



ORDINARY MEETING

AGENDA

25 MARCH 2025

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 25 March 2025 commencing at 9:00 AM for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. Pe", written in a cursive style.

CHIEF EXECUTIVE OFFICER
20 March 2025

Next Meeting Date: 08.04.25

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Drew Wickerson - Leave of Absence from 25 March 2025 to 30 March 2025

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 11 March 2025

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 13 MARCH 2025

RECOMMENDATION

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 13 March 2025 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Audit and Business Improvement Committee, 13 March 2025

9.1.1 EXTERNAL AUDIT PLAN 2025 AND QAO BRIEFING PAPER

File No: 9509, 8151
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The External Audit Plan from Queensland Audit Office (Council's Contract Auditors, HLB Mann Judd Advisory and Accounting (HLB)), together with a Briefing Paper from the Queensland Audit Office (QAO) are provided for committee review.

COMMITTEE RECOMMENDATION

THAT the 2025 External Audit Plan be endorsed, and the Queensland Audit Office Briefing Paper be received.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025**9.1.2 CEO UPDATE**

File No: 13900
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Chief Executive Officer providing an update on matters of importance.

COMMITTEE RECOMMENDATION

THAT the Chief Executive Officer's update be received.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025**9.1.3 ASSET MANAGEMENT**

File No: 13900
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Michael O'Keeffe - Acting General Manager Regional Services
Author: Andrew Whitby - Coordinator Assets and GIS

SUMMARY

Coordinator Assets and GIS presenting an update on Asset Management matters.

COMMITTEE RECOMMENDATION

THAT the update on Asset Management matters be 'received'.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025**9.1.4 INTERNAL AUDIT PROGRESS REPORT**

File No: 5207
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The attached report provides an update for the Audit and Business Improvement Committee on the progress of the internal audit function.

COMMITTEE RECOMMENDATION

THAT the Internal Audit Progress Report be received.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025**9.1.5 STRATEGIC REPORT ON COUNCIL'S COMMERCIAL BUSINESS UNITS**

Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

A strategic report on Councils Commercial Business units in relation to the challenges and risks over the next 5 years is provided to the Committee.

COMMITTEE RECOMMENDATION

THAT the presentation on Councils Commercial Business units in relation to the challenges and risks over the next 5 years be received.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025**9.1.6 INVESTIGATION AND LEGAL MATTERS PROGRESS REPORT**

File No: 1830
Authorising Officer: Damon Morrison - Manager Workforce and Governance
Ross Cheesman - Deputy Chief Executive Officer
Author: Travis Pegrem - Coordinator People and Capability

SUMMARY

Coordinator People and Capability presenting an update of financial year to date Investigative Matters and the current Legal Matters progress report.

COMMITTEE RECOMMENDATION

THAT the update of Investigation and Legal Matters Progress report be received.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025**9.1.7 WORK HEALTH AND SAFETY UPDATE**

File No: 4868
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Damon Morrison - Manager Workforce and Governance

SUMMARY

Manager Workforce and Governance presenting an update on work health and safety matters for the information of the committee.

COMMITTEE RECOMMENDATION

THAT the Work Health and Safety update be received.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025**9.1.8 RISK REGISTERS QUARTERLY UPDATE AS AT 10 JANUARY 2025**

File No: 8780
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

Submission of the quarterly risk register updates, as at 10 January 2025, for the Committee's consideration and adoption by Council.

COMMITTEE RECOMMENDATION

THAT the Committee recommends Council adopt the attached risk register updates from management, dated 10 January 2025.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025**9.1.9 INFORMATION SYSTEMS - CYBER SECURITY UPDATE**

File No: 12177
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Megan Younger - Manager Corporate and Technology Services

SUMMARY

The purpose of this report is to provide the committee with an overview of the current state of cyber security within Rockhampton Regional Council.

COMMITTEE RECOMMENDATION

THAT the Information Systems - Cyber Security Update report be received.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025**9.1.10 LOSS / THEFT ITEMS - NOVEMBER 2024 TO FEBRUARY 2025**

File No: 3911
Authorising Officer: Megan Younger - Manager Corporate and Technology Services
Ross Cheesman - Acting Chief Executive Officer
Author: Kellie Roberts - Coordinator Property and Insurance

SUMMARY

This report presents details of the Loss/Theft Items for the period November 2024 to February 2025.

COMMITTEE RECOMMENDATION

THAT the Committee receives the Loss/Theft Items – November 2024 to February 2025 report.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025**9.1.11 FINANCE SECTION UPDATE**

File No: 8148
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Marnie Taylor - Acting General Manager Corporate Services

SUMMARY

Chief Financial Officer providing a Financial Section Update on matters to date for 2024/2025 Financial Year.

COMMITTEE RECOMMENDATION

THAT the Finance Section Update be received.

Recommendation of the Audit and Business Improvement Committee, 13 March 2025

9.1.12 CAPITALISATIONS OF CAPITAL WORKS IN PROGRESS

File No: 5960
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The Chief Financial Officer providing an update regarding the capitalisation of capital works in progress.

COMMITTEE RECOMMENDATION

THAT the Capitalisation of Capital Works in Progress report be received.

10 COUNCILLOR/DELEGATE REPORTS**10.1 LEAVE OF ABSENCE - COUNCILLOR DREW WICKERSON - MONDAY 26 MAY TO FRIDAY 30 MAY 2025**

File No: 10072
Attachments: Nil
Authorising Officer: Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer
Author: Sharnie De Klerk - Executive Support Officer

SUMMARY

Councillor Drew Wickerson is seeking leave of absence for Monday, 26 May to Friday, 30 May 2025 inclusive.

OFFICER'S RECOMMENDATION

THAT Councillor Drew Wickerson be granted leave of absence for Monday, 26 May to Friday, 30 May 2025 inclusive.

BACKGROUND

Councillor Drew Wickerson has advised the Chief Executive Officer that he wishes to take leave of absence for Monday, 26 May to Friday, 30 May 2025 inclusive to attend the LGAQ Queensland Disaster Management Conference and part of the Small Business Friendly Conference.

11 OFFICERS' REPORTS

11.1 REQUEST FOR EXEMPTION TO SHOWGROUNDS EVENT CURFEW - SALOON CAR CLUB

File No: 11039

Attachments: 1. [RSCC Exemption Letter 050325](#)↓

Authorising Officer: John Webb - Manager Communities and Culture
Alicia Cutler - General Manager Community Services

Author: Mark Millett - Coordinator Major Venues

SUMMARY

The Rockhampton Saloon Car Club Inc. is requesting Council amend the existing event curfew of the Rockhampton Showgrounds to enable the operation of the Saloon Car Club's Bar (only) until 11.59pm during their speedway events.

OFFICER'S RECOMMENDATION

THAT Council approves the alteration of the Rockhampton Showgrounds event program curfew of 10.30pm to midnight to include the operation of the Saloon Car Club's Bar. Noting that racing (engine noise) and amplified noise must cease by 10.30pm. This curfew exemption being only until end of 2025, with council able to revoke the exemption should community complaints be received. At the end of 2025 a review to determine whether curfew exemption can be extended.

COMMENTARY

The Rockhampton Saloon Car Club Inc. have requested alteration to the standard event curfew of 10.30pm to be extended to midnight to cover the extended operation of their bar only which operates out of the 'People's Bar' pavilion located close to Centre Ring.

The Saloon Car club have in the past operated their bar until midnight. This activity was ceased in 2023 when council officers became aware of the activity, and the Office of Liquor and Gaming began to seek qualification of council endorsement.

The Saloon Car Club have noted a significant reduction in the clubs revenue following the adherence to the 10.30pm curfew, and a flow on effect to volunteerism and general club morale. This is noted in the attached letter to Council seeking exemption.

Under the proposed recommendation, it is expected that racing activity will cease at 10.30pm, with the Bar continuing to operate and sell alcohol for an additional 1 hour until 11.30pm. After 11.30pm (last drinks) a further 29 minutes is allocated to let patrons finish their drinks and arrange safe passage home. All activity will be ceased by midnight.

From experience, the Rockhampton Saloon Car Club Inc. estimate that approximately 100 people tend to remain at the bar after the event. These are typically competitors and their pit crews. A security company is employed to provide security to ensure liquor is contained within the designated area.

The Saloon Car Club have investigated earlier competition, though have found starting too early can detrimentally affect attendance and interfere with track preparation.

The terms of Council's consent to a liquor license will also define service times and locations when outside the standard 10.30pm curfew.

The Saloon Car Club are wanting this change to conditions to permanently apply to the club's Race day events, as such council officers are proposing a trial period until the end of 2025 which includes the following Race Dates:

- Saturday 29 March 2025
- Friday 3 May 2025
- Saturday 4 May 2025
- Saturday 27 September 2025
- Saturday 25 October 2025
- Saturday 29 November 2025

Should complaints be received from the public in relation to the bar activity, council will reserve the right to revoke the exemption.

Following the last event in 2025, a review of the exemption and consideration to continue will be brought back to council for consideration.

BACKGROUND

Rockhampton Regional Council have a standard 10.30pm curfew for event programming in the Rockhampton Showgrounds. This has been in place since Council assumed operation of the site. The curfew is maintained with regular users, and touring events such as the Paramour Cabaret which keep activities within the curfew.

PREVIOUS DECISIONS

Since 2015 significant events have been granted extensions beyond 10.30pm as follows -

Beef 2015 - Thursday 7 May 11pm, Friday 8 May 11pm, Saturday 9 May 11.30pm

Beef 2018 – Sunday 6 May 11pm, Friday 11 May 11pm, Saturday 11 May 11.30pm

One Hot Night (Busby Marou) 2017 – Friday 29 December 11.30pm

Black Dog Ball 2024 – Saturday 7 October 12.00am

Beef 2024 – Sunday May 5 up to and including Saturday May 11 12.00am

Blackball Australia Pool Association–2025 Australian National Championships - 13 - 22 March

There have been numerous relaxations for similar events including Beef prior to 2015.

BUDGET IMPLICATIONS

Nil

LEGISLATIVE CONTEXT

Nil

LEGAL IMPLICATIONS

The event operator and occupier of the Rockhampton Showgrounds is liable for adherence to noise regulation standards, and compliance with Liquor License requirements

STAFFING IMPLICATIONS

Nil

RISK ASSESSMENT

While legal and reputational risks will reside with The Rockhampton Saloon Car Club Inc. there may be reputational risks to Council's perceived good governance if there are significant noise complaints within the community. Conversely there may be reputational risks with broader community and stakeholders if restrictions affect the perceived success of the event.

CORPORATE/OPERATIONAL PLAN

Our community –

2.1.1 We ensure community assets are utilized and appropriate for the needs of the community.

2.1.1 We encourage diversity of community events and innovative use of our places and spaces.

Our Economy

3.2.1 we support projects that strengthen the region’s economic development.

CONCLUSION

That Council review the application for relaxation of curfew for the Rockhampton Saloon Car Club Inc. and considering the benefits of this community group to the broader community balanced against the risks support the recommendation.

**REQUEST FOR EXEMPTION TO
SHOWGROUNDS EVENT CURFEW -
SALOON CAR CLUB**

RSCC Exemption Letter 050325

Meeting Date: 25 March 2025

Attachment No: 1



Rockhampton Saloon Car Club Inc
PO Box 385
ROCKHAMPTON QLD 4700

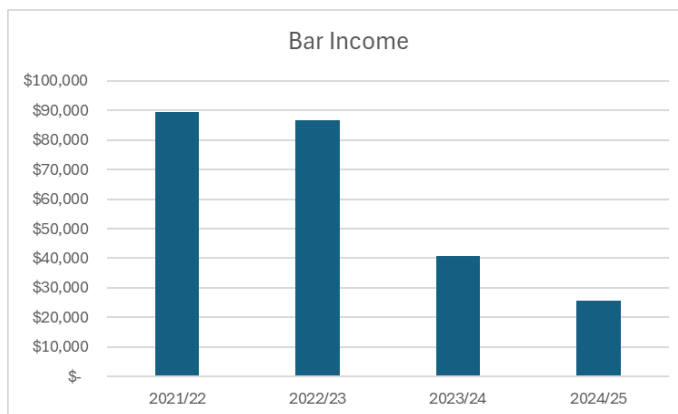
Wednesday, 5 March 2025

Mayor Tony Williams
Rockhampton Regional Council
PO Box 1860
ROCKHAMPTON QLD 4700

Dear Tony and Council Members,

On behalf of the Rockhampton Saloon Car Club, I wish to formally request an exemption regarding the existing liquor permit curfew for the People’s Bar during our speedway events. At present, the liquor permit permits bar operation until 10:30pm. We seek to extend this closing time to 11:59pm.

Our primary revenue streams for each event are derived from event entry fees and bar sales. Our Treasurer has supplied us with bar income data covering the last three financial years, along with year-to-date figures for the current year. As illustrated in the graph below, there has been a significant decrease in bar income following the implementation of the 10.30pm curfew during the 2023/24 season. As you can appreciate, given the continually rising expenses associated with hosting a motorsport event, it is crucial to sustain our income to ensure the financial stability and future of our Club.



The bar's operation after the event curfew of 10:30pm also plays a crucial role in sustaining the morale of our Club members. Historically, following the conclusion of events, drivers, their families, and pit crew would gather at the bar to socialise. This setting also served as a platform for the presentation of trophies and prize money and gave an opportunity for spectators to meet the drivers and obtain autographs. However, with the bar now closing at 10:30pm, these interactions are no longer possible, leading to drivers simply packing up and departing at the end of the night. Like many local clubs, we face challenges in recruiting volunteers.

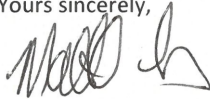
At all our events, we have implemented various measures to ensure safety concerning alcohol consumption. This includes the presence of security personnel and licensed bar staff. Our Club remains highly attentive to fulfilling our obligations and responsibilities to ensure compliance with the conditions of our liquor license.

We remain mindful of the residents living near the Showgrounds and will take steps to ensure that patrons at the bar do not create disturbances or excessive noise during the extended bar hours. Additionally, no music will be played after 10:30pm, and the lights will be turned off shortly after the bar closes. The remainder of the lights (including track lights) will be turned off at the same time they are now for our events.

The Rockhampton Saloon Car Club was established in 1969 and has consistently been managed by local volunteers who have devoted their lives to motorsport. Granting us an exemption would significantly aid in preserving the legacy of the Rockhampton Saloon Car.

We are grateful for your attention to this request. If you require any additional information, please feel free to reach out to me.

Yours sincerely,



Matt Thomas
Club President and Life Member
Ph 0434 175 659

11.2 DEVELOPMENT APPLICATION FOR RECONFIGURING A LOT FOR A SUBDIVISION (ONE INTO TWO LOTS)

File No: D/167-2024

Attachments: 1. [Locality Plan](#)
2. [Site Plan](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Angela Arnold - Acting Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Sophie Muggeridge - Planning Officer

SUMMARY

Development Application Number: D/167-2024

Applicant: Diawyn Pty Ltd

Real Property Address: Lot 1 on SP26698

Common Property Address: 9 Kelly Road, Gracemere

Area of Site: 13.41 hectares

Planning Scheme: Rockhampton Region Planning Scheme 2015 (v4.4)

Planning Scheme Zone: Low Impact Industry Zone

Planning Scheme Overlays: Acid Sulfate Soils Overlay;
Airport Environs Overlay;
Biodiversity Areas Overlay; and
Flood Hazard Overlay.

Existing Development: Low Impact Industry

Approval Sought: Development Permit for Reconfiguring a Lot for a Subdivision (one lot into two lots)

Category of Assessment: Assessable subject to Impact assessment

Submissions: One submission

Referral Agency: Department of Housing, Local Government, Planning and Public Works (State Assessment and Referral Agency Department)

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for Reconfiguring a Lot for a Subdivision (one lot into two lots), made by Diawyn Pty Ltd, located at 9 Kelly Road, Gracemere, described as Lot 1 on SP26698, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development

Reconfiguring a Lot for a Subdivision (one lot into two lots)	
Reasons for Decision	
<p>a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	
<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Local Government Infrastructure Plan; • Strategic Framework; • Low Impact Industry Zone Code; • Access, Parking and Transport Code; • Landscape Code; • Stormwater Management Code; • Water and Sewer Code; • Filling and Excavation Code; • Reconfiguring a Lot Code; and • Flood Hazard Overlay Code 	
Compliance with assessment benchmarks	
<p>The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exception listed below.</p>	
Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
Flood Hazard Overlay Code	<p>8.2.8.2 Purpose (2), (f); and Performance Outcome (PO) 14</p> <p>The proposed development does not comply with Acceptable Outcome (AO) 14.1 or the corresponding PO or Overall Outcome (2), (f), because the proposal is for the creation of a new lot (proposed Lot 2) in an area impacted by the flood hazard.</p> <p>Despite this, the proposed development does comply with Strategic Outcome 3.4.1 (3) and Specific Outcome 3.4.3.1 (1) of the Natural Environment and Hazards theme of the Strategic Framework, because:</p> <ul style="list-style-type: none"> • Proposed Lot 2 is only partially mapped as being affected by the Flood Hazard Overlay. • The developable area (i.e. excluding the Flood Hazard Overlay) of each proposed lot exceeds the minimum lot size requirement for a lot within the Low Impact Industry

	<p>Zone and can comfortably accommodate a future industrial land use outside of the hazard; and</p> <ul style="list-style-type: none"> • A condition of approval has also been imposed requiring a drainage easement over the extent of the Flood Hazard Overlay. The drainage easement will ensure no further development can occur within the flood hazard areas. <p>On this basis, it is considered there is no increased risk to people or property from flooding as a result of the proposed subdivision and the development does not conflict with the Strategic Framework of the <i>Rockhampton Region Planning Scheme 2015</i>.</p>
Relevant Matters	
The proposed development was not assessed against any relevant matters outside of the matters prescribed by regulation.	
Matters raised in submissions	
The proposal was the subject of public notification between 4 February 2025 and 18 February 2025, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and one (1) submission was received.	
Proposed Lot 2 access	<p>The submitter raised concerns in relation to the proposed access strip for Lot 2. Specifically, increased traffic, dust, noise, the removal of trees within the lot for the access that may reduce privacy for the adjoining property owner and damage to the existing rural pipeline.</p> <p>The proposed access strip is compliant with the requirements of table 9.3.5.3.2 of the Access, Parking and Transport Code and table 9.3.5.3.2 of the Reconfiguring a Lot Code of the <i>Rockhampton Region Planning Scheme 2015</i>.</p> <p>All access works and potential environmental impacts for a future land use on proposed Lot 2 would require an assessment against the relevant codes of the planning scheme prior to the commencement of the use. The concerns raised are not considered as part this approval. Furthermore, direct access to proposed Lot 2 from the Capricorn Highway is not permitted as an alternative as per the response from the Department of Housing, Local Government, Planning and Public Works (SARA) as a referral agency to the application.</p>
Matters prescribed by regulation	
<ul style="list-style-type: none"> • The Rockhampton Region Planning Scheme 2015 (version 4.4). • Central Queensland Regional Plan 2013; and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for Reconfiguring a Lot for a Subdivision (one lot into two lots), made by Diawyn Pty Ltd, located at 9 Kelly Road, Gracemere described as Lot 1 on SP26698, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

1.1 The owner, the owner's successors in title, and any occupier of the premises is

responsible for ensuring compliance with the conditions of this development approval.

- 1.2 Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 Unless otherwise stated, all conditions, works, or requirements of this development approval must be undertaken and completed:
- 1.3.1 to Council’s satisfaction;
- 1.3.2 at no cost to Council; and
- 1.3.3 prior to the issue of the Survey Plan Approval Certificate.
- 1.4 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.5 Easements must be provided over all land assessed to be within a one per cent (1%) Annual exceedance probability defined flood event, within proposed Lot 2. Easement documents must accompany the Survey Plan for endorsement by Council, prior to the issue of the Survey Plan Approval Certificate.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

Plan/Document Name	Prepared by	Date	Reference No.	Version/ Issue
Site Plan	Design & Architecture	12 November 2024	GG-011	3

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 ELECTRICITY

- 3.1 Electricity services must be provided to each lot in accordance with the standards and requirements of the relevant service provider.

4.0 TELECOMMUNICATIONS

- 4.1 Telecommunications services can be provided to each lot in accordance with the standards and requirements of the relevant service provider. Unless otherwise stipulated by telecommunications legislation at the time of installation, this includes all necessary pits, pipes and conduits that provide a connection to the telecommunications network.

5.0 ASSET MANAGEMENT

- 5.1 Any alteration necessary to electricity, telephone, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

6.0 OPERATING PROCEDURES

- 6.1 All construction materials, waste, waste skips, machinery and contractors’ vehicles must be located and stored or parked within the development site. Storage of materials, or parking of construction machinery or contractors’ vehicles must not occur within Kelly Road.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

NOTE 3. Rural Addressing

All Rural addressing must be provided to each lot in accordance with Council's rural addressing procedures and must be in accordance with *Australian/New Zealand Standard for Rural and Urban Addressing (AS4819:2011)*.

SITE AND LOCALITY

The site is located at 9 Kelly Road, Gracemere, formally described as Lot 1 on SP26698, is an irregular shaped lot and has a total site area of 13.41 hectares. The site is improved by an existing low impact industry use within the eastern portion of the site.

The subject site is immediately bound by:

- North – Vacant land (Rural Zone)
- East – Kelly Road (Rural Access) & Gracemere Sale Yards (Medium Impact Industry Zone)
- South – Hall Road & Capricorn Highway (State Controlled Road)
- West – Dwelling House (Rural Zone)

The wider area is characterised by the mixed rural and industrial suburb of Gracemere.

PROPOSAL

The Applicant seeks a Development Permit for Reconfiguring a Lot for a Subdivision (one lot into two lots) over the subject site. An overview of the proposed lots is provided in **Table 1**.

TABLE 1 – EXISTING AND PROPOSED LOT SIZES

CURRENT RPD	AREA (Ha)	PROPOSED LOT	PROPOSED AREA (Ha)
Lot 1 on SP206698	13.41 Ha	Proposed lot 1	2.904 Ha
		Proposed lot 2	10.506 Ha

The proposal will create a vacant lot (proposed Lot 2) located in the Low Impact Industry Zone for a future industrial land use. The existing industrial operations located on proposed Lot 1 will remain unchanged. Both lots will obtain access from Kelly Road and meet the minimum lot size requirement for the zone. No additional infrastructure requirements are proposed or required as part of this development.

PLANNING ASSESSMENT**MATTERS FOR CONSIDERATION**

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules,

based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

TOWN PLANNING COMMENTS

State Planning Policy 2017

Section 2.1 of Rockhampton Region Planning Scheme 2015 noted the State Planning Policy 2017 is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the Rockhampton Region Planning Scheme 2015.

Central Queensland Regional Plan 2013

The Central Queensland Regional Plan 2013 is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the Central Queensland Regional Plan 2013.

Rockhampton Region Planning Scheme 2015

Strategic framework

The subject site is situated within the Industrial Area designation under the scheme's strategic framework map. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the Rockhampton Region Planning Scheme 2015 are applicable:

- Settlement Pattern
- Natural Environment and Hazards
- Community Identity diversity
- Access and Mobility
- Infrastructure and Services
- Natural Resources and Economic Development

An assessment of the proposal demonstrates that the development will not compromise the Rockhampton Region Planning Scheme 2015 strategic outcomes.

Low Impact Industry Zone

The subject site is situated within the Low Impact Industry Zone under the Rockhampton Region Planning Scheme 2015. The purpose of the Low Impact Industry Zone identifies that:

- 1) The purpose of the low impact industry zone code is to:
 - a) ensure that adequate, serviced and accessible land for low impact industry is provided and developed in accordance with acceptable environmental standards and with minimal impacts on nearby sensitive land use(s); and
 - b) provide for low impact industry zoned land in a number of locations in order to service local communities throughout the planning scheme area including Gracemere (Gracemere industrial area), and Rockhampton (south Rockhampton, Park Avenue industrial area and Parkhurst industrial area).

- 1) The purpose of the zone will be achieved through the following overall outcomes:
 - a) the zone primarily accommodates a range of smaller scale industrial uses such as low impact industry and warehouse uses which have low levels of potential impacts on the surrounding areas;
 - b) medium impact industry uses may be appropriate where the nature of the operations do not create greater impacts than a low impact industry;
 - c) existing industrial uses which are not low impact industry in nature continue to operate and expand in accordance with industry changes and demands, provided that any material changes in the intensity or scale of these uses does not worsen impacts and maintain appropriate separation distances. Should these industries cease to operate, new uses develop in accordance with the purpose for the zone;
 - d) the following uses are not located in the zone:
 - i. high impact industries;
 - ii. special industries; and
 - iii. uses which are more appropriately located in centres including shops, stand-alone offices, shopping centres, showrooms and retail hardware outlets;
 - e) sensitive land use(s) will not occur within the zone;
 - f) a limited range of non-industrial uses that are ancillary to and support industrial uses and people employed in the area are located in the zone. The scale of these uses does not compromise the role and function of existing or future planned centres and includes:
 - i. caretaker's accommodation or ancillary administration offices associated with industrial uses;
 - ii. retail associated with, but ancillary to industrial uses carried out on the same site;
 - iii. small-scale food and drink outlets servicing the day-to-day needs of the industrial zone;
 - iv. non-resident workforce accommodation only when associated with an industrial use on the same site and located on an urban sub-arterial road or higher order road;
 - v. service station;
 - vi. uses which would be incompatible in a centres zone as a result of the size or nature of the goods sold or the fitting services provided (for example heavy plant and machinery parts, wholesale trade supplies to trade customers, outdoor sales, agricultural supplies store, garden centre and bulk landscape supplies); and
 - vii. uses that share similar characteristics and external impacts with a low impact industry use such as hours of operation or the nature of the use (for example indoor sport and recreation facilities);

- g) the viability of existing and future low impact industry uses is not affected by the intrusion of incompatible uses;
- h) development is located, designed and managed to maintain safety to people, and to avoid significant adverse effects on the natural environment;
- i) development minimises adverse impacts on nearby non-industrial zoned land and sensitive land use(s) through building design, hours of operation, screening and landscaping;
- j) the functional needs of the development prevail over the built form and landscaping, except for ancillary office and sales areas being sited and orientated towards the primary street frontage and where adjoining visually sensitive areas including residential areas, and major road corridors;
- k) new industrial developments are located and integrated with existing and future planned industrial areas;
- l) development maximises the use of existing transport infrastructure and has safe and practical access to all modes of transport infrastructure and facilities, including airports and seaports;
- m) development is designed to incorporate sustainable practices including maximising opportunities for energy efficiency, water conservation, public and active transport use; and
- n) development is sited and designed to respond to natural landscape features and environmental constraints;
- o) development is connected to all infrastructure services available in the area; and
- p) the establishment of one (1) precinct within the zone where particular requirements are identified:
 - i. South Rockhampton precinct.

This application is consistent with the purpose of the Zone.

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Low Impact Industry Zone Code;
- Flood Hazard Overlay Code;
- Access, Parking And Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Water and Sewer Code;
- Filling and Excavation Code; and
- Reconfiguring a Lot Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes

and is not otherwise conditioned to comply an assessment of the Performance Outcomes is contained in the Statement of Reasons in **Recommendation A** of this report.

INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) of 2022 for **Reconfiguring a Lot** applies to the application.

As at the date of the Decision, it is determined the charge for Subdivision under the Charges Resolution, when automatic indexation is applied in accordance with section 3.1, exceeds the prescribed amount (maximum charge) under Schedule 16 of the Planning Regulation 2017 (the Planning Regulation). Therefore, the maximum charge under Schedule 16 of the Planning Regulation is reflected herein –

- (a) A charge of \$68,905.30 for two (2) new allotments; and
- (b) An Infrastructure Credit of \$34,452.65 for the existing one allotment.

The calculations are reflected in the below table:

Column 1 Use	Column 2 Infrastructure Charge (\$)	Column 3 Unit	Column 4 Calculated Charge
Reconfiguring a lot	34,452.65	per lot	
		Total Charge	\$68,905.30
		Total Credit	\$34,452.65
		TOTAL CHARGE	\$34,452.65

Therefore, a total charge of \$34,452.65 is payable for the development.

CONSULTATION

The proposal was the subject of public notification between 4 February 2025 and 18 February 2025, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and one (1) properly made submission was received.

The issues raised and how they were considered, and addresses is outlined in the Statement of Reasons in **Recommendation A** of this Report.

REFERRALS

The application was referred to the Department of Housing, Local Government, Planning and Public Works (State Assessment and Referral Agency Department) as a Concurrence Agency. The Department assessed the application and provided a referral agency response with conditions on 8 January 2025.

