



ORDINARY MEETING

AGENDA

12 OCTOBER 2021

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 12 October 2021 commencing at 9:00am for transaction of the enclosed business.

In line with section 277E of the Local Government Regulation 2012, it has been determined that it is not practicable for the public to attend Council meetings in person at the current time. Until further notice, Council meetings will instead take place via videoconference and will be livestreamed online.

A handwritten signature in black ink, appearing to be "C. P.", written in a cursive style.

CHIEF EXECUTIVE OFFICER
8 October 2021

Next Meeting Date: 09.11.21

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening prayer delivered by Major Dale Brooks from the Salvation Army

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Neil Fisher - Leave of Absence from 28 September 2021 to 22 October 2021

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 28 September 2021

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 PUBLIC FORUMS/DEPUTATIONS

Nil

7 PRESENTATION OF PETITIONS

Nil

8 COMMITTEE REPORTS

8.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 7 OCTOBER 2021

RECOMMENDATION

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 7 October 2021 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Audit and Business Improvement Committee, 7 October 2021

8.1.1 ANNUAL FINANCIAL STATEMENTS 30 JUNE 2021

File No: 9509
Attachments: 1. Draft 2020/2021 Financial Statements
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Marnie Taylor - Acting General Manager Corporate Services

SUMMARY

Chief Financial Officer providing report on the 2020/2021 Draft Financial Statements that have been provided to Thomas Noble Russell (TNR) to be audited on behalf of Queensland Audit Office. The closing audit report is provided under separate cover.

COMMITTEE RECOMMENDATION

THAT the Draft Financial Statements for the period ended 30 June 2021 be received and any feedback be provided to the Mayor and CEO prior to signing.

Recommendation of the Audit and Business Improvement Committee, 7 October 2021**8.1.2 2021 CLOSING REPORT**

File No: 9509

Attachments: 1. 2021 Closing Report for Financial Year Ended 30 June 2021

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Marnie Taylor - Acting General Manager Corporate Services

SUMMARY

The report from Thomas Noble Russell is provided in regards to the final audit for 2021.

COMMITTEE RECOMMENDATION

THAT the 2021 Closing Report for the financial year ended 30 June 2021 be 'received'.

Recommendation of the Audit and Business Improvement Committee, 7 October 2021**8.1.3 RISK REGISTERS QUARTERLY UPDATE AS AT 31 JULY 2021**

File No: 8780

Attachments: 1. Corporate Risk Register - Quarterly update as at 31 July 2021
2. Operational Risk Register - Quarterly update as at 31 July 2021
3. Comparison of Potential Exposure and Current Risk exposure ratings from July 2015 to Present
4. Control Effectiveness ratings shown by Potential Exposure and Current Risk ratings

Authorising Officer: John Wallace - Chief Audit Executive
Ross Cheesman - Acting Chief Executive Officer

Author: Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

Submission of the quarterly risk register updates, as at 31 July 2021, for Audit and Business Improvement Committee's consideration.

COMMITTEE RECOMMENDATION

THAT the Committee "receives" the quarterly risk register updates as at 31 July 2021, as presented in the attachments to the report, and recommends they be adopted by Council.

9 COUNCILLOR/DELEGATE REPORTS

9.1 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND INC ANNUAL CONFERENCE DELEGATES WITH VOTING RIGHTS

File No: 8291
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Appointment of proxy for Rockhampton Regional Council at the Local Government Association of Queensland Inc Annual Conference to be held in Mackay from 25 to 27 October 2021.

OFFICER'S RECOMMENDATION

THAT Councillor _____ be appointed proxy for Rockhampton Regional Council at the Local Government Association of Queensland Inc 2021 Annual Conference in the absence of Councillor Williams;

THAT Councillor _____ be appointed proxy for Rockhampton Regional Council at the Local Government Association of Queensland Inc 2021 Annual Conference should Councillor Fisher be unable to attend.

BACKGROUND

The Mayor Councillor Tony Williams and Deputy Mayor Councillor Neil Fisher were previously appointed delegates with voting rights at the Local Government Association of Queensland Inc (LGAQ) Annual Conference to be held at the Mackay Entertainment and Convention Centre from 25 to 27 October 2021.

As Councillor Williams will not be in attendance during the debate of motions on Wednesday 27 October, approval is sought for a proxy (replacement delegate with voting rights).

Councillor Neil Fisher is currently on Leave of Absence up to and including Friday 22 October 2021.

It is considered prudent that Council should appoint a replacement delegate with voting rights in the event that Councillor Fisher's Leave of Absence is extended beyond 22 October 2021 and he is unable to attend the Conference. It is also considered prudent to do so in the current COVID-19 environment.

PREVIOUS DECISIONS

Council resolved on 22 June 2021 as follows:

THAT:

- 1. Councillor Williams, Councillor Fisher, Councillor Smith, Councillor Kirkland, Councillor Latcham be authorised to attend the Local Government Association of Queensland's Annual Conference to be held at the Mackay Entertainment and Convention Centre from 25 to 27 October 2021 as a matter of Council business;*
- 2. Councillor Williams and Councillor Fisher be appointed as delegates with voting rights for Rockhampton Regional Council;*
- 3. Application for Certificate of Service be submitted for Councillor Neil Fisher;*
- 4. Council submit any Conference Motions prior to 16 August 2021.*

BUDGET IMPLICATIONS

Nil, as proxy will be Councillors already approved to attend the conference.

10 OFFICERS' REPORTS

ADVANCE ROCKHAMPTON

Councillor Portfolio – Mayor Williams

No items for consideration

AIRPORT

Councillor Portfolio – Councillor Fisher

No items for consideration

COMMUNITIES AND HERITAGE

Councillor Portfolio – Councillor Wickerson

10.1 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP

File No: 12535
Attachments: Nil
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Assistance towards the RACQ Capricorn Helicopter Rescue Service for the CBD Christmas Fair 2021 event is presented for Council consideration.

OFFICER'S RECOMMENDATION

THAT Council considers the Major Sponsorship application from RACQ Capricorn Helicopter Rescue Service for funding to assist with the staging of the CBD Christmas Fair 2021 to be held on 4 December 2021 and approves a cash sponsorship amount of \$10,000.00 together with an in-kind sponsorship amount of \$10,000.00 administered through Advance Rockhampton.

COMMENTARY

The CBD Christmas Fair boasts a free community event to celebrate the start of the festive season. After taking a year off, the CBD Christmas Fair is back in 2021, bigger and better than ever. This popular family-friendly event will consist of live entertainment, amusement rides, food stalls, markets stalls and an appearance from Santa.

The applicant states the Rockhampton Regional Council identified the need to support the revitalisation of East, Denham and Quay Street and to utilise these areas by hosting community events that encourage the general public to support our local businesses. In supporting this application, the Rockhampton Regional Council will be supporting efforts to enhance economic and social benefits for the Rockhampton CBD and surrounding businesses.

It is stated that in previous years, this event has attracted between 5000 – 7000 people, both local and out of town visitors and the applicant is expecting a similar number this year.

Council's contribution will be acknowledged in the lead up to and during the event. RRC logo will be on all advertising materials, listed on the CapRescue website/Facebook event page and an opportunity for RRC to exhibit at and also for staff to volunteer at the event.

Assessment

In accordance with the adopted Policy and Procedure, applications received through the Major Sponsorship Scheme will be assessed by Council against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required
- Community need or desire for the event and how this was determined
- Economic and community outcomes anticipated from the event
- Number of participants, including out of area visitors
- Value for money, including realistic budget with projected cost recovery

RACQ Capricorn Helicopter has run this annual event since 2013. The organisation has satisfactorily completed required acquittal reports for previous events. The application reads that this event will not go ahead without the support from Rockhampton Regional Council.

PREVIOUS DECISIONS

No previous decisions for this non-Council event.

BUDGET IMPLICATIONS

Independent assessment by a panel of 4 have indicated an average sponsorship amount for each of the projects/events, which is within Council's Community Assistance Program Operational Budget, as well as taking into consideration the community value of the event and the positive impact it will have on the community post-COVID-19.

LEGISLATIVE CONTEXT

Administered under the Major Sponsorship Policy and Procedure.

LEGAL IMPLICATIONS

Council administers the Community Assistance Program under a standard funding agreement and all funds are provided on a 'grants-basis'. Applicants are responsible for all aspects of event delivery.

STAFFING IMPLICATIONS

Council's Advanced Rockhampton team will liaise with event organisers to coincide with the turning on of the Christmas Tree lights by the Mayor during the CBD Christmas Fair as well as providing in-kind assistance up to the value of \$10,000.

RISK ASSESSMENT

Applicants are fully responsible for event delivery and must provide a final acquittal report outlining any receipts for expenditure, photographs, print media coverage, publications or other forms of documentation.

CORPORATE/OPERATIONAL PLAN

1.4.1 – Streamline Council's funding for community not for profit organisations to ensure fairness and equity.

CONCLUSION

Upon assessment of the information provided in the application against the rating tool and the community value of the event it is recommended Council approve the Assessment Panel's recommended funding allocation of a cash sponsorship amount of \$10,000.00 together with an in-kind sponsorship amount of \$10,000.00 administered through Advanced Rockhampton. A copy of the application has been supplied separately to Councillors for consideration, along with the rating tool as adopted by Council.

10.2 ROCKHAMPTON MUSEUM OF ART - MEMBERSHIP PROGRAM FEES AND CHARGES 2021-2022 AMENDMENTS

File No: 7816

Attachments:

1. **Summary of Proposed Changes - Fees and Charges**[↓](#)
2. **Membership Categories and Benefits**[↓](#)

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: Damon Morrison - Project Manager Art Gallery - Operations

SUMMARY

Presenting the proposed Rockhampton Museum of Art Membership Program and minor amendments to Council's Fees and Charges Schedule for the 2021-2022 financial year and one other charge for Council's consideration.

