
- Interstate: \$47,089,840
- **Total Spend: \$185,300,765**

Some of the other goods/services within the Rest of QLD and Interstate spend includes:

- Consultancy services to support the water and wastewater infrastructure upgrades;
- Mt Morgan Swimming Pool Refurbishment;
- Bulk supply of water treatment chemicals;
- Slurry seal works; and
- Event goods and services.

**PREVIOUS DECISIONS**

Nil applicable

**BUDGET IMPLICATIONS**

Nil applicable

**LEGISLATIVE CONTEXT**

Nil applicable

**LEGAL IMPLICATIONS**

Nil applicable

**STAFFING IMPLICATIONS**

Nil applicable

**RISK ASSESSMENT**

Nil applicable

**CORPORATE/OPERATIONAL PLAN**

Corporate Plan Goal 3.4 – We support our Region’s economy through our projects and activities.

**CONCLUSION**

That Council receives the annual goods and services spend analysis for the period 1 November 2023 to 31 October 2024.



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**11.5 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

<b>File No:</b>	<b>12660</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li><b>1. Delegation Register - Local Government Act 2009 - Clean</b><a href="#">↓</a></li><li><b>2. Delegation Register - Local Government Regulation 2012 - Clean</b><a href="#">↓</a></li><li><b>3. Delegation Register - Local Government Act 2009 - Tracked</b><a href="#">↓</a></li><li><b>4. Delegation Register - Local Government Regulation 2012 - Tracked</b><a href="#">↓</a></li></ol>
<b>Authorising Officer:</b>	<b>Damon Morrison - Manager Workforce and Governance Ross Cheesman - Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Shannon Jennings - Coordinator Legal and Governance</b>

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**SUMMARY**

*This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.*

**OFFICER'S RECOMMENDATION**

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Delegation Register – *Local Government Act 2009* and the Delegation Register - *Local Government Regulation 2012* (Attachments 1 and 2 of the report);
2. These powers must be exercised subject to any limitations contained in schedule 2 of the Delegation Register – *Local Government Act 2009* and the Delegation Register – *Local Government Regulation 2012* (Attachments 1 and 2 of the report).

**COMMENTARY**

LGAQ, with the assistance of King and Company Solicitors, have identified powers under the following legislation:

1. *Local Government Act 2009*; and
2. *Local Government Regulation 2012*.

Subsequently, delegation registers containing the legislative powers under this legislation have been updated. The delegation registers attached to this report recommend which powers should be delegated to the Chief Executive Officer (CEO) and which powers should be exercised at a Council meeting.

**Changes to Existing Delegable Powers**

The *Local Government Act 2009* and *Local Government Regulation 2012* Delegation Registers have been reviewed due to legislative changes and for consistency with the powers listed in the LGAQ/King & Co delegation registers.

For Councillor's convenience, the changes to Council's existing registers are highlighted in attachments 3 and 4 in red.

A column of recommendations has been included outlining the following recommendations for the power for Council's consideration:

- (a) To remain with Council; or
  - (b) Delegation from Council to CEO.
-

The recommendations in attachments 1 and 2 are for Council's consideration and adoption.

### PREVIOUS DECISIONS

The attached delegation registers were last considered and adopted by Council at the following meeting:

Legislation	Meeting Date
<i>Local Government Act 2009</i>	13 June 2023
<i>Local Government Regulation 2012</i>	8 December 2020

### BUDGET IMPLICATIONS

Not applicable.

### LEGISLATIVE CONTEXT

Section 257 of the *Local Government Act 2009* allows Council to delegate its powers to one or more individuals, including to the CEO.

In accordance with section 257(5) of the *Local Government Act 2009* a delegation to the CEO must be reviewed annually by Council.

To further streamline the decision making process Section 259 of the *Local Government Act 2009* allows the CEO to sub-delegate powers (including those delegated by Council) to another Council position where appropriate.

### LEGAL IMPLICATIONS

Important legal principles which apply to the delegation proposal set out in this report are:

- Council at all times retains power to revoke the delegation. Accordingly, Council retains ultimate control.
- Council, as delegator, has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditions enables Council to impose checks and balances on its delegations, however, the delegated power cannot be unduly fettered.

The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to the discretion of other individuals.

### STAFFING IMPLICATIONS

There will be no impact on staffing numbers or changes to positions.

### RISK ASSESSMENT

Without powers being delegated to the CEO and subsequently sub-delegated to relevant positions, Council operations would be impeded significantly as separate resolutions would be required to allow decisions to be made for a vast number of operational activities that are undertaken on a daily basis.

### CORPORATE/OPERATIONAL PLAN

Corporate Plan 2022-2027 – Goal 1.1:

- We are financially sustainable; and
- We have effective governance with accountable decision-making practices.

**CONCLUSION**

This report includes Delegation Registers for the *Local Government Act 2009* and the *Local Government Regulation 2012* incorporating sections to be delegated from Council to the CEO.

Once Council has resolved to delegate to the CEO, the exercise of powers contained in schedule 1 of the Delegation Registers attached to this report are subject to any limitations contained in schedule 2 of the Delegation Registers. The sub-delegates will be given specific delegations according to their respective areas of responsibility subject to the same general conditions and, where appropriate, specific limitations.

# **COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

## **Delegation Register – Local Government Act 2009 - Clean**

**Meeting Date: 26 November 2024**

**Attachment No: 1**

### Delegations Register – Local Government Act 2009

Under section 257 of the Local Government Act 2009, ROCKHAMPTON REGIONAL COUNCIL resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

#### Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 10	Entity Power Given To: Local Government	Chapter 2 – Local governments Part 1 – Local governments and their constitution, responsibilities and powers	Power to conduct a joint government activity.	To Remain with Council
Section 11(c)	Entity Power Given To: Local Government	Chapter 2 – Local governments Part 1 – Local governments and their constitution, responsibilities and powers	Power to start a legal proceeding in the name of Council.	Delegation to the CEO
Section 16	Entity Power Given To: Local Government	Chapter 2 – Local governments Part 2 – Divisions of local government areas	Power to: (a) review whether each division of its local government area has a reasonable proportion of electors for each councillor elected for the division; and (b) give the electoral commissioner and the Minister written notice of the results of the review no later than 1 March in the year before the quadrennial elections.	Delegation to the CEO
Section 19	Entity Power Given To: Local Government	Chapter 2 – Local governments Part 3 – Changing a local government area, name or representation Division 2 – The process for change	Power to make submissions to the change commission in response to a request for submissions in relation to a proposed local government change.	To Remain with Council
Section 29(1)	Entity Power Given To: Local Government	Chapter 3 – The business of local governments Part 1 – Local laws Division 2 – Making, recording and reviewing local laws	Power to decide the local government's process for making a local law consistent with Chapter 3, Part 1 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 29A(3)	Entity Power Given To: Local Government	Chapter 3 – The business of local governments Part 1 – Local laws Division 2 – Making, recording and reviewing local laws	Power to consult with relevant government entities about the overall State interest in a proposed local law.	Delegation to the CEO
Section 46(2)	Entity Power Given To: Local Government	Chapter 3 – The business of local governments Part 2 – Beneficial enterprises and business activities Division 2 – Business Reform, Including Competitive Neutrality	Power to conduct a public benefit assessment of a new significant business activity.	To Remain with Council
Section 46(5)	Entity Power Given To: Local Government	Chapter 3 – The business of local governments Part 2 – Beneficial enterprises and business activities Division 2 – Business Reform, Including Competitive Neutrality	Power to prepare a report on the public benefit assessment in accordance with section 46(5) of the <i>Local Government Act 2009</i> .	To Remain with Council
Section 47(9)	Entity Power Given To: Local Government	Chapter 3 – The business of local governments Part 2 – Beneficial enterprises and business activities Division 2 – Business Reform, Including Competitive Neutrality	Power to apply a code of competitive conduct to a business activity other than a business activity prescribed under a regulation.	To Remain with Council
Section 60	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to exercise control of all roads in the local government area including the ability to survey and resurvey roads, construct, maintain and improve roads, approve the naming and numbering of private roads, and name and number other roads.	Delegation to the CEO
Section 61	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to give the owner of land a notice of intention to acquire land.	Delegation to the CEO
Section 61(6)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to lodge the copy of a notice of intention to acquire land with the Registrar of Titles for registration on the instrument of title to the land.	Delegation to the CEO
Section 62	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to decide a claim for compensation for a notice of intention to acquire land.	Delegation to the CEO
Section 64	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to acquire land after service of notice of intention to acquire instead of paying compensation for injurious affection.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 64	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to assess compensation for acquisition of land.	Delegation to the CEO
Section 65(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to serve notice of decision not to proceed to acquire land the subject of a notice of intention to acquire.	Delegation to the CEO
Section 65(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to withdraw notice of intention to acquire land.	Delegation to the CEO
Section 65(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to lodge with the Registrar of Titles for registration a notice of a decision not to proceed with, or to withdraw, notice of intention of realignment of the road or part of the road.	Delegation to the CEO
Section 66	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to assess and pay the owner of land reasonable compensation for decrease in value of land because of decision not to proceed with realignment of a road or part of a road after giving a notice of intention to acquire land and structural improvements have been made on land that adjoins the road.	Delegation to the CEO
Section 67	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to acquire land that adjoins a road for use as a footpath.	Delegation to the CEO
Section 68	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to submit objection to application for opening or closing of road in local government area by someone other than the local government.	Delegation to the CEO
Section 69(1)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to close a road (permanently or temporarily) to all traffic, or traffic of a particular class, if there is another road or route reasonably available for use by the traffic.	Delegation to the CEO
Section 69(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to close a road to all traffic, or traffic of a particular class: (a) during a temporary obstruction to traffic; or (b) if it is in the interests of public safety; or (c) if it is necessary or desirable to close the road for a temporary purpose (including a fair, for example).	Delegation to the CEO
Section 69(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to publish notice of closing of road.	Delegation to the CEO
Section 69(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to do everything necessary to stop traffic using the road after it is closed.	Delegation to the CEO
Section 69(5)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to permit the use of any part of a road after it is closed to traffic for a temporary purpose subject to appropriate conditions.	Delegation to the CEO
Section 70(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to make a temporary road through land adjoining the road to be used while the road is being remade or repaired.	Delegation to the CEO
Section 70(3) and (4)	Entity Power Given To: Local Government Employee Or Contractor	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to agree with the owner or occupier of the land regarding local government entry and the giving of written or oral notice as specified in section 70(3) and (4) of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 70(7) and (8)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to agree with the owner of land the amount of compensation for physical damage caused by local government entering, occupying or using land under section 70 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 71(1) and (3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to fix and advise the owner or occupier or change the permanent level of a road under section 71 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 71(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to agree the amount of compensation payable under section 71 of the <i>Local Government Act 2009</i> .	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 72(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power, in the circumstances set out in subsection 72(1), to require the entity that is conducting the activity to provide information, that will enable the local government to assess the impact of the activity on the road.	Delegation to the CEO
Section 72(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power, in the circumstances set out in subsection 72(1), to assess impact of the activity on the road.	Delegation to the CEO
Section 72(3)(a) and (b)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to give the entity conducting an activity a direction about the use of the road to lessen the impact or to require the entity to carry out works to lessen the impact or to pay an amount as compensation for the impact.	Delegation to the CEO
Section 72(5)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to recover an amount of compensation payable under subsection 72(3)(b)(ii) in a court.	Delegation to the CEO
Section 73	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to categorise the roads in the local government area according to the surface of the road.	Delegation to the CEO
Section 74(1)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to prepare and keep up to date a map of every road including private roads in the local government area and a register of roads showing the category of every road, the level of every road that has a fixed level and other particulars prescribed under a regulation.	Delegation to the CEO
Section 75	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to approve the carrying out of works on a road or interference with a road or its operation subject to conditions.	Delegation to the CEO
Section 77	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 2 – Stormwater Drains	Power to, by written notice, require the owner of a property to connect a stormwater installation for the property to the local government's stormwater drain in the way, under the conditions and within the time stated in the notice.	Delegation to the CEO
Section 77	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 2 – Stormwater Drains	Power to give approval for the connection of a stormwater installation to a local government's stormwater drain (including the imposition of conditions) in accordance with section 77 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 78	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 2 – Stormwater Drains	Power to give a notice, requiring the owner of a property to perform sewerage installation works.	Delegation to the CEO
Section 79	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 2 – Stormwater Drains	Power to perform work to fix damage and recover reasonable costs for the work from a person who puts a prohibited substance in the stormwater drain.	Delegation to the CEO
Section 80B	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 3 – Other Matters	Power to provide a ferry service across a water course under section 80B of the <i>Local Government Act 2009</i> including the leasing of the right to provide the ferry service.	To Remain with Council
Section 90B	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 5 – Caretaker Period Arrangements	Power to apply to the Minister for approval to make a major policy decision during the caretaker period for an election for the local government.	To Remain with Council
Section 95	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 1 – Rates And Charges	Power to register a charge over the land for overdue rates and charges under section 95 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 95	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 1 – Rates And Charges	Power to lodge documents with the Registrar of Titles for release of the charge if overdue rates and charges are paid.	Delegation to the CEO
Section 104(1)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to establish a system of financial management, except those parts of the system that must be adopted by resolution (e.g. corporate plan, budget and operational plan).	Delegation to the CEO
Section 104(6)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to regularly review and update the financial policies of Council.	To Remain with Council
Section 104(7)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to carry out a review of the implementation of the annual operational plan annually.	Delegation to the CEO
Section 105(1)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to establish an efficient and effective internal audit function.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 105(2)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power, as a large local government, to establish an audit committee.	To Remain with Council
Section 107(1)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to maintain public liability insurance and professional indemnity insurance.	Delegation to the CEO
Section 107(3)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to enter into a contract of insurance with WorkCover Queensland or another insurer to cover its Councillors.	Delegation to the CEO
Section 110	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 4 – Councillor's Financial Accountability	Power to give the public notice of the disbursement of funds not provided for in the local government's budget.	Delegation to the CEO
Section 120(3)(d)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 1 – Local Governments Division 3 – Remedial Action By The Minister	Power to make submissions to the Minister about the Minister's proposed exercise of the power.	To Remain with Council
Section 133	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 1 – Power Of Authorised Persons Subdivision 3 - Power to Enter Property etc.	Power to give, or attempt to give, the occupier of the property a written notice that informs the occupier of the local government's intention to enter the property.	Delegation to the CEO
Section 134(5)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 1 – Power Of Authorised Persons Subdivision 3 - Power to Enter Property etc.	Power to give the public notice of the approval of an inspection program.	Delegation to the CEO
Section 137	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 1 – Power Of Authorised Persons Subdivision 3 - Power to Enter Property etc.	Power to assess, agree and pay compensation for damage or loss incurred by a person because of the exercise, or purported exercise, of a power under division 1 part 2 chapter 5 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 138(5)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to authorise an employee or agent of the local government to act as a local government worker.	Delegation to the CEO
Section 138A(1)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to give each local government worker an identity card.	Delegation to the CEO
Section 142(2)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to give a reasonable entry notice, as defined by section 138AA(4), to the occupier of a property that a local government worker may enter the property and take action required under a remedial notice.	Delegation to the CEO
Section 142(4)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to recover as a debt the amount that the local government properly and reasonably incurs in taking the action from the person who failed to take the action.	Delegation to the CEO
Section 142(7)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to recover a debt payable under section 142 of the <i>Local Government Act 2009</i> as if the debt were an overdue rate.	Delegation to the CEO
Section 143	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to give reasonable entry notice, as defined by section 138AA(4), to the owner and the occupier of rateable land of entry by a local government worker to search for and remove materials.	Delegation to the CEO
Section 147	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to agree and to pay the amount of compensation payable to a person who incurs damage or loss during the course of the exercise or purported exercise of a power under division 2, part 2, chapter 5 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 150P(2)	Entity Power Given To: Government Entity	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 2 – Complaints about Councillor Conduct	Power, as a government entity, to refer a complaint about the conduct of a councillor to the assessor and give the assessor all information held by the entity that relates to the complaint.	Delegation to the CEO
Section 150S(2)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 3 – Local Government Duties to Notify Assessor About Particular Councillor Conduct	Power, in either of the circumstances listed in subsection (1), to give the assessor a notice about the councillor's conduct and all information held by Council that relates to the conduct.	Delegation to the CEO



Section	Entity Power Given To	Title	Description	Recommendation
Section 150SC(4)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 3A – Preliminary Assessments	Power as an entity referred to in section 150SC(2) to comply with a request from the assessor for information.	Delegation to the CEO
Section 150AE(4)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power to publish Council's investigation policy on Council's website.	Delegation to the CEO
Section 150AF(1)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power to investigate the Councillor's conduct.	Delegation to the CEO
Section 150AF(3)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power, where the Council obtains information indicating that a councillor may have engaged in misconduct, to give the information to the assessor for a preliminary assessment under division 3A4.	Delegation to the CEO
Section 150AFA(3)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power to prepare a summary of the investigation report and make the investigation report publicly available.	Delegation to the CEO
Section 150AGA(1)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power after making a decision under section 150AG, to make the investigation report for the investigation publicly available.	Delegation to the CEO
Section 150AHA(1)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power, in the circumstances referred to in section 150AHA(1), to give the assessor a notice.	Delegation to the CEO
Section 150BI(1) and (2)	Entity Power Given To: Occupier of a Place	Chapter 5A – Councillor Conduct Part 4 – Investigation and Enforcement Powers Division 2 – Entry of Places by Investigators Subdivision 1 – Power to Enter	Power, as an occupier of a place, to consent to the entry of the investigator and to impose conditions on the entry.	Delegation to the CEO
Section 150CN	Entity Power Given To: Person	Chapter 5A – Councillor Conduct Part 4 – Investigation and Enforcement Powers Division 6 – Miscellaneous Provisions Relating to Investigators	Power to claim compensation from the State if the Council incurs loss because of the exercise, of a power by or for an investigator, including a loss arising from compliance with a requirement made of Council under division 3, 4 or 5.	Delegation to the CEO
Section 150CR	Entity Power Given To: Applicant	Chapter 5A – Councillor Conduct Part 4A – Review Division 3 – External Review	Power, as an applicant dissatisfied with a review decision made by the assessor, to apply to QCAT for a review of the decision.	Delegation to the CEO
Section 150DX	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 6 – Miscellaneous Division 1 – Councillor Conduct Register	Power to keep an up-to-date councillor conduct register, publish the register on Council's website and make the register available for inspection and purchase by the public.	Delegation to the CEO
Section 166A(4)(b)	Entity Power Given To: Local Government	Chapter 6 – Administration Part 2 – Councillors Division 3 – Vacancies in Councillor's Office	Power, where the runner-up consents to the appointment on or before the deadline for the runner-up, to fill the vacant office by appointing the runner-up.	To Remain with Council
Section 166B(6)	Entity Power Given To: CEO	Chapter 6 – Administration Part 2 – Councillors Division 3 – Vacancies in Councillor's Office	Power, where the chief executive officer receives any nominations from qualified persons or candidates, to fill the vacant office by appointing 1 of those persons or candidates.	To Remain with Council
Section 195	Entity Power Given To: Local Government	Chapter 6 – Administration Part 5 – Local Government Employees Division 1 – Chief Executive Officer	Power to appoint an acting Chief Executive Officer during period when the Chief Executive Officer or the Deputy Chief Executive Officer is absent from duty or cannot, for another reason perform the Chief Executive Officer's responsibilities, limited to a maximum of four weeks.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 196(2)	Entity Power Given To: Local Government	Chapter 6 – Administration Part 5 – Local Government Employees Division 2 – Other Local Government Employees	Power to: (a) employ local government employees; (b) agree to the terms and conditions of an employee's employment (including any variation to those terms); and (c) terminate a local government employee's employment. *See Footnotes	Delegation to the CEO
Section 197A(3) and 197A(4)	Entity Power Given To: Local Government	Chapter 6 – Administration Part 5 – Local Government Employees Division 2A – Councillor Advisors	Power to enter into a written contract of employment with a councillor advisor (including agreeing to any variation to a written contract of employment). NB this power only applies to those local government's that have been prescribed under section 197D(1)(a).	Delegation to the CEO
Section 198	Entity Power Given To: Local Government	Chapter 6 – Administration Part 5 – Local Government Employees Division 3 – Common Provisions	Power to agree with other local governments about the joint employment of a local government employee.	Delegation to the CEO
Section 219(1)	Entity Power Given To: Prescribed Employee's Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 2 – LGIASuper	Power, as a prescribed employee's employer, to pay superannuation contributions payable for the employee into Brighter Super.	Delegation to the CEO
Section 219(2)	Entity Power Given To: Prescribed Employee's Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 2 – LGIASuper	Power, as a prescribed employee's employer, to pay superannuation contributions payable for the employee into another fund directed by the employee.	Delegation to the CEO
Section 219A(3)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 2 – LGIASuper	Power, as a local government other than the Brisbane City Council, to comply with a notice giving by the Brighter Super Trustee under subsection 219A(1).	Delegation to the CEO
Section 220	Entity Power Given To: Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power to pay a yearly superannuation contribution in the circumstances prescribed in section 220.	Delegation to the CEO
Section 220A(6)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, as a local government, to deduct all or part of the yearly contributions from the permanent employee's salary or any money that the permanent employee owes to Council.	Delegation to the CEO
Section 220B(2)	Entity Power Given To: Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, in the circumstances set out in subsection 220B(1), to agree in writing with an employee: (a) to reduce the pre-agreement contributions to the amount equal to the employee's concessional contributions cap for the financial year; and (b) if a yearly contribution made under section 220A(5) is part of the pre-agreement contributions – on the extent, if any to which a contribution mentioned in 220B(1)(a) of (b) will be reduced to achieve the reduction.	Delegation to the CEO
Section 220B(3)	Entity Power Given To: Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, where the pre-agreement contributions are reduced under subsection 220B(2), to pay the amount of the reduction to the employee as salary.	Delegation to the CEO
Section 222(3)	Entity Power Given To: Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, as an employer who has received a notice from the employee under subsection 222(2), to calculate the yearly contributions payable for the employee based on the employee's salary before it was decreased.	Delegation to the CEO
Section 224(2)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, in the circumstances set out in subsection 224(1), to pay interest on the amount of the contribution to the relevant fund for the employee.	Delegation to the CEO
Section 226(1)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, as a local government (other than the Brisbane City Council), to, for its Councillors: (a) establish and amend a superannuation scheme; or (b) take part in a superannuation scheme.	Delegation to the CEO
Section 226(2)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, as a local government who has exercised its power under subsection 226(1), to pay an amount from its operating fund to the superannuation scheme as a contribution for its Councillors.	Delegation to the CEO
Section 226(4)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power to enter into an arrangement with a Councillor under which: (a) the Councillor agrees to forgo a percentage or amount of the remuneration that the councillor is entitled to as a councillor; and (b) the local government agrees to contribute the percentage or amount to the superannuation scheme for the Councillor.	To Remain with Council
Section 228(4)	Entity Power Given To: Local Governing Body	Chapter 7 – Other Provisions Part 3 – Allocating Commonwealth Funding to Local Governments Division 1 – Allocating Commonwealth Funding	Power to make a submission as a local governing body within the meaning of the <i>Local Government (Financial Assistance) Act</i> to assist the Local Government Grants Commission to make a decision about funding under the <i>Local Government (Financial Assistance) Act</i> .	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 236	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 4 – Offences and Legal Provisions Division 2 – Legal Matters	The power to sign a document on behalf of a local government as a delegate of the local government. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 239	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 4 – Offences and Legal Provisions Division 2 – Legal Matters	Power to effect substituted service.	Delegation to the CEO
Section 240(1)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 4 – Offences and Legal Provisions Division 2 – Legal Matters	Power to authorise an employee, in any legal proceedings: (a) to give instructions and act as the authorised agent for the local government; and (b) sign all documents for the local government.	Delegation to the CEO
Section 250(1)(b)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 4 – Offences and Legal Provisions Division 2 – Legal Matters	Power to authorise an employee to verify a copy of a document in legal proceedings.	Delegation to the CEO
Section 262	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 6 – Other Provisions	Power to do anything that is necessary or convenient for performing the responsibilities of the local government under a Local Government Act.	Delegation to the CEO

### Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.
7	The delegate will not exercise the delegated power specified under section 236(1) for the purpose of executing a contract for the sale of land.
Footnotes	
Section 196(2)	This power does not include the power to appoint employees which is separately dealt with under sections 196(3) of the Act.

# **COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

## **Delegation Register – Local Government Regulation 2012 - Clean**

**Meeting Date: 26 November 2024**

**Attachment No: 2**

**Delegations Register – Local Government Regulation 2012**

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

**Schedule 1**

Section	Entity Power Given To	Title	Description	Recommendations
Section 6(6)	Entity Power Given To: Local Government	Chapter 2 – Local Governments Part 1 – Local Government Areas, Names and Representation	Power to make available for inspection at its public office, a copy of the local government's area map.	Delegation to the CEO
Section 14(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 1 – Local Laws	Power to give an extract or certified copy of a local law from the local government's register of local laws where the person has paid the applicable fee.	Delegation to the CEO
Section 14(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 1 – Local Laws	Power to publish the register of local laws on Council's website.	Delegation to the CEO
Section 18	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 1 – Introduction	Power to identify and assess each new significant business activity for possible reform involving full cost pricing, commercialising, or corporatising the activity.	To Remain with Council
Section 41(1)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 6 – Water and Sewerage Services	Power, when conducting a relevant business activity, to carry out all functions described in subsections (a), and (c) to (f).	Delegation to the CEO
Section 45(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 2 – Complaint Process	Power to give the competitive neutrality complaint to the competition authority as soon as is practicable.	Delegation to the CEO
Section 50(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 2 – Complaint Process	Power to comply with an information requirement notice given by the competition authority.	Delegation to the CEO
Section 53	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 2 – Complaint Process	Power to ensure the public can inspect a copy of the report given to Council under section 52.	Delegation to the CEO
Section 55(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 2 – Complaint Process	Power to, give notice of the resolution made pursuant to section 55(1) to the entities listed in the subsection (4).	Delegation to the CEO
Section 55A(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 2 – Complaint Process	Power to give the competition authority a confidentiality request.	Delegation to the CEO
Section 56(1)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 3 – Miscellaneous Provision	Power to establish a register of business activities to which the competitive neutrality principle applies.	Delegation to the CEO
Section 58(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 3 – Roads And Other Infrastructure Division 2 – Malls	Power to in relation to a mall to do any of the following: (a) anything necessary or desirable for developing, managing, maintaining (including cleaning), promoting or using a mall; (b) permit the use of any part of the mall on conditions it considers appropriate; (c) anything incidental to its powers mentioned in (a) or (b).	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 59	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 3 – Roads And Other Infrastructure Division 3 – Marine and Aquatic Matters	Power to: (a) construct, maintain, manage and regulate the use of harbours for small vessels in or over tidal waters; (b) construct, maintain, manage and regulate the use of jetties, breakwaters and ramps in or over tidal waters; and (c) to occupy and use foreshore, tidal land or tidal waters to undertake work in exercising those powers.	Delegation to the CEO
Section 63	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 3 – Roads And Other Infrastructure Division 4 – Other Matters	Power to take all necessary steps for: (a) construction on, maintenance of or improvement of the land; and (b) regulation of the use of the land, where the land is subject to a public thoroughfare easement in Council's favour.	Delegation to the CEO
Section 64(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 3 – Roads And Other Infrastructure Division 4 – Other Matters	Power to enter into arrangements necessary to perform the joint responsibility of the local government where a road or other work is to be, or has been, built: (a) along the boundary between two or more local government areas; and (b) partly in each of the areas.	To Remain with Council
Section 77(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 4 – Minimum General Rates	Power to identify, in any way considered appropriate, parcels of rateable land to which a minimum amount of general rates apply.	To Remain with Council
Section 81(4)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 5 – Differential General Rates Division 1 – Introduction	Power to identify, in any way considered appropriate, the rating category to which each parcel of rateable land in the local government area belongs. *See Footnotes	To Remain with Council
Section 82(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 5 – Differential General Rates Division 1 – Introduction	Power to decide what rating category the land referred to in subsection (1) should be in. *See Footnotes	Delegation to the CEO
Section 88(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 5 – Differential General Rates Division 3 – Notice of Categorisation of Land	Power to ensure that each relevant rate notice is accompanied by, or contains, a rating category statement. *See Footnotes	Delegation to the CEO
Section 90(5)(b)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 5 – Differential General Rates Division 4 – Objecting To Rates Category	Power to allow a longer period within which an owner of rateable land must give an objection notice. *See Footnotes	Delegation to the CEO
Section 96(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 6 – Special Rates and Charges	Power, in the circumstances referred to in subsection (1), to pay unspent special rates or charges to the current owners of the land on which the special rates or charges were levied. *See Footnotes	To Remain with Council
Section 97(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 6 – Special Rates and Charges	Power, in the circumstances referred to in subsection (1), to pay unspent special rates or charges (in the proportions stipulated in subsection (3)) to the current owners of the land on which the special rates or charges were levied. *See Footnotes	To Remain with Council
Section 97(2) <sup>1</sup>	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 6 – Special Rates and Charges	Power, in the circumstance referred to in subsection (1), to return paid special rates or charges to the person who paid them.	To Remain with Council
Section 104	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges	Power to levy rates or charges by a rate notice.	To Remain with Council
Section 105	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 1 – Rate Notices	Power to include on a rate notice an amount, other than an amount for rates or charges, payable to Council.	Delegation to the CEO
Section 107(1)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 1 – Rate Notices	Power to determine a period considered appropriate for the issue of a rate notice.	Delegation to the CEO
Section 108	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 1 – Rate Notices	Power to give a rate notice and, if required, a rating category statement, electronically.	Delegation to the CEO
Section 110	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, where land becomes, or stops being, rateable land, to adjust the rates so that the rates are calculated only on the period when the land was rateable land.	Delegation to the CEO
Section 111	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, if the value of the land changes under the Land Valuation Act, to adjust the rates so that the rates are calculated on the new value of the land for the period that starts on the day the change takes effect.	Delegation to the CEO
Section 112	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, if the land is given a rating category, including a change of rating category, to adjust the general rates so that the rates are calculated on the new or changed rating category for the period that starts on the day the land was given the new or changed rating category.	Delegation to the CEO
Section 113	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, if the land becomes, or stops being, land on which the local government may levy special rates or charges, to adjust the rates or charges so that the rates or charges are calculated on the period when the land was land on which the local government could levy special rates or charges.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 114	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, in the circumstance of subsection (1) to adjust the rates or charges so that the rates or charges are calculated only for the period when the person was entitled to occupy the land.	Delegation to the CEO
Section 115	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, where rates or charges are paid before they are adjusted, to refund the overpaid amount of rates or charges, or recover the amount of rates or charges owing.	Delegation to the CEO
Section 117	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 3 – Other Matters About Levying Rates or Charges	Power to levy rates or charges, or adjust a rates or charges levy in a financial year, even though the resolution for making the rates or charges was made for a previous financial year.	Delegation to the CEO
Section 122(3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 10 – Concessions	Power to accept an application from a ratepayer made under subsection (1)(a).	Delegation to the CEO
Section 122(4)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 10 – Concessions	Power to be satisfied that a ratepayer is eligible for a concession granted pursuant to a resolution made under subsection (1)(b).	Delegation to the CEO
Section 123	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 10 – Concessions	Power, in the relevant circumstances of section 123, to grant a rebate of rates or charges for land occupied by pensioners.	Delegation to the CEO
Section 124(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 10 – Concessions	Power, in the circumstances referred to in subsection (1), to refund the amount of the rebated rates or charges to the ratepayer.	Delegation to the CEO
Section 130(10)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 11 – Paying Rates And Charges	Power to still allow a discount where satisfied that the ratepayer has been prevented, by circumstances beyond their control, from paying the rates or charges in time to get the discount.	Delegation to the CEO
Section 131	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 11 – Paying Rates And Charges	Power to give a benefit that is not a discount as an inducement for payment of rates or charges before the due date for payment.	To Remain with Council
Section 133(1)(a)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 1 – General Provisions	Power, for interest on overdue rates or charges, to decide a later day from which interest is payable.	To Remain with Council
Section 133(2)(b)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 1 – General Provisions	Power, for interest on overdue rates or charges, to decide another way to calculate interest, if an equal or lower amount will be payable.	To Remain with Council
Section 133(3)(a)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 1 – General Provisions	Power, for interest on overdue rates or charges, to, for a day before 1 July 2019, decide the rate of interest payable.	To Remain with Council
Section 134	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 2 – Court Proceedings for Overdue Rates And Charges	Power to recover overdue rates or charges by bringing court proceedings for a debt.	Delegation to the CEO
Section 138(3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to give the State or government entity that has the interest in the land under the State encumbrance a notice of the Council's intention to sell the land, before the local government sells the land.	Delegation to the CEO
Section 140(3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power where Council has by resolution decided to sell the land, to give all interested parties a notice of intention to sell the land.	Delegation to the CEO
Section 141(3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to end sale procedures at the earliest of the following: (a) Council has been paid the amount of the overdue rates or charges, and all expenses that Council has incurred in attempting to sell the land, or (b) the land has been sold; or (c) 1 year after the notice of intention to sell was given to the registered owner.	Delegation to the CEO
Section 141(4)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power, in circumstances where Council has ended sale procedures, to decide to sell the land again under section 140(2).	Delegation to the CEO
Section 142	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to carry out the procedures to sell land for overdue rates or charges.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 143(1)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to set a reserve price at the auction of the land for overdue rates and charges in accordance with section 143(1).	Delegation to the CEO
Section 143(2) and (3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power, if the reserve price for the land is not reached at the auction, to enter into negotiations with any bidder who attended the auction to sell the land by agreement (for a price not less than the reserve price).	Delegation to the CEO
Section 144(1)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power, after the day of the auction, to decide to continue to offer the land for sale by another auction, or sale by negotiation.	Delegation to the CEO
Section 144(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to end any negotiations entered into under section 143(2) when a decision is made under section 144(1).	Delegation to the CEO
Section 144(4)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to prepare a sales notice if Council decides to offer the land for sale by negotiation under section 144.	Delegation to the CEO
Section 144(5)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to: (a) give a copy of the sales notice to each interested party who was given a notice of intention to sell the land; and (b) publish the sales notice on Council's website; and (c) display the sales notice in a conspicuous place in Council's public office; and (d) display the sales notice in a conspicuous place on the land unless it is not reasonably practicable to do so because the land is in a remote location or difficult to access; and (e) take all reasonable steps to publish the sales notice in another way to notify the public about the sale of the land.	Delegation to the CEO
Section 144(6)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power, if the land is a building unit and it is not practicable to display the sales notice in a conspicuous place on the land, to display the notice in a conspicuous part of the common property for the building units.	Delegation to the CEO
Section 144(7)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to ensure that the price for land offered for sale by negotiation is at least – (a) the market value of the land; or (b) the higher of the following: (i) the amount of the overdue rates or charges on the land; (ii) the value of the land.	Delegation to the CEO
Section 145(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power, in the circumstances set out in subsection (1), to give the registrar of titles an appropriate form.	Delegation to the CEO
Section 146	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to use the proceeds of sale of the land for the purposes and in the order specified.	Delegation to the CEO
Section 149(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 3 – Acquiring Land For Overdue Rates Or Charges	Power, where Council has by resolution decided to acquire the land for overdue rates or charges, to give all interested parties a notice of intention to acquire the land.	Delegation to the CEO
Section 150(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 3 – Acquiring Land For Overdue Rates Or Charges	Power, in the circumstances set out in subsection (1), to start the procedures to acquire land for overdue rates or charges.	To Remain with Council



Section	Entity Power Given To	Title	Description	Recommendations
Section 150(3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 3 – Acquiring Land For Overdue Rates Or Charges	Power, where Council has been paid the amount of the overdue rates or charges, and all expenses that Council has incurred in attempting to acquire the land, to end the procedures for acquiring the land.	Delegation to the CEO
Section 151	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 3 – Acquiring Land For Overdue Rates Or Charges	Power to carry out the procedures to acquire land for overdue rates or charges.	Delegation to the CEO
Section 154(1)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 13 – Land Record of Local Government Division 1 – Land Record	Power to keep a land record.	Delegation to the CEO
Section 154(2)(e)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 13 – Land Record of Local Government Division 1 – Land Record	Power to include in a land record any other information considered appropriate.	Delegation to the CEO
Section 155(4)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 13 – Land Record of Local Government Division 1 – Land Record	Power to provide access to or give copies of the land record kept by Council (including parts of the land record).	Delegation to the CEO
Section 162	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 13 – Land Record of Local Government Division 3 – Change in Ownership of Land	Power to record the details of the new owner in the land record.	Delegation to the CEO
Section 164	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 1 – General Matters About Financial Management Systems	Power to keep a written record, in the way required by subsection (2), which states the matters identified in subsection (1).	Delegation to the CEO
Section 165(4)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 2 – Financial Planning Documents Division 1 – 5-year Corporate Plan	Power to discharge Council's responsibilities in a way that is consistent with the adopted 5-year corporate plan.	Delegation to the CEO
Section 173(1)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 2 – Financial Planning Documents Division 3 – Annual Budget	Power to spend money in a financial year before the budget is adopted if Council provides for that spending in the budget for the financial year. <i>*See Footnotes</i>	Delegation to the CEO
Section 174(5)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 2 – Financial Planning Documents Division 4 – Annual Operational Plan	Power to discharge Council's responsibilities in a way that is consistent with the adopted annual operational plan.	Delegation to the CEO
Section 175(3)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 2 – Financial Planning Documents Division 4 – Annual Operational Plan	Power to omit information from the copies of the annual performance plan (which is part of the annual operational plan) made available to the public if subsections (3)(a) and (b) are satisfied.	Delegation to the CEO
Section 182(4)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 3 – Financial Accountability Documents Division 3 – Annual Report	Power to publish Council's annual report on Council's website.	Delegation to the CEO
Section 194	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 5 – Community Grants	Power to give a grant to a community organisation in the public interest; and consistent with the local government's community grants policy.	Delegation to the CEO
Section 196(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 6 – Spending	Power to spend money on entertainment or hospitality consistent with the local government's Entertainment and Hospitality Policy.	Delegation to the CEO
Section 197(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 6 – Spending	Power to spend money on advertising to provide information or education that is in the public interest and consistent with the local government's Advertising Spending Policy. <i>*See Footnotes</i>	Delegation to the CEO
Section 199(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 7 – Public Access to Particular Documents	Power to allow the public to inspect and purchase copies of the documents referred to in subsection (1).	Delegation to the CEO
Section 200	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 8 – Local Government Funds And Accounts Division 1 – Trust Fund	Power to: 1. establish a trust fund; 2. deposit trust money in a financial institution account; and 3. reconcile the assets of the trust fund with the liabilities of the trust fund at least monthly.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 201	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 8 – Local Government Funds And Accounts Division 1 – Trust Fund	Power to transfer money to or from a trust fund in accordance with section 201.	Delegation to the CEO
Section 201B(4)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 8 – Local Government Funds And Accounts Division 2 – Discretionary Funds	Power to make publicly available an availability notice.	Delegation to the CEO
Section 202A(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 8 – Local Government Funds And Accounts Division 2 – Discretionary Funds	Power to publish a notice given under subsection 202A(1) on Council's website.	Delegation to the CEO
Section 203	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 9 – Accounting Records	Power to establish separate accounting records for Council's: (a) operations; and (b) its trust fund.	Delegation to the CEO
Section 204	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 9 – Accounting Records	Power to prepare a financial report.	Delegation to the CEO
Section 207	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 1 – Internal Audit Function Subdivision 1 – Internal Auditing and Reporting	Power to: (a) prepare an internal audit plan; (b) carry out an internal audit; (c) prepare a progress report for the internal audit; (d) assess compliance with the internal audit plan; and (e) give the documents referred to in subsection (3) to the audit committee.	Delegation to the CEO
Section 210(1)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 1 – Internal Audit Function Subdivision 2 – Audit Committee	Power to appoint the members of the audit committee.	To Remain with Council
Section 210(3)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 1 – Internal Audit Function Subdivision 2 – Audit Committee	Power to appoint one of the members of the audit committee as chairperson.	Delegation to the CEO
Section 212	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 2 – External Auditing	Power to give the financial statements referred to in subsections (1) and (2) to the auditor-general.	Delegation to the CEO
Section 213A(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 3 – Controlled Entities	Power, in the circumstances set out in subsection (1), to give the Minister a notice and any documents about a controlled entity that Council considers to be relevant to a notifiable event.	Delegation to the CEO
Section 213A(3)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 3 – Controlled Entities	Power, if a governing document of a Council controlled entity changes, to give the Minister a notice stating details of the change and a copy of the governing document as amended.	Delegation to the CEO
Section 213B(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 3 – Controlled Entities	Power, in the circumstances set out in subsection (1), to obtain a copy of the audited financial statements of the controlled entity.	Delegation to the CEO
Section 213B(4)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 3 – Controlled Entities	Power to ensure that a copy or a link to a copy of the controlled entity's audited financial statements is published on Council's website.	Delegation to the CEO
Section 215	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 12 – Other Matters	Power to give the department's chief executive a notice stating that Council has paid notional GST for the previous financial year.	Delegation to the CEO
Section 218(2)(b)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 2 – Strategic Contracting Procedures	Power to give the public notice of a proposed resolution to apply Chapter 6, part 2 to its contracts.	Delegation to the CEO
Section 220(8)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 2 – Strategic Contracting Procedures	Power to allow the public to inspect and buy copies of the contracting plan that has been adopted.	Delegation to the CEO
Section 224(7)(b)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to set the value limit for valuable non current assets other than land.	To Remain with Council
Section 225	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to enter a medium sized contractual arrangement after first inviting written quotes for the contract.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 225(1)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to invite written quotes for a medium sized contractual arrangement.	Delegation to the CEO
Section 225(3) and (4)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to decide to accept a quote or to decide not to accept any of the quotes it receives for a medium sized contractual arrangement.	Delegation to the CEO
Section 226	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to enter a large sized contractual arrangement after first inviting written tenders for the contract.	Delegation to the CEO
Section 226(1)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to invite written tenders for a large size contractual arrangement.	Delegation to the CEO
Section 227	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to enter a valuable non-current asset contract after first inviting written tenders for the contract or offering the non-current asset for sale by auction.	Delegation to the CEO
Section 227(1)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to invite written tenders for a valuable non current asset contract or to offer a non current asset for sale by auction.	Delegation to the CEO
Section 228(2)(b)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to invite expressions of interest pursuant to section 228. <i>*See Limitations to the Exercise of Power (number 7)</i>	Delegation to the CEO
Section 228(6)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to take all reasonable steps to publish an invitation for tenders or expressions of interest in another way to notify the public about the tender process.	Delegation to the CEO
Section 228(7)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to prepare a shortlist of people from the persons who responded to the invitation for expressions of interest and to invite written tenders from those persons.	Delegation to the CEO
Section 228(8)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to invite all persons who submitted a tender to change their tender to take account of a change in the tender specifications.	Delegation to the CEO
Section 228(9) and (10)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to decide to accept a tender or not to accept any tenders it receives.	Delegation to the CEO
Section 230(1)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a medium sized contractual arrangement or large sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution.	Delegation to the CEO
Section 231(2)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a medium sized contractual arrangement or large sized contractual arrangement for services with a person on an approved contractor list.	Delegation to the CEO
Section 231(4)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to put together an approved contractor list in accordance with section 231(4).	Delegation to the CEO
Section 232(2)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a contract for a medium sized contractual arrangement or large sized contractual arrangement for the supply of goods or services with a supplier from a register of pre qualified suppliers.	Delegation to the CEO
Section 232(3)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to establish a register of pre qualified suppliers of particular goods or services.	Delegation to the CEO
Section 232(4)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to invite suppliers to tender to be on a register of pre-qualified suppliers.	Delegation to the CEO
Section 232(6)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to take all reasonable steps to publish an invitation to tender in another way to notify the public about establishing the register of pre-qualified suppliers.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 233(2)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a medium sized contractual arrangement or large sized contractual arrangement for goods or services with a preferred supplier under a preferred supplier arrangement.	Delegation to the CEO
Section 233(2) <sup>1</sup>	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter a preferred supplier arrangement.	Delegation to the CEO
Section 233(3)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to invite persons to tender for a preferred supplier arrangement.	Delegation to the CEO
Section 233(5)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to take all reasonable steps to publish an invitation to tender in another way to notify the public about the tender process.	Delegation to the CEO
Section 234(1)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a contract for goods and services under an LGA arrangement.	Delegation to the CEO
Section 235	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a medium sized contractual arrangement or large sized contractual arrangement in circumstances specified in section 235. *See Footnotes	Delegation to the CEO
Section 236	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 4 – Exceptions For Valuable Non-Current Asset Contracts	Power to dispose of a valuable non current asset other than by tender or auction in circumstances specified in section 236. *See Footnotes	Delegation to the CEO
Section 237	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 4 – Publishing Details of Particular Contractual Arrangements	Power to publish and display relevant details of a contractual arrangement worth \$200,000.00 or more (exclusive of GST).	Delegation to the CEO
Section 247(1)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 1 – Councillors Division 1 – Councillor Remuneration	Power to pay remuneration to each councillor.	To Remain with Council
Section 248(2)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 1 – Councillors Division 1 – Councillor Remuneration	Power, in the circumstance identified in subsection (1), to make a submission to the remuneration commission for approval to pay a Councillor an amount of remuneration of more than the maximum amount.	To Remain with Council
Section 251	Entity Power Given To: Local Government	Chapter 8 – Administration Part 1 – Councillors Division 2 – Reimbursement of Expenses and Provision of Facilities	Power to make the adopted expenses reimbursement policy available for inspection and purchase by the public and to publish that policy on Council's website.	To Remain with Council
Section 254B(1) and (2)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to publish a notice of the days and times when ordinary meetings will be held on Council's website and in other ways considered appropriate (Council and standing committee meetings).	Delegation to the CEO
Section 254B(3)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to display in a conspicuous place in Council's public office a notice of the days and times when meetings will be held (Council and committee meetings).	Delegation to the CEO
Section 254B(4)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to notify of any change to the days and times of meetings mentioned in section 254B(1) and (3) in the same way as the meetings were previously notified.	Delegation to the CEO
Section 254C(1) and (2)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to give notice of each meeting or adjourned meeting to each councillor or committee member in accordance with section 254C(1) and (2).	Delegation to the CEO
Section 254D(1)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to make the agenda for a Council or committee meeting publicly available in accordance with section 254D(1).	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 254D(2)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to make a related report for a Council or committee meeting publicly available in accordance with section 254D(2).	Delegation to the CEO
Section 254F(6)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to make a copy of the minutes of each Council or committee meeting publicly available in accordance with section 254F(6).	Delegation to the CEO
Section 254F(7)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to make a copy of the confirmed minutes publicly available, and available for purchase at Council's public office in accordance with section 254F(7).	Delegation to the CEO
Section 254K	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to allow a person to take part in a meeting (Council and committee meetings) by audio link or audio visual link.	Delegation to the CEO
Section 262	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1 – Local Government Meetings	Power to give written notice of the intention to propose the repeal or amendment of a resolution.	Delegation to the CEO
Section 287(1)	Entity Power Given To: Former Employer	Chapter 8 – Administration Part 3 – Local Government Employees Division 2 – Portability of Long Service Leave	Power, as a former employer, to pay the new employer an amount for the number days of long service leave that the person is entitled to take because of the person's period of employment with the former employer.	Delegation to the CEO
Section 287(3)	Entity Power Given To: Former Employer	Chapter 8 – Administration Part 3 – Local Government Employees Division 2 – Portability of Long Service Leave	Power, as a former employer, to provide the new employer with the information specified in subsection (3).	Delegation to the CEO
Section 295(1), (2) and (3)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 5 – Register of Interests	Power to make a copy of the register of interests of each councillor available for inspection by the public at Council's public office and an extract of the register available on its website.	Delegation to the CEO
Section 295(4)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 5 – Register of Interests	Power where a register of interests for a councillor changes, to amend the copy and the extract to reflect the changes.	Delegation to the CEO
Section 296A(2)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 5 – Register of Interests	Power to ensure a register of interests kept under section 296A(1)(a) is available for inspection by the public at Council's public office for the period Council must keep the register.	Delegation to the CEO
Section 306(4)	Entity Power Given To: Local Government	Chapter 9 – Other Provisions Part 4 – Process for Resolving Administrative Action Complaints	Power to do all things specified in subsection (4) in relation to Council's complaints management process and administrative action complaints.	Delegation to the CEO
Section 364(1)	Entity Power Given To: Local Government	Chapter 20 Transitional provisions for Local Government Legislation Amendment Regulation (No. 1) 2020	Power to ensure that an extract of the register of interests for each councillor is made available for inspection under section 295 within 35 days after the commencement.	Delegation to the CEO
Schedule 4 Section 5	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to make a reasonable allocation of its administrative and overhead costs to each relevant activity, having regard to all of a local government's relevant activities.	Delegation to the CEO
Schedule 4 Section 6	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to ensure the terms on which the cost of resources is based are similar to the terms on which they are made available in conducting the relevant entity.	Delegation to the CEO
Schedule 4 Section 7	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to decide an amount for depreciation of an asset used in conducting a relevant activity that is appropriate in the circumstances.	Delegation to the CEO
Schedule 4 Section 8	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to work out tax equivalents for Commonwealth or State taxes Council is not liable to pay as a local government and keep details of the calculations.	Delegation to the CEO
Schedule 4 Section 9	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to take account of amounts equivalent to the cost of funds advantage obtained over commercial interest rates because of a State guarantee.	Delegation to the CEO
Schedule 4 Section 10	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to decide the amount for the return on the capital used by a local government in conducting a relevant activity.	Delegation to the CEO
<b>Schedule 2</b>				
<b>Limitations to the Exercise of Power</b>				
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegates in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.			
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.			
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).			
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.			