CONCLUSION

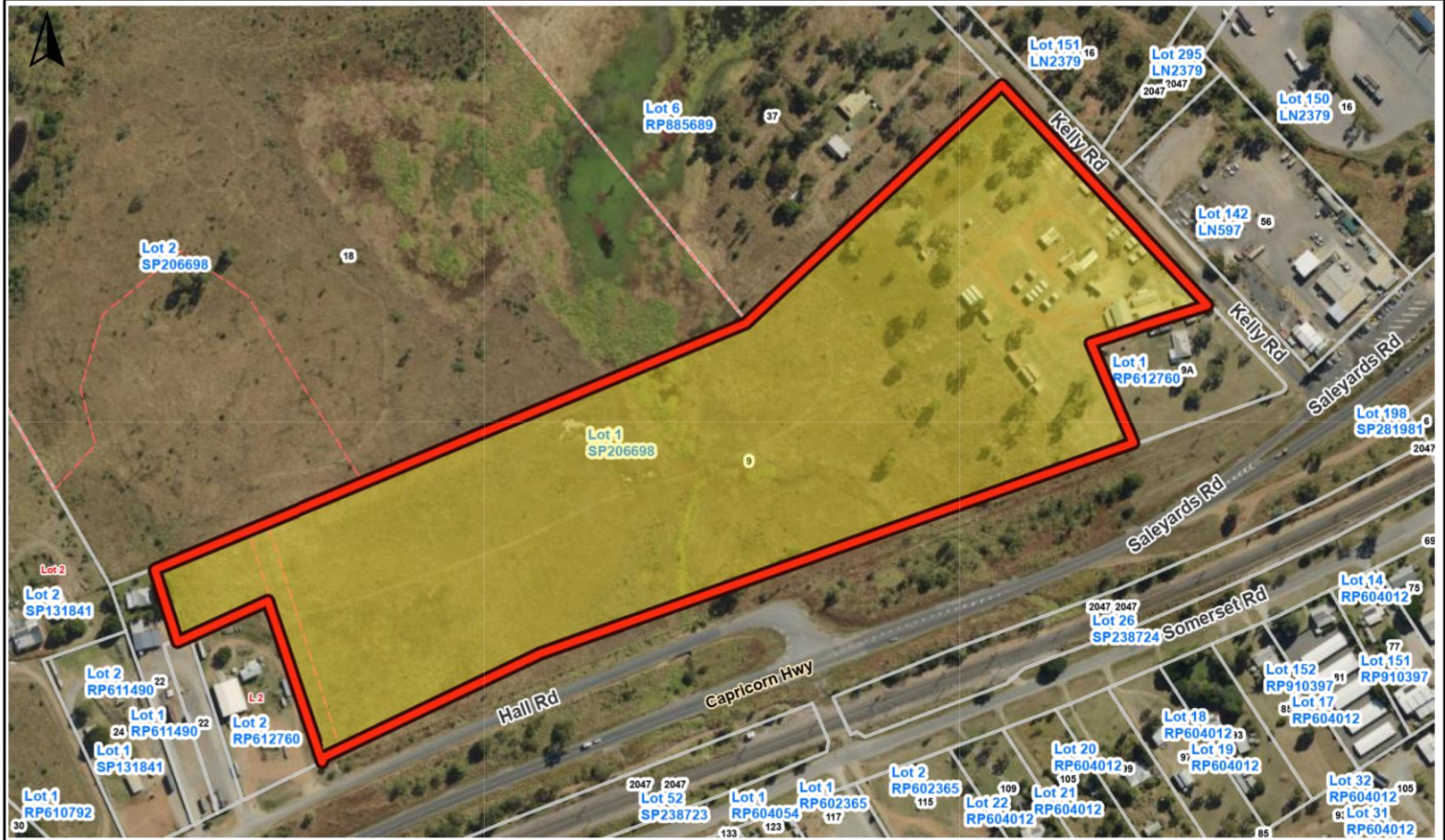
THAT the proposed development is not anticipated to compromise the Strategic Framework of Rockhampton Region Planning Scheme 2015. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

**DEVELOPMENT APPLICATION FOR
RECONFIGURING A LOT FOR A
SUBDIVISION (ONE INTO TWO LOTS)**

Locality Plan

Meeting Date: 25 March 2025

Attachment No: 1



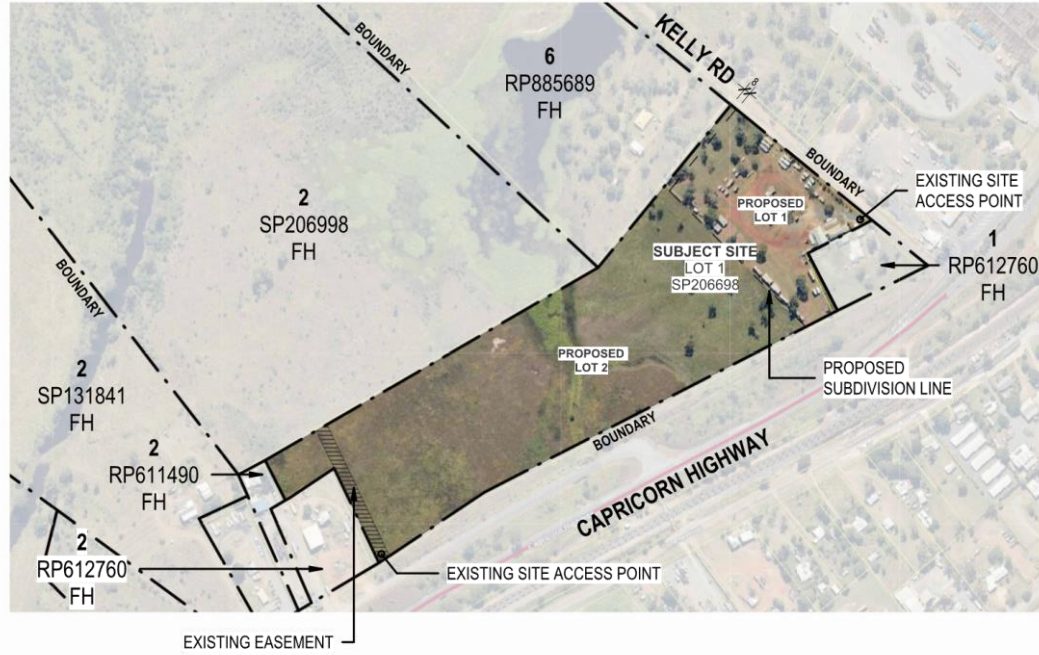
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**DEVELOPMENT APPLICATION FOR
RECONFIGURING A LOT FOR A
SUBDIVISION (ONE INTO TWO LOTS)**

Site Plan

Meeting Date: 25 March 2025

Attachment No: 2



AREA SCHEDULE	
LOT 1 ON SP206698	
OVERALL SITE:	13.41 HA
PROPOSED	
PROPOSED LOT 1	2.904 HA
PROPOSED LOT 2	10.506 HA

GENERAL NOTE:

- THESE DRAWINGS ARE PART OF A TOWN PLANNING APPROVAL APPLICATION TO THE LOCAL COUNCIL AND SHOULD NOT BE USED FOR ANY OTHER REASON
- CURRENT LOCATIONS AND BOUNDARY LINE ARE APPROXIMATE, RELEVANT SURVEY TO BE CONDUCTED BEFORE ANY DOCUMENTATION OR CONSTRUCTION
- REFER TO TOWN PLANNING APPLICATION AND OPERATIONAL WORKS DOCUMENTATION WHEN VIEWING THESE PLANS

INDICATIVE CONCEPT



ISSUED FOR
PRELIMINARY

drawing title:
SITE PLAN

drawing no: **SK-001**



project: PROPOSED SUBDIVISION		<small>ALL DRAWING NOTED SCALES RELATE TO A3 DRAWINGS</small>	
location: 9 KELLY ROAD, GRACEMERE, QUEENSLAND, AUSTRALIA	client:	REVISIONS	
		N	DATE
		1	PRELIMINARY 17-11-07
		2	PRELIMINARY 17-11-22
		3	PRELIMINARY 12-11-24

<small>PRELIMINARY SKETCH PLANS: These drawings are identified and issued 'preliminary', below, they are not suitable for Building Application, tender or construction purposes! The intent of preliminary sketch plans are only for providing the concept for the specific project to the client as demonstrated in the site sheet.</small>	
<small>COPYRIGHT © 2024 D&A</small>	
<small>These drawings, concepts and designs are copyrighted and the property of design+architecture Pty Ltd (ACN 167 978 412). design+architecture accepts no responsibility for the accuracy, completeness or electronically transferred documents.</small>	
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project no:	scale:	rev
GG-011	1:500	3
	date:	
	NOV 24	
	drawn:	
	KF	

11.3 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR AN OFFICE

File No: D/135-2024

Attachments:

1. [Locality Plan](#)
2. [Site Plan](#)
3. [Floor Plan](#)
4. [Elevations](#)
5. [Landscape Plan](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Angela Arnold - Acting Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Sophie Muggeridge - Planning Officer

SUMMARY

Development Application Number: D/135-2024

Applicant: Access Recreation Incorporated

Real Property Address: Lot 300 on R1675, Lot 234 on CP892530, Lot 303 and 304 on RP905533

Common Property Address: 89 William Street and 189 and 197 Denison Street, Rockhampton City

Area of Site: 4,925 square meters

Planning Scheme: Rockhampton Region Planning Scheme 2015 (v4.4)

Planning Scheme Zone: Principal Centre

Planning Scheme Precinct: Denison Street Precinct

Planning Scheme Overlays: Acid Sulfate Soils Overlay;
Airport Environs Overlay; and
Heritage Place Overlay.

Existing Development: Saint Pauls Anglican Cathedral Hall

Approval Sought: Development Permit for a Material Change of Use for an Office

Category of Assessment: Assessable subject to Impact assessment

Submissions: Nil

Referral Agency: Department of Housing, Local Government, Planning and Public Works (State Assessment and Referral Agency Department)

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for an Office, made by Access Recreation Incorporated, located at 89 William Street and 189 and 197 Denison Street, Rockhampton City, described as Lot 300 on R1675, Lot 234 on CP892530, Lot 303 and 304 on RP905533, Council resolves to provide the following

reasons for its decision:

STATEMENT OF REASONS

Description of the development	
Material Change of Use for an Office	
Reasons for Decision	
<p>a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	
<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Local Government Infrastructure Plan; • Strategic Framework; • Principal Centre Zone Code; • Access, Parking and Transport Code; • Landscape Code; • Stormwater Management Code; • Waste Management Code; and • Water and Sewer Code; 	
Compliance with assessment benchmarks	
<p>The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.</p>	
Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
<p>Strategic Framework</p> <p>Principal Centre Zone Code</p>	<p>Settlement Pattern: 3.3.10 – Urban Infill and Intensification</p> <p>Principal Centre Zone Purpose (5), (c)</p> <p>Performance Outcome (PO) 39</p> <p>The proposed development conflicts with Performance Outcome 39 of the Principal Centre Zone Code as the establishment of a large scale office use, above 500 square metres, is not contemplated within the Denison Street precinct. The proposed development also presents conflicts with both the purpose of the Principal Centre Zone Code and aspects of the Strategic Framework, more specifically 3.3.10 – urban infill and intensification designation.</p> <p>Despite the above conflicts, the proposed development does comply on balance with the remainder of the strategic framework themes because:</p> <ul style="list-style-type: none"> • The development will not compromise the natural environment as the subject site is not affected by natural

	<p>hazards, complying with <i>3.4 Natural environment and hazards theme</i>;</p> <ul style="list-style-type: none"> • The development is for an Office use for a non for profit disability organisation within the Principal Centre Zone which encourages the community to access uses that provide a service, complying with <i>3.5 Community identity and diversity theme</i>; • The development is accessible and located off a Minor Urban Collector Road, is connected to the CBD pedestrian network and the existing transport network with a bus stop 120 metres east of the subject site (Derby St), complying with <i>3.6 Access and mobility theme</i>; • The development is connected to existing infrastructure and services, complying with <i>3.7 Infrastructure and services theme</i>; and • The development will consolidate the services associated with the proposed office, providing the opportunity to expand within the region and offer further employment opportunities, complying with <i>3.8 Natural resources and economic development theme</i>. <p>Further, despite the land uses conflict with the Denison Street precinct, the proposed office is considered a compatible land use within the core precinct which adjoins the subject lots. The proposed development is not anticipated to detract from the role and function of the Principal Centre Zone and regard to relevant matters is considered to outweigh those conflicts.</p>
<p>Principal Centre Zone Code</p>	<p>Performance Outcome (PO) 15</p> <p>The proposed development does not comply (in part) with Acceptable Outcome (AO) 15.3 because part of the proposed car parking area is located along the Denison Street road frontage.</p> <p>Despite this partial conflict, the proposed development is designed to contribute positively to the street frontage because:</p> <ul style="list-style-type: none"> • The proposed building is articulated with various materials, colours and windows to break up the façade and is orientated towards the Denison Street road frontage. • The existing footpath along Denison Street is retained and will be complimented with an internal pathway that is proposed around the entrance of the building; and • Landscaping, including carparking landscaping has been incorporated into the design to ensure the amenity of the site contributes positively to the area. <p>Therefore, the proposed development is taken to comply with PO 15.</p>
<p>Waste Management Code</p>	<p>Acceptable Outcome 3.1</p> <p>The proposed development does not comply with Acceptable Outcome (AO) 3.1 (b) because the proposed waste storage area is located less then 2 metres from the property boundary.</p> <p>Despite this, the proposed waste storage area minimises adverse impacts on adjoining properties because:</p>

	<ul style="list-style-type: none"> • The proposed waste storage area is set back approximately 10 metres from the adjoining property to the east of the structure; and • Whilst the location is along Alma Lane, being a street frontage, is a no-through road and only utilised as rear access for those properties with access. Furthermore, conditions have been imposed to ensure the waste storage area is appropriately screened. <p>Therefore, the proposed development is taken to comply with PO 3.</p>
Relevant Matters	
<p>The proposed development was assessed against the following relevant matters:</p> <ul style="list-style-type: none"> - The existing structures located on Lot 234 are no longer utilised or owned by the adjoining Anglican Church; - The proposed office is considered a compatible land use within the core precinct which adjoins the subject lots and the development site is located within close proximity to the Rockhampton CBD; and - The proposal only results in a 98.69 square metre increase in gross floor area (GFA) above what is accepted within the Principal Centre Zone for an office. 	
Matters raised in submissions	
<p>The proposal was the subject of public notification between 18 November 2024 and 6 December 2024, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and no submissions were received.</p>	
Matters prescribed by regulation	
<ul style="list-style-type: none"> • The Rockhampton Region Planning Scheme 2015 (version 4.4). • Central Queensland Regional Plan 2013; and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for a Material Change of Use for an Office, made by Access Recreation Incorporated, located at 89 William Street, 189 and 197 Denison Street, Rockhampton City, described as Lot 300 on R1675, Lot 234 on CP892530, Lot 303 and 304 on RP905533, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 Unless otherwise stated, all conditions, works, or requirements of this development must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and

- 1.3.3 prior to the commencement of the use,
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.5.1 Operational Works:
- (i) Access and Parking Works;
 - (ii) Sewerage Works;
 - (iii) Stormwater Works;
 - (iv) Roof and Allotment Drainage;
- 1.5.2 Plumbing and Drainage Works; and
- 1.5.3 Building Works:
- (i) Demolition Works; and
 - (ii) Building Works.
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.9 Lot 234 CP892530, Lot 304 RP905533 and Lot 303 RP905533 must be amalgamated and registered as one lot prior to the commencement of the use.
- 1.10 All development conditions contained in this development approval about infrastructure under Chapter 4 of the Planning Act 2016 should be read as being non-trunk infrastructure conditioned under section 145 of the Planning Act 2016, unless otherwise stated.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version</u>
Cover Sheet	Designtek	3 September 2024	S-00	1
Site Plan – Existing and Demolition	Designtek	3 September 2024	S-01	1
Site Plan - Proposed	Designtek	3 September 2024	S-02	1
Site Plan - Landscaping	Designtek	5 March 2025	A1-06	3
Site Plan – Existing	Designtek	3 September 2024	S-04	1

Services				
Proposed Floor Plans	Designtek	3 September 2024	A-01	1
External Elevations	Designtek	3 September 2024	A-02	1
Sections	Designtek	3 September 2024	A-03	1
Engineering Infrastructure Report	Janes & Stewart Structural & Civil Consultants	19 September 2024	24055REP01	A
Stormwater Management Report	Janes & Stewart Structural & Civil Consultants	19 September 2024	24055REP02	A
Site Plan Hydraulic Services	Designtek	7 February 2025	24-0270	03

2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 ACCESS AND PARKING WORKS

3.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.

3.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, Australian Standard AS2890 "Parking facilities" and the provisions of a Development Permit for Operational Works (access and parking works).

3.3 All car parking and access areas must be paved or sealed to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking works).

3.4 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.

3.5 Access to the development from Denison Street must be limited to 'left in, left out' only.

3.6 The northernmost driveway servicing the drop-off facility adjacent to the Denison Street frontage of the proposed new office must be ingress only.

3.7 All vehicles must ingress and egress the development in a forward gear.

3.8 Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with Australian Standard AS2890.2 "Parking facilities - Off street commercial vehicle facilities".

3.9 A minimum of forty (40) parking spaces must be provided on-site.

3.10 Universal access parking spaces must be provided on-site in accordance with Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities".

3.11 Parking spaces must be line-marked in accordance with the approved Site Plan (refer

to condition 2.1) and in accordance with the Australian Standard AS2890 "Parking facilities" and the provisions of a Development Permit for Operational Works (access and parking works).

- 3.12 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with Australian Standard AS1742.1 "Manual of uniform traffic control devices" and Australian Standard AS2890.1 "Parking facilities – Off-street car parking".
- 3.13 Road signage and pavement markings must be installed in accordance with Australian Standard AS1742.1 "Manual of uniform traffic control devices".
- 3.14 All internal pedestrian pathways must be designed and constructed in accordance with Australian Standard AS1428 "Design for access and mobility".
- 3.15 Service and delivery vehicles, including refuse collection vehicles must enter via Denison Street and exit via Alma Lane.

4.0 SEWERAGE WORKS

- 4.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any sewerage works on the development site.
- 4.2 All sewerage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018 and the provisions of a Development Permit for Operational Works (sewerage works).
- 4.3 The development must be connected to Council's reticulated sewerage network.
- 4.4 A new sewerage connection point must be provided from the proposed new access chamber adjacent the Alma Lane cul-de-sac.
- 4.5 The finished sewerage access chamber surface must be at a sufficient level to avoid ponding of stormwater above the top of the chamber. A heavy duty trafficable lid must be provided in the trafficable area.
- 4.6 Sewer connections located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 4.7 Easements must be provided over all sewerage infrastructure located within private property. The easement location(s) and width(s) must be in accordance with the requirements of the Capricorn Municipal Development Guidelines.
- 4.8 Large trees must not be planted within one (1) metre of the centreline of any sewerage and/or water infrastructure; small shrubs and groundcover are acceptable.
- 4.9 A new sewerage connection point must be provided to the existing lot to the north being Lot 300 on R1675. This will require a sewerage mains extension from the existing sewerage infrastructure within the development site or from the sewerage infrastructure within Alma Lane. Alternatively, the sanitary drainage for Lot 300 on R1675 can be relocated to a new connection point provided from the infrastructure within Alma Lane (consent from the owner of Lot 300 on R1675 should be obtained for the diversion of the sanitary drainage).

5.0 PLUMBING AND DRAINAGE WORKS

- 5.1 A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structure on the development site.
- 5.2 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 5.3 The development must be connected to Council's reticulated sewerage and water

networks.

- 5.4 Any redundant water connection point(s) must be disconnected.
- 5.5 Internal Plumbing and Sanitary Drainage of existing buildings must be contained within the lot it serves.
- 5.6 Adequate domestic and fire-fighting protection must be provided to the development, and must be certified by an hydraulic engineer or other suitably qualified person.
- 5.7 Sewer connections and water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 5.8 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the Plumbing and Drainage Act 2018 and Council's Plumbing and Drainage Policies.
- 5.9 Any internal sanitary drainage to be relocated for Lot 300 on R1675 must be contained within the lot it serves.
- 6.0 **STORMWATER WORKS**
- 6.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works required by this development approval.
- 6.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1) subject to ensuring compliance and any alterations required by the Environmental Protection Act 1992, Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 6.3 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.
- 6.4 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by engineering plans with details of any new drainage systems including retention systems, inlet and outlet structures, or the amendment and upgrading of existing drainage systems to implement the proposed drainage strategy.
- 7.0 **ROOF AND ALLOTMENT DRAINAGE WORKS**
- 7.1 A Development Permit for Operational Works (roof and allotment drainage works) must be obtained prior to the commencement of any drainage works on the development site.
- 7.2 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines, sound engineering practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).
- 7.3 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.
- 8.0 **SITE WORKS**
- 8.1 All earthworks must be undertaken in accordance with Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments".

- 8.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.
- 9.0 BUILDING WORKS
- 9.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.
- 9.2 A Development Permit for Building Works must be obtained for the removal and/or demolition of any existing structure on the development site.
- 9.3 All external elements, such as air conditioners and associated equipment, must be adequately screened from public view, to Council's satisfaction.
- 9.4 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting".
- 9.5 Access to and use of the land the subject of this application must comply with the provisions of the Anti-Discrimination Act 1991. If this statute requires the provision of access or facilities in a way that is inconsistent with this development approval, those facilities must be provided.
- 9.6 Impervious paved waste storage area/s must be provided in accordance with the approved plans (refer to condition 2.1) and the Environmental Protection Regulation 2019 and must be:
- 9.6.1 designed and located so as not to cause a nuisance to neighbouring properties;
 - 9.6.2 surrounded by at least a 1.8 metre high aesthetically screened fence that obstructs from view the contents of the waste storage area by any member of the public from any public place;
 - 9.6.3 of a sufficient size to accommodate commercial type bins that will be serviced by a commercial contractor plus clearances around the bins for manoeuvring and cleaning; and
 - 9.6.4 provided with a suitable hosecock and hoses at the refuse container area, and washdown must be drained to the sewer.
- 9.7 Any internal sanitary drainage to be relocated for Lot 300 on R1675 must be contained within the lot it serves.
- 10.0 LANDSCAPING WORKS
- 10.1 Landscaping must be constructed and/or established prior to the commencement of the use in all areas shown on the approved plans (refer to condition 2.1).
- 10.2 Landscaping must be designed in accordance with the requirements of Australian Standard AS 1428 — Design for access and mobility.
- 10.3 Planting types used within the landscaping areas (refer to condition 2.1) must include either trees, shrubs or groundcovers, or any combination of these planting types. These plantings must be established and maintained generally at the following density rates:
- 10.3.1 trees at five (5) metre intervals;
 - 10.3.2 shrubs at two (2) metre intervals; and
 - 10.3.3 groundcovers at one (1) metre intervals.
- 10.4 At least fifty (50) per cent of all new plantings within the landscaping areas (refer to

condition 2.1) must be locally native species with low water dependency and must comply with the following requirements:

- 10.4.1 Plant species are chosen from sources recommended in Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy; and
 - 10.4.2 Plant species must not include undesirable species identified in Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy.
- 10.5 Landscaping, or any part thereof, upon reaching full maturity, must not:
- 10.5.1 obstruct sight visibility zones as defined in the Austroads ‘Guide to Traffic Engineering Practice’ series of publications;
 - 10.5.2 adversely affect any road lighting or public space lighting; or
 - 10.5.3 adversely affect any Council infrastructure, or public utility plant.
- 10.6 The landscaped areas must be subject to:
- 10.6.1 a watering and maintenance plan during the establishment moment; and
 - 10.6.2 an ongoing maintenance and replanting programme.
- 11.0 ELECTRICITY
- 11.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider.
- 12.0 TELECOMMUNICATIONS
- 12.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider. Unless otherwise stipulated by telecommunications legislation at the time of installation, this includes all necessary pits and pipes, and conduits that provide a connection to the telecommunications network.
- 13.0 ASSET MANAGEMENT
- 13.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 13.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 13.3 ‘As Constructed’ information pertaining to assets to be handed over to Council and those which may have an impact on Council’s existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the Asset Design and As Constructed Manual (ADAC).
- 14.0 ENVIRONMENTAL
- 14.1 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan that addresses, but is not limited to, the following:
- (i) objectives;
 - (ii) site location and topography;
 - (iii) vegetation;
 - (iv) site drainage;

- (v) soils;
- (vi) erosion susceptibility;
- (vii) erosion risk;
- (viii) concept;
- (ix) design; and
- (x) implementation,

for the construction and post-construction phases of work.

- 14.2 An Erosion Control and Stormwater Control Management Plan prepared and certified by suitably qualified person (Certified Professional in Erosion and Sediment Control or a Registered Professional Engineer of Queensland) in accordance with the State Planning Policy 2017 and Capricorn Municipal Design Guidelines requirements, must be:

14.2.1 implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped); and

14.2.2 available on-site for inspection by Council Officers whilst all works are being carried out.

15.0 OPERATING PROCEDURES

- 15.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Denison Street, or Alma Lane.

- 15.2 All waste storage areas must be:

15.2.1 kept in a clean and tidy condition; and

15.2.2 maintained in accordance with Environmental Protection Regulation 2019.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. Sanitary Drainage for Lot 300 R1675

The sanitary drainage for adjacent Lot 300 R1675 must remain operable during all stages of construction. Any interim measures required to facilitate this arrangement until the new connection is provided is the responsibility of the Developer.

NOTE 3. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the Work Health and Safety Act 2011 and Public Health Act 2005.

NOTE 4. General Environmental Duty

General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 5. General Safety Of Public During Construction

The Work Health and Safety Act 2011 and Manual of Uniform Traffic Control Devices must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 6. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

NOTE 7. Rating Category

Please note, a Material Change of Use approval may result in an adjustment to a property's rating category. Please contact Council's Rates Department should you require further information.

NOTE 8. Landscaping

The removal of the Cocus Palm on the Denham Street road frontage is supported, however, additional approval must be obtained by Council's Parks Department prior to the removal of or interference with any street tree located on Council Land.

BACKGROUND

SITE AND LOCALITY

The site is located at 89 William Street, Rockhampton City and 189 and 197 Denison Street, Rockhampton City, formally described as Lot 300 on R1675, Lot 234 on CP892530, Lot 303 and 304 on RP905533, are rectangular shaped lots and has a total site area of 4,925m² (see **Figure 1**). The sites are improved by the following structures:

- Lot 300 – Anglican Church & parsonage dwelling over partial of the lot;
- Lot 234 – Ancillary buildings associated with adjoining church & parsonage dwelling over partial of the lot;
- Lot 304 – Vacant lot; and
- Lot 303 – Dwelling House.

The subject site is immediately bound by:

- North – William Street (Minor Urban Collector) & St Pauls Cathedral
- East – Alma Lane (Urban Access Place) & Funeral Parlour
- South – Dwelling House (Principal Centre Zone – Denison Street Precinct)
- West – Denison Street (Minor Urban Collector)

The wider area is characterised by the mixed-use suburb of Rockhampton City.

PROPOSAL

Overview

The Applicant seeks a Development Permit for a Material Change of Use for an Office over the subject site.

Specifically, the proposal is to establish a double story office building located within the northern portion of the lot. The proposed office has a total gross floor area of 1,285 square metres. The ground floor of the building has a gross floor area of 685 square metres and includes various office spaces, meeting rooms, staff rooms and amenities. The second floor has a gross floor area of 600 square metres and includes an open plan office space, meeting rooms, staff room and amenities.

The existing parsonage dwelling located within part of Lot 234 will be demolished as part of the development.

Site Layout

The proposed building is located within the front portion of Lot 234, with vehicle access achieved from two (2) crossovers located along the Denison Street Road frontage, and an exit crossover located along the Alma Lane road frontage. A drop off and pick up zone is proposed along the front of the building and accessed via the first Denison Street crossover. The proposed development includes forty vehicle parking spaces, including two (2) universal parking spaces, located to the side and rear of the proposed building. Pedestrian pathways are incorporated along the front and side boundary of the proposed building.

Built Form

The proposed building, with a total height of approximately 9.25 metres, incorporates a variety of colours and materials to appropriately articulate the building and positively contribute to the built form of the area. The proposed building is set back 8.3 metres from the Denison Street road frontage and 2.8 metres from the side property boundary. Landscaping is proposed throughout vehicle parking areas and along all property boundaries.

PLANNING ASSESSMENT

MATTERS FOR CONSIDERATION

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

TOWN PLANNING COMMENTS

State Planning Policy 2017

Section 2.1 of Rockhampton Region Planning Scheme 2015 noted the State Planning Policy 2017 is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the Rockhampton Region Planning Scheme 2015.

Central Queensland Regional Plan 2013

The Central Queensland Regional Plan 2013 is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the Central Queensland Regional Plan 2013.

Rockhampton Region Planning Scheme 2015

Strategic framework

The subject site is situated within the Urban Infill and Intensification designation under the scheme's strategic framework map. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the Rockhampton Region Planning Scheme 2015 are applicable:

- Settlement Pattern
- Natural Environment and Hazards
- Community Identity diversity
- Access and Mobility
- Infrastructure and Services
- Natural Resources and Economic Development

An assessment of the proposal identifies that the development presents conflicts with elements of the Strategic Framework. An assessment against the Strategic Framework is contained in the Statement of Reasons in **Recommendation A** of this report.

Principal Centre Zone

The subject site is situated within the Principal Centre Zone under the Rockhampton Region Planning Scheme 2015. The purpose of the Principal Centre Zone identifies that: -

The purpose of the principal centre zone code is to:

- (a) facilitate the development of the principal centre which:*
- i. is the primary business centre for the wider region with the highest concentration of commercial, retail, entertainment and cultural uses;*
 - ii. is developed with high density residential development (above ground floor level or behind ground story retail, commercial or community related activities), tourist and short-term accommodation (except within the Denison Street precinct);*
 - iii. includes on and off-street parking, continuous commercial facades, shaded footpaths, street trees and other pedestrian facilities;*
 - iv. is the primary destination and interchange hub for all modes of road and local area public transport;*
 - v. is well designed, safe and highly accessible;*
 - vi. is well served with all urban infrastructure; and*
 - vii. retains important character and heritage values.*

The purpose of the zone will be achieved through the following overall outcomes:

- (a) the height and scale of buildings reinforce the principal role of the centre with the tallest buildings being in the core precinct;*
- (b) building layout and form is suitable to accommodate a range of compatible uses;*
- (c) development is designed for the local climate, and includes sustainable practices for maximising energy efficiency and water conservation;*
- (d) development facilitates safe and efficient public/active transport use and pedestrian movement;*
- (e) development activates the street at ground level through the location of active uses (including shops and food and drink outlets) and by design (including continuous shop facades,*

continuous awnings, narrow shop fronts, doorways, large display windows, street trees, street furniture and varied external wall treatments);

- (f) development creates a pedestrian rather than car oriented street frontage. Car parking areas do not dominate the street frontage and are predominantly located behind buildings;*
- (g) development must address key corners, be responsive to the regions climate and create a pedestrian friendly environment;*
- (h) development maintains or enhances view corridors, especially to Mount Archer and the Berserker Range;*
- (i) development maintains the structured grid pattern layout of lanes and wide streets;*
- (j) development that traverses a laneway and extends from one street through to another, provides linkages for pedestrians;*
- (k) buildings that have heritage and character features reflecting the area's history are protected and reused where possible;*
- (l) development is landscaped to assist with the greening of the city and the creation of shady, safe and well connected public places;*
- (m) the provision of infrastructure services, car parking and access is adequate for the type and scale of development;*
- (n) development is generally undertaken in accordance with concept plans; and*
- (o) the establishment of four (4) precincts within the zone, where particular requirements are identified:*
 - i. Business services precinct;*
 - ii. Core precinct;*
 - iii. Denison Street precinct; and*
 - iv. Quay Street precinct.*

Denison Street precinct

- (1) The following overall outcomes of the Denison Street precinct are additional to the overall outcomes of the principal centre zone and take precedence in the event of a conflict:**
 - (a) the following development is located in the precinct:**
 - i. industrial uses are limited to service industry and low impact industry; and***
 - ii. large format retail uses supporting the core precinct, including office supplies and commercial services;***
 - (b) residential uses (except for caretaker's accommodation) are not located in this precinct;**
 - (c) large-scale commercial, administrative, government offices, community, cultural, and entertainment uses are not located in this precinct — (these are located in the core precinct);**
 - (d) development is low-medium rise and street trees are protected and augmented to create amenity and enhance the pedestrian environment; and**
 - (e) servicing and parking occurs off laneways where possible so that a continuity of built form along streets is developed.**

This application is not consistent with the purpose of the Zone.

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Principal Centre Zone Code;
- Access, Parking And Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code;
- Water and Sewer Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes and is not otherwise conditioned to comply an assessment of the Performance Outcomes is contained in the Statement of Reasons in **Recommendation A** of this report.

INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) of 2022 for **non-residential development** applies to the application. The Infrastructure Charges are as follows:

As at the date of the Decision, it is determined the charge for an Office under the Charges Resolution, when automatic indexation is applied in accordance with section 3.1, exceeds the prescribed amount (maximum charge) under Schedule 16 of the Planning Regulation 2017 (the Planning Regulation). Therefore, the maximum charge under Schedule 16 of the Planning Regulation is reflected herein –

- A charge of \$221,341.25 for Gross Floor Area being 1,285 square metres;
- A charge of \$28,456.42 for Impervious Area being 2,313.53 square metres (roof area, hardstand areas, access, and parking areas); and
- An Infrastructure Credit of \$137,870.90, made up as follows:
 - \$59,159.92 - Infrastructure Credit applicable for the existing ancillary structures for the Place of Worship (\$86.20 x 686.31 square metres);
 - \$9,805.68 - Infrastructure Credit applicable for the existing impervious roof area, hardstand areas, access, and parking areas 797.21 square metres); and
 - \$68,905.30 – Infrastructure credit applicable for two lot credits (Lot 303 & 304 RP905533)

The calculations are reflected in the below table:

Column 1 Use Schedule	Column 1A Use	Column 2 Adopted Infrastructure Charge for non-residential development (\$)		Column 3 Calculated Charge
		(a) per m ² of Gross Floor Area (GFA)	(b) per m ² Impervious to Stormwater	
		Commercial (office)	Office	
Total Max Charge				\$249,797.67
Total Max Credit				\$137,870.90
TOTAL CHARGE				\$111,926.77

Therefore, a total charge of \$111,926.77 is payable for the development.

