



# **INFRASTRUCTURE COMMITTEE MEETING**

## **AGENDA**

**1 OCTOBER 2024**

*Your attendance is required at an Infrastructure Committee meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 1 October 2024 commencing at 9:00 AM for transaction of the enclosed business.*

A handwritten signature in black ink that reads "R Cheesman".

**ACTING CHIEF EXECUTIVE OFFICER**

24 September 2024

Next Meeting Date: 05.11.24

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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**1 OPENING**

1.1 Acknowledgement of Country

**2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr P Kofod – General Manager Regional Services (Executive Officer)

**3 APOLOGIES AND LEAVE OF ABSENCE****4 CONFIRMATION OF MINUTES**

Minutes of the Infrastructure Committee held 3 September 2024

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA****6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 PORTFOLIO UPDATE

**File No:** 10097  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Peter Kofod - General Manager Regional Services

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#### SUMMARY

*Portfolio Councillors for Waste and Recycling, Infrastructure and Water will provide an update on matters of interest within their portfolio.*

#### OFFICER'S RECOMMENDATION

THAT the Portfolio Updates for Waste and Recycling, Infrastructure and Water be received.

#### BACKGROUND

As a result of discussions following 2024 local government elections, Councillors have requested an opportunity to speak about their relevant Portfolio during Committee Meetings.

The following Councillors will provide an update on their Portfolio at Infrastructure Committee:

Councillor Shane Latcham – Waste and Recycling Portfolio

Councillor Edward Oram – Water Portfolio

Councillor Marika Taylor – Infrastructure Portfolio

## 11 OFFICERS' REPORTS

### 11.1 MONTHLY PROJECT STATUS REPORT FOR CIVIL OPERATIONS - AUGUST 2024

**File No:** 7028

**Attachments:** 1. **Monthly Project Status Report for Civil Operations - August 2024**[↓](#)

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** John Gwydir - Manager Civil Operations

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#### SUMMARY

*Monthly Project Status Report on all major capital projects being delivered by the Civil Operations section.*

#### OFFICER'S RECOMMENDATION

THAT the Monthly Project Status Report for Civil Operations for August 2024 be received.

#### COMMENTARY

The Civil Operations section submits a monthly project status report outlining the status, key milestones and deliverables of major capital projects managed by the Unit.

The following projects are reported on for the month of August 2024:

- Unsealed Road Network;
- 2024/2025 Capital Works Program;
- Denham Street (Canning Street to George Street) – Intersection Upgrades
- Derby Street / Denison Street / Kent Street – Intersection Upgrades
- Somerset Road – Road and Stormwater Upgrades

**MONTHLY PROJECT STATUS REPORT  
FOR CIVIL OPERATIONS  
AUGUST 2024**

**Monthly Project Status Report  
for Civil Operations  
August 2024**

**Meeting Date: 1 October 2024**

**Attachment No: 1**

**CIVIL OPERATIONS****Monthly Project Report –  
August 2024****UNSEALED ROAD NETWORK**

During the month of August 2024, approximately 38.318kms of roads were graded and a further 4.15 kms of gravel re-sheet programmed.

<b>Completed – August 2024</b>			
<b>Road Name</b>	<b>Area</b>	<b>Total Length Graded (km)</b>	<b>Total Length Re-sheeted (km)</b>
Upper Ulam Road	Bajool	5.87 kms	
Redbank Road	Morinish	6.00 kms	0.50 kms
Murphy Road	Kabra	0.91 kms	0.77 kms
Colliver Road	Alton Downs	1.15 kms	
Bodero Road	Bajool	1.15 kms	
Kalapa Black Mtn Road	Kalapa	1.95 kms	0.20 kms
High Valley Road	Wycarbah	0.80 kms	1.00 kms
Rosewood Road	Wycarbah	6.85 kms	
Native Cat Road	Kalapa	0.45 kms	1.20 kms
Kabralea Road	Kabra	0.55 kms	0.40 kms
Ulam Connection Road	Bajool	2.94 kms	
Tyrell Road	Alton Downs	1.45 kms	
Anderson Road	Alton Downs	0.60 kms	
Stewart Park Road	Alton Downs	0.65 kms	
Cook Road	Kalapa	1.48 kms	
Preston Lane	Horse Creek	0.28 kms	
Waynes Lane	Bouldercombe		0.08 kms
Delaney Lane	Bouldercombe	0.27 kms	
Dovecot Road	Bouldercombe	1.00 kms	
Crones Road	Bouldercombe	0.80 kms	
Milligan Street	Walterhall	0.20 kms	
Cole Avenue	Baree	0.40 kms	
Taylor Street	Leydens Hill	0.40 kms	
Enright Street	Moongan	0.30 kms	
Stanwell-Waroula Road	Stanwell	1.20 kms	
Broughton Road	Dalma	0.968 kms	



