



**COMMUNITIES COMMITTEE
MEETING**

MINUTES

21 MARCH 2023

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**REPORT OF THE COMMUNITIES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 21 MARCH 2023 COMMENCING AT 9:01AM**

1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr D Scott – Acting General Manager Community Services (Executive Officer)
Mr R Cheesman – Deputy Chief Executive Officer (via video link)
Ms M Taylor – Chief Financial Officer (via video link)
Mr A Russell – Executive Manager Strategy and Planning (via video link)
Mr J Kann – Manager Office of the Mayor
Mr A Pont – Manager Parks
Ms E Dwyer – Manager Community Assets and Facilities
Mr S Ellis – Coordinator Community Master Planning
Ms J Daniels – Community Master Planner
Mr J Bulwinkel – Supervisor Business Support
Mr J Buckenham – Coordinator Local Laws
Ms G Dwyer – Acting Coordinator Media and Communications (via video link)
Ms K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Grant Mathers

Leave of Absence for the meeting was previously granted to Councillor Neil Fisher.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Communities Committee of 21 February 2023 be confirmed.

Moved by: Councillor Smith
Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Ellen Smith informed the meeting:

"I have a perceived conflict of interest in **Urgent Business – Item 13.1 - Sponsorship of Mayor's Cup - Rockhampton Jockey Club Inc.** This perceived conflict arises as my nephew Dane McKinnon was awarded his Racehorse Trainers Licence about 3 months ago. I don't have any contact with him regarding his horses or races that he is competing in. As he is a new trainer, his training has been low key. I have contact with him about 2-3 times a year at family events.

I wish to participate in the matter and acknowledge that eligible councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:

- *May participate in the decision about the matter, including by voting on the matter; or*
- *Must leave the meeting and stay away from the meeting while the eligible Councillors discuss and vote on the matter."*

9:04AM Councillor Kirkland attended the meeting.

COUNCIL RESOLUTION

The table determined that Councillor Smith's interest is reasonably far removed and it is in the public interest that Councillor Smith remains in the meeting and participates in the decision, including by voting on the matter.

Moved by: Councillor Wickerson
Seconded by: Councillor Rutherford

MOTION CARRIED

Councillors Wickerson, Rutherford and Latcham voted in the affirmative.
Councillor Smith, Williams and Kirkland did not participate in the vote.

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COUNCILLOR/DELEGATE REPORTS

Nil

10 OFFICERS' REPORTS

10.1 FUTURE BURIAL OPTIONS - CEMETERIES

File No: 5775
Authorising Officer: Doug Scott - Acting General Manager Community Services
Author: Emma-Jane Dwyer - Manager Community Assets and Facilities

SUMMARY

Council's Operational Plan for 2022/23 includes an Action to "Investigate options for burials to continue at Rockhampton Memorial Gardens Cemetery" by developing a feasible forward plan for burials for the Rockhampton Community. This report details a plan for future options for burials within Rockhampton.

9:14AM Chief Executive Officer left the meeting room
9:15AM Chief Executive Officer returned to the meeting room

COMMITTEE RESOLUTION

THAT Council authorises the Chief Executive Officer (Manager Community Assets and Facilities) to submit for consideration the future options for burials within Rockhampton as detailed below in the 23/24 budget:

- South Rockhampton Cemetery: Undertake a heritage study to develop a new burial plan for consideration;
- Rockhampton Memorial Gardens: Undertake a detailed drainage design which will allow additional area for direct burials over the northern and eastern areas of the site.

Moved by: Councillor Wickerson

Seconded by: Councillor Rutherford

MOTION CARRIED

COMMITTEE RESOLUTION

THAT Council authorises the Chief Executive Officer (Manager Community Assets and Facilities) to proceed with the North Rockhampton Cemetery Update and implement Traffic Management Plan to allow several roads to be closed which will allow space for approximately 200 additional grave sites in the 22/23 budget.

Moved by: Councillor Wickerson

Seconded by: Councillor Latcham

MOTION CARRIED

10.2 CASCADE GARDENS PARK PLANNING

File No: 15228
Authorising Officer: Doug Scott - Acting General Manager Community Services
Steven Ellis - Coordinator Community Master Planning
Author: Jacinta Daniels - Community Master Planner

SUMMARY

This report details the planning of a new local park in the vicinity of Cascade Gardens in Norman Gardens.

COMMITTEE RESOLUTION

THAT Council:

1. Endorse the park planning for a new local park in the vicinity of Cascade Gardens in Norman Gardens;
2. Endorse commencement of community engagement to enable the delivery of the new play space; and
3. Give consideration to an additional \$100,000 in 23/24 capital budget formulation for this new play space.

Moved by: Councillor Latcham
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

10.3 COLTS RUGBY CLUB INC - TRUSTEE LEASE AREA EXTENSION

File No: 734
Authorising Officer: Doug Scott - Acting General Manager Community Services
Author: Justin Bulwinkel - Supervisor Business Support

SUMMARY

In accordance with Section 236(1)(b)(ii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought to extend the existing Trustee Lease area for Colts Rugby Union Inc over part of Tom Nutley Park.

COMMITTEE RESOLUTION

THAT:

1. Pursuant to Section 236(1)(b)(ii) of the *Local Government Regulation 2012 (Qld)* Council approve the request to extend the Trustee Lease area as identified in Attachment 1 of the report.
2. Council authorises the Chief Executive Officer (Supervisor Business Support) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

Moved by: Councillor Rutherford

Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

10.4 BERSERKER MASONIC LODGE NO. 407 - FREEHOLD LEASE RENEWAL

File No: 734
Authorising Officer: Doug Scott - Acting General Manager Community Services
Author: Justin Bulwinkel - Supervisor Business Support

SUMMARY

In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought to renew the existing Freehold Lease agreement by Berserker Masonic Lodge No 407 over 19 Larnach Street.