Section	Entity Power Given To	Title	Description	Recommendations
5			The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.	
6			The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.	
7			Section 228(2)(b) - The local government: (a) decides, by resolution, that it would be in the public interest to invite expressions of interest before inviting written tenders; and (b) records its reasons for making the resolution in the minutes of the meeting at which the resolution was made.	

Footnotes	
Sections 81(4), 82(2), 88(2) and 90(5)(b)	This section is only required where Council is levying differential general rates.
Sections 96(2) and 97(2)	This section is only required where Council is levying special rates or charges.
Subsections 235(a) and 235(b)	It is a legislative precondition to the exercise of the power that Council first pass the resolution referred to in the respective subsection.
Subsections 236(1)(a) to 236(1)(e)	It is a legislative precondition to the exercise of the power that Council first pass the resolution referred to in subsection 236(2).

# **COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

## **Delegation Register – Local Government Act 2009 - Tracked**

**Meeting Date: 26 November 2024**

**Attachment No: 3**

**Delegations Register – Local Government Act 2009**

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

**Schedule 1**

Section	Entity Power Given To	Title	Description	Recommendation
Section 10	Entity Power Given To: Local Government	Chapter 2 – Local governments Part 1 – Local governments and their constitution, responsibilities and powers	Power to conduct a joint government activity.	To Remain with Council
Section 11(c)	Entity Power Given To: Local Government	Chapter 2 – Local governments Part 1 – Local governments and their constitution, responsibilities and powers	Power to start a legal proceeding in the name of Council.	Delegation to the CEO
Section 16	Entity Power Given To: Local Government	Chapter 2 – Local governments Part 2 – Divisions of local government areas	Power to: (a) review whether each division of its local government area has a reasonable proportion of electors for each councillor elected for the division; and (b) give the electoral commissioner and the Minister written notice of the results of the review no later than 1 March in the year before the quadrennial elections.	Delegation to the CEO
Section 19	Entity Power Given To: Local Government	Chapter 2 – Local governments Part 3 – Changing a local government area, name or representation Division 2 – The process for change	Power to make submissions to the change commission in response to a request for submissions in relation to a proposed local government change.	To Remain with Council
Section 29(1)	Entity Power Given To: Local Government	Chapter 3 – The business of local governments Part 1 – Local laws Division 2 – Making, recording and reviewing local laws	Power to decide the local government's process for making a local law consistent with Chapter 3, Part 1 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 29A(3)	Entity Power Given To: Local Government	Chapter 3 – The business of local governments Part 1 – Local laws Division 2 – Making, recording and reviewing local laws	Power to consult with relevant government entities about the overall State interest in a proposed local law.	Delegation to the CEO
Section 46(2)	Entity Power Given To: Local Government	Chapter 3 – The business of local governments Part 2 – Beneficial enterprises and business activities Division 2 – Business Reform, Including Competitive Neutrality	Power to conduct a public benefit assessment of a new significant business activity.	To Remain with Council
Section 46(5)	Entity Power Given To: Local Government	Chapter 3 – The business of local governments Part 2 – Beneficial enterprises and business activities Division 2 – Business Reform, Including Competitive Neutrality	Power to prepare a report on the public benefit assessment in accordance with section 46(5) of the <i>Local Government Act 2009</i> .	To Remain with Council
Section 47(9)	Entity Power Given To: Local Government	Chapter 3 – The business of local governments Part 2 – Beneficial enterprises and business activities Division 2 – Business Reform, Including Competitive Neutrality	Power to apply a code of competitive conduct to a business activity other than a business activity prescribed under a regulation.	To Remain with Council
Section 60	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to exercise control of all roads in the local government area including the ability to survey and resurvey roads, construct, maintain and improve roads, approve the naming and numbering of private roads, and name and number other roads.	Delegation to the CEO
Section 61	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to give the owner of land a notice of intention to acquire land.	Delegation to the CEO
Section 61(6)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to lodge the copy of a notice of intention to acquire land with the Registrar of Titles for registration on the instrument of title to the land.	Delegation to the CEO
Section 62	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to decide a claim for compensation for a notice of intention to acquire land.	Delegation to the CEO
Section 64	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to acquire land after service of notice of intention to acquire instead of paying compensation for injurious affection.	Delegation to the CEO



Section	Entity Power Given To	Title	Description	Recommendation
Section 64	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to assess compensation for acquisition of land.	Delegation to the CEO
Section 65(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to serve notice of decision not to proceed to acquire land the subject of a notice of intention to acquire.	Delegation to the CEO
Section 65(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to withdraw notice of intention to acquire land.	Delegation to the CEO
Section 65(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to lodge with the Registrar of Titles for registration a notice of a decision not to proceed with, or to withdraw, notice of intention of realignment of the road or part of the road.	Delegation to the CEO
Section 66	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to assess and pay the owner of land reasonable compensation for decrease in value of land because of decision not to proceed with realignment of a road or part of a road after giving a notice of intention to acquire land and structural improvements have been made on land that adjoins the road.	Delegation to the CEO
Section 67	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to acquire land that adjoins a road for use as a footpath.	Delegation to the CEO
Section 68	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to submit objection to application for opening or closing of road in local government area by someone other than the local government.	Delegation to the CEO
Section 69(1)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to close a road (permanently or temporarily) to all traffic, or traffic of a particular class, if there is another road or route reasonably available for use by the traffic.	Delegation to the CEO
Section 69(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to close a road to all traffic, or traffic of a particular class: (a) during a temporary obstruction to traffic; or (b) if it is in the interests of public safety; or (c) if it is necessary or desirable to close the road for a temporary purpose (including a fair, for example).	Delegation to the CEO
Section 69(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to publish notice of closing of road.	Delegation to the CEO
Section 69(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to do everything necessary to stop traffic using the road after it is closed.	Delegation to the CEO
Section 69(5)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to permit the use of any part of a road after it is closed to traffic for a temporary purpose subject to appropriate conditions.	Delegation to the CEO
Section 70(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to make a temporary road through land adjoining the road to be used while the road is being remade or repaired.	Delegation to the CEO
Section 70(3) and (4)	Entity Power Given To: Local Government Employee Or Contractor	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to agree with the owner or occupier of the land regarding local government entry and the giving of written or oral notice as specified in section 70(3) and (4) of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 70(7) and (8)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to agree with the owner of land the amount of compensation for physical damage caused by local government entering, occupying or using land under section 70 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 71(1) and (3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to fix and advise the owner or occupier or change the permanent level of a road under section 71 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 71(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to agree the amount of compensation payable under section 71 of the <i>Local Government Act 2009</i> .	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 72(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power, in the circumstances set out in subsection 72(1), to require the entity that is conducting the activity to provide information, that will enable the local government to assess the impact of the activity on the road.	Delegation to the CEO
Section 72(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power, in the circumstances set out in subsection 72(1), to assess impact of the activity on the road.	Delegation to the CEO
Section 72(3)(a) and (b)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to give the entity conducting an activity a direction about the use of the road to lessen the impact or to require the entity to carry out works to lessen the impact or to pay an amount as compensation for the impact.	Delegation to the CEO
Section 72(5)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to recover an amount of compensation payable under subsection 72(3)(b)(ii) in a court.	Delegation to the CEO
Section 73	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to categorise the roads in the local government area according to the surface of the road.	Delegation to the CEO
Section 74(1)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to prepare and keep up to date a map of every road including private roads in the local government area and a register of roads showing the category of every road, the level of every road that has a fixed level and other particulars prescribed under a regulation.	Delegation to the CEO
Section 75	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 1 – Roads	Power to approve the carrying out of works on a road or interference with a road or its operation subject to conditions.	Delegation to the CEO
Section 77	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 2 – Stormwater Drains	Power to, by written notice, require the owner of a property to connect a stormwater installation for the property to the local government's stormwater drain in the way, under the conditions and within the time stated in the notice.	Delegation to the CEO
Section 77	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 2 – Stormwater Drains	Power to give approval for the connection of a stormwater installation to a local government's stormwater drain (including the imposition of conditions) in accordance with section 77 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 78	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 2 – Stormwater Drains	Power to give a notice, requiring the owner of a property to perform sewerage installation works.	Delegation to the CEO
Section 79	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 2 – Stormwater Drains	Power to perform work to fix damage and recover reasonable costs for the work from a person who puts a prohibited substance in the stormwater drain.	Delegation to the CEO
Section 80B	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 3 – Roads And Other Infrastructure Division 3 – Other Matters	Power to provide a ferry service across a water course under section 80B of the <i>Local Government Act 2009</i> including the leasing of the right to provide the ferry service.	To Remain with Council
Section 90B	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Government Part 5 – Caretaker Period Arrangements	Power to apply to the Minister for approval to make a major policy decision during the caretaker period for an election for the local government.	To Remain with Council
Section 95	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 1 – Rates And Charges	Power to register a charge over the land for overdue rates and charges under section 95 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 95	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 1 – Rates And Charges	Power to lodge documents with the Registrar of Titles for release of the charge if overdue rates and charges are paid.	Delegation to the CEO
Section 104(1)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to establish a system of financial management, except those parts of the system that must be adopted by resolution (e.g. corporate plan, budget and operational plan).	Delegation to the CEO
Section 104(6)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to regularly review and update the financial policies of Council.	To Remain with Council
Section 104(7)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to carry out a review of the implementation of the annual operational plan annually.	Delegation to the CEO
Section 105(1)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to establish an efficient and effective internal audit function.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 105(2)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power, as a large local government, to establish an audit committee.	To Remain with Council
Section 107(1)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to maintain public liability insurance and professional indemnity insurance.	Delegation to the CEO
Section 107(3)	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 3 – Financial Planning and Accountability	Power to enter into a contract of insurance with WorkCover Queensland or another insurer to cover its Councillors.	Delegation to the CEO
Section 110	Entity Power Given To: Local Government	Chapter 4 – Finances And Accountability Part 4 – Councillor's Financial Accountability	Power to give the public notice of the disbursement of funds not provided for in the local government's budget.	Delegation to the CEO
Section 120(3)(d)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 1 – Local Governments Division 3 – Remedial Action By The Minister	Power to make submissions to the Minister about the Minister's proposed exercise of the power.	To Remain with Council
Section 133	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 1 – Power Of Authorised Persons Subdivision 3 - Power to Enter Property etc.	Power to give, or attempt to give, the occupier of the property a written notice that informs the occupier of the local government's intention to enter the property.	Delegation to the CEO
Section 134(5)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 1 – Power Of Authorised Persons Subdivision 3 - Power to Enter Property etc.	Power to give the public notice of the approval of an inspection program.	Delegation to the CEO
Section 137	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 1 – Power Of Authorised Persons Subdivision 3 - Power to Enter Property etc.	Power to assess, agree and pay compensation for damage or loss incurred by a person because of the exercise, or purported exercise, of a power under division 1 part 2 chapter 5 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 138(5)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to authorise an employee or agent of the local government to act as a local government worker.	Delegation to the CEO
Section 138A(1)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to give each local government worker an identity card.	Delegation to the CEO
Section 142(2)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to give a reasonable entry notice, as defined by section 138AA(4), to the occupier of a property that a local government worker may enter the property and take action required under a remedial notice.	Delegation to the CEO
Section 142(4)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to recover as a debt the amount that the local government properly and reasonably incurs in taking the action from the person who failed to take the action.	Delegation to the CEO
Section 142(7B)	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to recover a debt payable under section 142 of the <i>Local Government Act 2009</i> as if the debt were an overdue rate.	Delegation to the CEO
Section 143	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to give reasonable entry notice, as defined by section 138AA(4), to the owner and the occupier of rateable land of entry by a local government worker to search for and remove materials.	Delegation to the CEO
Section 147	Entity Power Given To: Local Government	Chapter 5 – Monitoring And Enforcing The Local Government Acts Part 2 – The Public Division 2 – Powers Of Other Persons	Power to agree and to pay the amount of compensation payable to a person who incurs damage or loss during the course of the exercise or purported exercise of a power under division 2, part 2, chapter 5 of the <i>Local Government Act 2009</i> .	Delegation to the CEO
Section 150P(2)	Entity Power Given To: Government Entity	Chapter 5A – Councillor Conduct Part 3 – Dealing with <del>Inappropriate</del> -Conduct Breaches, Misconduct and Corrupt Conduct Division 2 – Complaints about Councillor Conduct	Power, as a government entity, to refer a complaint about the conduct of a councillor to the assessor and give the assessor all information held by the entity that relates to the complaint.	Delegation to the CEO
Section 150S(2)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with <del>Inappropriate</del> -Conduct Breaches, Misconduct and Corrupt Conduct Division 3 – Local Government Duties to Notify Assessor About Particular Councillor Conduct	Power, in either of the circumstances listed in subsection (1), to give the assessor a notice about the councillor's conduct and all information held by Council that relates to the conduct.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 150SC(4)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 3A – Preliminary Assessments	Power as an entity referred to in section 150SC(2) to comply with a request from the assessor for information.	Delegation to the CEO
Section 150AE(4)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with <del>Inappropriate-Conduct Breaches</del> , Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power to publish Council's investigation policy on Council's website.	Delegation to the CEO
Section 150AF(1)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with <del>Inappropriate-Conduct Breaches</del> , Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power to investigate the Councillor's conduct.	Delegation to the CEO
Section 150AF(3A)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with <del>Inappropriate-Conduct Breaches</del> , Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power, where the Council obtains information indicating that a councillor may have engaged in misconduct, to give the information to the assessor for <del>further investigation</del> a preliminary assessment under division 3A4.	Delegation to the CEO
Section 150AFA(3)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power to prepare a summary of the investigation report and make the investigation report publicly available.	Delegation to the CEO
Section 150AGA(1)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power after making a decision under section 150AG, to make the investigation report for the investigation publicly available.	Delegation to the CEO
Section 150AHA(1)	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 3 – Dealing with Conduct Breaches, Misconduct and Corrupt Conduct Division 5 – Referral of Conduct to Local Government	Power, in the circumstances referred to in section 150AHA(1), to give the assessor a notice.	Delegation to the CEO
Section 150B(1) and (2)	Entity Power Given To: Occupier of a Place	Chapter 5A – Councillor Conduct Part 4 – Investigation and Enforcement Powers Division 2 – Entry of Places by Investigators Subdivision 1 – Power to Enter	Power, as an occupier of a place, to consent to the entry of the investigator and to impose conditions on the entry.	Delegation to the CEO
Section 150CN	Entity Power Given To: Person	Chapter 5A – Councillor Conduct Part 4 – Investigation and Enforcement Powers Division 6 – Miscellaneous Provisions Relating to Investigators	Power to claim compensation from the State if the Council incurs loss because of the exercise, of a power by or for an investigator, including a loss arising from compliance with a requirement made of Council under division 3, 4 or 5.	Delegation to the CEO
Section 150CR	Entity Power Given To: Applicant	Chapter 5A – Councillor Conduct Part 4A – <del>Review Investigation and Enforcement Powers</del> Division 3 7 – External Review Subdivision 2 – External Review	Power, as an applicant dissatisfied with a review decision made by the assessor, to apply to QCAT for a review of the decision.	Delegation to the CEO
Section 150DL	Entity Power Given To: Local Government	<del>Chapter 5A – Councillor Conduct Part 5 – Administration Division 2 – Councillor Conduct Tribunal</del>	<del>Power to request the conduct tribunal to – (a) investigate the suspected inappropriate conduct of a councillor referred to the local government, by the assessor, to be dealt with by the local government; (b) make recommendations to the local government about dealing with the conduct.</del>	To Remain with Council
Section 150DX	Entity Power Given To: Local Government	Chapter 5A – Councillor Conduct Part 6 – Miscellaneous Division 1 – Councillor Conduct Register	Power to keep an up-to-date councillor conduct register, publish the register on Council's website and make the register available for inspection and purchase by the public.	Delegation to the CEO
Section 166A(4)(b)	Entity Power Given To: Local Government	Chapter 6 – Administration Part 2 – Councillors Division 3 – Vacancies in Councillor's Office	Power, where the runner-up consents to the appointment on or before the deadline for the runner-up, to fill the vacant office by appointing the runner-up.	To Remain with Council
Section 166B(6)	Entity Power Given To: CEO	Chapter 6 – Administration Part 2 – Councillors Division 3 – Vacancies in Councillor's Office	Power, where the chief executive officer receives any nominations from qualified persons or candidates, to fill the vacant office by appointing 1 of those persons or candidates.	To Remain with Council
Section 195	Entity Power Given To: Local Government	Chapter 6 – Administration Part 5 – Local Government Employees Division 1 – Chief Executive Officer	Power to appoint an acting Chief Executive Officer during period when the Chief Executive Officer or the Deputy Chief Executive Officer is absent from duty or cannot, for another reason perform the Chief Executive Officer's responsibilities, limited to a maximum of four weeks.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 196(2)	Entity Power Given To: Local Government	Chapter 6 – Administration Part 5 – Local Government Employees Division 2 – Other Local Government Employees	Power to: (a) employ local government employees; (b) agree to the terms and conditions of an employee's employment (including any variation to those terms); and (c) terminate a local government employee's employment. <i>*See Footnotes</i>	Delegation to the CEO
Section 197A(3) and 197A(4)	Entity Power Given To: Local Government	Chapter 6 – Administration Part 5 – Local Government Employees Division 2A – Councillor Advisors	Power to enter into a written contract of employment with a councillor advisor (including agreeing to any variation to a written contract of employment). NB this power only applies to those local government's that have been prescribed under section 197D(1)(a).	Delegation to the CEO
Section 198	Entity Power Given To: Local Government	Chapter 6 – Administration Part 5 – Local Government Employees Division 3 – Common Provisions	Power to agree with other local governments about the joint employment of a local government employee.	Delegation to the CEO
Section 219(1)	Entity Power Given To: Prescribed Employee's Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 2 – LGIASuper	Power, as a prescribed employee's employer, to pay superannuation contributions payable for the employee into LGIA Brighter Super.	Delegation to the CEO
Section 219(2)	Entity Power Given To: Prescribed Employee's Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 2 – LGIASuper	Power, as a prescribed employee's employer, to pay superannuation contributions payable for the employee into another fund directed by the employee.	Delegation to the CEO
Section 219A(3)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 2 – LGIASuper	Power, as a local government other than the Brisbane City Council, to comply with a notice giving by the LGIA Brighter Super Trustee under subsection 219A(1).	Delegation to the CEO
Section 220	Entity Power Given To: Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power to pay a yearly superannuation contribution in the circumstances prescribed in section 220.	Delegation to the CEO
Section 220A(46)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, as a local government, to deduct all or part of the employees-yearly contributions from the permanent employee's salary or any money that the permanent employee owes to Council.	Delegation to the CEO
Section 220B(2)	Entity Power Given To: Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, in the circumstances set out in subsection 220B(1), to agree in writing with an employee: (a) to reduce the pre-agreement contributions to the amount equal to the employee's concessional contributions cap for the financial year; and (b) if a yearly contribution made under section 220A(46) is part of the pre-agreement contributions – on the extent, if any to which a contribution mentioned in 220B(1)(a) of (b) will be reduced to achieve the reduction.	Delegation to the CEO
Section 220B(3)	Entity Power Given To: Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, where the pre-agreement contributions are reduced under subsection 220B(2), to pay the amount of the reduction to the employee as salary.	Delegation to the CEO
Section 221(2)	<del>Entity Power Given To: Local Government</del>	<del>Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees</del>	<del>Power, as an employer, to agree in writing with an employee: (a) that the employee is exempt, on the grounds of the employee's financial hardship, from paying all or a stated part of the contributions payable under section 220A(2) by the employee; and (b) on the period, of not more than 1 year, of the exemption.</del>	<del>Delegation to the CEO</del>
Section 221(4)	<del>Entity Power Given To: Employer</del>	<del>Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees</del>	<del>Power, as an employer, to give a copy of the agreement made under subsection 220(2) to the relevant trustee.</del>	<del>Delegation to the CEO</del>
Section 222(3)	Entity Power Given To: Employer	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, as an employer who has received a notice from the employee under subsection 222(2), to calculate the yearly contributions payable for the employee based on the employee's salary before it was decreased.	Delegation to the CEO
Section 224(2)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, in the circumstances set out in subsection 224(1), to pay interest on the amount of the contribution to the relevant fund for the employee.	Delegation to the CEO
Section 226(1)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, as a local government (other than the Brisbane City Council), to, for its Councillors: (a) establish and amend a superannuation scheme; or (b) take part in a superannuation scheme.	Delegation to the CEO
Section 226(2)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power, as a local government who has exercised its power under subsection 226(1), to pay an amount from its operating fund to the superannuation scheme as a contribution for its Councillors.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 226(4)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 2 – Superannuation Division 3 – Superannuation Contributions for Particular Employees	Power to enter into an arrangement with a Councillor under which: (a) the Councillor agrees to forgo a percentage or amount of the remuneration that the councillor is entitled to as a councillor; and (b) the local government agrees to contribute the percentage or amount to the superannuation scheme for the Councillor.	To Remain with Council
Section 228(4)	Entity Power Given To: Local Governing Body	Chapter 7 – Other Provisions Part 3 – Allocating Commonwealth Funding to Local Governments Division 1 – Allocating Commonwealth Funding	Power to make a submission as a local governing body within the meaning of the <i>Local Government (Financial Assistance) Act</i> to assist the Local Government Grants Commission to make a decision about funding under the <i>Local Government (Financial Assistance) Act</i> .	Delegation to the CEO
Section 236	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 4 – Offences and Legal Provisions Division 2 – Legal Matters	The power to sign a document on behalf of a local government as a delegate of the local government. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 239	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 4 – Offences and Legal Provisions Division 2 – Legal Matters	Power to effect substituted service.	Delegation to the CEO
Section 240(1)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 4 – Offences and Legal Provisions Division 2 – Legal Matters	Power to authorise an employee, in any legal proceedings: (a) to give instructions and act as the authorised agent for the local government; and (b) sign all documents for the local government.	Delegation to the CEO
Section 250(1)(b)	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 4 – Offences and Legal Provisions Division 2 – Legal Matters	Power to authorise an employee, <del>other than the chief executive officer, to</del> (a) verify a copy of a <del>local government</del> document in legal proceedings.	Delegation to the CEO
Section 262	Entity Power Given To: Local Government	Chapter 7 – Other Provisions Part 6 – Other Provisions	Power to do anything that is necessary or convenient for performing the responsibilities of the local government under a Local Government Act.	Delegation to the CEO

### Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.
7	The delegate will not exercise the delegated power specified under section 236(1) for the purpose of executing a contract for the sale of land.
<b>Footnotes</b>	
Section 196(2)	This power does not include the power to appoint employees which is separately dealt with under sections 196(3) of the Act.

# **COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

## **Delegation Register – Local Government Regulation 2012 - Tracked**

**Meeting Date: 26 November 2024**

**Attachment No: 4**

### Delegations Register – Local Government Regulation 2012

Under section 257 of the Local Government Act 2009, ROCKHAMPTON REGIONAL COUNCIL resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

#### Schedule 1

Section	Entity Power Given To	Title	Description	Recommendations
Section 6(6)	Entity Power Given To: Local Government	Chapter 2 – Local Governments Part 1 – Local Government Areas, Names and Representation	Power to make available for inspection at its public office, a copy of the local government's area map.	Delegation to the CEO
Section 14(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 1 – Local Laws	Power to give an extract or certified copy of a local law from the local government's register of local laws where the person has paid the applicable fee.	Delegation to the CEO
Section 14(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 1 – Local Laws	Power to publish the register of local laws on Council's website.	Delegation to the CEO
Section 18	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 1 – Introduction	Power to identify and assess each new significant business activity for possible reform involving full cost pricing, commercialising, or corporatising the activity.	To Remain with Council
Section 41(1)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 6 – Water and Sewerage Services	Power, when conducting a relevant business activity, to carry out all functions described in subsections (a), and (c) to (f).	Delegation to the CEO
Section 45(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 2 – Complaint Process	Power to give the competitive neutrality complaint to the competition authority as soon as is practicable.	Delegation to the CEO
Section 50(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 2 – Complaint Process	Power to comply with an information requirement notice given by the competition authority.	Delegation to the CEO
Section 53	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 2 – Complaint Process	Power to ensure the public can inspect a copy of the report given to Council under section 52.	Delegation to the CEO
Section 55(4)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 2 – Complaint Process	Power to, give notice of the resolution made pursuant to section 55(1) to the entities listed in the subsection (4).	Delegation to the CEO
Section 55A(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 2 – Complaint Process	Power to give the competition authority a confidentiality request.	Delegation to the CEO
Section 56(1)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 2 – Business Reform, Including Competitive Neutrality Division 7 – Competitive Neutrality Complaints Subdivision 3 – Miscellaneous Provision	Power to establish a register of business activities to which the competitive neutrality principle applies.	Delegation to the CEO
Section 58(2)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 3 – Roads And Other Infrastructure Division 2 – Malls	Power to in relation to a mall to do any of the following: (a) anything necessary or desirable for developing, managing, maintaining (including cleaning), promoting or using a mall; (b) permit the use of any part of the mall on conditions it considers appropriate; (c) anything incidental to its powers mentioned in (a) or (b).	Delegation to the CEO



Section	Entity Power Given To	Title	Description	Recommendations
Section 59	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 3 – Roads And Other Infrastructure Division 3 – Marine and Aquatic Matters	Power to: (a) construct, maintain, manage and regulate the use of harbours for small vessels in or over tidal waters; (b) construct, maintain, manage and regulate the use of jetties, breakwaters and ramps in or over tidal waters; and (c) to occupy and use foreshore, tidal land or tidal waters to undertake work in exercising those powers.	Delegation to the CEO
Section 63	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 3 – Roads And Other Infrastructure Division 4 – Other Matters	Power to take all necessary steps for: (a) construction on, maintenance of or improvement of the land; and (b) regulation of the use of the land, where the land is subject to a public thoroughfare easement in Council's favour.	Delegation to the CEO
Section 64(3)	Entity Power Given To: Local Government	Chapter 3 – The Business Of Local Governments Part 3 – Roads And Other Infrastructure Division 4 – Other Matters	Power to enter into arrangements necessary to perform the joint responsibility of the local government where a road or other work is to be, or has been, built: (a) along the boundary between two or more local government areas; and (b) partly in each of the areas.	To Remain with Council
Section 77(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 4 – Minimum General Rates	Power to identify, in any way considered appropriate, parcels of rateable land to which a minimum amount of general rates apply.	To Remain with Council
Section 81(4)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 5 – Differential General Rates Division 1 – Introduction	Power to identify, in any way considered appropriate, the rating category to which each parcel of rateable land in the local government area belongs. *See Footnotes	To Remain with Council
Section 82(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 5 – Differential General Rates Division 1 – Introduction	Power to decide what rating category the land referred to in subsection (1) should be in. *See Footnotes	<del>To Remain with Council</del> Delegation to the CEO
Section 88(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 5 – Differential General Rates Division 3 – Notice of Categorisation of Land	Power to ensure that each relevant rate notice is accompanied by, or contains, a rating category statement. *See Footnotes	Delegation to the CEO
Section 90(5)(b)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 5 – Differential General Rates Division 4 – Objecting To Rates Category	Power to allow a longer period within which an owner of rateable land must give an objection notice. *See Footnotes	Delegation to the CEO
Section 96(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 6 – Special Rates and Charges	Power, in the circumstances referred to in subsection (1), to pay unspent special rates or charges to the current owners of the land on which the special rates or charges were levied. *See Footnotes	To Remain with Council
Section 97(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 6 – Special Rates and Charges	Power, in the circumstances referred to in subsection (1), to pay unspent special rates or charges (in the proportions stipulated in subsection (3)) to the current owners of the land on which the special rates or charges were levied. *See Footnotes	To Remain with Council
Section 97(2) <sup>1</sup>	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 6 – Special Rates and Charges	Power, in the circumstance referred to in subsection (1), to return paid special rates or charges to the person who paid them.	To Remain with Council
Section 104	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges	Power to levy rates or charges by a rate notice.	To Remain with Council
Section 105	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 1 – Rate Notices	Power to include on a rate notice an amount, other than an amount for rates or charges, payable to Council.	Delegation to the CEO
Section 107(1)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 1 – Rate Notices	Power to determine a period considered appropriate for the issue of a rate notice.	Delegation to the CEO
Section 108	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 1 – Rate Notices	Power to give a rate notice and, if required, a rating category statement, electronically.	Delegation to the CEO
Section 110	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, where land becomes, or stops being, rateable land, to adjust the rates so that the rates are calculated only on the period when the land was rateable land.	Delegation to the CEO
Section 111	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, if the value of the land changes under the Land Valuation Act, to adjust the rates so that the rates are calculated on the new value of the land for the period that starts on the day the change takes effect.	Delegation to the CEO
Section 112	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, if the land is given a rating category, including a change of rating category, to adjust the general rates so that the rates are calculated on the new or changed rating category for the period that starts on the day the land was given the new or changed rating category.	Delegation to the CEO
Section 113	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, if the land becomes, or stops being, land on which the local government may levy special rates or charges, to adjust the rates or charges so that the rates or charges are calculated on the period when the land was land on which the local government could levy special rates or charges.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 114	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, in the circumstance of subsection (1) to adjust the rates or charges so that the rates or charges are calculated only for the period when the person was entitled to occupy the land.	Delegation to the CEO
Section 115	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 2 – Adjusting Rates or Charges	Power, where rates or charges are paid before they are adjusted, to refund the overpaid amount of rates or charges, or recover the amount of rates or charges owing.	Delegation to the CEO
Section 117	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 9 – Levying and Adjusting Rates and Charges Division 3 – Other Matters About Levying Rates or Charges	Power to levy rates or charges, or adjust a rates or charges levy in a financial year, even though the resolution for making the rates or charges was made for a previous financial year.	Delegation to the CEO
Section 122(3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 10 – Concessions	Power to accept an application from a ratepayer made under subsection (1)(a).	Delegation to the CEO
Section 122(4)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 10 – Concessions	Power to be satisfied that a ratepayer is eligible for a concession granted pursuant to a resolution made under subsection (1)(b).	Delegation to the CEO
Section 123	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 10 – Concessions	Power, in the relevant circumstances of section 123, to grant a rebate of rates or charges for land occupied by pensioners.	Delegation to the CEO
Section 124(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 10 – Concessions	Power, in the circumstances referred to in subsection (1), to refund the amount of the rebated rates or charges to the ratepayer.	Delegation to the CEO
Section 130(10)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 11 – Paying Rates And Charges	Power to still allow a discount where satisfied that the ratepayer has been prevented, by circumstances beyond their control, from paying the rates or charges in time to get the discount.	Delegation to the CEO
Section 131	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 11 – Paying Rates And Charges	Power to give a benefit that is not a discount as an inducement for payment of rates or charges before the due date for payment.	To Remain with Council
Section 133(1)(a)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 1 – General Provisions	Power, for interest on overdue rates or charges, to decide a later day from which interest is payable.	To Remain with Council
Section 133(2)(b)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 1 – General Provisions	Power, for interest on overdue rates or charges, to decide another way to calculate interest, if an equal or lower amount will be payable.	To Remain with Council
Section 133(3)(a)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 1 – General Provisions	Power, for interest on overdue rates or charges, to, for a day before 1 July 2019, decide the rate of interest payable.	To Remain with Council
Section 134	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 2 – Court Proceedings for Overdue Rates And Charges	Power to recover overdue rates or charges by bringing court proceedings for a debt.	Delegation to the CEO
Section 138(3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to give the State or government entity that has the interest in the land under the State encumbrance a notice of the Council's intention to sell the land, before the local government sells the land.	Delegation to the CEO
Section 140(3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power where Council has by resolution decided to sell the land, to give all interested parties a notice of intention to sell the land.	Delegation to the CEO
Section 141(3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to end sale procedures at the earliest of the following: (a) Council has been paid the amount of the overdue rates or charges, and all expenses that Council has incurred in attempting to sell the land, or (b) the land has been sold; or (c) 1 year after the notice of intention to sell was given to the registered owner.	Delegation to the CEO
Section 141(4)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power, in circumstances where Council has ended sale procedures, to decide to sell the land again under section 140(2).	Delegation to the CEO
Section 142	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to carry out the procedures to sell land for overdue rates or charges.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 143(1)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to set a reserve price at the auction of the land for overdue rates and charges in accordance with section 143(1).	Delegation to the CEO
Section 143(2) and (3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power, if the reserve price for the land is not reached at the auction, to enter into negotiations with any bidder who attended the auction to sell the land by agreement (for a price not less than the reserve price).	Delegation to the CEO
Section 144(1)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power, after the day of the auction, to decide to continue to offer the land for sale by another auction, or sale by negotiation.	Delegation to the CEO
Section 144(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to end any negotiations entered into under section 143(2) when a decision is made under section 144(1).	Delegation to the CEO
Section 144(4)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to prepare a sales notice if Council decides to offer the land for sale by negotiation under section 144.	Delegation to the CEO
Section 144(5)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to: (a) give a copy of the sales notice to each interested party who was given a notice of intention to sell the land; and (b) publish the sales notice on Council's website; and (c) display the sales notice in a conspicuous place in Council's public office; and (d) display the sales notice in a conspicuous place on the land unless it is not reasonably practicable to do so because the land is in a remote location or difficult to access; and (e) take all reasonable steps to publish the sales notice in another way to notify the public about the sale of the land.	Delegation to the CEO
Section 144(6)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power, if the land is a building unit and it is not practicable to display the sales notice in a conspicuous place on the land, to display the notice in a conspicuous part of the common property for the building units.	Delegation to the CEO
Section 144(7)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to ensure that the price for land offered for sale by negotiation is at least – (a) the market value of the land; or (b) the higher of the following: (i) the amount of the overdue rates or charges on the land; (ii) the value of the land.	Delegation to the CEO
Section 145(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power, in the circumstances set out in subsection (1), to give the registrar of titles an appropriate form.	Delegation to the CEO
Section 146	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 2 – Selling Land For Overdue Rates Or Charges	Power to use the proceeds of sale of the land for the purposes and in the order specified.	Delegation to the CEO
Section 149(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 3 – Acquiring Land For Overdue Rates Or Charges	Power, where Council has by resolution decided to acquire the land for overdue rates or charges, to give all interested parties a notice of intention to acquire the land.	Delegation to the CEO
Section 150(2)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 3 – Acquiring Land For Overdue Rates Or Charges	Power, in the circumstances set out in subsection (1), to start the procedures to acquire land for overdue rates or charges.	To Remain with Council

