



INFRASTRUCTURE COMMITTEE MEETING

MINUTES

18 FEBRUARY 2025

These Minutes are due to be confirmed at the next
Infrastructure Committee meeting on 18 March 2025.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING.....	2
	NIL	2
7	PUBLIC FORUMS/DEPUTATIONS	2
	NIL	2
8	PRESENTATION OF PETITIONS.....	2
	NIL	2
9	COMMITTEE REPORTS.....	2
	NIL	2
10	COUNCILLOR/DELEGATE REPORTS	3
	10.1 PORTFOLIO UPDATE.....	3
11	OFFICERS' REPORTS	4
	11.1 ADJUSTMENTS TO ROAD REGISTER - PUNTER ROAD, MARMOR.....	4
	11.2 PURCHASE OF GROUNDWORKS PLUS SAFETY AND HEALTH MANAGEMENT SYSTEM SUBSCRIPTION FOR QUARRY OPERATIONS	5
	11.3 MONTHLY PROJECT STATUS REPORT FOR CIVIL OPERATIONS - DECEMBER 2025	6
12	NOTICES OF MOTION	7
	NIL	7
13	QUESTIONS ON NOTICE	7
	NIL	7
14	URGENT BUSINESS\QUESTIONS	7
15	CLOSED SESSION	7

16.1 FUTURE ECONOMIC OPPORTUNITY

16 CONFIDENTIAL REPORTS..... 8

16.1 FUTURE ECONOMIC OPPORTUNITY 8

17 CLOSURE OF MEETING..... 9

UNCONFIRMED

**REPORT OF THE INFRASTRUCTURE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 18 FEBRUARY 2025 COMMENCING AT 9:00 AM**

1 OPENING

- 1.1 Acknowledgement to Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson (via Teams)
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor E B Hilse

In Attendance:

Mr P Kofod – General Manager Regional Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Grant Mathers.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RECOMMENDATION

THAT the minutes of the Infrastructure Committee of 3 December 2024 be confirmed.

Moved by: Councillor Oram

Seconded by: Councillor Taylor

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

UNCONFIRMED

10 COUNCILLOR/DELEGATE REPORTS

10.1 PORTFOLIO UPDATE

File No: 10097
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Peter Kofod - General Manager Regional Services

SUMMARY

Portfolio Councillors for Waste and Recycling, Water and Infrastructure will provide an update on matters of interest within their portfolio.

COMMITTEE RECOMMENDATION

THAT the Portfolio Updates for Waste and Recycling (Councillor Latcham), Water (Councillor Oram) and Infrastructure (Councillor Taylor) be received.

Moved by: Mayor Williams
Seconded by: Councillor Hilse

MOTION CARRIED UNANIMOUSLY

11 OFFICERS' REPORTS

11.1 ADJUSTMENTS TO ROAD REGISTER - PUNTER ROAD, MARMOR

File No: 6833
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Ryan Swadling - Coordinator Plant, Resources and Quarries

SUMMARY

The safety of the Punter Road access point from the Bruce Highway has been reviewed, this report outlines the issue, inspection findings and a proposed solution through adjustments to the road register and maintenance program.

COMMITTEE RECOMMENDATION

THAT Council:

1. Approves the removal of the northern section of Punter Road from the road register and maintenance program (2.3km);
2. Adds the southern section of Punter Road to the road register and maintenance program to connect with Old Coach Road (1.15km);
3. Allocates existing maintenance funds for the northern section toward the construction of the southern section; and
4. Notifies property owners abutting Punter Road of the changes.

Moved by: Councillor Taylor

Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

11.2 PURCHASE OF GROUNDWORKS PLUS SAFETY AND HEALTH MANAGEMENT SYSTEM SUBSCRIPTION FOR QUARRY OPERATIONS

File No: 11760
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Ryan Swadling - Coordinator Plant, Resources and Quarries

SUMMARY

This report seeks Council approval to purchase the Groundworks PLUS Quarry Safety Health and Management system. Approval of Council is sought under s.235 (b) of the Local Government Regulation 2012 as Groundworks is the specialised supplier of this quarry safety management software that will assist in ensuring Councils obligations under the Mining and Quarrying Safety and Health Act 1999.

COMMITTEE RECOMMENDATION

THAT pursuant to s235(a) and (b) of the *Local Government Regulation 2012*, Council approves the use of Groundworks as a specialised supplier to support Council's quarry safety and compliance without the need to seek additional quotes or tenders.

Moved by: Councillor Rutherford

Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

11.3 MONTHLY PROJECT STATUS REPORT FOR CIVIL OPERATIONS - DECEMBER 2025

File No: 7028
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Cornelius Claassen - Acting Manager Civil Operations

SUMMARY

Monthly Project Status Report on all major capital projects being delivered by the Civil Operations section.

COMMITTEE RECOMMENDATION

THAT the Monthly Project Status Report for Civil Operations for December 2024 be received.

Moved by: Councillor Taylor
Seconded by: Councillor Hilse
MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

Nil

15 CLOSED SESSION**COMMITTEE RECOMMENDATION****9:23AM**

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Future Economic Opportunity

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved by: Mayor Williams

Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATION**9:34AM**

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams

Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

16 CONFIDENTIAL REPORTS

16.1 FUTURE ECONOMIC OPPORTUNITY

File No: 1291
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Justin Kann - Manager Office of the Mayor

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

A report to consider a potential future economic opportunity within the region.

COMMITTEE RECOMMENDATION

THAT Council endorse the recommendation in the report.

Moved by: Mayor Williams
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

17 CLOSURE OF MEETING

There being no further business the meeting closed at 9.34 pm.

SIGNATURE

CHAIRPERSON

DATE

UNCONFIRMED