



INFRASTRUCTURE COMMITTEE MEETING

AGENDA

18 FEBRUARY 2025

Your attendance is required at an Infrastructure Committee meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 18 February 2025 commencing at 9:00 AM for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", written in a cursive style.

CHIEF EXECUTIVE OFFICER
12 February 2025

Next Meeting Date: 18.03.25

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor E B Hilse

In Attendance:

Mr P Kofod – General Manager Regional Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Grant Mathers - Leave of Absence from 14 February 2025 to 3 March 2025

4 CONFIRMATION OF MINUTES

Minutes of the Infrastructure Committee held 3 December 2024

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**6 BUSINESS OUTSTANDING**

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 PORTFOLIO UPDATE

File No: 10097
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Peter Kofod - General Manager Regional Services

SUMMARY

Portfolio Councillors for Waste and Recycling, Water and Infrastructure will provide an update on matters of interest within their portfolio.

OFFICER'S RECOMMENDATION

THAT the Portfolio Updates for Waste and Recycling, Water and Infrastructure be received.

BACKGROUND

Councillors have requested an opportunity to speak about their relevant Portfolio during Committee Meetings.

The following Councillors will provide an update on their Portfolio at Infrastructure Committee:

- Councillor Shane Latcham – Waste and Recycling Portfolio
- Councillor Edward Oram – Water Portfolio
- Councillor Marika Taylor – Infrastructure Portfolio

11 OFFICERS' REPORTS

11.1 ADJUSTMENTS TO ROAD REGISTER - PUNTER ROAD, MARMOR

File No:	6833
Attachments:	<ol style="list-style-type: none">1. Locality Plan2. Existing Road Register3. Intersection of Punter Road and Bruce Highway4. Proposed Road Register
Authorising Officer:	Peter Kofod - General Manager Regional Services
Author:	Ryan Swadling - Coordinator Plant, Resources and Quarries

SUMMARY

The safety of the Punter Road access point from the Bruce Highway has been reviewed, this report outlines the issue, inspection findings and a proposed solution through adjustments to the road register and maintenance program.

OFFICER'S RECOMMENDATION

THAT Council:

1. Approves the removal of the northern section of Punter Road from the road register and maintenance program (2.3km).
2. Adds the southern section of Punter Road to the road register and maintenance program to connect with Old Coach Road (1.15km).
3. Allocates existing maintenance funds for the northern section toward the construction of the southern section.
4. Notifies property owners abutting Punter Road of the changes.

COMMENTARY

Concerns have been raised regarding the safety of the Punter Road access point from the Bruce Highway, where there is no turning lane or bypass area for vehicles. This poses risks for residents, visitors, and emergency services accessing the road. Following a site inspection and discussions with the affected resident, a solution has been proposed.

The proposed solution involves:

- Removing the northern section of Punter Road from the road register (2.3 km).
- Adding the southern section (1.15 km), connecting the residence to Old Coach Road and providing safer highway access.

This aligns with the Department of Transport and Main Road's (TMR) recommendations, satisfies the resident's concerns, and is unlikely to negatively impact other property owners. Furthermore, this change would reduce overall road maintenance responsibilities for Council.

There are no other properties with access to Punter Road, that do not already have an alternative access point from another road, however property owners abutting Punter Road will be notified prior to implementation.

BACKGROUND

The resident of Punter Road raised safety concerns due to the lack of turning lanes and space for traffic to bypass slowing vehicles on the Bruce Highway intersection. The Department of Transport and Main Roads (TMR) has confirmed that the intersection is not a priority for upgrades and recommended access via Old Coach Road.

Council officers inspected the site, met with the resident, and confirmed that the existing intersection poses safety risks. Emergency services and visitor access were also highlighted as problematic.

BUDGET IMPLICATIONS

The budget impact includes:

- **Construction of the Southern Section of Punter Road:**

The estimated cost for this construction is \$158,500. This includes a contingency allowance to cover additional material imports for enhancing the sheet thickness, considering the current road base type (black soil), as well as provisions for wet weather proofing and improved durability.

- **Reallocation of Maintenance Funds for the Northern Section:**

Maintenance funds initially allocated for re-sheeting and grading the northern section in February 2025 will be redirected to partially cover the cost of constructing the southern section. The total estimated impact on the maintenance budget is \$75,155.