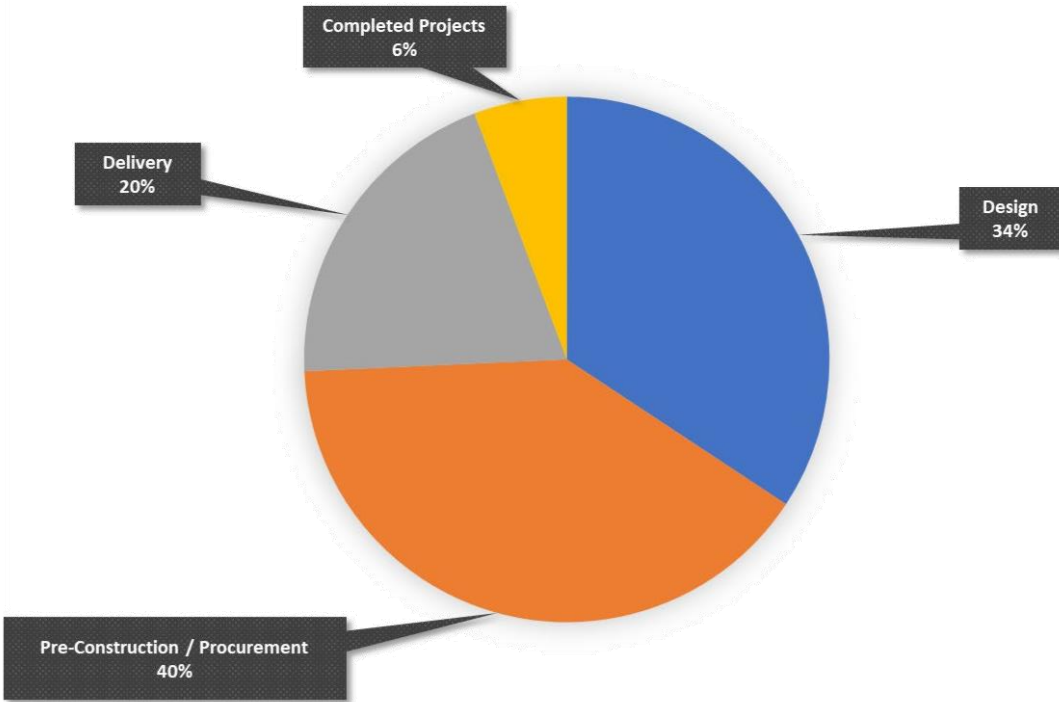
In Progress – September 2024			
Road Name	Area	Remaining Length to be Graded (km)	Remaining Length to be Re-sheeted (km)
Kalapa Black Mountain Road	Kalapa	8.41 kms	1.68 kms
Craignaught Road	Morinish	3.77 kms	
Bodero Road	Bajool		
Laurel Banks Road	Alton Downs		
Rosewood Road	Wycarbah		
Sheldrake Road	Alton Downs		
Sheehan Road	Alton Downs		
Pump Lane	Alton Downs		
Bull Frog Lane	Bajool	5.23 kms	1.00 km
Six Mile Road	Bajool	4.70 kms	
Somerset Road	Kabra	2.30 kms	
Moses Road	Dalma	7.60 kms	
Wedel Road	Alton Downs	2.10 kms	
McNamara Road	Alton Downs	0.82 kms	
Klaproth Road	Alton Downs	1.65 kms	
Pandora Road	Alton Downs	2.60 kms	
Coorumurra Road	Glenroy	6.99 kms	
Eclectus Avenue	Moongan		
Porters Lane	Baree		
Porter Road	Baree		
Calliungal Lane	Moongan		
Calliungal Road	Moongan		
Rockery Lane	Baree		
Jones Street	Moongan		
Wyvills Road	Moongan		
Radloff Street	Moongan		
Queen of the Valley Road	Moongan	0.50 kms	
Goodwin Road	Moongan		
Harding Road	Alton Downs	6.695 kms	