OFFICER'S RECOMMENDATION

THAT Council:

1. adopts the amendments to the Fees and Charges Schedule for the 2021-2022 financial year in accordance with the requirements of the *Local Government Act 2009*; and
2. approves the benefits attaching to each individual Rockhampton Museum of Art membership categories.

COMMENTARY

The Fees and Charges subject to this report predominantly relate to the membership model for the Rockhampton Museum of Art (RMOA) which provides opportunities for the public, organisations and companies to receive a variety of benefits and discounts based on the relevant membership category in exchange for a designated fee.

A recent review of the program for the Rockhampton Museum of (RMOA) Art has identified a number of categories of membership which are recommended for consolidation to assist in the overall management of the program without impacting revenue targets.

An additional fee is recommended for deletion which relates to the hire fee for the Meeting Room. Due to limited dedicated facilities for staff and limited utility for public hire, it is recommended that this room not be available for hire by the general public.

The proposed amendments to the Fees and Charges 2021-2022 are detailed as per attachment 1 to this report. The relevant discounts and benefits associated with the individual categories of membership are detailed below and summarised as per attachment 2 to this report with further details provided below.

BACKGROUND

A membership model for the RMOA was previously devised that seeks to take advantage on the new facilities that will be on offer including venue spaces and the integrated software capabilities of the new gallery to facilitate broader activation of the facility and engagement by the community.

More recently, a further review of the program has identified number of membership categories recommended for consolidation.

The proposed changes to the Fees and Charges propose to consolidate membership categories. Further, an additional fee is proposed to impose a charge for the replacement of membership cards which is consistent with other similar charges imposed by Council.

Benefits and discounts/waivers of fees and charges for each proposed category of membership are detailed below:

First 500 (2021/2022 only)

- E-newsletter subscription
- Early notification for event ticketing
- Discount entry to special events (10%)
- Discount to public programs (10%)
- Product discount on items at the RMOA retail store (10%)
- Behind the scenes tour at the opening of the RMOA
- Early notification of ticketing for RMOA opening event/function

The First 500 membership category has been designated following the dissolution of the former Friends of the Art Gallery incorporated association. The former Friends of the Art Gallery consisted of approximately 400 members and was dissolved with the intent of its membership to move to the broader membership model of RMOA with discounted fees for the first 12 months.

Individual Membership

- E-newsletter subscription
- Early notification for event ticketing
- Discount entry to ticketed exhibitions (10%)
- Discount entry to public programs (10%)
- Product discount on items at the RMOA retail store (10%)

Concession Individual (provision of concession card/student identification)

- E-newsletter subscription
- Early notification for event ticketing
- Discount entry to ticketed exhibitions (10%)
- Discount entry to public programs (10%)
- Product discount on items at the RMOA retail store (10%)

Not for Profit Organisation

- E-newsletter subscription
- Early notification for event ticketing
- Maximum of two (2) allocated Membership Cards (linked annually to two individuals only)
- Discount entry to ticketed exhibitions (10%) for Membership Card holders (10%)
- Discount entry to public programs for Membership Card holders (10%)
- Product discount on items at the RMOA retail store (10%) for Membership Card holders
- Discounted venue hire rates for principal member (10%)

Corporate Membership

- E-newsletter subscription
- Early notification for event ticketing

- Maximum of five (5) allocated Membership Cards (linked annually to five individuals only – management, staff or client to be selected by the member and notified in writing)
- Discount entry to ticketed exhibitions (10%) for Membership Card holders (10%)
- Discount entry to public programs for Membership Card holders (10%)
- Product discount on items at the RMOA retail store (10%) for Membership Card holders
- Discounted venue hire rates for principal member (10%)

Premium Membership

- E-newsletter subscription
- Early notification for event ticketing
- Maximum of ten (10) allocated Membership Cards (linked annually to ten individuals only – management, staff or client to be selected by the member and notified in writing)
- Discount entry to ticketed exhibitions (10%) for Membership Card holders (10%)
- Discount entry to public programs for Membership Card holders (10%)
- Product discount on items at the RMOA retail store (10%) for Membership Card holders
- Discounted venue hire rates for principal member (10%)

PREVIOUS DECISIONS

At its Ordinary Meeting on 8 June 2021, Council resolved:

“THAT in accordance with the requirements of the Local Government Act 2009, Council adopts the Fees and Charges schedule for the 2021-2022 financial year.”

BUDGET IMPLICATIONS

The effect of the changes will have very limited budget impact in terms of revenue and if adopted, will result in a range of efficiencies and savings in operational resourcing in the ongoing management of the membership program.

LEGISLATIVE CONTEXT

The fees and charges in the schedules can be amended at any time throughout the year in accordance with legislation.

LEGAL IMPLICATIONS

There are no legal implication relevant to the recommendations under consideration.

STAFFING IMPLICATIONS

Management of the membership program for the Rockhampton Museum of Art will be facilitated within existing staffing allocations.

RISK ASSESSMENT

The recommendations will consolidate membership categories for the Rockhampton Museum of Art and mitigate against increased operational expenditure in order to maximise revenue from the program.

CORPORATE/OPERATIONAL PLAN

Operational Plan 2021-22 - 1.2.3 Commence operations of the Rockhampton Museum of Art including the activation of the gallery space and surrounds.

CONCLUSION

The proposed minor amendments to the Fees and Charges are recommended for inclusion in the 2021-2022 Fees and Charges Schedule. Upon approval by Council, these amendments to the 2021-2022 Fees and Charges Schedule will be uploaded and presented on Council's Website.

The benefits attaching to each individual Rockhampton Museum of Art membership categories are recommended for adoption by Council.

ROCKHAMPTON MUSEUM OF ART - MEMBERSHIP PROGRAM FEES AND CHARGES 2021-2022 AMENDMENTS

Summary of Proposed Changes – Fees and Charges

Meeting Date: 12 October 2021

Attachment No: 1

SUMMARY OF PROPOSED CHANGES – 12 OCTOBER 2021**Current Fees**

SECTION:		Art Gallery					
Fee number	Item name	Fee Type	GST Authority	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Rockhampton Musuem of Art						
7	Rockhampton Museum of Art Members						
8	Gudamulli (Hello)	Commercial	GST Applies	Free	per person	Local Government Act 2009	Part 6 S262 (3) (c)
9	First 500	Commercial	GST Applies	\$25.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)
10	Student/ Youth	Commercial	GST Applies	\$10.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)
11	Individual	Commercial	GST Applies	\$50.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)
12	Concession Individual	Commercial	GST Applies	\$40.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)
13	Couple (2A)	Commercial	GST Applies	\$90.00	per couple	Local Government Act 2009	Part 6 S262 (3) (c)
14	Child (15 years and under associated with adult membership)	Commercial	GST Applies	\$10.00	per child	Local Government Act 2009	Part 6 S262 (3) (c)
15	NFP Organisation	Commercial	GST Applies	\$100.00	per organisation	Local Government Act 2009	Part 6 S262 (3) (c)
16	Creative Enterprise	Commercial	GST Applies	\$100.00	per organisation	Local Government Act 2009	Part 6 S262 (3) (c)
17	Corporate	Commercial	GST Applies	\$250.00	per organisation	Local Government Act 2009	Part 6 S262 (3) (c)
18	Premium	Commercial	GST Applies	\$500.00	per organisation	Local Government Act 2009	Part 6 S262 (3) (c)
19	Rockhampton Museum of Art Venue Hire						
20	Venue hire includes the room and standard inclusions as per the Event Guide.						
37	Meeting Room	Commercial	GST Applies	\$200.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)

Proposed Changes

Deletion of Fees 8, 10, 13, 14, 16 and 37. Addition of a new Fee 51 for lost Membership Card replacement.

SECTION:		Art Gallery			
Fee number	Item name	Fee Type	GST Authority	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
1	Rockhampton Musuem of Art				
7	Rockhampton Museum of Art Members				
8	Goodamullii (Hello)	Commercial	GST Applies	Free	per-person
9	First 500	Commercial	GST Applies	\$25.00	per person
10	Student/Youth	Commercial	GST Applies	\$10.00	per-person
11	Individual	Commercial	GST Applies	\$50.00	per person
12	Concession Individual	Commercial	GST Applies	\$40.00	per person
13	Couple (2A)	Commercial	GST Applies	\$90.00	per-couple
14	Child (15 years and under associated with adult membership)	Commercial	GST Applies	\$10.00	per-child
15	NFP Organisation	Commercial	GST Applies	\$100.00	per organisation
16	Creative Enterprise	Commercial	GST Applies	\$100.00	per organisation
17	Corporate	Commercial	GST Applies	\$250.00	per organisation
18	Premium	Commercial	GST Applies	\$500.00	per organisation
19	Rockhampton Museum of Art Venue Hire				
20	Venue hire includes the room and standard inclusions as per the Event Guide.				
37	Meeting Room	Commercial	GST Applies	\$200.00	per-day
41	Additional Services				
51	Fee for replacement of Membership Card	Commercial	GST Applies	\$2.00	per item

ROCKHAMPTON MUSEUM OF ART - MEMBERSHIP PROGRAM FEES AND CHARGES 2021-2022 AMENDMENTS

Membership Categories and Benefits

Meeting Date: 12 October 2021

Attachment No: 2

Rockhampton Museum of Art Membership Categories and Benefits

MEMBERSHIP CATEGORY	ANNUAL FEE	BENEFITS						
		Discount for RMOA ticketed exhibitions (10%)	Pre-sale opportunities for major programs and events	Discounted tickets for programs (10%)	Save 10% off at the RMOA Shop and online	Exclusive annual Member Events	Discount Venue Hire (10%)	E-newsletter
First 500	\$25 (Year 1 only)	✓	✓	✓	✓	✓		✓
Individual	\$50	✓	✓	✓	✓	✓		✓
Concession Individual	\$40	✓	✓	✓	✓	✓		✓
NFP Organisation	\$100	✓	✓	✓	✓	✓	✓	✓
Corporate Membership	\$250	✓	✓	✓	✓	✓	✓	✓
Premium Membership	\$500	✓	✓	✓	✓	✓	✓	✓

**10.3 TENDER CONSIDERATION PLAN - RETAIL STORE STOCKISTS
ROCKHAMPTON MUSEUM OF ART**

File No: 5883
Attachments: Nil
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Damon Morrison - Project Manager Art Gallery - Operations

SUMMARY

The purpose of this report is to seek approval under section 230 of the Local Government Regulation 2012 (Qld), for the purchase of stock for the operations of the retail store at the Rockhampton Museum of Art.