The overall additional financial impact is projected to be \$83,345, over and above the already committed \$75,155. These improvements are expected to:

- Provide safer entry on to Punter Road by providing an alternative entrance for vehicles via Old Coach Road
- Reduce the size of maintained road area on Punter Road for more cost efficient future maintenance.
- reduce reliance on temporary traffic management measures, as the proposed southern section avoids intersecting Transport and Main Roads areas. This will minimise the need for permits and approvals for standard maintenance activities.

CONCLUSION

The proposed realignment of Punter Road access provides a safer solution for the resident and aligns with TMR's recommendations. It reduces overall maintenance obligations while addressing safety and access concerns. Approval is recommended to implement the proposed changes and notify affected property owners.

ADJUSTMENTS TO ROAD REGISTER - PUNTER ROAD, MARMOR

Locality Plan

Meeting Date: 18 February 2025

Attachment No: 1

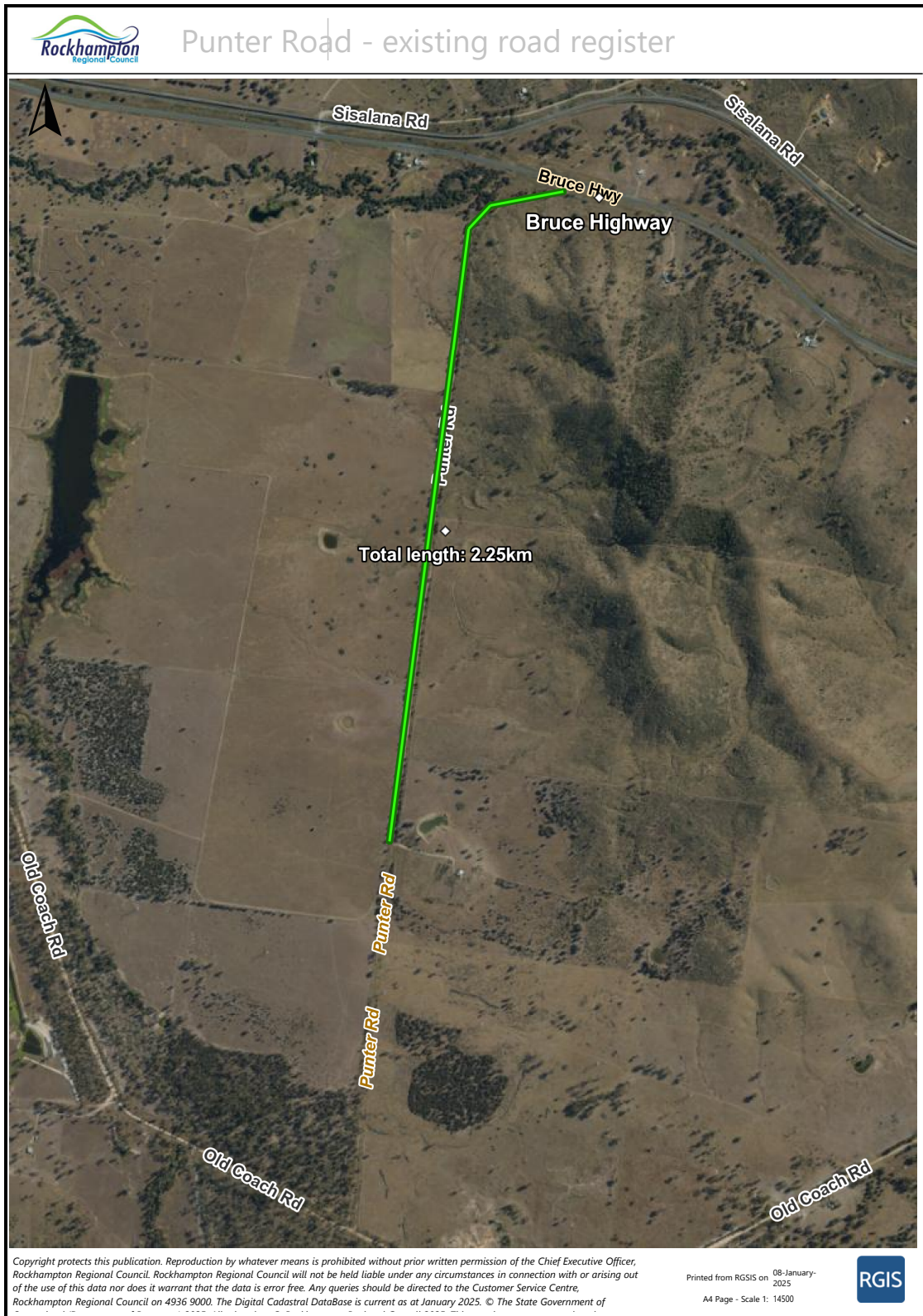


ADJUSTMENTS TO ROAD REGISTER - PUNTER ROAD, MARMOR

Existing Road Register

Meeting Date: 18 February 2025

Attachment No: 2

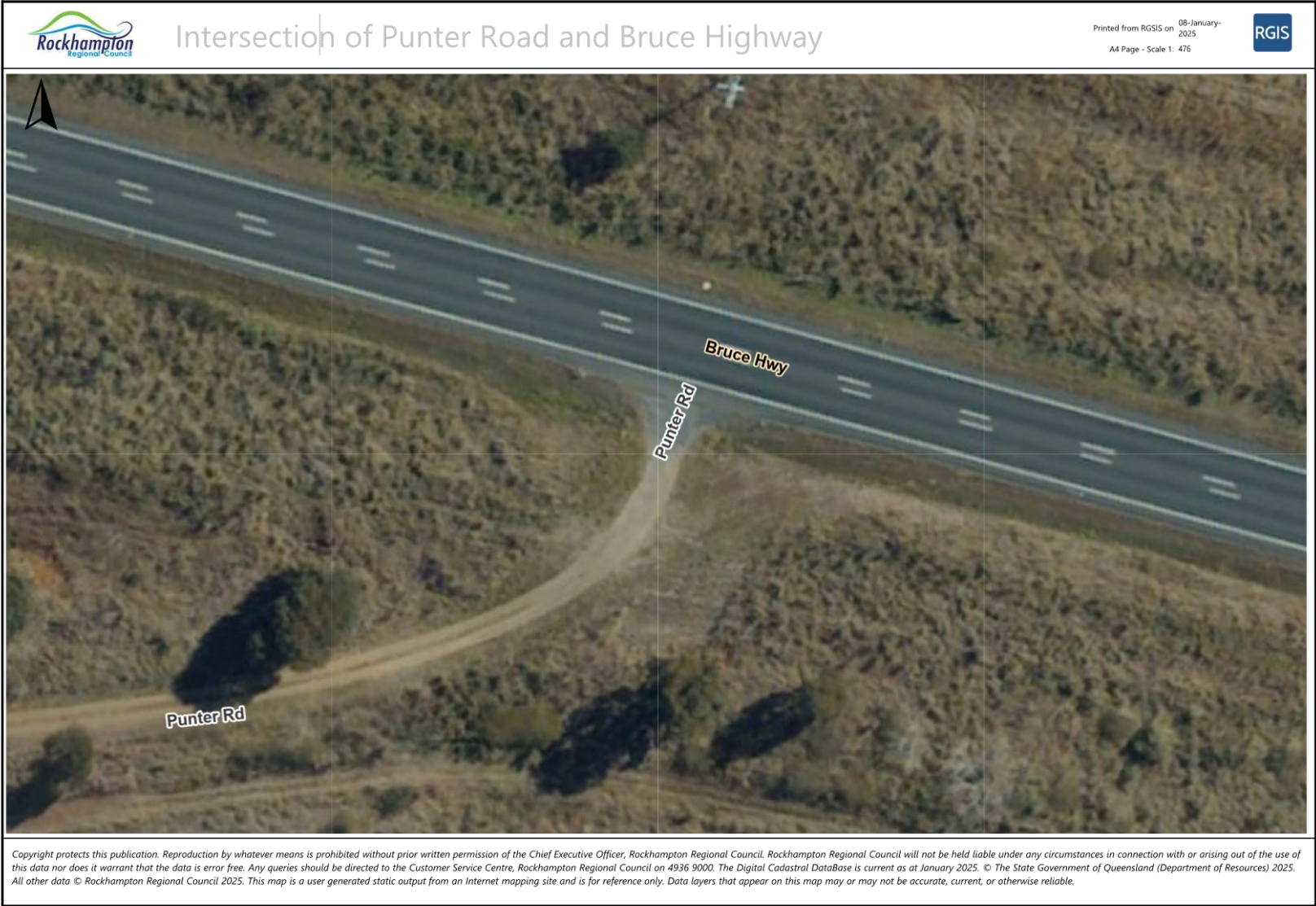


ADJUSTMENTS TO ROAD REGISTER - PUNTER ROAD, MARMOR

Intersection of Punter Road and Bruce Highway

Meeting Date: 18 February 2025

Attachment No: 3