CONSULTATION

The proposal was the subject of public notification between 18 November 2024 and 6 December 2024, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and no submissions were received.

The issues raised and how they were considered and addresses is outlined in the Statement of Reasons in **Recommendation A** of this Report.

REFERRALS

The application was referred to the Department of Housing, Local Government, Planning and Public Works (State Assessment and Referral Agency Department) as a Concurrence Agency. The Department assessed the application and provided a referral agency response on 20 November 2024.

CONCLUSION

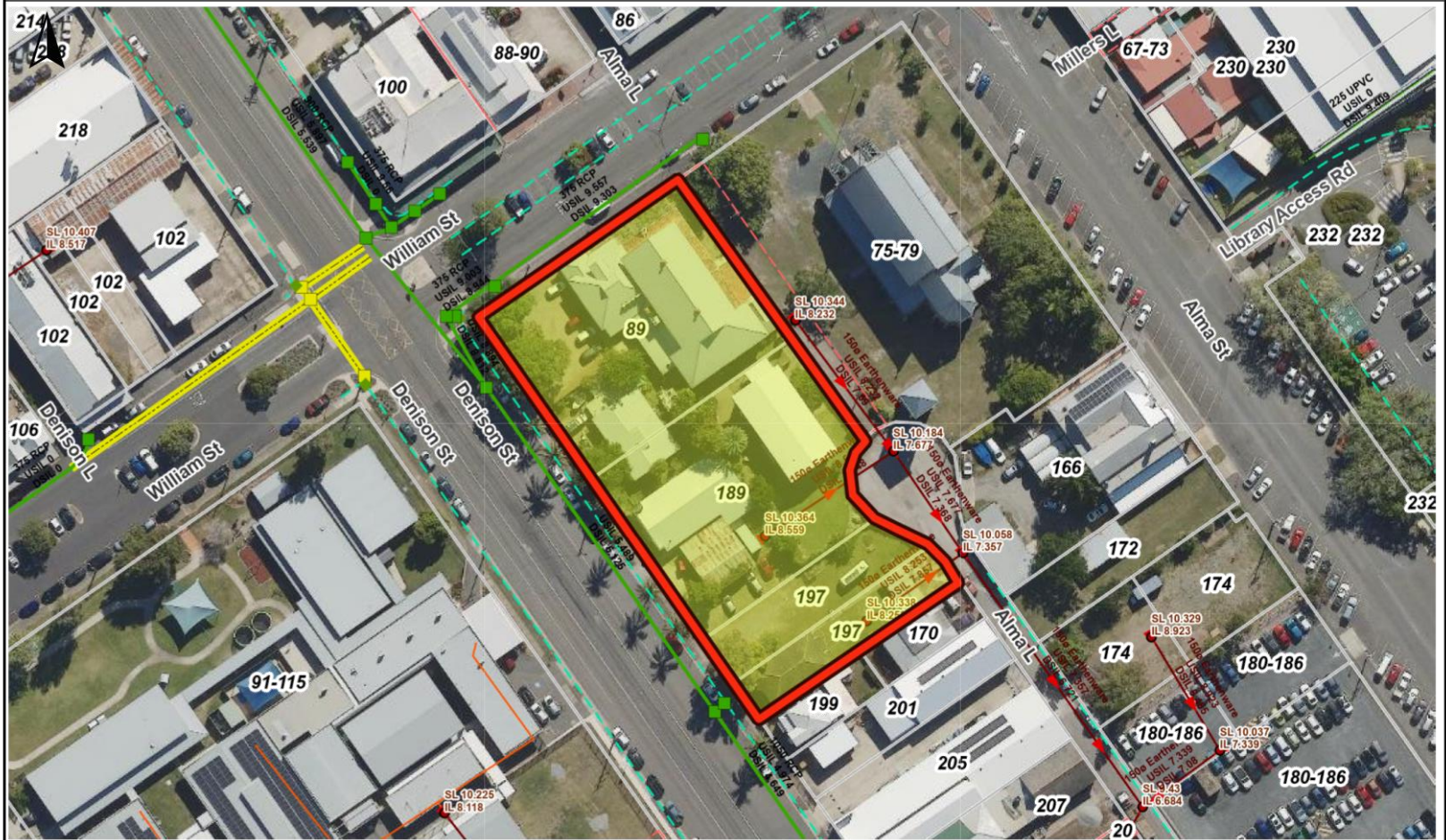
THAT the proposed development is not anticipated to compromise the Strategic Framework of Rockhampton Region Planning Scheme 2015. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR AN OFFICE

Locality Plan

Meeting Date: 25 March 2025

Attachment No: 1



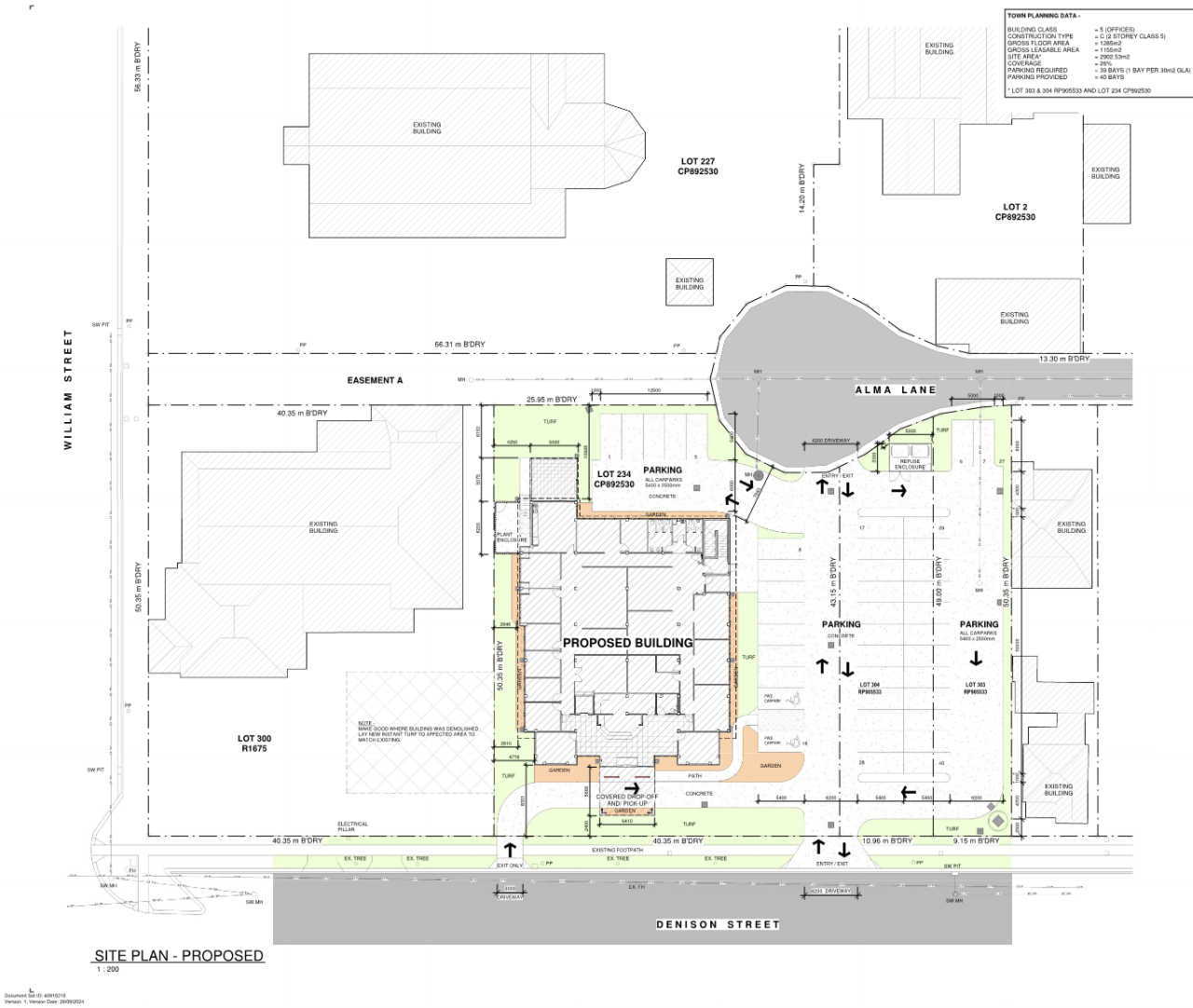
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DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR AN OFFICE

Site Plan

Meeting Date: 25 March 2025

Attachment No: 2

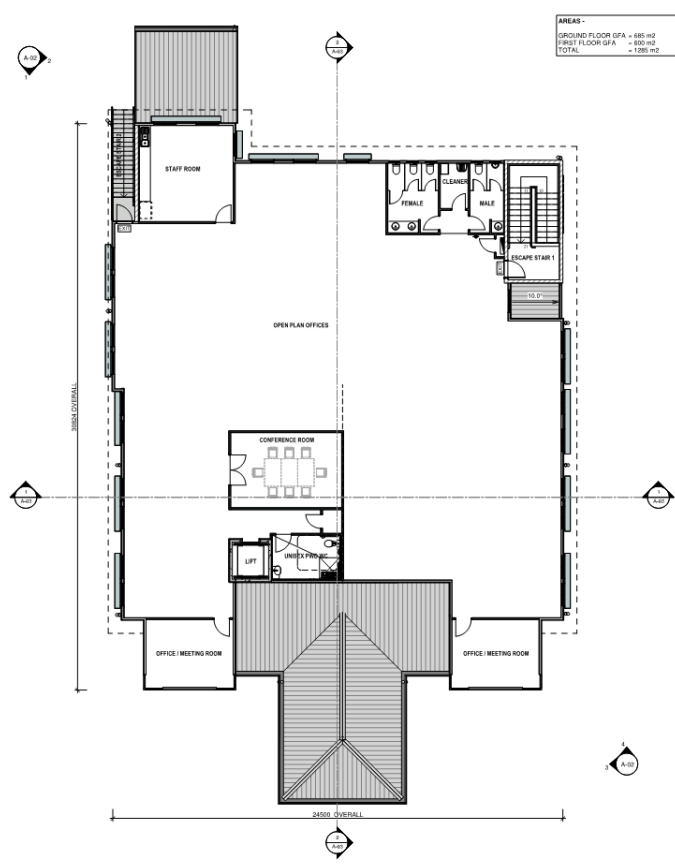


DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR AN OFFICE

Floor Plan

Meeting Date: 25 March 2025

Attachment No: 3



AREAS -

GROUND FLOOR GFA	= 685 m ²
FIRST FLOOR GFA	= 605 m ²
TOTAL	= 1,290 m²

PROPOSED GROUND FLOOR PLAN
1:100

PROPOSED FIRST FLOOR PLAN
1:100

PRELIMINARY

REV	DATE	DESCRIPTION	BY	CHKD
03-09-2024		NOI APPLICATION ISSUED		

NOTES

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DRAWING LIST	
DWG NO:	DRAWING NAME
DATE:	PROJECT TITLE/CLIENT
BY:	DESIGNER/ENGINEER
CHKD:	REVISIONS

Shop 5/10 Denham St,
Rockhampton,
QLD 4700

PO Box 3371, Red Hill,
North Rockhampton,
QLD 4701

Phone: 0749 222880
Email: mail@designtek.com.au

designtek

BDQA MEM. NO #0000761
www.designtek.com.au

CLIENT:

access RECREATION

PROJECT:
NEW OFFICES
158 & 157 DENISON STREET
ROCKHAMPTON QLD 4700

TITLE: PROPOSED FLOOR PLANS	
DATE: 03-09-2024	SCALE: 1:100 (OR A1)
PROJECT NO: 2111-14	APPROVED BY: Approver
DRAWING NO. A-01	REVISION: 1

Drawings are to be used in accordance with the terms and conditions of the contract.

DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR AN OFFICE

Elevations

Meeting Date: 25 March 2025

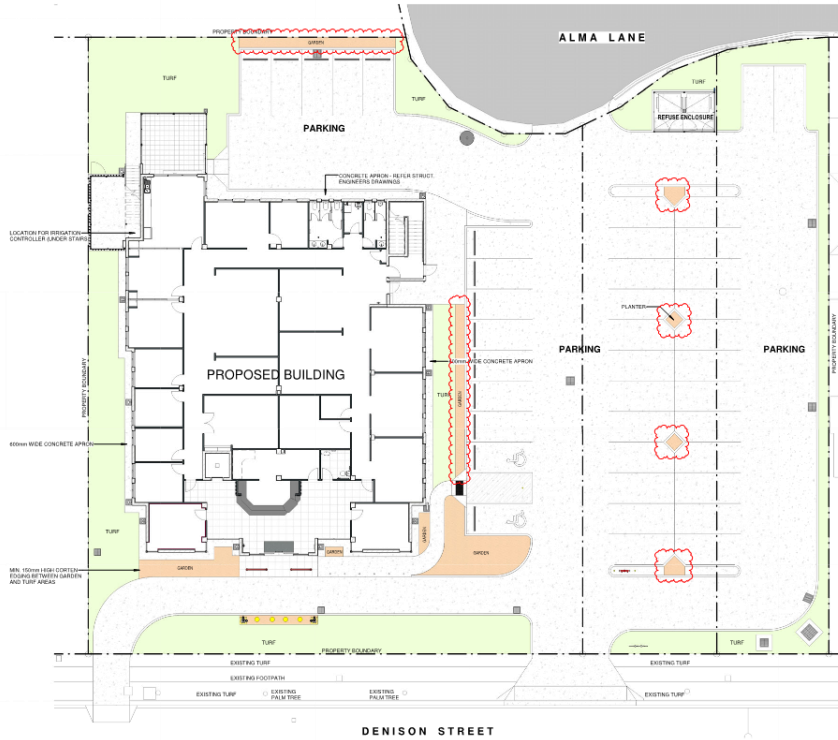
Attachment No: 4

DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR AN OFFICE

Landscape Plan

Meeting Date: 25 March 2025

Attachment No: 5



- LEGEND**
- PROPOSED PARKING, CROSSOVERS, FOOTPATHS AND APRONS
 - PROPOSED TURF
 - MEASUREMENT TURF UNDERLAY
 - PRESENT LOCATION (SETTABLE TURF Laid, ROLLED AND WELL WATERED)
 - GARDENS
 - MEASUREMENT GARDEN BED SIZE
 - MEASUREMENT DOWN HARDWOOD CHIP FILL CAP
 - GARDEN AT TWO METRE INTERVALS - REFER SELECTION BELOW
 - GROUND COVER AT ONE METRE INTERVALS - REFER SELECTION BELOW
 - SURF AND SPECIAL COVER LAYERS BY PROFESSIONAL DESIGNER
 - TREE - LEONARDI SCENT CONIFER - CURPESSEUS MACROCARPA - MIN. 2000mm TALL
 - IRRIGATION AND GROUND COVER SELECTION:
 - IRRIGATION SYSTEM - ON S/W
 - SUPPLY WATER - ON S/W
 - GROUND COVER - ON S/W
 - PERMEABLE CONCRETE APRONS - ON S/W
 - PERMEABLE CONCRETE APRONS - ON S/W
 - REVISIONS**
 - PROVIDE SUITABLE AUTOMATIC IRRIGATION CONTROL SYSTEM
 - PROVIDE SUITABLE RETENTION TO ALL GARDEN BEDS
 - PROVIDE SUITABLE SIZED PVC CONDUITS TO ALL IRRIGATION UNDER CONCRETE SLABS

1 SITE PLAN - LANDSCAPING
A1-06 1:150

Equipment No 10 4100000
Version 1.0 Issue Date 06/03/2025

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AMENDMENTS				
REV	DATE	DESCRIPTION	BY	CHKD
1	17-04-2025	PRELIMINARY ISSUE		
2	05-03-2025	AMENDMENTS IN COMPLIANCE		

PRELIMINARY

Shop 5/10 Danham St,
Rockhampton,
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PO Box 3371, Red Hill,
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QLD 4701

Phone: 0749 222850
Email: mail@designtek.com.au

www.designtek.com.au

SITE:
PROJECT:
NEW OFFICES
189 & 197 DENISON STREET
ROCKHAMPTON QLD 4700

CLIENT:

TITLE:
SITE PLAN - LANDSCAPING

DATE: 05-03-2025	SCALE: As Indicated ON A1	DRAWN BY: EM
	PROJECT NO: 2111-14	
DRAWING NO. A1-06	REVISION: 3	

11.4 COUNTRY ROADS CONNECT PROGRAM

File No:	12534
Attachments:	1. Country Roads Connect Program Guidelines ↓ 2. RRUPP Stanwell-Waroula Concept Plan ↓
Authorising Officer:	Peter Kofod - General Manager Regional Services Ross Cheesman - Deputy Chief Executive Officer
Author:	Martin Crow - Manager Infrastructure Planning

SUMMARY

Council Officers requesting support for the submission of a funding application under the State Government's Country Roads Connect Program for Stanwell–Waroula Road

OFFICER'S RECOMMENDATION

THAT Council endorse the submission of a funding application for the Stanwell-Waroula Road project under the State Government's Country Roads Connect Program.

COMMENTARY

The Country Roads Connect (CRC) Program is a \$100 million Queensland Government election commitment aimed at improving resilience and safety in regional communities by sealing key regional access roads. The program seeks to pave and seal unsealed regional roads that serve rural communities and producers, provide access for emergency vehicles and are most at risk of becoming impassable following severe weather events. Project nominations are limited to Local Roads of Regional Significance as recognized by the Regional Road Group.

Council Officers have reviewed the project objectives (Attachment 1), the Rockhampton Regional Road Group's list of Local Roads of Regional Significance and the recently completed assessments of Council's higher order rural roads under Council's Rural Roads sealing policies and believe that the sealing of the remaining unsealed sections of the Stanwell-Waroula Road presents Council's best chance of success under this program.

The project includes formation widening, pavement overlay and sealing between chainages 16.2km to 19.8km (3.6km) and 20.7km to 23.0km (2.3km) and floodway and drainage upgrades where required. A plan for the submission is being developed however for Council's reference, the sections are the remaining red sections on the plan used for the funding under the recently completed Remote Roads Upgrade Pilot Program with the green and black sections now representing sealed sections of the road (see attachment 2).

The estimated cost of this project is approximately \$3 Million with detailed estimates currently being finalized. There is no requirement for Council matching funding under this program. Assessment criteria for the program indicates that stageability will be assessed and so it is possible that the 2 sections will be made separately identifiable within the funding submission.

The basis of Council's submission will be that the sealing of the remainder of this road will complete a missing gap, continue on from previously funded programs and will improve access and travel times for properties adjacent to the corridor but also for the residents of Morinish, Ridgeland, Dalma and Alton Downs who use this as an alternate connection to Rockhampton and Gracemere in times of flood. The project will improve connectivity between two rural townships of Alton Downs and Stanwell and their shared community facilities. This project will deliver a safer road environment with improved pavement surfacing

and drainage. The combination of these improvements will reduce potential conflicts between motorists and heavy vehicles, reduce the potential of run off road crashes and increase pavement resilience by reducing potholing and rough surfaces.

Council is to nominate when construction would likely commence and it is likely that we will nominate 26/27 as the commencement of delivery for this project.

BACKGROUND

The Country Roads Connect Program was released by the State Government on 12 March 2025 with applications closing on 31 March 2025. This was subsequently extended until 7 April 2025.

Council has been progressively sealing the Stanwell-Waroula Road over many years to support the communities at Alton Downs, Ridglands and Stanwell. More recently Council has been able to attract funding to the Stanwell-Waroula Road on the basis of it providing a strategic link between Ridglands Road and the Capricorn Highway and it's required use by the communities of Alton Downs and Ridglands and surrounds when the Ridglands Road is cut by Fitzroy River flooding.

BUDGET IMPLICATIONS

There is no requirement for matching funding under the Country Roads Connect Program. There is also no additional funds available under this program and so projects will need to be managed within the allocated budget. Council will also need to manage these works in conjunction with other significant rural sealing projects such as Glenroy Road.

CORPORATE/OPERATIONAL PLAN

- Corporate Plan - Our region has infrastructure that meet current and future needs.
- Operational Plan - We will undertake asset management and planning and will work within our project priorities to provide infrastructure to support the community.

CONCLUSION

Council have been progressively sealing the Stanwell-Waroula Road over many years. The Country Roads Connect program presents Council with an opportunity to complete the sealing of this important strategic link.

COUNTRY ROADS CONNECT PROGRAM

Country Roads Connect Program Guidelines

Meeting Date: 25 March 2025

Attachment No: 1

Department of Transport and Main Roads

Country Roads Connect

Program Guidelines

March 2025

Version 2



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Translating Interpreter Services (TIS) - 13 14 50 If you are deaf, hard of hearing, or have a speech difficulty please contact us by the **National Relay Service (NRS)**, select call numbers and links <https://www.accesshub.gov.au/about-the-nrs/nrs-call-numbers-and-links> and ask for 13 23 80.

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Grants snapshot

Opening Date

11 March 2025

Closing date for submission of project nominations

7 April 2025

Program budget

\$100 million

Program type

Targeted competitive

Policy entity

Department of Transport and Main Roads and Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development (DNRMMRRD)

Administering entity

Department of Transport and Main Roads

Enquiries

Questions should be directed to:

Local Government Partnerships team

Policy, Planning and Investment

Department of Transport and Main Roads

RTA@tmr.qld.gov.au

Country Roads Connect Program Grants Process*

March

Program opens for nominations

Eligible councils will be invited to submit nominations

April

Assessment of nominations

TMR will check all nominations against the eligibility criteria and eligible nominations will be assessed by a multi-agency Assessment Panel with advice from technical assessors to inform the Panel's decisions.

May

TMR and DNRMMRRD will recommend projects for funding

The assessment panel will recommend projects to the Ministers.

May/June

Ministerial decision on projects to fund

The Ministers decide which nominations are successful.

June

Funding offers for successful nominees

Formal funding agreement entered into between State and councils.

2024-25 to 2027-2028

Delivery of projects

Successful nominees commence projects in allocated year and deliver according to agreed timeframe.

Ongoing

Evaluation of the Program

TMR will evaluate the specific project activity and the Program as a whole. TMR will base this on information provided by Program participants and collected from various sources.

**Exact timings to be confirmed*

Program overview

The Country Roads Connect (CRC) Program is a \$100 million Queensland Government election commitment aimed at improving resilience and safety in regional communities by sealing key regional access roads.

The Program will provide \$100 million over four years (2024-25 to 2027-28) targeting paving of unsealed regional roads that serve rural communities and producers, provide access for emergency vehicles and are most at risk of becoming impassable following severe weather events.

The CRC Program is part of the Right Plan for Queensland's Future to ease pressure on transport and insurance costs by investing money into regional roads, and boost safety and reduce transport costs by upgrading regional roads. The Program will work hand-in-hand with the Safer Roads, Better Transport plan which will deliver congestion-busting and safety upgrades across Queensland.

The Department of Transport and Main Roads (TMR) will administer the CRC Program, in collaboration with the Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development (DNRMMRRD).

Program objectives

The objectives of the CRC Program are to boost safety on regional roads whilst:

- Increasing the resilience of regional communities by improving the durability and reliability of regional road networks to withstand severe weather conditions.
- Maintaining productivity by ensuring that regional areas remain accessible for economic activities, thereby supporting local economies.
- Ensuring access for emergency services by providing reliable access to communities that may be cut off during severe weather events.

Eligibility criteria

Only eligible local governments can nominate projects for the CRC Program.

The 66 councils listed in **Appendix 1** are eligible to receive funding under the CRC Program. The CRC Program is primarily focused on those councils outside of South East Queensland to maximise investment of funds to rural and regional councils.

Who is not eligible for the CRC Program?

The councils in the South East Queensland region that are not eligible for CRC Program funding are Brisbane City, Gold Coast City, Ipswich City, Lockyer Valley Regional, Logan City, Moreton Bay Regional, Noosa Shire, Redland City, Scenic Rim Regional, Somerset Regional and Sunshine Coast Regional.

Eligible projects

Projects on both the state-controlled road and local government-controlled road (LCR) network are eligible. Project nominations for LCR will be limited to Local Roads of Regional Significance, or for Aboriginal Shire Councils, Significant Local Roads or Primary Access Routes, to ensure the Program focusses on higher order roads with greater regional benefits.

Project nominations must deliver on one or more of the CRC Program objectives:

- Road Safety
- Community resilience
- Economic productivity
- Emergency service access

Initiatives eligible for the CRC Program must focus primarily on road sealing projects rather than major structures or upgrade projects. Consideration will be given to minor culvert works and concrete crossings associated with road sealing projects. This may include:

- Road pavement and formation upgrade, including sealing and/or upgrading unsealed roads, pavement strengthening
- Minor drainage upgrades related to sealing works, including floodway's, formation related drainage

Works on lower order local government-controlled roads are not eligible.

Costs that can be included in the CRC Program nomination

All costs associated with pre-construction, construction and finalisation activities of delivering the project are eligible. These can include:

- Direct administration costs of the projects
- Detailed design
- Construction (including traffic management, contactors and materials)
- Post construction / finalisation costs.

Eligible and ineligible project costs

Program funding may only be used for 'eligible project costs,' which includes direct costs only.

The below table identifies common examples of eligible and ineligible costs and is not intended to be definitive. If there is any doubt about ineligible projects or costs, please contact TMR.

Eligible project costs	Ineligible project costs
<ul style="list-style-type: none"> • purchase of materials • labour hire • plant and equipment hire • construction activities • project management costs • labour costs for eligible work 	<ul style="list-style-type: none"> • routine maintenance • project costs incurred prior to the funding offer being signed • core business (business as usual costs) • any other costs as determined by the TMR to be ineligible • project cost overruns

Generally, provision of grant funding to local governments is not considered a taxable supply and so GST is not applicable.

Co-contributions

Co-contributions are not required under the CRC Program however projects with co-funding will be considered.

How to nominate

Funding is awarded through a competitive nomination-based assessment process.

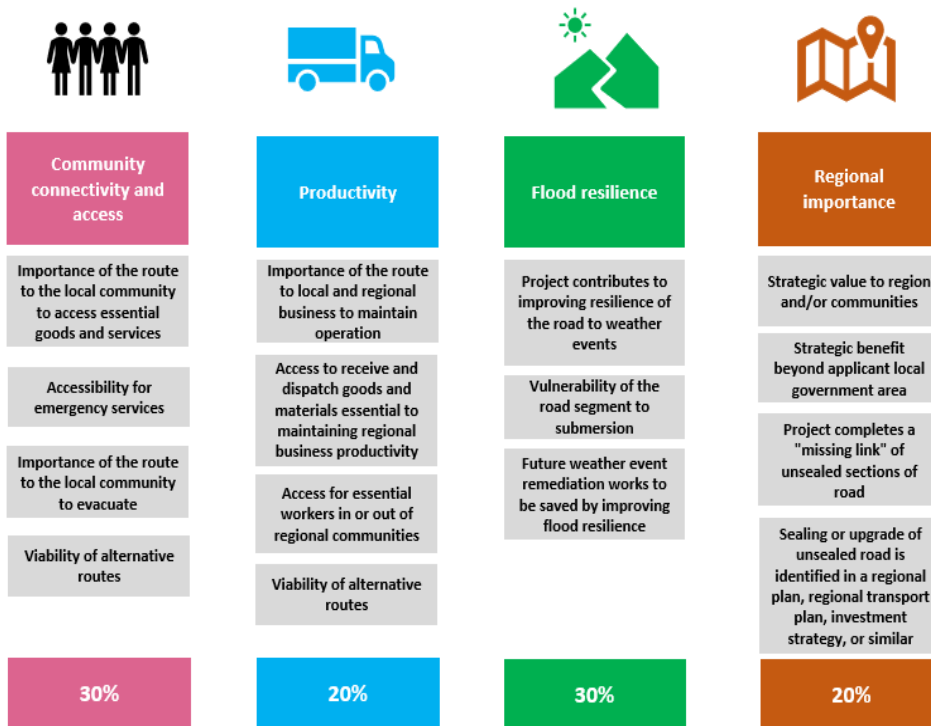
To nominate a project, you must complete the nomination form, address eligibility and assessment criteria, and identify the year/s that the project could commence.

Nominations close 7 April 2025.

Assessment criteria

All project nominations will be assessed against the Multi-Criteria Assessment (MCA) below, which aligns with the CRC Program objectives.

Multi-Criteria Assessment (MCA) criteria, measures and weightings



CRC Program assessment process

Project nominations will initially be reviewed for eligibility based on the:

- project being on a LRRS or SCR, or Significant Local Road or Primary Access Route
- nomination being made by an eligible local government
- work type being within the eligible scope, and
- nomination including a response to the assessment criteria.

Councils are encouraged to consider regional priorities in accordance with Regional Roads and Transport Group regional investment strategies or other strategic planning documents. Nominations that achieve broad benefits to the region while enabling multiple projects to be delivered across the state will be prioritised.

Only those nominations that meet the threshold eligibility requirements will progress to the subsequent assessment phases.

Technical assessment

A technical assessment of relevant nomination materials will be conducted following confirmation of eligibility, with the results being used to inform the Assessment Panel's consideration of nominated projects. Technical assessors will provide advice to the Assessment Panel during moderation if required.

The technical assessment will provide information to the Assessment Panel on:

- whether the proposed treatment is fit for purpose,
- whether the cost and delivery time estimate is reasonable,
- whether the project is scalable and
- regional priority of the proposed project.

During this stage, additional information and/or clarification on nominations may be sought.

You may consider supporting your nomination with objective or authoritative anecdotal information about the problem and the project, such as frequency and duration of impact when the road segment is impassable (either submerged or unusable).

Panel assessment

Project nominations will be assessed against the MCA by a multi-disciplinary panel of senior officers with relevant interest and expertise from TMR and DNRMMRRD.

Should the project nominations received exceed the funding available, the Assessment Panel will use the project nomination information, the technical assessment, and as well as the outcomes of the MCA to prioritise projects and provide final recommendations for Ministerial approval.

Ministerial decision making

Upon completion of assessment, projects and years for delivery will be recommended to the Ministers, or their delegates, for approval.

The Ministers, or their delegates, will make the final decision on projects funded under the CRC Program.

Notification of outcomes

Following the Ministers' decision, councils will be advised of the outcome of their nominations in writing.

Successful projects

Funding agreement

Successful nominees are required to enter into a legally binding Agreement with TMR before commencing the project and making claims for payment. The Agreement must be signed by an authorised officer and returned to TMR for execution. Once executed by TMR, a copy will be returned to council.

Reporting and evaluation

All funded projects will be monitored by TMR to ensure that the Program is achieving the aim and objectives.

Quarterly progress reports are to be provided for funded projects. Progress reports are to be submitted via email to TMR and will include information on project progress, timelines (including if milestones are on track), risks and finances (including if it is anticipated the project will have cost overruns or savings).

Requests for information and/or updates on specific projects may be requested at any time. Funding recipients must work with TMR to provide the requested information in a timely manner.

Payment claim requirements

Payments will be made according to the following schedule:

Payment schedule	Milestone
First payment (50% of Project Funding)	TMR will make the first payment upon provision of the Agreement being executed by both parties.
Second payment (30% of Project Funding)	Commencement of construction.