Section	Entity Power Given To	Title	Description	Recommendations
Section 150(3)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 3 – Acquiring Land For Overdue Rates Or Charges	Power, where Council has been paid the amount of the overdue rates or charges, and all expenses that Council has incurred in attempting to acquire the land, to end the procedures for acquiring the land.	Delegation to the CEO
Section 151	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 12 – Overdue Rates And Charges Division 3 – Selling Or Acquiring Land For Overdue Rates Or Charges Subdivision 3 – Acquiring Land For Overdue Rates Or Charges	Power to carry out the procedures to acquire land for overdue rates or charges.	Delegation to the CEO
Section 154(1)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 13 – Land Record of Local Government Division 1 – Land Record	Power to keep a land record.	Delegation to the CEO
Section 154(2)(e)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 13 – Land Record of Local Government Division 1 – Land Record	Power to include in a land record any other information considered appropriate.	Delegation to the CEO
Section 155(4)	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 13 – Land Record of Local Government Division 1 – Land Record	Power to provide access to or give copies of the land record kept by Council (including parts of the land record).	Delegation to the CEO
Section 162	Entity Power Given To: Local Government	Chapter 4 – Rates And Charges Part 13 – Land Record of Local Government Division 3 – Change in Ownership of Land	Power to record the details of the new owner in the land record.	Delegation to the CEO
Section 164	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 1 – General Matters About Financial Management Systems	Power to keep a written record, in the way required by subsection (2), which states the matters identified in subsection (1).	Delegation to the CEO
Section 165(4)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 2 – Financial Planning Documents Division 1 – 5-year Corporate Plan	Power to discharge Council's responsibilities in a way that is consistent with the adopted 5-year corporate plan.	Delegation to the CEO
Section 173(1)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 2 – Financial Planning Documents Division 3 – Annual Budget	Power to spend money in a financial year before the budget is adopted if Council provides for that spending in the budget for the financial year. <i>*See Footnotes</i>	Delegation to the CEO
Section 174(5)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 2 – Financial Planning Documents Division 4 – Annual Operational Plan	Power to discharge Council's responsibilities in a way that is consistent with the adopted annual operational plan.	Delegation to the CEO
Section 175(3)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 2 – Financial Planning Documents Division 4 – Annual Operational Plan	Power to omit information from the copies of the annual performance plan (which is part of the annual operational plan) made available to the public if subsections (3)(a) and (b) are satisfied.	Delegation to the CEO
Section 182(4)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 3 – Financial Accountability Documents Division 3 – Annual Report	Power to publish Council's annual report on Council's website.	Delegation to the CEO
Section 194	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 5 – Community Grants	Power to give a grant to a community organisation in the public interest; and consistent with the local government's community grants policy.	Delegation to the CEO
Section 196(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 6 – Spending	Power to spend money on entertainment or hospitality consistent with the local government's Entertainment and Hospitality Policy.	Delegation to the CEO
Section 197(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 6 – Spending	Power to spend money on advertising to provide information or education that is in the public interest and consistent with the local government's Advertising Spending Policy. <i>*See Footnotes</i>	Delegation to the CEO
Section 199(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 7 – Public Access to Particular Documents	Power to allow the public to inspect and purchase copies of the documents referred to in subsection (1).	Delegation to the CEO
Section 200	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 8 – Local Government Funds And Accounts Division 1 – Trust Fund	Power to: 1. establish a trust fund; 2. deposit trust money in a financial institution account; and 3. reconcile the assets of the trust fund with the liabilities of the trust fund at least monthly.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 201	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 8 – Local Government Funds And Accounts Division 1 – Trust Fund	Power to transfer money to or from a trust fund in accordance with section 201.	Delegation to the CEO
Section 201B(4)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 8 – Local Government Funds And Accounts Division 2 – Discretionary Funds	Power to make publicly available an availability notice.	Delegation to the CEO
Section 202A(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 8 – Local Government Funds And Accounts Division 2 – Discretionary Funds	Power to publish a notice given under subsection 202A(1) on Council's website.	Delegation to the CEO
Section 203	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 9 – Accounting Records	Power to establish separate accounting records for Council's: (a) operations; and (b) its trust fund.	Delegation to the CEO
Section 204	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 9 – Accounting Records	Power to prepare a financial report.	Delegation to the CEO
Section 207	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 1 – Internal Audit Function Subdivision 1 – Internal Auditing and Reporting	Power to: (a) prepare an internal audit plan; (b) carry out an internal audit; (c) prepare a progress report for the internal audit; (d) assess compliance with the internal audit plan; and (e) give the documents referred to in subsection (3) to the audit committee.	Delegation to the CEO
Section 210(1)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 1 – Internal Audit Function Subdivision 2 – Audit Committee	Power to appoint the members of the audit committee.	To Remain with Council
Section 210(3)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 1 – Internal Audit Function Subdivision 2 – Audit Committee	Power to appoint one of the members of the audit committee as chairperson.	Delegation to the CEO
Section 212	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 2 – External Auditing	Power to give the financial statements referred to in subsections (1) and (2) to the auditor-general.	Delegation to the CEO
Section 213A(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 3 – Controlled Entities	Power, in the circumstances set out in subsection (1), to give the Minister a notice and any documents about a controlled entity that Council considers to be relevant to a notifiable event.	Delegation to the CEO
Section 213A(3)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 3 – Controlled Entities	Power, if a governing document of a Council controlled entity changes, to give the Minister a notice stating details of the change and a copy of the governing document as amended.	Delegation to the CEO
Section 213B(2)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 3 – Controlled Entities	Power, in the circumstances set out in subsection (1), to obtain a copy of the audited financial statements of the controlled entity.	Delegation to the CEO
Section 213B(4)	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 11 – Auditing Division 3 – Controlled Entities	Power to ensure that a copy or a link to a copy of the controlled entity's audited financial statements is published on Council's website.	Delegation to the CEO
Section 215	Entity Power Given To: Local Government	Chapter 5 – Financial Planning And Accountability Part 12 – Other Matters	Power to give the department's chief executive a notice stating that Council has paid notional GST for the previous financial year.	Delegation to the CEO
Section 218(2)(b)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 2 – Strategic Contracting Procedures	Power to give the public notice of a proposed resolution to apply Chapter 6, part 2 to its contracts.	Delegation to the CEO
Section 220(8)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 2 – Strategic Contracting Procedures	Power to allow the public to inspect and buy copies of the contracting plan that has been adopted.	Delegation to the CEO
Section 224(7)(b)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to set the value limit for valuable non current assets other than land.	To Remain with Council
Section 225	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to enter a medium sized contractual arrangement after first inviting written quotes for the contract.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 225(1)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to invite written quotes for a medium sized contractual arrangement.	Delegation to the CEO
Section 225(3) and (4)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to decide to accept a quote or to decide not to accept any of the quotes it receives for a medium sized contractual arrangement.	Delegation to the CEO
Section 226	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to enter a large sized contractual arrangement after first inviting written tenders for the contract.	Delegation to the CEO
Section 226(1)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to invite written tenders for a large size contractual arrangement.	Delegation to the CEO
Section 227	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to enter a valuable non-current asset contract after first inviting written tenders for the contract or offering the non-current asset for sale by auction.	Delegation to the CEO
Section 227(1)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to invite written tenders for a valuable non current asset contract or to offer a non current asset for sale by auction.	Delegation to the CEO
Section 228(2)(b)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to invite expressions of interest pursuant to section 228. <i>*See Limitations to the Exercise of Power (number 7)</i>	Delegation to the CEO
Section 228(6)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to take all reasonable steps to publish an invitation for tenders or expressions of interest in another way to notify the public about the tender process.	Delegation to the CEO
Section 228(7)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to prepare a shortlist of people from the persons who responded to the invitation for expressions of interest and to invite written tenders from those persons.	Delegation to the CEO
Section 228(8)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to invite all persons who submitted a tender to change their tender to take account of a change in the tender specifications.	Delegation to the CEO
Section 228(9) and (10)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 2 – Entering Into Particular Contracts	Power to decide to accept a tender or not to accept any tenders it receives.	Delegation to the CEO
Section 230(1)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a medium sized contractual arrangement or large sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution.	Delegation to the CEO
Section 231(2)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a medium sized contractual arrangement or large sized contractual arrangement for services with a person on an approved contractor list.	Delegation to the CEO
Section 231(4)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to put together an approved contractor list in accordance with section 231(4).	Delegation to the CEO
Section 232(2)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a contract for a medium sized contractual arrangement or large sized contractual arrangement for the supply of goods or services with a supplier from a register of pre qualified suppliers.	Delegation to the CEO
Section 232(3)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to establish a register of pre qualified suppliers of particular goods or services.	Delegation to the CEO
Section 232(4)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to invite suppliers to tender to be on a register of pre-qualified suppliers.	Delegation to the CEO
Section 232(6)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to take all reasonable steps to publish an invitation to tender in another way to notify the public about establishing the register of pre-qualified suppliers.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 233(2)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a medium sized contractual arrangement or large sized contractual arrangement for goods or services with a preferred supplier under a preferred supplier arrangement.	Delegation to the CEO
Section 233(2) <sup>1</sup>	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter a preferred supplier arrangement.	Delegation to the CEO
Section 233(3)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to invite persons to tender for a preferred supplier arrangement.	Delegation to the CEO
Section 233(5)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to take all reasonable steps to publish an invitation to tender in another way to notify the public about the tender process.	Delegation to the CEO
Section 234(1)	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a contract for goods and services under an LGA arrangement.	Delegation to the CEO
Section 235	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 3 – Exceptions For Medium-Sized And Large-Sized Contractual Arrangements	Power to enter into a medium sized contractual arrangement or large sized contractual arrangement in circumstances specified in section 235. *See Footnotes	Delegation to the CEO
Section 236	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 3 – Default Contracting Procedures Division 4 – Exceptions For Valuable Non-Current Asset Contracts	Power to dispose of a valuable non current asset other than by tender or auction in circumstances specified in section 236. *See Footnotes	Delegation to the CEO
Section 237	Entity Power Given To: Local Government	Chapter 6 – Contracting Part 4 – Publishing Details of Particular Contractual Arrangements	Power to publish and display relevant details of a contractual arrangement worth \$200,000.00 or more (exclusive of GST).	Delegation to the CEO
Section 247(1)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 1 – Councillors Division 1 – Councillor Remuneration	Power to pay remuneration to each councillor.	To Remain with Council
Section 248(2)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 1 – Councillors Division 1 – Councillor Remuneration	Power, in the circumstance identified in subsection (1), to make a submission to the remuneration commission for approval to pay a Councillor an amount of remuneration of more than the maximum amount.	To Remain with Council
Section 251	Entity Power Given To: Local Government	Chapter 8 – Administration Part 1 – Councillors Division 2 – Reimbursement of Expenses and Provision of Facilities	Power to make the adopted expenses reimbursement policy available for inspection and purchase by the public and to publish that policy on Council’s website.	To Remain with Council
Section 254B(1) and (2)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to publish a notice of the days and times when ordinary meetings will be held on Council’s website and in other ways considered appropriate (Council and standing committee meetings).	Delegation to the CEO
Section 254B(3)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to display in a conspicuous place in Council’s public office a notice of the days and times when meetings will be held (Council and committee meetings).	Delegation to the CEO
Section 254B(4)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to notify of any change to the days and times of meetings mentioned in section 254B(1) and (3) in the same way as the meetings were previously notified.	Delegation to the CEO
Section 254C(1) and (2)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to give notice of each meeting or adjourned meeting to each councillor or committee member in accordance with section 254C(1) and (2).	Delegation to the CEO
Section 254D(1)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to make the agenda for a Council or committee meeting publicly available in accordance with section 254D(1).	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendations
Section 254D(2)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to make a related report for a Council or committee meeting publicly available in accordance with section 254D(2).	Delegation to the CEO
Section 254F(6)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to make a copy of the minutes of each Council or committee meeting publicly available in accordance with section 254F(6).	Delegation to the CEO
Section 254F(7)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to make a copy of the confirmed minutes publicly available, and available for purchase at Council's public office in accordance with section 254F(7).	Delegation to the CEO
Section 254K	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1A – Requirements for Local Government Meetings Generally	Power to allow a person to take part in a meeting (Council and committee meetings) by audio link or audio visual link.	Delegation to the CEO
Section 262	Entity Power Given To: Local Government	Chapter 8 – Administration Part 2 – Local Government Meetings and Committees Division 1 – Local Government Meetings	Power to give written notice of the intention to propose the repeal or amendment of a resolution.	Delegation to the CEO
Section 287(1)	Entity Power Given To: Former Employer	Chapter 8 – Administration Part 3 – Local Government Employees Division 2 – Portability of Long Service Leave	Power, as a former employer, to pay the new employer an amount for the number days of long service leave that the person is entitled to take because of the person's period of employment with the former employer.	Delegation to the CEO
Section 287(3)	Entity Power Given To: Former Employer	Chapter 8 – Administration Part 3 – Local Government Employees Division 2 – Portability of Long Service Leave	Power, as a former employer, to provide the new employer with the information specified in subsection (3).	Delegation to the CEO
Section 295(1), (2) and (3)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 5 – Register of Interests	Power to make a copy of the register of interests of each councillor available for inspection by the public at Council's public office and an extract of the register available on its website.	Delegation to the CEO
Section 295(4)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 5 – Register of Interests	Power where a register of interests for a councillor changes, to amend the copy and the extract to reflect the changes.	Delegation to the CEO
Section 296A(2)	Entity Power Given To: Local Government	Chapter 8 – Administration Part 5 – Register of Interests	Power to ensure a register of interests kept under section 296A(1)(a) is available for inspection by the public at Council's public office for the period Council must keep the register.	Delegation to the CEO
Section 306(4)	Entity Power Given To: Local Government	Chapter 9 – Other Provisions Part 4 – Process for Resolving Administrative Action Complaints	Power to do all things specified in subsection (4) in relation to Council's complaints management process and administrative action complaints.	Delegation to the CEO
Section 307A(2)	<del>Entity Power Given To: CEO</del>	<del>Chapter 9 – Other Provisions Part 5 – Other Provisions</del>	<del>Power, where the circumstances in subsection (1) apply, to keep a written record of the loss of an asset belonging to the local government.</del>	<del>Delegation to the CEO</del>
Section 307A(3)	<del>Entity Power Given To: CEO</del>	<del>Chapter 9 – Other Provisions Part 6 – Loss of Local Government Asset</del>	<del>Power where satisfied that a material loss is also a reportable loss, to notify the relevant entities listed in subsection (3) of the loss.</del>	<del>Delegation to the CEO</del>
Section 364(1)	Entity Power Given To: Local Government	Chapter 20 Transitional provisions for Local Government Legislation Amendment Regulation (No. 1) 2020	Power to ensure that an extract of the register of interests for each councillor is made available for inspection under section 295 within 35 days after the commencement.	Delegation to the CEO
Schedule 4 Section 5	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to make a reasonable allocation of its administrative and overhead costs to each relevant activity, having regard to all of a local government's relevant activities.	Delegation to the CEO
Schedule 4 Section 6	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to ensure the terms on which the cost of resources is based are similar to the terms on which they are made available in conducting the relevant entity.	Delegation to the CEO
Schedule 4 Section 7	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to decide an amount for depreciation of an asset used in conducting a relevant activity that is appropriate in the circumstances.	Delegation to the CEO
Schedule 4 Section 8	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to work out tax equivalents for Commonwealth or State taxes Council is not liable to pay as a local government and keep details of the calculations.	Delegation to the CEO
Schedule 4 Section 9	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to take account of amounts equivalent to the cost of funds advantage obtained over commercial interest rates because of a State guarantee.	Delegation to the CEO
Schedule 4 Section 10	Entity Power Given To: Local Government	Schedule 4 Pricing Provisions	Power to decide the amount for the return on the capital used by a local government in conducting a relevant activity.	Delegation to the CEO



**Schedule 2**

<b>Limitations to the Exercise of Power</b>	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.
7	Section 228(2)(b) - The local government: (a) decides, by resolution, that it would be in the public interest to invite expressions of interest before inviting written tenders; and (b) records its reasons for making the resolution in the minutes of the meeting at which the resolution was made.

**Footnotes**

Sections 81(4), 82(2), 88(2) and 90(5)(b)	This section is only required where Council is levying differential general rates.
Sections 96(2) and 97(2)	This section is only required where Council is levying special rates or charges.
Subsections 235(a) and 235(b)	It is a legislative precondition to the exercise of the power that Council first pass the resolution referred to in the respective subsection.
Subsections 236(1)(a) to 236(1)(e)	It is a legislative precondition to the exercise of the power that Council first pass the resolution referred to in subsection 236(2).

**11.6 CAPITAL PROJECT FRAMEWORK POLICY****File No:** 11979**Attachments:**

1. Updated PRG Terms of Reference [↓](#)
2. Final Draft Capital Project Framework Policy - Tracked [↓](#)
3. Final Draft Capital Project Framework Policy - Clean [↓](#)

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*Following feedback from Council and the recent adoption of the 2025 Meeting Schedule, the Infrastructure and Communities Project Reference Groups will now combine into a single Project Reference Group. The Capital Project Framework Policy and Project Reference Groups Terms of Reference have been amended to reflect this change.*

**OFFICER'S RECOMMENDATION**

THAT Council adopt the Capital Project Framework Policy as presented.

THAT Council approve the Project Reference Group Terms of Reference as presented.

**COMMENTARY**

Following feedback from Council, the Infrastructure and Communities Project Reference Groups will now combine into a single Project Reference Group. This has also been reflected in the adopted 2025 Meeting Schedule. As a consequence, the Capital Project Framework Policy and Project Reference Groups Terms of Reference require amending to reflect this minor change.

**PREVIOUS DECISIONS**

The current Capital Project Framework Policy and Project Reference Group structure became effective from 1 July 2024. Following feedback from Councillors on its functioning to date, a minor change has been implemented and will be effective from 1 January 2025.

**BUDGET IMPLICATIONS**

Nil

**LEGISLATIVE CONTEXT**

Nil

**LEGAL IMPLICATIONS**

Nil

**STAFFING IMPLICATIONS**

Nil

**RISK ASSESSMENT**

N/A

**CORPORATE/OPERATIONAL PLAN**

N/A

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**CONCLUSION**

To formalise the change to the current practice by having a single Project Reference Group rather than two (2) it is recommended that the attached Capital Project Framework Policy and Project Reference Group Terms of Reference be adopted.

# **CAPITAL PROJECT FRAMEWORK POLICY**

## **Updated PRG Terms of Reference**

**Meeting Date: 26 November 2024**

**Attachment No: 1**



**Subject:** Terms of Reference – Project Reference Group

**File Ref:** 11979

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**PURPOSE**

Pursuant to the Capital Project Framework Policy, the purpose of this group is to endorse Project Management Plans, review progress of works and administer change control processes on applicable and nominated projects. This includes where needed to make recommendations on proposed variations in budget, scope, timing, or other risks to Council or delegated Committees. These will be for variations outside the limitations set in Council's Project Management Framework for officers.

**OBJECTIVE**

The Project Reference Group (PRG) shall:

- After the adoption of the Annual Budget decide the projects to be considered by the PRG outside of those delivered by the Project Delivery Unit.
- Review and endorse the Project Management Plan on presentation, paying particular attention to the Project Risk Management section.
- Review project progress and manage risk to budget, scope and/or timing on the delivery of the project.
- Review, revise, and agree to recommendations of the said variations to the relevant Committee or Council.

**MEMBERSHIP**

- Mayor (Chair)
- Councillors
- Chief Executive Officer
- General Manager Community Services
- General Manager Regional Services
- Chief Financial Officer
- Project Owner or Manager to attend when required.

**MEETING PROCEDURES**

This group will meet monthly.

It is expected that the conduct at these Group meetings is in line with the principles of the relevant Codes of Conduct and Meeting Procedures.

As an advisory group there are no requirements for a quorum.

In the absence of the Mayor or Acting Mayor, the members of the Group will appoint a Chair.

While the PRG does not consider projects of a minor or ongoing nature that fall outside the scope of its these Terms of Reference, it may, when necessary, consider aspects of approved minor projects when requested by the relevant General Manager.

Whilst a majority support may form a recommendation to Council or Committee there is no expectation that a member being a Councillor who has an opposing view must necessarily support the said recommendation in formal Council or Committee meeting.

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# **CAPITAL PROJECT FRAMEWORK POLICY**

## **Final Draft Capital Project Framework Policy - Tracked**

**Meeting Date: 26 November 2024**

**Attachment No: 2**

# CAPITAL PROJECT FRAMEWORK POLICY

## MANAGEMENT DIRECTIVE



### 1 Scope

This policy applies to Rockhampton Regional Council Councillors and employees involved in the evaluation, planning and delivery of capital projects and programs.

~~This policy does not apply to information technology projects as the Information and Communication Technology Governance Policy caters for these projects.~~

### 2 Purpose

The purpose of this policy is to detail a standard and structured process to facilitate a high level of project approval, consistent project management, monitoring, variation control and reporting for the delivery of capital projects and programs.

### 3 Related Documents

#### 3.1 Primary

Nil

#### 3.2 Secondary

*Local Government Act 2009*

*Local Government Regulation 2012*

*Public Sector Ethics Act 2010*

Asset Management Policy

Enterprise Risk Management Framework

Enterprise Risk Management Policy

Enterprise Risk Management Process Procedure

Environmentally Sustainable Design Procedure

Financial Delegations Policy

Information and Communication Technology Governance Policy

Project Management Plan Template

Project Submission Form

Purchasing Policy – Acquisition of Goods and Services

Quality Management Systems – Requirements ISO 9001 – International Standard

Terms of Reference for Communities Project Reference Groups

Terms of Reference for Infrastructure Project Reference Groups

#### LEGAL AND GOVERNANCE USE ONLY

Adopted/Approved:	<a href="#">Adopted, 14 May 2024</a> <a href="#">Draft</a>	Department:	Corporate Services
Version:	<a href="#">24</a>	Section:	Corporate Services
Reviewed Date:	<a href="#">16 May 2024</a>	Page No:	Page 1 of 9

## 4 Definitions

To assist in interpretation, the following definitions apply:

CEO	Chief Executive Officer A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Committee	An approved standing Committee of Council, specifically Communities Committee and Infrastructure Committee.
Councillor/s	The Mayor and Councillors of Council, within the meaning of the <i>Local Government Act 2009</i> .
Employee	Local government employee: (a) The CEO; or (b) A person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
Financial Delegation	A formal delegation (consisting of a financial band and a contractual delegation) allowing an employee to authorise/approve the expenditure or reimbursement of money within their approved budget and delegation limit. This delegation allows an employee with responsibility for a budget to manage that budget.
<u>General Manager</u>	<u>General Manager</u> An employee appointed to a position with a corporate band 2 delegated in line with the Delegation and Authorisation Policy and detailed in the Delegations Corporate Register, positions include Deputy Chief Executive Officer, <u>general managers</u> and executive managers.
Leadership Team	CEO, Deputy Chief Executive Officer, <u>general managers</u> , executive managers, Manager Workforce and Governance and Chief Financial Officer.
Major Project	A project delivered by the Project Delivery section of Council.
PCG	Project Control Group This group is only initiated for major or significant projects at the discretion of the <u>General Manager</u> responsible for the project. The PCG works as a combined group to review progress and administer change control processes to recommend to the relevant PRG or <u>General Manager</u> .
Project Initiation Proposal	A document (Project Submission Form) distributed by the Chief Financial Officer that commences the first stage of project consideration and delivery. This is typically done as part of the annual budget process.
Project Management Plan	A requirement of a major and a significant project.
PRG	Project Reference Group A group constituted under the relevant Terms of Reference, to endorse Project Management Plans, provide guidance and feedback, as well as receiving updates on major and significant projects. <del>They</del> <u>It</u> also <del>forms</del> <u>s</u> an important part of the change control process by considering variations above officer threshold for recommendation to Council or Committee.
Renewal Schedule	Included in a program of projects (ie resheeting program).

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Adopted/Approved:	<u>Adopted, 14 May 2024</u> <u>Draft</u>	Department:	Corporate Services
Version:	<u>24</u>	Section:	Corporate Services
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Significant Project	While different to a major project these are treated similarly. It includes projects that have identified high public interest, significant political interest, relatively high financial value or any other risks that may require a higher degree of oversight. These are determined by <u>thea</u> PRG following the adoption of the annual budget.
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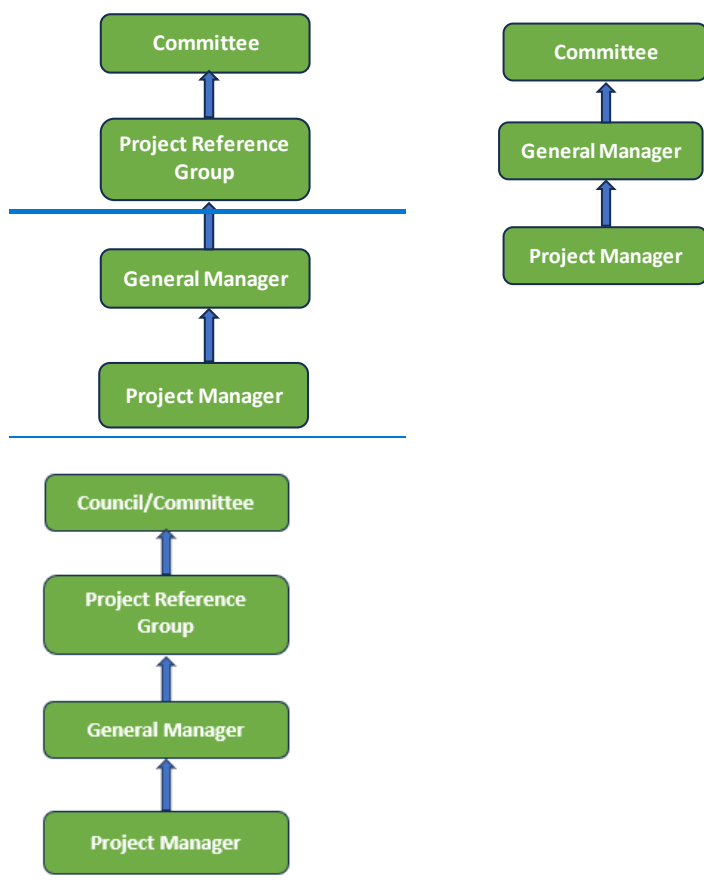
## 5 Policy Statement

This framework policy covers all project phases from initiation through to delivery and completion. The objectives of this policy are to:

- Provide rigor and justification behind a project proposal and approval;
- Facilitate effective management of risks associated with project proposal, approval and delivery;
- Stipulate the process to ensure the progress of approved projects are well communicated;
- Include a robust governance process to manage project variations; and
- Contribute to effective asset management.

### 5.1 Hierarchy

Major and Significant Projects:      Minor Projects:



## 5.2 Roles and Responsibilities

### 5.2.1 Council and Committees

Council is the ultimate decision maker on any proposal for a capital project. This approval is primarily via the annual budget process. Variations and changes outside of officer limitations are ~~primarily~~ decided by Council ~~a Committee however it could also be~~ at an Ordinary Council meeting or the Committee relevant to the project.

~~The respective Committee considers~~ Council receives -the agendas and minutes of ~~its~~ the

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~~respective PRG at an Ordinary Council meeting to provide transparency for the community.-~~  
~~Committees are also responsible for reviewing any information reports regarding the progress of the capital works program and seeking clarification on relevant matters.~~

## 5.2.2 Project Reference Group

The PRG forms an important part of Council's project governance. ~~Each PRG~~It has a Terms of Reference and ~~are is~~ constituted to endorse Project Management Plans, provide guidance and feedback, as well as receiving updates on major and significant projects. ~~They~~It also forms an important part of the change control process by considering variations above officer threshold for recommendation to Council or Committee.

Outside of those projects delivered by the Project Delivery Section, significant projects are decided by the ~~relevant~~ PRG each financial year following the adoption of the annual budget.

While it endorses Project Management Plans, the PRG does not have authority to approve designs, stages, scopes or variations. It guides management and makes recommendations for ~~the~~ consideration ~~of by~~ Committee or Council. Consequently, it must not direct employees or consultants in the conduct of the project.

~~While~~ ~~the~~ PRG does not consider projects of a minor or ongoing nature that fall outside the scope of ~~its this policy or the~~ Terms of Reference, ~~the PRG~~it may, when necessary, consider aspects of these approved minor projects when requested by the relevant General Manager.

## 5.2.3 Leadership Team

The Leadership Team considers recommendations on project submissions prior to Council consideration. This is primarily through the annual budget process.

Members are responsible for monitoring and reporting of progress on approved projects under their jurisdiction.

## 5.2.4 General Managers

General Managers~~GMs~~ have the authority to approve variations, in accordance with paragraph 5.3.3.3, for projects under their jurisdiction. These variations must be reported to Council or Committee in the relevant reporting format.

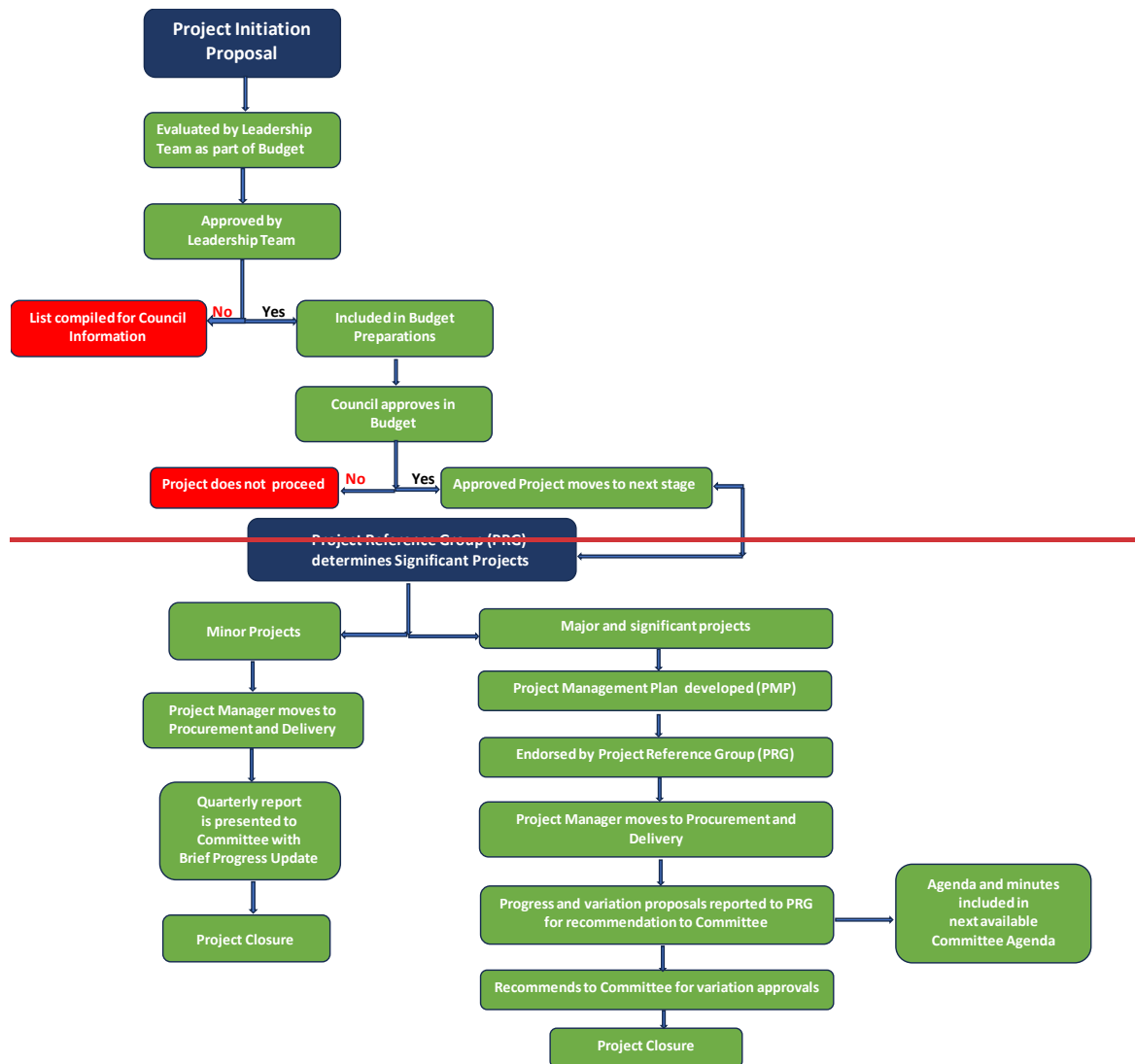
## 5.2.5 Project Managers

Project managers are responsible for the delivery of capital projects in accordance with this framework. They can approve project variations in accordance with paragraph 5.3.3.3. These variations must be reported to Council or Committee in the relevant reporting format.

## 5.3 Procedures

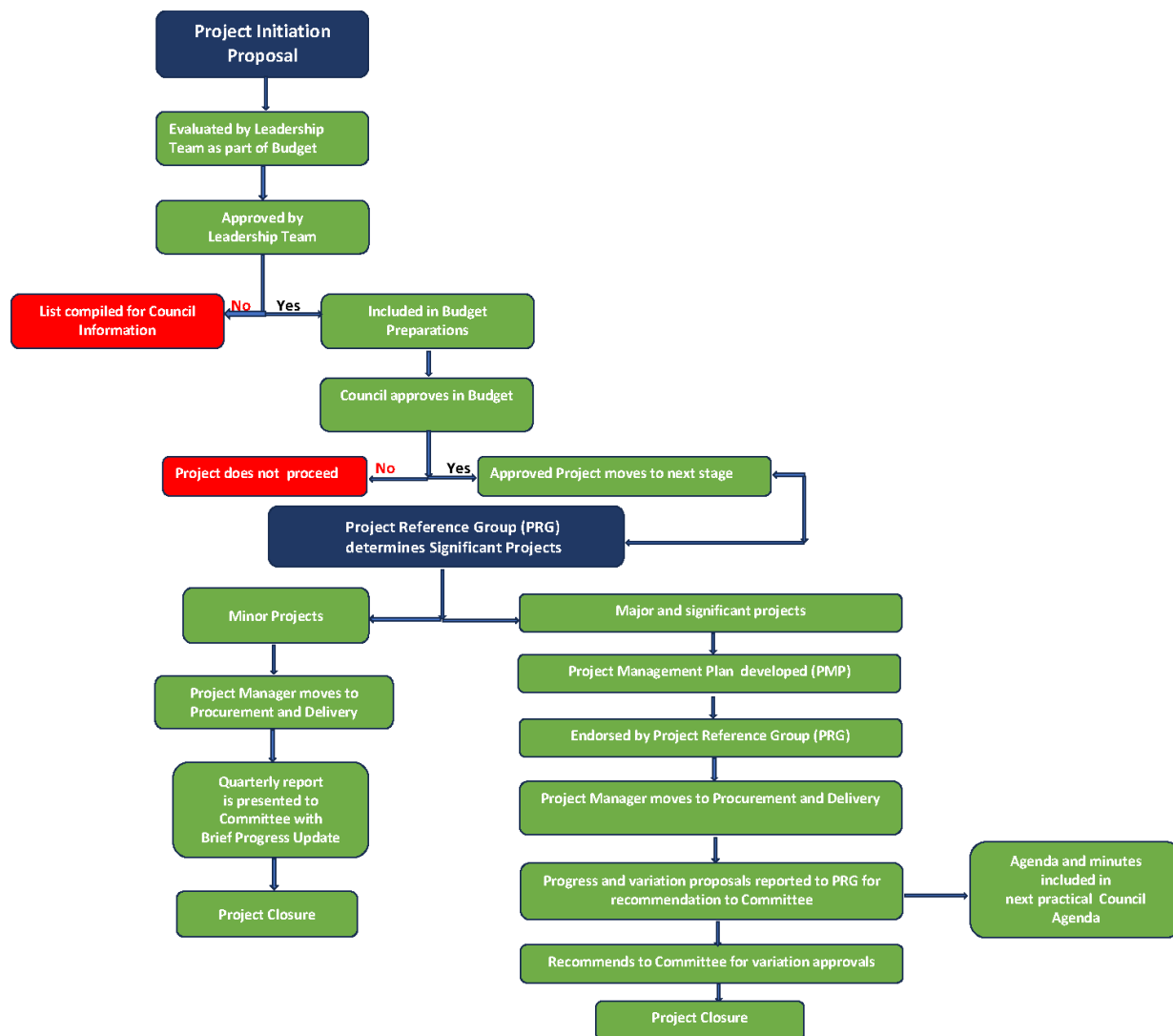
### LEGAL AND GOVERNANCE USE ONLY

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Version:	<u>24</u>	Section:	Corporate Services
Reviewed Date:	<u>16 May 2024</u>	Page No:	Page 4 of 9



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### 5.3.1 Stage 1 – Project Initiation and Approval

A project initiation proposal is submitted for each project on the Project Submission Form. This will generally include all projects whether they are renewals or new. Previously approved multiyear projects do not require any further documentation. The format of this form and details on its completion is provided by the Chief Financial Officer as part of the annual budgetary process.

Following receipt of the proposals, the Leadership Team considers the submissions and makes recommendations to Council. Council is also provided with the projects not recommended for approval. Council makes the final decision as to whether a project proposal is approved to proceed.

### 5.3.2 Stage 2 – Scope, Design and Procurement

#### 5.3.2.1 Scope and Design

This stage provides the next level of project approval and initiates the significant investment into resources and funding for a capital project by Council. Further definition of the project is identified at this stage and ensures that justification is measurable against the project initiation proposal. If there are variations from the approved project initiation proposal/renewal schedule as detailed in paragraph 5.3.3.3, this stage allows management and Council to re-assess its desire or need to further develop the project, or to modify as necessary to seek further approval.

While the principles are the same, there are slightly different requirements between

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major and significant projects and minor projects.

Minor Projects – Generally there will be sufficient information provided through the budget submission process. Where this is the case the project manager finalises the required steps to proceed to procurement and Stage 3. Where this is not the case refer to the reporting section of this framework.

Major and Significant Projects – Developed in this stage is the project plan, concept designs and a cost estimate with a higher level of confidence. Other studies, reports and designs may be carried out to further inform the project and lower the risk of the unknown. This stage transforms the concepts and project design requirements into complete detailed and specified project documentation. A detailed cost plan measured against the detailed design is also developed at this stage.

The final design is required to be fit for purpose and not under or over engineered. This design risk is mitigated by having as part of the contract scope of works, a Quality Management Plan that complies with Council's contract requirements and ISO9001.

The above culminates in a Project Management Plan. The Project Management Plan should be referred to the ~~relevant~~ PRG for feedback and endorsement. If finalised concept design/plans, costings are within the approved budget and project initiation proposal, then it may proceed. Otherwise, approval is required in accordance with paragraph 5.3.3.3.

### 5.3.2.2 Procurement

All acquisitions and tender awards must be strictly in accordance with Council's purchasing policies and procedures. For major projects the procurement details are included in the Project Management Plan. All tenders/contracts are delivered under the Australian Standards contract methodology unless otherwise approved by the CEO.

## 5.3.3 Stage 3 – Reporting and Variations

### 5.3.3.1 Internal Reporting

Minor Projects – Minor projects are reported in the standard template generated by the Finance Section and populated by project managers on a quarterly basis to the relevant Committee. In some cases, this may require ~~the~~ presentation to Council instead.

A program of projects (for example, resheeting program) is reported on one line. Councillors may request further details.

Committee members (Councillors) are responsible for reviewing any information reports regarding the progress of the capital works program and seeking clarification on relevant matters.

Major and Significant Projects – Major and significant projects are reported to the ~~relevant~~ PRG in ~~the a~~ standard template that meets the requirements of PRG members. The General Manager Regional Services is responsible for the layout of the template for Major Projects to ensure relevant information is presented ~~to PRG's~~ monthly.

~~-For significant projects, this format may will be of a simpler nature but still meet the requirements of PRG members. clarity, this also applies to significant and major projects outside of Regional Services. The General Manager relevant to the significant project is responsible for significant project reporting to PRG.~~

Agendas and minutes from ~~the each~~ PRG are presented to the next most practical Council meeting to ensure transparency in this reporting to the community exists. included in the next available Committee Meeting relevant to the PRG.

The General Manager may initiate a PCG on a particular major or significant project.

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Any PCG will consist of relevant officers designated by the General Manager. The purpose is to work as a combined group to review progress and administer change control processes to recommend to the relevant PRG or General Manager.

### 5.3.3.2 External Reporting

External reporting requirements vary from project to project but should be included in the Project Management Plan.

### 5.3.3.3 Variations

The variations listed below are outside of the contingency amounts set within the project budget.

Project Type	Variation	Approval Threshold	Reporting Requirement
Minor	<10% Price, timing or design	Project Manager approval (within financial delegation) Budget variation to be constrained to total capital budget.	Reported in quarterly project status update report to Council <u>or</u> /Committee.
	>10% Price, timing or design	<u>General Manager</u> approval (within financial delegation) Budget variation to be constrained to total capital budget.	Reported in quarterly project status update report to Council <u>or</u> /Committee.
Major and Significant	Significant variation (either price, timing, design or is politically sensitive).	Council <u>or</u> /Committee approval	Report to Council <u>or</u> /Committee.
	<5% Price, timing or design	<u>General Manager</u> approval (within financial delegation)	Variations reported to the <del>relevant</del> PRG.
	>5% or \$2m Price, timing, design or is politically sensitive.	Council <u>or</u> /Committee approval	Variation must initially be reported to PRG prior to seeking Council <u>or</u> /Committee approval.

## 6 Review Timelines

This policy is reviewed when any of the following occur:

- (a) The related information is amended or replaced; or
- (b) Other circumstance as determined from time to time by the CEO.

## 7 Document Management

Sponsor	Chief Executive Officer
Business Owner	Deputy Chief Executive Officer
Policy Owner	Deputy Chief Executive Officer
Policy Quality Control	Legal and Governance

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# **CAPITAL PROJECT FRAMEWORK POLICY**

## **Final Draft Capital Project Framework Policy - Clean**

**Meeting Date: 26 November 2024**

**Attachment No: 3**



## CAPITAL PROJECT FRAMEWORK POLICY MANAGEMENT DIRECTIVE



### 1 Scope

This policy applies to Rockhampton Regional Council Councillors and employees involved in the evaluation, planning and delivery of capital projects and programs.

### 2 Purpose

The purpose of this policy is to detail a standard and structured process to facilitate a high level of project approval, consistent project management, monitoring, variation control and reporting for the delivery of capital projects and programs.

### 3 Related Documents

#### 3.1 Primary

Nil

#### 3.2 Secondary

*Local Government Act 2009*

*Local Government Regulation 2012*

*Public Sector Ethics Act 2010*

Asset Management Policy

Enterprise Risk Management Framework

Enterprise Risk Management Policy

Enterprise Risk Management Process Procedure

Environmentally Sustainable Design Procedure

Financial Delegations Policy

Information and Communication Technology Governance Policy

Project Management Plan Template

Project Submission Form

Purchasing Policy – Acquisition of Goods and Services

Quality Management Systems – Requirements ISO 9001 – International Standard

Terms of Reference for Communities Project Reference Groups

Terms of Reference for Infrastructure Project Reference Groups

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#### 4 Definitions

To assist in interpretation, the following definitions apply:

CEO	Chief Executive Officer A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Committee	An approved standing Committee of Council, specifically Communities Committee and Infrastructure Committee.
Councillor/s	The Mayor and Councillors of Council, within the meaning of the <i>Local Government Act 2009</i> .
Employee	Local government employee: (a) The CEO; or (b) A person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
Financial Delegation	A formal delegation (consisting of a financial band and a contractual delegation) allowing an employee to authorise/approve the expenditure or reimbursement of money within their approved budget and delegation limit. This delegation allows an employee with responsibility for a budget to manage that budget.
General Manager	An employee appointed to a position with a corporate band 2 delegated in line with the Delegation and Authorisation Policy and detailed in the Delegations Corporate Register, positions include Deputy Chief Executive Officer, general managers and executive managers.
Leadership Team	CEO, Deputy Chief Executive Officer, general managers, executive managers, Manager Workforce and Governance and Chief Financial Officer.
Major Project	A project delivered by the Project Delivery section of Council.
PCG	Project Control Group This group is only initiated for major or significant projects at the discretion of the General Manager responsible for the project. The PCG works as a combined group to review progress and administer change control processes to recommend to the relevant PRG or General Manager.
Project Initiation Proposal	A document (Project Submission Form) distributed by the Chief Financial Officer that commences the first stage of project consideration and delivery. This is typically done as part of the annual budget process.
Project Management Plan	A requirement of a major and a significant project.
PRG	Project Reference Group A group constituted under the relevant Terms of Reference, to endorse Project Management Plans, provide guidance and feedback, as well as receiving updates on major and significant projects. It also forms an important part of the change control process by considering variations above officer threshold for recommendation to Council or Committee.
Renewal Schedule	Included in a program of projects (ie resheeting program).
Significant Project	While different to a major project these are treated similarly. It includes projects that have identified high public interest, significant political interest, relatively high financial value or any other risks that may require a higher degree of oversight. These are determined by the PRG following the adoption of the annual budget.