ADJUSTMENTS TO ROAD REGISTER - PUNTER ROAD, MARMOR

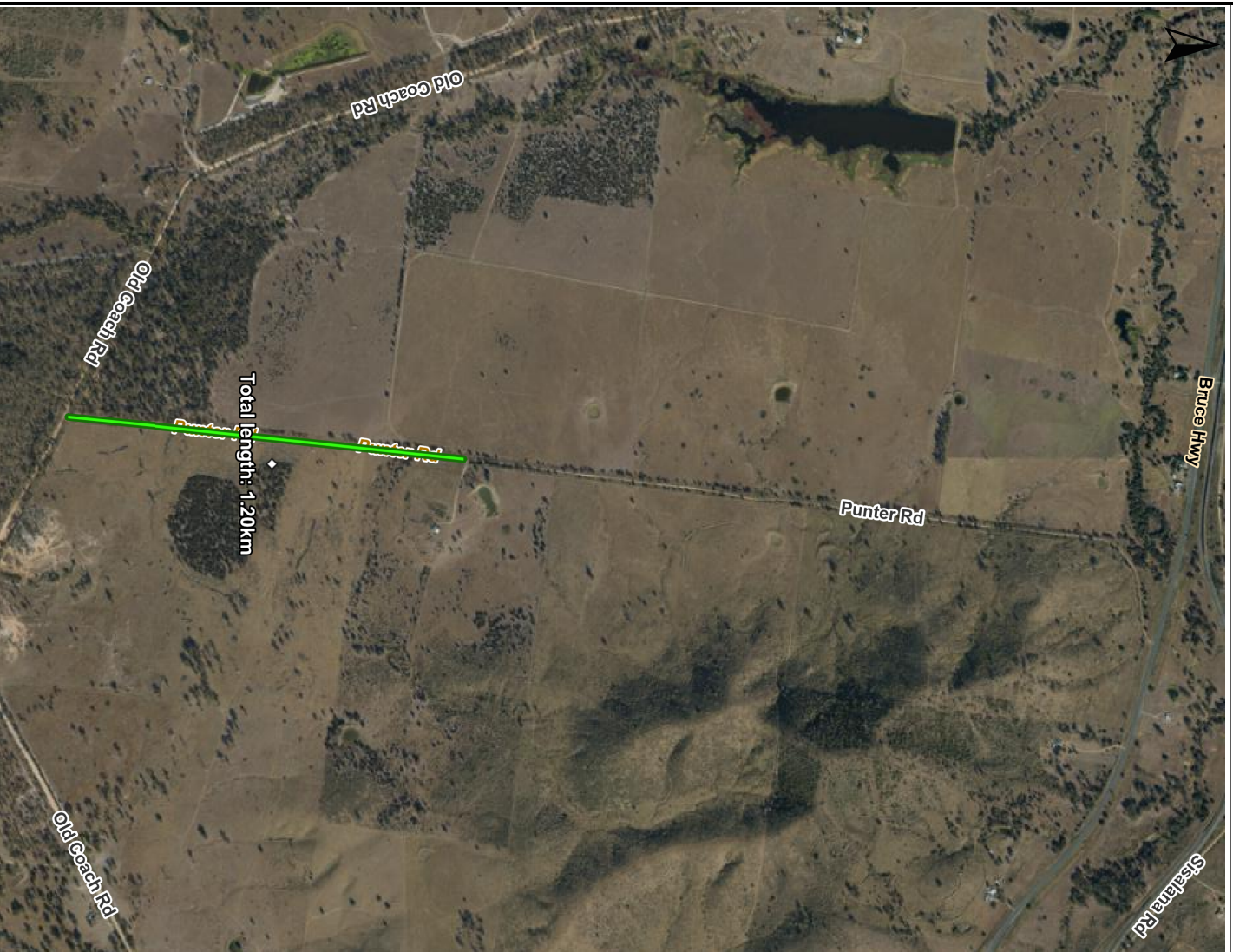
Proposed Road Register

Meeting Date: 18 February 2025

Attachment No: 4



Punter Road - proposed road register



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11.2 PURCHASE OF GROUNDWORKS PLUS SAFETY AND HEALTH MANAGEMENT SYSTEM SUBSCRIPTION FOR QUARRY OPERATIONS

File No: 11760
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Ryan Swadling - Coordinator Plant, Resources and Quarries

SUMMARY

This report seeks Council approval to purchase the Groundworks PLUS Quarry Safety Health and Management system. Approval of Council is sought under s.235 (b) of the Local Government Regulation 2012 as Groundworks is the specialised supplier of this quarry safety management software that will assist in ensuring Councils obligations under the Mining and Quarrying Safety and Health Act 1999.

OFFICER'S RECOMMENDATION

THAT pursuant to s235(a) and (b) of the *Local Government Regulation 2012*, Council approves the use of Groundworks as a specialised supplier to support Council's quarry safety and compliance without the need to seek additional quotes or tenders.

COMMENTARY

Groundworks Plus is a subscription service that allows proactive compliance and safety management for quarry operations.

BACKGROUND