OFFICER'S RECOMMENDATION

THAT Council receives the report and adopts the Tender Consideration Plan as outlined in this report.

COMMENTARY

Extensive planning has been undertaken in relation to the proposed operations of the retail store at Rockhampton Museum of Art (RMOA) in order to maximise the visitor experience, engagement and access to art at various levels, while also supporting continued business expansion and growth over the long-term. These plans have been prepared in order to meet the broader strategic objectives established by Council for RMOA.

The specialised nature of the range of products proposed to be sourced from vendors and offered for sale through the retail store (often handcrafted and related to Council's permanent collection) are such that in certain instances it is not possible to obtain more than one quotation for the supply of unique product lines.

With the opening of RMOA proposed for early 2022, ensuring that the retail store has available relevant product lines to facilitate operations from the date of the opening is critical to its success.

BACKGROUND

One of the many features of the RMOA is a retail store which is significantly larger in size to the former Rockhampton Art Gallery (65m²/12.3m²).

As a commercial feature of the new facility, the retail store is intended to support the RMOA's core functions and will be operated by Council. A wide range of products are proposed to be featured including:

- Homewares including hanging frames, vases, and ceramics.
- Linen and napery
- Special Occasion Gifts
- Jewellery; handcrafted and unique
- Cards and stationery
- Collection and artist related books and publications
- Collection pieces i.e. puzzles and games

Particular focus is proposed to offering products with quality, value, style and uniqueness, utilising established vendors and bespoke products sourced through local artists and craftspeople both directly and via major design shows.

Detailed below, in no particular order, are the proposed vendors for which stock for the retail store may be purchased and are recommended to be subject to the Tender Consideration Plan:

Name of Vendor	Products
Ferro Forma	Handmade jewellery and flatware
DENZ & Co	Handmade jewellery
Erin Lightfoot Porcelain	Handmade porcelain jewellery and vases
Abby Seymour	Handmade jewellery
Chatty Feet	Socks
Kalinowski Jewellery	Handmade jewellery
Bright Threads	Linen and napery
Capra Designs	Homewares
Keep. Resin	Homewares
Summer House Threads & Ceramics	Ceramics
Third Drawer Down	Collection artist items
Erst Wilder	Jewellery
Galah Press	Magazine
Hello Joy	Handmade jewellery
Bespoke Letterpress	Cards and stationery
Milly Dent	Ceramics
Two Plums	Handmade jewellery
AHD Paper Co	Cards and stationery
Tricia Greinke	Ceramics
Mari Hirata Artist	Handmade jewellery
Maddison Bygrave Art	Handmade jewellery
Mabu Mabu	Tea and homewares
Chaboo Designs	Homewares
Mabina Alaka	Handmade jewellery
Rock and Gold	Handmade jewellery
Magabala Books	Books
Emma Ward	Scarves and giftware
Jet James	Totes and giftware
Nellie Lovegrove	Jewellery
Paxxy & Flora	Ceramics
Concrete Jellyfish	Handmade jewellery
Voluptuary Ceramics	Ceramics
Haus of Dizzy	Jewellery
Little Anvil Studios	Jewellery
Carella Jewellery	Jewellery
Alana Read	Cards
Art Ink	Magazines
Chalkdust Fine Arts	Cards and homewares
Ingrid Bartkowiak	Cards
Lorraine Maskell Photography	Cards
Until	Homewares and jewellery
Blunt	Umbrellas
Bruce Heiser	Books
Corner Block Studio	Homewares
Little Building Co (Bree Industries)	Puzzles (model buildings)
Flowature	Jewellery
Clare Mazitelli Designs	Homewares, linen and cards
Isobel & Co	Jewellery and linen
Gemma Patford	Homewares

State of Permanence	Ceramics
Field Trip Balhannah	Homewares and Jewellery
Sow and Sow	Cards
Sarah Makes These	Jewellery
Bridget Farmer	Giftware and linen
Bushflow Herbals	Organic tea
Xanadu Designs	Jewellery

PREVIOUS DECISIONS

There are no previous decision associated with the recommendation proposed.

BUDGET IMPLICATIONS

Expenses associated with the purchase of stock for the retail store for the upcoming financial year are contained within current operational budget allocations for RMOA.

LEGISLATIVE CONTEXT

Section 230 of the *Local Government Regulation 2012 (Qld)*:

"Exception if quote or tender consideration plan prepared

(1) A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government-

- (a) decides, by resolution, to prepare a quote or tender consideration plan; and
- (b) prepares and adopts the plan.

(2) A **quote or tender consideration plan** is a document stating

- (a) the objectives of the plan; and
- (b) how the objectives are to be achieved; and
- (c) how the achievement of the objectives will be measured; and
- (d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and
- (e) the proposed terms of the contract for the goods or services; and
- (f) a risk analysis of the market from which the goods or services are to be obtained

Tender Consideration Plan:

Objective: The objective of this tender consideration plan is to provide Council and the Rockhampton Museum of Art with the opportunity to directly engage with select vendors for its retail store.

How the Objective will be achieved: The vendors detailed in this report have been identified and selected as the result of a publicly advertised expression of interest. An ongoing call out for vendors has been established for interested stockists to submit a proposed brief for evaluation and assessment by the Rockhampton Museum of Art. The criteria for this evaluation includes but is not limited to price, availability, location, alignment with retail store objectives and plans. Any additional vendors identified will be subject to an identical process with ongoing engagement with local artists and vendors being of particular focus.

How the achievement of the objectives will be measured: Achievement of the objectives will be measured through tracking and monitoring of trends in terms of sales, unique visits and referrals to inform future decision-making and stock purchasing decisions.

Alternative ways of achieving the objective: Issuing invitations to quote/tender to multiple vendors, however, it is difficult to evaluate these quotes or tenders in a fair, transparent and cost effective manner, as many of the products are proposed for sale will be unique, bespoke products. It would create significant time delays and inefficiencies through undertaking multiple invitations to quote/tender; and to contractually manage these vendor engagements.

Proposed term of contract: To be purchased in accordance with Council's Conditions of Order.

Risk analysis of the market: There are many vendors both locally and across Queensland and nationally who would be available to supply stock for the retail shop. Council have managed this risk by releasing a call-out for interested parties to submit a proposed brief for consideration by the Rockhampton Museum of Art. The call-outs will continue on an on-going basis and will be evaluated as submissions are made. Variations to this tender consideration plan will be submitted to Council with vendors as appropriate.

LEGAL IMPLICATIONS

There are no legal implications relevant to the Tender Consideration Plan being presented for consideration.

STAFFING IMPLICATIONS

The ongoing operations of the retail store, including sourcing stock, will be undertaken within existing staffing allocations of the RMOA.

RISK ASSESSMENT

The availability of a range of stock for the retail store of RMOA which is in line with Councils overarching at the opening and commencement of its operations will maximise visitor interaction and numbers together with ensuring relevant budgetary revenue targets are able to be met.

CORPORATE/OPERATIONAL PLAN

2021-2022 Operational Plan – Section 1.2.3 - Commence operations of the Rockhampton Museum of Art, including the activation of the gallery space and surrounds, by 31 March 2022.

CONCLUSION

It is recommended that Council approves the proposed Tender Consideration Plan detailed in this report in accordance with section 230 of the *Local Government Regulation (2012)*.

INFRASTRUCTURE*Councillor Portfolio – Councillor Smith*

10.4 DEAN STREET BUS STOP LOCATION**File No:** 4807**Attachments:**

1. **Option A: Existing Bus Stop**[↓](#)
2. **Option B: Dean/Hyde Bus Stop**[↓](#)
3. **Option C: Dean/Cruikshank Bus Stop**[↓](#)
4. **Option D: Dean/Venables Bus Stop**[↓](#)

Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services**Author:** Stuart Harvey - Coordinator Infrastructure Planning

SUMMARY

Translink and Sunbus have requested that the bus stop at 433 Dean Street be moved due to safety issues at the current location. An objection had been received in relation to the originally proposed location and so officers have reviewed potential alternatives for Council's consideration.

OFFICER'S RECOMMENDATION

THAT Council endorse Option D (Attachment 4), Dean/Venables Bus Stop location.

COMMENTARY

As part of a Queensland Government program to make bus stops DDA compliant, the bus stops located at 434 and 433 Dean Street have been reviewed for upgrade. The existing bus stop located at 433 Dean Street has been determined to be too close to the corner of Hyde Street and presents a safety risk to the public. In its current configuration, a bus stopped at this location will have the rear of the vehicle extending into the intersection of Dean Street and Hyde Street. Council officers had originally chosen to relocate the bus stop to the southern side of the Dean Street / Hyde Street intersection however after letters were sent to affected residents, an objection to the proposed location was received. Officers have considered four options for relocation of the bus stop and they are described below:

- Option A: Do not relocate bus stop
- Option B: Relocate to southern side of Dean/Hyde Street intersection
- Option C: Relocate to northern side of Dean/ Cruikshank Street intersection
- Option D: Relocate to southern side of Dean / Venables Street intersection

Option A: Option A is for the bus stop to remain in its current location (Attachment 1). It is not possible to move the stop further north, away from the intersection, as there is a driveway where the bus stop pad would need to be located. This option results in the rear of the bus overhanging into the throat of the Dean Street and Hyde Street intersection. Whilst the location of the bus stop (on the departure side of the intersection) is a preferred location, the resulting overhang into the intersection is not considered an acceptable solution. This location is close to the bus stop on the opposite side of Dean Street, which is a preference for Translink for transferring services and so boarding and alighting can occur within close proximity.