Final payment (20% of Project Funding)	TMR will pay the Council upon receipt of a completed Post Completion Report, properly certified by the Chief Executive Officer or authorised delegate.
---	--

The Post Completion Report is to be supported (where practical) by:

- project photographs showing the site before works commenced and after the project has been completed.
- any recognition signage, plaques or event documentation; and
- proof of expenditure (must include copies of general ledger extract for relevant job/project detail payments that indicate monies spent in the delivery of the project).

Projects over budget

Where a project goes over budget, there will be no additional funding from the State. As a result, any project cost overruns are to be managed within the approved project budget.

Projects under budget

In the event an approved project is completed under the original budget, the savings must be returned to the State for distribution to other projects. Council must notify TMR of any potential savings in the quarterly reporting and as early as the council become aware of the saving.

Project variations

The Agreement with TMR will provide that all project activities must always be carried out in accordance with terms and conditions of the Agreement. If circumstances occur that are likely to adversely affect a council's ability to deliver a project in compliance with the terms of the Agreement, then the council must submit a project variation request in writing to TMR.

Project variations must be sought as soon as practicable and within four weeks of the council becoming aware of any changes to the approved project, and prior to the completion of the construction of the project. Requests for variations with retrospective effect will only be approved in exceptional circumstances.

The CRC Program has limited funding, and councils are expected to meet any cost overruns on a project.

Project variations must be approved prior to any change in work. Councils should not assume that a variation request will be successful. Regular reporting and engagement with TMR must be maintained through the project's life to be eligible for variations. The Minister or their delegate has complete discretion to approve or reject requests, noting the project must always represent good value for money.

Project withdrawal

If circumstances occur that a council determines an approved project can no longer proceed, councils must advise TMR in writing that the council is withdrawing the project from the CRC Program. Councils must provide reasons for the withdrawal, as well as any alternative or future plans relating to the project.

Council will be required to return any funds already paid to council unless otherwise agreed by TMR.

Acknowledgement of the funding

Funding recipients must acknowledge the contributions of the Queensland Government funding.

This may include signage requirements or acknowledgement in publicly made statements, on websites, or other appropriate documentation.

Communications

All media enquiries or public announcements relating to the CRC Program will be coordinated and handled by TMR in collaboration with DNRMMRRD. Nominees must seek and obtain TMR's approval before discussing any information regarding successful or unsuccessful nominations for funding support under or in connection with the Program.

For individual project media or communications, nominees must seek and obtain TMR's approval before contacting the media or sharing any communications about the project.

Enquiries and contact details

Nominees may contact TMR in relation to general questions, requests for clarification and requests for further information via RTA@tmr.qld.gov.au.

Privacy and confidentiality

The State will maintain controls in relation to the management of confidential information provided by nominees. Nominees should specifically mark any information the nominee considers to be confidential.

The use and disclosure of information provided by nominees for the Program is regulated by the relevant provisions and penalties of the *Right to Information Act 2009* and the *Information Privacy Act 2009* and the general laws of the State of Queensland.

The information contained in nominations will be regarded as private and confidential and will be treated as such by the department. This is subject to the operational need to provide nominations to assessors and any statutory or legal requirements to provide information to the Parliament and other organisations, for audit, law enforcement, investigative or other purpose.

As part of the assessment of a nomination, the department may need to consult with, and provide material from the nomination to, other government agencies or bodies, other organisations and/or relevant individuals, to substantiate any claims or statement made in the nomination form, or to otherwise assist in the assessment of the nomination. If this occurs, the department will endeavour to ensure that the parties who are consulted observe appropriate confidentiality provisions.

Following approval of a nomination, the broad details of a nomination may be placed online via the department website. In addition, regular updates will be provided on project implementation and progress.

Appendix 1 – Eligible (non-SEQ) councils

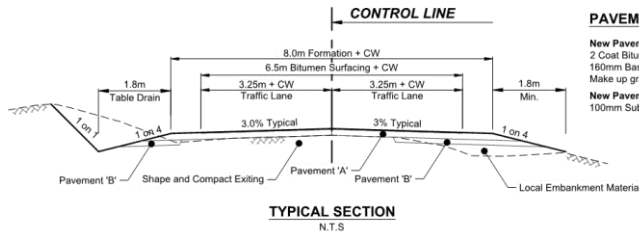
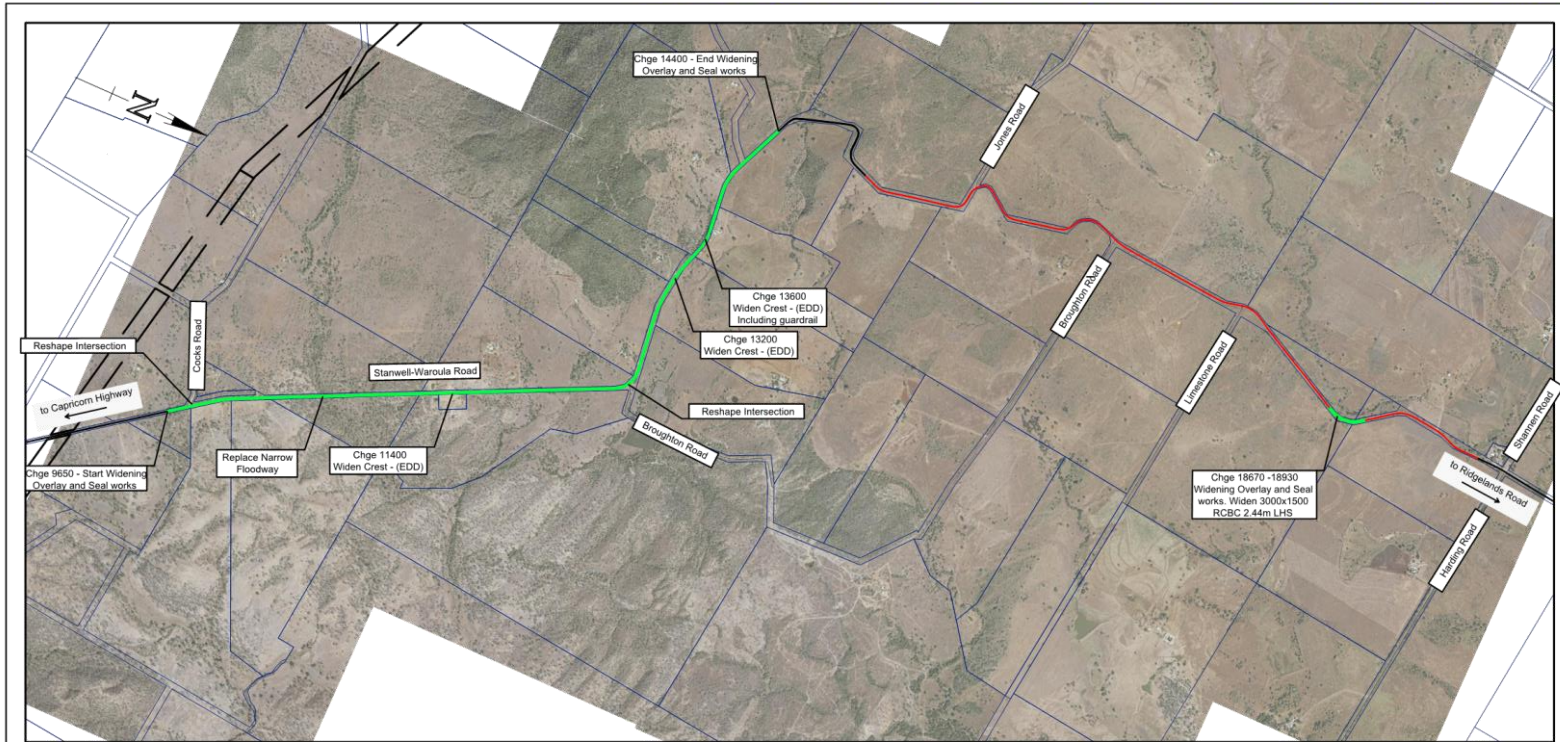
Aurukun Shire Council	Livingstone Shire Council
Balonne Shire Council	Lockhart River Aboriginal Shire Council
Banana Shire Council	Longreach Regional Council
Barcardine Regional Council	Mackay Regional Council
Barcoo Shire Council	Mapoon Aboriginal Shire Council
Blackall-Tambo Regional Council	Maranoa Regional Council
Boulia Shire Council	Mareeba Shire Council
Bulloo Shire Council	McKinlay Shire Council
Bundaberg Regional Council	Mornington Shire Council
Burdekin Shire Council	Mount Isa City Council
Burke Shire Council	Murweh Shire Council
Cairns Regional Council	Napranum Aboriginal Shire Council
Carpentaria Shire Council	North Burnett Regional Council
Cassowary Coast Regional Council	Northern Peninsula Area Regional Council
Central Highlands Regional Council	Palm Island Aboriginal Shire Council
Charters Towers Regional Council	Paroo Shire Council
Cherbourg Aboriginal Shire Council	Pormpuraaw Aboriginal Shire Council
Cloncurry Shire Council	Quilpie Shire Council
Cook Shire Council	Richmond Shire Council
Croydon Shire Council	Rockhampton Regional Council
Diamantina Shire Council	South Burnett Regional Council
Doomadgee Aboriginal Shire Council	Southern Downs Regional Council
Douglas Shire Council	Tablelands Regional Council
Etheridge Shire Council	Toowoomba Regional Council
Flinders Shire Council	Torres Shire Council
Fraser Coast Regional Council	Torres Strait Island Regional Council
Gladstone Regional Council	Townsville City Council
Goondiwindi Regional Council	Western Downs Regional Council
Gympie Regional Council	Whitsunday Regional Council
Hinchinbrook Shire Council	Winton Shire Council
Hope Vale Aboriginal Shire Council	Woorabinda Aboriginal Shire Council
Isaac Regional Council	Wujal Wujal Aboriginal Shire Council
Kowanyama Aboriginal Shire Council	Yarrabah Aboriginal Shire Council

COUNTRY ROADS CONNECT PROGRAM

RRUPP Stanwell-Waroula Concept Plan

Meeting Date: 25 March 2025

Attachment No: 2



PAVEMENT:

- New Pavement (Type A)**
 2 Coat Bitumen Seal (16mm/10mm)
 160mm Base Course T2.3
 Make up gravel to shape
- New Pavement (Type B)**
 100mm Sub Base Course T2.3

NOTES:

- Design Standard: Minor Rural Collector (CMDG)
- Desirable Speed: Environment: 100km/h
- Design Speed for Individual Elements: 80km/h (minimum)
- AADT 83 vpd, Commercial Vehicles 26%
- 11 Minor Culverts to be widened 2.4m (Chge 9650-14400)
- Ensure table drains have minimum 0.5% grade longitudinally, unless otherwise specified.
- Provide guide posts in accordance with MUTCD Part 2 Clause 4.2.4.
 - Straights nominal 300m spacing (both sides) (AADT<1500 vpd)
 - Culvert locations (both sides)
 - Horizontal curve tangent points (both sides)
 - Curves:
 - R100-R199 = 10m outside curve, 20m inside curve
 - R200-R299 = 15m outside curve, 30m inside curve
 - R300-R399 = 20m outside curve, 40m inside curve
 - R400-R599 = 30m outside curve, 60m inside curve
 - R600-R799 = 40m outside curve, 60m inside curve

LEGEND:

- Existing Seal
- Proposed Seal
- Existing Unsealed

CONCEPT
02/03/2022

Surveyed: _____ Date: _____	Ref Mark: _____ R.L. _____	Drawn: _____	Appr'd: _____	Date: _____
Datum: Horiz. GDA 2020		DESCRIPTION: _____		
Zone: _____ Survey Book: _____		FULL SIZE A3		
XREF: _____		A Original Issue		
Aux Plans: _____		SCALES: _____		



Designed	SJS	FEB/22	APPROVAL _____
Checked			RPEQ No _____ DATE _____
Examined			MANAGER INFRASTRUCTURE PLANNING
Recomm.			

STANWELL-WAROULA ROAD
 (PARISH OF DALMA)
 ROADWORKS CONSTRUCTION
 GENERAL LAYOUT PLAN

Sheet No:	SWR-SK-01
Sheet No. 1 of 1	
Job No:	
A	

11.5 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2025

File No: 8148
Attachments: 1. [Income Statement - February 2025](#)
2. [Key Indicators Graphs](#)
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 28 February 2025.

OFFICER'S RECOMMENDATION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 28 February 2025 be received.

COMMENTARY

The attached financial report and graphs have been compiled from information within Council's TechnologyOne system. The reports presented are as follows:

1. Income Statement (Actuals and Budget for the period 1 July 2024 to 28 February 2025), Attachment 1.
2. Key Indicators Graphs, Attachment 2.

The attached financial statement provides Council's position after eight months of the 2024/25 financial year. Results should be approximately 66.7% of the monthly review budget.

The following commentary is provided in relation to the Income Statement:

Total Operating Revenue is at 90% of the monthly review budget. Key components of this result are:

- Net Rates and Utility Charges are at 96% of budget. Council's rates and utility charges for the second six months of the financial year ending 30 June 2025 have been raised and are due on 5 March 2025.
 - Fees & Charges are at 70% of budget due to Airport Fees and Development Assessment Fees being ahead of forecast.
 - Rent and lease revenue is ahead of the budget at 73% due to rental fee received in advance for various council owned commercial properties.
 - Grants and Subsidies are ahead of budget at 86% due to recognition of unearned revenue from the 2023/24 financial year carried over to the 2024/25 year and receipt of 85% of the annual Financial Assistance Grant.
 - Interest revenue is ahead of budget at 94% due to higher than forecast cash holdings and interest rates staying higher for longer.
 - Other Income is at 71% mainly due to recognition of unearned revenue from the 2023/24 financial year carried over to the 2024/25 year as well as additional car rental concession income from the Airport.
 - All other revenue items are in proximity to budget.
-

Total Operating Expenditure is at 63% of the monthly review budget. Key components of this result are:

- Contractors and Consultants are at 47% due to timing of the work performed.
- Administrative expenses are at 50% as the estimated timing of expenditure for most of this account group is later in the financial year for events managed by Community and Culture Unit and Advance Rockhampton.
- Other Expenses are at 46% due to the timing of payments for the disbursement of Community Assistance Grants and Sponsorships.
- All other expenditure items are in proximity to budget.

The following commentary is provided in relation to capital income and expenditure, as well as investments and loans:

Total Capital Income is at 68% of the monthly review budget. This result is influenced by the transfer of grant funds from the 2023/24 financial year to the 2024/25 financial year. These grant funds were received for specific capital projects but had not been spent on those projects by 30 June 2024. This result is also influenced by the receipt of 50% of the 2024-27 Works for Queensland program funding during the month of October and the advance payment of grant funding for the Mt Morgan Water Security Project during the month of November.

Total Capital Expenditure is at 49% of the monthly review budget and the level of capital expenditure is expected to increase in coming months.

Total Investments are \$116.2M at 28 February 2025.

Total Loans are \$126.7M at 28 February 2025.

CONCLUSION

After eight months of the financial year, operational income and expenses are mostly in line with expectations.

The capital program saw \$9.7M spent during February and overall, a total of \$78.2M has been expended to the end of February and capital expenditure will need to gain momentum over the coming months to deliver the projects budgeted for the 2024/25 financial year (\$158.5M in capital expenditure budgeted for).

SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2025

Income Statement - February 2025

Meeting Date: 25 March 2025

Attachment No: 1



Income Statement
For Period July 2024 to February 2025
66.7% of Year Gone

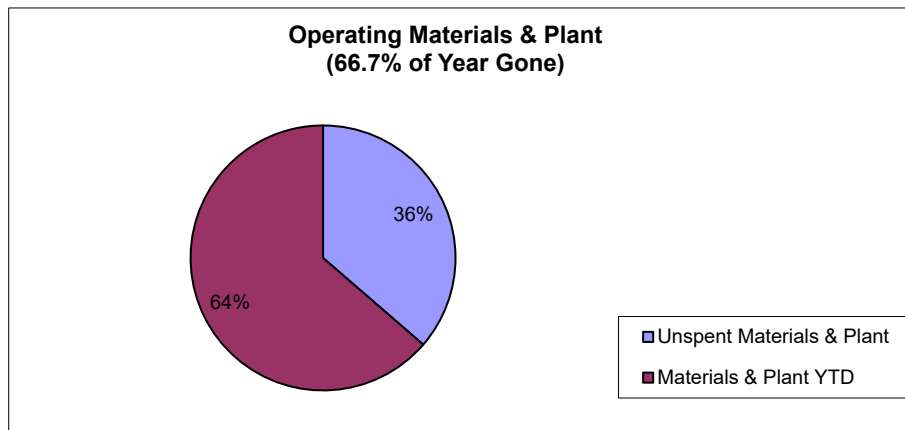
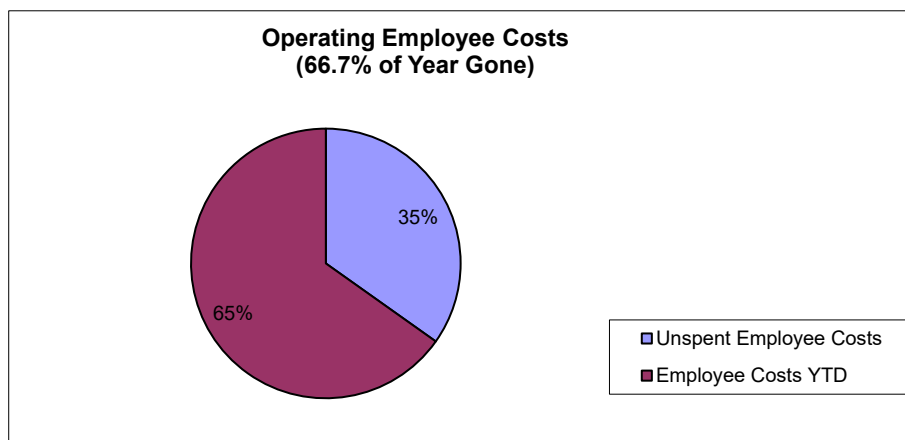
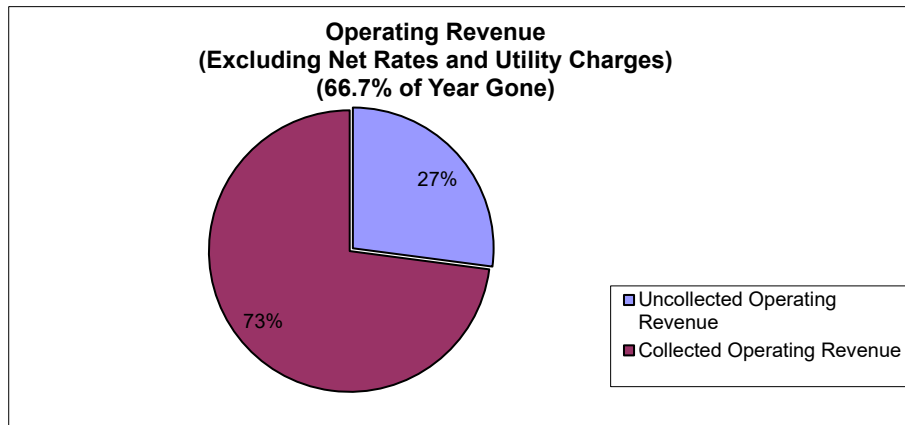
	Adopted Budget	Current Budget	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Current Budget
	\$	\$	\$	\$	\$	
OPERATING						
Revenues						
Net rates and utility charges	(201,515,445)	(200,315,445)	(192,505,378)	0	(192,505,378)	96% A
Fees and Charges	(40,849,613)	(43,165,211)	(30,026,656)	0	(30,026,656)	70% A
Private and recoverable works	(7,732,060)	(7,732,060)	(5,097,951)	0	(5,097,951)	66% A
Rent/Lease Revenue	(3,513,927)	(3,603,927)	(2,631,581)	0	(2,631,581)	73% A
Grants Subsidies & Contributions	(9,724,867)	(11,180,879)	(9,563,472)	0	(9,563,472)	86% A
Interest revenue	(3,506,000)	(3,606,000)	(3,375,347)	0	(3,375,347)	94% A
Other Income	(7,037,053)	(7,124,337)	(5,029,335)	0	(5,029,335)	71% A
Total Revenues	(273,876,965)	(276,727,860)	(248,229,719)	0	(248,229,719)	90% A
Expenses						
Employee Costs	103,886,392	104,023,118	67,802,518	336,676	68,139,194	65% A
Contractors & Consultants	28,343,064	31,166,069	14,707,199	12,393,677	27,100,876	47% A
Materials & Plant	17,452,691	17,499,517	11,138,296	3,069,176	14,207,472	64% A
Asset Operational	29,160,444	29,164,339	19,274,503	2,014,614	21,289,118	66% A
Administrative expenses	17,119,919	17,025,547	8,513,668	2,339,813	10,853,482	50% A
Depreciation	79,980,948	79,980,950	54,294,896	0	54,294,896	68% A
Finance costs	4,129,420	4,129,420	2,733,337	0	2,733,337	66% A
Other Expenses	1,346,235	1,332,435	619,155	11,781	630,936	46% A
Total Expenses	281,419,113	284,321,396	179,083,572	20,165,739	199,249,311	63% A
Transfer / Overhead Allocation						
Transfer / Overhead Allocation	(7,582,450)	(7,613,553)	(5,725,871)	0	(5,725,871)	75% A
Total Transfer / Overhead Allocation	(7,582,450)	(7,613,553)	(5,725,871)	0	(5,725,871)	75% A
TOTAL OPERATING POSITION (SURPLUS)/DEFICIT	(42,303)	(20,018)	(74,872,017)	20,165,739	(54,706,279)	374024% A
CAPITAL						
Total Developers Contributions Received	(7,273,428)	(7,273,428)	(2,495,593)	0	(2,495,593)	34%
Total Capital Grants and Subsidies Received	(42,963,267)	(67,748,557)	(52,254,426)	0	(52,254,426)	77%
Total Proceeds from Sale of Assets	(6,549,000)	(6,549,000)	(774,734)	0	(774,734)	12%
Total Capital Income	(56,785,695)	(81,570,985)	(55,524,753)	0	(55,524,753)	68%
Total Capital Expenditure	194,279,612	158,470,810	78,207,201	74,116,302	152,323,504	49%
Net Capital Position	137,493,917	76,899,825	22,682,449	74,116,302	96,798,751	29%
TOTAL INVESTMENTS			116,180,108			
TOTAL BORROWINGS			126,702,839			

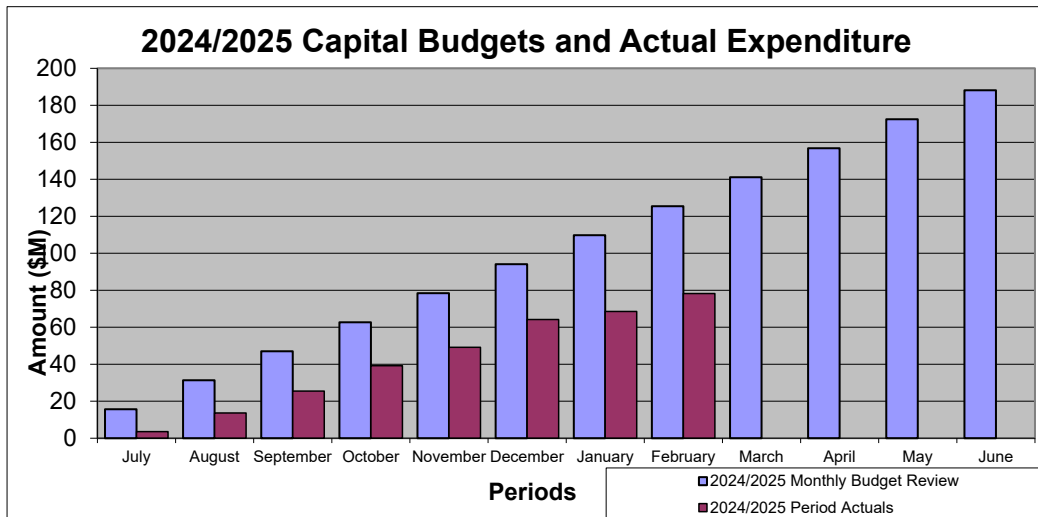
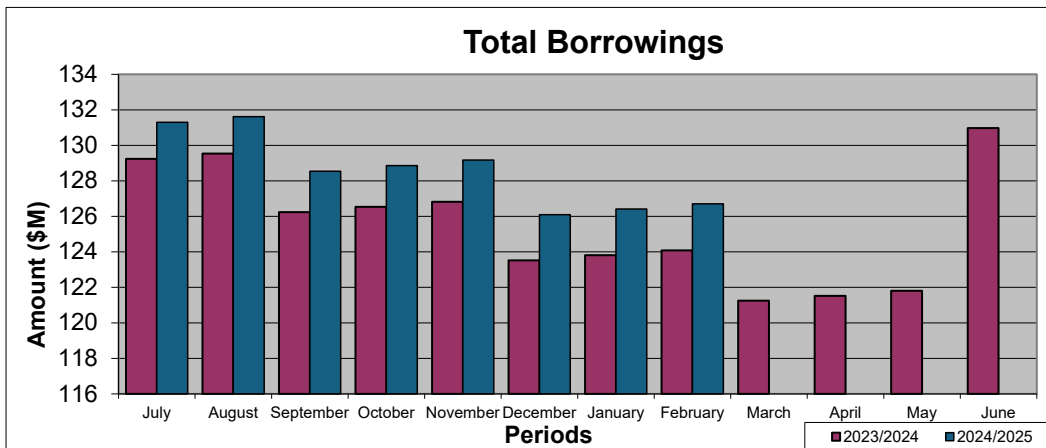
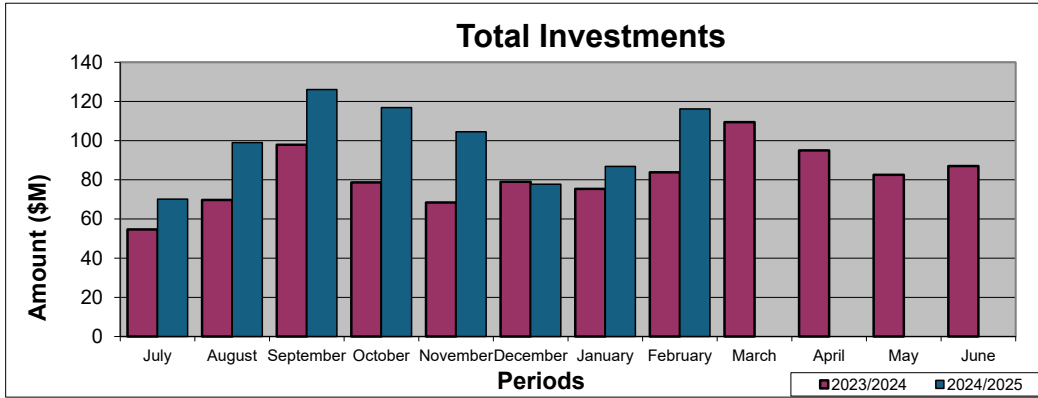
SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2025

Key Indicators Graphs

Meeting Date: 25 March 2025

Attachment No: 2





11.6 DISASTER READY FUND, ROUND 3

File No: 15722/12534
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Ann Davie - Senior Advisor Community Development

SUMMARY

This report provides information about the Australian Government Disaster Ready Fund, Round 3 grant program and recommended projects to be submitted for funding.

OFFICER'S RECOMMENDATION

THAT Council endorse the following projects to seek funding under the Australian Government Disaster Ready Fund, Round 3 and consider Council's co-contribution in the 2025/2026 budget development.

1. Rockhampton Airport Temporary Barrier
2. Strengthening Climate Risk Management in the Rockhampton Region

COMMENTARY

The Disaster Ready Fund (DRF) is the Australian Government's primary disaster and resilience grant and funding program. The DRF provides \$200 million annually for projects delivered in partnership with states, territories and local governments. The 5-year program will end in 2027-28.

The current Round 3 is for the 2025-26 period, noting:

- Minimum grant for infrastructure projects - \$500,000
- Minimum grant for non-infrastructure projects – no minimum
- Co-contributions of 50%
- Infrastructure projects must be delivered within 5 years of completing the agreement
- Non-infrastructure projects must be delivered within 3 years of completing the agreement
- Projects must be endorsed by the State's Lead Agency, Queensland Reconstruction Agency (QRA) - the Lead Agency submits applications to the program on our behalf
- Applications to the Lead Agency are due by 2 April 2025

The following proposed projects are aligned with DRF eligibility requirements.

1. Rockhampton Airport Temporary Barrier

This project will fund the acquisition of a temporary flood barrier for use at Rockhampton Regional Airport during times of flooding.

A Preliminary Business Case Report prepared by GHD in 2022 provided noted the significant economic and social impacts to the region when the Rockhampton Regional Airport is affected by flooding. Regional and local service needs were assessed with respect to economic and community impacts, as well as the capacity to support defence operations.

A cost estimate has been provided by Hydro Response for a barrier system that will provide flood immunity of 0.5% AEP.

The project will be managed internally by Rockhampton Regional Airport.

2. Strengthening climate risk management in the Rockhampton Region

This project will support Council to continue implementing the Climate Resilient Rockhampton Region (CRRR) project for the period July 2026 to June 2028. Grant funding will enable Council to commence implementation of Phase 2 of the Climate Risk Management Framework for Queensland Local Government to improve understanding of climate-related impacts, support the integration of opportunities into Council planning, and help future proof critical community assets, operations and services. With a dedicated Council project facilitator and consultant support, the project will progress delivery of key initiatives identified in Council's Climate Risk Management Plan.

As part of the Queensland Climate Resilient Councils (QCRC) program, the Local Government Association of Queensland worked with the Queensland Government to develop the Climate Risk Management Framework for Queensland Local Government (CRMF). The CRMF ties in with the Sendai Framework for Disaster Risk Reduction, the National Disaster Risk Reduction Framework and the Queensland Strategy for Disaster Resilience. It encourages logical, defensible and effective actions that can minimise the overall costs and potential impacts from current and future climate risks within a local government area. Council recognises implementation of the CRMF as a specific mechanism for delivery of key goals within the Corporate Plan 2022-2027 including Goal 4.1: Our region is resilient and prepared to manage climate-related risks and opportunities. It is also supported by a key strategic priority identified in the Sustainability Strategy (Towards 2030): Create a climate resilient Rockhampton Region.

Proponent – Sustainability Unit (facilitating on behalf of whole-of-Council).

PREVIOUS DECISIONS

Strengthening climate risk management in the Rockhampton Region

28 November 2023: That Council submit the following projects to the 2023-24 Queensland Resilience and Risk Reduction Funding Program and commit to making co-contributions to each project: 2. Activating Climate Risk Management in the Rockhampton Region.

BUDGET IMPLICATIONS

1. Rockhampton Airport Temporary Barrier

Cost estimate is \$2,246,731. The grant program requires a 50% contribution from the applicant. Council's contribution is \$1,123,366.

2. Strengthening climate risk management in the Rockhampton Region

Council has received funding from the Queensland Resilience and Risk Reduction Fund (QRRRF) to support the Climate Resilient Rockhampton Region project until 30 June 2026. If successful, this grant will provide funding to support project implementation for a further two years until 30 June 2028. In accordance with grant requirements, Council's co-contribution will be comprised of both historic and future in-kind contributions (mostly staff time) and a financial contribution of around \$90,000 over two financial years.