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**5 Policy Statement**

This framework policy covers all project phases from initiation through to delivery and completion. The objectives of this policy are to:

- (a) Provide rigor and justification behind a project proposal and approval;
- (b) Facilitate effective management of risks associated with project proposal, approval and delivery;
- (c) Stipulate the process to ensure the progress of approved projects are well communicated;
- (d) Include a robust governance process to manage project variations; and
- (e) Contribute to effective asset management.

**5.1 Hierarchy**



**5.2 Roles and Responsibilities**

**5.2.1 Council and Committees**

Council is the ultimate decision maker on any proposal for a capital project. This approval is primarily via the annual budget process. Variations and changes outside of officer limitations are decided by Council at an Ordinary Council meeting or the Committee relevant to the project.

Council receives the agendas and minutes of the PRG at an Ordinary Council meeting to provide transparency for the community.

**5.2.2 Project Reference Group**

The PRG forms an important part of Council’s project governance. It has a Terms of Reference and is constituted to endorse Project Management Plans, provide guidance and feedback, as well as receiving updates on major and significant projects. It also forms an important part of the change control process by considering variations above officer threshold for recommendation to Council or Committee.

Outside of those projects delivered by the Project Delivery Section, significant projects are decided by the PRG each financial year following the adoption of the annual budget.

While it endorses Project Management Plans, the PRG does not have authority to approve designs, stages, scopes or variations. It guides management and makes recommendations for consideration by Committee or Council. Consequently, it must not direct employees or consultants in the conduct of the project.

While the PRG does not consider projects of a minor or ongoing nature that fall outside the scope of this policy or the Terms of Reference, the PRG may, when necessary, consider aspects of these approved minor projects when requested by the relevant General Manager.

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**5.2.3 Leadership Team**

The Leadership Team considers recommendations on project submissions prior to Council consideration. This is primarily through the annual budget process.

Members are responsible for monitoring and reporting of progress on approved projects under their jurisdiction.

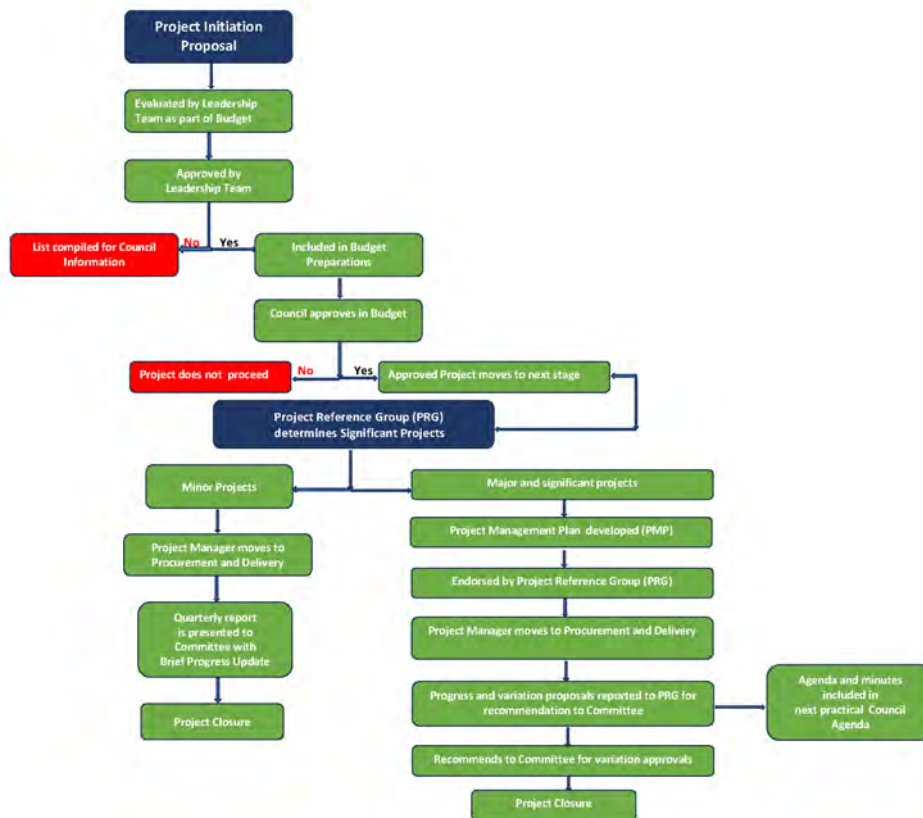
**5.2.4 General Managers**

General Managers have the authority to approve variations, in accordance with paragraph 5.3.3.3, for projects under their jurisdiction. These variations must be reported to Council or Committee in the relevant reporting format.

**5.2.5 Project Managers**

Project managers are responsible for the delivery of capital projects in accordance with this framework. They can approve project variations in accordance with paragraph 5.3.3.3. These variations must be reported to Council or Committee in the relevant reporting format.

**5.3 Procedures**



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**5.3.1 Stage 1 – Project Initiation and Approval**

A project initiation proposal is submitted for each project on the Project Submission Form. This will generally include all projects whether they are renewals or new. Previously approved multiyear projects do not require any further documentation. The format of this form and details on its completion is provided by the Chief Financial Officer as part of the annual budgetary process.

Following receipt of the proposals, the Leadership Team considers the submissions and makes recommendations to Council. Council is also provided with the projects not recommended for approval. Council makes the final decision as to whether a project proposal is approved to proceed.

**5.3.2 Stage 2 – Scope, Design and Procurement**

**5.3.2.1 Scope and Design**

This stage provides the next level of project approval and initiates the significant investment into resources and funding for a capital project by Council. Further definition of the project is identified at this stage and ensures that justification is measurable against the project initiation proposal. If there are variations from the approved project initiation proposal/renewal schedule as detailed in paragraph 5.3.3.3, this stage allows management and Council to re-assess its desire or need to further develop the project, or to modify as necessary to seek further approval.

While the principles are the same, there are slightly different requirements between major and significant projects and minor projects.

Minor Projects – Generally there will be sufficient information provided through the budget submission process. Where this is the case the project manager finalises the required steps to proceed to procurement and Stage 3. Where this is not the case refer to the reporting section of this framework.

Major and Significant Projects – Developed in this stage is the project plan, concept designs and a cost estimate with a higher level of confidence. Other studies, reports and designs may be carried out to further inform the project and lower the risk of the unknown. This stage transforms the concepts and project design requirements into complete detailed and specified project documentation. A detailed cost plan measured against the detailed design is also developed at this stage.

The final design is required to be fit for purpose and not under or over engineered. This design risk is mitigated by having as part of the contract scope of works, a Quality Management Plan that complies with Council’s contract requirements and ISO9001.

The above culminates in a Project Management Plan. The Project Management Plan should be referred to the PRG for feedback and endorsement. If finalised concept design/plans costings are within the approved budget and project initiation proposal, then it may proceed. Otherwise, approval is required in accordance with paragraph 5.3.3.3.

**5.3.2.2 Procurement**

All acquisitions and tender awards must be strictly in accordance with Council’s purchasing policies and procedures. For major projects the procurement details are included in the Project Management Plan. All tenders/contracts are delivered under the Australian Standards contract methodology unless otherwise approved by the CEO.

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**5.3.3 Stage 3 – Reporting and Variations**

**5.3.3.1 Internal Reporting**

Minor Projects – Minor projects are reported in the standard template generated by the Finance Section and populated by project managers on a quarterly basis to the relevant Committee. In some cases, this may require presentation to Council instead.

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Committee members (Councillors) are responsible for reviewing any information reports regarding the progress of the capital works program and seeking clarification on relevant matters.

Major and Significant Projects – Major and significant projects are reported to the PRG in a standard template that meets the requirements of PRG members. The General Manager Regional Services is responsible for the layout of the template for Major Projects to ensure relevant information is presented monthly.

For significant projects, this format will be of a simpler nature but still meet the requirements of PRG members.. The General Manager relevant to the significant project is responsible for significant project reporting to PRG.

Agendas and minutes from the PRG are presented to the next most practical Council meeting to ensure transparency in this reporting to the community exists.

The General Manager may initiate a PCG on a particular major or significant project. Any PCG will consist of relevant officers designated by the General Manager. The purpose is to work as a combined group to review progress and administer change control processes to recommend to the relevant PRG or General Manager.

**5.3.3.2 External Reporting**

External reporting requirements vary from project to project but should be included in the Project Management Plan.

**5.3.3.3 Variations**

The variations listed below are outside of the contingency amounts set within the project budget.

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Major and Significant	Significant variation (either price, timing, design or is politically sensitive).	Council or Committee approval	Report to Council or Committee.
	<5% Price, timing or design	General Manager approval (within financial delegation)	Variations reported to the PRG.
	>5% or \$2m Price, timing, design or is politically sensitive.	Council or Committee approval	Variation must initially be reported to PRG prior to seeking Council or Committee approval.

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**6 Review Timelines**

This policy is reviewed when any of the following occur:

- (a) The related information is amended or replaced; or
- (b) Other circumstance as determined from time to time by the CEO.

**7 Document Management**

Sponsor	Chief Executive Officer
Business Owner	Deputy Chief Executive Officer
Policy Owner	Deputy Chief Executive Officer
Policy Quality Control	Legal and Governance



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**11.7 WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD  
ENDING OCTOBER 2024**

**File No:** 1392  
**Attachments:** 1. WOC Report October 2024 [↓](#)  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*Deputy Chief Executive Officer presenting the Whole of Council Corporate Performance Report for period ending 31 October 2024 for Councillors' information.*

**OFFICER'S RECOMMENDATION**

THAT the Whole of Council Corporate Performance Report for period ending 31 October 2024 be "received".

**COMMENTARY**

The Whole of Council Corporate Performance Report for period ending 31 October 2024 is presented for Council's consideration.



# **WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD ENDING OCTOBER 2024**

## **WOC Report October 2024**

**Meeting Date: 26 November 2024**

**Attachment No: 1**

Whole of Council



# Corporate Performance Report

01 October 2024 – 31 October 2024

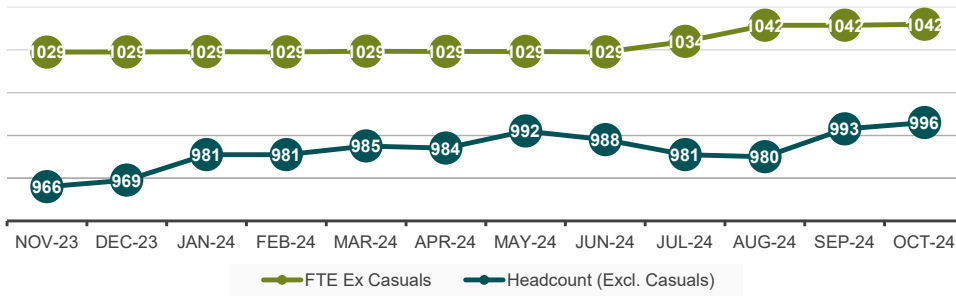
Corporate Performance Report | 01 October 2024 – 31 October 2024

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**CORPORATE SERVICES**  
**Human Resources**

**WORKFORCE**



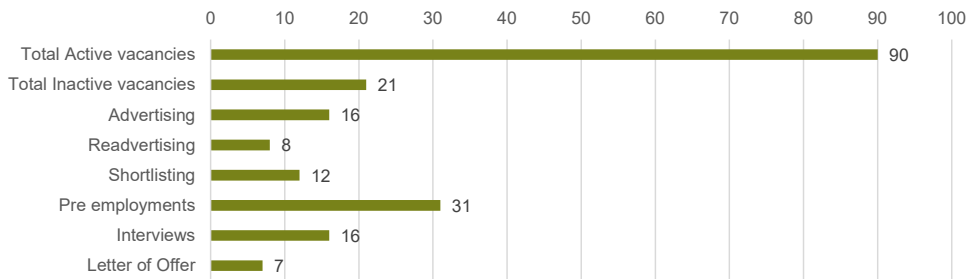
**Commentary:**

**Establishment (FTE)** – Our positions include the total number of positions in Council, including Full Time and Part Time. These positions will vary from Permanent roles to Fixed Term roles and the above figures exclude Casuals.

**Employees (Headcount)** - Our workforce includes the total number of employees employed by Council including full time and part time employees (excludes labour hire and contractors). Figures above show Headcount totals excluding casuals.

Council had 66 Casuals available for month of October.

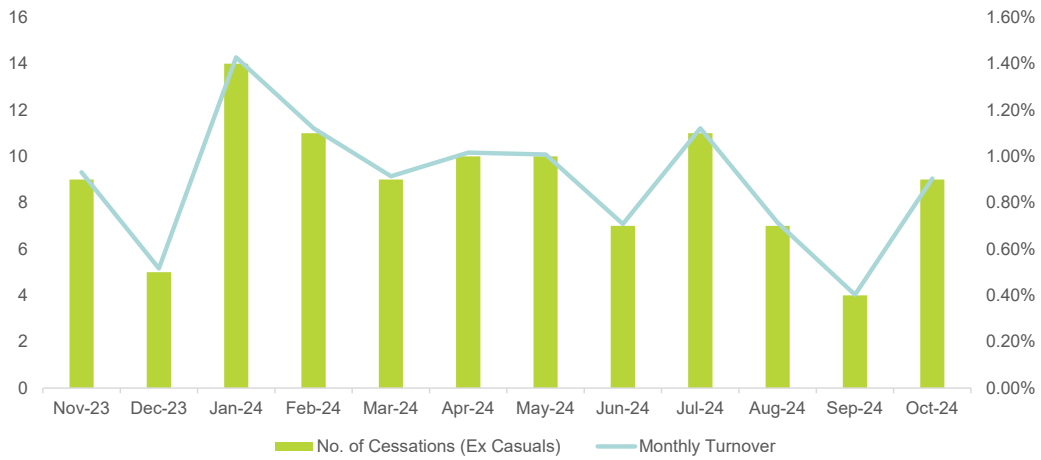
**RECRUITMENT**



**Commentary:** Active vacancies are those positions currently being recruited, including casual positions, long term leave and fixed term backfilling. Inactive vacancies are positions that are currently under review or on hold.

Inactive vacancies for previous month – 14

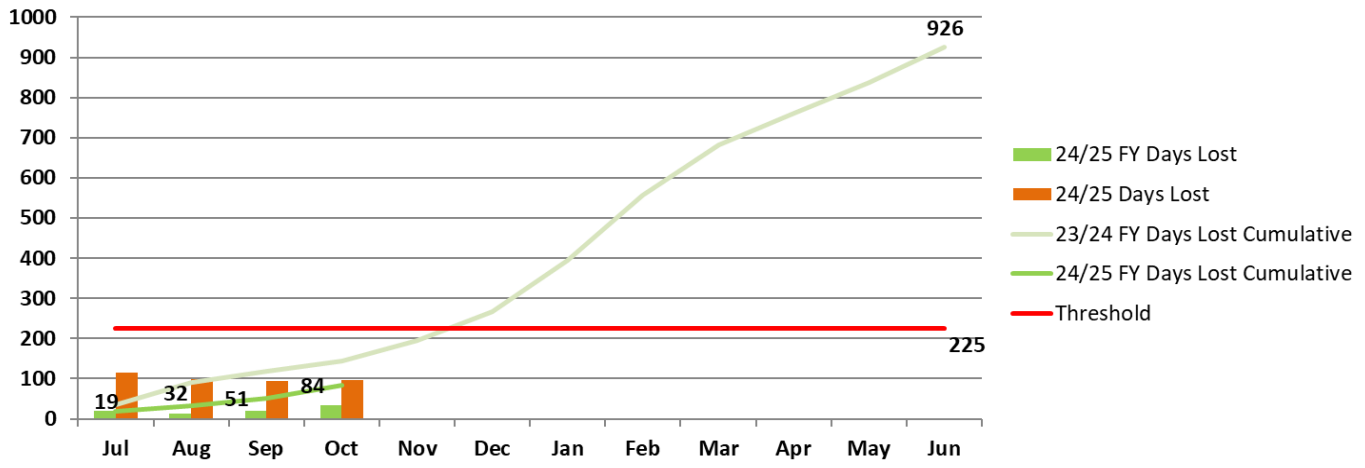
**STAFF TURNOVER - 10.78%**



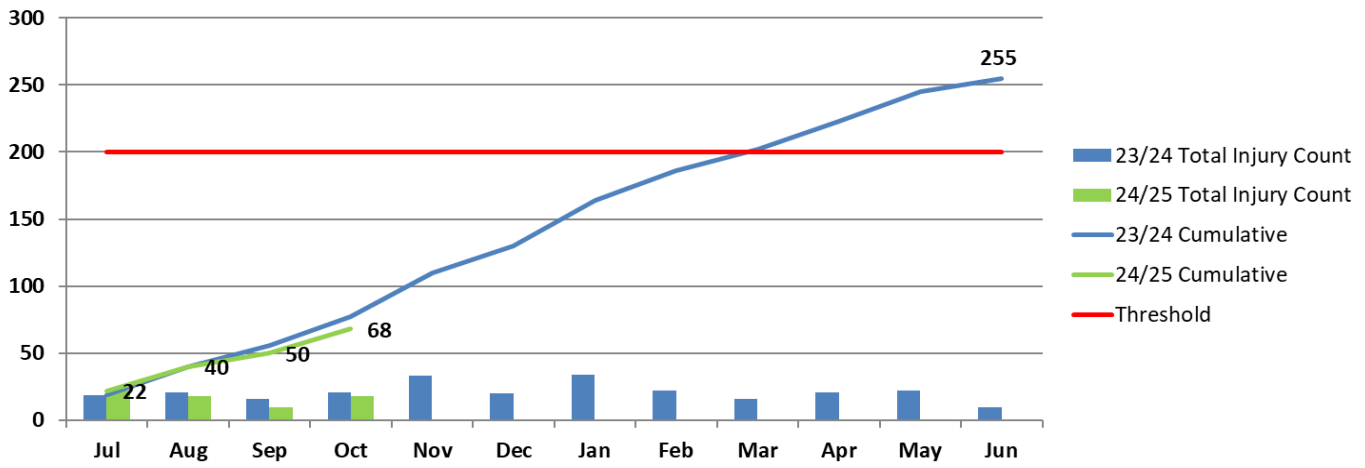
**Commentary:** Staff turnover for the previous 12 months is 10.78%. This is considered to be an acceptable level of employee turnover. Casual employees are excluded from staff turnover calculations.

Safety

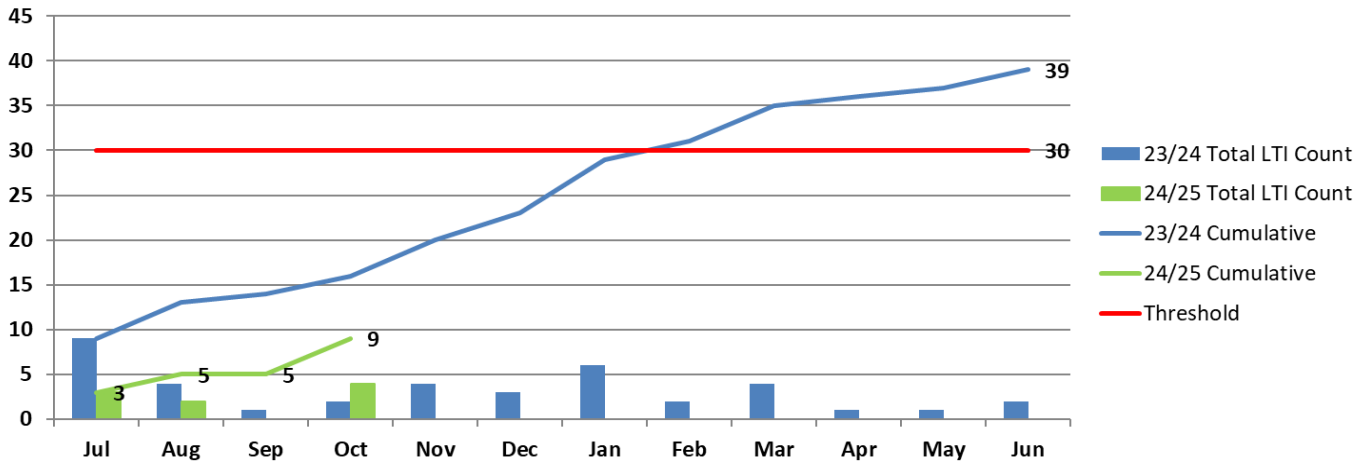
Days Lost Due to Injury



Total Injury Count



Lost Time Injury Count



Corporate Performance Report | 01 October 2024 – 31 October 2024

### Administrative Action Complaints

Departmental Report – Number of level 3 Administrative Action Complaints as of 1 July 2024 – 31 October 2024

Department	AAC* Level 3	Queensland Ombudsman Referrals to RRC	Queensland Ombudsman Requests from RRC	Open /closed
Office the CEO	0	0	0	-
Regional Services	2	0	1	2 Open 1 Closed (request QO)
Community Services	1	0	0	1 Open
Corporate Services	3	0	0	
<b>RRC Totals</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>3 Open 1 Closed (request QO)</b>

\* AAC - Administrative Action Complaints

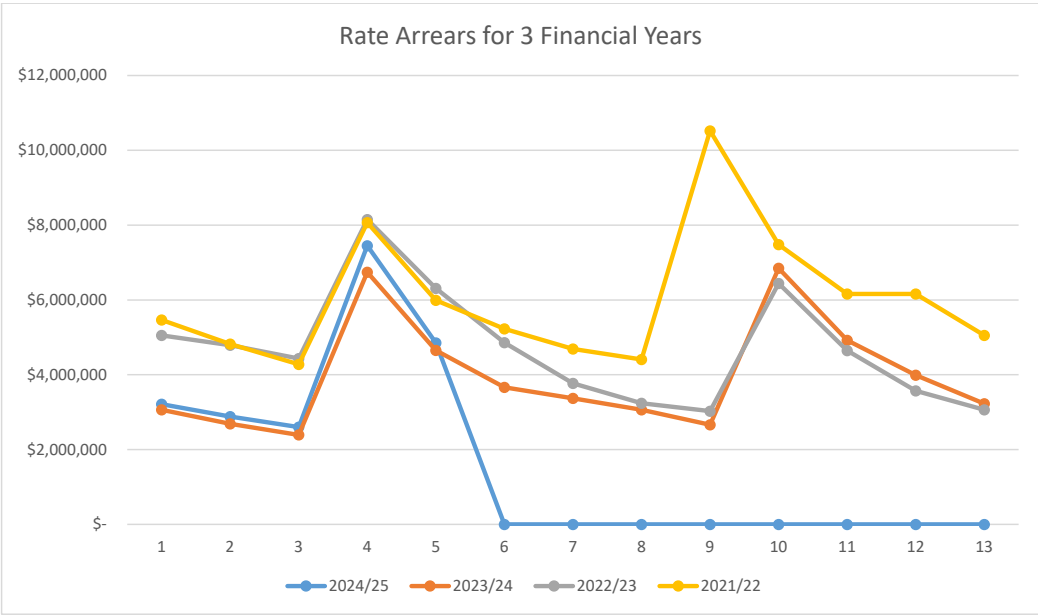
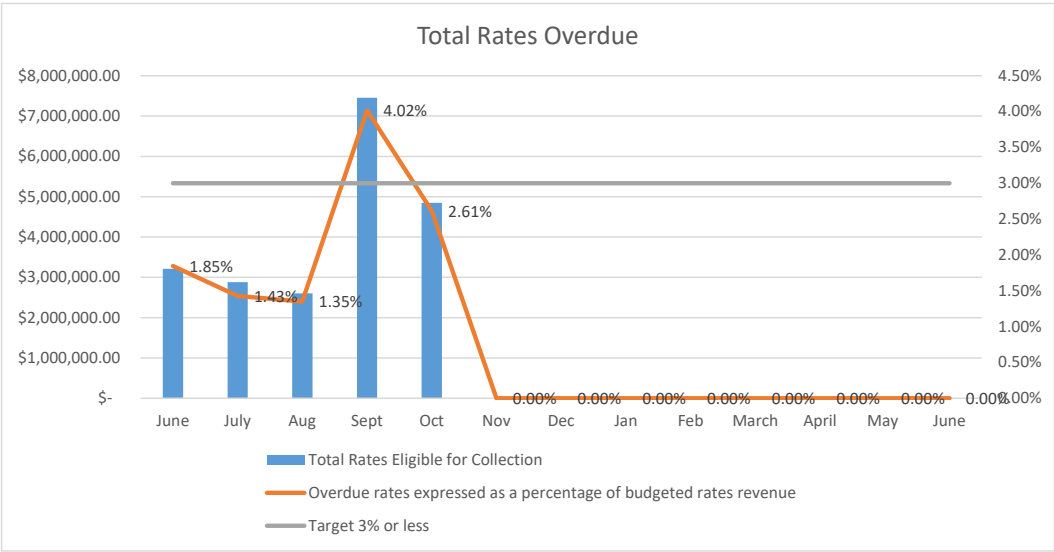
### Service Level Statistics

Service Level	Target	Current Performance
Maintain the ratio of customer queries satisfied by Customer Service Officers, without referral to departments.	80%	93%
IT support services provided within service levels outlined in the IT Service Catalogue.	90%	92%
Ensure availability of system up-time during core business hours (excluding planned outages).	99%	100%
Process records on the day of receipt as per Recordkeeping Charter.	95%	99%
Ensure supplier payments are made within stated trading terms.	90%	91%

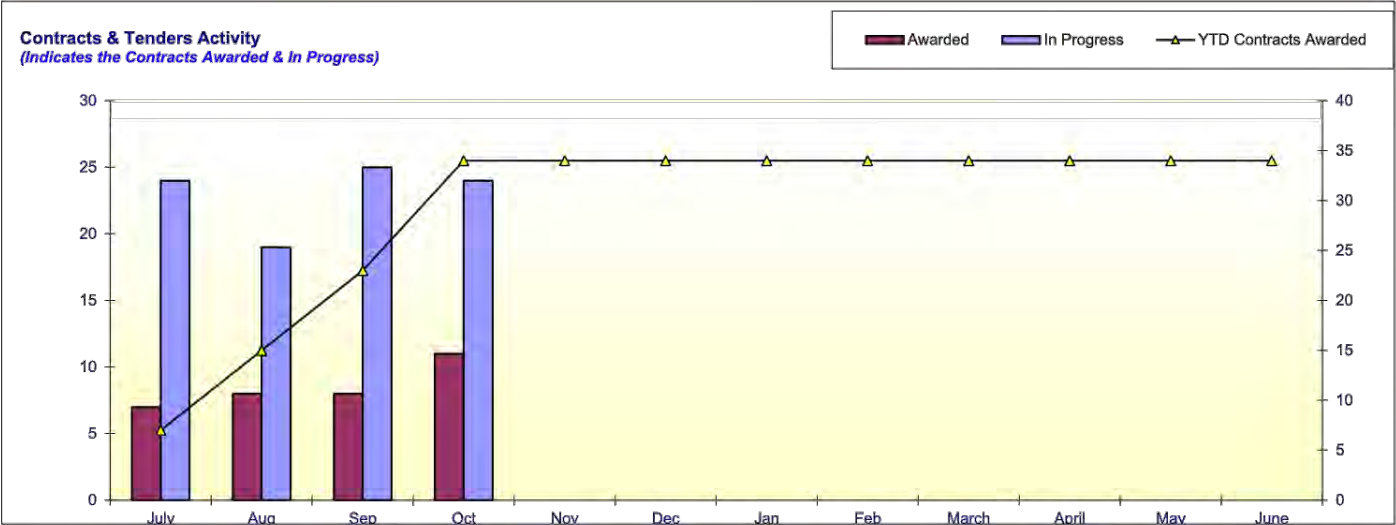


Corporate Performance Report | 01 October 2024 – 31 October 2024

Rates



Procurement & Logistics



**Contracts Awarded: 11**

- QUO16091 - St Paul's Catholic Primary School Gracemere - Hendrie Constructions Pty Ltd - \$176,835
- QUO15982 - Dry Hire of 1.5 Tonne Excavator - Under Evaluation - Avella Equipment Pty Ltd - SOR
- TEN15994 - Waste Facilities Supervision Services Gracemere Waste Facility - Community Resources Ltd - SOR
- TEN15994 - Waste Facilities Supervision Services, Mt Morgan, Bouldecombe, Alton Downs, Bushley, Bajool Waste Facilities - SOR
- QUO16093 - Footpath Works The Cathedral College - Loftus Contracting Pty Ltd - \$227,384
- QUO16094 - Footpath Works Emmaus College Yaamba Service Road - Hendrie Constructions Pty Ltd - \$94,155
- TEN15910 - Operation, Maintenance & Servicing of Wetplay and Aquatic Centre Plant & Equipment - Steve and Tracy Dopherty Pty Ltd T/A Poolwerx - SOR
- TEN16025 - RPQS Real Estate Agency and Auctioneer Services - Various - SOR
- TEN15963 - S & D Drainage Pipes, Inlets & Access Chamber Components - Holcim (Australia) Pty Ltd - SOR
- QUO16120 - Flood Barrier Storage Concrete Slab Witt Street - Hendrie Constructions Pty Ltd - \$102,823
- TEN16020 - Sale of Land at 5 - 71 Olive Street

**Contracts in Progress: 24**

TEN15857 - Supply & Delivery of Sodium Hypochlorite - Under Evaluation  
TEN15981 - PSA Asset Pole Inspections - Document Development  
TEN16022 - Project Manager - Guided Weapons & Explosive Ordnance Manufacturing Precinct Business Case - Under Evaluation  
TEN16023 - Southside Aquatic Centre Changing Places Facility - Closing 27 November 2024  
TEN16045 - RPQS Consultancy Service - Under Evaluation  
TEN16063 - Rockhampton Sports Precinct Design Development - Closing 27 November  
TEN16068 - South Rockhampton Sewage Treatment Plant Upgrade - Document Development  
TEN16072 - South Rockhampton Cemetery Drainage Upgrade - Under Evaluation  
QUO16074 - Event Cleaning Rockynats 05 - Under Evaluation  
TEN16076 - Temporary Grandstand Rockynats 05 - Under Evaluation  
TEN16079 - RPQS Provision of Event Security Services - Under Evaluation  
TEN16080 - Lakes Creek Road Landfill Car Park and Capping Construction - Under Evaluation  
TEN16082 - AV & Production Rockynats 05 - Document Development  
TEN16083 - PSA Debt Collection Services - Under Evaluation  
TEN16085 - Construction of Shed at Lakes Creek Road Landfill - Under Evaluation  
TEN16086 - Sports Precinct - Project Validation and Report Brief - Closing 27 November  
TEN16087 - Victoria Park Regional Tennis Operator - Closing 27 November  
QUO16088 - Design and Install Animal Statues for Botanic Gardens and Zoo - Under Evaluation  
TEN16099 - PSA Supply and Delivery of Water Meters - Closing 6 November 2024  
TEN16100 - Bitumen Reseal Program 2024-2025 - Closing 13 November 2024  
TEN16106 - Sale of Land - 34 Wood St and 402 Denison St - Closing 13 November 2024  
TEN16111 - PSA Maintenance of Pumps - Closing 20 November 2024  
TEN16121 - Rockhampton State High School Exhibition Road Footpath Works - Closing 27 November 2024  
TEN16130 - South Yaamba Irrigation Development Business Case - Document Development

The operational target is to have 90% of Council's top 100 suppliers covered by formal agreements. To date 100% of Council's top 100 suppliers are under formal agreements. **Note:** The October to December quarter will be provided in January 2025.

The top 100 suppliers are the 100 suppliers with the largest reported quarterly Council expenditure and is reported quarterly

**Customer Request Statistics**

**Customer Requests Completed Monthly & Top 5 Customer Requests**

	<b>October</b>
<b>Requests Logged</b>	4462
<b>Same month Completed</b>	3139
<b>% completed same month</b>	<b>70%</b>
<b>Completed Total for Month</b>	<b>4706</b>
<b>Total Pending</b>	<b>2750</b>
<b>Top 5 Requests for Month</b>	Local Laws Systematic Program Replacement Bin RRC (Damaged/Lost/Stolen) Property Search Form Duty Planner Assets & Facilities Management (Asset)

**Total outstanding customer requests up to 3 months old: 2126**

## COMMUNITY SERVICES

### Directorate

#### POINTS OF INTEREST

- Volunteer 'End of Year Thank You' function in planning stages with 398 volunteers identified throughout 9 Council sites. Event scheduled for 9<sup>th</sup> December 2024 to be held at the Heritage Village Shearing Shed.
- 19 Community Services staff received Long Service Awards for 10, 15 and 20 years, with 1 member receiving her 30 years certificate at the event as well. A presentation was held during the month attended also by His Worship the Mayor, Councillors and CEO.

#### Community Relations

- CRO assisted Advanced Rockhampton with the Indigenous Business Month Dinner held in partnership with the Queensland Indigenous Business Network. Event was well attended with awards presented to local Indigenous Business owners.
- New CEO, Robert Nugent, commenced with Darumbal Enterprises.
- 9 new external engagements for the month that included:
  - Welcoming Cities Network – who support local governments to advance communities where everyone can belong and participate in social, cultural, economic and civic life. The network is built around knowledge sharing, partnership development, innovative practice, standards and accreditation.
  - PCYC – youth drop in activities at Cedric Archer Park in Gracemere
- During the month, CRO also provided further assistance for 19 ongoing external activities.

## Environmental Sustainability

#### POINTS OF INTEREST

- Community-led sustainability initiatives - Capricornia Catchments secured a \$74K Queensland Government *Community Sustainability Action Grant* to deliver works in the Rockhampton Region in 2025-26. The project will survey and map the full extent of remnant vegetation in the Upper Moores Creek area (including semi-evergreen vine thicket, an endangered ecological community) and will deliver a management plan, targeted weed management activities and two community events.
- Sustainability Strategy – Council's Sustainability Strategy Executive Group met on 11 October 2024 to monitor progress against the 70 initiatives identified within the FY2024-25 Sustainability Action Plan. The Q1 progress report was tabled within the Councillor Information Bulletin and has been circulated internally via the E-Bulletin.
- Climate Resilient Rockhampton Region program – The Sustainability Unit finalised the Climate Risk Management Plan and officially closed out the Queensland Reconstruction Authority's original Queensland Resilience and Risk Reduction Fund (QRRF) grant. Works commenced on the second QRRRF grant funded project, facilitating implementation of Council's Climate Risk Management Plan.
- Reef Guardian Council – Councillor's Hilse and Oram attended the Reef Guardian Council Executive Committee meeting with Council Officers in Brisbane on 24-25 October 2024. The meeting provided an important advocacy opportunity, with Senator Nita Green (Special Envoy for the Great Barrier Reef) checking in on the progress against the Australian Government's grant program 'Activating Local Council's Reef Action Plans', which provided Council with \$920K in funding to support the Rockhampton

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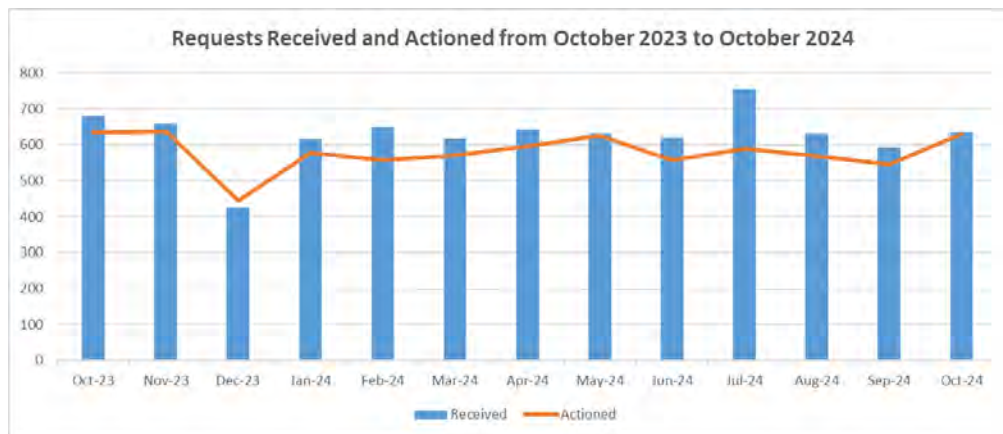
Airport Solar project. The Reef Authority welcomed the 20<sup>th</sup> Reef Guardian Council member (Charters Towers Regional Council) and shared the Outlook Report (Reef in Brief).

- Fitzroy Partnership for River Health released the FY2023-24 Fitzroy Basin Report Card on 24 Oct 2024, with the Basin achieving a B grade overall and the Fitzroy Estuary a C grade (declining trend).
- Natural Resource Management – As part of the NRM program, Council is working with Capricornia Catchments to deliver on-ground bush regeneration works at Fraser Park (Nurim) and create opportunities for the community to positively contribute to this culturally and environmentally significant site. Capricornia Catchments hosted a collaborative planting event, with families from the Capricorn Coast Eco Warriors planting 130 native plants along Grass Tree Track on 26 October 2024.

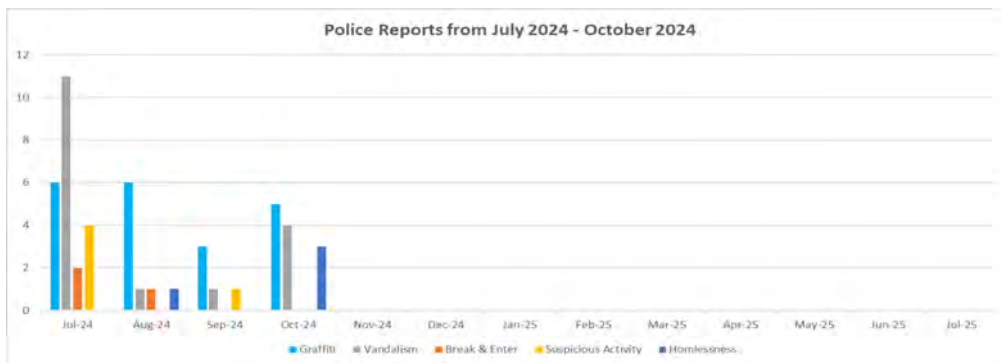
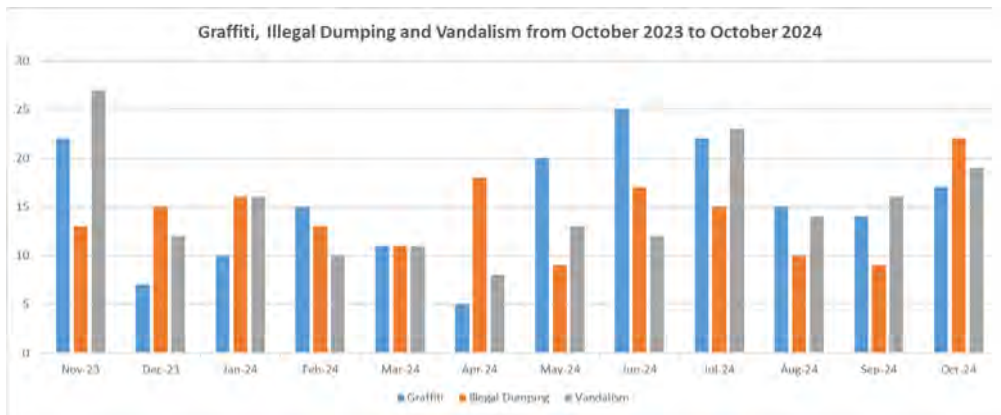
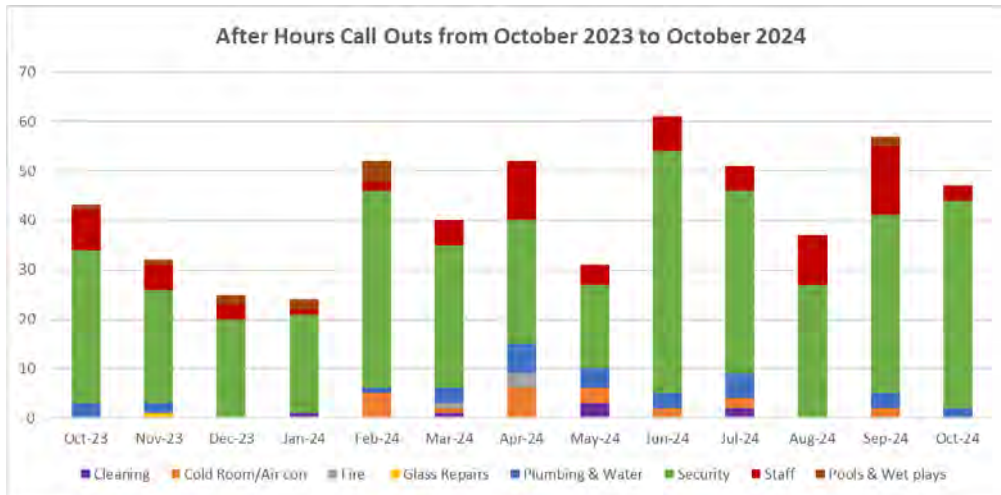
**Community Assets & Facilities**

**POINTS OF INTEREST**

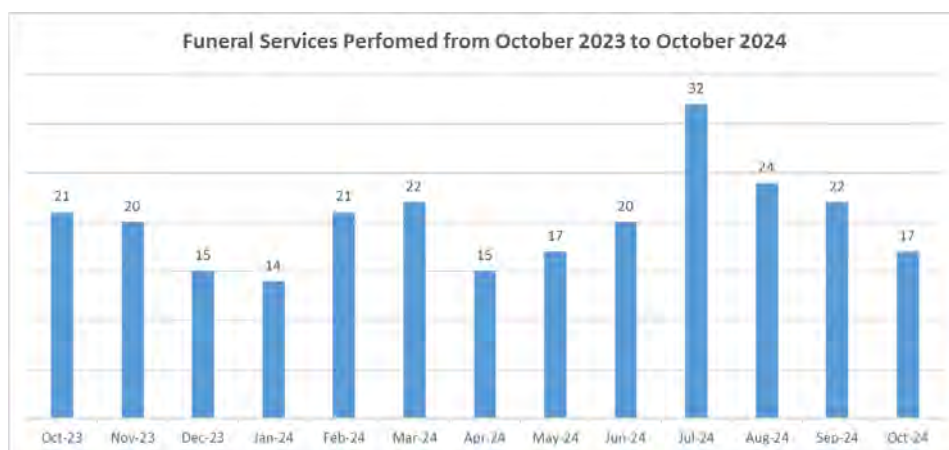
- Community Assets & Facilities have seen an increase in playground vandalism. Bolts were removed from the slide at Bulman Park, fortunately spares were located to reattach, although these bolts cannot be sourced locally.
- Southside Pool Wet Play was recently closed for 3 days as a hole in the side of the slide required repair and painting following a suspected vandalism incident.
- RV Dump Points - Cedric Archer Park Dump Point is expected to start in December / January depending on resourcing availability & the dump point at the Visitor Information Centre is expected to commence in November once parts arrive.
- The Community Noticeboard in Mount Morgan has been reinstated and noticeboard information will be maintained by Mount Morgan Promotion and Development Inc.