Option B: Option B is for the bus stop to be relocated to southern side of Dean/Hyde Street intersection. This was the preferred location before the objection for this location was received. This location has the least impact on resident parking as the adjacent property parcel does not have a driveway access onto Dean Street. Its location on the approach side of the Dean Street and Hyde Street intersection is not the ideal location as a parked bus can

impact sight distance for vehicles on Hyde Street, however this is considered a temporary obstruction as the bus does not stop for long. This location is only 65m from the bus stop on the opposite side of Dean Street which is still considered to be within close proximity.

Option C: Option C is for the bus stop to be relocated to the northern side of the Dean / Cruikshank Street intersection. This location will have minimal impact on parking as the adjacent property parcel does not have a driveway access onto Dean Street. This location is on the departure side of the intersection which is the preferred location in terms of intersection sight distance and safe bus movements through the intersection. This location is 125m from the bus stop on the opposite side of Dean Street which is reaching the upper limits in terms of proximity to adjacent services.

Option D: Option D is for the bus stop to be relocated to southern side of Dean / Venables Street intersection. This location will have some impact to parking as the location will be between two driveways where a single vehicle could park. However the property that is affected is a corner block and on-street parking is available on the other street frontage. This location is on the approach side of the intersection however it is 20m south of the intersection which will reduce potential sight distance issues. This location is immediately opposite the bus stop on the opposite side of Dean Street which is considered ideal in terms of proximity to adjacent services. It is also close to the Dean Street / Frenchville Road roundabout which provides a crossing location for pedestrians wishing to use the opposite bus stop, or walk to the nearby medical centre or childcare centre.

Based on the various options considered above, Option D is considered the preferred location. Whilst it may have some impacts to on street parking, it is the preferred location in relation to nearby facilities and adjacent bus services. Should Council receive further objections to the location from affected residents, Option C presents the next best solution.

BACKGROUND

Council is progressively upgrading bus stops throughout the Region to provide accessible bus stops in line with the Australian Government's Disability Discrimination Act 1992. The Queensland Government has set a milestone to make 100% of bus stops compliant by 31 December 2022. Upgrading of the bus stops is jointly funded by Translink and Council. Upgrading of the bus stops will allow people with a wide range of physical abilities to access the public transport system, giving them greater mobility throughout the Region. The bus stops compliment the Translink buses that allow access to people with a wide range of physical abilities.

When constructing a bus stop, it is signed as a Bus Zone from 6:00 am to 6:00 pm Monday to Saturday, which prohibits general parking in the bus zone during these times. It is recognised that this may affect a property, but every effort is made to choose sites that do not directly affect private property. Where this cannot be achieved, sites are chosen beside corner allotments so that at least one car parking space is available to that property at all times on at least one frontage of the property. Bus Stop locations also need to consider proximity to intersections, adjacent bus services, and connection into the existing footpath network.

PREVIOUS DECISIONS

At Ordinary Council on 28 January 2020, Council resolved: THAT Councillors attend the location and that the matter be deferred to a later meeting.

BUDGET IMPLICATIONS

This Bus Stop is currently allocated in Council's budget and is one of the last remaining bus stops to be upgraded for DDA compliance.

RISK ASSESSMENT

Due to the impact to on street parking, there is a possibility that Council will receive further objections from adjacent property owners. If significant further objections are received, it is noted that Option C location will be pursued as the alternative option.

If Council are to meet the Queensland Government objective of 100% DDA compliant bus stops by December 2022, there is a need to commit to a new bus stop location on Dean Street.

CORPORATE/OPERATIONAL PLAN

The relocation of the Dean Street bus stop aligns with the Corporate Plan objective 1.1 Safe, accessible, reliable and sustainable infrastructure and facilities

CONCLUSION

This report seeks Council endorsement on the proposed location for the Bus Stop. This location south of the Dean Street and Venables Street intersection is considered the preferred site considering public safety and convenience whilst minimising impact to residents.

DEAN STREET BUS STOP LOCATION

Option A: Existing Bus Stop

Meeting Date: 12 October 2021

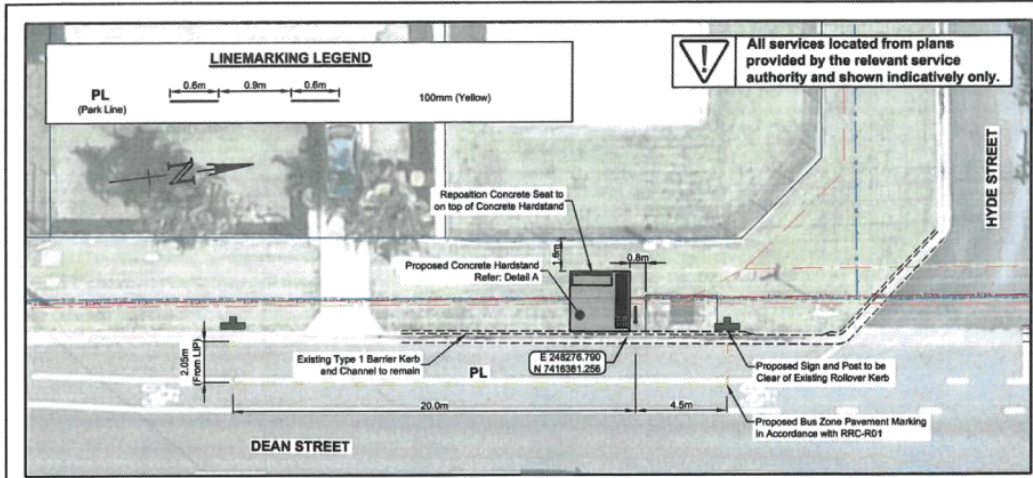
Attachment No: 1

DEAN STREET BUS STOP LOCATION

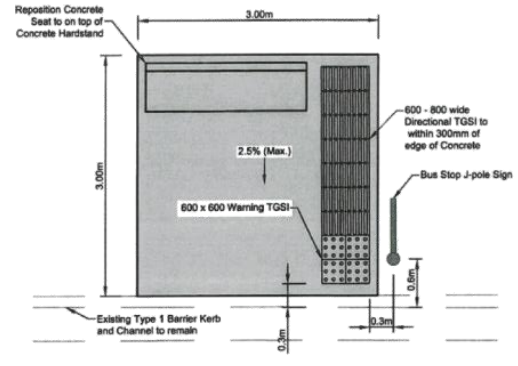
Option B: Dean/Hyde Bus Stop

Meeting Date: 12 October 2021

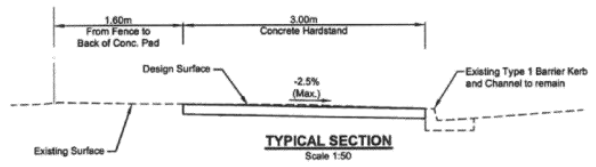
Attachment No: 2



LAYOUT PLAN
Scale 1:200



DETAIL A
Scale 1:50

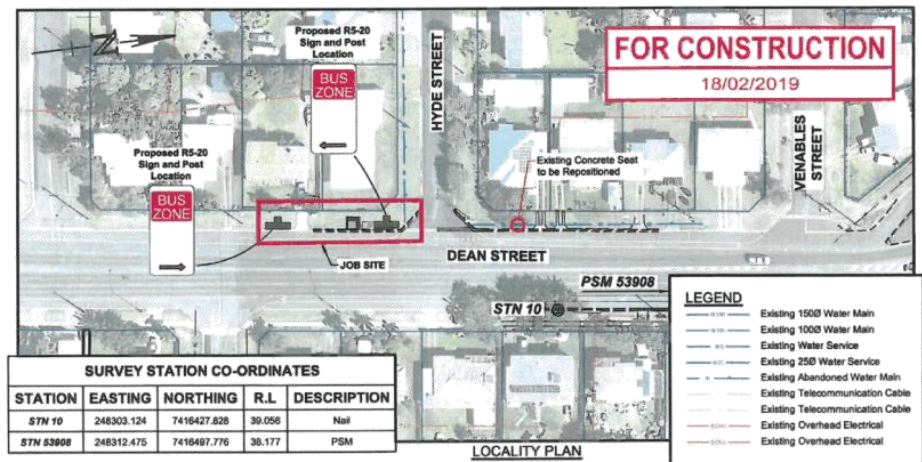


TYPICAL SECTION
Scale 1:50

- Commonwealth Disability Standards for Accessible Public Transport 2002
- Disability (Access to premises - Buildings) Standards 2010

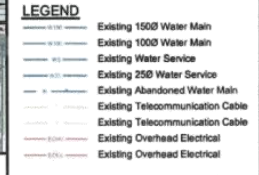
860 074

NOTES:
 1. Services shown are to a "Dig-Before-You-Dig" level of accuracy.
 2. The Tactile Indicators shall have a luminance-contrast to the base surface of not less than 30%.
 3. The maximum longitudinal and cross fall gradient at the boarding point shall be 2.5%. Other adjacent hardstands shall meet applicable standards.
 4. A clear hardstand access space of 1200mm (min.) is required between and around all bus stop infrastructure.
 5. Upon completion of works the areas affected by the works shall be restored to a condition equivalent to that existing at the commencement of the works.