A recent audit of Council's quarry operations identified the need for an improved Safety and Health Management System (SHMS). To address this, an IT solution was sought to centralise document management, monitor site access, and provide remote accessibility from Council depots.

Following a market search and consultation with industry stakeholders and the Regulator, Groundworks Plus was identified as the only system that fully meets operational and compliance requirements. Other suppliers did not offer solutions tailored to our audit findings.

The system will enhance compliance by managing audits, inspections, and key performance indicators, aligning with the *Mining and Quarrying Safety and Health Regulation 2017*.

BUDGET IMPLICATIONS

The cost of the implementation will be allowed for in the 25-26 budget.

Initial costs for tailored site implementation is \$12,000 (excl. GST) and the ongoing subscription cost is \$6,600 per annum.

LEGISLATIVE CONTEXT

Under Section 235, Other Exceptions, of the *Local Government Regulation 2012*:

"A local Government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if: ...

... (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

LEGAL IMPLICATIONS

The inclusion of this system will further support Council's obligations under the Mining and Quarrying Safety and Health Act / Regulation.

STAFFING IMPLICATIONS

Quarry staff will be provided with specific training to use the system and will become part of business as usual on the successful completion of the trial.

RISK ASSESSMENT

The risk of not implementing the software is that Council will be non-compliance with the *Mining and Quarrying Safety and Health Act 1999*.

CORPORATE/OPERATIONAL PLAN

Engagement of the Groundworks as a specialised supplier of the Groundworks PLUS system aligns with the below efforts of Council's Corporate Plan.

Goal 1.1 – We are fiscally responsible

- We prioritise our projects and operational activities effectively to achieve our long-term goals
- We have effective governance with accountable decision making practices

Goal 1.3 – We are motivated to provide excellent service and have a strong organisational culture

- We have a workplace culture this is safe, engaged, responsive, professional and accountable.

CONCLUSION

By approving Groundworks as the specialised supplier for the proposed quarry safety management software, Council will meet its obligations under the *Mining and Quarrying Safety and Health Act 1999* and its procurement obligations in the effective use of Council's and Supplier's time and resources.

11.3 MONTHLY PROJECT STATUS REPORT FOR CIVIL OPERATIONS - DECEMBER 2025

File No: 7028
Attachments: 1. Civil Operations Monthly Project Report - December 2024 [↓](#)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Cornelius Claassen - Acting Manager Civil Operations

SUMMARY

Monthly Project Status Report on all major capital projects being delivered by the Civil Operations section.