LEGISLATIVE CONTEXT

1. Rockhampton Airport Temporary Barrier

NIL

2. Strengthening climate risk management in the Rockhampton Region

While Councils have always had a role in managing risks to their organisation and communities, climate change presents unique challenges including:

- increasing uncertainty about the scope and scale of hazards;

- less predictability in formerly predictable climate cycles such as wet and dry seasons; and
- new and emerging threats associated with chronic/slow-onset physical climate risks and global decarbonisation actions.

Governments are under increasing pressure to demonstrate effective climate risk management and to strengthen the resilience of their communities. Queensland local governments have a range of relevant responsibilities under the Local Government Act 2009, Planning Act 2016, Queensland State Planning Policies, Disaster Management Act 2003 and the Waste Reduction and Recycling Act 2011. Council is responsible for:

- ensuring good governance (including requirements for record keeping, planning, financial accountability, policy and procedures);
- discharging obligations that ensure local government is accountable, effective, efficient and sustainable;
- administering relevant State and Commonwealth legislation;
- ensuring they represent the current and future interests of the residents of their local government area (a specific role of Councillors);
- managing risks and impacts to local government public assets and services;
- ensuring their policies incorporate climate change considerations consistent with State and Commonwealth approaches;
- facilitating resilience and adaptive capacity in the local community;
- working in partnership with the community and local business and key stakeholders; and
- contributing appropriate resources to prepare, prevent, respond to and recover from disaster impacts.

Council addresses these requirements through its Planning Scheme, Resource Recovery Strategy, Sustainability Strategy, Local Disaster Management Plan and implementation of the Climate Risk Management Framework for Queensland Local Governments (including Council's associated Climate Risk Management Plan).

LEGAL IMPLICATIONS

NIL

STAFFING IMPLICATIONS

1. Rockhampton Airport Temporary Barrier

If successful, the acquisition of the temporary barrier will be managed by Rockhampton Regional Airport Staff. There is no ongoing staffing required.

2. Strengthening climate risk management in the Rockhampton Region

If successful, the grant will contribute towards the salary and on-costs of a dedicated Council project facilitator, with consultant support, who would continue to work with Sections/Units to guide practice improvement across Council.

RISK ASSESSMENT

Each project will have its own project plan for delivery, which will include risk assessments and management actions.

CORPORATE/OPERATIONAL PLAN

Seeking funding for these projects is aligned with these goals in the Corporate Plan:

1.1 We are fiscally responsible

1.1.1 We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability

4.1 Our Region is resilient and prepared to manage climate-related risks and opportunities

4.1.1 We have a greater understanding of climate risks and their impacts on the Region, which prepares us for challenges and opportunities in the future

CONCLUSION

The projects listed above align with the funding programs' objectives and requirements. Both projects will provide significant community resilience benefits, as well as increase the capacity of Rockhampton Regional Council to meet community expectations to provide effective climate risk management.

**11.7 WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD
ENDING FEBRUARY 2025**

File No: 1392
Attachments: 1. WOC Report - February 2025 [↓](#)
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Deputy CEO presenting the Whole of Council Corporate Performance Report for period ending 28 February 2025 for Councillors' information

OFFICER'S RECOMMENDATION

THAT the Whole of Council Corporate Performance Report for period ending 28 February 2025 be "received".

COMMENTARY

The Whole of Council Corporate Performance Report for period ending 28 February 2025 is presented for Council's consideration.

**WHOLE OF COUNCIL CORPORATE
PERFORMANCE REPORT FOR PERIOD
ENDING FEBRUARY 2025**

WOC Report - February 2025

Meeting Date: 25 March 2025

Attachment No: 1

Whole of Council



Corporate Performance Report

01 February 2025 – 28 February 2025

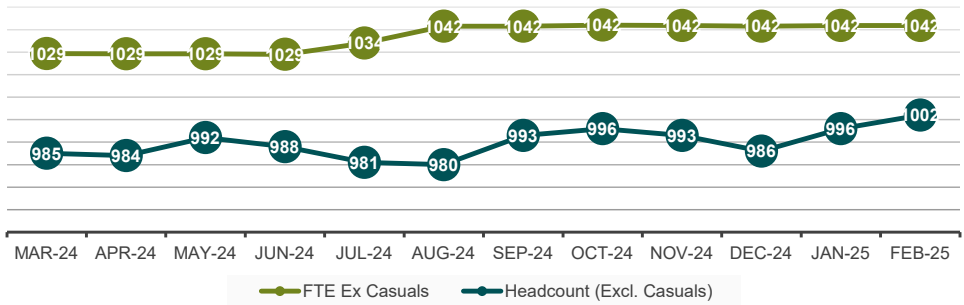
Corporate Performance Report | 01 February 2025 – 28 February 2025

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CORPORATE SERVICES
Human Resources

WORKFORCE



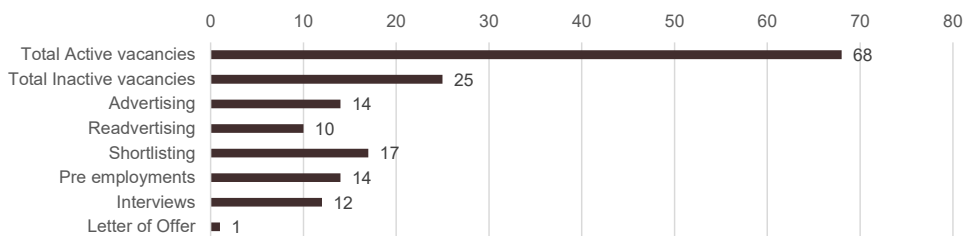
Commentary:

Establishment (FTE) – Our positions include the total number of positions in Council, including Full Time and Part Time. These positions will vary from Permanent roles to Fixed Term roles and the above figures exclude Casuals.

Employees (Headcount) - Our workforce includes the total number of employees employed by Council including full time and part time employees (excludes labour hire and contractors). Figures above show Headcount totals excluding casuals.

Council had 73 Casuals available for month of February.

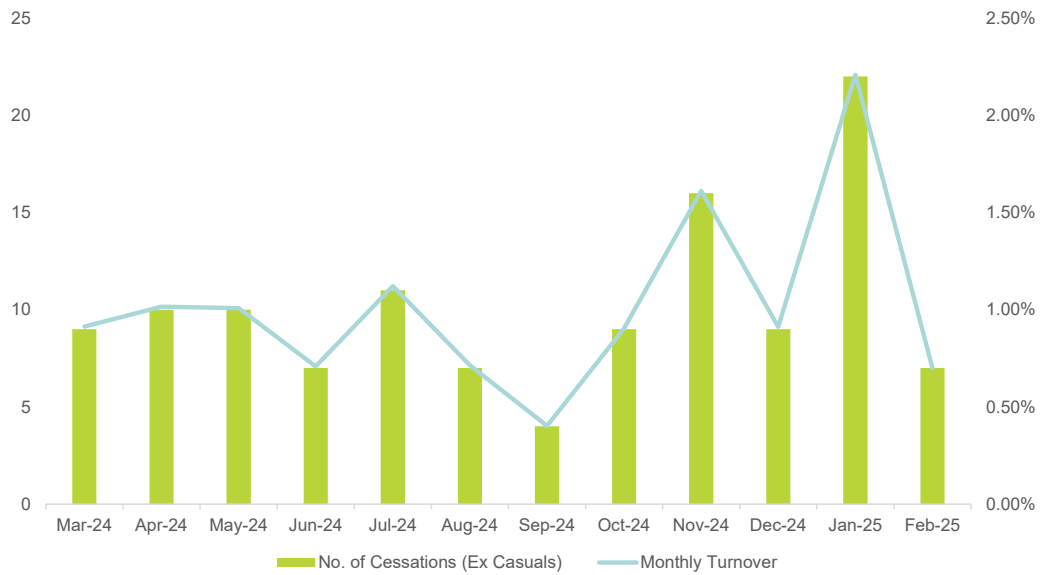
RECRUITMENT



Commentary: Active vacancies are those positions currently being recruited, including casual positions, long term leave and fixed term backfilling. Inactive vacancies are positions that are currently under review or on hold.

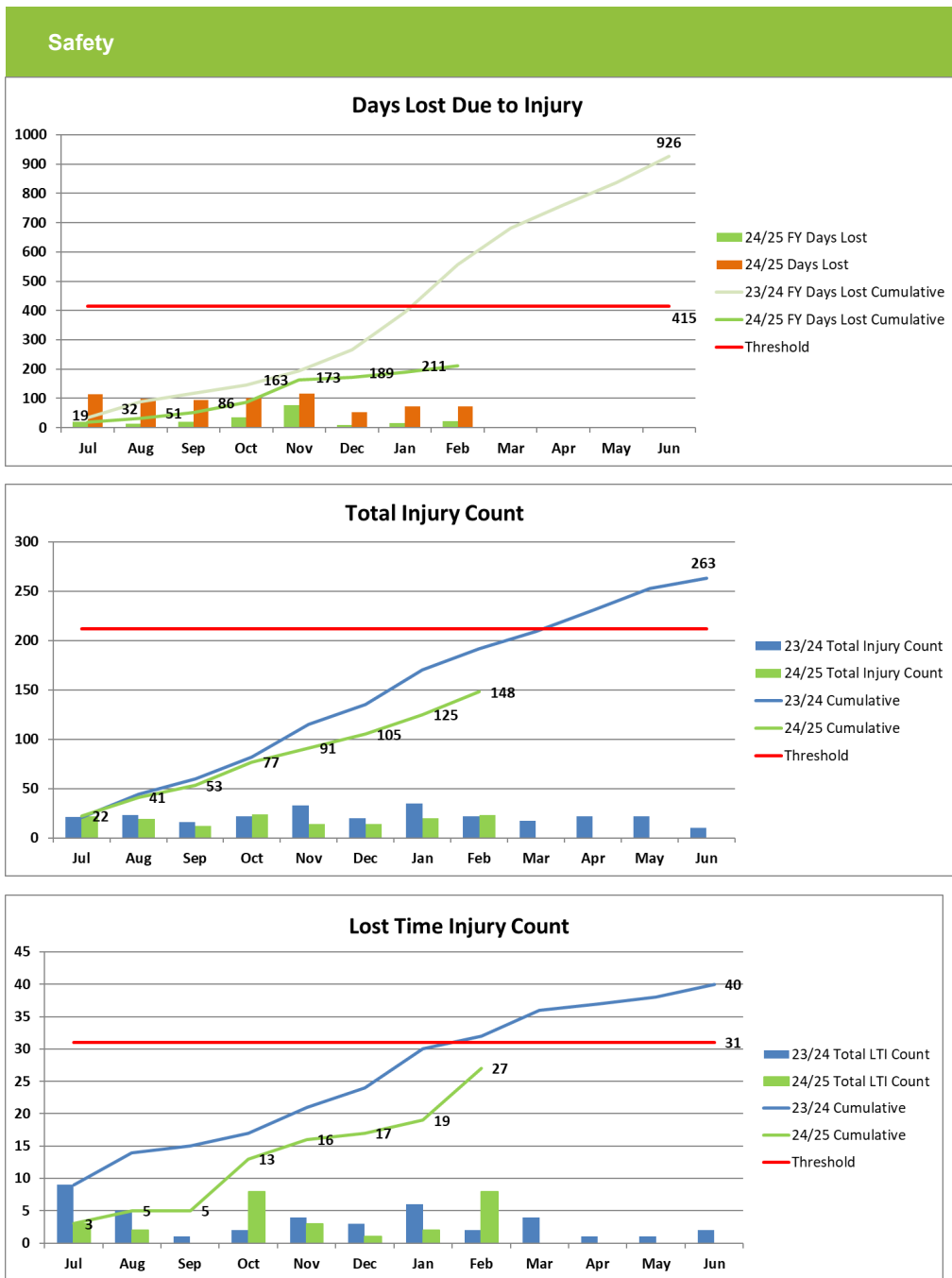
Inactive vacancies for previous month – 32

STAFF TURNOVER - 12.23%



Commentary: Staff turnover for the previous 12 months is 12.23%. This is considered to be an acceptable level of employee turnover. Casual employees are excluded from staff turnover calculations.

Corporate Performance Report | 01 February 2025 – 28 February 2025



Administrative Action Complaints

Departmental Report – Number of level 3 Administrative Action Complaints as of 1 July 2024 – 28 February 2025.

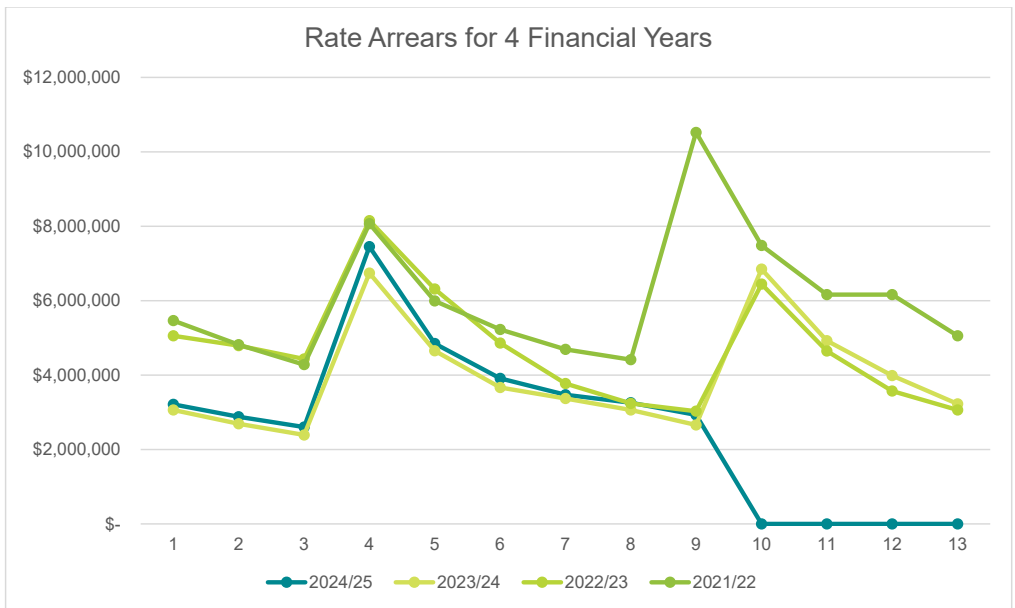
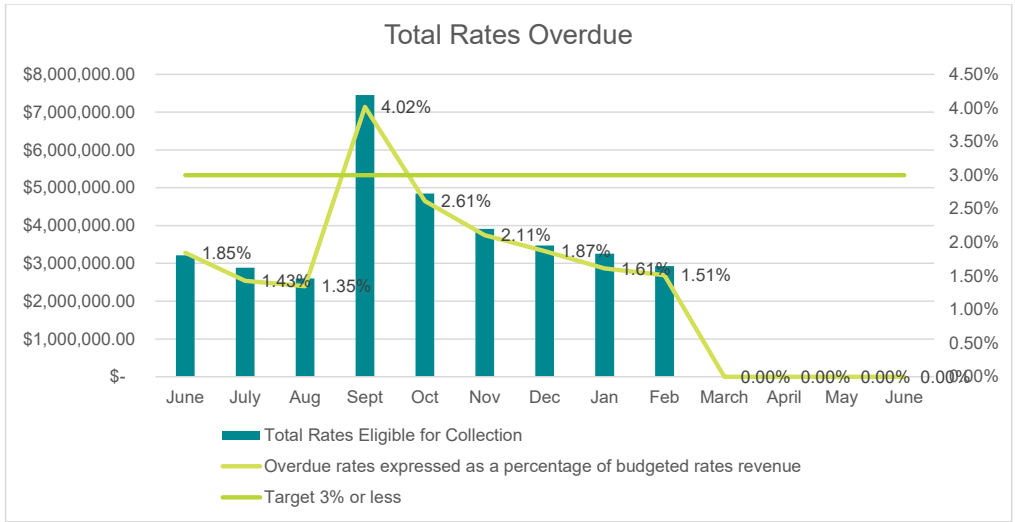
Department	AAC* Level 3	Queensland Ombudsman Referrals to RRC	Queensland Ombudsman Requests from RRC	Open /closed
Office the CEO	0	0	0	0
Regional Services	0	0	0	0
Community Services	0	0	0	0
Corporate Services	1	0	0	1 Open
RRC Totals	1	0	0	1 Open

* AAC - Administrative Action Complaints

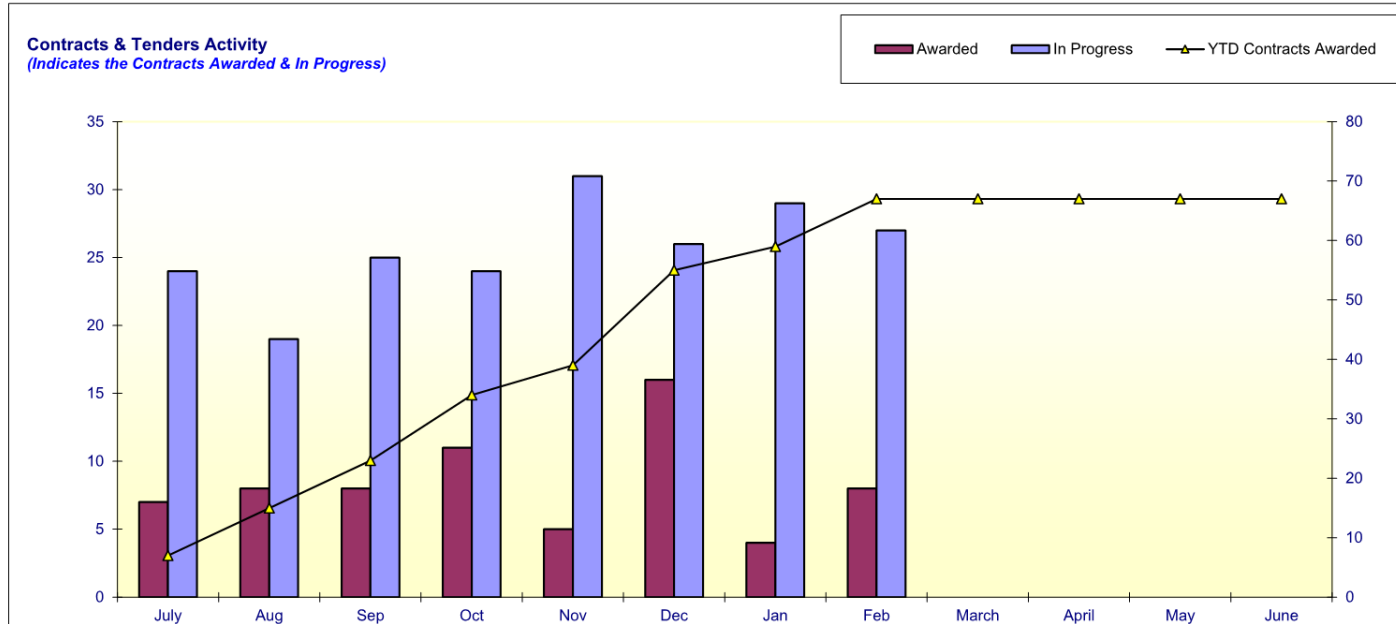
Service Level Statistics

Service Level	Target	Current Performance
Maintain the ratio of customer queries satisfied by Customer Service Officers, without referral to departments.	80%	93%
IT support services provided within service levels outlined in the IT Service Catalogue.	90%	93%
Ensure availability of system up-time during core business hours (excluding planned outages).	99%	94.44%
Process records on the day of receipt as per Recordkeeping Charter.	95%	95%
Ensure supplier payments are made within stated trading terms.	90%	90%

Rates



Procurement & Logistics



Contracts Awarded: 8

- TEN16148 - Slurry Seal Program 2025 - Downer EDO Works Pty Ltd - \$542,800
- TEN16170 - Pilbeam Theatre Roof Repairs and Replacement - Murphy's Remedial Builders Pty Ltd - \$742,430
- TEN16139 - Management and Operation of Gracemere Pool - Light Aquatics Pty Ltd - \$228,060
- TEN16082 - AV & Production Rockynats 05 - Event Solutions Group Pty Ltd - \$112,592
- TEN16130 - South Yaamba Irrigation Development Business Case - Pinion Advisory Pty Ltd - \$799,374
- TEN16156 - Dry Hire of Semi-Trailer Water Tanker - Essjay Contracting Pty Ltd - SOR
- TEN16087 - Victoria Park Regional Tennis Operator - SOR
- QUO16246 - Spencer Street Footpath and Jessie Street Kerb Ramp Concrete Works - Shamrock Civil Engineering Pty Ltd - \$160,309

Contracts in Progress: 27

TEN15857 - Supply & Delivery of Sodium Hypochlorite - Under Evaluation
TEN15981 - PSA Asset Pole Inspections - Closing 26 March 2025
TEN16068 - South Rockhampton Sewage Treatment Plant Upgrade - Document Development
TEN16099 - PSA Supply and Delivery of Water Meters - Under Evaluation
TEN16106 - Sale of Land - 34 Wood St and 402 Denison St - Not awarded
TEN16137 - Managed Extended Detection and Response Service - Under Evaluation
QUO16138 - Design, Supply and Delivery Penstocks - Under Evaluation
TEN16140 - Barrage Vertical Lift Gate Refurbishment - Under Evaluation
TEN16147 - Barrage Vertical Lift Gate Winch Refurbishment - Under Evaluation
TEN16160 - RPQS Provision of Drug and Alcohol Testing & Functional Screening Services - Under Evaluation
TEN16172 - PSA Tyre Recycling - Under Evaluation
TEN16173 - Emergency Generator for the Robert Schwarten Pavilion - Under Evaluation
TEN16185 - Rockhampton Airport Solar - Under Evaluation
QUO16186 - Long Term Car Park Lighting - Under Evaluation
TEN16189 - RPQS Hire of Plant and Equipment - Closing 2 April
QUO16195 - Demolition of Westwood Public Amenities - On Hold
TEN16196 - RPQS General Civil Construction Services - Under Evaluation
TEN16198 - CQ Defence Industry Precinct Business Case - Closing 19 March 2025
TEN16204 - Manufacture of Cable Rowing Course - Closing 4 March 2025
QUO16211 - Supply and Installation of Crane - Under Evaluation
TEN16212 - Fitzroy River Flood Risk Management Study - Closing 12 March 2025
TEN16213 - Supply, Install and Integrate Smart Water Meter System - Document Development
QUO16219 - Gas Bottle and Fire Extinguisher Disposal Services - Closing 12 March 2025
TEN16220 - Demolition and Replacement of Two Netball Courts at Jardine Park - Closing 12 March 2025
QUO16227 - PSA Maintenance of Water Fountains & Waterfalls - Closing 12 March 2025
TEN16231 - FRW Filter Gallery Roof Replacement - Closing 26 March 2025
TEN16235 - General Aviation Switchboard Upgrades - Document Development

PSA = Preferred Supplier Arrangement
RPQS = Register of Pre-Qualified Suppliers
S&D = Supply and Delivery
SOR = Schedule of Rates

Customer Request Statistics

Customer Requests Completed Monthly & Top 5 Customer Requests

	February
Requests Logged	4312
Same month Completed	3172
% completed same month	74%
Completed Total for Month	4568
Total Pending	2173
Top 5 Requests for Month	Water Leak Replacement Bin RRC (Damaged/Lost/Stolen) Property Search Form Tree Trimming Duty Planner (New Enquiry)

Total outstanding customer requests up to 3 months old: 1677

COMMUNITY SERVICES

Directorate

POINTS OF INTEREST

- The logo for the newly branded Hands of Support (*formerly Homeless Connect*) event has been approved by the planning group with planning arrangements underway for the 22nd May 2025 event.
- 2024/2025 Round 2 Community Assistance Applications closed on 3rd February 2025. The following eligible applications were received:
 - 9 Regional Community Events
 - 13 Local Community Events
 - 4 Environmental Sustainability Grants
 A total of \$74,370.00 funding was approved.



hands of support

Connecting with community experiencing hardship and homelessness

Community Relations

- Domestic Family Violence Integrated Service – CRO and Senior Advisor Community Development met with Service Manager who is keen to learn what RRC's DFV Strategy is and explore how RRC may be able to work with the sector in prevention, awareness raising and management of DFV.
- NDIS Small Business and Sole Trader Group – CRO has been working alongside CCDA and CQ ROC co-ordinates and chairs the Sole Trader and Small Business Network meetings. The network was established to stimulate the ecosystem of the sole trader industry within the National Disability Insurance Scheme (NDIS). Currently, the network lists over 100 businesses.
- Inaugural Volunteer Connect Expo – CRO involved in the organisation of Rockhampton's first Volunteer Connect Expo.

Environmental Sustainability

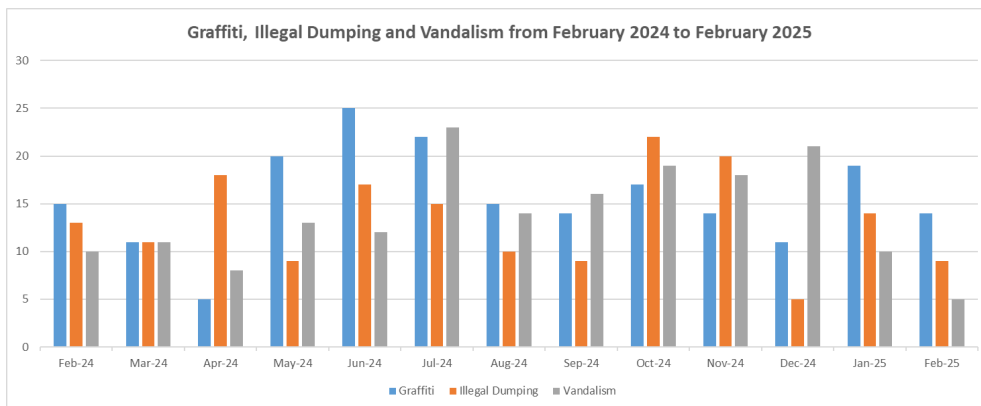
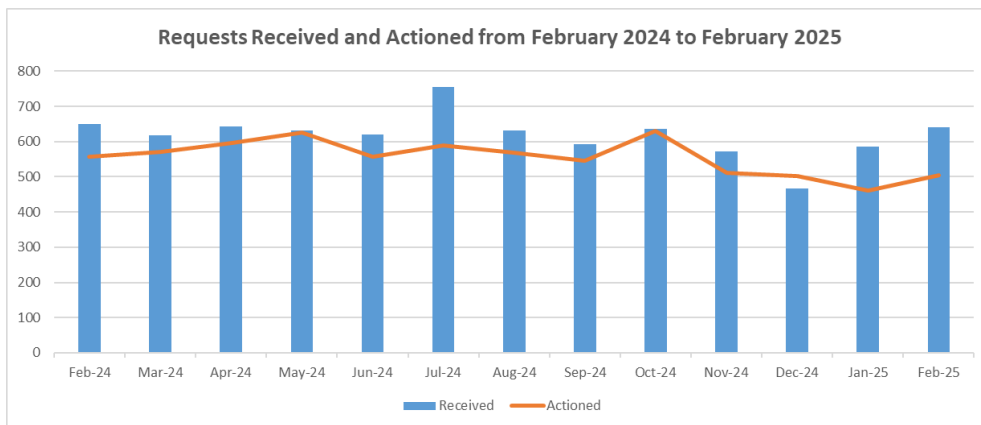
POINTS OF INTEREST

- Sustainability Strategy – Council's Sustainability Strategy Executive Group met on 30 January 2025 to monitor progress against the 70 initiatives identified within the FY2024-25 Sustainability Action Plan, with a full progress report circulated to Councillors on 13 February 2025.
- Environmental awareness training – The Sustainability Unit is working with key internal stakeholders to facilitate development of new general environmental awareness training for all Council staff.
- Climate risk management – The Sustainability Unit submitted grant applications for consideration as part of the \$1.3m Climate Risk and Resilience Funding Pool being delivered by LGAQ's Queensland Climate Resilient Councils (QCRC) Program.
- Natural Resource Management – The Sustainability Unit is working with the Capricornia Correctional Centre and key internal stakeholders to explore opportunities to re-establish a partnership to deliver long-term on-ground NRM works.

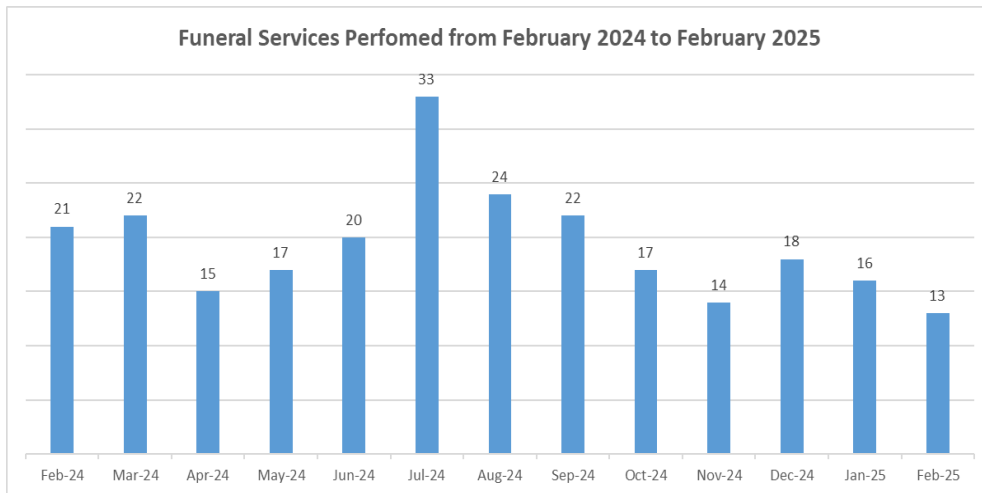
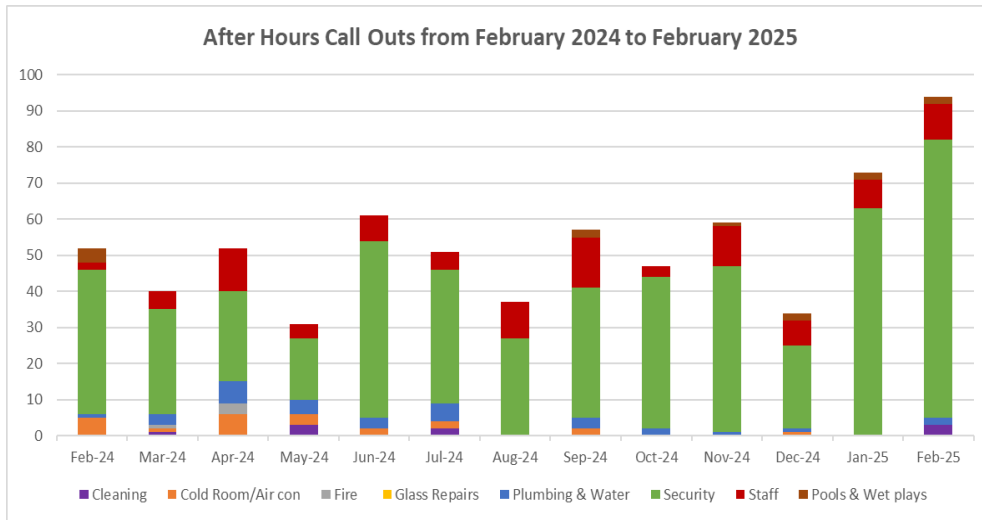
Community Assets & Facilities

POINTS OF INTEREST

- The upgrade of Michael O’Hanlon Park has commenced, with the installation of shade structures already completed. Upcoming enhancements include the addition of bench seating and various ancillary items to improve the park’s amenities and overall visitor experience.
- Flower seats have been installed at the John Leak Memorial in Victoria Park
- Open Space & Building Maintenance Teams worked together to replace the chimp perches at the zoo.
- The replacement of the deck on Spencer Street House, a heritage-listed site, has been successfully completed. This project ensures the preservation of the site’s historical significance
- Works have commenced on the Kershaw Gardens Rapid Bridge repairs.
- Ollie Smith Footpaths Stage 5 and Bill Crane Footpaths Stage 2 are now complete, improving pedestrian access and safety.



