



# **INFRASTRUCTURE COMMITTEE MEETING**

## **MINUTES**

**4 JUNE 2024**

These Minutes are due to be confirmed at the next  
Infrastructure Committee meeting on 2 July 2024.

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**REPORT OF THE INFRASTRUCTURE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 4 JUNE 2024 COMMENCING AT 9:03AM**

## **1 OPENING**

- 1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms A Cutler – General Manager Community Services (via video-link)  
Mr D Morrison – Manager Workforce and Governance (via video-link)  
Mr A Collins – Manager Project Delivery (via video-link)  
Mr M Crow – Manager Infrastructure Planning  
Mr D Toon – Manager Water and Wastewater  
Mr J Gwydir – Manager Civil Operations  
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling  
Mr S Harvey – Coordinator Infrastructure Planning  
Ms K Walsh – Acting Senior Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Neil Fisher.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Infrastructure Committee of 5 December 2023 be confirmed.

**Moved by: Councillor Wickerson**

**Seconded by: Councillor Taylor**

**MOTION CARRIED UNANIMOUSLY**

## 5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Shane Latcham informed the meeting:

“I have a declarable conflict of interest in **Item 11.1 – Project Delivery Capital Project Report – May 2024 – Mount Morgan Water Pipeline Project**. This declarable conflict of interest arises as my brother Damian Latcham has purchased land situated at 3 Leyden’s Hill Road, Moongan, which is in close proximity to the top of Razorback Road, Mount Morgan. I understand it is not connected to Mount Morgan water and sewerage, however the pipeline corridor will run past the property.

I will deal with this conflict by leaving the meeting when the topic of Mount Morgan Water Pipeline Project is discussed, including any area set aside for the public, and stay away while the eligible councillors discuss and vote on the matter.”

Councillor Shane Latcham informed the meeting:

“I have a declarable conflict of interest in **Item 11.5 – Blackspot Nomination 2024/25 – Razorback Road alignment improvements**. This declarable conflict of interest arises as my brother Damian Latcham has purchased land situated at 3 Leyden’s Hill Road, Moongan. Razorback Road alignment to Poison Creek Road is quite a distance from my brothers property:

Therefore, I wish to ask eligible councillors to determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- May participate in the decision about the matter, including by voting on the matter; and/or
- Impose any conditions; or
- Must leave the meeting, including any area set aside for the public, and stay away while the eligible councillors discuss and vote on the matter.

### COMMITTEE RESOLUTION

The table determined that Councillor Latcham does not have a conflict and that it is in the public interest that he stay in the meeting and participate in the decision about the matter, including by voting and no conditions be imposed.

**Moved by:** Mayor Williams

**Seconded by:** Councillor Mathers

### MOTION CARRIED

Councillors Williams, Mathers, Taylor, Wickerson, Rutherford and Oram voted in the affirmative.

Councillor Latcham did not participate in the vote.

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE

**File No:** 10097  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Peter Kofod - General Manager Regional Services

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#### SUMMARY

*The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Infrastructure Committee is presented for Councillors' information.*

#### COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Infrastructure Committee for May 2024 be received.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

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## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 INFRASTRUCTURE PORTFOLIO UPDATE - COUNCILLOR MARIKA TAYLOR

**File No:** 10097  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*Portfolio Councillor for Infrastructure, Councillor Marika Taylor, will provide an update on matters of interest within the portfolio.*

#### COMMITTEE RESOLUTION

THAT the Infrastructure Portfolio Update from Councillor Marika Taylor be received.

**Moved by:** Councillor Taylor  
**Seconded by:** Mayor Williams  
**MOTION CARRIED**



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**10.2 WASTE AND RECYCLING PORTFOLIO UPDATE - COUNCILLOR SHANE LATCHAM**

**File No:** 10097  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*Portfolio Councillor for Waste and Recycling, Councillor Shane Latcham, will provide an update on matters of interest within the portfolio.*

**COMMITTEE RESOLUTION**

THAT the Waste and Recycling Portfolio Update from Councillor Shane Latcham be received.

**Moved by:** Councillor Latcham  
**Seconded by:** Councillor Mathers  
**MOTION CARRIED**

**10.3 WATER PORTFOLIO UPDATE - COUNCILLOR EDWARD ORAM**

**File No:** 10097  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*Portfolio Councillor for Water, Councillor Edward Oram, will provide an update on matters of interest within the portfolio.*

**COMMITTEE RESOLUTION**

THAT the Water Portfolio Update from Councillor Edward Oram be received.

**Moved by:** Councillor Oram  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED UNANIMOUSLY**

## 11 OFFICERS' REPORTS

### 11.1 PROJECT DELIVERY CAPITAL PROJECT REPORT - MAY 2024

**File No:** 7028  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

#### SUMMARY

*Monthly Status Report on projects currently managed by the Project Delivery Unit.*

9:18AM The Chief Executive Officer left the meeting room  
9:19AM The Chief Executive Officer returned to the meeting room  
9:21AM The Chief Executive Officer left the meeting room

#### COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for May 2024, excluding Mount Morgan Water Pipeline Project be received.