SURVEY STATION CO-ORDINATES

STATION	EASTING	NORTHING	R.L.	DESCRIPTION
STN 10	248303.124	7416427.828	39.056	Nail
STN 53908	248312.475	7416497.776	38.177	PSM



Revised	MO	Date	BY	DESCRIPTION	DRAWN	APPROVED	DATE
0	2	4/18	1:200	AMENDMENTS DESCRIPTION			
0	10	10/18	1:200	LAYOUT PLAN			
0	10	10/18	1:1000	LOCALITY PLAN			
0	10	10/18	1:50	DETAILS			
0	10	10/18	1:50	SCALE			
0	10	10/18	1:50	SCALE			

Rockhampton Regional Council

Designed: MAH JAN '18
 Checked: BE 2/19
 Examined: JH 2/19
 Recommended: JH 2/19

APPROVAL: *JH*
 RPEQ No: 7157 DATE: 20/2/19
 MANAGER INFRASTRUCTURE PLANNING

TRANSLINK INFRASTRUCTURE PROGRAM

DEAN STREET OR HYDE STREET (FRENCHVILLE)
 BUS STOP CONSTRUCTION
 GENERAL ARRANGEMENT

Job No: 2019-047-07
 Sheet No. 7 of
 Job No: C.0887622

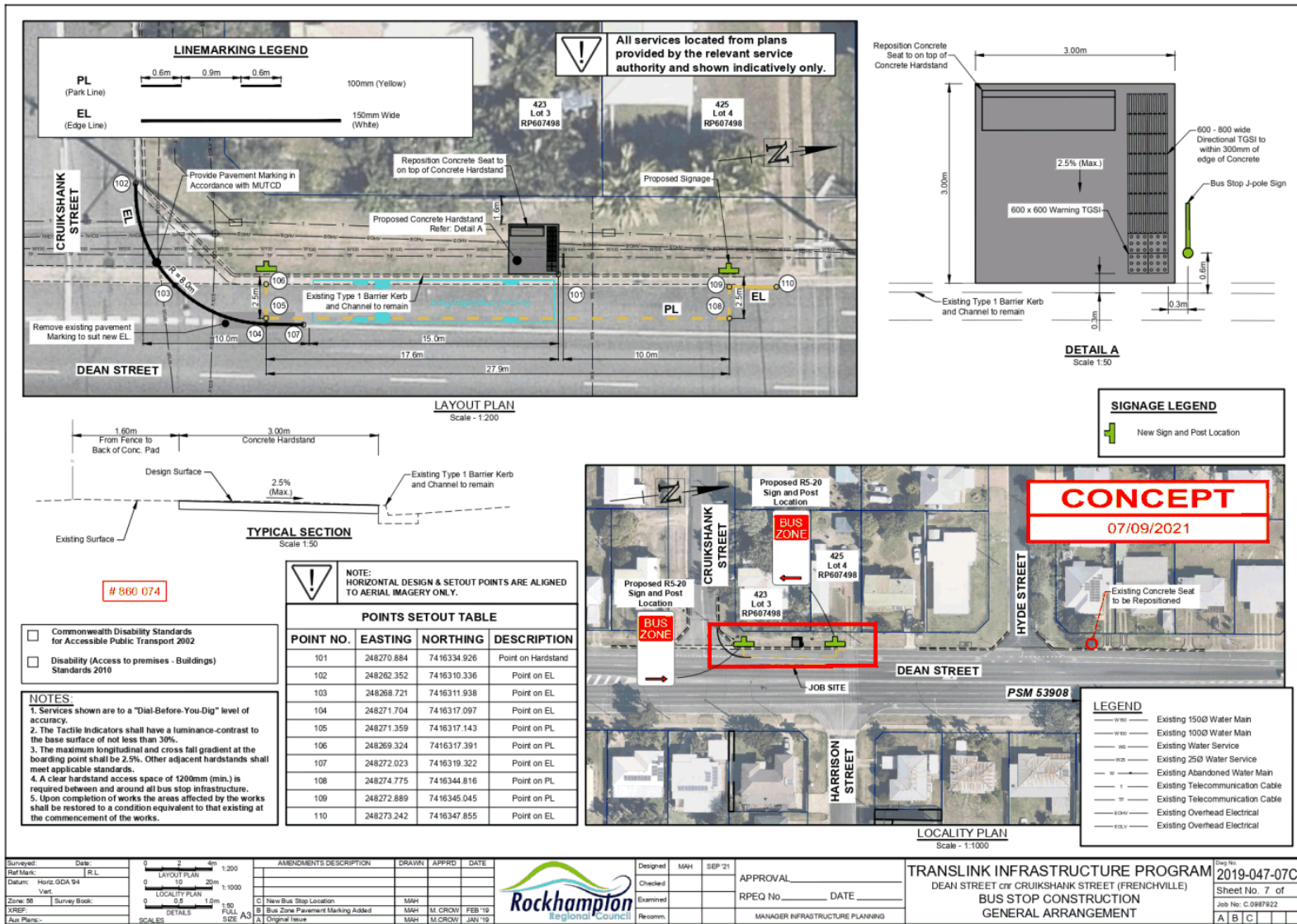
C:\Regional\Eng\Design\Design Projects\2019-047-078.dwg - Translink Bus Stops\ACAO Design\2019-047-078.dwg, 18/02/2019 1:30:50 PM, HarveyM

DEAN STREET BUS STOP LOCATION

Option C: Dean/Cruikshank Bus Stop

Meeting Date: 12 October 2021

Attachment No: 3



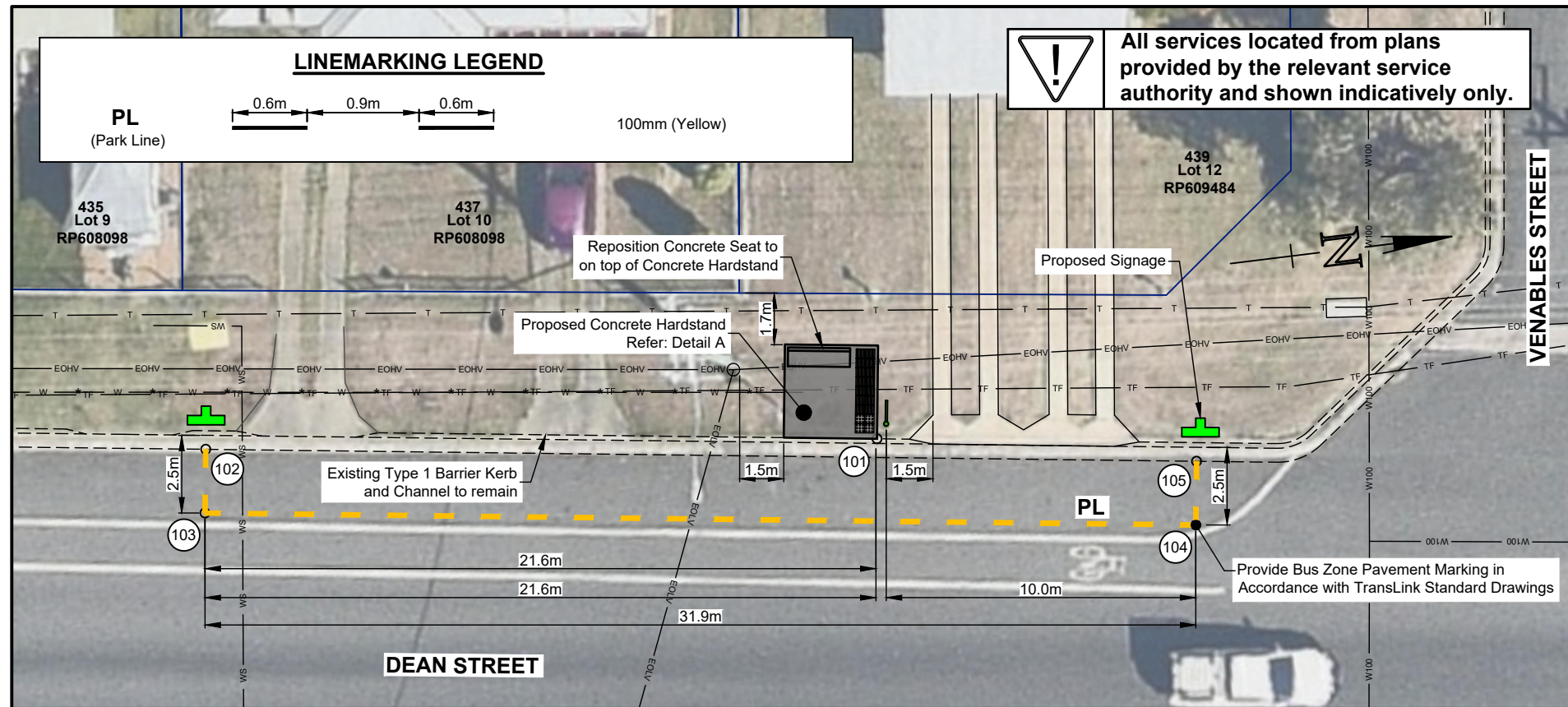
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DEAN STREET BUS STOP LOCATION