Roads Programmed During October 2024	
<ul style="list-style-type: none"> <li>• Table Mountain Road, Kabra</li> <li>• Cherryfield Road, Gracemere</li> <li>• Somerset Road, Kabra</li> <li>• Hopkins Road, Kalapa</li> <li>• Warren Road, Stanwell</li> <li>• Gosbee Road, Stanwell</li> <li>• Connors Road, Stanwell</li> <li>• Dalma-Ridgeland Road, Dalma</li> </ul>	<ul style="list-style-type: none"> <li>• Morgan Road, Kalapa</li> <li>• Kakoma Road, Wycarbah</li> <li>• Glenroy-Marlborough Road, Glenroy</li> <li>• South Yaamba Road, Alton Downs</li> <li>• Harding Road, Alton Downs</li> <li>• Bond Road, Alton Downs</li> <li>• Limestone Road, Limestone</li> <li>• Struck Oil Road, Stuck Oil</li> </ul>

# CAPITAL WORKS PROGRAM

Summary (by project status)

### 2024-25 Capital Works Program - Civil Operations



<b>Design</b>		
<b>2024-2025 Projects</b>	<b>Comment</b>	
Bus Stop and Bus Shelter Program	Not started	
Bills Road, Marmor (Ch 0.23 to Ch1.33) - Sealing (LRCI Phase 4 Funding)	Not started	
Glenroy Road – Fitzroy River Bridge	Underway	
Glenroy Road - Upgrades	Not started	
Murray Street (Fitzroy Street to Denham Street) - Rehabilitation	Underway	
Norman Road (German Street to Dodson Street) - Footpath (LRCI Phase 4 Funding)	Underway	
Rockhampton State High School – Footpath (STIP Funding – Tranche 5)	Underway	
Rodboro Street - Traffic Calming Scheme and Footpath (Black Spot Funding)	Underway	
South Yaamba Road - Reconstruction (SLRIP Funding)	Underway	
St Paul's Catholic Primary School – Footpath (STIP Funding – Tranche 6)	Underway	
The Cathedral College – Footpath (STIP Funding – Tranche 6)	Underway	
Waraburra State School – Parking and Pedestrian Safety Works (STIP Funding – Tranche 5)	Underway	
<b>Pre-Construction / Procurement</b>		
<b>2024-2025 Projects</b>	<b>Estimated Start Date</b>	<b>Comment</b>
Bawden Street / Bedford Street - Intersection Upgrade	September 2024	
Lion Mountain Road, Alton Downs (Ch 9.2 to 11.2) - Sealing	September 2024	
Murphy Road, Kabra (Ch 0.44 to Ch 1.5) - Sealing (LRCI Phase 4 Funding)	September 2024	
St Mary's Catholic Primary School – Footpath (STIP Funding – Tranche 5)	September 2024	Tenders called
2024/2025 Annual Reseal Program – Spray Seals	November 2024	Tenders will be called in October
Witt Street (Dean St to Water St) - Rehabilitation	November 2024	

Berserker State School – Footpath (STIP Funding – Tranche 5)	December 2024	
Denison Street (Derby Street to Stanley Street) - Rehabilitation (LRCI Phase 4 Funding)	December 2024	
Emmaus College – Footpath (STIP Funding – Tranche 6)	December 2024	Tenders called
Glenmore State School – Footpath (STIP Funding – Tranche 5)	December 2024	
Dale Park - Access Road	January 2025	
Parkhurst Industrial Area – Stage 3 - Johnson Street Rehabilitation (SLRIP / REFF Funding)	February 2025	
Cambridge Street (Lennox Street to Murray Lane) - Footpath (LRCI Phase 4 Funding)	March 2025	
2024/2025 Annual Reseal Program – Micro-Surfacing (Slurry Seals)	April 2025	Tenders will be called in November