**Moved by:** Councillor Oram  
**Seconded by:** Councillor Rutherford

#### MOTION CARRIED

9:25AM  
Councillor Shane Latcham, having earlier informed the meeting of a prescribed conflict of interest and her decision to not participate in Item 11.1 – Project Delivery Capital Project Report – May 2024 – Mount Morgan Water Pipeline Project, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

9:28AM The Chief Executive Officer returned to the meeting room

#### COMMITTEE RESOLUTION

THAT the Project Delivery Monthly Report for May 2024 - Mount Morgan Water Pipeline Project be received.

**Moved by:** Councillor Oram  
**Seconded by:** Councillor Rutherford

#### MOTION CARRIED UNANIMOUSLY

Councillors Oram, Rutherford, Williams, Taylor, Wickerson and Mathers voted in the affirmative.  
Councillor Latcham was not in the meeting room and did not participate in the vote.

9:30AM Councillor Latcham returned to the meeting room

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**11.2 MONTHLY PROJECT STATUS REPORT FOR CIVIL OPERATIONS - APRIL 2024**

**File No:** 7028  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** John Gwydir - Manager Civil Operations

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**SUMMARY**

*Monthly Project Status Report on all major capital projects being delivered by the Civil Operations section.*

**COMMITTEE RESOLUTION**

THAT the Monthly Project Status Report for Civil Operations for April 2024 be received.

**Moved by:** Councillor Taylor  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED UNANIMOUSLY**

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**11.3 ROCKHAMPTON AIRPORT PRECINCT LEVEE PROJECT**

**File No:** 1743, 13702  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Martin Crow - Manager Infrastructure Planning

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**SUMMARY**

*In 2022, Council undertook a feasibility study to assess the viability of a flood mitigation levee for the Rockhampton Airport. This report seeks Council's direction in relation to further developing this project.*

**COMMITTEE RESOLUTION**

THAT Council do not progress further the Rockhampton Airport Precinct Levee Project at this time.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Oram

**MOTION CARRIED**

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**11.4 ALEXANDRA STREET PARKING PETITION**

**File No:** 5252  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

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**SUMMARY**

*Council officers have received a petition regarding road safety concerns from various businesses in Alexandra Street between Maloney Street and Farm Street. A road safety investigation has been performed, investigating safety concerns in this area and recommending appropriate treatments.*

**COMMITTEE RESOLUTION**

THAT Council endorse the line marking plan Option B consisting of installation of parking bays, edge lines, no stopping lines and an indented bay to improve safety on Alexandra Street.

**Moved by:** Councillor Taylor  
**Seconded by:** Councillor Latcham

**MOTION CARRIED UNANIMOUSLY**

**11.5 BLACKSPOT NOMINATION 2024/25**

**File No:** 5252  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

**SUMMARY**

*The following report outlines the proposed Blackspot Projects to be nominated for the next round of funding (2024/25).*

**COMMITTEE RESOLUTION**

THAT Council endorse the following applications for 2024/25 Blackspot funding round:

1. Canning Street (North Street to Cambridge Street);
2. Denham Street intersection improvements;
3. Razorback Road alignment improvements; and
4. Dean Street / Elphinstone Street intersection improvements

**Moved by:** Councillor Taylor

**Seconded by:** Councillor Oram

**MOTION CARRIED**

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**11.6 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM**

**File No:** 12534  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

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**SUMMARY**

*Council officers are proposing to submit projects under the School Transport Infrastructure Program (STIP). This program is a sub program of the Targeted Road Safety Program. This report seeks Council's endorsement for the submission of these projects.*

**COMMITTEE RESOLUTION**

THAT Council endorse the following submissions for the School Transport Infrastructure Program 2024:

- Warraburra State School bus set down improvements Middle Road
- Crescent Lagoon State School Supervised Crossing
- Gracemere State School set down improvements

**Moved by:** Councillor Taylor  
**Seconded by:** Councillor Oram

**MOTION CARRIED UNANIMOUSLY**



**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS QUESTIONS**

Nil

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## 15 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Materials Recycling Facility

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government. (This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.)

Moved by: Mayor Williams  
Seconded by: Councillor Wickerson

**MOTION CARRIED UNANIMOUSLY**

### COMMITTEE RESOLUTION

10:33AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Mayor Williams  
Seconded by: Councillor Wickerson

**MOTION CARRIED**

10:49AM The Chief Executive Officer left the meeting room

### COMMITTEE RESOLUTION

10:52AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams  
Seconded by: Councillor Latcham

**MOTION CARRIED**

## 16 CONFIDENTIAL REPORTS

### 16.1 MATERIALS RECYCLING FACILITY

**File No:** 13511  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government. (This report is considered confidential in accordance with section 254J(3)(g), of the Local Government Regulation 2012, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.)

#### SUMMARY

*The purpose of this report is to update Council on the current viability of establishing a Materials Recovery Facility to process recyclable material within the region.*

#### COMMITTEE RESOLUTION

THAT this report be received, noting that it is currently not viable to establish a Materials Recovery Facility within the region.

**Moved by:** Councillor Latcham

**Seconded by:** Councillor Taylor

**MOTION CARRIED UNANIMOUSLY**

**17 CLOSURE OF MEETING**

There being no further business the meeting closed at 10:52am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE

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