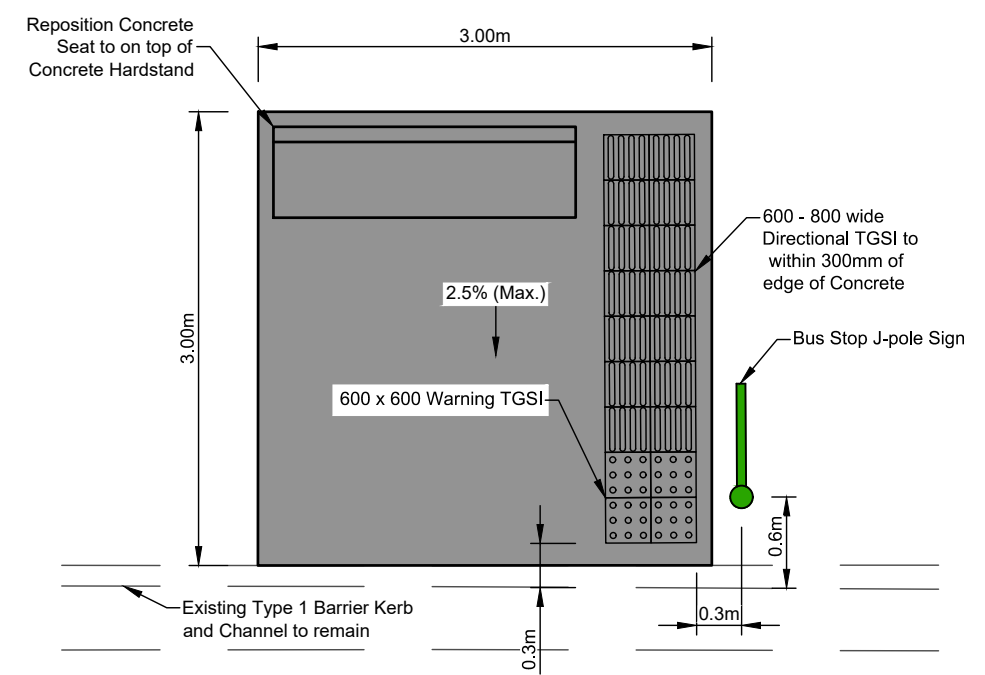
Option D: Dean/Venables Bus Stop

Meeting Date: 12 October 2021

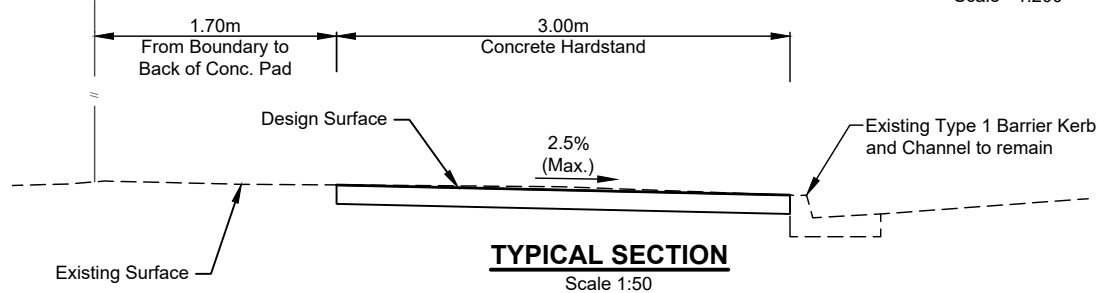
Attachment No: 4



LAYOUT PLAN
Scale - 1:200



DETAIL A
Scale 1:50



TYPICAL SECTION
Scale 1:50

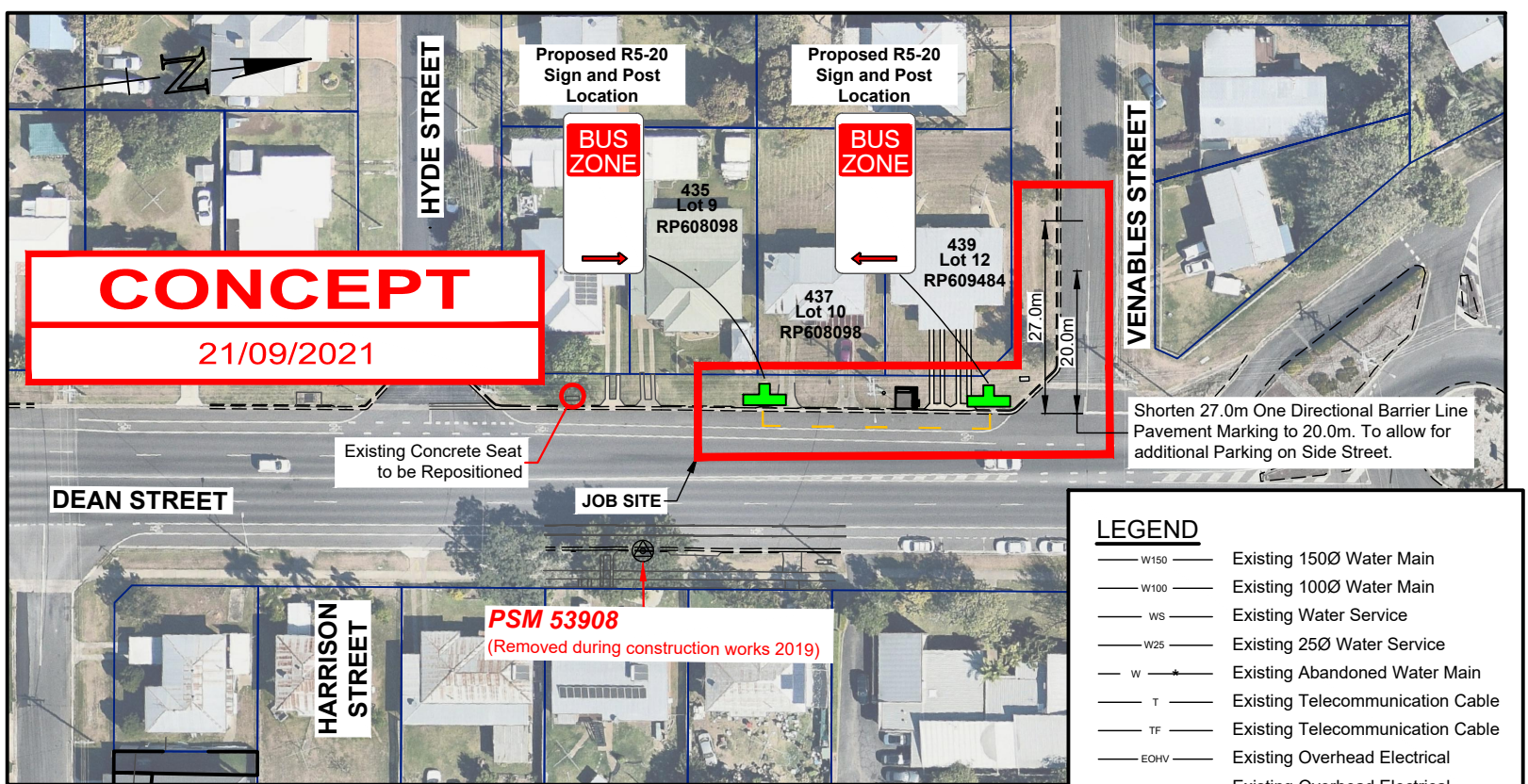
860 074

- Commonwealth Disability Standards for Accessible Public Transport 2002
- Disability (Access to premises - Buildings) Standards 2010

NOTE:
HORIZONTAL DESIGN & SETOUT POINTS ARE ALIGNED TO AERIAL IMAGERY ONLY.

- NOTES:**
- Services shown are to a "Dial-Before-You-Dig" level of accuracy.
 - The Tactile Indicators shall have a luminance-contrast to the base surface of not less than 30%.
 - The maximum longitudinal and cross fall gradient at the boarding point shall be 2.5%. Other adjacent hardstands shall meet applicable standards.
 - A clear hardstand access space of 1200mm (min.) is required between and around all bus stop infrastructure.
 - Upon completion of works the areas affected by the works shall be restored to a condition equivalent to that existing at the commencement of the works.

POINTS SETOUT TABLE			
POINT NO.	EASTING	NORTHING	DESCRIPTION
101	248287.985	7416468.395	Point on Hardstand
102	248285.682	7416446.918	Point on PL
103	248287.714	7416446.643	Point on PL
104	248291.992	7416478.239	Point on PL
105	248289.960	7416478.514	Point on PL



LOCALITY PLAN
Scale - 1:1000

LEGEND

— W150 —	Existing 150Ø Water Main
— W100 —	Existing 100Ø Water Main
— WS —	Existing Water Service
— W25 —	Existing 25Ø Water Service
— W —	Existing Abandoned Water Main
— T —	Existing Telecommunication Cable
— TF —	Existing Telecommunication Cable
— EOHV —	Existing Overhead Electrical
— EOLV —	Existing Overhead Electrical

Surveyed:	Date:
Ref Mark:	R.L.
Datum:	Horiz. GDA '94
Vert.	
Zone:	56
Survey Book:	
XREF:	
Aux Plans:	

AMENDMENTS DESCRIPTION	DRAWN	APPR'D	DATE
D New Bus Stop Location	MAH		
C New Bus Stop Location	MAH		
B Bus Zone Pavement Marking Added	MAH	M. CROW	FEB '19
A Original Issue	MAH	M. CROW	JAN '19



Designed	MAH	SEP '21
Checked		
Examined		
Recomm.		

APPROVAL _____
RPEQ No. _____ DATE _____
MANAGER INFRASTRUCTURE PLANNING

TRANSLINK INFRASTRUCTURE PROGRAM
DEAN STREET cnr VENABLES STREET (FRENCHVILLE)
BUS STOP CONSTRUCTION
GENERAL ARRANGEMENT

Dwg No.	2019-047-07D		
Sheet No.	7 of		
Job No.	C.0987922		
A	B	C	D

PARKS, SPORT AND PUBLIC SPACES*Councillor Portfolio – Councillor Rutherford*

No items for consideration

PLANNING AND REGULATION*Councillor Portfolio – Councillor Mathers*

No items for consideration

WASTE AND RECYCLING*Councillor Portfolio – Councillor Latcham*

No items for consideration

WATER AND ENVIRONMENTAL SUSTAINABILITY*Councillor Portfolio – Councillor Kirkland*

No items for consideration

BUDGET, GOVERNANCE AND OTHER MATTERS

10.5 QUEENSLAND BEEF CORRIDORS COUNCILS**File No:** 4932**Attachments:**

1. Letter of Invitation [↓](#)
2. QBCC Priorities Infographic [↓](#)

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer**Author:** Angus Russell - Manager Strategy and Planning
Greg Bowden - Executive Manager Advance
Rockhampton

SUMMARY

The report provides discussion and recommendations on an invitation for Rockhampton Regional Council to become a member of the Queensland Beef Corridor Councils.