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Communities & Culture

POINTS OF INTEREST

MAJOR VENUES

Rockhampton Showgrounds hosted Big Beer Festival as well as the usual markets and two scheduled Speedway Events, one of which was rained out. Oasis Church utilised the Robert Schwarten Indoor Pavilion and the Paramour Cabaret utilised the Fairgrounds to launch their latest tour.

Council staff returned to the top floor of the Walter Reid Building following completion of roof works. Printmakers held their first exhibition and the Rockhampton Little Theatre's collaboration project with Yeppoon Little Theatre was well received in the Auditorium.

The Pilbeam Theatre hosted comedian Tommy Little, a tribute to 'The Eagles' and a citizenship ceremony. We produced our first Morning Melodies for the year, and introduced the Hungry Caterpillar live on stage for the first time to Rockhampton families.

62 VP (Old Art Gallery) was busy hosting Council meetings as well as commercial hires for meeting spaces and rehearsals.

LIBRARY ATTENDANCE

On 14 February, Library Lovers' Day State Library of Queensland launched their 'How do YOU library' campaign, that will run through to November 2025. This statewide campaign aims to increase visitation and membership at libraries across Queensland and encourage deeper engagement and participation by highlighting the diversity of services, programs and resources on offer at public libraries. SLQ will be funding digital billboards in Rockhampton and Rockhampton North, shopping centre ads at Stockland and Allenstown and articles in various publications such as *Good Reading* magazine and the RACQ's *Road Ahead*. To celebrate the launch, RRC Libraries began a month-long competition on 14 February which has already received over 520 entries in the two weeks to end of February.

LIBRARY STATISTICS	YTD 24/25	23/24	22/23	SLQ target	YTD RRL	23/24 RRL	22/23 RRL
Loans physical & online)	309,609	493,591	465,488	<i>5-8 per capita</i>	3.7	5.53	5.47
Physical visits	121,362	180,829	165,490	<i>4.8 per capita</i>	1.45	2.16	2.02
Programs & activities	953	1146	898	<i>No target</i>	-	-	-
Program engagement	46,667	59,447	43,328	<i>0.4 per capita</i>	0.56	0.73	0.53
Active members	21,162	20,719	19,794	<i>44% of pop.</i>	25.28%	24.78%	24.14%
New members	2,147	3032	3180	<i>No target</i>	-	-	-
Customer queries	43,881	70,537	68,404	<i>No target</i>	-	-	-
Total collection	181,493	183,815	187,966	<i>No target</i>	-	-	-
Physical stock	156,797	158,186	167,810	<i>0.85-1.5 per capita</i>	1.87	1.94	2.05

HISTORY CENTRE ATTENDANCE

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Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 24/25	23/24	22/23
144	145	114	151	123	86	126	129	-	-	-	-	1018	1746	1778

CHILD CARE STATISTICS UTILISATION %

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 24/25	23/24	22/23
93.2	100	100	100	99.66	94.6	85.46	87.02	-	-	-	-	-	96.68	88

MAJOR EVENTS ATTENDANCE

Venue Event Attendance	YTD 24/25	23/24	22/23
Pilbeam	40,468	60,984	64,130
R'ton Showgrounds	78,099	281,182	169,642
Mt Morgan Showgrounds	1,705	1,624	1,633
Walter Reid events	13,194	8,680	6,901
62 Victoria Parade	5,970	4,616	4,104

Walter Reid CC Total Site Attendance	YTD 24/25
Business Hours	28,153
After Hours	23,539

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HERITAGE VILLAGE ATTENDANCE

In February, the first school tour of the year took place, with Year 1 and 2 students from Gracemere State School having a great time at the Village. This month, the team has been busy planning for the upcoming school holidays, making some adjustments to the schedule and activities with the aim of boosting attendance.

Heritage Village Visitor Types	YTD 24/25	23/24	22/23
General Admittance	3,077	6,118	6,208
School Tours Numbers	1,035	1,988	1,736
Other Tour Numbers	31	57	286
School Holiday Activities July – 6 day period	484	260	256 (Rain)
School Holiday Activities Sept – 6 day period	832	918	374 (Rain)
School Holiday Activities Easter	-	993	731
School Holiday Activities June	-	265	666
Cultural Festival	N/A	-	-
Markets	9,428	12,688	13,375
Emergency Service Day, Halloween	N/A	-	500
Shearing Shed	2,758	4,325	-
TOTAL	17,645	27,612	24,132

SHEARING SHED EVENTS

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	YTD 24/25	23/24	22/23
4	6	5	0	5	2	1	0	-	-	-	-	23	37	35

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SHEARING SHED ATTENDANCE

Shearing Shed Attendance	YTD 24/25	23/24	22/23
Private Hire Pax #	1,585	3,365	-
Internal Event Pax #	913	675	-
Ceremony Only Pax #	260	285	-
TOTAL	2,758	4,325	-

MONTHLY VOLUNTEER HOURS

Site	YTD 24/25	23/24	22/23
Friends of the Theatre	2,371	4,082	3,895
Friends of the Village	12,619	23,630	27,517
Archer Park Rail Museum	8,690	14,031	10,819
Rockhampton Museum of Art	956	1,127	869
Mount Morgan Railway	6,230	9,593	7,933
TOTAL	30,866	52,462	46,664

RAIL MUSEUMS ATTENDANCE

Museum Attendance	YTD 24/25	23/24	22/23
Archer Park Museum	3,319	4,305	5,851
Mount Morgan Museum	2,147	2,930	3,252

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ROCKHAMPTON MUSEUM OF ART

RMOA held its first launch for the year with a good turnout for exhibitions in the Vitrine and Atrium spaces. The next sustained changeover commenced in Gallery One with Know My Name finishing and the space being prepared for the arrival of the RMOA-led Ken Done: Poems from Home. Public programming has also recommenced, and February also saw the first Artist In Residence for 2025.

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
14,915	7,385	6,632	5,427	6,427	6,269	5,671	5,439	-	-	-	-

RMOA Activity	YTD 24/25	23/24	22/23
Programs	114	496	321
Member Events	9	16	17
Group Tour Bookings	30	35	55
Corporate Hire	12	32	21
Exhibitions	10	14	13
Artist in Residence (days)	60	60	82
Shop Sales	\$53,489	\$74,215	\$80,313
Attendance	58,165	90,830	81,678

HOME ASSIST

*This program provides services to the following local government areas:
Rockhampton, Banana, Central Highlands, Gladstone, Livingstone*

**State Government – Department of Communities, Housing & Digital Economy –
Home Assist Program**



Measured Service Type	Reporting Hrs/ Month	Monthly Output Target	Year To Date Actual	Output Service Delivery Targets
Info Refer	103 hrs	105 hrs	819 hrs	1,268 hrs
Home Maintenance	702 hrs	775 hrs	5,422 hrs	9,300 hrs

Home Assist Smoke Alarm Installation Program (commenced in September)

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	Current Month	YTD Actual	Financial Year Target
Smoke Alarm Installation Program	\$12,700	\$61,200	\$179,670

CQ Home Assist Secure assisted 399 state funded clients with a total of 782 information, referral and maintenance activities in February.

February Breakdown of Client Services Provided by Region			
Region	Number of Registered Clients	% of Clients Serviced for Month	% YTD Avg
Rockhampton	2,070	69	67
Banana Shire	48	0	1
Central Highlands	43	1	1
Gladstone	453	12	13
Livingstone	842	18	18
TOTAL	3,456	100	100

CHSP – Federal Funding**Federal Government – Department of Health and Aged Care –
Commonwealth Home Support Program**

Measured Service Type	Current Month Outputs	Monthly Output Service Delivery Target	YTD Actual	Financial Year Service Delivery Target
Total Maintenance output hours	660 hrs	467 hrs	5,903 hrs	5,613 hrs
Complex & Simple Mods	\$62,471	\$44,995	\$330,503	\$539,944

CQ Home Assist Secure assisted 494 federally funded clients with a total of 1,172 information, referral, maintenance, and modification activities in February.

February Breakdown of Client Services Provided by Region			
Region	Number of Registered Clients	% Total Clients Serviced for Month	% YTD Avg
Rockhampton	1,812	55	54
Banana Shire	96	2	1
Central Highlands	89	1	1
Gladstone	849	21	21
Livingstone	891	21	23
TOTAL	3,737	100	100

The program CQ Home Assist Secure handled a total of 2,548 calls in February.

Parks

POINTS OF INTEREST

CAPITAL WORKS / PROJECTS

- Focus on event space preparation for RockyNats, Anzac Day and sporting carnivals occurring within the next 3 months.
- Saleyards Park and Norbridge Park playing surface renovations commenced in readiness for Confraternity Cup and Junior State Touch events.
- Norbridge Park capital works (carpark and hard stand area) is sitting at 80% completed with completion prior to Confraternity Cup and Junior State Touch events.
- Commencement of landscaping for new Zoo hub entry.

PARKS MAINTENANCE

- Focus on the ongoing storm damage tree inspections, branch collection and maintenance, with inspections and numerous trimmings still required.
- Over 400 plants were planted across Botanic and Kershaw Gardens.

STAFF ACHIEVEMENTS

- Out of more than 300 operational work orders created due to storm damage, only 20 remain to be addressed. These pending work orders involve branch and debris collection.

COMMUNITY ENGAGEMENT

- Regional school groups from Biloela and Baralaba visited Rockhampton Zoo with around 30 children in attendance.
- The nursery is preparing for National Tree Day with tube stock ordered, received and potted in readiness for event.
- Botanic Gardens team hosted visitor Joel Cohen (Curator of Toondoon Botanic Gardens) and Professor David Mabblerley to inspect the Microcitrus species.

SPORTS AND RECREATION

- Representatives from QLD Touch met with RRC delegates and members last week to prepare for Touch Junior State Cup, with planning well underway.
- The rowing tender process is progressing, with the assessment of tenders for the replacement of the rowing course currently underway.

ZOO VISITATION, ENCOUNTERS & COMMUNITY INVOLVEMENT

Measures

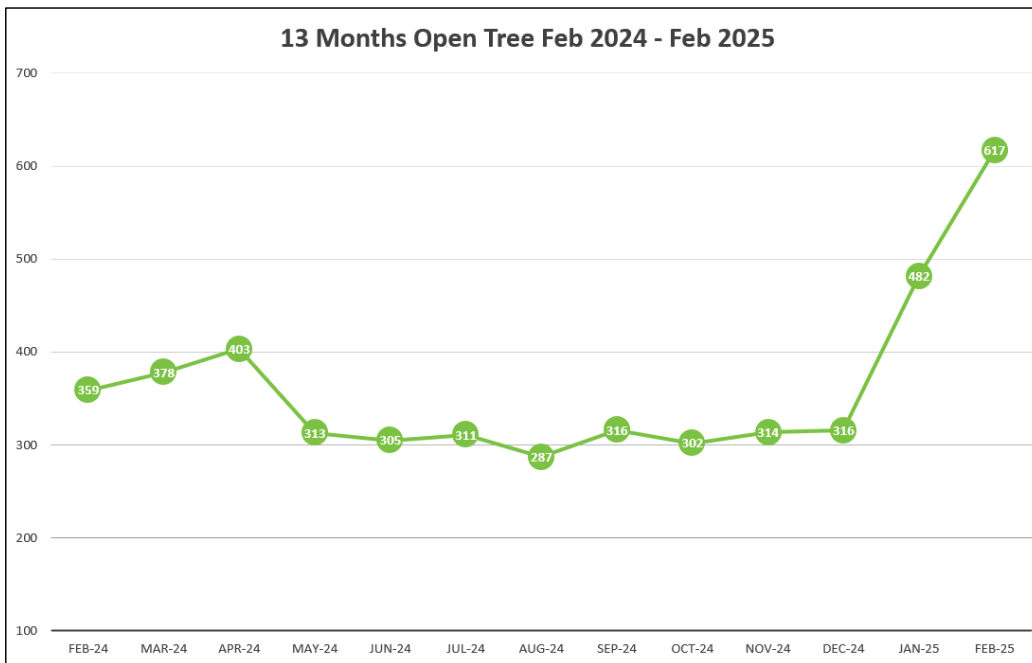
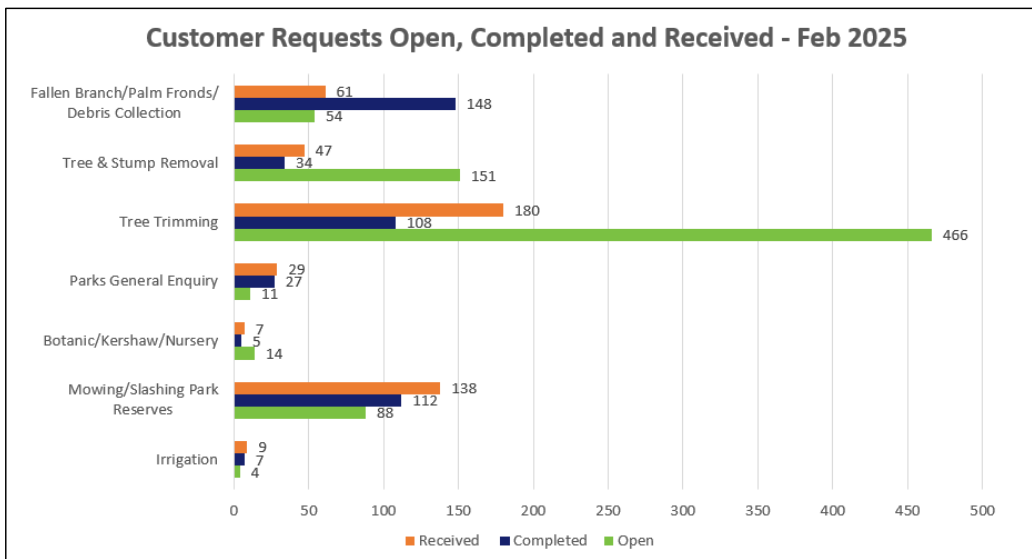
Measure	Measurement	February 2025	February 2024	Comments
Zoo Visitors	Numbers	6,692	7,360	Multiple Rainy days
Volunteers / Students	Volunteer Hours	311	316	
	Student Hours	0	78	
Guest donations	Total Donation \$	\$932	\$933	
Money RRC donated to Conservation Trust	15% Sales	\$650	\$522	Includes 15% of encounters, vouchers, adoptions
	15% Donations	\$140	\$140	
	Total	\$790	\$662	
Facebook	Facebook Followers	41,343	41,361	
	Facebook Reach	88,091	745,351	
	Facebook Engagements	7,974	28,657	
Media	Media Opportunities	2	2	
	Media Exposures	29	31	
	ASR (Advertising Sales Rate)	\$419,510	\$567,770	
	Media Reach	252,950	346,470	

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Experiences and Programs

Visitor Experience	CONDUCTED				SOLD				Comments
	Feb 2025		Feb 2024		Feb 2025		Feb 2024		
	Sessions	People	Sessions	People	Qty	\$	Qty	\$	
Meerkats	16	46	20	60	36	\$3400	41	\$3700	(multiple cancellations 2024)
Otters	3	6	3	6	4	\$220	3	\$165	
Snakes	1	1	3	4	0	\$0	4	\$72	
Junior Zookeepers	0	0	0	0	1	\$150	1	\$150	
Under 5s Activities	-	-	-	-					Too hot to hold
Storytime at the Zoo	-	-	-	-					Library Collaboration Too hot to hold.
Darumbal Storytime	-	-	-	-					RMOA Collaboration Too hot to hold.
Bee Talks / Workshops			-	-					ANBA Collaboration
Total Activities	20	53	26	70					
Vouchers					9	\$818	9	\$860	
Adoptions					-	-	N/A	N/A	
Cash Donations						\$711		\$904	
Online Donations						\$35		\$30	
Tap & Go						\$186		N/A	
Total Revenue						\$5,520		\$5,881	
Time Safaris	1	3	4	137					Away for some of the month
Free Vouchers with GM Approval	-	-	-	-	-		-		No revenue received as donated to special causes.

PARKS PATHWAY REQUESTS

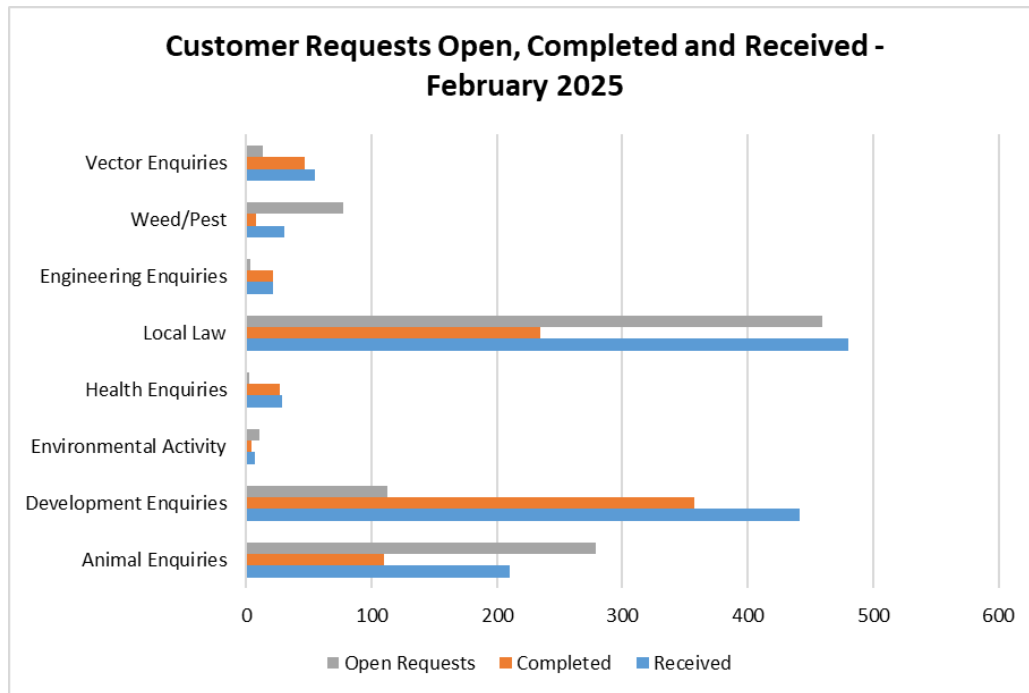


Planning & Regulatory Services

POINTS OF INTEREST

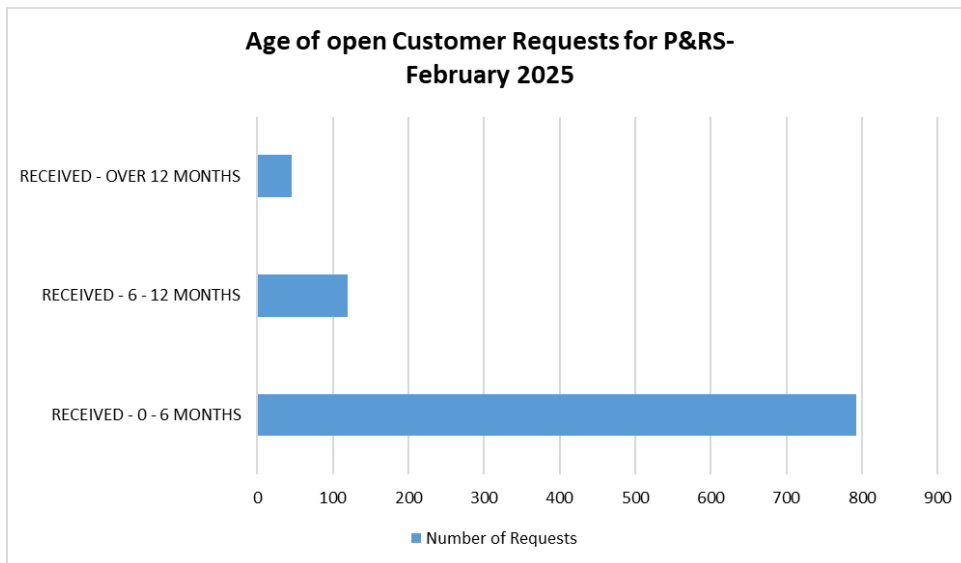
- Environmental Health Pest team have been supporting Sunwater with measures to manage the water lettuce issue upstream of the Fitzroy River. This has included surveillance from Riverslea Crossing to Rookwood Weir in February with the assistance from a CSIRO water weed biocontrol expert and releasing biocontrol agents in this area.

CUSTOMER REQUESTS RECEIVED TABLE

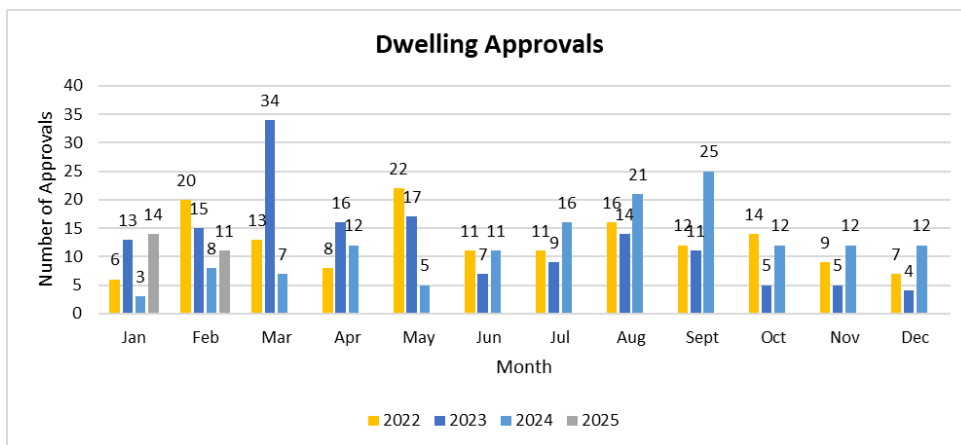


Open Requests – total number of customer requests currently 'open' and under investigation.
 Completed – number of requests completed in February that were received in February.
 Received – number of requests received in February.

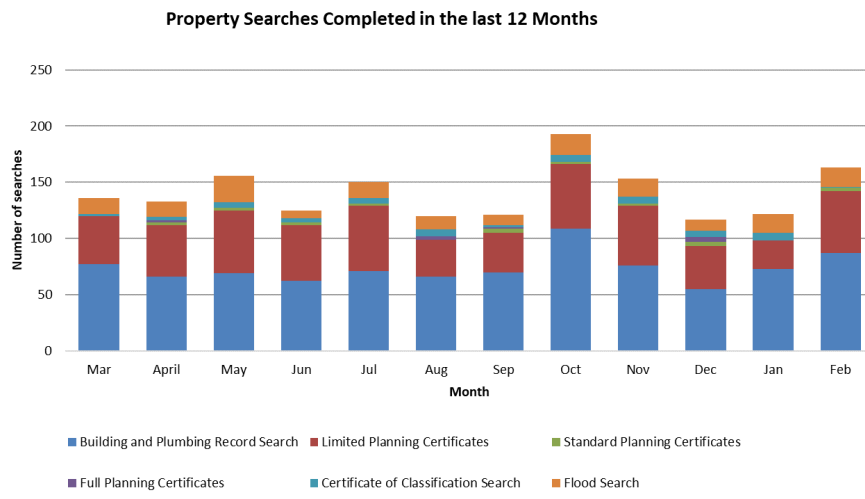
Corporate Performance Report | 01 February 2025 – 28 February 2025



DWELLING APPROVALS



PROPERTY SEARCHES

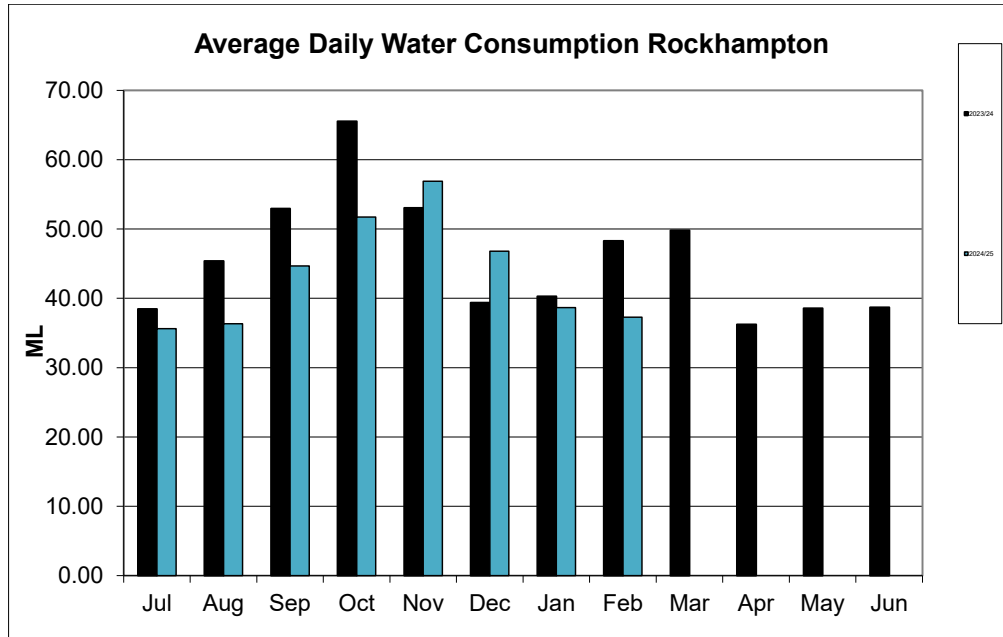


REGIONAL SERVICES
Fitzroy River Water

Drinking Water Supplied

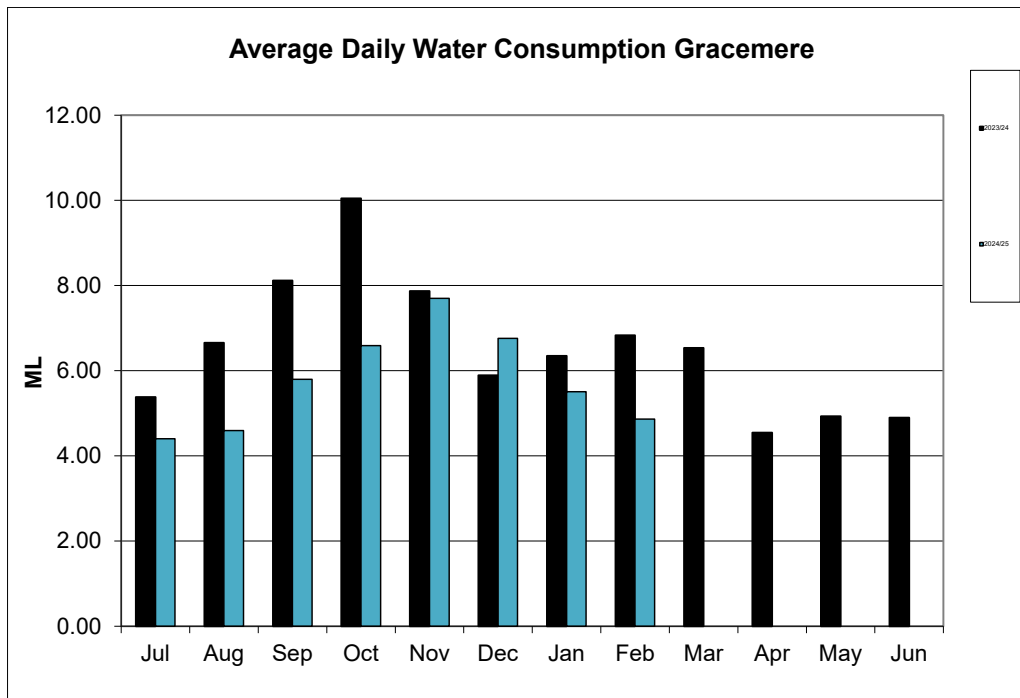
Data is presented in graphs from July 2023 to June 2024 and July 2024 to June 2025.

Rockhampton



The average daily water consumption in February was recorded at 37.27 ML/day, representing a decrease from January's consumption rate of 38.67 ML/day. This figure was also lower than the consumption level observed during February of the previous year, which was 48.27 ML/day. The reduction in consumption during February can be attributed to continued seasonal weather patterns, which generally influence water usage behaviours.

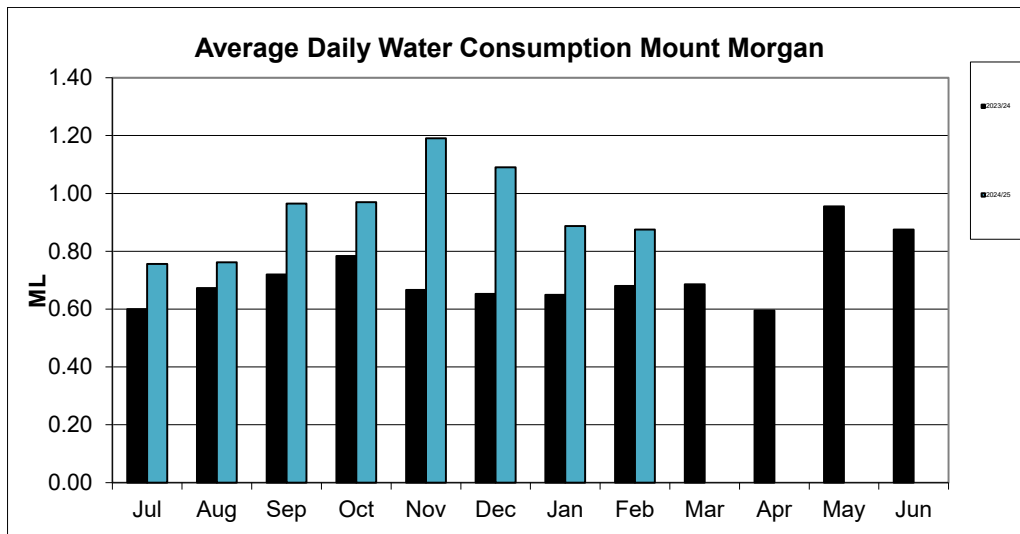
Gracemere



The average daily water consumption in February was recorded at 4.86 ML/day, marking a decrease from January's average of 5.51 ML/day. This figure was also lower than the consumption level observed during February of the previous year, which was 6.83 ML/day. The reduction in water usage during February can be attributed to continued seasonal weather patterns, which generally influence water usage behaviours.

Currently, the Fitzroy Barrage Storage is at 100% of its accessible storage capacity, remaining above the threshold established in the Drought Management Plan for initiating water restrictions.