### Delivery

2024-2025 Projects	Actual Start Date	Estimated Completion Date	Comment
Unsealed Road Gravel Program	July 2023	June 2024	Refer to Unsealed Road Network Update
Upper Dawson Road / Canning Street / Derby Street – Intersection Upgrades – (Black Spot Funding)	April 2024	September 2024	
Denham Street (Canning Street to George Street) – Intersection Upgrades – (Black Spot Funding)	October 2023	September 2024	Refer to Major Projects Update
Derby Street / Denison Street / Kent Street – Intersection Upgrades – (Black Spot Funding)	February 2024	September 2024	Refer to Major Projects Update
Somerset Road – Road and Stormwater Upgrades (TIDS Funding)	January 2024	September 2024	Refer to Major Projects Update
Parkhurst Industrial Area – Stage 2 – Wade Street Rehabilitation (SLRIP / REFF Funding)	August 2024	September 2025	
Dale Park - Asphalt Basin Stormwater Quality Device	August 2024	TBA	Device installed – remaining earthworks to be completed when crew available


**Completed**

Parkhurst Industrial Area – Stage 1 – McLaughlin Street (HVSPP Funding)

Stanwell-Waroula Road - Sealing (RRUPP Funding)

**MAJOR PROJECTS UPDATE**

**Denham Street (Canning Street to George Street) Total Adopted Budget: \$1,350,000**


<b>Scope</b>	The works being undertaken include the installation of a raised safety platform, channelised right turns, blister islands and upgrades to the pedestrian crossings and refuge areas which will involve additional pavement repair works and an asphalt overlay.			
	<i>Actual Start Date: October 2023</i>		<i>Estimated Completion Date: October 2024</i>	
<b>Initial Construction Estimate</b>	\$1,184,000	<b>Estimated Cost at Completion</b>	\$1,808,000	<b>Budget Health</b> 

**On the Horizon – Key Milestones & Deliverables**

<u><b>September</b></u>	<u><b>October</b></u>	
<ul style="list-style-type: none"> <li>• Works on Site 2 (Denham Street / West Street Intersection) - scheduled for completion.</li> <li>• Asphalt overlay scheduled for completion.</li> <li>• Completion of line marking</li> </ul>	<ul style="list-style-type: none"> <li>• Asphalt overlay scheduled for completion.</li> <li>• Completion of line marking</li> </ul>	

<b>Comments</b>	There have been significant issues on all three sites requiring the removal of redundant services, the relocation of gas lines as well as the reconstruction of stormwater chambers which despite pre-construction investigations, was unknown until excavation works were undertaken. Large areas of underlying concrete were also encountered on site which had to be broken out to achieve effective drainage. Additional works were also required to modify an existing stormwater pit as well as extra concrete works being required at the Murray Lane intersection. The projected cost overruns on this project are being offset by projected savings elsewhere in the program.
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**Derby Street / Denison Street / Kent Street Total Adopted Budget: \$2,180,000**

<b>Scope</b>	The works being undertaken include installing a single-lane roundabout, traffic calming solutions, raised safety platforms, improved intersection signage and improved roadway lighting.			
	<i>Actual Start Date: February 2024</i>		<i>Estimated Completion Date: November 2024</i>	
<b>Initial Construction Estimate</b>	\$2,190,000	<b>Estimated Cost at Completion</b>	\$2,000,000	<b>Budget Health</b> 

**On the Horizon – Key Milestones & Deliverables**

<u><b>September</b></u>	<u><b>October</b></u>	<u><b>November</b></u>
<ul style="list-style-type: none"> <li>• Pavement works commencing within roundabout.</li> <li>• Ongoing kerb, drainage and safety platform work within Denison Street.</li> </ul>	<ul style="list-style-type: none"> <li>• Completion of roundabout, excluding lighting</li> <li>• Commencement of kerb, island and safety platform work at the intersection of Derby and Denison Streets.</li> </ul>	<ul style="list-style-type: none"> <li>• Installation of roundabout lighting.</li> <li>• Ongoing kerb, island and safety platform work at the intersection of Derby and Denison Streets.</li> </ul>