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**Communities & Culture**

**POINTS OF INTEREST**

**MAJOR VENUES**

The Rockhampton Showgrounds saw the start of the Speedway season, regular markets, the annual Bromeliad Sale, Great Eastern Female Sale, Poultry Meet and Circus Tent Cabaret on the Fair Grounds.

Restoration works began at the WRCC, replacing sections of the roof and down pipes. Council Officers have relocated, whilst community activity continues. The Capricornia Printmakers annual exhibition was held in the Gallery as well as, briefly, rehearsals for the Rockhampton Youth Orchestra while their rooms are without air conditioning. Regular events such as Rocky Flix continue unaffected by the works, as does Little Theatre workshops.

The Pilbeam Theatre and 62 VP continue a busy schedule hosting a range of commercial hires, from small meetings through to large touring events. The Rockhampton Musical Union performed their Junior Ensemble Biennial Musical Theatre Production – Addams Family, which was performed to a high standard. See it Live presented Bangarra Dance Theatre’s children’s production of WARU to delighted audiences.

**LIBRARY ATTENDANCE**

October programming included two author talks by local writers Patty Beecham and Peter Mark Lewis, while a new Southside program called Conversation Corner aims to provide a safe, welcoming environment for people with English as a Second Language to meet and mingle, especially new mums and bubs. Meanwhile a talk about the History Centre and its services and resources at the U3A Annual General Meeting reached an audience of 100 people.

Resources-wise, the library’s digital collection of eBooks, eAudio and eMagazines has topped 27,000 items for the first time, and the ‘tickets’ assigned to each borrower for free movies, documentaries, and TV series on the streaming service Kanopy were doubled, to allow even greater access.



## Corporate Performance Report | 01 October 2024 – 31 October 2024

LIBRARY STATISTICS	YTD 24/25	23/24	22/23	SLQ target	YTD RRL	23/24 RRL	22/23 RRL
Loans (physical & online)	<b>155,676</b>	461740	448,601	5-8 per capita	<b>1.86</b>	5.53	5.47
Physical visits	<b>64,135</b>	180,829	165,490	4.8 per capita	<b>0.77</b>	2.16	2.02
Programs & activities	<b>517</b>	1146	898	No target	-	-	-
Program engagement	<b>25,311</b>	59,447	43,328	0.4 per capita		0.73	0.53
Active members	<b>20,949</b>	20,719	19,791	44% of pop.	<b>25.02%</b>	24.78%	24.14%
New members	<b>1,075</b>	3032	3180	No target	-	-	-
Customer queries	<b>24,649</b>	70,537	68,404	No target	-	-	-
Total collection	<b>184,708</b>	183,815	187,966	No target	-	-	-
Physical stock	<b>156,855</b>	158,186	167,810	0.85-1.5 per capita		1.94	2.05

## HISTORY CENTRE ATTENDANCE

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 24/25	23/24	22/23
144	145	114	151	-	-	-	-	-	-	-	-	554	1746	1778

## CHILDCARE STATISTICS UTILISATION %

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	YTD 24/25	23/24	22/23
93.2	100	100	100	-	-	-	-	-	-	-	-	-	96.68	88

**MAJOR EVENTS ATTENDANCE**

Venue Event Attendance	YTD 24/25	23/24	22/23
Pilbeam	25,664	60,984	64,130
R'ton Showgrounds	58,914	281,182	169,642
Mt Morgan Showgrounds	1,705	1,624	1,633
Walter Reid events	10,730	8,680	6,901
62 Victoria Parade	3,396	4,616	4,104

**HERITAGE VILLAGE ATTENDANCE**

In October the Heritage Village finished the site tidy up near the back of the property by our Timber Cutters display, which has been a large improvement to the customer experience of this display. It was also a big planning month, reviewing forms and the fees and charges for the 2025 markets.

Heritage Village Visitor Types	YTD 24/25	23/24	22/23
General Admittance	2,520	6,118	6,208
School Tours Numbers	953	1,988	1,736
Other Tour Numbers	31	57	286
School Holiday Activities July – 6 day period	484	260	256 (Rain)
School Holiday Activities Sept – 6 day period	862	918	374 (Rain)
School Holiday Activities Easter	-	993	731
School Holiday Activities June	-	265	666
Cultural Festival	N/A	-	-
Markets	2,937	12,688	13,375
Emergency Service Day, Halloween	N/A	-	500
Shearing Shed	1,827	4,325	-
<b>TOTAL</b>	<b>9,614</b>	<b>27,612</b>	<b>24,132</b>

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**SHEARING SHED EVENTS**

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	YTD 24/25	23/24	22/23
4	6	5	0	-	-	-	-	-	-	-	-	15	37	35

**SHEARING SHED ATTENDANCE**

Shearing Shed Attendance	YTD 24/25	23/24	22/23
Private Hire Pax #	1,313	3,365	-
Internal Event Pax #	399	675	-
Ceremony Only Pax #	115	285	-
<b>TOTAL</b>	<b>1,827</b>	<b>4,325</b>	<b>-</b>

**MONTHLY VOLUNTEER HOURS**

Site	YTD 24/25	23/24	22/23
Friends of the Theatre	1,506	4,082	3,895
Friends of the Village	7,464	23,630	27,517
Archer Park Rail Museum	4,709	14,031	10,819
Rockhampton Museum of Art	440	1,127	869
Mount Morgan Railway	3,243	9,593	7,933
<b>TOTAL</b>	<b>17,361</b>	<b>52,462</b>	<b>46,664</b>

**RAIL MUSEUMS ATTENDANCE**

Museum Attendance	YTD 24/25	23/24	22/23
Archer Park Museum	1,861	4,305	5,851
Mount Morgan Museum	1,693	2,930	3,252

**ROCKHAMPTON MUSEUM OF ART**

October was the quietest month for RMOA so far, this financial year with no launches, existing exhibitions coming to their final weeks and reflecting that, less public programming. This quiet period allowed the team to prepare for some large-scale forthcoming projects, including NGA Know My Name exhibition, and its significant accompanying audience engagement programming. However, it should be noted that even these numbers are strong, with an average of just under 200 visits per day, still very competitive for a regional QLD gallery.

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
14,915	7,385	6,632	5,427	-	-	-	-	-	-	-	-

RMOA Activity	YTD 24/25	23/24	22/23
Programs	61	496	321
Member Events	6	16	17
Group Tour Bookings	20	35	55
Corporate Hire	7	32	21
Exhibitions	7	14	13
Artist in Residence (days)	2	60	82
Shop Sales	\$27,907	\$74,215	\$80,313
Attendance	34,359	90,830	81,678

**HOME ASSIST**

This program provides services to the following local government areas:

Rockhampton, Banana, Central Highlands, Gladstone, Livingstone



**State Government – Department of Communities, Housing & Digital Economy**  
**Home Assist Program**

Measured Service Type	Reporting Hrs/ Month	Monthly Output Target	Year To Date Actual	Output Service Delivery Targets
Info Refer	106 hrs	105 hrs	400 hrs	1,268 hrs
Home Maintenance	777 hrs	775 hrs	2,694 hrs	9,300 hrs

**Home Assist Smoke Alarm Installation Program** (commenced in September)

	Current Month	YTD Actual	Financial Year Target
Smoke Alarm Installation Program	\$13,750	\$17,750	\$179,670

CQ Home Assist Secure assisted 445 state funded clients with a total 940 information, referral and maintenance activities in October.

October Breakdown of Client Services Provided by Region			
Region	Number of Registered Clients	% of Clients Serviced for Month	% YTD Avg
Rockhampton	2,144	62	64
Banana Shire	48	1	1
Central Highlands	44	2	1
Gladstone	476	16	15
Livingstone	859	19	19
<b>TOTAL</b>	<b>3,571</b>	<b>100</b>	<b>100</b>

**CHSP – Federal Funding****Federal Government – Department of Health and Aged Care-****Commonwealth Home support Program**

Measured Service Type	Current Month Outputs	Monthly Output Service Delivery Target	YTD Actual	Financial Year Service Delivery Target
Total Maintenance output hours	764 hrs	467 hrs	2,932 hrs	5,613 hrs
Complex & Simple Mods	\$30,301	\$44,995	\$171,924	\$539,944

*CQ Home Assist Secure assisted 553 federally funded clients with a total 1,364 information, referral, maintenance and modification activities in October.*

October Breakdown of Client Services Provided by Region			
Region	Number of Registered Clients	% Total Clients Serviced for Month	% YTD Avg
Rockhampton	1,796	53	54
Banana Shire	93	2	1
Central Highlands	81	2	2
Gladstone	836	21	20
Livingstone	869	22	23
<b>TOTAL</b>	<b>3,675</b>	<b>100</b>	<b>100</b>

*The program CQ Home Assist Secure handled a total of 3,067 calls in October.*

## Parks

### POINTS OF INTEREST

#### CAPITAL WORKS / PROJECTS

- Yeppen Roundabout TMR funded concreting works commenced to improve staff safety. A new crossover will make accessing the site easier and the concrete ring will provide additional distance from working near traffic.
- Scheduled median works continue with further vegetation reductions to improve buffer zones for safety of staff and more accessibility year-round.
- Preparation works progressing for Radiance event at Botanic Gardens including mulching, tree trimming.

#### PARKS MAINTENANCE

- Parks Operations teams working with Civil Operations to complete site improvements to 27 Cherryfields Road, a small park in Gracemere that was a known dumping spot. With trees lifted and the ground levelled, some speedy couch grass seed has been spread to improve grass cover.
- Irrigation audits across Parks, Medians and Open Spaces to ensure summer programmed and functionality.

#### STAFF ACHIEVEMENTS

- Staff members from Sports and Irrigation attending the Hervey Bay Turf and Water Maintenance seminar and field day in October giving them an opportunity to learn from industry experts attending including keynote speaker Matthew Oliver, Suncorp Stadium Grounds Manager. Attendees were also able to explore the latest equipment on the market and learn best practices for turf maintenance.

#### COMMUNITY ENGAGEMENT

- Friends of the Gardens volunteer group assisted with a clean-up of the Japanese Gardens and rejuvenation of the upper rainforest garden beds, planting bromeliads and cycads.
- Under 5s community event held at the front of the zoo for World Wombat Day, fully booked out with 30 participants. Two wombat paintings completed by kids.

#### ZOO VISITATION, ENCOUNTERS & COMMUNITY INVOLVEMENT

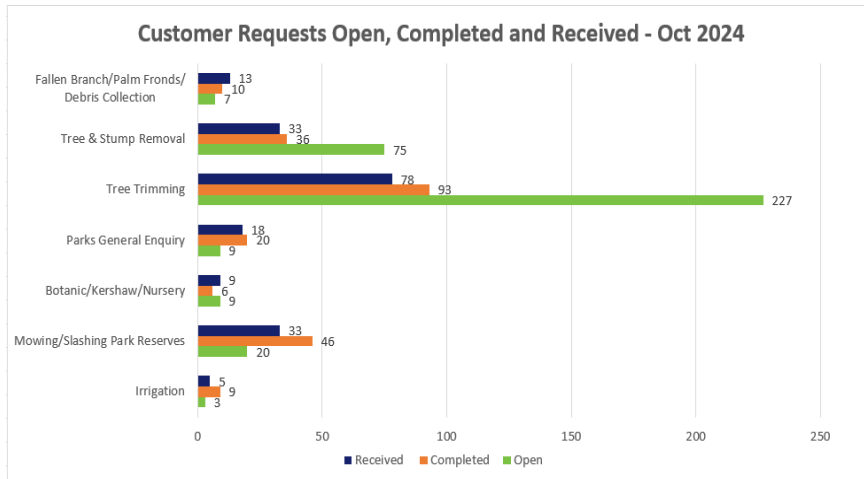
- International Zookeeper Day celebrated with a lunch and crocodile shaped cake for the zookeepers and attended by Mayor Tony Williams, Cr Drew Wickerson and Cr Cherie Rutherford.
- Over 150 attendees from multiple school and community groups through out the month.

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Measure	Measurement	October 2024	October 2023
Zoo Visitors	Numbers	9,784	11,463
Animal Encounters <b>CONDUCTED</b>	# Meerkat Encounters	20	20
	\$ Meerkat Encounters	\$4,700	\$5,400
	# Otter Encounters	3	8
	\$ Otter Encounters	\$220	\$715
	# Snake Encounters	1	4
	\$ Snake Encounters	\$18	\$126
	# Junior Zookeeper	0	0
	\$ Junior Zookeeper	\$0	\$0
	Encounters Free	0	0
	\$ Equivalent Free	\$0	\$0
Gift Vouchers Sold	# Combined Vouchers	37	-
	\$ Combined Vouchers	\$6,904	-
Adoptions	# Combined Adoptions	1	-
	\$ Combined Adoptions	\$50	-
Tours (Time Safaris)	# Bookings	58	24
Volunteers / Students	Volunteer Hours	196	416
	Student Hours	0	30.5
Guest donations	Donation \$	\$1,538	\$1,258
	Online donations	\$55	\$92
Money RRC donated to Conservation Trust	15% Encounters	\$977	\$972
	15% Donations	\$239	\$202
	Total	\$1,216	\$1,174
Facebook	Facebook Followers	41,037	40,377
	Facebook Reach	84,902	317,863
	Facebook Engagements	7,157	19,002
Media	Media Opportunities	4	1
	Media Exposures	25	14
	ASR (Advertising Sales Rate)	\$32,340	\$229,300
	Media Reach	285,020	155,290



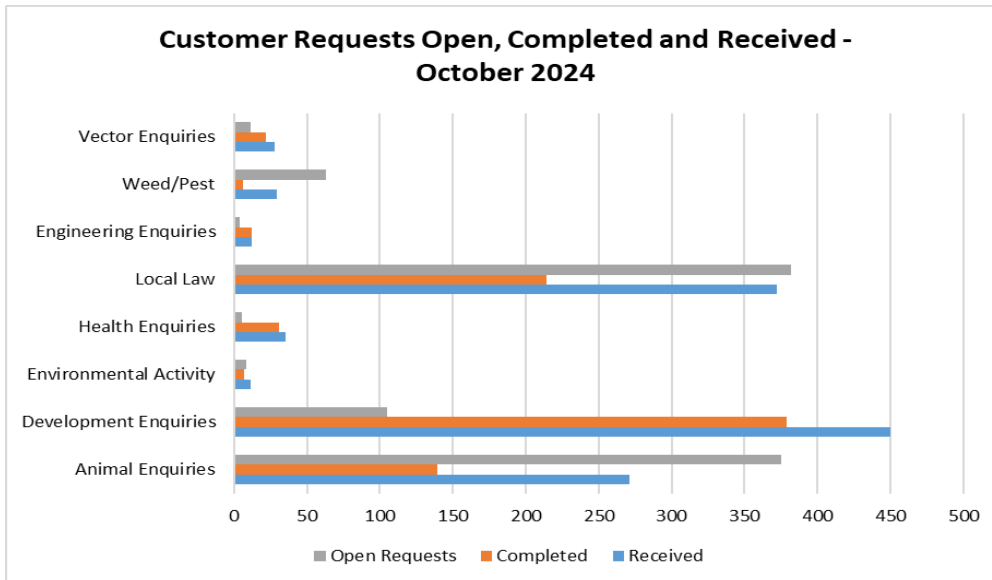
Corporate Performance Report | 01 October 2024 – 31 October 2024



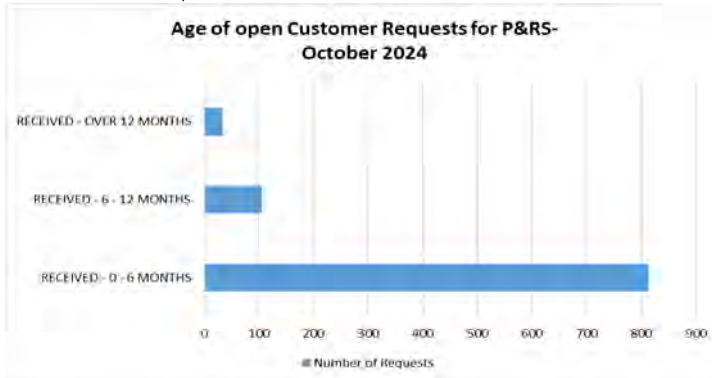
**Planning & Regulatory Services**

**POINTS OF INTEREST**

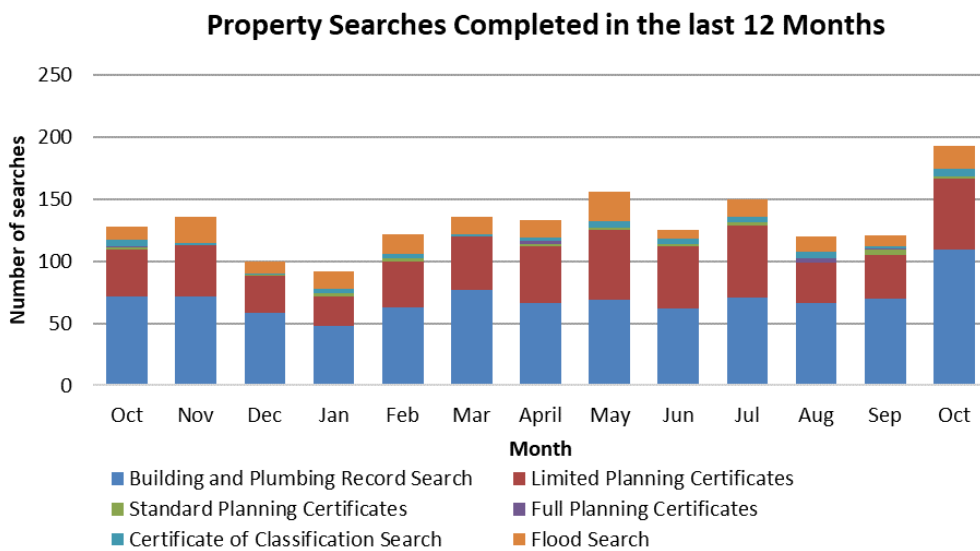
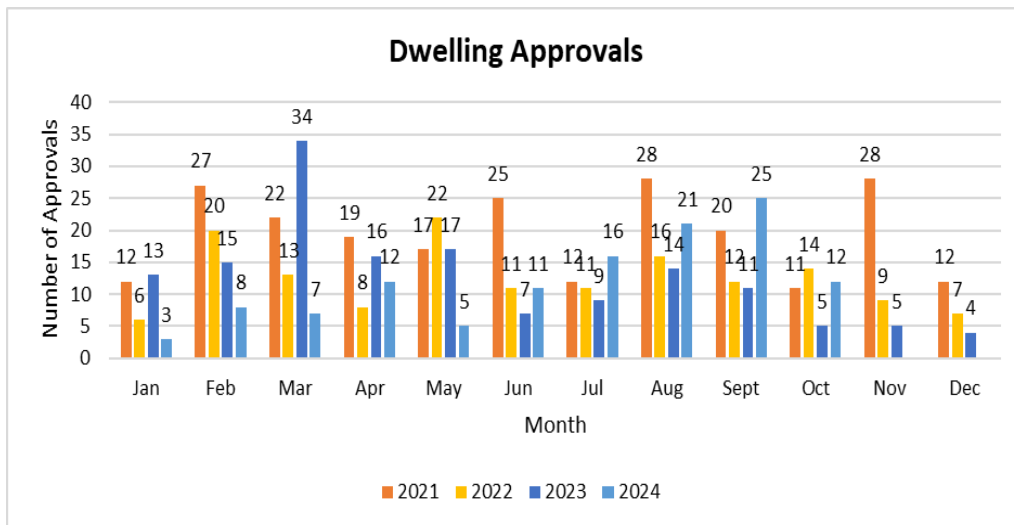
- The Pest Management team treated 11 hectares of water weed in Murray Lagoon using drones. This treatment has significantly improved the health of the lagoon ecosystem, allowing birds and other wildlife to return.
- Licence Plate Recognition used for identifying potential parking infractions is fully operational. In October the system assessed 70,287 vehicles 1216 being identified as potential violations.



Open Requests – total number of customer requests currently 'open' and under investigation.  
 Completed – number of requests completed in October that were received in October.  
 Received – number of requests received in October.



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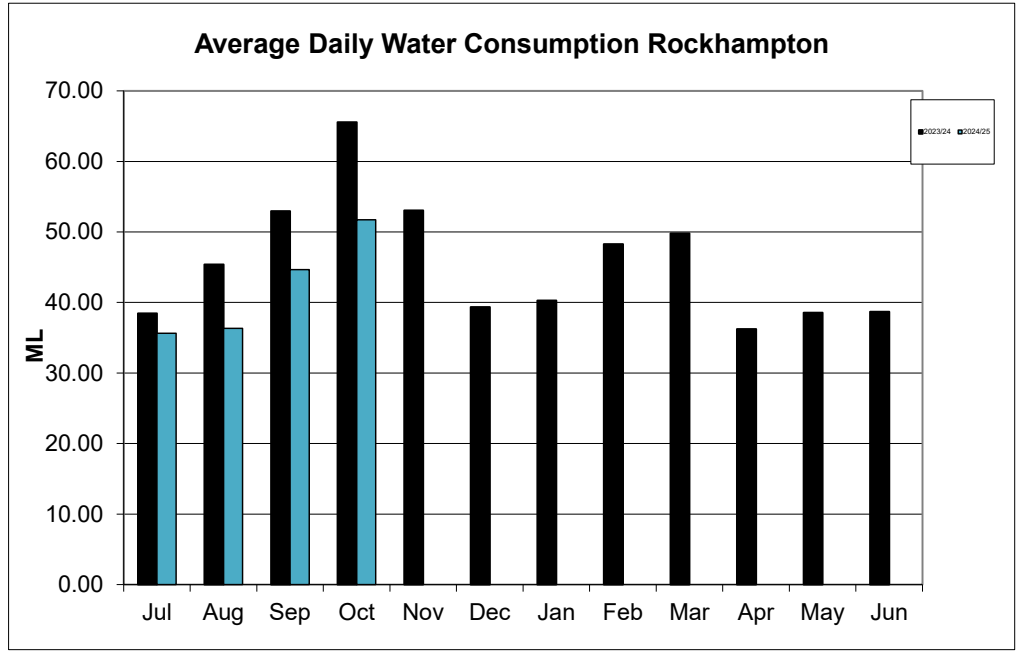


**REGIONAL SERVICES**  
**Fitzroy River Water**

**Drinking Water Supplied**

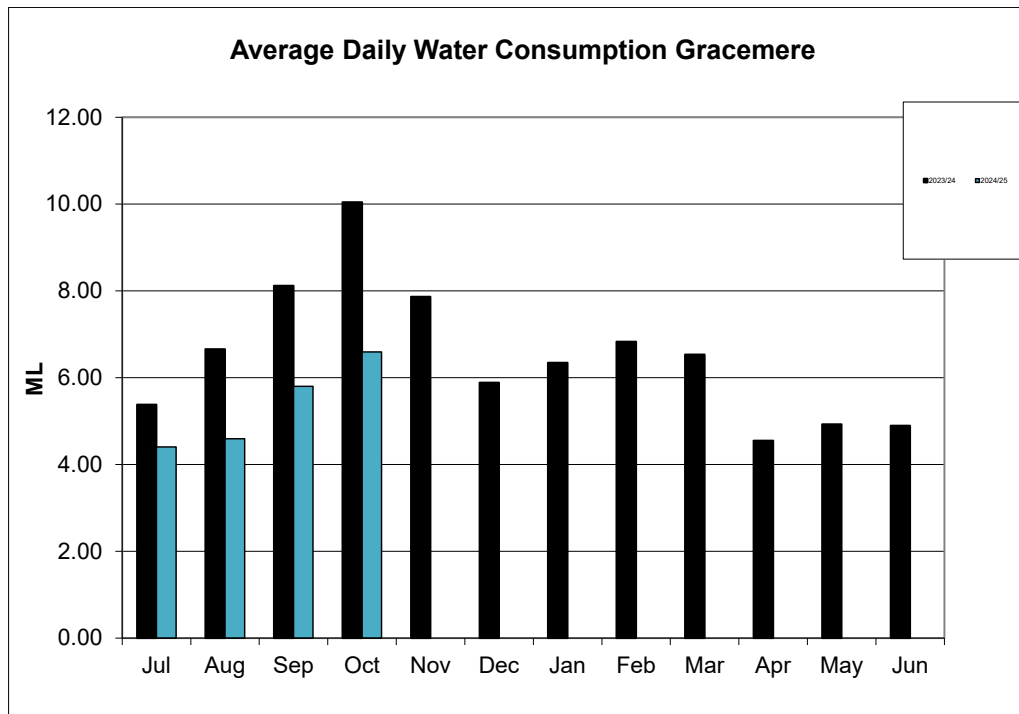
Data is presented in graphs from July 2023 to June 2024 and July 2024 to June 2025.

**Rockhampton**



The average daily water consumption in October was recorded at 51.73 ML per day, reflecting an increase from September’s consumption rate of 44.67 ML per day. However, this figure remains lower than the consumption levels observed during October of the previous year. The elevated consumption in October can largely be attributed to the hotter and drier conditions prevailing throughout the month. In contrast, the marked reduction compared to last year’s figures likely resulted from October this year experiencing what could be considered closer to average conditions for that time of the year.

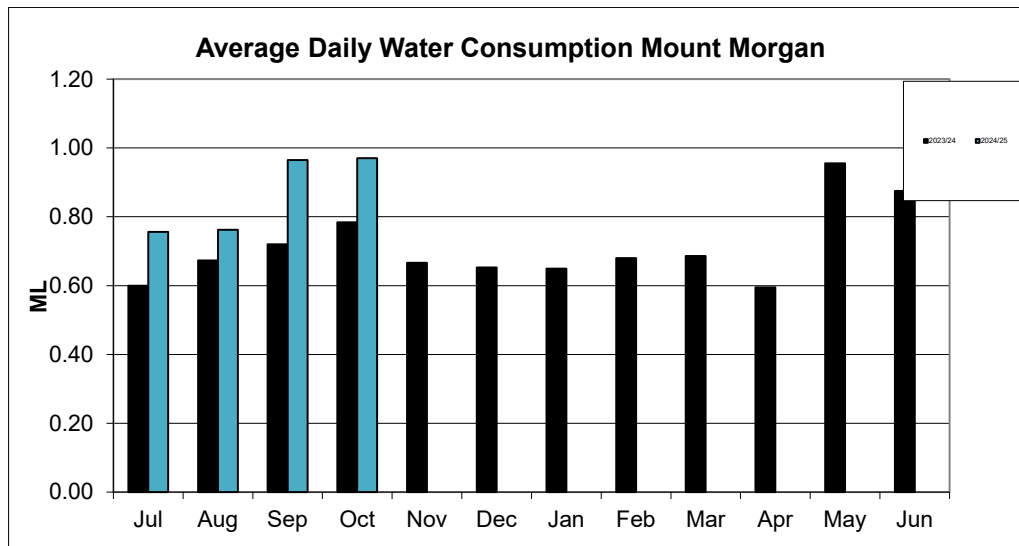
**Gracemere**



The average daily water consumption in October reached 6.59 ML per day, marking an increase from the September average of 5.80 ML per day but remaining significantly below the levels recorded in October of the previous year. The increase in water usage is largely attributed to the drier and warmer conditions throughout the month. Conversely, the notable reduction compared to last year’s October figures is likely due to what could be described as closer to average conditions this year during October.

Currently, the Fitzroy Barrage Storage is at 95% of its accessible storage capacity, remaining above the threshold established in the Drought Management Plan for initiating water restrictions.

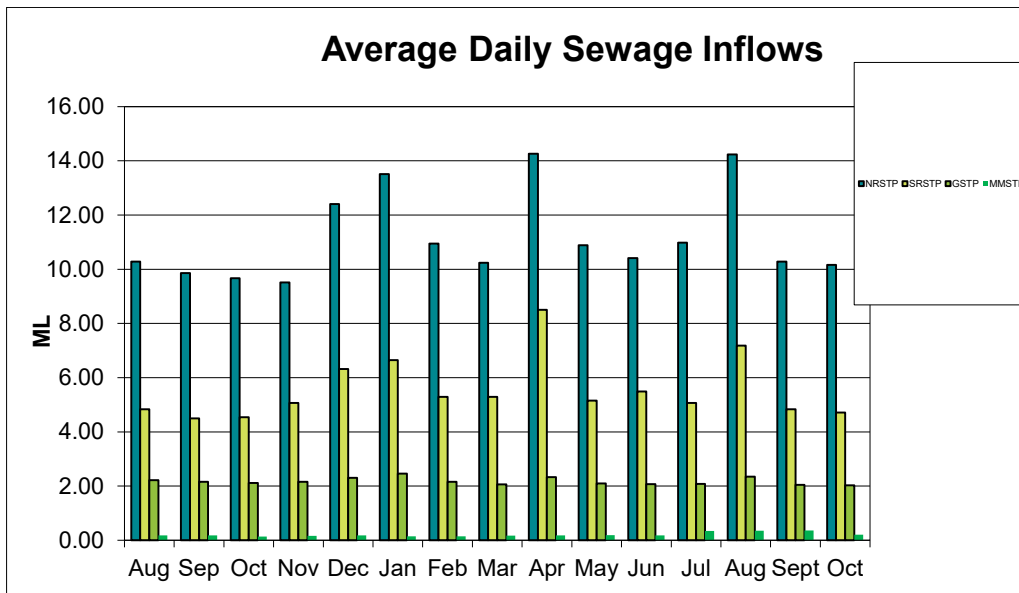
**Mount Morgan**



The average daily water consumption in October remained consistent with September's rate at 0.97 ML per day. This usage amount represents a notable increase compared to the same period last year. This rise in consumption aligns with expectations following the recent lifting of water restrictions, which had previously constrained usage over an extended period.

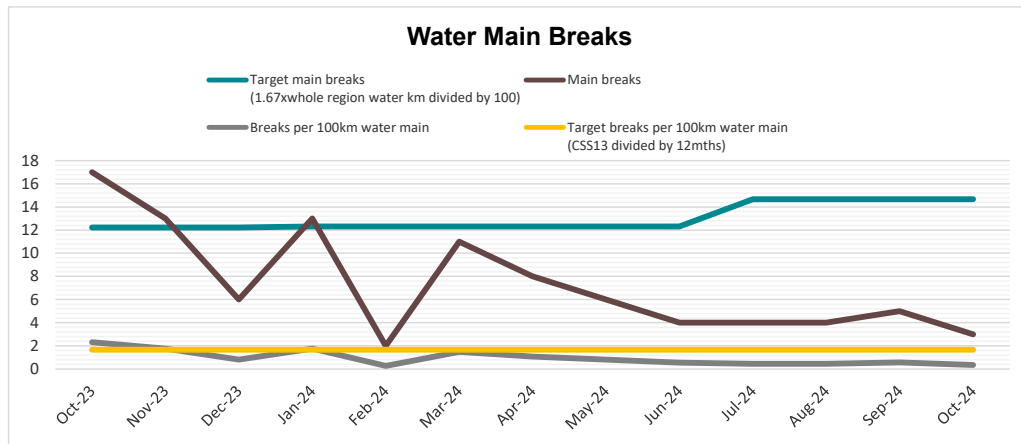
As of the end of October, the No. 7 Dam storage level stood at 92%. Since April 23, 2024, the town's water supply has fully transitioned back to reliance on the water treatment plant for processing water sourced from the No. 7 Dam.

**Sewage Inflows to Treatment Plants**



The average daily sewage inflows across all sewage treatment plants (STPs) in October indicate a small decline compared to the previous month, a trend primarily attributed to the continued dry conditions observed in both September and October. Furthermore, when evaluated against the inflow levels recorded during the same period in the previous year, a modest increase is evident. This year-over-year rise may reflect variations in seasonal precipitation patterns or other contributing environmental factors.

**Regional Water Main Breaks**



**Performance**

Target achieved with water main breaks continuing to trend at an acceptable level. Changing weather conditions (temperature fluctuations, reduced consumption and rainfall events), changes in consumption and resulting ground movement could be contributing factors to recent failures in addition to age of assets and operating conditions.

**Response to Issues**

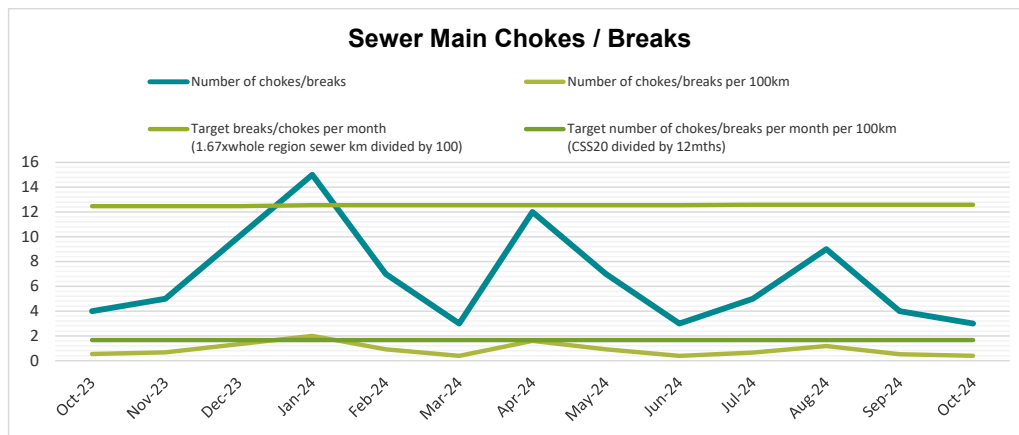
Continued defect logging and investigation of main break causes. District metering and pressure management used to assist with identifying the cause of failures. Water mains experiencing repeated failures are assessed against specific criteria for inclusion in the Water Main Replacement program.

	Number of Main Breaks	Target Main Breaks	Breaks per 100 km	Target Breaks per 100 km
October	3	15	.34	1.67

Locality	Main Breaks
Rockhampton	3
Mount Morgan	0
<b>Regional Total</b>	<b>3</b>



**Rockhampton Regional Sewer Main Chokes/Breaks**



**Performance**

Target achieved with a decrease in sewer mainline blockages during this month. Mainline blockages continue to generally be caused by fat deposits and root intrusion.

**Issues and Status**

Data indicates that a high percentage of blockages/overflows continue to be caused by fat build up and defective pipes allowing tree root intrusion.

**Response to Issue**

Continue defect logging and CCTV inspection following each individual blockage for prioritisation and inclusion in the Capital Sewer Main Relining program. Rehabilitation programs are also in place annually for the repair of defective mainlines, property connections (jump ups), access chambers and combined lines.

	Number of chokes/ breaks	Target chokes/breaks per month	Number of chokes/ breaks per 100 km	Target number of chokes / breaks per month per 100km
October	3	13	0.4	1.67

Locality	Surcharges Resulting from Mainline Blockages	Mainline Blockages
Rockhampton	1	3
Mount Morgan	0	0
<b>Regional Total</b>	<b>1</b>	<b>3</b>

**Water Meter Replacement**

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	Number completed	FY to date totals
Reactive Replacement	155	950
Planned Replacement	0	0
<b>Regional Total</b>	<b>155</b>	<b>950</b>

Water meter replacements continue to be carried out on a reactive basis, failed meters and meters meeting select criteria are replaced. Reinstatement of the capital water meter replacement program has been provided for in the current capital budget and the recent decision by Council to support the proposed bulk replacement of aged meters will eventually result in a significant reduction in reactive meter replacement

**Rockhampton Regional Waste and Recycling**

**Compliance**

**Department of Environment, Science and Innovation (DESI) Proactive Compliance Inspections:**

Background

As reported within the Whole of Council Corporate Performance Report period ending August 2024, the Department of Environment, Science and Innovation (DESI) undertook a proactive compliance inspection of Rockhampton Regional Council’s compliance with the Waste Reduction and Recycling Act 2011, as follows;

On 20 August, at the Lakes Creek Road Landfill.

Outcome

RRWR now report that on 15 October 2024, DESI reported that the department has finalised its review of the observations made during the inspection and has not identified any non-compliances.

**Environmental Authority EPPR00626313, Condition W1-4 ‘Excepting combustion of landfill gas, waste must not be burnt.’:**

Following a conversation with a DESI compliance officer in August 2024, it was agreed that any potential burning of waste would be reported to DESI under our Environmental Authority EPPR00626313.

While a fire or smouldering battery is unintended and unavoidable in most circumstances, this could be considered a possible breach of Councils EA Conditions and therefore must be reported.

Two events have been reported to DESI in October 2024.

For each of the above events, any water was managed as leachate, no persons or plant was harmed, and no environmental harm occurred.

RRWR performance measures are:

**1. Incoming Tonnes (showing split between recovered v landfilled)**



**Reading this Chart**

Diversion rate is % of incoming waste we recover as opposed to burying in landfill. This is a strategic KPI measuring our progress to zero waste to landfill by 2050. Incoming tonnes is an indicator of the waste generation trends in our region, and the impact our current strategies are having on reducing those trends. Current year performance is shown in dark green.

**Current Commentary**

Incoming tonnes in October have decreased compared to the same period last year. This decrease is in the receipt of Clean Earth. For the month of October our diversion rate is 50%, largely due to a decrease in incoming Clean Earth for operational use purposes.

**2. Kerbside Tonnes (showing split between general waste and commingled recycling)**



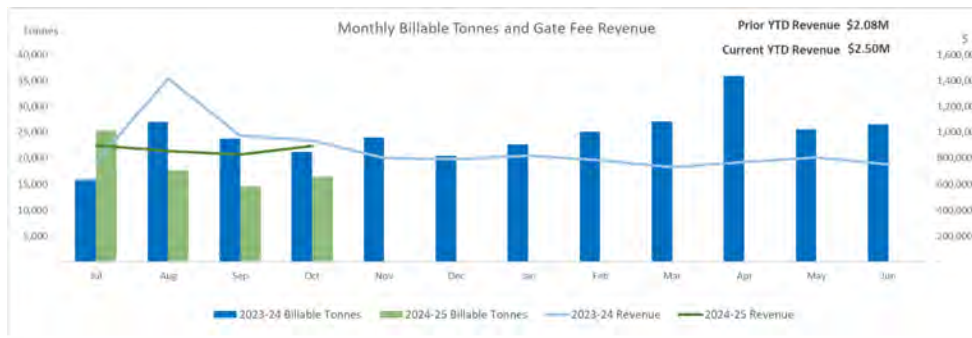
**Reading this Chart**

Showing total waste generation and recovery rates at the kerbside, providing an indicator of the extent to which we are diverting household waste and meeting our strategic KPI to reduce household waste by 25% by 2050.

**Current Commentary**

Incoming tonnes in October are similar compared to the same period last year for kerbside General Waste and Commingled Recyclables. For the month of October, Commingled Recyclables represents 15.3% of our total tonnes.

**3. Billable Tonnes (split by major categories e.g. commercial, MSW, regulated, green waste)**



Corporate Performance Report | 01 October 2024 – 31 October 2024

**Reading this Chart**

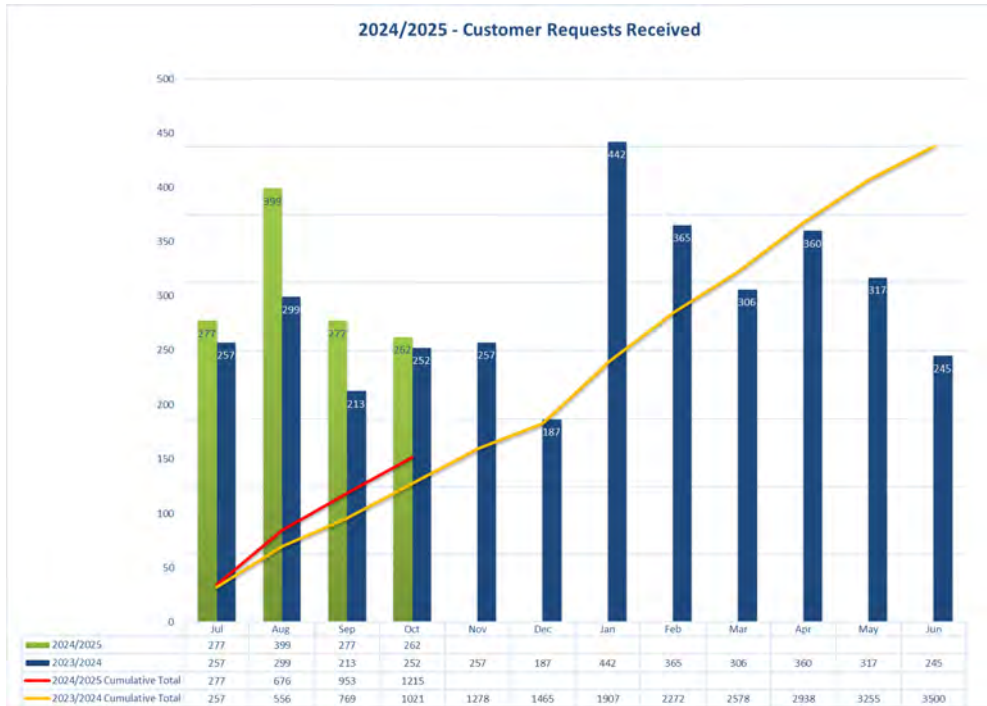
This is a critical measure of waste facility activity levels, the long-term financial sustainability of the business unit, as well as being a relatively strong indicator of economic activity levels in our region. Current year performance is shown in green.

**Current Commentary**

October revenue is comparable to the same period last year and is made up of ongoing levels of Commercial and Industrial waste.

CIVIL OPERATIONS

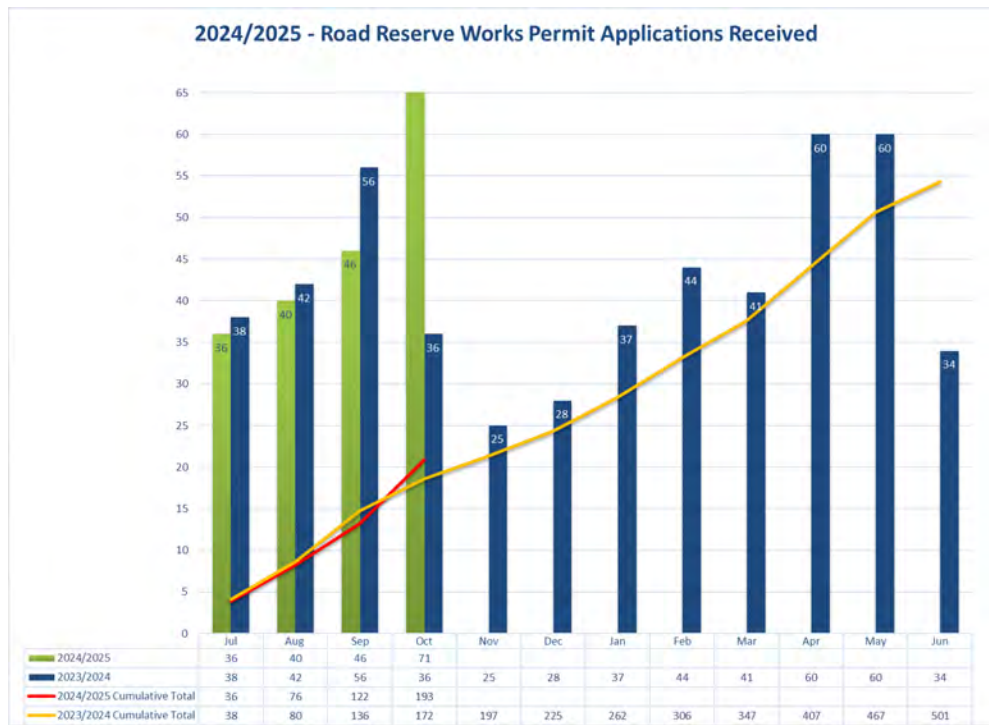
CUSTOMER REQUESTS



Commentary:

- This month's top 3 customer request types include street sweeping, footpaths and grading requests.