OFFICER'S RECOMMENDATION

THAT Council:

- (a) endorse Rockhampton Regional Council becoming a member Queensland Beef Corridor Councils and agree to making an initial financial contribution \$12,000 and to providing in-kind support; and,
- (b) seek to have Glenroy Road upgrades and a new bridge at Glenroy Crossing included in the Queensland Beef Corridors priorities.

COMMENTARY

Councillor Kerry Hayes, Mayor of Central Highlands Regional Council, has written to Mayor Tony Williams to formally invite Rockhampton Regional Council to join with the Queensland Beef Corridor Councils (QBCC) to collectively advocate for significant government investment into key roads that support the beef industry in central and western Queensland. A copy of that correspondence is attached.

The QBCC is a group of six central Queensland Local Governments including Central Highlands Regional Council, Barcaldine Regional Council, Isaacs Regional Council, Woorabinda Aboriginal Council, Banana Shire Council and Gladstone Regional Council.

The QBCC is specifically advocating for a \$400 million injection into key road networks that support the beef industry with that funding targeting identified network deficiencies. Current priorities identified by the QBCC include the following:

- Blackall - Jericho Road: 12km unsealed | Cost to seal \$6M
- Alpha - Tambo Road: 48km unsealed | Cost to seal \$36.3M
- Clermont - Alpha Road: 68km unsealed | Cost to seal: \$66.4M
- Dawson Development Road: 150km unsealed | Cost to seal \$113M
- Kilcummin - Diamond Downs Road: 48km unsealed | Cost to seal: \$50M
- May Downs Road: 31km unsealed | Cost to seal \$72M
- Duaringa - Apis Creek Road: 21km unsealed | Cost to seal \$17m
- Fitzroy Development Road: 54km unsealed | Cost to seal \$41M
- Leichhardt and Burnett Highways: 74km Investment for Road Train Corridor \$72.5M
- Dawson Highway: 118km Additional investment to extend heavy vehicle corridor \$100M

An infographic of the QBCC priority areas and routes is also attached.

Council has identified a number of agricultural and beef industry related advocacy priorities including upgrading and sealing of Glenroy Road and construction of a new high level bridge over the Fitzroy River at Glenroy Crossing. These projects have been advocated through the Australian Government's Roads of Strategic Importance (ROSI) initiative.

BACKGROUND

The beef industry is a significant contributor to the Australian economy, with the industry valued at some \$19 billion annually. Queensland boasts 48% of the national herd with the Fitzroy Region having over 3 million head of cattle.

Rockhampton is known as the Beef Capital of Australia and represents a significant hub in the Queensland beef industry supply chain. It is home to Teys Lakes Creek meat processing facility and nearby JBS Nerimbera and the CQLX livestock selling facility at Gracemere. Council understands both local processors are seeking to increase throughput.

Rockhampton is a hub for beef industry research and innovation and Rockhampton businesses provide a range of services to the industry both locally and in the wider central Queensland region. Rockhampton also hosts the triennial Beef Australia Exposition, which in 2021 boasted attendance of more than 115,000 over the week-long event.

Transportation efficiencies are vital to both the processing facilities in Rockhampton and also to the Gracemere Saleyards which has average annual throughput of some 120,000 head.

Council recognises the Australian Government's ROSI initiative which includes the Mount Isa to Rockhampton corridor as one of its priorities. Council has previously made submissions in relation to this initiative highlighting the importance of ongoing upgrades to the Capricorn Highway and important feeder corridors including Ridgeland Road and Glenroy Road.

PREVIOUS DECISIONS

There have not been any previous decisions specifically in relation to this matter. A report was made to Council on 25 August 2020 in relation to the ROSI initiative with Council resolving to support the allocation of additional funds to the Capricorn Highway and seeking ROSI funding for Glenroy Road and Glenroy Crossing upgrades.

BUDGET IMPLICATIONS

The QBCC has requested a \$12,000 initial contribution from Council to enable resourcing of the advocacy coordinated through the Central Highlands Development Corporation. The

member contribution will be provided to the Central Highlands Regional Council. This request can be met from with existing Advance Rockhampton budgets.

LEGISLATIVE CONTEXT

None

LEGAL IMPLICATIONS

None

STAFFING IMPLICATIONS

Some in-kind contributions have also been requested and this will be provided via existing Advance Rockhampton staff resources.

RISK ASSESSMENT

No risk assessment has been completed.

CORPORATE/OPERATIONAL PLAN

Council's 2021-22 Operational Plan, Action 2.2.2 to "Deliver economic development and industry engagement initiatives that create economic growth and lifestyle improvements in the Region and continue to strengthen resources, construction, agriculture and defence industry services and create new opportunities in the renewable energy sector."

CONCLUSION

The invitation to become a member of the QBCC provides an opportunity for Rockhampton Regional Council to collaborate with other central Queensland Councils on shared interests in promoting and supporting the region's beef industry and essential infrastructure that supports its supply chains and logistics operations. It is also anticipated that this will also assist Council's individual advocacy through mechanisms such as the ROSI initiative.

QUEENSLAND BEEF CORRIDORS COUNCILS

Letter of Invitation

Meeting Date: 12 October 2021

Attachment No: 1



FROM THE OFFICE OF THE MAYOR

Contact Name: Cr Kerry Hayes
Telephone: 1300 242 686
Fax: 1300 242 687
Email: mayor@chrc.qld.gov.au
Address: PO Box 21, Emerald QLD 4720

27 September 2021

Cr Tony Williams
Mayor
Rockhampton Regional Council
PO Box 1860
ROCKHAMPTON QLD 4700

Email: mayor@rrc.qld.gov.au

Dear Tony

Queensland Beef Corridors

On behalf of Queensland Beef Corridor Councils, I formally invite Rockhampton Regional Council to be a member of our advocacy project.

As you are aware, our group of seven local governments (Central Highlands Regional Council, Barcaldine Regional Council, Isaac Regional Council, Woorabinda Aboriginal Shire Council, Banana Shire Council, Gladstone Regional Council and Blackall – Tambo Regional Council) joined to collectively launch our bid to have \$400 million injected into key beef network connector roads extending from the Central West through to Central Queensland supply chains to Rockhampton and Biloela processing plants to Gladstone Port.

We make our claims on the basis of representing almost 25% of the nation's beef herd and \$1.7 billion of annual income for the nation.

The beef products diverse production systems include breeding, backgrounding, feed lotting and live animal export all of which have and continue to underpin our local economies.

Technology and genetics are an important contributor to the continued growth of the beef sector and as early adopters and resilient business we cannot afford the disruption of closed and / or dangerous roads that fail to deliver our product safety and reliably.

Rockhampton's formal membership of our group will add not only very clear statistical support but will lend the worlds Beef Capital reputation to our advocacy.

Our members have resolved to continue to advocate, particularly during this advantageous political cycle and are formalizing investment in a dedicated resource to ensure that there is a constant reference point for additional collection of data, establishment of priorities and coordination of appearances and advocacy meetings.

Major council members are being requested to provide \$12,000 initially with Woorabinda Aboriginal Shire Council providing \$1,000. Central Highlands Regional Council will

Page 1 of 2

65 Egerton Street, Emerald QLD 4720 T. 1300 242 686

centralhighlands.qld.gov.au

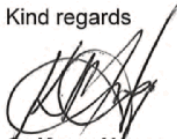
coordinate the procurement of the resource through its wholly owned development company the Central Highlands Development Corporation, and Central Highlands Regional Council will be the 'banker' for the receipt and disbursement of the member funding contributions. LGAQ has offered services as well in their peak body role. Please note that Blackall-Tambo Regional Council have resolved not to participate in this advocacy project.

Member councils will be required to continue to provide data and some useful in-kind support through the advocacy period which has been agreed may be 12 months in the first instance.

The initial launch was held in May at Beef 2021 at Customs House in Rockhampton to highlight and celebrate Rockhampton's Beef Week and to show how our regions contribute to the broader state economy. It makes sense to have Rockhampton join us in this next phase to successfully establish us as the most important beef production region in the world and worthy of appropriate investment from other levels of government.

We look forward to your confirmation of joining with us to prosecute our case and to build our regional economies.

Kind regards



Cr Kerry Hayes
Mayor
Central Highlands Regional Council

CC:
Mr Evan Pardon
Chief Executive Officer
Rockhampton Regional Council
ceo@rrc.qld.gov.au

QUEENSLAND BEEF CORRIDORS COUNCILS

QBCC Priorities Infographic

Meeting Date: 12 October 2021

Attachment No: 2

11 NOTICES OF MOTION

11.1 NOTICE OF MOTION - COUNCILLOR SHANE LATCHAM - WASTE MANAGEMENT AND RESOURCE RECOVERY CONFERENCE; BUNDABERG

File No: 10072
Attachments: 1. [Conference Program](#)
Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Shane Latcham has indicated his intention to move the following Notice of Motion at the next Council meeting scheduled for Tuesday 12 October 2021, as follows:

COUNCILLOR'S RECOMMENDATION

THAT Councillor Shane Latcham seek approval from Council to attend the Waste Management and Resource Recovery (WMRR) Conference in Bundaberg from 19-21 October 2021.