OFFICER'S RECOMMENDATION

THAT the Monthly Project Status Report for Civil Operations for December 2024 be received.

COMMENTARY

The Civil Operations section submits a monthly project status report outlining the status, key milestones and deliverables of major capital projects managed by the Unit.

The following projects are reported on for the month of December 2024:

- Unsealed Road Network;
- 2024/2025 Capital Works Program;
- Derby Street / Denison Street / Kent Street
- Denison Street Reconstruction
- Glenmore State School – Farm Street / McLaughlin Street, Kawana

MONTHLY PROJECT STATUS REPORT FOR CIVIL OPERATIONS – DECEMBER 2025

Civil Operations Monthly Project Report - December 2024

Meeting Date: 18 February 2025

Attachment No: 1

CIVIL OPERATIONS

Monthly Project Report – December 2024



UNSEALED ROAD NETWORK

During the month of December 2024, approximately 18.32 kms of roads were graded and a further 3.03 kms of roads re-sheeted with approximately 100mm of gravel to improve wet weather trafficability.

Completed – December 2024			
Road Name	Area	Total Length Graded (km)	Total Length Re-sheeted (km)
Bond Road	Alton Downs	1.60 kms	
Lion Mountain Road	Alton Downs	1.50 kms	
Lion Mountain Road (Capital Works)	Alton Downs	0.50 kms	
McKenzie Road	Alton Downs	1.75 kms	
Rayner Road	Alton Downs	0.56 kms	
Reid Road	Alton Downs	1.40 kms	
Mount Hopeful Road	Bajool	1.55 kms	
Glenroy Marlborough Road	Glenroy	0.80 kms	1.85km
Archer Road	Mt Morgan	2.50 kms	
Eastwood Road	Mt Morgan	0.48 kms	
Harte Lane	Mt Morgan	0.12 kms	
Limestone Road	Mt Morgan	3.00 kms	
McFie Lane	Mt Morgan	0.30 kms	
Dalma Ridgелands Road	Ridgелands	2.26 kms	1.18km

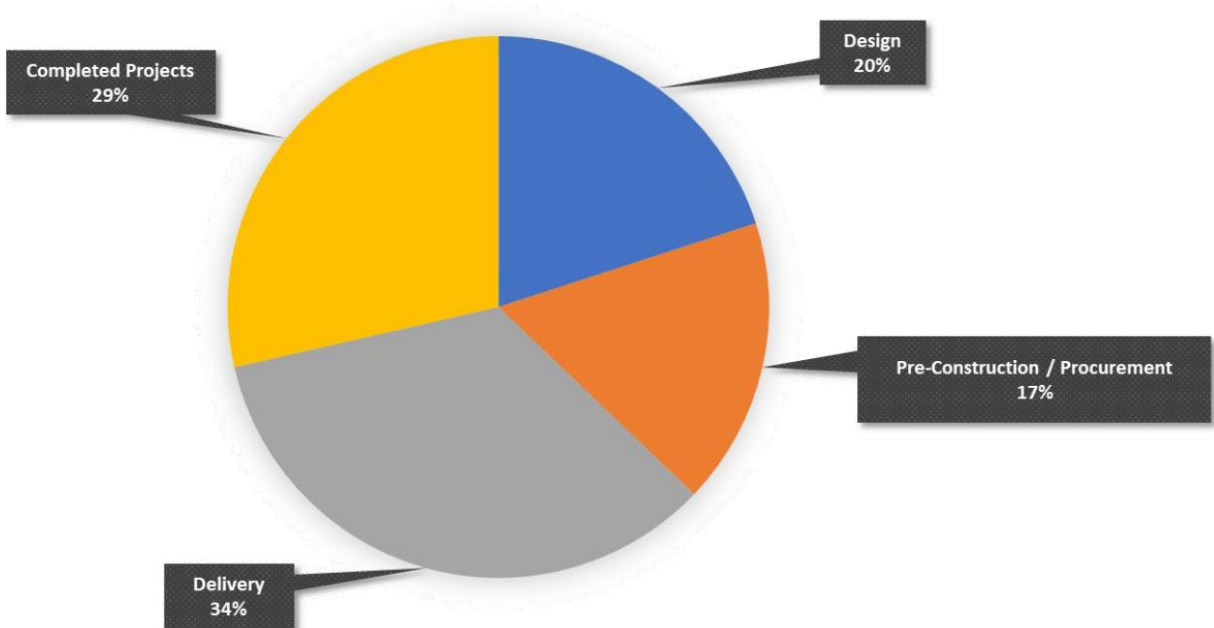
In Progress – January 2025	
<ul style="list-style-type: none"> Boulder Creek Road, Boulder Creek Boys Road, Alton Downs Dalma-Ridgелands Road, Dalma Deep Creek Road, Alton Downs Glenroy-Marlborough Road, Glenroy Gum Tree Creek Road, Alton Downs Kirk Road, Bajool Lion Mountain Road, Alton Downs (Construction) 	<ul style="list-style-type: none"> Lion Mountain Road, Alton Downs (Maintenance) Morbank Road, Glenroy Mount Hopeful Road, Bajool North Road, Bajool Panorama Road, Alton Downs Riverslea Road, Gogango Tucker Road, Alton Downs Un-named Road, Gogango