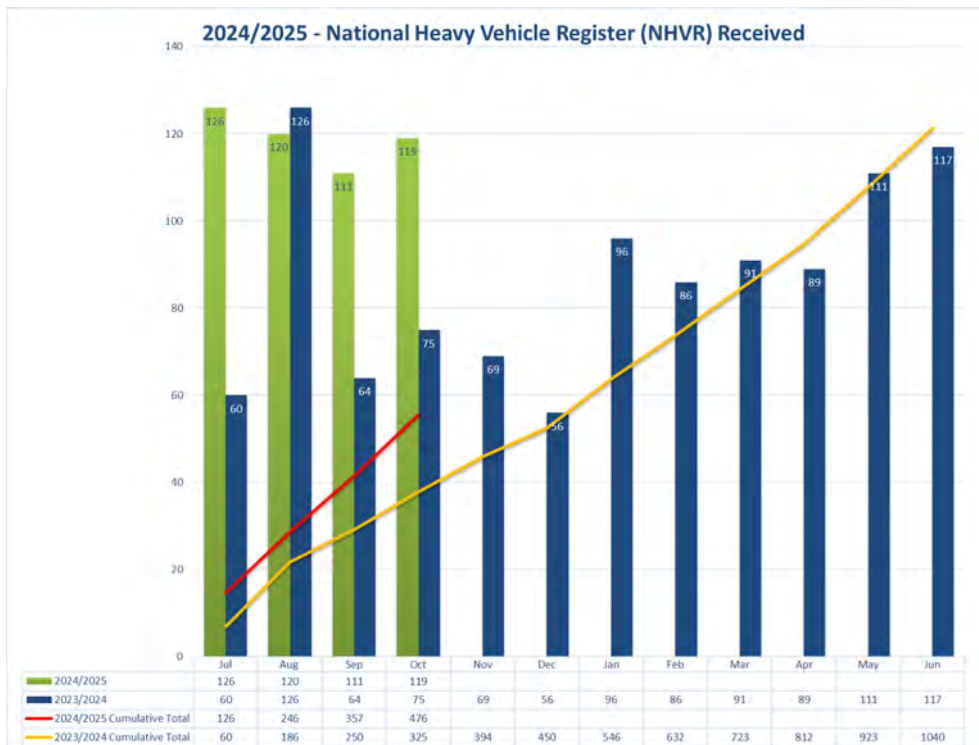
**ROAD RESERVE WORKS PERMIT APPLICATIONS**



**Commentary:**

- A spike in applications received this month consisted of 13 driveway applications, 22 utility works applications, 26 temporary road/footpath closures and 10 miscellaneous application such as site offices, signage and stormwater works.
- During October Civil Operations were able to finalise the access works permit for Boulder Creek Wind Farm and work in road and stormwater works for Browne Park Stadium.

**NATIONAL HEAVY VEHICLE REGISTER (NHVR)**

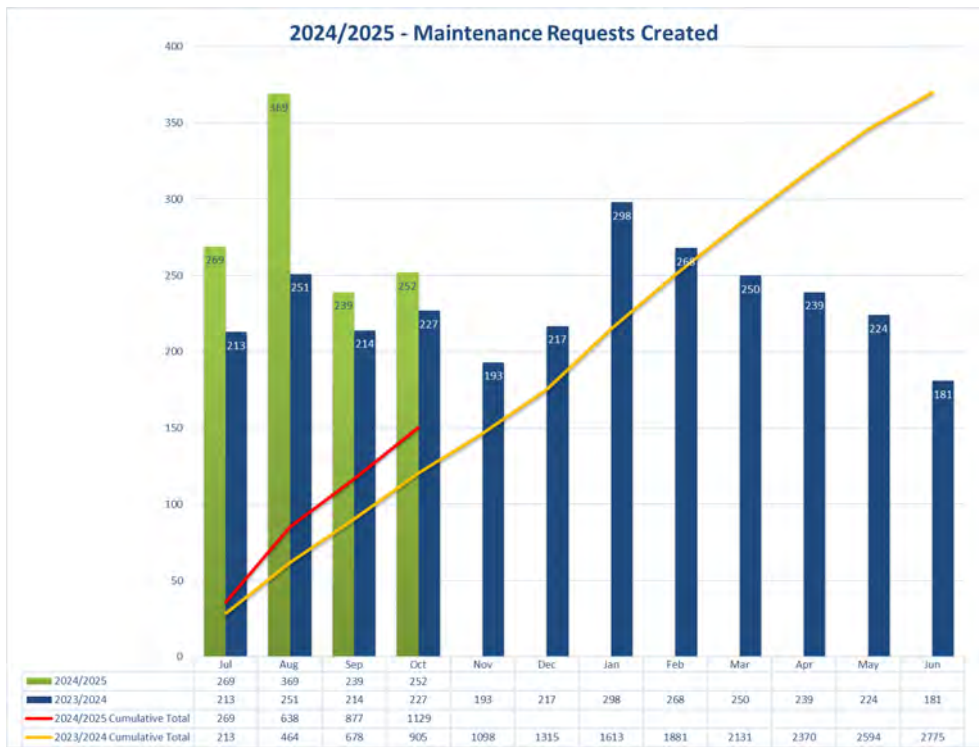


**Commentary:**

- During most months approximately 100 NHVR applications are received and processed, and October was no different with 119. Supporting this decision making process, Council maintains several pre-approved routes across the district related to different NHVR configurations so heavy vehicle movements are monitored and managed.
- This October the pre-approved route lists were reviewed and sorted into specific area routes then with the help of NHVR facilitators were mapped on the portal's route planning tool. NHVR case officers use these route IDs to reconcile against the routes requested by applicants. If the application's heavy vehicle fits the nominated configuration and is within a certain route ID it is automatically 'processed' by NHVR without needing to be forwarded to Council's Road Manager to decide. This will accelerate the NHVR administration process moving forward.



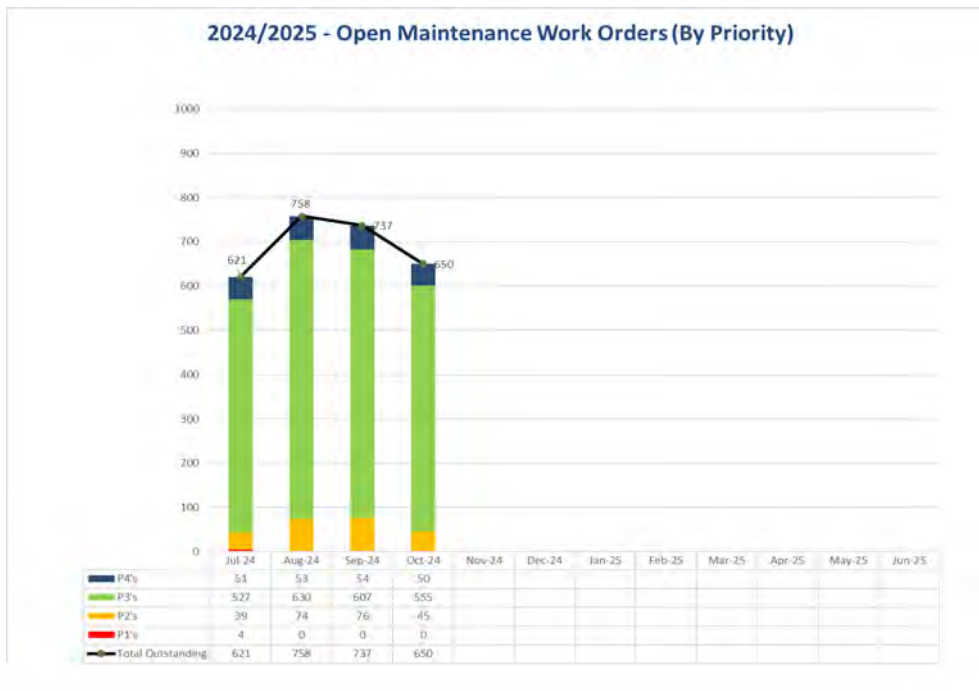
**MAINTENANCE WORK ORDERS**



**Commentary:**

- Maintenance work order statistics are closely related to the above customer request data and commentary.

**Open Maintenance Work Orders (By Priority)**



**Commentary:**

- These figures outline the total number of open Maintenance Works Orders at the end of each month.

**Average Age of Open Work Orders**

	P1's (average days open)	P2's (average days open)	P3's (average days open)	P4's (average days open)
July 2024	25	81	169	85
August 2024	0	57	153	99
September 2024	0	60	156	106
October 2024	0	97	169	120

**Commentary:**

- These figures outline the average age of open Maintenance Works Orders at the end of each month.
- These figures do not include Work Order Inspections.

**Maintenance Work Order Completed Within Target Timeframe - Overall Performance (YTD)**

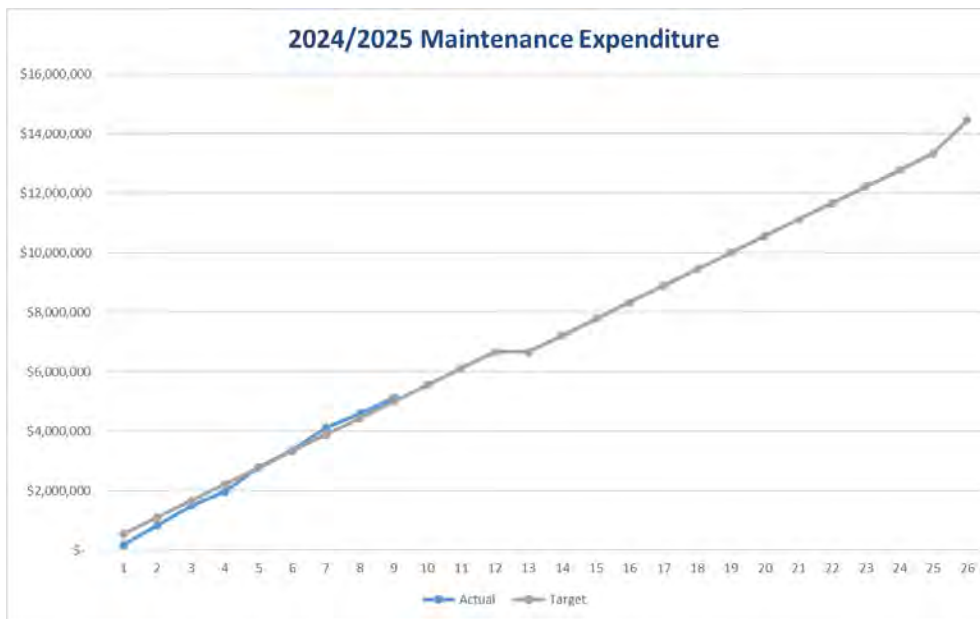
## Corporate Performance Report | 01 October 2024 – 31 October 2024

Priority	Response Target Timeframe	Average Response Time Achieved	Total No. of Work Orders	Response Time Achieved	% Completed within Target Timeframe
P1	< 2 working days	2 days	23	17	74%
P2	< 5 working days	17 days	285	155	54%
P3	< 30 working days	36 days	1444	1159	80%
P4	< 60 working days	38 days	56	48	86%
<b>OVERALL PERFORMANCE</b>			<b>1,808</b>	<b>1,379</b>	<b>76%</b>

**Commentary:**

- These figures outline the overall performance of the unit achieving completion of Maintenance Works Orders within target timeframes for the current financial year.
- These figures do not include Work Order Inspections.

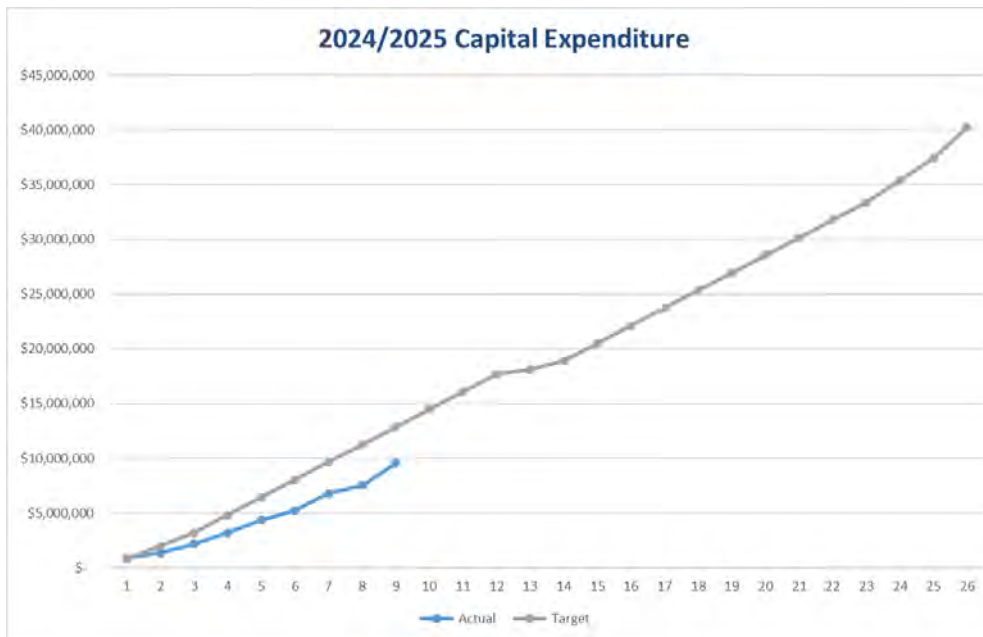
**MAINTENANCE EXPENDITURE**



**Commentary:**

- The overall expenditure for road maintenance is on target for this time of the year. It is anticipated that there will be a drop in expenditure over the Christmas period, however this will continue to be monitored closely.

**CAPITAL EXPENDITURE**



**Commentary:**

- Several of the significant projects for the year are in the early design and procurement phases. As such, the expenditure is slightly below expectations at this stage. Several large expenditure programs are scheduled for later in the financial year. This trend will be monitored closely through the year.

## ADVANCE ROCKHAMPTON

## Key Regional Statistics

Statistic	Current Period	Previous Period	Variation
GRP	\$6.29B (Jun 23)	\$6.32B (Jun 22)	▼ 0.03%
Population	84,517 (Jun 23)	83,596 (Jun 22)	▲ 1.1%
Unemployment Rate	5.1% (Jun 24)	5.3% (Mar 24)	▼ 0.2%
Jobseeker & Youth Allowance Receipts	4,220 (Sep 24)	4,225 (Aug 24)	▼ 5
Labour Force	46,192 (Jun 24)	45,384 (Mar 24)	▲ 808
Rental Vacancy Rate	0.8% (Sep 24)	0.8% (Jun 24)	-
GST Registered Businesses (Note: Updated stats delayed due to temporary issue accessing data source)	5,743 (Mar 24)	5,753 (Dec 23)	▼ 10
Airport Incoming Flights	391 (Sep 24) *Excludes Skytrans	477 (Aug 24)	▼ 56
Seek Advertisements	1,1174	1,192 (Sep 24)	▼ 18
Residential Building Approvals	\$20.9m (FY24-25 to Aug) vs \$96.0m (FY23-24)		
Commercial Building Approvals	\$39.5m (FY24-25 to Aug) \$193.0m (FY23-24)		

**KEY EVENTS & ENGAGEMENTS**

Exercise Wallaby (28 August - 10 November)

Queensland Small Business Commissioner visit (16 October)

Introduction to Tendering for Major Projects workshop (17 October)

Grow Rockhampton - Agricultural Leaders Lunch (24 October)

Indigenous Business Month Celebration (25 October)

## Industry Development – Infrastructure Project Updates

### ROCKHAMPTON RING ROAD

- Status: Construction
- Est Completion: 2025/26FY (Stage 1)
- Est Cost: \$1.7B
- 783 jobs during construction

### FITZROY TO GLADSTONE PIPELINE

- Status: Construction
- Est Completion: December 2026
- Est Cost: \$983M
- 400 jobs during construction

### MOUNT MORGAN PIPELINE

- 21+ km out of 28 total now laid
- Construction underway on Gracemere Reservoirs
- Razorback Road upgrades underway
- Status: Construction
- Est Completion: September 2025
- Est Cost: \$88M
- ~50 jobs during construction

### MORT & CO FEEDLOT & FERTILISER FACILITY

- Status: Construction beginning 2025
- Est Completion: TBA
- Est Cost: \$130M
- 507 direct and indirect jobs during construction
- 100 ongoing jobs

### MOUNT MORGAN TAILINGS PROCESSING & REHABILITATION PROJECT

- Status: Early works
- Est Completion: 2025
- Est Cost: \$150M
- 250 jobs during construction
- 150 ongoing jobs

### ROCKHAMPTON RAILYARD REJUVINATION

- Status: Initial planning
- Est Completion: TBA
- Est Cost: \$23.7M funding committed over 4 years

### ROCKHAMPTON HOSPITAL MENTAL HEALTH UNIT

- Status: Construction
- Est Completion: April 2026
- Est Cost: \$92M

### BROWNE PARK REDEVELOPMENT

- Status: Construction
- Est Completion: Mid 2025
- Est Cost: \$54M
- 96 jobs during construction

### RENEWABLE ENERGY PROJECTS

#### BOOMER GREEN ENERGY HUB

- Status: Development
- 150 wind turbines
- Est Cost: \$3.5B
- 350+ jobs during construction
- 30 ongoing jobs

#### BOULDER CREEK WIND FARM

- Reached Financial close
- CS Energy (QLD Government) now has 50% ownership of project
- Status: Construction begins November
- 38 wind turbines
- Est Cost: \$750M
- Up to 300 jobs during construction
- 12 ongoing jobs

**CAPRICORN BESS**

- **Development Application submitted**
- Status: Development
- 300MW
- Est Cost: ~\$500M
- 120-150 jobs during construction
- 5-10 ongoing jobs

**THE CENTRAL BESS**

- **Development Application submitted**
- Status: Development
- 500MW
- Est Cost: \$423M
- 55 jobs during construction
- 5 ongoing jobs

**CLARKE CREEK WIND FARM**

- **Half way point of stage one completed**
- Status: Construction
- 100 wind turbines
- 350 jobs created to date
- \$250m regional investment
- Est Cost: \$3B

**MOAH CREEK SOLAR FARM**

- Status: Development
- 285MW
- Est Cost: \$600M
- ~300 jobs during construction
- 10 ongoing jobs

**MOAH CREEK WIND FARM**

- **Signed Indigenous Land Use And Benefits Agreement**
- **Community Sessions 13th and 14th November**
- Status: Development
- 60 wind turbines
- Est Code: \$1B
- 300 jobs during construction
- 10 ongoing jobs

**MOONLIGHT RANGE WIND FARM**

- Status: Development
- 97 wind turbines
- 300+ jobs during construction
- 10 FTE during operation

**MOUNT HOPEFUL WIND FARM**

- Status: Development
- 60 wind turbines
- Est Cost: \$1B
- 220 peak workforce
- 12 ongoing jobs

**STANWELL BESS**

- Status: Construction
- 300MW
- Est Cost: \$747M
- 80 peak workforce
- 6 ongoing jobs

**STANWELL FUTURE ENERGY AND TRAINING HUB (FEITH)**

- Status: Development
- 60 wind turbines
- Est Cost: \$110M
- Peak workforce TBA
- 6 ongoing jobs



**Events**

**29 November-24 December 2024 | Radiance** - Tickets on sale and Media Release 16<sup>th</sup> October, EOI for Trade sites released 18<sup>th</sup> October

**7 December 2024 | Christmas Fair** - Site layout complete, Trade invitations sent out & sites plotted, Quotes underway for contractors, Programming locked in, Santa Letter box installed

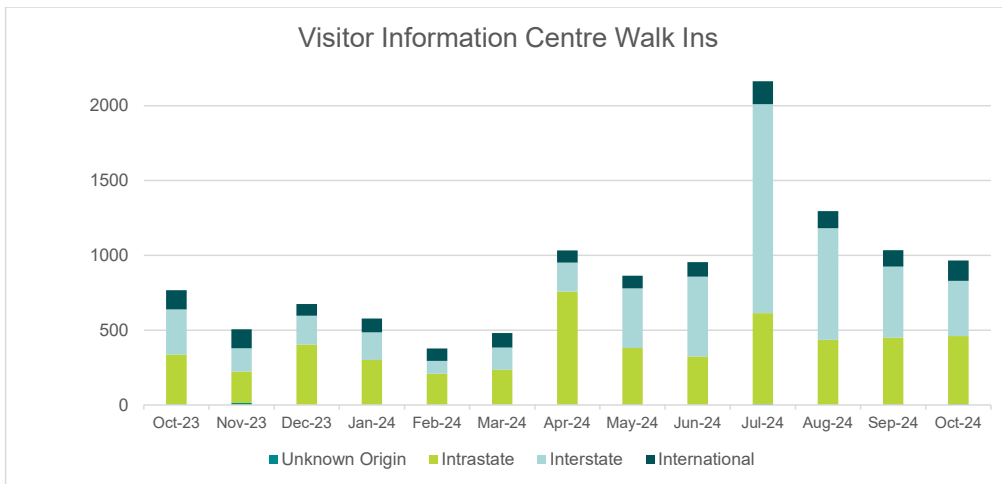
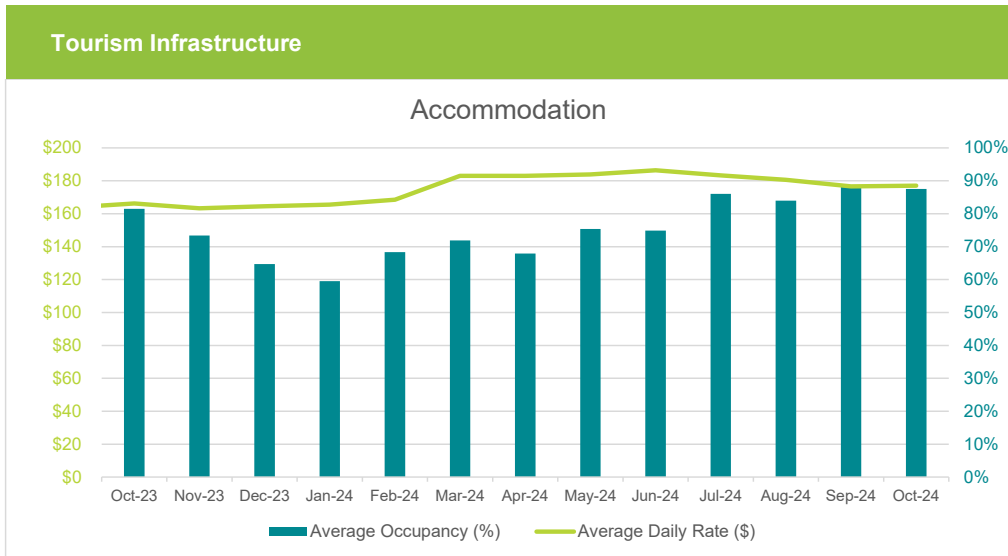
**26 January 2025 | Australia Day** - NADC Grant submitted awaiting formal outcome, Site layout and invitation to quote scopes complete, Services quotes secured, Programming commenced

**4-6 April | Rockynats** - Milestone 1 for RN05 Funding submitted and payment received, Program Draft underway, Ticket build underway, Accreditation ordered, Grandstand Tender applications closed, Contractor quotes received and under evaluation, Off Track programming overview proposal approved, Bar EOI open for submission

**12-13 June 2025 | Rocky Show** - Committee Selection Resolution at Council Table, Tender Consideration Resolution at Council Table, Show 2 day comms Media Release delivered 18<sup>th</sup> October, Show Trade EOI open for submission 21<sup>st</sup> October, Accreditation drafts complete, Rural Ambassador & Showgirl concept plan complete and approved for campaign creation, Ag Stage programming underway

**25-27 July 2025 | River Festival** TEQ QDEP funding acquittal for RF 2024 complete, Trade EOI open for submission, Arts Queensland funding acquittal commenced, 2025 RMoA collaboration discussion underway

Corporate Performance Report | 01 October 2024 – 31 October 2024



	Inbound
<b>This Year</b>	29,316
<b>Last Year</b>	24,447
<b>Variation</b>	<b>+20%</b>

**Airport Passenger Numbers** – October 2024 compared to October 2023 Qantas and Virgin only.

## Tourism Positioning and Marketing

### **CAMPAIGNS – TOP 5 PROJECTS IN TOURISM**

**1. Merv Hughes Fishing Show** - we contracted cricket legend Merv Hughes to come to the region and explore Rockhampton this month. The former Australian fast bowler ventured to some of our region's diverse attractions alongside his mate and co-host Geoff 'Squizzly' Taylor, from wetting a line in the Fitzroy and rubbing shoulders with the Barra Bash competitors, to experiencing our renowned dining scene and iconic attractions. We engaged Merv to visit Rocky to film an episode of the Merv Hughes Fishing Show. With more than 430,000 weekly viewers, the season will begin airing on 7Mate this December.

**2. Australian Tourism Exchange** - Advance Rockhampton have applied to attend the 2025 Australian Tourism Exchange to be held on the Gold Coast next May. Having a presence at the Australian Tourism Exchange will provide valuable opportunities to showcase the region's unique attractions and build strategic partnerships with international buyers and travel trade professionals.

**3. Major Event Campaign** - we have developed a full social and digital marketing campaign to promote our 2025 Major Events Calendar due to be launched the first week in November. This campaign aims to attract visitors from outside the region, positioning Rockhampton as the event epicentre and visitation capital of Central Queensland.

**4. Accessible Tourism** - Building on the success of our mobility-focused initiatives, we've now begun initial research into promoting our region's offerings for visitors who are deaf or hard of hearing. The campaign will be carefully crafted to deliver this message in a way that resonates with the deaf and hard of hearing community, while maintaining our commitment to inclusive communication across all disability segments.

**5. Rocky's Ultimate Catch** - we have partnered with the Frenchville Sports Club for a three-year sponsorship agreement to promote recreation fishing in the barramundi closed season. Our team also support and promote the event through our owned social and digital channels on Explore Rockhampton, Fishing The Fitzroy, My Rockhampton and Council's Corporate Facebook page.

### **ADVERTISING**

#### **BILLBOARDS**

- Airport: departure lounge bathrooms (MTB/Meerkats) - 16.5K REACH
- Airport: static entry/exit sign (Nurim/Meerkats) - 32K REACH
- Airport: digital exit sign (Explore Rockhampton various x 6) - 32K REACH
- Fitzroy/East: digital billboard (Explore Rockhampton various x 6) - 32K REACH

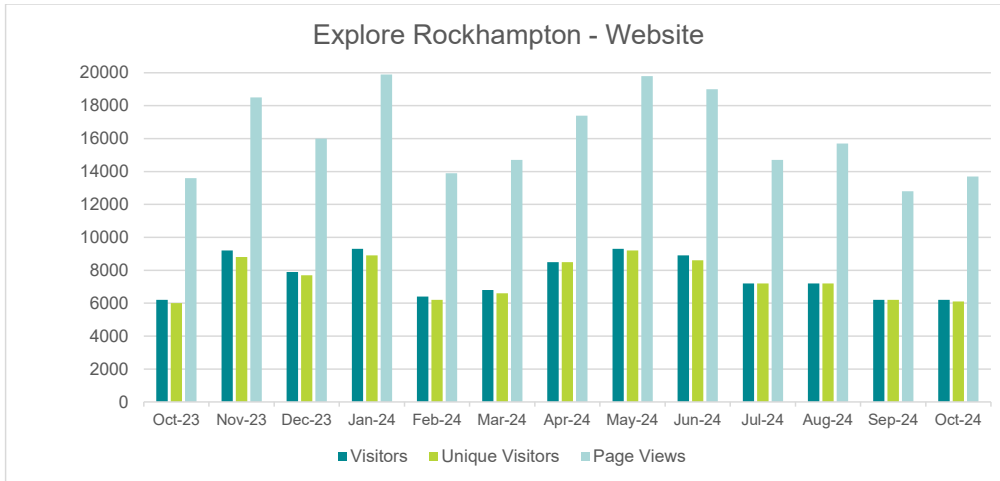
#### **PRINT**

- CQ Today - Fortnightly tourism column - 160K REACH
- Fish and Boat - Fishing Campaign - 15.5K REACH

**TOTAL REACH: 288K**

Social Media

@ExploreRockhampton



Website visitation remained steady between major campaign periods

	Facebook			Instagram		
	Reach	Impressions	Fans	Impressions	Engagement	Fans
<b>This Month</b>	23.5K	41.7K	12,586	15.5K	684	3,655
<b>Last Month</b>	36.1K	67.6K	12,565	17.8K	593	3,619
<b>Variation</b>	<b>-12.6K</b>	<b>-25.9K</b>	<b>+21</b>	<b>-2.3K</b>	<b>+91</b>	<b>+36</b>

October 2024 compared to September 2024

These results are the reflection of a major campaign release the same time last year to increase visitors and engagement, as opposed to October this year being between major campaigns.

Corporate Performance Report | 01 October 2024 – 31 October 2024

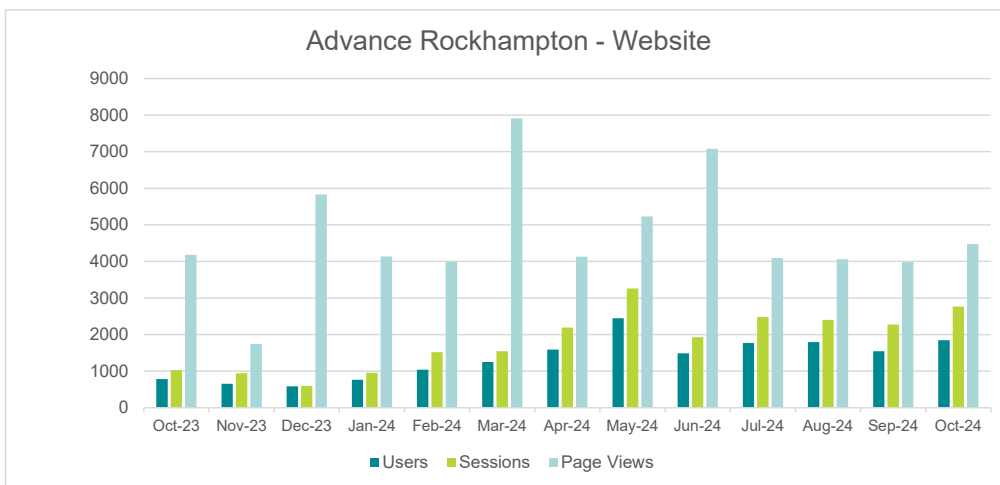
@MyRockhampton

Facebook			
	Reach	Impressions	Likes
<b>This Month</b>	15,400	38,690	16,521
<b>Last Month</b>	11,654	28,521	16,529
<b>Variation</b>	<b>+3,746</b>	<b>+10,169</b>	<b>-8</b>

October 2024 compared to September 2024

**Note:** No active event campaigns to report on

@AdvanceRockhampton



LinkedIn				
	Impressions	Engagements	Reached Users	Followers
<b>This Month</b>	11,833	1,270	6,338	2,794
<b>Last Month</b>	14,361	2,027	8,164	2,753
<b>Variation</b>	<b>-2,528</b>	<b>-757</b>	<b>-1,826</b>	<b>+41</b>

October 2024 compared to September 2024

**@FishingTheFitzroy**

	Facebook		
	Reach	Page Views	Fans
<b>This Month</b>	14.8K	3.4K	28,859
<b>Last Month</b>	110.1K	1.2K	26,697
<b>Variation</b>	<b>-95.3K</b>	<b>-2.2K</b>	<b>+184</b>

*October 2024 compared to September 2024*

*There is a significant decrease in reach due to a number of monster barra posts shared last month. Page views increased due to active fishing comps such as Barra Bash and Cash Catch.*

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**11.8 FINAL MANAGEMENT REPORT FOR ROCKHAMPTON REGIONAL COUNCIL 2024**

**File No:** 8151  
**Attachments:** 1. [2024 Final Management Report](#)  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Marnie Taylor - Chief Financial Officer

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**SUMMARY**

*Following the certification of the Financial Statements for the period ended 30 June 2024, the Final Management Report was received from the Queensland Audit Office (signed by HLB Mann Judd as delegate).*

**OFFICER'S RECOMMENDATION**

THAT the Final Management Report for the 2023/2024 financial audit of Rockhampton Regional Council be received.

**COMMENTARY**

The Audit and Business Improvement Committee Meeting was held on Thursday, 10 October 2024, where the draft statements and matters that are disclosed in this Final Management Report were discussed. Since then, the Report has been finalised and is now attached for review. The Report was presented to the Audit and Business Improvement Committee Meeting on Thursday, 21 November 2024.

**BACKGROUND**

The report identified the following new Internal Control Issues:

- 24CR-1 Operating expenses capitalised to work in progress – Significant Deficiency  
Action date: 31 December 2025
- 24CR-2 Asset Capitalisation Policies could be improved – Deficiency  
Action date: 30 June 2025

The following remaining previously reported Internal Control matters still require attention with an action date scheduled by the close of the 2024/2025 financial year:

- 20-CR-1 Capitalisation of capital works in progress – Significant Deficiency  
Action date: 30 June 2025
- 23CR-1 Assets not previously recognised – Deficiency  
Action date: 30 June 2025
- 23CR-3 Domain Admin Access – Deficiency  
Action date: 31 December 2024

Progress on the resolution of these outstanding matters will be monitored through the year.

**BUDGET IMPLICATIONS**

The audit fee of \$208,800, excluding GST, was higher than the \$197,800 estimated in the external audit plan for 2023/2024. The uplift in the fee was due to increased work that was required to audit the capital work in progress balances and the prior period error reporting in the financial statements.

**LEGISLATIVE CONTEXT**

In accordance with Section 213 of the Local Government Regulation 2012, this report is to be presented to the next ordinary meeting of Council being Tuesday, 26 November 2024, following the receipt of the Final Management Report.

**LEGAL IMPLICATIONS**

There are no legal implications associated with receiving the Final Management Report.

**STAFFING IMPLICATIONS**

There are no staffing implications associated with receiving the Final Management Report.

**RISK ASSESSMENT**

There are no foreseen risks associated with receiving the Final Management Report.

**CORPORATE/OPERATIONAL PLAN**

This report aligns with the Corporate Plan Outcome that Council is fiscally responsible and meets the Operational Plan action of fiscal responsibility and financial sustainability.

**CONCLUSION**

It is recommended that Council receive the Queensland Audit Office Final Management Report for 2024.



# **FINAL MANAGEMENT REPORT FOR ROCKHAMPTON REGIONAL COUNCIL 2024**

## **2024 Final Management Report**

**Meeting Date: 26 November 2024**

**Attachment No: 1**



## Rockhampton Regional Council

12 November 2024

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OFFICIAL



Cr Tony Williams  
Mayor  
Rockhampton Regional Council

Dear Cr Williams

#### **Final management report for Rockhampton Regional Council**

We have completed our 2024 financial audit for Rockhampton Regional Council. QAO has issued an unmodified audit opinion on your financial statements.

The purpose of this report is to update you on any matters that have arisen since we presented our closing report to the Audit and Business Improvement Committee on 10 October 2024.

#### **Reporting on issues identified after the closing report**

I can confirm that we have not identified significant issues since the presentation of our closing report to the Audit and Business Improvement Committee. The issues and other matters we have formally reported to management and an update on management's actions taken to resolve these issues is included as Appendix A.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your council's next ordinary meeting.

#### **Report to parliament**

Each year, we report the results of all financial audits and significant issues to parliament.

We intend to include the results of our audit of Rockhampton Regional Council in our report to parliament *Local Government 2024*. We will comment on the results of our audit, any significant internal control issues, and the overall results for the sector, including major transactions and events. Where required, we will discuss the proposed report content with your entity contact and continue to consult as we draft it. Formally, entities have an opportunity to comment on our report, and for these comments to be included in the final version tabled in parliament.

#### **Audit fee**

The final audit fee for this year is \$208,800, exclusive of GST. This fee is higher than the \$197,800 estimated in our external audit plan. We have discussed the key factors contributing to the fee variation with your chief financial officer. In summary, the fee variation was due to the additional audit work required over capital work in progress balances and the prior period error reported in the financial statements.

We would like to thank you and your staff for your engagement in the audit this year and look forward to working with your team again next year.

If you have any questions about this report or would like to discuss any matters regarding our services and engagement, please do not hesitate to contact me on 1300 000 452.

Yours sincerely

A handwritten signature in black ink, appearing to read "R. Watkinson".

Richard Watkinson  
Partner

Queensland Audit Office  
Level 13, 53 Albert Street, Brisbane Qld 4000  
PO Box 15396, City East Qld 4002

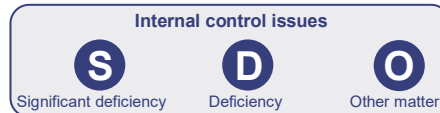
Phone 07 3149 6000  
Email [qao@qao.qld.gov.au](mailto:qao@qao.qld.gov.au)  
Web [www.qao.qld.gov.au](http://www.qao.qld.gov.au)  
 Queensland Audit Office (QAO)

## Appendix A1 – Status of issues

### Internal control issues

This section provides an update on the control deficiencies and other matters we have identified. It includes a response from management.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: [www.qao.qld.gov.au/information-internal-controls](http://www.qao.qld.gov.au/information-internal-controls) or scan the QR code.



#### **S** Significant deficiency

##### **24CR-1 Operating expenses capitalised to work in progress**

###### Observation

In the 2023-24 financial year management identified approximately \$3.1 million of expenditure which had been capitalised to work in progress in a prior financial year which should have been expensed as the nature of the expenditure was operating rather than capital. This largely related to costs which did not meet Council's capitalisation thresholds and/or recognition criteria and has resulted in a prior period restatement being reported in the financial statements for the year ended 30 June 2024.

This was also identified in the audit of the financial statements for the financial year ended 30 June 2023 where approximately \$7.6 million of expenditure capitalised to work in progress was considered to be operating in nature and should have been expensed in earlier financial years.

###### Implication

Internal processes are not sufficiently capturing the appropriate classification of expenditure as operating or capital in a timely manner. This has resulted in material prior period restatements to the financial statements for 2 consecutive years.

###### QAO recommendation

Council should review and update current processes to enable the timely dissection and recognition of expenses into operating and capital costs.

###### Management response

Recommendation accepted.

Responsible officer: Coordinator Accounting Services

Status: Work in progress

Action date: 31 December 2025

## OFFICIAL

2024 Final management report

**D** Deficiency**24CR-2 Asset Capitalisation Policies could be improved****Observation**

During our final audit, we noted that the content of the following key policies had not been updated for a number of years:

- Asset capitalisation policy - last updated in 2018
- Asset disposal policy - last updated in 2019

Council has experienced issues in recent years relating to the timeliness of capitalisations on project completion as well as capitalising operating expenditure that has resulted in material errors and prior period restatements reported in the financial statements.

**Implication**

Outdated policies may not reflect current practices. Further, policies in place may not provide sufficient guidance in assisting staff (both project management and finance staff) in appropriately accounting for capital projects.

**QAO recommendation**

We recommend that Council:

- reviews and updates the suite of asset management policies to ensure they remain current
- reflects on the learnings that have contributed to the recent financial reporting misstatements and consider improving policy documentation in these areas. This should include requirements relating to timeliness of capitalisation of assets upon project completion, and the inclusion of detailed policy information on what and when information project managers must provide to finance to enable the timely and appropriate capitalisation of assets.
- communicate key changes to staff.

We also acknowledge that Council has recently adopted a Capital Project Framework Policy in May 2024, and refreshed the Asset Management Policy in 2024. Although these documents are current, they could also be amended to include additional information around the classification of costs between capital and operating, who is responsible for this determination and whether this information should be considered when developing project budgets to prevent operating costs being incorrectly capitalised.

**Management response**

Council will consider the recommendations within the current review already underway for the disposal and capitalisation policies, as well as incorporate any appropriate clarifications in the Capital Project Framework Policy and Asset Management Policy. Consideration will also be given to incorporating the recommendations into a procedural document (Whole of Council Work Instruction), referencing the various policies.

Responsible officer: Chief Financial Officer

Status: Work in progress

Action date: 30 June 2025

## Appendix A2 – Matters previously reported

The following table summarises all control deficiencies, financial reporting issues and other matters that have previously been raised, some of which may have been reported as resolved in the closing report. The listing includes issues from our reports this year and those issues raised in prior years.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: [www.qao.qld.gov.au/information-internal-controls](http://www.qao.qld.gov.au/information-internal-controls) or scan the QR code.