<b>Comments</b>	
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Somerset Road, Gracemere		<i>Total Adopted Budget: \$3,200,00</i>		
<b>Scope</b>	The works being undertaken include full pavement reconstruction, road widening, stormwater upgrades and the addition of kerb and channel on the property side of Somerset Road. <i>Actual Start Date: February 2024</i> <span style="float: right;"><i>Estimated Completion Date: October 2024</i></span>			
<b>Initial Construction Estimate</b>	\$2,950,000	<b>Estimated Cost at Completion</b>	\$2,987,000	<b>Budget Health</b> 
On the Horizon – Key Milestones & Deliverables				
<u>September</u>	<u>October</u>			
<ul style="list-style-type: none"> <li>Pavement excavation to be completed on the northern half of the road complete.</li> <li>Drainage works on the northern side of the road complete.</li> <li>Asphalt overlay works complete.</li> </ul>	<ul style="list-style-type: none"> <li>Street lighting to be installed by Ergon Energy when available.</li> </ul>			
<b>Comments</b>	All works are scheduled to be complete by the end of September 2024. The projected cost overruns are being offset by projected savings elsewhere in the program.			

**11.2 INFRASTRUCTURE PROJECT REFERENCE GROUP 18 SEPTEMBER 2024**

**File No:** 11979

**Attachments:** 1. Infrastructure PRG Agenda (Confidential)  
2. Infrastructure PRG Minutes [↓](#)

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*The Agenda and Minutes of the Infrastructure Project Reference Group meeting held on 18 September 2024 are provided in accordance with the adopted Terms of Reference.*

**OFFICER'S RECOMMENDATION**

THAT the Agenda and Minutes of the Infrastructure Project Reference Group meeting held on 18 September 2024 be 'received' and endorsed.

**COMMENTARY**

The Capital Project Framework Policy (including Terms of Reference for Project Reference Groups) was adopted at Council meeting on 14 May 2024.

As stated in the Terms of Reference, the purpose of the Infrastructure Project Reference Group is to endorse Project Management Plans, review progress of works and administer change control processes on applicable and nominated projects. This includes where needed to make recommendation on proposed variations in budget, scope, timing, or other risks to Council or delegated Committees.

**BACKGROUND**

As stated in previous report to Council, the Capital Project Framework Policy will provide better oversight and also provides a more robust governance structure around Council's capital works program and its delivery.

Meetings of the Infrastructure Project Reference Group are held on the third Wednesday of each month.

Section 5.2.1 of the Capital Project Framework Policy adopted on 14 May 2024 states "The respective Committee considers the agendas and minutes of its respective PRG."

**PREVIOUS DECISIONS**

Council meeting 14 May 2024:

*THAT the Capital Project Framework Policy (including Terms of Reference) as attached to this report be adopted and for Council to approve a review timeline of May 2028.*

**BUDGET IMPLICATIONS**

Nil

**LEGISLATIVE CONTEXT**

This process meets legislative requirements.

**LEGAL IMPLICATIONS**

Nil.

**STAFFING IMPLICATIONS**

Some additional use of existing resources with the additional reporting has been required.

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**RISK ASSESSMENT**

Provides for better governance of Council's Capital Program.

**CORPORATE/OPERATIONAL PLAN**

Corporate Plan Goal 1.1 – We are fiscally responsible.

**CONCLUSION**

It is recommended that the Agenda and Minutes of the Project Reference Group meeting be received and endorsed.

**INFRASTRUCTURE PROJECT  
REFERENCE GROUP  
18 SEPTEMBER 2024**

**Infrastructure PRG Minutes**

**Meeting Date: 1 October 2024**

**Attachment No: 2**



**INFRASTRUCTURE  
PROJECT REFERENCE GROUP  
MEETING**

**MINUTES**

**18 SEPTEMBER 2024**

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**REPORT OF THE INFRASTRUCTURE PROJECT REFERENCE GROUP MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 18 SEPTEMBER 2024 COMMENCING AT 9:00 AM**

## **1 OPENING**

- 1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Councillor E W Oram  
Councillor M A Taylor  
Mr E Pardon – Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Ms M Taylor – Acting General Manager Corporate Services  
Mr A Collins – Manager Project Delivery  
Mr D Toon – Manager Water and Wastewater

In Attendance:

Ms A Cutler – General Manager Community Services  
Mr J Gwydir – Manager Civil Operations  
Mr J Kann – Manager Office of the Mayor  
Ms K Walsh – Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Apology has been received from Councillor Latcham who is attending a funeral out of the region.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RECOMMENDATION**

THAT the minutes of the Infrastructure Project Reference Group of 21 August 2024 be confirmed.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Oram