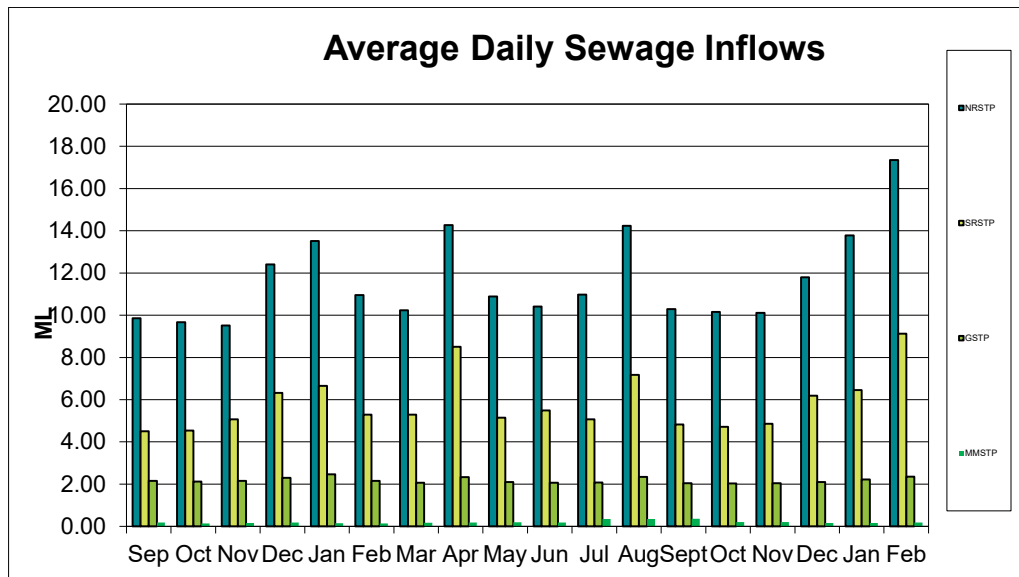
Mount Morgan



The average daily water consumption in February was recorded at 0.88 ML/day, showing a slight decrease from January's average of 0.89 ML/day. This figure was higher than the consumption level observed during February of the previous year, which was 0.68 ML/day. The increase in water usage compared to the previous year aligns with expectations following the lifting of water restrictions, which had previously constrained usage over an extended period.

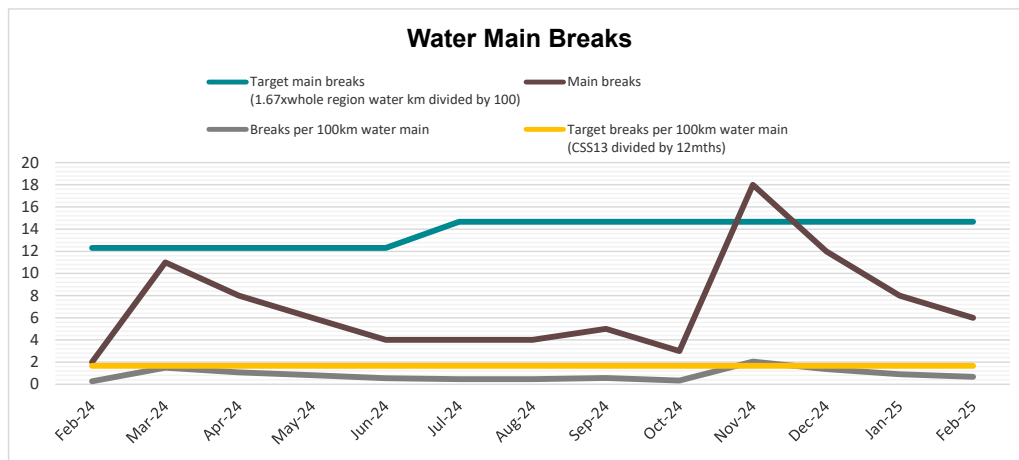
As of the 1st of March 2025, the No. 7 Dam storage level stood at 89%. Since April 23, 2024, the town water supply has fully transitioned back to reliance on the water treatment plant for processing water sourced from the No. 7 Dam.

Sewage Inflows to Treatment Plants



The average daily sewage inflows across all sewage treatment plants (STPs) increased from January to February. For example, NRSTP rose from 13.78 ML/day in January to 17.35 ML/day in February. Similarly, increases were observed at other STPs, including SRSTP (6.46 to 9.12 ML/day) and GSTP (2.22 to 2.35 ML/day), while MMSTP saw a slight increase from 0.16 ML/day to 0.19 ML/day. This trend is primarily attributed to higher rainfall levels in February, which totalled 116.8 mm compared to January's 56.6 mm. The increased rainfall led to higher runoff and infiltration into the sewerage systems, contributing to the rise in sewage inflows.

Regional Water Main Breaks



Performance

Target achieved with a continued reduction in water main breaks for the month of February. Changing weather conditions (temperature fluctuations, consumption variations and rainfall events), changes in consumption and resulting ground movement could be contributing factors to recent failures in addition to age of assets and operating conditions.

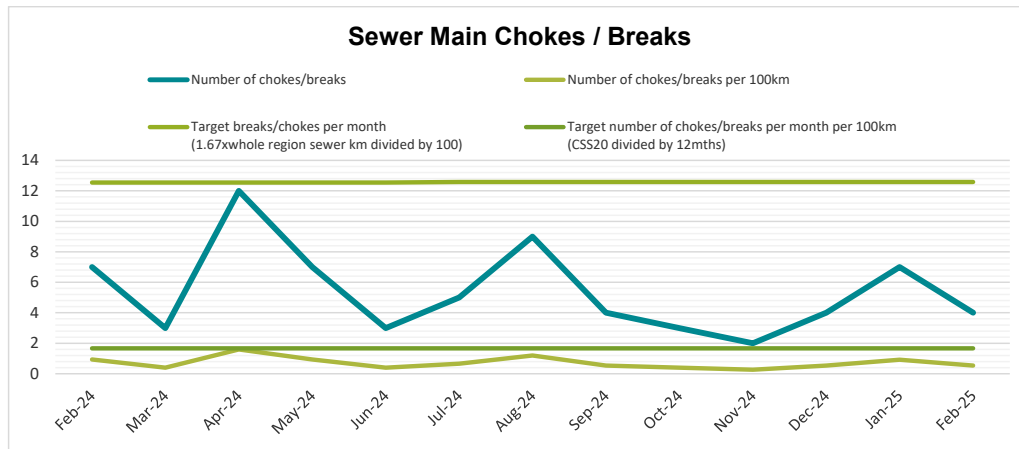
Response to Issues

Continued defect logging and investigation of main break causes. District metering and pressure management used to assist with identifying the cause of failures. Water mains experiencing repeated failures are assessed against specific criteria for inclusion in the Water Main Replacement program.

	Number of Main Breaks	Target Main Breaks	Breaks per 100 km	Target Breaks per 100 km
February	6	15	0.68	1.67

Locality	Main Breaks
Rockhampton	6
Mount Morgan	0
Regional Total	6

Rockhampton Regional Sewer Main Chokes/Breaks



Performance

Target achieved with sewer mainline blockages continuing to trend at an acceptable level during this month. Mainline blockages continue to generally be caused by fat deposits and root intrusion.

Issues and Status

Data indicates that a high percentage of blockages/overflows continue to be caused by fat build up and defective pipes allowing tree root intrusion.

Response to Issue

Continue defect logging and CCTV inspection following each individual blockage for prioritisation and inclusion in the Capital Sewer Main Relining program. Rehabilitation programs are also in place annually for the repair of defective mainlines, property connections (jump ups), access chambers and combined lines.

	Number of chokes/ breaks	Target chokes/breaks per month	Number of chokes/ breaks per 100 km	Target number of chokes / breaks per month per 100km
February	4	13	0.5	1.67

Locality	Surcharges Resulting from Mainline Blockages	Mainline Blockages
Rockhampton	2	4
Mount Morgan	0	0
Regional Total	2	4

Water Meter Replacement

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	Number completed	FY to date totals
Reactive Replacement	147	1380
Planned Replacement	0	0
Regional Total	147	1380

Water meter replacements continue to be carried out on a reactive basis, failed meters and meters meeting select criteria are replaced. Reinstatement of the capital water meter replacement program has been provided for in the current capital budget and the recent decision by Council to support the proposed bulk replacement of aged meters will eventually result in a significant reduction in reactive meter replacements.

Rockhampton Regional Waste and Recycling

Compliance

Environmental Authority EPPR00626313

Condition W1.4: ‘Excepting combustion of landfill gas, waste must not be burnt.’

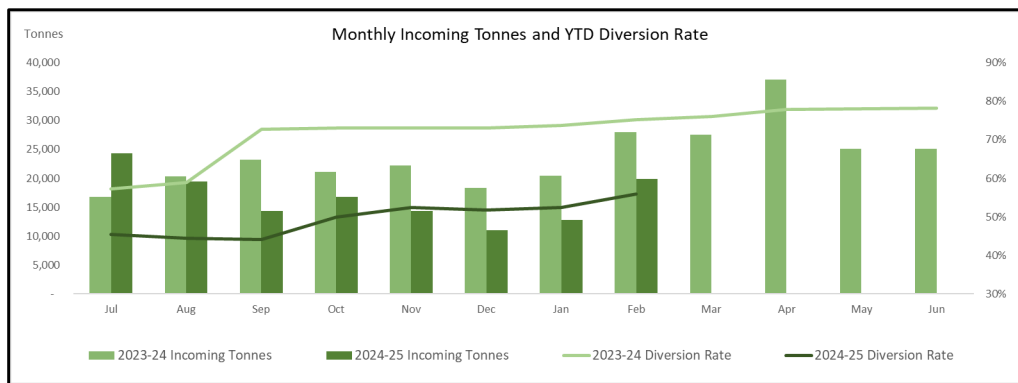
Under Council’s Environmental Authority EPPR00626313 (EA) the burning of waste is reportable to DETSI. While fires within Council’s Waste Facilities are unintended and unavoidable in most circumstances, this could be considered a breach of Councils EA Conditions and therefore must be reported.

The following event has been reported to DETSI in February 2025;

- 1 smoulder / smoke event while loading commingled recyclables for bulk transport, due to a portable jump starter pack

For the above event any water was managed as leachate, no persons or plant were harmed, and no environmental harm occurred.

Total Incoming Tonnes



Reading this Chart

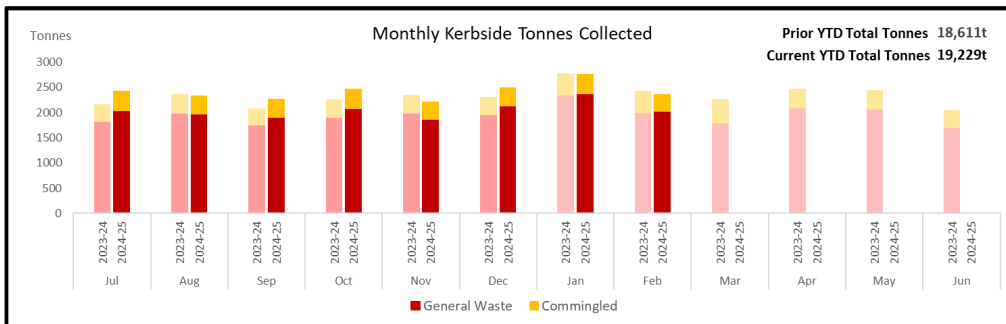
Diversion rate has increased to 56% of all incoming waste that is recovered, as opposed to burying in landfill. This is a strategic KPI measuring our progress towards zero waste to landfill by 2050. Incoming tonnes are an indicator of the waste generation trends in our region, and the impact our current strategies are having on reducing those trends. Current year performance is shown in dark green.

Current Commentary

Incoming tonnes in February have decreased compared to the same period last year. For the month of February our diversion rate stands at 56%, largely due to a decrease in incoming Clean Earth.

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Kerbside Tonnes



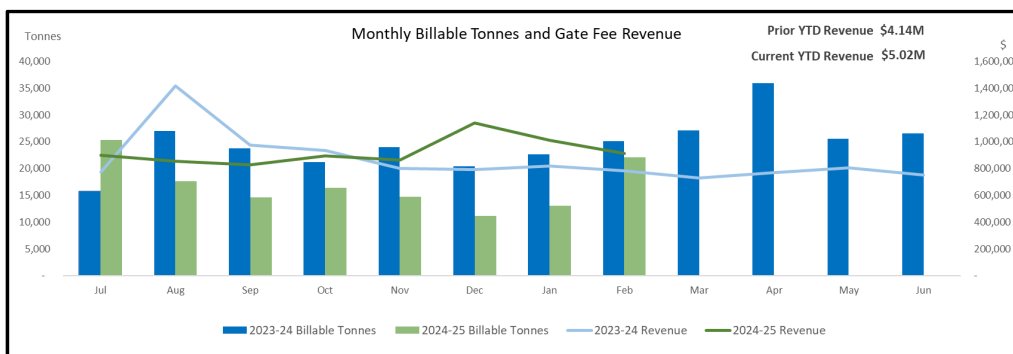
Reading this Chart

Showing total waste generation and recovery rates at the kerbside, providing an indicator of household waste diversion, and meeting our strategic KPI to reduce household waste by 25% by 2050.

Current Commentary

Incoming tonnes in February are similar compared to the same period last year for both general waste and commingled recyclables. For the month of February, commingled recyclables represent 14.7% of our total kerbside tonnes.

Billable Tonnes



Reading this Chart

This is a critical measure of waste facility activity levels, the long-term financial sustainability of the business unit, as well as being a relatively strong indicator of economic activity levels in our region. Current year performance is shown in green.

Current Commentary

February revenue has increased compared to the same period last year and is made up of ongoing increased levels of Commercial and Industrial Waste and increased transactions for Municipal Solid Waste.

Civil Operations

Compliance

Environmental Authority EPPR00626313

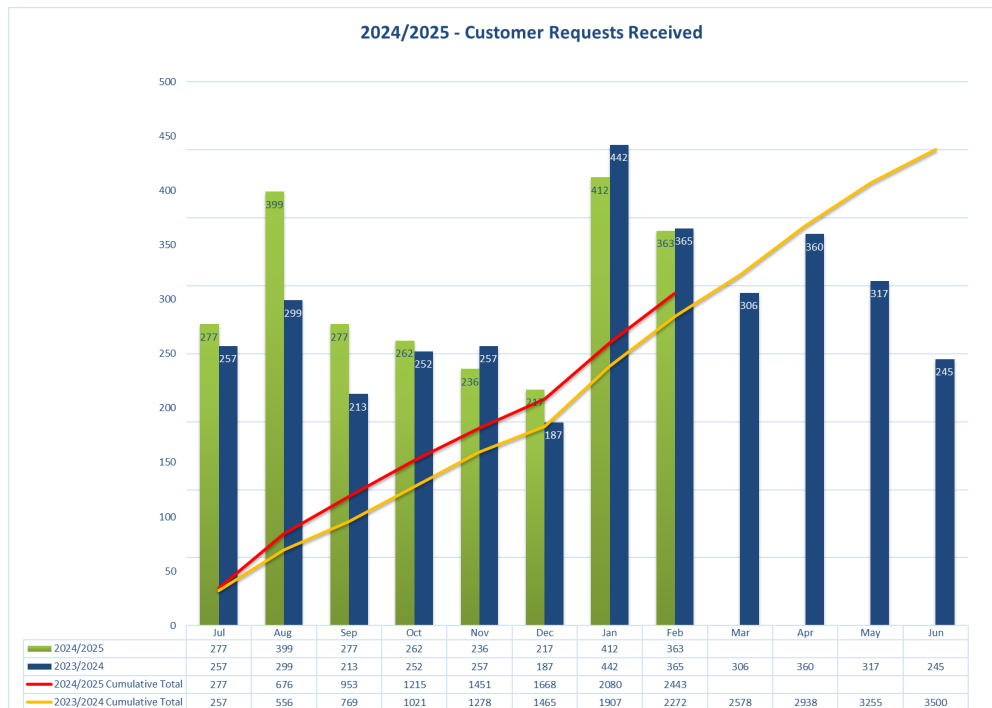
Condition WT3-1: ‘Contaminants must only be released to waters where they are in accordance with: Releases from Sediment Pond F as shown in Attachment 1– Lakes Creek Road Landfill – Approved Plans – Figure 1 are made in accordance with Table 3 – Contaminant release points and release limits and the associated requirements.’

Under Council’s Environmental Authority EPPR00626313 (EA) the release of water from the high efficiency sedimentation basin Pond F requires testing of the water quality and is reportable to DETSI.

A rain event led to the release of water from Pond F to the receiving waters on 6 February 2025.

- Water released from Pond F was tested by the consultant 7 February and the results reported to Council that same day.
- All parameters for the Pond F sample were within acceptable limits except for the pH and dissolved oxygen, whose pH level was 9.00 compared to the upper limit of 8.5, and dissolved oxygen level was 153.3% compared to the upper limit of 110%.
- The consultant did not offer any suggestions for the increased levels.
- Civil Operations reported the release and results to DETSI 7 February and are awaiting a response.
- Other requirements were met, such as location of the discharge point, the area to which the water was released and that only water from the Civil Operations Reuse Area (“Dale Park”) was involved.

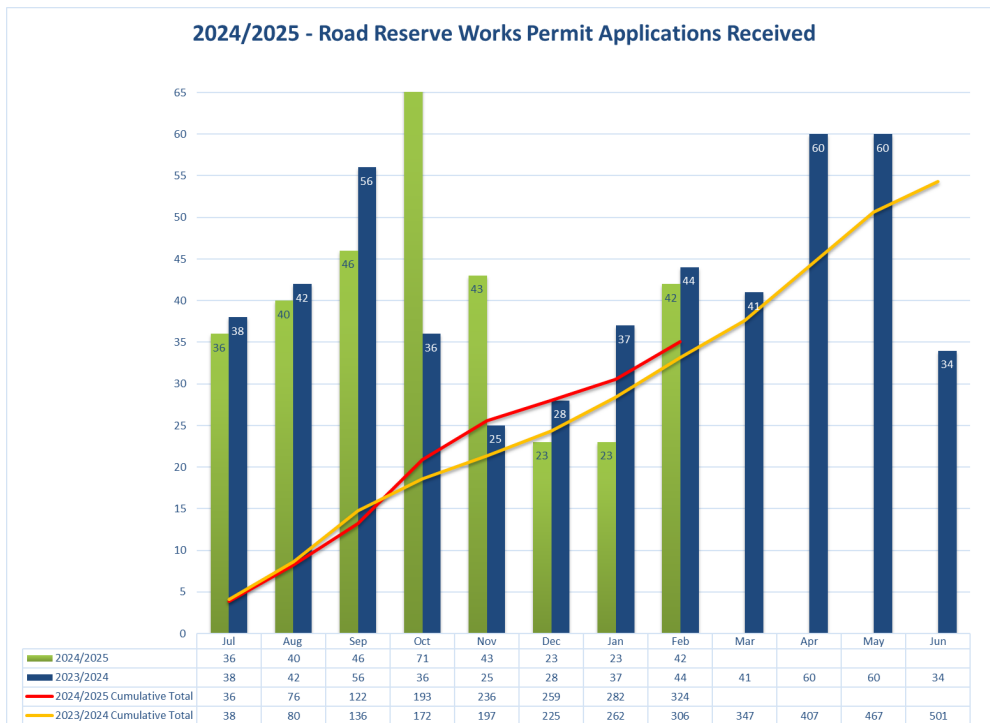
CUSTOMER REQUESTS



Commentary:

- After the January spike in requests, numbers have dropped off slightly to virtually equivalent to the expected 2023-24 levels. Request types varied with grading, street sweeping, drainage, signs and lines and pothole requests being the highest.
- Cumulative figures for 2024-25 are tracking slightly above the equivalent 2023-24 figures.

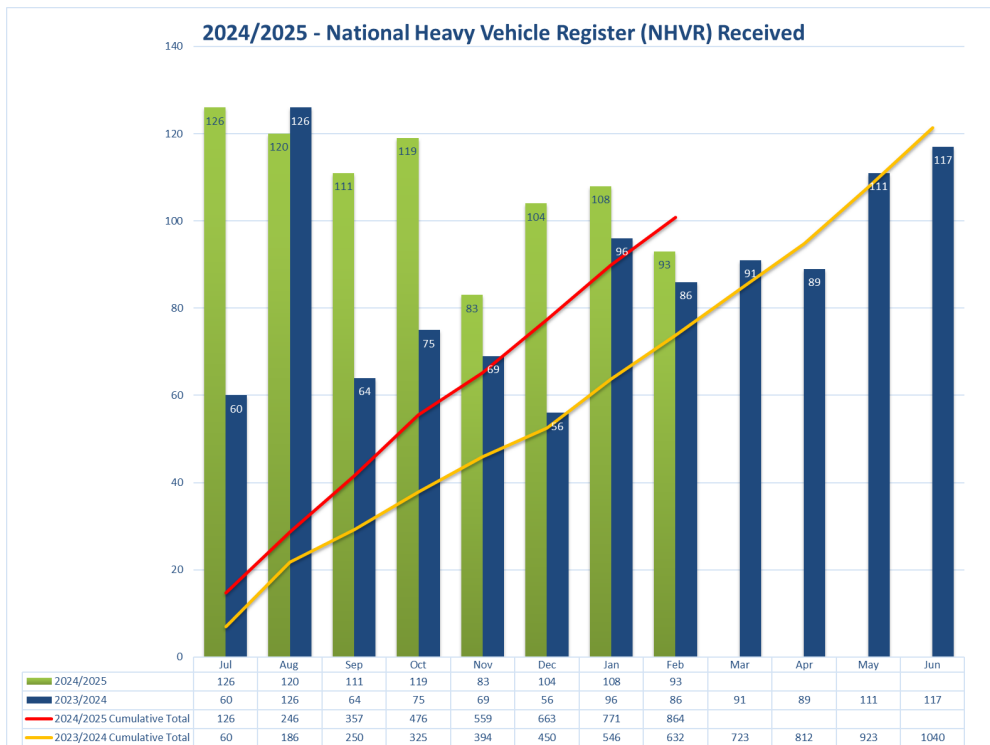
ROAD RESERVE WORKS PERMIT APPLICATIONS



Commentary:

- Application numbers picked up significantly in February, nearly doubling from the January figure and returning to around the expected 2023-24 figure for February. Applications were a mix of temporary road/footpath closures, installation of private infrastructure (driveways/pipe work) and Service Utility work (Ergon and Telecommunications).
- Cumulative figures for 2024-25 are tracking only slightly above the 2023-24 equivalent period.

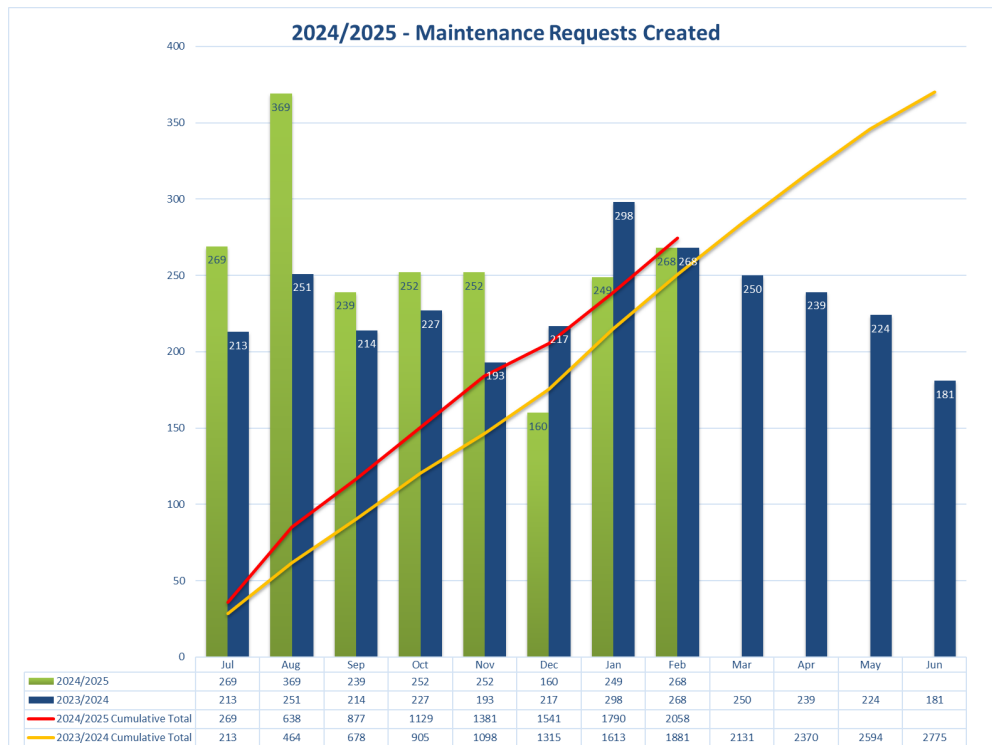
NATIONAL HEAVY VEHICLE REGISTER (NHVR)



Commentary:

- Applications received and processed for February are steady around the expected 100 figure and slightly higher than the 86 applications received in February 2024.
- Cumulative figures for 2024-25 are tracking well above the equivalent period for 2023-24.
- Following on from the work done in October 2024 with pre-approved route lists, initial discussions have been held to consider if additional routes and/or classes of vehicles might fit into a pre-approval structure (e.g. SPV)
- Work is ongoing with NHVR to reconcile “unknown roads” with their correct Road Register names for permitting purposes.
- Updated conditions of permit are progressively being added to the permit condition library to give Council more control over when and where certain classes of vehicle travel on the road network and to ensure operators understand Council’s requirements regarding checking routes prior to travel and reporting damage if it occurs.

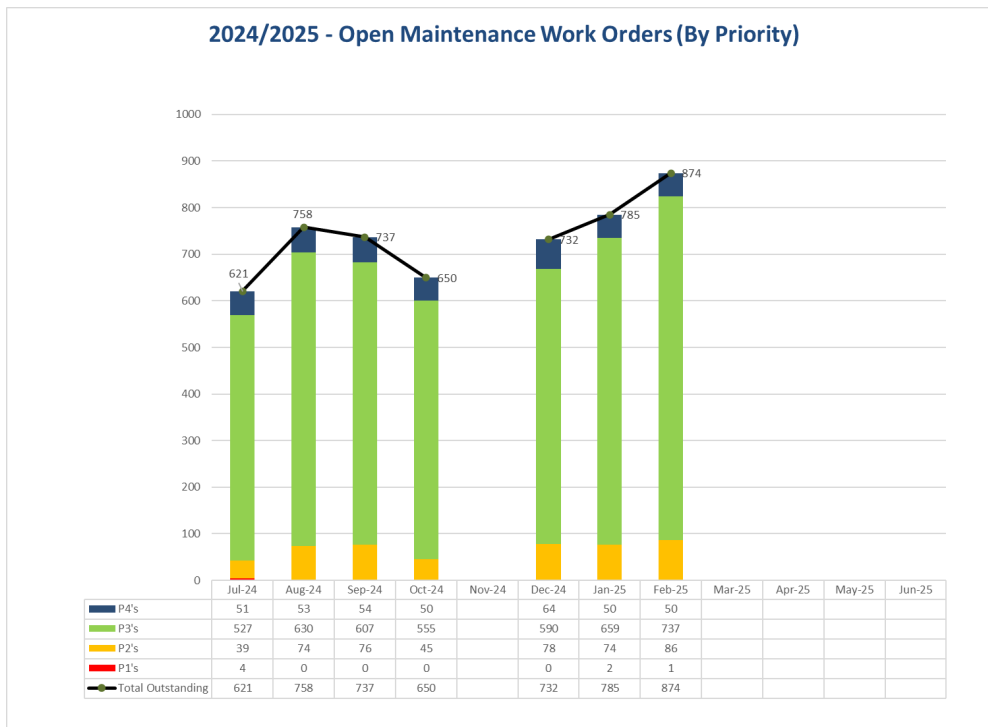
MAINTENANCE WORK ORDERS



Commentary:

- Maintenance work order statistics are closely related to the above customer request data and commentary. 2024-25 cumulative numbers are tracking slightly above the equivalent 2023-24 numbers, with month on month figures for February sitting at the equivalent 2023-24 level.
- In addition to customer related work orders, 37 work orders relate to Council’s Road Maintenance Performance Contract (RMPC) for work on TMR roads for February.

Open Maintenance Work Orders (By Priority)



Commentary:

- These figures outline the total number of open Maintenance Works Orders at the end of each month.

Average Age of Open Work Orders

	P1's (average days open)	P2's (average days open)	P3's (average days open)	P4's (average days open)
July 2024	25	81	169	85
August 2024	0	57	153	99
September 2024	0	60	156	106
October 2024	0	97	169	120
November 2024	-	-	-	-
December 2024	0	89	190	126

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January 2025	10	103	184	165
February 2025	25	99	178	179

Commentary:

- These figures outline the average age of open Maintenance Works Orders at the end of each month.
- These figures do not include Work Order Inspections.

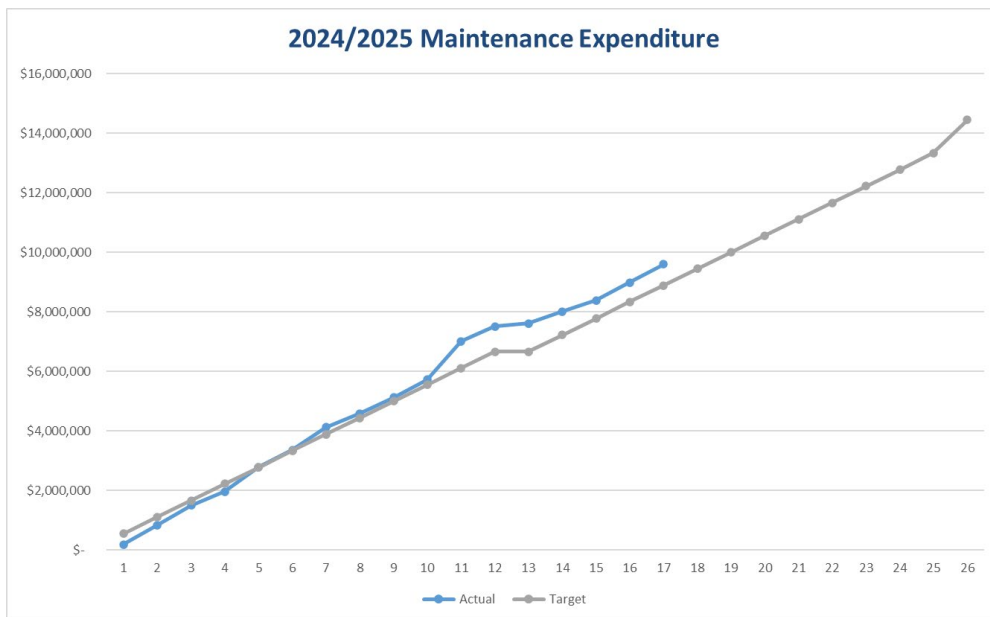
Maintenance Work Order Completed Within Target Timeframe - Overall Performance (YTD)

Priority	Response Target Timeframe	Average Response Time Achieved	Total No. of Work Orders	Response Time Achieved	% Completed within Target Timeframe
P1	< 2 working days	4 days	49	37	76%
P2	< 5 working days	12 days	523	330	63%
P3	< 30 working days	23 days	2,572	2,178	85%
P4	< 60 working days	34 days	98	81	83%
OVERALL PERFORMANCE			3,242	2,626	81%

Commentary:

- These figures outline the overall performance of the unit achieving completion of Maintenance Works Orders within target timeframes for the current financial year.
- These figures do not include Work Order Inspections.