Areas Programmed for February 2025	
<ul style="list-style-type: none">• Alton Downs• Bajool• Garnant	<ul style="list-style-type: none">• Glenroy• Gogango

CAPITAL WORKS PROGRAM

Summary (by project status)

2024-25 Capital Works Program - Civil Operations



Design				
2024-2025 Projects			Comment	
Glenroy Road - Upgrades			Not started	
Bus Stop and Bus Shelter Program			Underway	
Glenroy Road – Fitzroy River Bridge			Underway	
Murray Street (Fitzroy Street to Denham Street) - Rehabilitation			Underway	
Norman Road (German Street to Dodson Street) - Footpath (LRCI Phase 4 Funding)			Underway	
Rodboro Street - Traffic Calming Scheme and Footpath (Black Spot Funding)			Underway	
South Yaamba Road - Reconstruction (SLRIP Funding)			Underway	
Pre-Construction / Procurement				
2024-2025 Projects		Estimated Start Date	Comment	
Rockhampton State High School – Footpath (STIP Funding – Tranche 5)		January 2025	Contract Awarded	
Dale Park - Access Road		January 2025		
2024/2025 Annual Reseal Program – Spray Seals		February 2025	Contract Awarded	
Bills Road, Marmor (Ch 0.23 to Ch1.33) - Sealing (LRCI Phase 4 Funding)		March 2025		
Parkhurst Industrial Area – Stage 3 - Johnson Street Rehabilitation (SLRIP / REFF Funding)		April 2025		
2024/2025 Annual Reseal Program – Micro-Surfacing (Slurry Seals)		July 2025	Tender Awarded – Contractor not available until July 2025	
Delivery				
2024-2025 Projects		Actual Start Date	Estimated Completion Date	Comment
Berserker State School – Footpath (STIP Funding – Tranche 5)		December 2024	January 2025	
Emmaus College – Footpath (STIP Funding – Tranche 6)		December 2024	January 2025	

Derby Street / Denison Street / Kent Street – Intersection Upgrades – (Black Spot Funding)	February 2024	February 2025	Refer to Major Projects Update
Glenmore State School – Footpath (STIP Funding – Tranche 5)	December 2024	February 2025	
The Cathedral College – Footpath (STIP Funding – Tranche 6)	December 2024	February 2025	
Denison Street (Derby Street to Stanley Street) - Rehabilitation (LRCI Phase 4 Funding)	November 2025	March 2025	
Lion Mountain Road, Alton Downs (Ch 9.2 to 11.2) - Sealing	December 2024	March 2025	
Waraburra State School – Parking and Pedestrian Safety Works (STIP Funding – Tranche 5)	December 2024	March 2025	
Cambridge Street (Lennox Street to Murray Lane) - Footpath (LRCI Phase 4 Funding)	September 2024	April 2025	Project temporarily paused due to resource needs on another urgent project
Parkhurst Industrial Area – Stage 2 – Wade Street Rehabilitation (SLRIP / REFF Funding)	August 2024	April 2025	
Witt Street (Dean St to Water St) - Rehabilitation	December 2024	April 2025	
Unsealed Road Gravel Program	July 2023	June 2025	Refer to Unsealed Road Network Update
Completed			
Parkhurst Industrial Area – Stage 1 – McLaughlin Street (HVSPP Funding)			
Stanwell-Waroula Road - Sealing (RRUPP Funding)			
Upper Dawson Road / Canning Street / Derby Street – Intersection Upgrades – (Black Spot Funding)			
Somerset Road – Road and Stormwater Upgrades (TIDS Funding)			
St Mary's Catholic Primary School – Footpath (STIP Funding – Tranche 5)			
Denham Street (Canning Street to George Street) – Intersection Upgrades – (Black Spot Funding)			
Dale Park - Asphalt Basin Stormwater Quality Device			
Murphy Road, Kabra (Ch 0.44 to Ch 1.5) - Sealing (LRCI Phase 4 Funding)			