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6 OFFICERS' REPORTS****6.1 NORTH ROCKHAMPTON SPORTING PRECINCT**

**File No:** 7028  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the North Rockhampton Sporting Precinct project, which is one of the current major projects for the current financial year.*

**PRG RECOMMENDATION**

THAT the North Rockhampton Sporting Precinct project be referred to the Communities Committee.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.2 AIRPORT SOLAR****File No:** 7028**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the Airport Solar project, which is one of the current major projects for the current financial year. The status is provided for the major projects currently underway.*

**PRG RECOMMENDATION**

THAT the Airport Solar project status report be presented to Infrastructure Committee.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.3 NORTH ROCKHAMPTON SEWAGE TREATMENT PLANT****File No:** 7028**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the North Rockhampton Sewage Treatment Plant project, which is one of the current major projects and endorsed significant projects for the current financial year determined at the 17 July meeting. The status of these projects has been provided for the major projects currently underway.*

**PRG RECOMMENDATION**

THAT the North Rockhampton Sewage Treatment Plant project monthly status report be presented to Infrastructure Committee.



INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.4 MOUNT MORGAN WATER PIPELINE PROJECT****File No:** 7028**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the Mount Morgan Water Pipeline project, which is one of the current major projects for the current financial year determined at the 17 July meeting. The status of these projects has been provided for the major projects currently underway.*

**PRG RECOMMENDATION**

THAT the Mount Morgan Water Pipeline project monthly status report be presented to Infrastructure Committee.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.5 SOUTH ROCKHAMPTON SEWERAGE TREATMENT PLANT – NEW PLANT**

**File No:** 7028  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the South Rockhampton Sewerage Treatment Plant - New Plant project, which is one of the current major projects for the current financial year determined at the 17 July meeting. The status of these projects has been provided for the major projects currently underway.*

**PRG RECOMMENDATION**

THAT the South Rockhampton Sewerage Treatment Plant – New Plant project monthly status report be presented to Infrastructure Committee.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.6 SOUTH ROCKHAMPTON SEWERAGE TREATMENT PLANT – UPGRADE**

**File No:** 7028  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the South Rockhampton Sewerage Treatment Plant Upgrade project, which is one of the current major projects for the current financial year determined at the 17 July meeting. The status of these projects has been provided for the major projects currently underway.*

**PRG RECOMMENDATION**

THAT the South Rockhampton Sewerage Treatment Plant Upgrade project monthly status report be presented to Infrastructure Committee.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.7 GLENMORE WATER TREATMENT PLANT – ROOF REPLACEMENT**

**File No:** 7028

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the Glenmore Water Treatment Plant Roof Replacement, which is one of the current major projects for the current financial year determined at the 17 July meeting.*

**PRG RECOMMENDATION**

THAT the Glenmore Water Treatment Plant Roof Replacement project monthly status report be presented to Infrastructure Committee.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.8 GLENMORE WATER TREATMENT PLANT – LOW LIFT PUMP STATION****File No:** 7028**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the Glenmore Water Treatment Plan – Low Lift Pump Station project, which is one of the endorsed significant projects for the current financial year determined at the 17 July meeting. The status of these projects has been provided for the major projects currently underway.*

**PRG RECOMMENDATION**

THAT the Glenmore Water Treatment Plan – Low Lift Pump Station project monthly status report be received and any feedback be noted for consideration.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.9 GRACEMERE & SOUTH ROCKHAMPTON SEWERAGE TREATMENT PLANT –  
DIVERSION PIPE**

**File No:** 7028  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the Gracemere & South Rockhampton Sewerage Treatment Plant – Diversion Pipe project, which is one of the endorsed significant projects for the current financial year determined at the 17 July meeting.*

**PRG RECOMMENDATION**

THAT the Gracemere & South Rockhampton Sewerage Treatment Plant – Diversion Pipe project monthly status report be received and any feedback be noted for consideration.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.10 GRACEMERE TO SOUTH ROCKHAMPTON SEWERAGE TREATMENT PLANT –  
TRANSFER PUMP STATION**

**File No:** 7028  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the Gracemere to South Rockhampton Sewerage Treatment Plant – Transfer Pump Station project, which is one of the endorsed significant projects for the current financial year determined at the 17 July meeting. The status of these projects has been provided for the major projects currently underway.*

**PRG RECOMMENDATION**

THAT the Gracemere to South Rockhampton Sewerage Treatment Plant – Transfer Pump Station project monthly status report be received and any feedback be noted for consideration.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.11 BARRAGE REFURBISHMENT PROGRAM****File No:** 7028**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the Barrage Refurbishment Program project, which is one of the endorsed significant projects for the current financial year determined at the 17 July meeting.*

**PRG RECOMMENDATION**

THAT the Barrage Refurbishment Program project monthly status report be received and any feedback be noted for consideration.



INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

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**6.12 THOZET ROAD WATER PUMP STATION RENEWAL****File No:** 7028**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report provides the status of the Thozet Road Water Pump Station Renewal project, which is one of the endorsed significant projects for the current financial year determined at the 17 July meeting.*

**PRG RECOMMENDATION**

THAT the Thozet Road Water Pump Station Renewal project monthly status report be received and any feedback be noted for consideration.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

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**6.13 GLENMORE WATER TREATMENT PLANT SOLAR FARM****File No:** 7028**Attachments:** 1. Monthly Status Report**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Peter Kofod - General Manager Regional Services**SUMMARY**

*This report provides the status of the Mount Morgan Water Pipeline project, which is one of the current major projects and endorsed significant projects for the current financial year determined at the 17 July meeting. The status of these projects has been provided for the major projects currently underway.*

**PRG RECOMMENDATION**

THAT the Glenmore Water Treatment Plant Solar Farm project be presented to Infrastructure Committee.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

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**6.14 PROJECT MANAGEMENT PLAN - BARRAGE REFURBISHMENT PROGRAM**

**File No:** 15816  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Dan Toon - Manager Water and Wastewater

**SUMMARY**

*Manager Fitzroy River Water presenting the project plan for the Barrage Refurbishment Project.*

**PRG RECOMMENDATION**

THAT the Project Management Plan – Barrage Refurbishment Program report be presented to the Infrastructure Committee.

10:13AM That the meeting be adjourned for a 10 minute recess.  
10:25AM The meeting resumed

**Members Present:**

The Mayor, Councillor A P Williams (Chairperson)  
Councillor E W Oram  
Councillor M A Taylor  
Mr E Pardon – Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Ms M Taylor – Chief Financial Officer  
Mr A Collins – Manager Project Delivery  
Mr D Toon – Manager Water and Wastewater

**In Attendance:**

Mr J Gwydir – Manager Civil Operations  
Mr J Kann – Manager Office of the Mayor  
Ms K Walsh – Committee Support Officer

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.15 PROJECT MANAGEMENT PLAN - BULK WATER METER REPLACEMENT - SMART METERS**

**File No:** 15585  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Dan Toon - Manager Water and Wastewater

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**SUMMARY**

*Manager Fitzroy River Water presenting the project plan for the Bulk Water Meter Replacement – Smart Meters Project.*

**PRG RECOMMENDATION**

THAT the Project Management Plan – Bulk Water Meter Replacement – Smart Meters report be received.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.16 PROJECT MANAGEMENT PLAN - AIRPORT SOLAR**

**File No:** 7028

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Andrew Collins - Manager Project Delivery

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**SUMMARY**

*Manager Project Delivery presenting the Project Plan for the Airport Solar Project.*

**PRG RECOMMENDATION**

THAT the Project Management Plan – Airport Solar report be received.

INFRASTRUCTURE PROJECT REFERENCE GROUP MINUTES

18 SEPTEMBER 2024

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**6.17 PROJECT MANAGEMENT PLAN - PARKHURST INDUSTRIAL AREA – ROAD UPGRADES**

**File No:** 7028  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** John Gwydir - Manager Civil Operations

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**SUMMARY**

*Manager Civil Operations presenting the Project Plan for the Parkhurst Industrial Area Roads Upgrade project.*

**PRG RECOMMENDATION**

THAT the Parkhurst Industrial Area Roads Upgrade project status report be received and any feedback be noted for consideration.

**7 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:1am.

**11.3 ROAD SIGNAGE MAINTENANCE**

**File No:** 391  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** John Gwydir - Manager Civil Operations

**SUMMARY**

*This report outlines the current traffic signage requests, response statistics for signage maintenance over the past financial year and the circumstances that influenced signage response times being extended during 2023.*

**OFFICER’S RECOMMENDATION**

THAT the Road Signage Maintenance report be received.