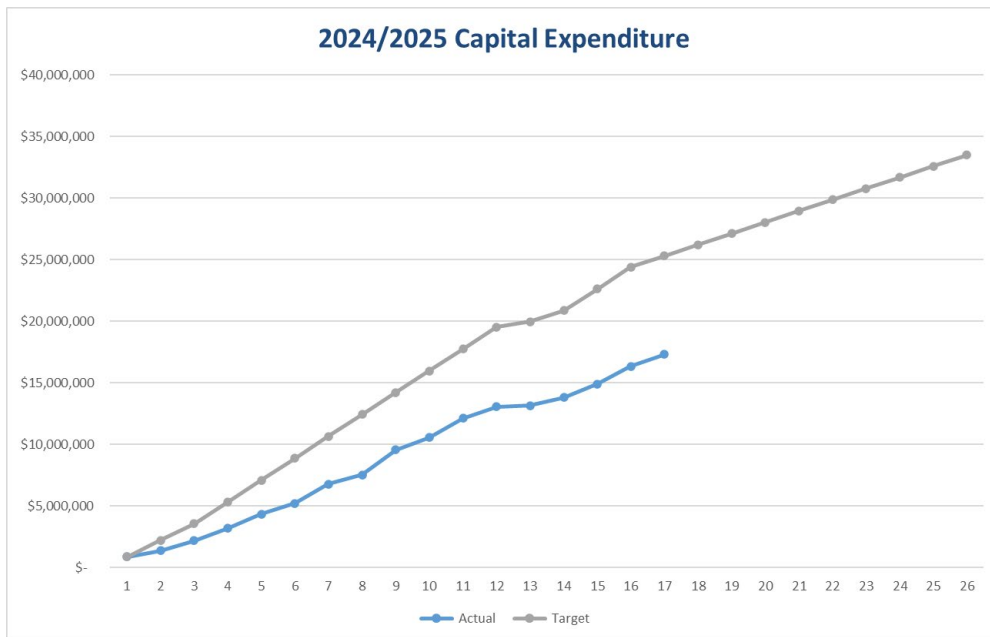
MAINTENANCE EXPENDITURE



Commentary:

- The overall expenditure for road maintenance is slightly ahead of target, but not significantly. Due to reduced operating days over the Christmas period some of our response times have stretched out, however this is expected to reduce over the coming months.

CAPITAL EXPENDITURE



Commentary:

- While expenditure is below expectations at this point, several large expenditure projects are programmed for delivery over the coming months (eg asphalt resurfacing program) which will see a notable increase in rate of expenditure. In addition to this there are several significant projects within this budget area where the expenditure is not within the control of Council (eg linked to external funding, depending on timing of development works etc).

ADVANCE ROCKHAMPTON**Industry Development Key Regional Statistics**

Statistic	Current Period	Previous Period	Variation
GRP	\$6.29B (Jun 23)	\$6.32B (Jun 22)	▼ 0.03%
Population	84,517 (Jun 23)	83,596 (Jun 22)	▲ 1.1%
Unemployment Rate	5.0% (Sep 24)	5.1% (Jun 24)	▼ 0.1%
Jobseeker & Youth Allowance Receipts	4,320 (Jan 25)	4,305 (Dec 24)	▲ 15
Labour Force	46,767 (Sep 24)	46,192 (Jun 24)	▲ 575
Rental Vacancy Rate	0.8% (Dec 24)	0.8% (Sep 24)	-
GST Registered Businesses	5,844 (Sep 24)	5,803 (Jun 24)	▲ 41
Airport Incoming Flights <small>*Excludes Skytrans</small>	342 (Jan 24)	363 (Dec 24)	▼ 21
Seek Advertisements	1,004 (Jan 24)	1,110 (Dec 24)	▼ 106
Residential Building Approvals	\$61.8m (FY24-25 to Dec) vs \$96.0m (FY23-24)		
Commercial Building Approvals	\$119.9m (FY24-25 to Dec) \$193.0m (FY23-24)		

KEY EVENTS & ENGAGEMENTS

- CQ Economic Development Roundtable (11 February)
- Small Business Grants Workshop (13 February)
- CQ AgTech Showcase (14-16 February)
- Collateral promoting the region at evokeAG (19 February)
- Intro to Defence Manufacturing Workshop (20 February)
- Financing for the Future Workshop (27 February)

Industry Development – Infrastructure Project Updates

ROCKHAMPTON RING ROAD

- Status: Construction
- Est Completion: 2025/26FY (Stage 1)
- Est Cost: \$1.7B
- 783 jobs during construction

- Est Completion: TBA
- Est Cost: \$23.7M funding committed over 4 years
- Rockhampton Hospital Mental Health Unit
- Status: Construction
- Est Completion: April 2026
- Est Cost: \$92M

FITZROY TO GLADSTONE PIPELINE

- Status: Construction
- Est Completion: December 2026
- Est Cost: \$983M
- 400 jobs during construction

BROWNE PARK REDEVELOPMENT

- Status: Construction
- Est Completion: Mid 2025
- Est Cost: \$54M
- 96 jobs during construction

MOUNT MORGAN PIPELINE

- Status: Construction
- Est Completion: September 2025
- Est Cost: \$88M
- ~50 jobs during construction

RENEWABLE ENERGY PROJECTS

BOOMER GREEN ENERGY HUB

- Status: Development
- 150 wind turbines
- Est Cost: \$3.5B
- 350+ jobs during construction
- 30 ongoing jobs

MORT & CO FEEDLOT AND FERTILISER FACILITY

- Status: Construction beginning 2025
- Est Completion: TBA
- Est Cost: \$130M
- 507 direct and indirect jobs during construction
- 100 ongoing jobs

BOULDER CREEK WIND FARM

- Status: Construction
- 38 wind turbines
- Est Cost: \$750M
- Up to 300 jobs during construction
- 12 ongoing jobs

MOUNT MORGAN TAILINGS PROCESSING & REHABILITATION PROJECT

- Status: Early works
- Est Completion: 2025
- Est Cost: \$150M
- 250 jobs during construction
- 150 ongoing jobs

ROCKHAMPTON RAILYARD REJUVINATION

- Status: Initial planning

CAPRICORN BESS

- Status: Development
- 300MW
- Est Cost: ~\$500M
- 120-150 jobs during construction
- 5-10 ongoing jobs

THE CENTRAL BESS

- Status: Development
- 500MW
- Est Cost: \$423M
- 55 jobs during construction
- 5 ongoing jobs

CLARKE CREEK WIND FARM

- Status: Construction
- 100 wind turbines
- 350 jobs created to date
- \$250m regional investment
- Est Cost: \$3B

MOAH CREEK SOLAR FARM

- Status: Development
- 285MW
- Est Cost: \$600M
- ~300 jobs during construction
- 10 ongoing jobs

MOAH CREEK WIND FARM

- Status: Development
- 60 wind turbines
- Est Code: \$1B
- 300 jobs during construction
- 10 ongoing jobs

MOONLIGHT RANGE WIND FARM

- Status: Development
- 97 wind turbines
- 300+ jobs during construction
- 10 FTE during operation

MOUNT HOPEFUL WIND FARM

- Status: Development
- 60 wind turbines
- Est Cost: \$1B
- 220 peak workforce
- 12 ongoing jobs

STANWELL BESS

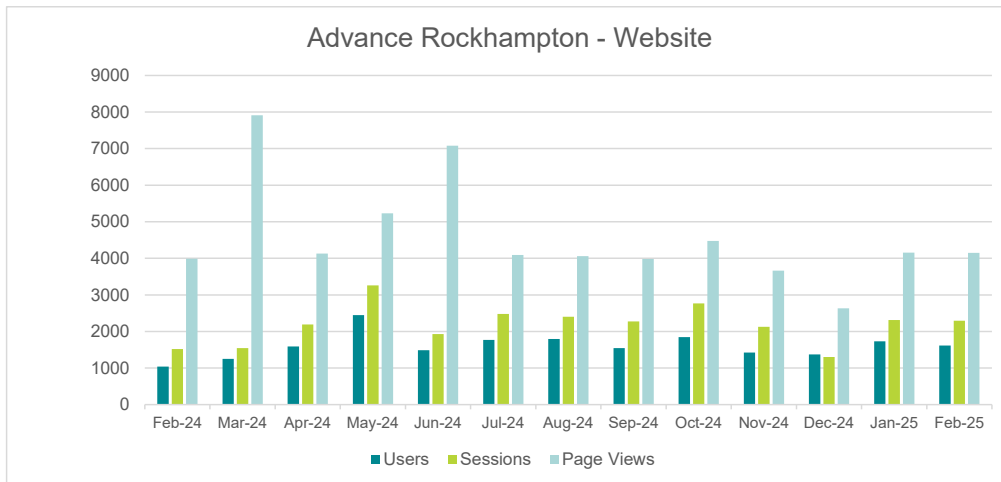
- Status: Construction
- 300MW
- Est Cost: \$747M
- 80 peak workforce
- 6 ongoing jobs

STANWELL FUTURE ENERGY AND TRAINING HUB (FEITH)

- Status: Development
- 60 wind turbines
- Est Cost: \$110M
- Peak workforce TBA
- 6 ongoing jobs

INDUSTRY DEVELOPMENT – Digital Engagement

@AdvanceRockhampton



	LinkedIn			
	Impressions	Engagements	Reached Users	Followers
This Month	10,140	1,171	5,163	2,949
Last Month	8,387	1,061	4,151	2,926
Variation	+1,753	+110	+1,012	+23

February 2025 compared to January 2025

@MyRockhampton

	Facebook		
	Reach	Impressions	Likes
This Month	15,389	24,884	16,532
Last Month	22,800	46,104	16,539
Variation	-7,411	-21,220	-8

February 2025 compared to January 2025

Tourism and Events

CURRENT PROJECTS

EVENT PROJECTS

- 4-6 April 2025 | Rare Spares Rockynats 05 – Event Planning Phase
- 25 April 2025 | ANZAC Day – Event Planning Phase
- 18 May 2025 | 7Rocky River Run – Event Planning Phase
- 12-13 June 2025 | Rockhampton Agricultural Show – Event Planning Phase
- 25 - 27 July 2025 | River Festival – Event Planning Phase
- 30 August 2025 | CapriCon – Event Planning Phase

TOURISM HIGHLIGHTS

1. **Drive Campaign** | we developed and executed a social and digital drive campaign in the SEQ and Victorian markets to encourage visitors to stop and Explore Rockhampton both independently and in partnership with Tourism and Events Queensland's 'Too Great to Wait' campaign.
2. **Destination 2045** | we attended the State's Destination 2045 consultation workshop as well as providing a submission on behalf of Council.
3. **New map design** | we are in the final stages of producing a brand new Rockhampton region map which will be distributed via the Visitor Information Centre. The map will show region highlights and link to important visitor information.
4. **Barra Season** | we launched the 2025 Barra Season is Back campaign including social, digital and print advertising.

ACTIVE MARKETING CAMPAIGNS

EVENTS

- Rockynats | Spectator Ticketing Campaign
- 7Rocky River Run | Early Bird Campaign

NB: Each campaign includes a strategic mix of press, radio, tv, social, billboards and online advertising.

TOURISM

Billboards

- Airport: departure lounge bathrooms (MTB/Meerkats) - 16.5K REACH
- Airport: static entry/exit sign (Nurim/Meerkats) - 32K REACH
- Airport: digital exit sign (Explore Rockhampton various x 6) - 32K REACH
- Fitzroy/East: digital billboard (Explore Rockhampton various x 6) - 32K REACH

Digital

- Facebook Boosted Post - Fishing The Fitzroy - 47.8K REACH
- Facebook Boosted Post - Barra Season Campaign - 54.6K REACH

Corporate Performance Report | 01 February 2025 – 28 February 2025

- Facebook Paid Ads - Drive Campaign - 36.6K REACH
- Google Search Ads - Drive Campaign - 11.5K REACH
- Google Display Ads - Drive Campaign - 187K REACH
- Google Native Ads - Drive Campaign - 300.3K REACH
- Facebook Paid Ads – TEQ Drive Campaign – 783.3K REACH
- YouTube Paid Ads – TEQ Drive Campaign – 217.9K REACH

Print

- CQ Today - Fortnightly tourism column - 160K REACH

TOTAL REACH: 1.9M**SECURED FUNDING****GRANTS**

The following grant submissions have been successful this month:

- **River Festival** - Tourism and Events Queensland \$15,000 (Out-of-Region Marketing Campaign)

SPONSORSHIP

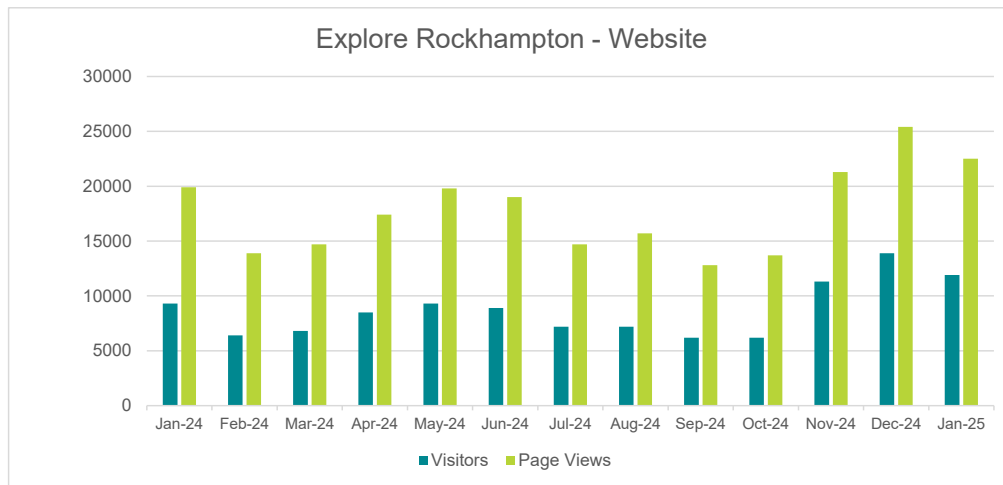
The following sponsorship has been secured this month:

- **Rare Spares Rockynats 05** - Oz Wheels \$9,000 (Pit Stop Party Sponsor)
- **7Rocky River Run** - Schwarz Engineering \$7,500 (2km Race Sponsor)

Corporate Performance Report | 01 February 2025 – 28 February 2025

DIGITAL ENGAGEMENT

@ExploreRockhampton



	Facebook			Instagram		
	Reach	Impressions	Fans	Impressions	Engagement	Fans
This Month	66.6K	1.2M	13,080	31.1K	2.9K	3,822
Last Month	64.4K	144.9K	12,945	16.8K	410	3,780
Variation	+2.2K	+1.01M	+135	+14.3	+3.3K	+42

February 2025 compared to January 2025

We saw a significant increase in Explore Rockhampton impressions for February due to organic reach of a barramundi post.

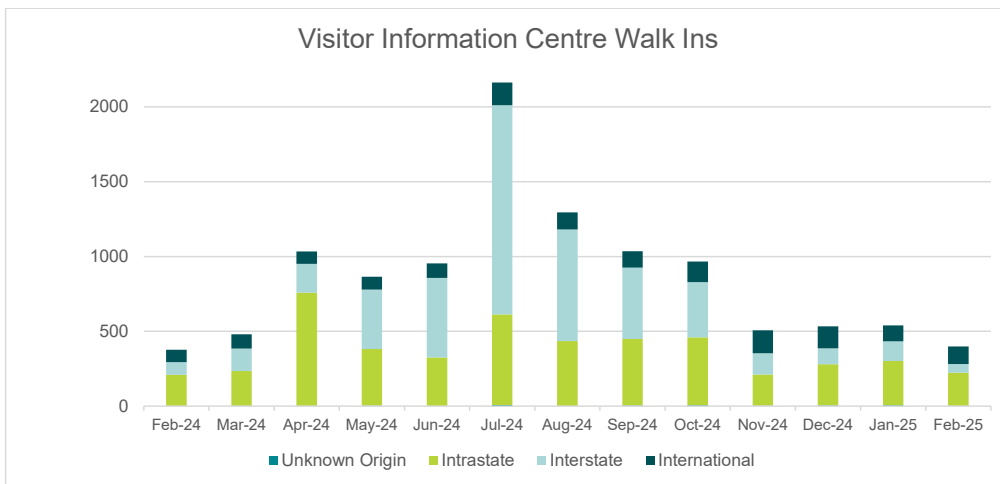
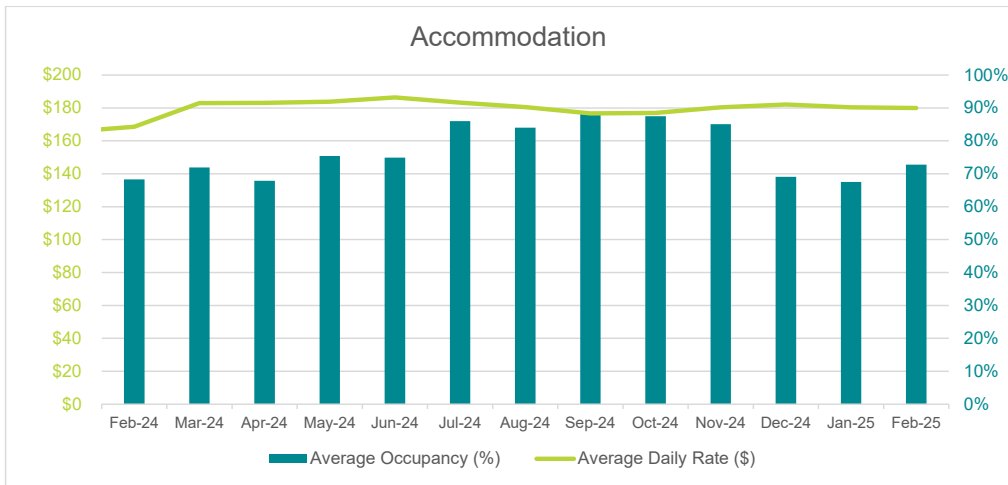
@FishingTheFitzroy

	Facebook		
	Reach	Page Views	Fans
This Month	45.7K	3.3K	27,106
Last Month	36.4K	1.5K	27,010
Variation	+9.3K	+1.8K	+96

February 2025 compared to January 2025

We are seeing an increase for February as Barra Season opened for 2025 and there was increase in social/digital marketing as well as organic posts.

TOURISM STATISTICS



AIRPORT PASSENGER NUMBERS

	Inbound	Outbound
This Year	23.3K	24.1K
Last Year	25.7K	26.2K
Variation	-2.4K	-2.1K

February 2025 co

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR GRANT MATHERS - PLACE OF LAST RESORT

File No: 8023

Attachments:

1. Letter of Support from Hands of Compassion; Rockhampton Food Bank [↓](#)
2. Letter of Support from Fire Church Ministries [↓](#)
3. Letter of Support from Girls Time Out [↓](#)
4. Letter of Support from Northside Family Church [↓](#)
5. Notice of Motion - Place of Last Resort [↓](#)

Responsible Officer: Nicole Semfel - Executive Assistant to the Mayor
Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Grant Mathers has indicated his intention to move the following Notice of Motion at the next Ordinary Council Meeting scheduled for Tuesday 25 March 2025, as follows:

COUNCILLOR'S RECOMMENDATION

THAT Council commits to supporting the homeless members of our community who are sleeping rough by establishing a temporary "Place of Last Resort". This place would be an area of land allocated by Council with basic amenities such as running water, toilets, waste collection, power, and in relatively close proximity to public transport and services.

THAT Council request officers, as a priority, collate a list of potential properties to be presented at a Briefing Session along with details such as the operations, sunset clause and associated costs.

BACKGROUND

Due to the increasing number of homeless and associated social issues, Councillor Mathers is seeking Council's support for this matter to be treated as a priority

Details such as the operation, sunset clause and location, can be decided in a future workshop once officers have collated a list of potential properties that can be used for this purpose.

**NOTICE OF MOTION - COUNCILLOR
GRANT MATHERS - PLACE OF LAST
RESORT**

**Letter of Support from Hands of
Compassion; Rockhampton Food Bank**

Meeting Date: 25 March 2025

Attachment No: 1

Hands of Compassion World Aid Inc.
T/as Rockhampton Food Bank
Meeting Needs, Demonstrating Love. ABN 63 492 318 696 A Hand Up, Not Just A Hand Out.
www.hoc.org.au Ph: 0412 380 511 info@hoc.org.au
Postal Address: P.O. Box 6402, Red Hill (Nth. R'ton), Qld. 4701



17th March 2025

TO WHOM IT MAY CONCERN.

This is a letter of support for the provision of property with adequate toilet facilities and fresh water to provide a safe place for homeless people to live with dignity and a sense of security, as proposed by Grant Mathers, under the name of Place of Last Resort.

I have been managing the Rockhampton Food Bank for the last seven years and have seen how the cost of living has impacted many families over the last few years. We have assisted people living in their cars and in tents scattered across the city.

On a more personal level, where I am currently living is near Moores Creek and my wife and I have had quite a few tents around our property. We have been very concerned about these people living without toilet facilities and without easy access to clean, fresh water. It is not an adequate living situation, nor is it good for the environment.

I do realise that it is a difficult situation which has not happened due to any fault of the council, but if a solution could be found I know many people would be grateful to have better, more dignified living conditions.

Kind Regards, Mal Holmes (Manager)
Ph. 0412 380 511

**NOTICE OF MOTION - COUNCILLOR
GRANT MATHERS - PLACE OF LAST
RESORT**

**Letter of Support from Fire Church
Ministries**

Meeting Date: 25 March 2025

Attachment No: 2



FIRE CHURCH

Fire Church Ministries Ltd
1 / 2 Amayla Crescent | Carrum Downs | Victoria 3201 | Australia
www.firechurch.com.au

To Grant Mathers,

I am writing this letter to you to express my support in your idea of having one centralized location as a place of last resort for the homeless community of Rockhampton to set up a temporary dwelling.

Fire Church Rockhampton has been in Rockhampton community feeding the homeless every Friday night for over 3 years now, and from our experience this proposal will greatly benefit homeless support groups like us, as well as support the homeless community as I believe it will give them access to more available support from local community organizations.

We spend a lot of our time on Friday nights driving to various locations trying to find any homeless people who may need a freshly cooked meal, blankets and warmth, hygiene and cleaning products, or anything else that may add dignity to their lives. If all these people had one localized place to set up their temporary dwelling, we could spend less of our time trying to find those in need and more of our time being productive in caring for, and encouraging, these people in our community.

Having built relationships with these people over the last 3 years and hearing their feedback of what support they may need. They have expressed to me personally that they favour the idea of having a local place where they can set up a dwelling free from the eyes of the community, the scrutiny of people's opinions, and be in the safety of other people in similar situations as themselves.

I have personally found that the homeless people share a mutual respect for each other and for the most part, they prefer to dwell near one another to form community and relationships. There seems to be a mutual respect and "unwritten" rules that they follow in order to dwell near each other. When we have been down to the Norbridge park river bank for example, they often tell us if the other homeless people are currently absent from their dwelling and whether we can still leave them a meal or not. They also warn us of any people dwelling there that may cause trouble.

In my opinion and experience I think that the proposal for a mutual location as a place of last resort for the homeless people to temporarily dwell together is a great idea. It will benefit local organizations and outreaches that want to help these homeless people, and it will help our homeless citizens feel more accepted in society, as well as help them to create a community of people they can support.

God bless and many thanks,

Brydon Sheraton
Senior Pastor of Fire Church Rockhampton
E. b.sheraton@firechurch.com.au



**NOTICE OF MOTION - COUNCILLOR
GRANT MATHERS - PLACE OF LAST
RESORT**

Letter of Support from Girls Time Out

Meeting Date: 25 March 2025

Attachment No: 3



18/03/2025

Councillor Grant Mathers
Division 3 Planning and Regulation
Rockhampton Regional Council
223 Bolsover St, Rockhampton Q 4700

Dear Councillor Mathers

RE: Support for "Place of Last Resort"

I am writing in support of your proposal to designate an area of land as a "Place of Last Resort" for Rockhampton residents experiencing homelessness and who have exhausted all other avenues for assistance.

The initiative holds immense benefits for the local community, especially for vulnerable individuals who are homeless and seek an alternative to sleeping on the streets. One key advantage of having a designated area would be the facilitation of more efficient and effective engagement, coordination, and support for individuals in need of accommodation by local services such as Girls Time Out and our partner agencies. As part of our Homeless program, we actively search for homeless individuals in various locations around Rockhampton. Consolidating these efforts in a central location could significantly improve the coordination of support for those who require it.

I believe that the vision you have outlined for the Place of Last Resort can be successfully realised through collaboration with government and community agencies, who can provide resources and comprehensive support services.

This initiative has the potential to create a safe and supportive environment for vulnerable individuals in need of shelter. By establishing a designated space for temporary accommodation, those experiencing homelessness can gain a sense of stability and security as they pursue more permanent housing solutions. This not only addresses the immediate needs of the homeless population but also instills hope for a brighter future.

Furthermore, this initiative is not only advantageous for homeless individuals but also for the broader community of Rockhampton. By addressing homelessness in a proactive and compassionate manner, we can foster a more inclusive and supportive community where everyone has the opportunity to thrive. This approach promotes unity and solidarity among residents, embodying the values of compassion and support for those in need.

Girls Time Out Young Womens Support Service Inc.
137 Musgrave St, Berserker Q 4701
07 4922 7236
admin@girlstimeout.com.au



I firmly believe that by endorsing this initiative, we are not only prioritising the well-being of individuals experiencing homelessness but also enhancing the overall welfare of our community. I wholeheartedly support this initiative and hope that it garners the necessary backing and resources to make a significant impact on the lives of those in need.

Amid the current housing crisis that struggles to meet people's urgent accommodation needs, an initiative like this would benefit the entire community of Rockhampton. As an organisation, we are proud to offer our full support for this proposal.

Thank you for your dedication to this vital cause. Should you require any further assistance or collaboration, please do not hesitate to contact me.

Kind Regards,

Shea Taylor
Chief Executive Officer
Girls Time Out Young Women's Support Service Inc

Girls Time Out Young Womens Support Service Inc.
137 Musgrave St, Berserker Q 4701
07 4922 7236
admin@girlstimeout.com.au

**NOTICE OF MOTION - COUNCILLOR
GRANT MATHERS - PLACE OF LAST
RESORT**

**Letter of Support from Northside
Family Church**

Meeting Date: 25 March 2025

Attachment No: 4

NORTHSIDE FAMILY CHURCH

LOVE GOD. LOVE PEOPLE. BUILD HIS KINGDOM.

18/03/2025
Councillor Grant Mathers
Division 3 Planning and Regulation
Rockhampton Regional Council
223 Bolsover St, Rockhampton Q 4700

Dear Councillor Mathers

RE: Support for "Place of Last Resort"

Northside Family Church is writing to express full support for your proposal to establish a designated area as a "Place of Last Resort" for individuals in Rockhampton who are experiencing homelessness and have exhausted all other available avenues for assistance.

Our Outreach Ministry is actively involved in providing essential support to these same individuals. This includes distributing hot meals, hygiene packs, clothing, blankets, sleeping bags, tents, pillows, and facilitating connections with local service providers for further assistance. We have developed insights into homeless hotspots, built relationships with long-standing homeless individuals, identified new cases of homelessness, and observed emerging trends in the homelessness landscape in Rockhampton.

Consolidating these efforts in a central location would greatly enhance the coordination of support services. A designated area as a "Place of Last Resort" holds numerous benefits for the community, particularly for vulnerable individuals seeking alternatives to sleeping on the streets.

We are confident that the vision outlined for the "Place of Last Resort" can be achieved through collaborative efforts involving government and community agencies, which can contribute resources and comprehensive support services. This initiative creates a safe and nurturing environment and offers stability and security whilst working towards more permanent housing solutions.

By addressing homelessness compassionately and proactively, we can create a more inclusive and supportive community where everyone has the opportunity to thrive. This approach fosters unity and solidarity among residents, embodying values of compassion and support for those facing adversity.

In light of the current housing challenges, endorsing this initiative would not only prioritise the well-being of individuals experiencing homelessness but also enhance the welfare of the broader community in Rockhampton.

As a Church, we are proud to offer our support for this proposal.

Kind Regards,


Silja Henaway
Senior Pastor

P: (07) 4926 3532
E: nfccorp@bigpond.com

80 Thorn St
Berserker QLD 4701

**NOTICE OF MOTION - COUNCILLOR
GRANT MATHERS - PLACE OF LAST
RESORT**

Notice of Motion - Place of Last Resort

Meeting Date: 25 March 2025

Attachment No: 5



Councillor Grant Mathers
Division 3
Planning and Regulation Portfolio
grant.mathers@rrc.qld.gov.au
0439 827 489

17 March 2025

Mr Evan Pardon
Chief Executive Officer
Rockhampton Regional Council
232 Bolsover Street
ROCKHAMPTON QLD 4700

Dear Evan

I hereby give notice of my intention to move the following motion at the ordinary Council meeting on Tuesday 25 March 2025.

Notice of Motion

1. *"That, Council commits to supporting the homeless members of our community who are sleeping rough by establishing a temporary "Place of Last Resort". This place would be an area of land allocated by Council with basic amenities such as running water, toilets, waste collection, power, and in relatively close proximity to public transport and services."*
2. *"That, Council request officers, as a priority, collate a list of potential properties to be presented at a briefing session along with details such as the operations, sunset clause and associated costs."*

Regards,

Grant Mathers
Councillor Division 3
Rockhampton Regional Council

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

15 CLOSED SESSION

RECOMMENDATION

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Appeal against Council's decision to refuse Development Application D/59-2024 for a Material Change of Use for an Undefined Use (Battery Storage Facility) and Reconfiguring a Lot for a Lease (22 Years)

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

16.2 Potential Lease of Unused Portion of Water Allocation

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16 CONFIDENTIAL REPORTS

16.1 APPEAL AGAINST COUNCIL'S DECISION TO REFUSE DEVELOPMENT APPLICATION D/59-2024 FOR A MATERIAL CHANGE OF USE FOR AN UNDEFINED USE (BATTERY STORAGE FACILITY) AND RECONFIGURING A LOT FOR A LEASE (22 YEARS)

File No: D/59-2024

Attachments: 1. Notice of Appeal between Energy Storage Project No 12 Pty Ltd (Appellant) and Rockhampton Regional Council (Respondent)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Angela Arnold - Acting Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Kathy McDonald - Principal Planning Officer

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

SUMMARY

To decide a course of action in relation to the appeal lodged in the Planning and Environment Court, against Rockhampton Regional Council's decision to refuse Development Application D/59-2024 for a Material Change of Use for an Undefined Use (Battery Storage Facility) and Reconfiguring a Lot for a Lease (22 Years) over Lot 1 Burnett Highway, Bouldercombe, described as Lot 1 on RP860060.

INTRODUCTION

Development Application Number: D/59-2024
Applicant: Spiire Australia Pty Ltd
Real Property Address: Lot 1 on RP860060
Common Property Address: Lot 1 Burnett Highway, Bouldercombe
Approval Sought: Development Permit for a Material Change of Use for an Undefined Use (Battery Storage Facility) and Reconfiguring a Lot for a Lease (22 Years)

16.2 POTENTIAL LEASE OF UNUSED PORTION OF WATER ALLOCATION**File No:** 1267**Attachments:** 1. **Assessment of Potential Lease of Water Allocation****Authorising Officer:** **Ross Cheesman - Deputy Chief Executive Officer****Author:** **Marnie Taylor - Chief Financial Officer**

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Report discussing the opportunity to lease the unused portion of Council's Water Allocation from the Fitzroy Barrage Water Supply Scheme.

17 CLOSURE OF MEETING