

# Rate Notice/s and Statement of Charges Request Form 2024-2025



Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when a customer requires a copy of a current or previous rate notice or a statement of charges. This documentation is only available to property owners. Please allow five working days for documentation from date of receipt of payment.

P: 07 4932 9000 | E: [enquiries@rrc.qld.gov.au](mailto:enquiries@rrc.qld.gov.au) | W: [rockhamptonregion.qld.gov.au](http://rockhamptonregion.qld.gov.au) | PO Box 1860, Rockhampton 4700 | ABN: 59 923 523 766

Customer Details		
Contact name:		
First	Middle	Last
Date of birth:	Preferred contact number:	
Email:		
Preferred delivery method: <input type="checkbox"/> Email <input type="checkbox"/> Post <input type="checkbox"/> Collect – Rockhampton, Gracemere, Mount Morgan <i>Email is the standard form of delivery. If this method is unsuitable, please select an alternative.</i>		
Residential Address		
Street number and name:		
Suburb:	State:	Postcode:
Postal address (if different): <b>PLEASE NOTE: These details will be utilised to update Council's Rate records.</b>		
Property/Rates Details		
Street number and name:		
Suburb:	State:	Postcode:
Lot number:	Plan number:	Assessment number:
Information Requested		
Financial period from:	Financial period to:	
Type of notice: <input type="checkbox"/> Rates notices <input type="checkbox"/> Water notices <input type="checkbox"/> Rates and water notices		
Fees and Charges <small>(Fees are GST inclusive)</small>		
Copy of rate notice/s	Prior to current financial year	<input type="checkbox"/> \$18.00 per notice
	Current financial year (July to June)	<input type="checkbox"/> No charge
Payment history/ transaction listing request	Records available from 2009-10 or date of ownership (if purchased after 2009-10)	<input type="checkbox"/> \$62.00 per service
	Current financial year (July to June)	<input type="checkbox"/> No charge
Payment Information		
<b>In person</b>   You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.		
<b>By phone</b>   Customer Service staff will contact you regarding payment via credit card or debit once this form is received.		
<b>By post</b>   Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.		

<b>OFFICE USE ONLY</b>	Date:	CSO:	Receipt number:
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