**Internal control issues**

**S** Significant deficiency    **D** Deficiency    **O** Other matter

**Financial reporting issues**

**H** High    **M** Medium    **L** Low

### Internal control issues

Ref.	Rating	Issue	Status
20CR-1	<b>S</b>	<p><b>Capitalisation of capital works in progress</b></p> <p>There was significant balances of completed projects in work-in-progress (WIP) identified during the 30 June 2021 and 30 June 2022 financial reporting periods not transferred to Infrastructure, Property, Plant and Equipment asset classes. Manual adjustments were processed at each reporting date so that the financial statements were not materially misstated.</p>	<p><b>Work in progress</b></p> <p>At 30 June 2024 the balance of work in progress eligible for capitalisation had been reduced to \$3.8M with capitalisations of \$113.5M processed during the 2023/24 year.</p> <p>No manual adjustments were required for 2022/23 or 2023/24 financial years.</p> <p>The amount of work in progress eligible for capitalisation will be monitored to ensure it remains at acceptable levels.</p> <p>Responsible officer: Coordinator Accounting Services</p> <p>Original action date: 30 June 2021</p> <p>Revised action date: 30 June 2025</p>
23CR-1	<b>D</b>	<p><b>Assets not previously recognised</b></p> <p>As part of Council's processes for continual improvement of data integrity and completeness relating to asset information, \$1.2 million in errors were identified in opening asset balances as at 1 July 2022. These related to assets not previously recognised, and other adjustments arising from data cleansing activities and matching of asset data to other available asset information.</p> <p>We note that there were approximately \$1.5 million in assets not previously recognised identified in the year ended 30 June 2024.</p> <p>Management should investigate the processes in place to capture accurate asset information and seek any improvements that can provide information in a more timely manner to enable asset transactions to occur in the appropriate financial year.</p>	<p><b>Work in progress</b></p> <p>Council processes are continually reviewed to improve the integrity of data between systems and to capture the appropriate data and related asset transactions in the appropriate financial year. Council will continue to utilise geospatial systems and other sources of information to undertake an orderly data cleansing process.</p> <p>Responsible officer: Coordinator Accounting Services</p> <p>Action date: 30 June 2025</p>

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Ref.	Rating	Issue	Status
23CR-2	<b>D</b>	<p><b>Information Technology Policies and Procedure Framework</b></p> <p>A number of Council’s policies, procedures and other documents forming part of the overall IT Governance Framework had not been reviewed or updated for a significant period of time. Management noted documents within the IT Governance Framework will be reviewed in the 23/24 Financial Year.</p> <p>Management should review, and update as required, its Information Technology policies, procedures and guidelines to ensure they reflect current requirements or best practice. If significant changes are made, these should be communicated to all staff. The Council should also set target dates for periodic review of policies going forward.</p>	<p><b>Resolved</b></p> <p>Council has completed the review of the existing policies, procedures and guidelines (documents) within the IT Governance Framework. Target review dates have been set for ranging from 1 – 2 years depending on the nature of the document.</p>
23CR-3	<b>D</b>	<p><b>Domain Admin Access</b></p> <p>Council has a high number of service accounts at the domain administrator level within Council’s network. Management should review the service accounts at the domain administrator level to ensure access is kept to minimum levels required for operational tasks. In addition to this, management should periodically review activity logs for all domain administrator accounts to assess whether activities are within expectations.</p>	<p><b>Work in progress</b></p> <p>Council is continuing to review and follow up vendors for more explicit access requirements so access can be reduced. This is resource intensive as each account must be tested to ensure services are not impacted. A Scheduled Maintenance Task has been created to review Domain Administrator activity logs.</p> <p>Responsible officer: Coordinator Information Systems</p> <p>Action date: 30 June 2024</p> <p>Revised action date: 31 December 2024</p>
23CR-4	<b>M</b>	<p><b>Property, plant and equipment note disclosure</b></p> <p>The property, plant and equipment note disclosure as at 30 June 2023 included a number of unusual items including:</p> <ul style="list-style-type: none"> <li>• Adjustments to opening values of \$1.2 million.</li> <li>• Transfers between asset classes and work in progress have been impacted by reversal of estimated capitalisations from prior years and has resulted in negative additions in certain asset classes.</li> <li>• Significant prior year write offs.</li> </ul> <p>We recommend management review the note disclosure for unusual transactions or movements and ensure that the disclosures appropriately reflect the nature and substance of asset transactions.</p>	<p><b>Resolved</b></p> <p>Management reviewed the PPE note disclosure for unusual transactions or movements to ensure that the disclosures appropriately reflect the nature and substance of asset transactions.</p>

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## Appendix A3 – Climate-related financial disclosures

Next year audit planning considerations	Potential effect on your reporting obligations	Potential effect on your audit
<p>On 9 September 2024, the Australian Parliament has recently passed legislation to enact Australia's mandatory climate-related financial disclosure regime.</p> <p>Entities that report under the Corporations Act 2001 and meet specific criteria are required to comply with the legislation and the reporting requirements in the standards.</p>	<p>Queensland Treasury will determine the application to Queensland public sector entities that aren't reporting under the Corporations Act, such as departments and statutory bodies.</p> <p>Councils are not included in the scope of the Commonwealth legislation. Therefore, you are not a mandatory reporting entity. However once Queensland Treasury issues advice on this reporting, the Department of Local Government, Water and Volunteers may issue their own guidance for councils to follow.</p>	<p>We will work with management to assess Queensland Treasury and Department of Local Government, Water and Volunteers requirements and guidance, as applicable.</p>





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PO Box 15396, City East Qld 4002



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**11.9 DEBT (BORROWINGS) POLICY 2024/2025 AMENDMENT**

<b>File No:</b>	<b>5237</b>
<b>Attachments:</b>	<b>1. Final Draft Debt (Borrowings) Policy (V19) - Clean</b> <a href="#">↓</a> <b>2. Final Draft Debt (Borrowings) Policy (V19) - Tracked</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Ross Cheesman - Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Marnie Taylor - Chief Financial Officer</b>

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**SUMMARY**

*Chief Financial Officer presenting an update to the Debt (Borrowings) Policy 2024/2025 to Council for adoption.*

**OFFICER'S RECOMMENDATION**

THAT the change to the Debt (Borrowings) Policy 2024/2025 as detailed in the report be adopted.

**COMMENTARY**

As part of the 2024/2025 Budget adoption, the Debt (Borrowings) Policy 2024/2025 was adopted by Council.

It has recently been identified that there was insufficient detail in the Adopted Policy in relation to Council's plan to apply for a Working Capital Facility with Queensland Treasury Corporation for an amount of \$30m.

As a result, the Policy has been amended to reflect the appropriate reference to the Working Capital Facility.

**PREVIOUS DECISIONS**

The previous version of the Debt (Borrowings) Policy 2024/2025 was adopted by Council at the Budget Meeting held on 25 June 2024.

**BUDGET IMPLICATIONS**

Council's budget incorporates the borrowing amounts and working capital facility and there are no further budget implications in adopting the change to this Policy.

**LEGISLATIVE CONTEXT**

This Policy is required to be adopted annually in accordance with section 192 of the *Local Government Regulation 2012*.

**LEGAL IMPLICATIONS**

There are no legal implications in relation to the amendments to the Policy.

**STAFFING IMPLICATIONS**

There are no staffing implications in relation to the amendments to the Policy.

**RISK ASSESSMENT**

There is no risk assessment required in relation to this matter.

**CORPORATE/OPERATIONAL PLAN**

Goal 1.1 – We are fiscally responsible

Our budgets are financially sustainable and provide value and accountability to the community.

**CONCLUSION**

The amended Debt (Borrowings) Policy 2024/2025 is presented for Council's consideration and adoption.

# **DEBT (BORROWINGS) POLICY 2024/2025 AMENDMENT**

## **Final Draft Debt (Borrowings) Policy (V19) - Clean**

**Meeting Date: 26 November 2024**

**Attachment No: 1**

## DEBT (BORROWINGS) POLICY

### STATUTORY POLICY



#### 1 Scope

This policy applies to the use of loan borrowings to fund Rockhampton Regional Council infrastructure and other important capital works projects.

#### 2 Purpose

The purpose of this policy is to provide Council with a contemporary Debt (Borrowings) Policy for responsible financial management on the loan funding of infrastructure and capital works projects by ensuring the level of Council indebtedness is within acceptable limits to Council, its ratepayers and interested external parties.

#### 3 Related Documents

##### 3.1 Primary

*Local Government Act 2009*

*Local Government Regulation 2012*

##### 3.2 Secondary

*Statutory Bodies Financial Arrangements Act 1982*

#### 4 Definitions

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
QTC	Queensland Treasury Corporation
Ratepayers	As defined in the <i>Local Government Regulation 2012</i> , a person who is liable to pay rates or charges.

#### 5 Policy Statement

As a general principle, Council recognises that loan borrowings for capital works projects are an important funding source for local government and that the full cost of infrastructure should not be borne entirely by present-day ratepayers, but be contributed to by future ratepayers who will also benefit. Whilst recognising the importance of loan borrowings, Council should not place undue reliance upon loans as a source of funding.

Council restricts all long term borrowings to expenditure on identified capital works projects that are considered by Council to be of the highest priority and which cannot be funded from revenue, as identified by the adopted budget.

Council does not use long term debt to finance operating activities or recurrent expenditure. A working capital facility or overdraft may be utilised to help fund short term cash flow requirements that may arise from time to time.

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Adopted/Approved:	DRAFT	Department:	Corporate Services
Version:	19	Section:	Finance
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The basis for determination of the utilisation of loan funds is as follows:

- (a) Where a capital works project for a service that is funded by utility or user charges, for example water, sewer, waste, is determined to be funded by way of loans, the user charge should reflect the cost of providing the service including the loan servicing costs.
- (b) Other specific capital works projects, not funded by user charges, should only be considered for loan funding where the project is considered by Council to be of long term benefit to the majority of ratepayers.
- (c) The term of any loan should not exceed the expected life of the asset being funded.

#### 5.1 10 Year Loan Programme Forecast

Council utilises loan borrowings to fund capital and infrastructure works when required. Repayments are usually spread over a period of 15 to 20 years or shorter depending on the life of the asset being created. The Debt (Borrowings) Policy includes the following information:

- (a) New borrowings for the current and the next nine financial years; and
- (b) Repayment schedule for new and existing borrowings.

The following 10 year program is proposed by Council, although allocations are revised on an annual basis in conjunction with the review of its short and long term budgets:

**Table 1**  
**10 Year Borrowing and Repayment Schedule**

Financial Year	New Borrowing Amount (\$)	Loan Redemption Amount (\$)	Repayment Period (years)
Existing Loans	N/A	N/A	7-13
2024/25	42,000,000	9,812,337	15-20
2025/26	80,000,000	12,269,859	15-20
2026/27	43,000,000	16,975,384	15-20
2027/28	26,000,000	19,595,144	15-20
2028/29	19,000,000	21,535,142	15-20
2029/30	10,000,000	23,199,623	15-20
2030/31	31,000,000	24,403,398	15-20
2031/32	-	36,081,889	15-20
2032/33	-	57,676,222	15-20
2033/34	-	28,392,701	15-20

#### 5.2 Repayment Schedule

The loan portfolio of Council is raised solely with QTC primarily utilising QTC's fixed rate loan product, although Council may avail itself of a variable rate loan from time to time. A fixed rate loan is a loan where the interest rate does not fluctuate for the term of the fixed period. A fixed rate loan provides rate certainty; however, an early repayment adjustment applies for any unscheduled repayments.

The amount required to extinguish a fixed rate loan at any point in time is the market value of the loan. The market value reflects the remaining cash flows required to repay the debt, valued at the current market rates of interest. An early repayment adjustment reflects the difference between the loan balance and the market value of a fixed rate loan. The adjustment can be a loss or a gain depending on whether market rates for the remaining term are lower or higher than the original fixed rate.

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Council intends maintaining principal and interest repayment schedules consistent with the fixed rate terms of individual loans so exposures to early repayment adjustment losses are minimised. However, in circumstances where the early repayment adjustment results in a gain to Council, consideration is given to early repayment of the relevant loan facilities, subject to evaluation of Council's financial position at the time.

The budgeted loan portfolio of Council for 2024/25 is as follows:

**Table 2**  
**Budget Interest and Redemption by Fund/Function for the Year to 30 June 2025**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E (A - C + D = E)</b>
<b>Function Description</b>	<b>Book Debt Balance 01/07/2024</b>	<b>QTC Admin and Interest</b>	<b>QTC Redemption</b>	<b>New Advances</b>	<b>EST Book Debt Balance 30/06/2025</b>
Water and Sewerage	2,061,130	115,900	229,440	20,000,000	21,831,690
Waste and Recycling	6,445,120	146,130	578,270	2,500,000	8,366,850
Airport	13,768,550	264,780	1,088,820	-	12,679,730
Other/ General Functions	108,716,340	3,272,610	7,915,810	19,500,000	120,300,530
<b>TOTAL ALL FUNDS</b>	<b>130,991,140</b>	<b>3,799,420</b>	<b>9,812,340</b>	<b>42,000,000</b>	<b>163,178,800</b>

### 5.3 Working Capital Facility

Council intends to apply for a new working capital facility with QTC. The proposed working capital facility would have a limit of \$30,000,000. The working capital facility may be utilised to help fund short-term cash flow requirements that could arise from time to time.

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**6 Review Timelines**

This policy is reviewed when any of the following occur:

- (a) As required by legislation – no later than 30 June 2025 in conjunction with the budget;
- (b) The related information is amended or replaced; or
- (c) Other circumstances as determined from time to time by the Council.

**7 Document Management**

Sponsor	Chief Executive Officer
Business Owner	Deputy Chief Executive Officer
Policy Owner	Chief Financial Officer
Policy Quality Control	Legal and Governance



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# **DEBT (BORROWINGS) POLICY 2024/2025 AMENDMENT**

## **Final Draft Debt (Borrowings) Policy (V19) - Tracked**

**Meeting Date: 26 November 2024**

**Attachment No: 2**

## DEBT (BORROWINGS) POLICY

### STATUTORY POLICY



#### 1 Scope

This policy applies to the use of loan borrowings to fund Rockhampton Regional Council infrastructure and other important capital works projects.

#### 2 Purpose

The purpose of this policy is to provide Council with a contemporary Debt (Borrowings) Policy for responsible financial management on the loan funding of infrastructure and capital works projects by ensuring the level of Council indebtedness is within acceptable limits to Council, its ratepayers and interested external parties.

#### 3 Related Documents

##### 3.1 Primary

*Local Government Act 2009*

*Local Government Regulation 2012*

##### 3.2 Secondary

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#### 4 Definitions

To assist in interpretation, the following definitions apply:

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#### 5 Policy Statement

As a general principle, Council recognises that loan borrowings for capital works projects are an important funding source for local government and that the full cost of infrastructure should not be borne entirely by present-day ratepayers, but be contributed to by future ratepayers who will also benefit. Whilst recognising the importance of loan borrowings, Council should not place undue reliance upon loans as a source of funding.

Council restricts all long term borrowings to expenditure on identified capital works projects that are considered by Council to be of the highest priority and which cannot be funded from revenue, as identified by the adopted budget.

Council does not use long term debt to finance operating activities or recurrent expenditure. A working capital facility or overdraft may be utilised to help fund short term cash flow requirements that may arise from time to time.

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The basis for determination of the utilisation of loan funds is as follows:

- (a) Where a capital works project for a service that is funded by utility or user charges, for example water, sewer, waste, is determined to be funded by way of loans, the user charge should reflect the cost of providing the service including the loan servicing costs.
- (b) Other specific capital works projects, not funded by user charges, should only be considered for loan funding where the project is considered by Council to be of long term benefit to the majority of ratepayers.
- (c) The term of any loan should not exceed the expected life of the asset being funded.

**5.1 10 Year Loan Programme Forecast**

Council utilises loan borrowings to fund capital and infrastructure works when required. Repayments are usually spread over a period of 15 to 20 years or shorter depending on the life of the asset being created. The Debt (Borrowings) Policy includes the following information:

- (a) New borrowings for the current and the next nine financial years; and
- (b) Repayment schedule for new and existing borrowings.

The following 10 year program is proposed by Council, although allocations are revised on an annual basis in conjunction with the review of its short and long term budgets:

**Table 1  
10 Year Borrowing and Repayment Schedule**

Financial Year	New Borrowing Amount (\$)	Loan Redemption Amount (\$)	Repayment Period (years)
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2033/34	-	28,392,701	15-20

**5.2 Repayment Schedule**

The loan portfolio of Council is raised solely with QTC primarily utilising QTC’s fixed rate loan product, although Council may avail itself of a variable rate loan from time to time. A fixed rate loan is a loan where the interest rate does not fluctuate for the term of the fixed period. A fixed rate loan provides rate certainty; however, an early repayment adjustment applies for any unscheduled repayments.

The amount required to extinguish a fixed rate loan at any point in time is the market value of the loan. The market value reflects the remaining cash flows required to repay the debt, valued at the current market rates of interest. An early repayment adjustment reflects the difference between the loan balance and the market value of a fixed rate loan. The adjustment can be a loss or a gain depending on whether market rates for the remaining term are lower or higher than the original fixed rate.

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Council intends maintaining principal and interest repayment schedules consistent with the fixed rate terms of individual loans so exposures to early repayment adjustment losses are minimised. However, in circumstances where the early repayment adjustment results in a gain to Council, consideration is given to early repayment of the relevant loan facilities, subject to evaluation of Council's financial position at the time.

The budgeted loan portfolio of Council for 2024/25 is as follows:

**Table 2**  
**Budget Interest and Redemption by Fund/Function for the Year to 30 June 2025**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E (A - C + D = E)</b>
<b>Function Description</b>	<b>Book Debt Balance 01/07/2024</b>	<b>QTC Admin and Interest</b>	<b>QTC Redemption</b>	<b>New Advances</b>	<b>EST Book Debt Balance 30/06/2025</b>
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Waste and Recycling	6,445,120	146,130	578,270	2,500,000	8,366,850
Airport	13,768,550	264,780	1,088,820	-	12,679,730
Other/ General Functions	108,716,340	3,272,610	7,915,810	19,500,000	120,300,530
<b>TOTAL ALL FUNDS</b>	<b>130,991,140</b>	<b>3,799,420</b>	<b>9,812,340</b>	<b>42,000,000</b>	<b>163,178,800</b>

**5.3 Working Capital Facility**

[Council intends to apply for a new working capital facility with QTC. The proposed working capital facility would have a limit of \\$30,000,000. The working capital facility may be utilised to help fund short-term cash flow requirements that could arise from time to time.](#)

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**6 Review Timelines**

This policy is reviewed when any of the following occur:

- (a) As required by legislation – no later than 30 June 2025 in conjunction with the budget;
- (b) The related information is amended or replaced; or
- (c) Other circumstances as determined from time to time by the Council.

**7 Document Management**

Sponsor	Chief Executive Officer
Business Owner	Deputy Chief Executive Officer
Policy Owner	Chief Financial Officer
Policy Quality Control	Legal and Governance



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**11.10 SALE OF PROPERTIES FOR OVERDUE RATES - 2025**

<b>File No:</b>	<b>521</b>
<b>Attachments:</b>	<b>1. Eligible Properties for 2025 Land Sale (Confidential)</b>
<b>Authorising Officer:</b>	<b>Ross Cheesman - Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Marnie Taylor - Chief Financial Officer</b>

**SUMMARY**

*Council has the authority pursuant to section 140(2) of the Local Government Regulation 2012 to sell the land described below for overdue rates and charges.*

**OFFICER'S RECOMMENDATION**

THAT Council:

- (a) Proceed with action to sell the properties as listed below (Property ID's provided) for overdue rates as provided for in *the Local Government Regulation 2012, Chapter 4, Part 12*; and
- (b) Delegate to the Chief Executive Officer its power to take all further steps under *Chapter 4, Part 12, Division 3 of the Local Government Regulation 2012* to effect sale of the land (including, for avoidance of doubt, the power to end sale proceedings).

772468	776386	828656
777675	778919	779087
780718	782240	783414
783521	785910	41686022
787720	788412	4113101
4005794	40877751	40893943
40178632	773674	776327
40032517	23009814	779399

**COMMENTARY**

Under the provisions of the *Local Government Regulation 2012* Council has the authority to recover rates and charges through a land sale process where the amounts have been overdue for three or more years. A number of properties meeting the criteria have been identified as being eligible for land sale and a list of properties has been prepared for Council's resolution to proceed with the land sale process.

Provided in the attachment are details of properties with significant rate arrears that are recommended to be sold to recover overdue rates.

**Process Overview & Anticipated Timeline**

In summary, the main steps required to action the process for recovery of unpaid rates by land sale involves the following steps.

1. Report to Council as to eligible properties and obtain a resolution to proceed with the land sale process. From this point the rates and charges plus interest must be paid in full before the property can be withdrawn from land sale.

2. Upon resolution by Council a Notice of Intention to Sell will be issued to the owners and mortgagees.
3. From the date of the Notice of Intention to sell the ratepayer has an amnesty period of three months in which to pay all outstanding amounts.
4. After the expiration of the three month amnesty period but before the expiration of six months from the date on the Notice of Intention to Sell, procedures to sell the land by public auction will commence. The property can only be withdrawn from sale if the total amount outstanding is paid in full prior to the auction.

The last land sale action that was completed commenced in January 2024 and of the 43 properties where land sale action commenced, 2 went to auction.

The list attached has 24 properties that are eligible and an outstanding rates and charges total of approximately \$580,000. It is expected (as with previous years) that only a small number will proceed to auction.

Within the legislated period it is proposed the Auction would be scheduled for May 2025.

### **CONCLUSION**

It is recommended that Council resolve to sell the properties for overdue rates as outlined in the report. This is in accordance with the *Local Government Regulation 2012, Chapter 4, Part 12*.

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**11.11 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2024**

<b>File No:</b>	<b>8148</b>
<b>Attachments:</b>	1. <a href="#">Income Statement - October 2024</a> 2. <a href="#">Key Indicators - October 2024</a>
<b>Authorising Officer:</b>	<b>Ross Cheesman - Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Marnie Taylor - Chief Financial Officer</b>

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**SUMMARY**

*The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 October 2024.*

**OFFICER'S RECOMMENDATION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 October 2024 be received.

**COMMENTARY**

The attached financial report and graphs have been compiled from information within Council's TechnologyOne system. The reports presented are as follows:

1. Income Statement (Actuals and Budget for the period 1 July 2024 to 31 October 2024), Attachment 1.
2. Key Indicators Graphs, Attachment 2.

The attached financial statement provides Council's position after four months of the 2024/25 financial year. Results should be approximately 33.3% of the adopted budget.

The following commentary is provided in relation to the Income Statement:

Total Operating Revenue is at 45% of the adopted budget. Key components of this result are:

- Net Rates and Utility Charges are at 46% of budget. Council's rates and utility charges for the first six months of the financial year ending 31 December 2024 have been raised and were due on 4 September 2024.
- Fees & Charges are at 36% of budget due to most of the operational areas in Council being ahead of their forecast.
- Private and recoverable works are at 26% of budget. This is mostly due to the timing of the works performed and invoiced.
- Rent and lease revenue is ahead of the budget at 37% due to better than forecast revenue received from leasing various Airport commercial properties.
- Grants and Subsidies are ahead of budget at 71% due to recognition of unearned revenue from the 2023/24 financial year carried over to the 2024/25 year and receipt of 85% of the annual Financial Assistance Grant as well as 50% of the Home Assist Secure funding for 2024/25.
- Interest revenue is ahead of budget at 50% due to higher than forecast cash holdings and interest rates remaining higher for longer.
- Other Income is at 38% mainly due to recognition of unearned revenue from the 2023/24 financial year carried over to the 2024/25 year as well as additional car rental concession income from the Airport.



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Total Operating Expenditure is at 32% of the adopted budget. Key components of this result are:

- Contractors and Consultants and Materials and Plant are at 27% & 30% respectively due to the timing of works planned during the year. It is expected that as the year progresses these works will be completed and paid.
- Asset operational expenses are at 30% due to the timing of payments for services such as electricity which are billed quarterly.
- Administrative expenses are at 27% as the estimated timing of expenditure for most of this account group is later in the financial year for events managed by Community and Culture Unit and Advance Rockhampton.
- All other expenditure items are in proximity to budget.

The following commentary is provided in relation to capital income and expenditure, as well as investments and loans:

Total Capital Income is at 46% of the carryover budget mostly due to the transfer of grant funds from the 2023/24 financial year to the 2024/25 financial year. These grant funds were received for specific capital projects but had not been spent on those projects by 30 June 2024. This result is also influenced by the receipt of 50% of the 2024-27 Works for Queensland program funding during the month of October.

Total Capital Expenditure is at 19% of the carryover budget and the level of capital expenditure is expected to increase in coming months.

Total Investments are \$116.9M at 31 October 2024.

Total Loans are \$128.9M at 31 October 2024.

## **CONCLUSION**

With four months of the financial year passed, indications are that operational activities are mostly on track. Total operational revenue is ahead of budget at 45% due to the levying of the General Rates and Utility Charges for the six months ending 31 December 2024.

The capital program saw \$39.2M spent during the first four months of the financial year and capital expenditure program will need to gain momentum over the coming months to deliver the projects budgeted for the 2024/25 financial year.

# **SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2024**

## **Income Statement - October 2024**

**Meeting Date: 26 November 2024**

**Attachment No: 1**



**Income Statement  
For Period July 2024 to October 2024  
33.3% of Year Gone**

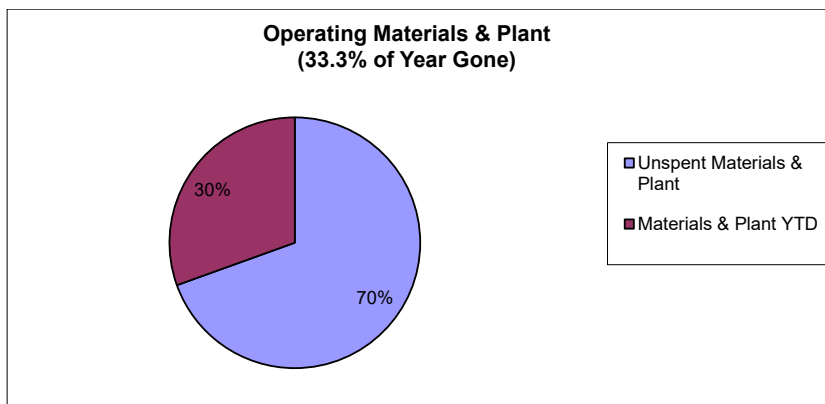
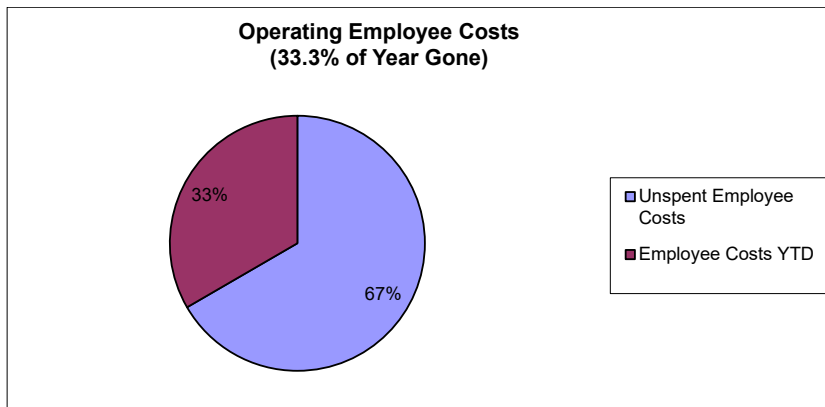
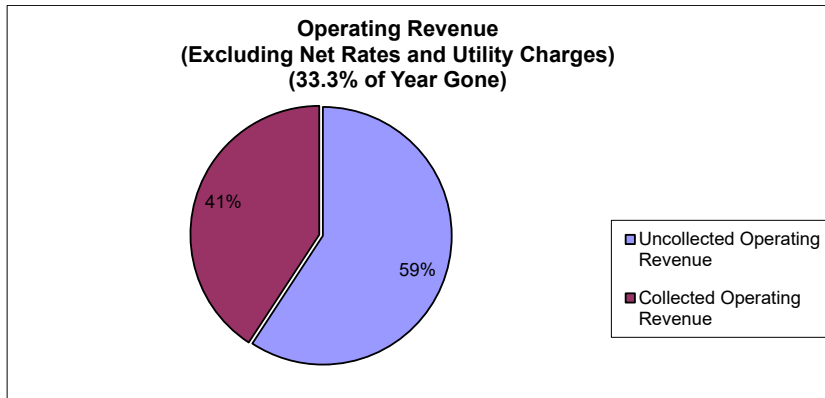
	Adopted Budget	Current Budget	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Current Budget
	\$	\$	\$	\$	\$	
<b>OPERATING</b>						
<b>Revenues</b>						
Net rates and utility charges	(201,515,445)	(201,515,445)	(92,627,852)	0	(92,627,852)	46% A
Fees and Charges	(40,849,613)	(40,849,613)	(14,824,675)	0	(14,824,675)	36% A
Private and recoverable works	(7,732,060)	(7,732,060)	(1,979,535)	0	(1,979,535)	26% A
Rent/Lease Revenue	(3,513,927)	(3,513,927)	(1,310,492)	0	(1,310,492)	37% A
Grants Subsidies & Contributions	(9,724,867)	(9,724,867)	(6,949,654)	0	(6,949,654)	71% A
Interest revenue	(3,506,000)	(3,506,000)	(1,742,065)	0	(1,742,065)	50% A
Other Income	(7,037,053)	(7,037,053)	(2,698,088)	0	(2,698,088)	38% A
<b>Total Revenues</b>	<b>(273,876,965)</b>	<b>(273,876,965)</b>	<b>(122,132,360)</b>	<b>0</b>	<b>(122,132,360)</b>	<b>45% A</b>
<b>Expenses</b>						
Employee Costs	103,886,392	103,886,392	34,658,127	325,102	34,983,230	33% A
Contractors & Consultants	28,343,064	28,343,064	7,561,918	11,134,323	18,696,241	27% A
Materials & Plant	17,452,691	17,452,691	5,321,679	2,963,454	8,285,133	30% A
Asset Operational	29,160,444	29,160,444	8,773,868	2,047,152	10,821,019	30% A
Administrative expenses	17,119,919	17,119,919	4,557,831	2,769,162	7,326,993	27% A
Depreciation	79,980,948	79,980,948	26,556,963	0	26,556,963	33% A
Finance costs	4,129,420	4,129,420	1,413,803	0	1,413,803	34% A
Other Expenses	1,346,235	1,346,235	457,799	10,860	468,659	34% A
<b>Total Expenses</b>	<b>281,419,113</b>	<b>281,419,113</b>	<b>89,301,989</b>	<b>19,250,052</b>	<b>108,552,041</b>	<b>32% A</b>
<b>Transfer / Overhead Allocation</b>						
Transfer / Overhead Allocation	(7,582,450)	(7,582,450)	(3,090,706)	0	(3,090,706)	41% A
<b>Total Transfer / Overhead Allocation</b>	<b>(7,582,450)</b>	<b>(7,582,450)</b>	<b>(3,090,706)</b>	<b>0</b>	<b>(3,090,706)</b>	<b>41% A</b>
<b>TOTAL OPERATING POSITION (SURPLUS)/DEFICIT</b>	<b>(42,303)</b>	<b>(42,303)</b>	<b>(35,921,078)</b>	<b>19,250,052</b>	<b>(16,671,025)</b>	<b>84914% A</b>
<b>CAPITAL</b>						
Total Developers Contributions Received	(7,273,428)	(7,273,428)	(1,560,951)	0	(1,560,951)	21%
Total Capital Grants and Subsidies Received	(42,963,267)	(65,873,580)	(34,803,324)	0	(34,803,324)	53%
Total Proceeds from Sale of Assets	(6,549,000)	(6,549,000)	(500,334)	0	(500,334)	8%
<b>Total Capital Income</b>	<b>(56,785,695)</b>	<b>(79,696,008)</b>	<b>(36,864,609)</b>	<b>0</b>	<b>(36,864,609)</b>	<b>46%</b>
Total Capital Expenditure	194,279,612	204,357,568	39,194,145	86,231,838	125,425,983	19%
<b>Net Capital Position</b>	<b>137,493,917</b>	<b>124,661,559</b>	<b>2,329,536</b>	<b>86,231,838</b>	<b>88,561,374</b>	<b>2%</b>
<b>TOTAL INVESTMENTS</b>			116,883,365			
<b>TOTAL BORROWINGS</b>			128,862,833			

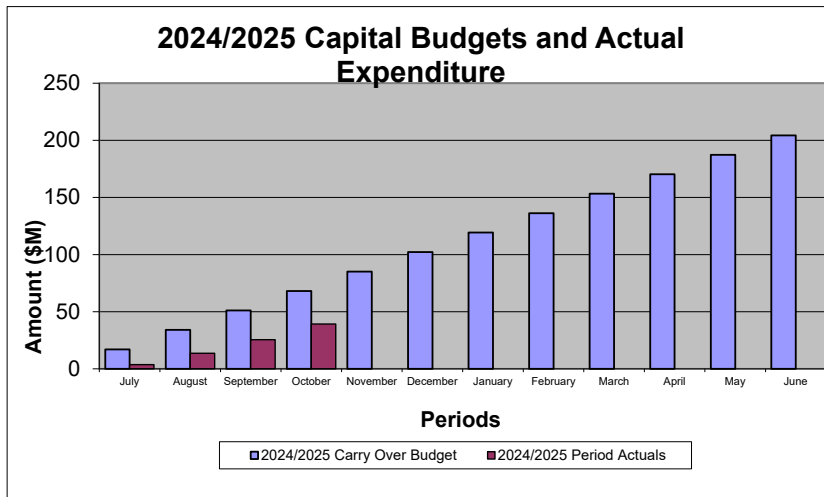
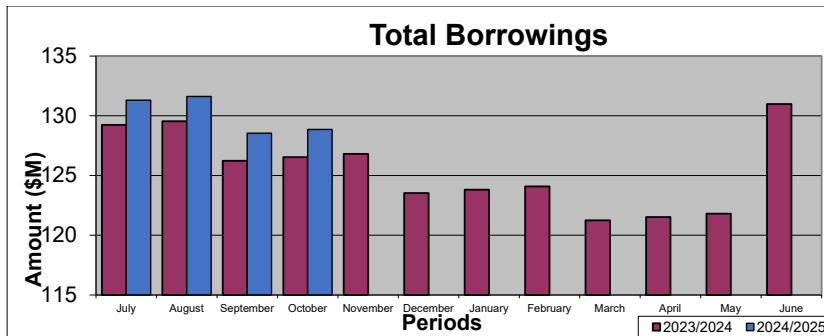
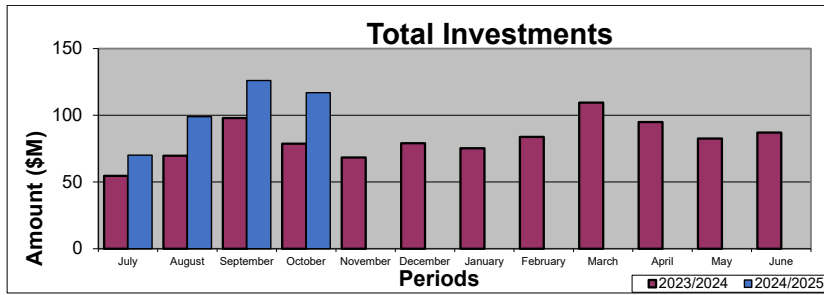
# **SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2024**

## **Key Indicators - October 2024**

**Meeting Date: 26 November 2024**

**Attachment No: 2**





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**11.12 OCTOBER BUDGET REVIEW 2024**

<b>File No:</b>	<b>8785</b>
<b>Attachments:</b>	<b>1. 2024/2025 Operational Budget Changes - October 2024</b> <a href="#">↓</a> <b>2. 2024/2025 Capital Budget Changes - October 2024</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Ross Cheesman - Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Marnie Taylor - Chief Financial Officer</b>

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**SUMMARY**

*Chief Financial Officer presenting updated budget estimates to 31 October 2024.*

**OFFICER'S RECOMMENDATION**

THAT the October Budget Review 2024 report be received and the budget estimate changes be endorsed.

**COMMENTARY**

The Monthly Budget Review to 31 October 2024 provides updated budget estimates for the 2024/25 financial year.

**Operational Budget Estimate Changes**

The 2024/25 Original Budget proposed a surplus of \$42.3k, the changes made in the budget review have slightly worsened Council's position, with an updated forecast of a surplus of \$20.8k.

There are transfers of budgets between Units for Depreciation and Corporate Overheads, however these changes had a nil budget impact across Council:

- Depreciation – changes to the asset ownership were finalised effective 1 July 2024. This resulted in changes to depreciation between various Sections / Units.
- Corporate Overheads has been updated for the commercial business units.

The operational budget movements are:

- Office of the CEO
  - CEO Management – removal of election cost - \$75k.
  - Executive Support – increase of \$8.2k transferred from capital budget.
- Corporate Services
  - Airport Administration – Increase in unearned revenue - \$7.8k.
  - Airport Commercial – Increase of \$420k revenue.
    - \$90k lease revenue
    - \$330k increase in Airport passenger service charges revenue.
  - Fleet - Increase in unearned revenue - \$7.8k
  - Information Systems – Decrease of \$3.4k – administrative expenses.
  - Customer Service
    - Decrease of \$92.8k – employee costs moved to Safety, Wellbeing & Training.
    - Increased grant funding - \$7.0k
  - Finance Management – Increase of \$1.8k
  - People & Capability
    - Increase in unearned revenue - \$7.8k
    - Decrease of \$490.3k – employee costs moved to Safety, Wellbeing & Training.

- Safety, Wellbeing & Training – Increase of \$583.2k – employee costs moved from Customer Service and People & Capability.
- Workforce and Governance Management – Increase in unearned revenue - \$7.8k
- Regional Services net expenditure has increased by \$246k and the changes include:
  - Civil Operations - Increase in unearned revenue - \$23.7k
  - Infrastructure Planning
    - Increase in unearned revenue - \$240.0k
    - Disaster ready funding expenditure increased by \$351.0k
    - Project Delivery - Increase in unearned revenue - \$7.8k
  - RRWR
    - Fees & Charges revenue increased by \$143.0k
    - Grants & Subsidies increased by \$250.6k
    - Administrative expenses reduced by \$40.0k
    - Net increase in contractor expenses - \$633.6k
  - FRW – Increase in unearned revenue - \$7.8k
- Community Services
  - Communities Management – Increase in unearned revenue - \$7.8k
  - Community Assets and Facilities recorded an overall increase of \$4.1k due to:
    - Plant hire costs – Increase of \$12.0k
    - Transfer to capital budget - \$7.9k – purchase of a new trailer.
    - Increase in unearned revenue - \$7.8k
  - Communities and Culture’s revenue budget has improved by \$41.0k due to
    - Library Services
      - Increase of \$12.1k in employee costs
      - Reduction in grant funding - \$3.0k
      - Increase in administrative expenses - \$66.5k - Best Start Family Literacy Initiative.
    - Major Venues
      - Increase in unearned revenue - \$7.8k
      - Decrease in expenditure - \$95.0k - Carols by Candlelight Music Bowl event not going ahead.
      - Transfer from Capital Budget - \$16k – Piano Store
    - Rockhampton Museum of Arts – Increase in unearned revenue - \$11.9k
  - Parks has forecasted an overall increase of \$77.4k due to:
    - Increase in unearned revenue - \$23.7k
    - TMR project – \$35.8k increase in unearned revenue and \$36.8k increase in expenditure to align with the funding.
    - Transfer from capital budget - \$70k – Materials & Plant
  - Planning & Regulatory Services revenue
    - Increase of \$97k mainly due to unearned revenue from previous year.
- Advance Rockhampton
  - Economic Development –
    - Achieve Reef Quality project –
      - Increase in revenue - \$181.1k
      - Increase in contractor expenses - \$172.2k
  - Tourism
    - Increase in unearned revenue - \$4.5k
    - Reduction in grant funding - \$10k – Recreational Fishing Grant
- Resourcing
  - Interest Revenue has increased by \$100k due to higher than forecast cash holdings and interest rates remaining higher for longer.



Total Operational Budget changes result in the net operating surplus for 2024/25 decreasing by \$21.5k (from \$42.3k to \$20.8k).

### **Capital Budget Estimate Changes**

The Capital Budget has been updated to reflect budget reallocations between projects and the timing of some projects across the current and next two financial years.

Council adopted an original capital expenditure budget of \$194.3M (\$137.5M net) in June 2024. The Carryover Budget processed the transfer of uncollected capital revenue and unspent capital expenditure budgets from the 2023/24 financial year to the 2024/25 financial year and was completed in August 2024. This resulted in 2024/25 capital expenditure updated to \$204.4M (\$124.7M net), an increase of \$10.1M in expenditure and \$22.9M increase in revenue.

During the October budget review process, the Capital Budget has been updated to reflect budget reallocations between projects and the timing of some projects across the current and next two financial years which resulted in capital expenditure revised to \$188.2M (\$104.3M net). Capital revenue budgets across the current and next two financial years has increased by \$4.5M, whilst Capital expenditure budgets have increased by \$2.2M. Therefore, the net budget impact across the three financial years from the Carryover Budget is a decrease of \$2.3M.

A listing by Section of the capital budget changes is attached for information. The major movements from the October Budget Review are:

#### **Chief Executive Officer**

CEO Office's allocation of \$30K has reduced to \$21.8k, the balance of \$8.2k being transferred to the operational budget for purchase of 10 new chairs to the Council chambers.

#### **Corporate Services**

##### **Corporate & Technology Services**

Communications & Information Technology expenditure for the three financial years has decreased by \$77.5k and reallocated to 2028/29 and 2031/32 financial years.

Fleet Services expenditure has recorded an increase of \$82.9k due to budget transfers from other Sections. \$7.9k was transferred from Community Assets and Facilities for a new trailer while \$75K has been transferred from Waste & Recycling Services for the acquisition of a Hydroseeder.

#### **Airport**

Airport's expenditure budget has reduced by \$8k due to the removal of Merlion Statue project.

#### **Regional Services**

##### **Civil Operations**

Civil Operations' overall budget has increased by \$736.8k, mainly due mainly due to additional spend on road and traffic facilities.

##### **Waste & Recycling Services**

Waste & Recycling Services' expenditure budget changes comprised of budget reallocations between projects with a small overall increase of \$75k which was transferred to Fleet for the acquisition of a Hydroseeder.

**FRW**

FRW's revenue budget has improved by \$124.1k due to increased funding for North Rockhampton Sewer upgrade.

FRW's expenditure budget has increased by \$167k which includes budget reallocations between projects as well as budget revisions. This was mainly due to a new allocation of \$146.2k for the Glenmore Water Treatment Plant (GWTP) admin building works and an increase of \$145k for Bodero street sewer pump station renewal project fully funded by a transfer of \$291.2k from the Regional Services Contingency Fund.

**Project Delivery**

Project Delivery's expenditure budget was increased by \$987k due to new allocation of \$800k added towards Pilbeam Theatre carpark fully funded by the new round of Works for Queensland funding (2024-27) as well as a transfer of \$187k from the Regional Services Contingency Fund to cover additional costs of land resumptions for the flood levy.

Project Delivery's changes to expenditure budget also include a transfer of \$5.9M from GWTP major upgrade works to Gracemere & South Rockhampton STP project, revision of some project allocations as well as the movement of budget allocations to future years based on the current status of the projects as well as future projections.

**Communities**

A Contingency Fund to cover any adhoc needs of Community Services has been introduced during the budget submission. An initial allocation of \$640k over the next three financial years has been requested, partly funded by \$160k transferred from the Parks Renewal project.

**CAF**

Community Assets and Facilities' expenditure budget has increased by \$195k mainly due to \$75k for new fleet vehicles and \$100k transferred from Parks for the Victoria Park Cable Way. Other changes comprised of budget reallocations between projects and revision of allocations based on latest forecasts.

**Communities & Culture**

Communities & Culture's expenditure budget has decreased by \$16.0k due to transfer of the Piano store improvement budget to operational budget.

**Parks**

Parks' revenue budget has increased by \$150k due to introduction of new funding for Irrigation renewal program from the Department of Tourism and Sports.

Parks' expenditure budget has decreased by \$998.6k due to budget reallocations between projects and revision of allocations based on latest forecasts. Transfers include \$100k transfer to CAF to fund the Victoria Park Cable Way project, \$70.0k transferred to operational budget and \$160.0k transferred to the new Communities Contingency Fund. This resulted in a net decrease of \$1.1M to the Parks' capital budget.

**Resourcing**

Resourcing expenditure budget has decreased by \$3M after transfer of allocations to various projects were finalised for the new round of Works for Queensland funding (2024-27) totalling \$14.2M.