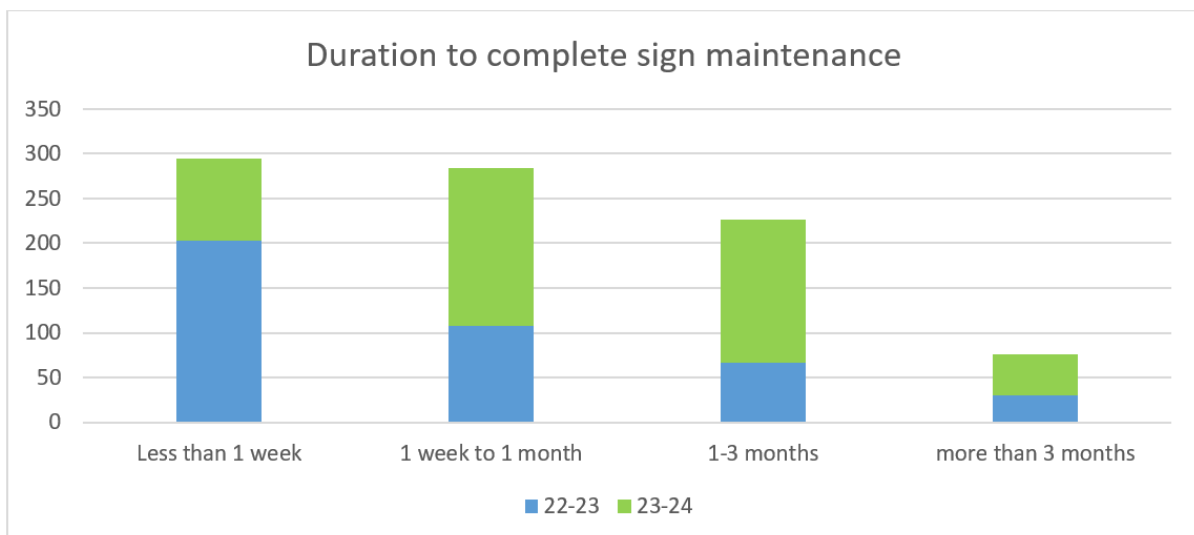
**COMMENTARY**

Around the time Council raised concerns and requested this report, Civil Operations had a period of 6-8 weeks where there was no dedicated signage maintenance crew available. This was due to planned and unplanned staff leave and cessations. This did affect the response times for non-critical signage during this period.

An analysis of the last year statistics has been undertaken and outlined below.

During the 22/23 and 23/24 financial years, a total of 933 signage requests were received by Civil Operations of which 881 have been completed to date. The chart below outlines the completion times for these signage requests:

- 35% of signs were completed within **one week**.
- 33% were completed within **one month**.
- 22% were completed within **three months**.
- 10% took **more than 3 months** to be addressed.



These statistics reflect that while a significant portion of signs are repaired within one month, there are cases where signage maintenance takes longer. The key factors impacting response times include:



1. Priority of signage types

Civil Operations prioritises its maintenance work based on the safe functioning of roads and will prioritise safety and warning signage, before informational, directional or other non-safety related signage.

2. Civil Operations workload

Depending on the broader workload of Civil Operations' maintenance crews, such as stormwater and road repairs, line-marking, fencing and other hazard response works, signage repairs may be given a lower priority when considering the overall maintenance response.

3. Additional planning requirements

There are circumstances where a sign replacement requires a level of planning, design, traffic planning and external approvals.

Additionally the signage maintenance process has been reviewed. Enhancements in the use of Council's works management system has further refined and improved the process.

## **BACKGROUND**

At its meeting on 11 July 2023, Council requested a report be returned to the Infrastructure Committee regarding sign maintenance timeframes.

This was in response to concerns that street signs, give way signs and directional signs were damaged, knocked over and graffitied and were not being addressed in a timely manner.

## **BUDGET IMPLICATIONS**

Currently all proactive and reactive repairs to all elements of the road network are funded from the Civil Operations maintenance budgets.

## **CONCLUSION**

Signage repairs as with all other maintenance requests are prioritised based on road safety. Civil Operations has reviewed and refined the sign maintenance process and it is considered the current performance is working effectively with current resources.

**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

**15 CLOSURE OF MEETING**