BACKGROUND

The Portfolio Chair attended the WMRR Conference in Gold Coast in 2020 which was very informative and provided an opportunity for networking with other likeminded Councillors and Waste Industry Leaders. The 2021 WMRR conference is being held in Bundaberg.

Councillor Latcham was sent a reminder of the event on 1 October 2021; after the last Council meeting. This event can only be attended in person and does not have the facility for virtual participation.

Councillor Latcham has advised the following justification for travel:-

1. WMRR discusses relevant topics in the waste and recycling industry. It provides opportunity for networking and providing suggestions to consider solutions that may benefit Councils including the Rockhampton Regional Council.
2. This conference highlights the importance of emerging new connections within the industry. Special topics include organics waste management, 3-bin FOGO, illegal dumping, organic waste action plan and circular economy discussion. (program attached)
3. There will be key note speakers including: Hon Trevor Evans – Assistant Minister for Waste Reduction and Environment Management and Dr Karen Hussey – Deputy Director-General, Environment Policy, Department of Environment and Science (DES) and others.
4. Associated costs shall be expended from the Councillor's Travel Expenses Allocation. \$1450 Full Registration (if paid before 9 October 2021), 2 nights' accommodation, meals and travel incidentals cost approximately \$2,000.00. To save on travel expenses, Councillor Latcham intends to drive to Bundaberg in his Council vehicle during the morning of Tuesday 19 October 2021 to attend the 12:00noon Pre-Conference Technical Tour.
5. Pre-approval to attend the conference was sought from the Chief Executive on 6 October 2021 to avoid late fees and early bird registration be paid prior to 9 October 2021.

**NOTICE OF MOTION –
COUNCILLOR SHANE LATCHAM -
WASTE MANAGEMENT AND
RESOURCE RECOVERY
CONFERENCE; BUNDABERG**

Conference Program

Meeting Date: 12 October 2021

Attachment No: 1

06/10/2021

Program

PROGRAM

Correct at 5pm 1 October 2021 (AEST). Please check for updates.

PRE-CONFERENCE: TUESDAY, 19 OCTOBER 2021

TECHNICAL TOUR

9:00 am - The 2021 WARRQ pre-conference technical tour has been designed to showcase the best that the Bundaberg region's
5:15 pm WARR sector has to offer. From transport to landfills, organics and more, regional innovation and solutions will be on display at each location. This jam-packed technical tour will finish up with a treat, a stop at of one of the region's most famous brands - Bundaberg Rum, and yes, refreshments will provided!

To view the tour program click [here](#)

WELCOME FUNCTION

Kalki Moon Distilling & Brewing Company

1D/ 22 Commercial Street, Bundaberg

6:00 - 8:00 pm

DAY ONE: WEDNESDAY, 20 OCTOBER 2021

OPENING PLENARY

https://www.wmrr.asn.au/Web/Web/Conferences_and_Events/WARRQ-Conference/2021/Program.aspx

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06/10/2021

Program

Welcome to country

- 9:15 am **Official opening**
[Cr Jack Dempsey](#) - Mayor of Bundaberg
- 9:30 am **Ministers address**
To be confirmed
- 9:45 am **Keynote**
[Claire Kneller](#) - Head of WRAP Asia Pacific
- 10:30 am Morning tea

SECOND PLENARY

- 11:10 am **Keynote**
Dr Karen Hussey - Deputy Director-General, Environmental Policy,
Department of Environment and Science (DES)
- 11:40 am **Keynote | QWRRIR and the future for waste infrastructure**
Gavin Hull - Principal Consultant, Arcadis
- 12:10 pm **Industry Panel | Queensland and the post-RMF era**
- 1:00 pm Lunch

SESSION 1: Product stewardship**SESSION 2: Illegal dumping + landfill**

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|---------|--|---------|--|
| 2:00 pm | EPR principles and good practices: examples from Europe
Sophie Degagny , Eunomia (<i>Virtual</i>) | 2:00 pm | The partnership approach to illegal dumping compliance
Emma Atkins, Department of Environment and Science |
| 2:20 pm | Queensland E-product Action Plan update
John Gertsakis , Ewaste Watch Institute (<i>Virtual</i>) | 2:20 pm | Illegal dumping
Tracey Gray , Fraser Coast Regional Council |
| 2:40 pm | A model for mattress product stewardship
Janelle Wallace , Australian Bedding Stewardship Council (<i>Virtual</i>) | 2:40 pm | Bringing innovation in landfill capping to the regions: a practical look at phytocap resilience in a subtropical climate
Victoria McKay , Bundaberg Regional Council |
| 3:00 pm | Speaker to be confirmed | 3:00 pm | Case studies on QLD landfill project delivery
Ashley Chiam , ATC Williams |
| 3:20 pm | Afternoon Tea | | |

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06/10/2021

Program

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| <p>3:50 pm Not adding up - population growth is not a good Indicator of waste growth
Andrew Quinn, SLR Consulting (Virtual)</p> <p>4:10 pm Big data collection for complex waste issues
Kerry Dalton, Bundaberg Regional Council</p> <p>4:30 pm Waste audit: it's not just about the bin
Lacey Webb, Resource Hub</p> <p>4:50 pm The future is the resident!
Simon Kalinowski, Mandalay Technologies</p> <p>5:10 pm Day one close</p> | <p>3:50 pm FOGO 3-bin system two years on – what does it look like?
Harry Buck, City of Melville</p> <p>4:10 pm Organic waste management needs a revolution! Innovation is essential. And the future is here today.
Bob Gordon, GoTerra (Virtual)</p> <p>4:30 pm Organic Waste Action Plan
Kylie Hughes, Department of Environment and Science</p> <p>4:50 pm Sizing up the FOGO opportunity - insights from the infrastructure development journey
Margie Dickson, Arup</p> |
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CONFERENCE DINNER**Burnett Riverside Hotel**

7 Quay St, Bundaberg Central

6:30 - 10:30 pm

Dress: cocktail

DAY TWO: THURSDAY, 21 OCTOBER 2021**OPENING PLENARY**

- 8:30 am **Welcome and Introduction**
Kerry Dalton - Program Committee Chair
- 8:40 am **Day 2 opening**
Hon Trevor Evans MP - Assistant Minister for Waste Reduction and Environmental Management
- 9:00 am **Keynote**
[Daniel Roberts](#) - Research Program Director, Technologies, CSIRO Energy
- 9:30 am Morning tea

SECOND PLENARY

- 10:00 am **Keynote | Queensland's Waste Strategy mid-term progress report**

https://www.wmrr.asn.au/Web/Web/Conferences_and_Events/WARRQ-Conference/2021/Program.aspx

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06/10/2021	Program
	Cr Greg Christensen - Mayor of Scenic Rim Regional Council
11:00 pm	LG Panel Exploring WARR in regional Queensland
11:45 pm	Lunch
SESSION 5: Education + community engagement	
12:30 pm	Social Marketing: Influencing behaviour change to drive environmental change Adam Nicholson , COEX
12:50 pm	What would Glenn do? Glenn Jeffrey , Fraser Coast Regional Council
1:10 pm	Turning old stuff into new jobs: creating employment through the Circular Economy Yasmin Grigaliunas , Worlds Biggest Garage Sale
1:30 pm	25 years of learnings in Logan Waste Education Alix Baltais , EnviroCom
1:50 pm	Afternoon tea
SESSION 6: Regional opportunities	
12:30 pm	Sustainable supply chain programs drive circular outcomes and market development: London & Rio Olympics experiences Holly Knight + Simone Unanue , GHD (Virtual)
12:50 pm	How source separated collection services can enable a circular economy in regional areas Linda Nordin , GHD
1:10 pm	Success of waste minimisation practices in building and construction Dr Judy Matthews , QUT
3:00 pm	Reduction of greenhouse gas emissions and leachate volumes at landfills Nikita Sharma , BeneTerra
SESSION 7: Emerging challenges + opportunities	
2:10 pm	Bundaberg hydrogen garbage truck project Ben Artup , Bundaberg Regional Council
2:30 pm	Speaker to be confirmed
2:50 pm	BioHub model for energising resource recovery Fiona Waterhouse , Utilitas
3:10 pm	EPS melter at Nikenbah Transfer Station Scott Hopkins , Fraser Coast Regional Council
SESSION 8: Regional infrastructure planning	
2:10 pm	Emerging challenges and opportunities – what you told us? Gavin Reeves , ATC Williams
2:30 pm	Speaker to be confirmed
2:50 pm	Delivering the vision of the waste infrastructure plan, and lessons learned along the way Mal Jones , ATC Williams
3:10 pm	Using transactional data to shape the future of the Transfer Station Network in Logan Gavin Hull , Arcadis

06/10/2021

Program

END.

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CONTACT US

57 St Johns Road
Glebe NSW 2037

P: 02 8746 5000
E: info@wmrr.asn.au

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12 QUESTIONS ON NOTICE

Nil

13 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

14 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

15.1 Property Acquisition

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.2 Sale of Properties for Overdue Rates - 2021

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

15 CONFIDENTIAL REPORTS

15.1 PROPERTY ACQUISITION

File No: 2021

Attachments:

1. Property Valuation Report
2. Preliminary Financial Analysis

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Angus Russell - Manager Strategy and Planning

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

The report makes recommendations in relation to a potential property acquisition.

15.2 SALE OF PROPERTIES FOR OVERDUE RATES - 2021**File No:** 521**Attachments:** 1. Land Sale Report to Council October 2021**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer**Author:** Marnie Taylor - Acting General Manager Corporate Services

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

SUMMARY

Council has the authority pursuant to section 140(2) of the Local Government Regulation 2012 to sell the land described in the report for overdue rates and charges.

16 CLOSURE OF MEETING