**BUDGET IMPLICATIONS**

This report provides estimated budget changes for the current financial year and next two financial years. The impact of these changes on future financial years has not been modelled in the Long Term Financial Forecast at this stage.

**LEGISLATIVE CONTEXT**

Nil - this Report is not a budget amendment in accordance with the Local Government Regulation 2012, section 170 Adoption and amendment of budget.

**RISK ASSESSMENT**

The control of monthly oversight and reporting of expenditure against budget significantly reduces the risk of unplanned expenditure impacting on Council's financial position.

**CORPORATE/OPERATIONAL PLAN**

The Operational Plan outlines activities and actions Council will undertake for the financial year in accordance with the adopted budget. This report provides estimated budget changes for the current and two future financial years for Council's endorsement.

**CONCLUSION**

There are a considerable amount of changes included in this budget review.

Total Operational Budget adjustments result in the net operating surplus decreasing by \$21.5k (from \$42.3k to \$20.8k).

The Capital Budget has been updated to reflect budget reallocations between projects and the timing of projects across the current and next two financial years. There are also a few new projects. The net budget impact across the three financial years from the Carryover Budget is a decrease of \$2.3M.

# **OCTOBER BUDGET REVIEW 2024**

## **2024/2025 Operational Budget Changes - October 2024**

**Meeting Date: 26 November 2024**

**Attachment No: 1**

# Operating Budget Estimate Changes - October Monthly Review

Unit	Monthly Budget - Previous Estimate	Monthly Budget - New Estimate	Movement (New vs Previous Estimate)	Comments	Line
					1
<b>OPERATING (SURPLUS) / DEFICIT - ADOPTED BUDGET</b>			<b>(42,302)</b>		2
					3
					4
<b>G1100 - OFFICE CHIEF EXECUTIVE OFFICER</b>					5
CEO Management	1,108,210	1,053,699	(54,511) ▲	Removal of election costs	6
Mayors Office	772,821	772,821	-		7
Executive Support	1,651,082	1,659,309	8,227 ▼	\$8,227 transfer from Capital (10 Chairs)	8
<b>SUBTOTAL - G1100 - OFFICE CHIEF EXECUTIVE OFFICER</b>	<b>3,532,113</b>	<b>3,485,829</b>	<b>(46,284) ▲</b>		10
					11
<b>G2100 - CORPORATE SERVICES</b>					12
Airport Administration	14,671,582	15,216,674	545,092 ▼	\$7,890 increase unearned revenue	13
Airport Commercial	(22,320,184)	(22,740,184)	(420,000) ▲	\$90,000 increase in PIQ lease revenue \$330,000 increase in Airport passenger service charges revenue	14
Airport Facilities	4,625,767	4,625,767	-		15
Airport Operations	3,022,835	3,022,835	-		16
Corporate & Technology Management	546,899	546,899	-		17
Fleet	(3,817,032)	(3,901,688)	(84,657) ▲	\$7,890 increase unearned revenue	18
Information Systems	10,903,818	10,768,088	(135,730) ▲	\$3,493 decrease minor budget adjustments	19
Procurement & Logistics	2,380,135	2,380,135	-		20
Property & Insurance	5,588,781	4,808,578	(780,203) ▲		21
Smart Hub Business	-	-	-		22
Accounting Services	1,985,413	1,985,413	-		23
Customer Service	1,719,471	1,619,594	(99,877) ▲	\$92,846 Hero wages moved to Workforce and Governance, \$7,000 increased grant funding	24
Finance Management	609,962	611,696	1,735 ▼	\$1,780 budget adjustments employee costs and administrative expenses	25
Financial Systems	408,380	408,380	-		26
Payroll	552,539	552,539	-		27
Rates & Revenue	1,359,040	1,359,040	-		28
Corporate Services Management	583,094	580,630	(2,464) ▲		29
Media & Communication	799,587	799,587	-		30
Audit	407,696	407,696	-		31
Legal & Governance	914,052	914,052	-		32
People and Capability	2,157,691	1,659,468	(498,222) ▲	\$7,890 unearned revenue \$490,332 wages moved to Safety- Org structure changes	33
Safety, Wellbeing and Training	1,819,777	2,402,888	583,112 ▼	\$583,179 wages moved from People and Capability and Customer Service	34
Workforce & Governance Management	733,971	726,081	(7,890) ▲	\$7,890 unearned revenue	35
Workforce Relations & Ethics	599,894	599,894	-		36
<b>SUBTOTAL - G2100 - CORPORATE SERVICES</b>	<b>30,253,166</b>	<b>29,354,061</b>	<b>(899,104) ▲</b>		38
					39
<b>G4100 - REGIONAL SERVICES</b>					40
Civil Operations Management	32,830,813	33,055,057	224,245 ▼	\$7,890 unearned revenue	41
Corridor Management	86,756	86,756	-		42
Rural Operations	5,798,814	5,798,814	-		43
Urban Operations	8,987,329	8,979,439	(7,890) ▲	\$7,890 unearned revenue	44
Business & Project Services	879,803	871,913	(7,890) ▲	\$7,890 unearned revenue	45
FRW Engineering	713,132	713,132	-		46
FRW Management	(33,352,606)	(33,456,260)	(103,653) ▲		47
Network Services	3,554,120	3,554,120	-		48
Treatment & Supply	14,077,964	14,077,964	-		49
Regional Services Management	678,098	678,098	-		50
Assets & GIS	2,816,642	2,816,642	-		51
Civil Design	957,466	957,466	-		52
Disaster Coordination	979,726	528,800	(450,926) ▲	\$34,065 unearned revenue \$385,510 moved to new SES unit & \$31,350 transferred to Strategic Infrastructure	53
Infrastructure Planning Management	491,253	492,587	1,334 ▼		54
SES Operations	-	385,511	385,511 ▼	\$385,511 moved from Disaster Co-ordination Unit	55
Strategic Infrastructure	1,804,550	1,982,216	177,666 ▼	\$205,500 unearned revenue, \$460,000 additional grant funding & \$811,666 materials and contractors inline with the new grant funding \$31,500 transferred from Disaster Co-ordination	56
Project Delivery	53,022	45,132	(7,890) ▲	\$7,890 unearned revenue	57
RRWR Collections	10,967,412	10,967,412	-		58
RRWR Management	(10,432,030)	(10,233,754)	198,277 ▼	\$40,000 reduction in administration expense, \$234,732 increase in grant funding & \$312,976 increase in contractor expense to align with grant funding	59
RRWR Waste Operations	(6,355,337)	(6,233,545)	121,792 ▼	\$7,890 increase unearned revenue \$7,932 increase trainee subsidies \$143,000 additional fees and charges \$683,200 increase contractor expense \$40,000 decrease in internal charge	60
<b>SUBTOTAL - G4100 - REGIONAL SERVICES</b>	<b>35,536,926</b>	<b>36,067,501</b>	<b>530,575 ▼</b>		62

# Operating Budget Estimate Changes - October Monthly Review

Unit	Monthly Budget - Previous Estimate	Monthly Budget - New Estimate	Movement (New vs Previous Estimate)	Comments	Line
<b>G5100 - COMMUNITY SERVICES</b>					<b>63</b>
					<b>64</b>
Child Care Services	(88,653)	(90,618)	(1,965) ▲		65
Communities & Culture Management	933,341	901,755	(31,586) ▲		66
CQ Home Assist	(2,676)	(2,676)	-		67
Heritage Village	984,471	770,904	(213,568) ▲		68
Library Services	2,995,358	3,053,165	57,807 ▼	\$12,179 wages adjustment \$3,022 decrease in funding to align with actuals & \$66,519 increase in Best Start Family Literacy Initiative administrative costs	69
Major Venues	1,270,551	1,183,657	(86,894) ▲	\$7,890 unearned revenue \$95,004 decrease expenditure for Carols by Candlelight Music Bowl event not going ahead \$16,000 additional expenditure piano storage costs from capital	70
Rockhampton Art Gallery Gift Fund	(30,000)	(30,000)	-		71
Rockhampton Museum of Arts	2,966,349	2,095,220	(871,129) ▲	\$11,870 unearned revenue	72
Community Assets	803,853	803,853	-		73
Community Assets & Facilities Management	603,853	615,756	11,904 ▼	\$12,000 increase in internal plant hire for new vehicle	74
Community Facilities	25,259,403	28,602,273	3,342,869 ▼	\$15,780 unearned revenue \$7,932 reduction in administration expenses to cover trailer purchased	75
Communities Management	1,724,494	1,716,604	(7,890) ▲	\$7,890 unearned revenue	76
Environmental Sustainability	782,461	782,461	-		77
Arboriculture & Streetscapes	4,251,225	4,252,316	1,091 ▼	\$35,757 unearned revenue TMR \$36,848 additional materials and contractors expenses to align actuals on completed TMR project	78
Botanic & Kershaw	2,772,727	2,765,393	(7,334) ▲	\$7,890 unearned revenue \$566 decrease in fuel tax credit	79
Parks Management	8,023,280	6,204,867	(1,818,413) ▲	\$7,890 unearned revenue \$30,000 increase in contractor traffic management	80
Parks Operations	7,465,310	7,527,420	62,110 ▼	\$7,890 increase unearned revenue \$70,000 increase in materials for operational costs transferred from capital budget	81
Rockhampton Zoo	1,906,210	1,906,210	-		82
Building, Plumbing and Compliance	227,268	231,757	4,488 ▼		83
Development Assessment	(423,836)	(423,836)	-		84
Development Engineering	786,423	786,423	-		85
Health & Environment	2,806,918	2,804,857	(2,061) ▲		86
Local Laws	1,777,397	1,772,856	(4,541) ▲		87
Planning and Regulatory Services Management	232,223	232,223	-		88
Support Services - P&RS	1,568,368	1,568,368	-		89
<b>SUBTOTAL - G5100 - COMMUNITY SERVICES</b>	<b>69,596,317</b>	<b>70,031,207</b>	<b>434,890 ▼</b>		<b>91</b>
					<b>92</b>
<b>G6100 - ADVANCE ROCKHAMPTON</b>					<b>93</b>
Economic Development	2,060,916	2,051,335	(9,581) ▲	\$181,083 increased external funding \$172,224 increase in contractor and consultant expenditure	94
EM Advance Rockhampton	557,683	552,588	(5,095) ▲		95
Strategy and Planning	1,621,109	1,621,109	-		96
Events	3,213,990	3,213,990	-		97
Manager Tourism, Events & Marketing	-	-	-		98
Marketing	345,510	345,510	-		99
Tourism	931,642	937,952	6,310 ▼	\$4,490 unearned revenue \$10,000 reduction in expected grant funding	100
<b>SUBTOTAL - G6100 - ADVANCE ROCKHAMPTON</b>	<b>8,730,850</b>	<b>8,722,484</b>	<b>(8,366) ▲</b>		<b>102</b>
					<b>103</b>
<b>G9100 - RESOURCING</b>					<b>104</b>
Resourcing	(147,691,675)	(147,681,868)	9,806 ▼	\$100,000 increase in expected interest revenue	105
<b>SUBTOTAL - G9100 - RESOURCING</b>	<b>(147,691,675)</b>	<b>(147,681,868)</b>	<b>9,806 ▼</b>		<b>107</b>
					<b>108</b>
					<b>109</b>
<b>MOVEMENT IN OPERATING RESULT - ADOPTED BUDGET TO OCTOBER REVIEW</b>			<b>21,516 ▼</b>		<b>110</b>
					<b>111</b>
<b>OPERATING (SURPLUS) / DEFICIT - OCTOBER REVIEW</b>			<b>(20,786)</b>		<b>112</b>
					<b>113</b>

# **OCTOBER BUDGET REVIEW 2024**

## **2024/2025 Capital Budget Changes - October 2024**

**Meeting Date: 26 November 2024**

**Attachment No: 2**

# Capital Budget Estimate Changes - October Monthly Review

Project Description	Category	Description	Account Type	Project Number	Budget 24/25 - Previous	Budget 24/25 - Current	Movement - Budget 24/25	Budget 25/26 - Previous	Budget 25/26 - Current	Movement - Budget 25/26	Budget 26/27 - Previous	Budget 26/27 - Current	Movement - Budget 26/27	Movement CY + 2 YEARS
<b>Capital Revenue Total - Adopted Budget</b>														
							(79,696,008)			(29,429,962)				(30,536,263)
<b>Capital Expenditure Total - Adopted Budget</b>														
<b>Net Budget- Adopted Budget</b>														
<b>G1100 - OFFICE CHIEF EXECUTIVE OFFICER</b>														
<b>G1101 - CHIEF EXECUTIVE OFFICER</b>														
[R] Visual and Streaming Equipment for Council Chambers	Corporate	Communications & Information Technology	Expense	1158135	30,000	21,773	(8,227) ▲	0	0	-	0	0	-	(8,227) ▲
<b>G1101 - CHIEF EXECUTIVE OFFICERTOTAL</b>					<b>30,000</b>	<b>21,773</b>	<b>(8,227) ▲</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(8,227) ▲</b>
<b>G1100 - OFFICE CHIEF EXECUTIVE OFFICER TOTAL</b>					<b>30,000</b>	<b>21,773</b>	<b>(8,227)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(8,227) ▲</b>
<b>G2100 - CORPORATE SERVICES</b>														
<b>G2301 - CORPORATE &amp; TECHNOLOGY SERVICES</b>														
ITR - Server Replacements	Corporate	Communications & Information Technology	Expense	1011089	181,000	103,455	(77,545) ▲	0	0	-	0	0	-	(77,545) ▲
[R] Email Archive Replacement Project	Corporate	Communications & Information Technology	Expense	1037788	53,000	0	(53,000) ▲	0	53,000	53,000 ▼	0	0	-	-
[R] Server Room UPS	Corporate	Communications & Information Technology	Expense	1045228	0	80,000	80,000 ▼	0	0	-	80,000	0	(80,000) ▲	-
[R] Server Room Air conditioning replacement	Corporate	Communications & Information Technology	Expense	1045353	84,100	0	(84,100) ▲	0	84,100	84,100 ▼	0	0	-	-
<b>G2301 - CORPORATE &amp; TECHNOLOGY SERVICES TOTAL</b>					<b>318,100</b>	<b>183,455</b>	<b>(134,645) ▲</b>	<b>-</b>	<b>137,100</b>	<b>137,100 ▼</b>	<b>80,000</b>	<b>-</b>	<b>(80,000) ▲</b>	<b>(77,545) ▲</b>
<b>G6401 - AIRPORT</b>														
[R] Terminal Refurbishment - PA system	Airport	Airport Facilities	Expense	0989194	0	0	-	0	87,000	87,000 ▼	0	0	-	87,000 ▼
[N] Merlion Statue	Airport	Airport Facilities	Expense	1159880	8,000	0	(8,000) ▲	0	0	-	0	0	-	(8,000) ▲
[R] Resurface the Bitumen Area of the Short-term Carpark	Airport	Airport Facilities	Expense	0983748	0	0	-	300,000	213,000	(87,000) ▲	0	0	-	(87,000) ▲
<b>G6401 - AIRPORT TOTAL</b>					<b>8,000</b>	<b>-</b>	<b>(8,000) ▲</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(8,000) ▲</b>
<b>G2100 - CORPORATE SERVICES TOTAL</b>					<b>326,100</b>	<b>183,455</b>	<b>(142,645)</b>	<b>300,000</b>	<b>437,100</b>	<b>137,100</b>	<b>80,000</b>	<b>-</b>	<b>(80,000)</b>	<b>(85,545) ▲</b>
<b>G4100 - REGIONAL SERVICES</b>														
<b>G4301 - INFRASTRUCTURE PLANNING</b>														
Mt Morgan SES Gates	Civil Infrastructure	Disaster Management	Revenue	1160667	0	-26,000	(26,000) ▲	0	0	-	0	0	-	(26,000) ▲
Gracemere & Mt Morgan Emergency Comms	Civil Infrastructure	Disaster Management	Revenue	1160608	0	-150,000	(150,000) ▲	0	-350,000	(350,000) ▲	0	0	-	(500,000) ▲
Gracemere & Mt Morgan Emergency Comms	Civil Infrastructure	Disaster Management	Expense	1160608	0	150,000	150,000 ▼	0	350,000	350,000 ▼	0	0	-	500,000 ▼
SES Mount Morgan Gates	Civil Infrastructure	Disaster Management	Expense	1160667	0	26,000	26,000 ▼	0	0	-	0	0	-	26,000 ▼
<b>G4301 - INFRASTRUCTURE PLANNING TOTAL</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Works Contingency Fund	Regional Services	Contingency	Expense	1076599	1,470,905	732,733	(738,172) ▲	1,000,000	1,000,000	-	1,000,000	1,000,000	-	(738,172) ▲
<b>CIVIL OPERATIONS</b>														
Blackspot Funding General	Civil Infrastructure	Road Rehabilitation	Revenue	1077216	-1,415,749	-2,600,750	(1,185,001) ▲	-500,000	-500,000	-	-500,000	-500,000	-	(1,185,001) ▲
STIP-School Transport Infrastructure funding	Civil Infrastructure	Rural Roads Sealing	Revenue	1160063	-1,207,500	-2,216,000	(1,008,500) ▲	-804,700	-804,700	-	0	0	-	(1,008,500) ▲
REFF Parkhurst Industrial Area Road Enhancement Project (REFF LG)	Civil Infrastructure	Developer Contributions	Revenue	1160647	0	-1,500,000	(1,500,000) ▲	0	0	-	0	0	-	(1,500,000) ▲
Blackspot Allocation for 100% Projects	Civil Infrastructure	Road Rehabilitation	Expense	1076596	550,000	0	(550,000) ▲	550,000	550,000	-	550,000	550,000	-	(550,000) ▲
Sr Raymond Huish Drive Flood Valves	Civil Infrastructure	Floodways	Expense	1153126	194,000	340,000	146,000 ▼	0	0	-	0	0	-	146,000 ▼
[N] UCC-STIP-FP Berserker State School	Civil Infrastructure	Footpaths	Expense	1160324	174,344	220,000	45,656 ▼	0	0	-	0	0	-	45,656 ▼
[N] UCC-STIP-FP Glenmore State School - McLaughlin St	Civil Infrastructure	Footpaths	Expense	1160325	108,663	200,000	91,337 ▼	0	0	-	0	0	-	91,337 ▼
[N] UCC-STIP-FP Rockhampton State High School - Exhibition Rd	Civil Infrastructure	Footpaths	Expense	1160326	481,913	550,000	68,087 ▼	0	0	-	0	0	-	68,087 ▼
[N] UCC-STIP-FP St Mary's Primary School - Burnett St	Civil Infrastructure	Footpaths	Expense	1160327	55,814	65,000	9,186 ▼	0	0	-	0	0	-	9,186 ▼
[N] UCC-STIP-FP Waraburra State School - Johnson Rd	Civil Infrastructure	Footpaths	Expense	1160328	319,069	370,000	50,931 ▼	0	0	-	0	0	-	50,931 ▼
Bawden St - Bedford St Intersection Improvements	Civil Infrastructure	Traffic Facilities	Expense	1148884	550,000	670,000	120,000 ▼	0	0	-	0	0	-	120,000 ▼
Denison Street - Derby Street to Stanley Street	Civil Infrastructure	Road Rehabilitation	Expense	1159733	800,000	900,000	100,000 ▼	0	0	-	0	0	-	100,000 ▼
Witt St Dean to Water	Civil Infrastructure	Road Reconstruction	Expense	1148888	350,000	500,000	150,000 ▼	0	0	-	0	0	-	150,000 ▼
Bills Road - Ch 0.23 to 1.33, Seal	Civil Infrastructure	Rural Roads Sealing	Expense	1160561	450,000	570,000	120,000 ▼	0	0	-	0	0	-	120,000 ▼
STIP St Pauls Primary School - Construction of a footpath along Victoria	Civil Infrastructure	Footpaths	Expense	1160434	0	350,000	350,000 ▼	0	0	-	0	0	-	350,000 ▼
STIP Cathedral College - Construction of footpaths on Talford Street and	Civil Infrastructure	Footpaths	Expense	1160435	0	395,000	395,000 ▼	0	0	-	0	0	-	395,000 ▼
STIP Emmaus College - Construction of footpath along Yaamba Road	Civil Infrastructure	Footpaths	Expense	1160436	0	170,000	170,000 ▼	0	0	-	0	0	-	170,000 ▼
Somerset Road - Somerset OLC to MacQuarie Street (117 to 31 Some	Civil Infrastructure	Road Reconstruction	Expense	1159736	2,052,239	1,852,239	(200,000) ▲	0	0	-	0	0	-	(200,000) ▲
Stanwell-Waroula Road - Ch 10.25 to 24.2	Civil Infrastructure	Rural Roads Sealing	Expense	1159902	200,000	420,000	220,000 ▼	0	0	-	0	0	-	220,000 ▼
Broadway St (O'Connell to Quay)	Civil Infrastructure	Road Rehabilitation	Expense	1160028	370,000	480,000	110,000 ▼	0	0	-	0	0	-	110,000 ▼
Blackspot [U] UCC-RC-Rodboro St - McKean St to Water St	Civil Infrastructure	Road Rehabilitation	Expense	1160572	0	1,500,000	1,500,000 ▼	0	0	-	0	0	-	1,500,000 ▼



# Capital Budget Estimate Changes - October Monthly Review

Project Description	Category	Description	Account Type	Project Number	Budget 24/25 - Previous	Budget 24/25 - Current	Movement - Budget 24/25	Budget 25/26 - Previous	Budget 25/26 - Current	Movement - Budget 25/26	Budget 26/27 - Previous	Budget 26/27 - Current	Movement - Budget 26/27	Movement CY + 2 YEARS
Murphy Road - Ch 00 to 1.50 , bitumen seal	Civil Infrastructure	Rural Roads Sealing	Expense	1160481	446,174	650,000	203,826 ▼	0	0	-	0	0	-	203,826 ▼
Blackspot - [U] UCC-RC-Derby Street-Kent St to Alma Ln	Civil Infrastructure	Road Rehabilitation	Expense	1160109	1,388,650	1,550,000	161,350 ▼	0	0	-	0	0	-	161,350 ▼
Blackspot -[U] UCC-RC-Denham St-Canning St to George Ln	Civil Infrastructure	Road Rehabilitation	Expense	1160110	0	665,000	665,000 ▼	0	0	-	0	0	-	665,000 ▼
Blackspot - [U] UCC-RC-Upper Dawson Rd -Canning Street	Civil Infrastructure	Road Rehabilitation	Expense	1160111	0	120,000	120,000 ▼	0	0	-	0	0	-	120,000 ▼
Lion Mountain Road - Ch 9.20 to 11.20 , bitumen seal	Civil Infrastructure	Rural Roads Sealing	Expense	1159681	576,093	700,000	123,907 ▼	0	0	-	0	0	-	123,907 ▼
Increase to Capital Input for planned renewal of assets – 0977033, 097	Regional Services	Contingency	Expense	1160649	0	260,000	260,000 ▼	0	0	-	0	0	-	260,000 ▼
<b>CIVIL OPERATIONS PROJECTS TOTAL</b>					<b>6,443,710</b>	<b>7,180,489</b>	<b>736,779 ▼</b>	<b>(754,700)</b>	<b>(754,700)</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>736,779 ▼</b>
<b>FITZROY RIVER WATER</b>														
[U] R NRFMA Sewer Upgrade (Expense C1148655)	Fitzroy River Water	Sewerage Network	Revenue	1158293	-273,675	-397,733	(124,058) ▲	0	0	-	0	0	-	(124,058) ▲
[R] R Water Meter Replacement	Fitzroy River Water	Water Network	Expense	0581081	302,309	602,309	300,000 ▼	250,000	250,000	-	150,000	150,000	-	300,000 ▼
[R] R -Water Main Replacement Program	Fitzroy River Water	Water Network	Expense	0581078	0	700,000	700,000 ▼	0	0	-	1,500,000	1,500,000	-	700,000 ▼
[R] R GWTP Filter concrete refurbishment	Fitzroy River Water	Water Treatment	Expense	1160322	150,000	109,500	(40,500) ▲	0	0	-	1,005,000	1,005,000	-	(40,500) ▲
[R] GWTP Admin Building Finishes	Fitzroy River Water	Water General	Expense	1160480	0	146,200	146,200 ▼	0	0	-	0	0	-	146,200 ▼
[R] R Bulk Water Meter Replacement Program	Fitzroy River Water	Water Network	Expense	1160075	2,000,000	1,700,000	(300,000) ▲	2,000,000	2,000,000	-	3,250,000	3,250,000	-	(300,000) ▲
[N] GSTP-SRSTP Sewer Diversion Pipeline	Fitzroy River Water	Sewerage Network	Expense	1160340	5,354,094	4,654,094	(700,000) ▲	5,300,000	5,300,000	-	0	0	-	(700,000) ▲
[N] GWTP UV Disinfection	Fitzroy River Water	Water Treatment	Expense	1160619	0	40,500	40,500 ▼	0	0	-	0	0	-	40,500 ▼
[R] R SPS Bodero St Pump No1 & No2 Renewal	Fitzroy River Water	Sewerage Treatment	Expense	1160366	23,912	168,912	145,000 ▼	0	0	-	0	0	-	145,000 ▼
<b>FITZROY RIVER WATER TOTAL</b>					<b>7,556,640</b>	<b>7,723,782</b>	<b>167,142 ▼</b>	<b>7,550,000</b>	<b>7,550,000</b>	<b>-</b>	<b>5,905,000</b>	<b>5,905,000</b>	<b>-</b>	<b>167,142 ▼</b>
<b>G6201 - WASTE &amp; RECYCLING SERVICES</b>														
[N] Flying Debris netting to reduce light waste leaving tip face Lakes Cr	Waste & Recycling Serv	Equipment	Expense	1126017	10,700	0	(10,700) ▲	0	0	-	0	0	-	(10,700) ▲
[N] Landscaping Lakes Creek Rd Landfill	Waste & Recycling Serv	Lakes Creek Landfill	Expense	1126020	30,000	0	(30,000) ▲	50,000	50,000	-	0	0	-	(30,000) ▲
Gracemere WTS Design and Construct	Waste & Recycling Serv	Waste Transfer Stations	Expense	0959221	107,695	0	(107,695) ▲	0	0	-	0	0	-	(107,695) ▲
[U] Mt Morgan Waste Facility Upgrades	Waste & Recycling Serv	Waste General	Expense	1160411	105,152	107,000	1,848 ▼	278,200	278,200	-	0	0	-	1,848 ▼
[R] LCR Geotechnical Instrument Maintenance & Assessment	Waste & Recycling Serv	Lakes Creek Landfill	Expense	1159063	50,000	25,000	(25,000) ▲	50,000	50,000	-	50,000	50,000	-	(25,000) ▲
[N] Lakes Creek Road Landfill - Life Extension	Waste & Recycling Serv	Lakes Creek Landfill	Expense	1047107	4,261,741	2,759,082	(1,502,659) ▲	2,680,571	4,281,827	1,601,256 ▼	0	0	-	98,597 ▼
[N] Lakes Creek Road Landfill Capping Bail Area A	Waste & Recycling Serv	Lakes Creek Landfill	Expense	1148685	182,167	166,690	(15,477) ▲	0	0	-	0	0	-	(15,477) ▲
Lakes Creek Road Upgrades	Waste & Recycling Serv	Waste General	Expense	1148687	473,628	1,148,307	674,679 ▼	826,715	152,036	(674,679) ▲	0	0	-	-
[N] Lakes Creek Road Landfill - Life Extension Design	Waste & Recycling Serv	Lakes Creek Landfill	Expense	1148692	40,669	54,096	13,427 ▼	0	0	-	0	0	-	13,427 ▼
<b>G6201 - WASTE &amp; RECYCLING SERVICES TOTAL</b>					<b>5,261,752</b>	<b>4,260,175</b>	<b>(1,001,577) ▲</b>	<b>3,885,486</b>	<b>4,812,063</b>	<b>926,577 ▼</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>(75,000) ▲</b>
<b>G4100 - REGIONAL SERVICES TOTAL</b>														
					<b>20,733,007</b>	<b>19,897,179</b>	<b>(835,828)</b>	<b>11,680,786</b>	<b>12,607,363</b>	<b>926,577</b>	<b>7,005,000</b>	<b>7,005,000</b>	<b>-</b>	<b>90,749 ▼</b>
<b>G5100 - COMMUNITY SERVICES</b>														
<b>G5201 - COMMUNITY ASSETS &amp; FACILITIES</b>														
[R] Amenities Program Renew and Upgrade	Communities	Facilities Renewal	Expense	0943056	440,419	440,419	-	294,000	360,000	66,000 ▼	294,000	294,000	-	66,000 ▼
[N] AMC -Quarantine and young dog isolation demountable building	Communities	Facilities Upgrade	Expense	1061608	150,000	0	(150,000) ▲	0	0	-	0	0	-	(150,000) ▲
[R] Depot Master Planning	Communities	Facilities Renewal	Expense	1076603	2,957,000	750,000	(2,207,000) ▲	414,500	2,621,500	2,207,000 ▼	2,164,500	2,164,500	-	-
[R] Kershaw Gardens Rapids Bridge	Communities	Facilities Renewal	Expense	1159870	124,000	140,000	16,000 ▼	0	0	-	0	0	-	16,000 ▼
[N] Gallagher Upgrades	Communities	Facilities	Expense	1160563	50,000	80,000	30,000 ▼	50,000	50,000	-	50,000	50,000	-	30,000 ▼
Memorial Gardens - Syngie St proposal	Communities	Cemetery	Expense	1159237	84,500	194,500	110,000 ▼	110,000	0	(110,000) ▲	1,500,000	1,500,000	-	-
City Occasional Childcare Shade Structure	Communities	Facilities Renewal	Expense	1160249	0	22,000	22,000 ▼	0	0	-	0	0	-	22,000 ▼
[R] Roller Door Renewals	Communities	Facilities Renewal	Expense	1160143	57,000	57,000	-	40,000	70,000	30,000 ▼	40,000	40,000	-	30,000 ▼
[R] Southside 50m Pool lighting	Communities	Swimming Pools	Expense	1160343	26,000	7,500	(18,500) ▲	0	18,500	18,500 ▼	0	0	-	-
[R] Juds Park Cricket Nets	Communities	Facilities Renewal	Expense	1160449	55,000	40,000	(15,000) ▲	0	0	-	0	0	-	(15,000) ▲
[R] Gracemere library retaining wall replacement	Communities	Facilities Renewal	Expense	1160546	100,000	104,000	4,000 ▼	0	0	-	0	0	-	4,000 ▼
[R] Custom House Carpet	Communities	Facilities Renewal	Expense	1160547	30,000	50,000	20,000 ▼	0	0	-	0	0	-	20,000 ▼
[R] Kershaw Wetplay chlorinator replacement	Communities	Facilities Renewal	Expense	1160548	15,000	0	(15,000) ▲	0	0	-	0	0	-	(15,000) ▲
[R] Riverside Wetplay chlorinator replacement	Communities	Facilities Renewal	Expense	1160549	80,000	30,000	(50,000) ▲	0	0	-	0	0	-	(50,000) ▲
[R] Southside 25m chlorinator replacement	Communities	Facilities Renewal	Expense	1160550	70,000	30,000	(40,000) ▲	0	0	-	0	0	-	(40,000) ▲
[N] Gracemere AMC - New Quarantine Donga	Communities	Facilities New	Expense	1160582	0	150,000	150,000 ▼	0	0	-	0	0	-	150,000 ▼
[R] City Hall Refurbishment	Communities	Facilities Renewal	Expense	0983908	200,000	50,000	(150,000) ▲	200,000	350,000	150,000 ▼	50,000	50,000	-	-
[R] Kershaw Monorail Karts	Communities	Facilities Renewal	Expense	1160152	80,000	55,000	(25,000) ▲	0	0	-	0	0	-	(25,000) ▲
[N] Mount Morgan Local Heritage Register	Communities	Facilities New	Expense	1159865	0	12,000	12,000 ▼	0	0	-	0	0	-	12,000 ▼
Asset Disposal	Communities	Facilities	Expense	1159260	294,000	144,000	(150,000) ▲	150,000	250,000	100,000 ▼	0	0	-	(50,000) ▲
[N] Energy study to determine next solar sites & EV charging sites	Communities	Facilities	Expense	1159748	0	6,000	6,000 ▼	0	0	-	0	0	-	6,000 ▼
McLeod Park - lighting	Communities	Facilities	Expense	1159754	0	1,757	1,757 ▼	0	0	-	0	0	-	1,757 ▼
[N] Victoria Park Cable Way	Communities	Facilities	Expense	5000490	0	100,000	100,000 ▼	0	0	-	0	0	-	100,000 ▼
Mop Scrubber	Communities	Facilities	Expense	1160655	0	7,500	7,500 ▼	0	0	-	0	0	-	7,500 ▼
Electrican Vehicle Replacements x 3 vehicles (net of trade)	Communities	Facilities	Expense	5000490	0	75,000	75,000 ▼	0	0	-	0	0	-	75,000 ▼
<b>G5201 - COMMUNITY ASSETS &amp; FACILITIES TOTAL</b>					<b>4,812,919</b>	<b>2,546,676</b>	<b>(2,266,243) ▲</b>	<b>1,258,500</b>	<b>3,720,000</b>	<b>2,461,500 ▼</b>	<b>4,098,500</b>	<b>4,098,500</b>	<b>-</b>	<b>195,257 ▼</b>

# Capital Budget Estimate Changes - October Monthly Review

Project Description	Category	Description	Account Type	Project Number	Budget 24/25 - Previous	Budget 24/25 - Current	Movement - Budget 24/25	Budget 25/26 - Previous	Budget 25/26 - Current	Movement - Budget 25/26	Budget 26/27 - Previous	Budget 26/27 - Current	Movement - Budget 26/27	Movement CY + 2 YEARS
<b>G5501 - COMMUNITIES &amp; CULTURE</b>														
Alter Piano Store	Communities	Pilbeam Theatre	Expense	1160524	16,000	0	(16,000) ▲	0	0	-	0	0	-	(16,000) ▲
<b>G5501 - COMMUNITIES &amp; CULTURE TOTAL</b>					<b>16,000</b>	<b>-</b>	<b>(16,000) ▲</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(16,000) ▲</b>
<b>G5601 - PARKS</b>														
Irrigation Renewal Program Funding	Communities	Parks Renewal	Revenue	0984064	0	-150,000	(150,000) ▲	0	0	-	0	0	-	(150,000) ▲
[R] Water Fountain renewals	Communities	Parks Renewal	Expense	1125999	100,000	30,000	(70,000) ▲	20,000	90,000	70,000 ▼	20,000	20,000	-	-
[R] Parks Renewals	Communities	Parks Renewal	Expense	1159755	160,000	0	(160,000) ▲	160,000	160,000	-	160,000	160,000	-	(160,000) ▲
[N] Shade Construction Program	Communities	Parks New	Expense	0580850	229,000	260,000	31,000 ▼	160,000	160,000	-	160,000	160,000	-	31,000 ▼
[N] Kershaw Gardens footpath renewal	Communities	Kershaw Gardens	Expense	1158297	630,000	140,000	(490,000) ▲	0	0	-	0	0	-	(490,000) ▲
[N] Construct new Park infrastructure	Communities	Parks New	Expense	1159250	144,960	44,960	(100,000) ▲	100,000	100,000	-	100,000	100,000	-	(100,000) ▲
State Sporting Carnival Activation	Communities	Parks New	Expense	1160156	450,000	380,000	(70,000) ▲	0	0	-	0	0	-	(70,000) ▲
Meerkat Shade - Additional dshade for animal welfare and impr visitor e	Communities	Rockhampton Zoo	Expense	1159254	137,810	60,000	(77,810) ▲	0	0	-	0	0	-	(77,810) ▲
Perentie and Lace Monitor Shade - Additional shade shelter required fo	Communities	Rockhampton Zoo	Expense	1159255	156,824	25,000	(131,824) ▲	0	0	-	0	0	-	(131,824) ▲
<b>G5601 - PARKS TOTAL</b>					<b>2,008,594</b>	<b>789,960</b>	<b>(1,218,634) ▲</b>	<b>440,000</b>	<b>510,000</b>	<b>70,000 ▼</b>	<b>440,000</b>	<b>440,000</b>	<b>-</b>	<b>(1,148,634) ▲</b>
<b>G5801 - PLANNING AND REGULATORY SERVICES</b>														
[N] Communities Contingency	Communities	Contingency	Expense	1160660	0	160,000	160,000 ▼	0	350,000	350,000 ▼	0	130,000	130,000 ▼	640,000 ▼
<b>G5801 - PLANNING AND REGULATORY SERVICES TOTAL</b>					<b>-</b>	<b>160,000</b>	<b>160,000 ▼</b>	<b>-</b>	<b>350,000</b>	<b>350,000 ▼</b>	<b>-</b>	<b>130,000</b>	<b>130,000 ▼</b>	<b>640,000 ▼</b>
<b>G5100 - COMMUNITY SERVICES TOTAL</b>					<b>6,837,513</b>	<b>3,496,636</b>	<b>(3,340,877)</b>	<b>1,698,500</b>	<b>4,580,000</b>	<b>2,881,500</b>	<b>4,538,500</b>	<b>4,668,500</b>	<b>130,000</b>	<b>(329,377) ▲</b>
<b>G9100 - RESOURCING</b>														
<b>G9101 - RESOURCING</b>														
[N] W4Q Future Projects	Corporate	Works for QLD	Expense	1160527	1,000,000	0	(1,000,000) ▲	1,000,000	0	(1,000,000) ▲	1,000,000	0	(1,000,000) ▲	(3,000,000) ▲
<b>G9101 - RESOURCING TOTAL</b>					<b>1,000,000</b>	<b>-</b>	<b>(1,000,000) ▲</b>	<b>1,000,000</b>	<b>-</b>	<b>(1,000,000) ▲</b>	<b>1,000,000</b>	<b>-</b>	<b>(1,000,000) ▲</b>	<b>(3,000,000) ▲</b>
<b>G9100 - RESOURCING TOTAL</b>					<b>1,000,000</b>	<b>-</b>	<b>(1,000,000) ▲</b>	<b>1,000,000</b>	<b>-</b>	<b>(1,000,000) ▲</b>	<b>1,000,000</b>	<b>-</b>	<b>(1,000,000) ▲</b>	<b>(3,000,000) ▲</b>
<b>FLEET</b>														
Trailer for GR20 Lift POD CAF	Corporate	Fleet	Expense	1160603	0	7,932	7,932 ▼	0	0	-	0	0	-	7,932 ▼
FLT - 2000688 - [N] 24/25 - TRLR Hyrodseeder	Corporate	Fleet	Expense	1160654	0	75,000	75,000 ▼	0	0	-	0	0	-	75,000 ▼
<b>FLEET TOTAL</b>					<b>-</b>	<b>82,932</b>	<b>82,932 ▼</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>82,932 ▼</b>
<b>MAJOR INFRASTRUCTURE PROJECTS</b>														
[R] NRSTP Augmentation	Major Infrastructure Proj	North STP Augmentation	Expense	0640282	12,226,903	20,226,903	8,000,000 ▼	18,000,000	10,000,000	(8,000,000) ▲	10,000,000	10,000,000	-	-
[R] Zoo - Enclosure Renewals	Communities	Rockhampton Zoo	Expense	1148974	2,061,948	309,292	(1,752,656) ▲	0	0	-	300,000	300,000	-	(1,752,656) ▲
[R] Gracemere & South Rockhampton STP	Major Infrastructure Proj	Gracemere & South Rockhampton STP Augm	Expense	1159724	18,600,571	3,000,000	(15,600,571) ▲	20,000,000	20,000,000	-	0	21,500,571	21,500,571 ▼	5,900,000 ▼
[R] South Rockhampton New STP	Major Infrastructure Proj	Gracemere & South Rockhampton STP Augm	Expense	1159726	950,000	20,000	(930,000) ▲	1,500,000	2,430,000	930,000 ▼	5,000,000	5,000,000	-	-
[R] Zoo - Enclosure Renewals - Dome Aviary	Communities	Rockhampton Zoo	Expense	1160625	0	0	-	50,000	1,802,656	1,752,656 ▼	300,000	300,000	-	1,752,656 ▼
[R] Botanic Gardens and Zoo Redevelopment	Major Infrastructure Proj	Rockhampton Zoo	Expense	1159025	6,440,524	6,940,524	500,000 ▼	1,261,160	761,160	(500,000) ▲	1,000,000	1,000,000	-	-
[N] SRFL - Land Resumptions	Major Infrastructure Proj	South Rockhampton Flood Levee	Expense	1159709	99,028	286,000	186,972 ▼	0	0	-	0	0	-	186,972 ▼
[R] GWTP Major Upgrade Works	Major Infrastructure Proj	GWTP Electrical	Expense	1065030	6,450,000	500,000	(5,950,000) ▲	0	0	-	0	0	-	(5,950,000) ▲
[R] R W Reservoir Athelstane D roof replacement	Fitzroy River Water	Water Treatment	Expense	1159076	13,264	63,264	50,000 ▼	0	0	-	0	0	-	50,000 ▼
[N] Pilbeam Theatre Carpark Safety Works	Major Infrastructure Proj	Pilbeam Theatre	Expense	1160701	0	400,000	400,000 ▼	0	400,000	400,000 ▼	0	0	-	800,000 ▼
<b>MAJOR INFRASTRUCTURE PROJECTS</b>					<b>46,842,238</b>	<b>31,745,983</b>	<b>(15,096,255) ▲</b>	<b>40,811,160</b>	<b>35,393,816</b>	<b>(5,417,344) ▲</b>	<b>16,600,000</b>	<b>38,100,571</b>	<b>21,500,571 ▼</b>	<b>986,972 ▼</b>
<b>Capital Revenue Total - October Review</b>							<b>(83,839,567)</b>			<b>(29,779,962)</b>			<b>(30,536,263)</b>	
<b>Capital Expenditure Total - October Review</b>							<b>188,160,226</b>			<b>175,238,270</b>			<b>157,435,889</b>	
<b>Net Budget- October Review</b>							<b>104,320,659</b>			<b>145,458,308</b>			<b>126,899,626</b>	
<b>Movement in Capital Revenue - Adopted Budget to October Review</b>							<b>(4,143,559)</b>			<b>(350,000)</b>			<b>-</b>	<b>(4,493,559) ▲</b>
<b>Movement in Capital Expenditure - Adopted Budget to October Review</b>							<b>(16,197,341)</b>			<b>(2,122,167)</b>			<b>20,550,571</b>	<b>2,231,063 ▼</b>
<b>Net Change Of Capital Estimate - Adopted Budget to October Review</b>							<b>(20,340,900) ▲</b>			<b>(2,472,167) ▲</b>			<b>20,550,571 ▼</b>	<b>(2,262,496) ▲</b>
<b>Net Movement Financed Through Cash Holdings</b>							<b>(20,340,900) ▲</b>			<b>(2,472,167) ▲</b>			<b>20,550,571 ▼</b>	<b>(2,262,496) ▲</b>

**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

**15 CLOSURE OF MEETING**