COMMITTEE RESOLUTION

THAT the matter lay on the table to enable further discussions with Berserker Masonic Lodge in regards to an alternative leasing structure and further consideration of building management strategies.

Moved by: Councillor Wickerson

Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

10.5 BROTHERS AUSTRALIAN FOOTBALL CLUB INC. - FREEHOLD LEASE RENEWAL

File No: 734
Authorising Officer: Doug Scott - Acting General Manager Community Services
Author: Justin Bulwinkel - Supervisor Business Support
Jack Barnett - Sports and Recreation Advisor

SUMMARY

In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought to renew the existing Freehold Lease agreement by Brothers Australian Football Club Inc over part of Kele Park.

COMMITTEE RESOLUTION

THAT:

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012 (Qld)* Council approve the request to renew the Freehold Lease agreement as identified in the report.
2. Council authorises the Chief Executive Officer (Sports and Recreation Advisor) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

Moved by: Councillor Rutherford

Seconded by: Councillor Kirkland

MOTION CARRIED UNANIMOUSLY

10.6 AMENDMENTS TO LOCAL LAWS

File No: 11698
Authorising Officer: Doug Scott - Acting General Manager Community Services
Author: Jon Buckenham - Coordinator Local Laws

SUMMARY

In 2020 Council endorsed to commence the Local Law making process in relation to Local Law 2 (Animal Management) and Local Law 5 (Parking) and their subordinates. Feedback from the community in regard to the current animal nuisance provisions under Subordinate Local Law 2 (Animal Management) has identified a difference in the community's expectation to the current provisions. Officers are seeking Council's endorsement in relation to the amended definition in relation to animal nuisance provisions.

The Minister for Transport and Main Roads has written to shopping centres within Queensland to highlight the possibility of entering into arrangements with Local Councils to enforce Disability Parking Misuse. Council officers have contacted shopping centres in the region and a number have expressed interest in formally working with Council. To enable these agreements, Local Law 5 (Parking) and subordinates have to be amended.

COMMITTEE RESOLUTION

THAT the matter lay on the table for further discussions at the next available Briefing Session.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED UNANIMOUSLY

10.7 LOCAL LAWS UPDATE - SYSTEMATIC INSPECTION PROGRAM, ANIMAL MANAGEMENT STRATEGY AND GENERAL STATISTICS

File No: 11741
Authorising Officer: Doug Scott - Acting General Manager Community Services
Alicia Cutler - General Manager Community Services
Author: Jon Buckenham - Coordinator Local Laws

SUMMARY

On 23 August 2022, Council approved a selective inspection program between 3 October 2022 and 9 December 2022. The selective inspection program is now complete and outcome statistics are detailed in this report. The Animal Management Strategy details key issues within the community and this report provides an overview of the actions Local Laws is currently taking to respond to these issues.

COMMITTEE RESOLUTION

THAT the Local Laws Update report be received.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford
MOTION CARRIED UNANIMOUSLY

10.8 DEPARTMENT OF ENVIRONMENT AND SCIENCE - FREEHOLD LAND LEASE TO SUPPORT AIR QUALITY MONITORING SITE

File No: 734
Authorising Officer: Doug Scott - Acting General Manager Community Services
Author: Jack Barnett - Sports and Recreation Advisor
Justin Bulwinkel - Supervisor Business Support

SUMMARY

Council Officers reporting on the Department of Environment and Science (DES) proposed Air Quality Monitoring Facility within Rockhampton to support and expand the Queensland Government's PM 2.5 Monitoring Network.

10:03AM Councillor Wickerson left the meeting room.
10:04AM Chief Executive Officer left the meeting room.
10:06AM Councillor Wickerson returned to the meeting room.

COMMITTEE RESOLUTION

THAT pursuant to section 236(b)(i) of the *Local Government Regulation 2012*:

1. Council endorses the construction and operation of an Air Quality Monitoring Facility in the Rockhampton Region consistent with the design and specification defined within the report.
2. Pursuant to section 236(b)(i) of the *Local Government Regulation 2012* (Qld) Council approve the request for a Freehold Lease over part of Lot 321 on LN1251 (4 Bellevue Terrace, The Range).
3. Council endorse Preferred Air Quality Monitoring Site One (1) as detailed in Attachment 4 of the report.
4. Council authorises the Chief Executive Officer (Sport and Recreation Advisor) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

11 NOTICES OF MOTION

Nil

12 QUESTIONS ON NOTICE

Nil

13 URGENT BUSINESS\QUESTIONS**13.1 SPONSORSHIP OF MAYOR'S CUP - ROCKHAMPTON JOCKEY CLUB INC.****File No:** 12534**Responsible Officer:** Justin Kann – Manager Office of the Mayor

SUMMARY

Request for sponsorship has been received for the Mayor's Cup during the Capricornia Yearling Sales Carnival in 2023. The Mayor's Cup is an established event and important fixture in the Central Queensland racing calendar.

COMMITTEE RESOLUTION

THAT Council continue to provide a contribution of \$10,000.00 to the Rockhampton Jockey Club Incorporated to assist in the running of the Mayor's Cup at the Capricornia Yearling Sales Carnival 2023.

Moved by: Councillor Wickerson**Seconded by:** Councillor Latcham**MOTION CARRIED UNANIMOUSLY**

14 CLOSURE OF MEETING

There being no further business the meeting closed at 10:09am.

SIGNATURE

CHAIRPERSON

DATE