St Paul's Catholic Primary School – Footpath (STIP Funding – Tranche 6)

Bawden Street / Bedford Street - Intersection Upgrade


MAJOR PROJECTS UPDATE

Derby Street / Denison Street / Kent Street Total Adopted Budget: \$2,200,000

Scope	The works being undertaken include installing a single-lane roundabout, traffic calming solutions, raised safety platforms, improved intersection signage and improved roadway lighting. <i>Actual Start Date: February 2024</i> <i>Estimated Completion Date: March 2025</i>			
Initial Construction Estimate	\$2,190,000	Estimated Cost at Completion	\$2,600,000	Budget Health
On the Horizon – Key Milestones & Deliverables				
<u>January</u>	<u>February</u>		<u>March</u>	
<ul style="list-style-type: none"> Kerb, island and safety platform work at the intersection of Derby and Denison Streets. Ongoing safety platform work within Denison Street. 	<ul style="list-style-type: none"> Ongoing kerb, island and safety platform work at the intersection of Derby and Denison Streets. Completion of safety platform work within Denison Street. 		<ul style="list-style-type: none"> Completion kerb, island and safety platform work at the intersection of Derby and Denison Streets. 	
Comments				

Denison Street Reconstruction Total Adopted Budget: \$900,000

Scope	The works being undertaken include installation of stormwater drainage, replacement of kerb and channel, reconstruction of driveways and footpath sections, asphalt resurfacing and signage and linemarking. <i>Actual Start Date: August 2024</i> <i>Estimated Completion Date: March 2025</i>			
Initial Construction Estimate	\$900,000	Estimated Cost at Completion	\$1,000,000	Budget Health
On the Horizon – Key Milestones & Deliverables				
<u>January</u>	<u>February</u>			
<ul style="list-style-type: none"> Asphalt sealing on western side Construction of driveways and footpath sections 	<ul style="list-style-type: none"> Construction of driveways and footpath sections Modification of ramps and medians Resurfacing of Denison St/Stanley St intersection Linemarking 			
Comments	Project commenced in conjunction with Derby Street / Denison Street /Kent Street roadworks.			

Glenmore State School – Farm Street / McLaughlin Street, Kawana		Total Adopted Budget: \$200,000		
Scope	The works being undertaken at Glenmore State School include construction of footpaths and kerb ramps. <i>Actual Start Date: December 2024</i> <i>Estimated Completion Date: February 2025</i>			
Initial Construction Estimate	\$200,000	Estimated Cost at Completion	\$290,000	Budget Health 
On the Horizon – Key Milestones & Deliverables				
January		February		
<ul style="list-style-type: none"> Construct retaining wall Commence footpath and pram ramps on corner of Scott Street and Farm Street Reposition traffic signals and modify electrical pits to suit footpath levels Pour concrete invert across Scott Street 		<ul style="list-style-type: none"> Complete footpath and pram ramps on corner of Scott Street and Farm Street. 		
Comments	Project running on schedule. Critical crossing points at traffic signals completed prior to school commencing.			

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

15 CLOSED SESSION**RECOMMENDATION**

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Future Economic Opportunity

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16 CONFIDENTIAL REPORTS

16.1 FUTURE ECONOMIC OPPORTUNITY

File No: 1291
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Justin Kann - Manager Office of the Mayor

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

A report to consider a potential future economic opportunity within the region.

17 CLOSURE OF MEETING