



ORDINARY MEETING

MINUTES

25 JANUARY 2022

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 25 JANUARY 2022 COMMENCING AT 9:00AM**

1 OPENING

1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr G Bowden – Executive Manager Advance Rockhampton
Ms M Taylor – Acting Manager Corporate and Technology Services
Mr A Russell – Manager Strategy and Planning
Mr J McCaul – Coordinator Development Assessment
Ms L Leeder – Senior Committee Support Officer
Ms K Walsh – Committee Support Officer

Via Webex:

Ms A Cutler – General Manager Community Services
Mr D Morrison – Manager Office of the Mayor
Ms A Brennan – Coordinator Legal and Governance
Ms K Roberts – Coordinator Property and Insurance
Ms E Drumm – Coordinator Disaster Management
Ms A Johnson – Land Use and Community Planner

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Cherie Rutherford is requesting leave of absence for Tuesday 25 January 2022.

COUNCIL RESOLUTION

That Councillor Rutherford be granted leave of absence for Tuesday 25 January 2022.

Moved by: Mayor Williams

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting of 14 December 2021 be confirmed.

Moved by: Councillor Smith
Seconded by: Councillor Kirkland
MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Mayor, Councillor Tony Williams informed the meeting:

"I have a Declarable Conflict of Interest in Council Meeting Agenda – **Item 10.3 – Community Assistance Program – Major Sponsorship – Rockhampton Saloon Car Club**. This declarable conflict of interest arises as my nephews Leigh and Matthew Williams are speedway drivers who race in this category. I am uncertain if they are participating in this upcoming event, 13-14 May 2022 but I wish to participate in the decision in relation to this matter. I acknowledge that eligible councillors must now determine, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible councillors discuss and vote on the matter."

COUNCIL RESOLUTION

The table determined that the Mayor, Councillor Williams may stay in the meeting and participate in the decision, including voting on the matter.

Moved by: Councillor Smith
Seconded by: Councillor Kirkland
MOTION CARRIED UNANIMOUSLY

Councillors Smith, Kirkland, Wickerson, Fisher, Latcham and Mathers voted in the affirmative Mayor Williams did not participate in the vote.

Councillor Ellen Smith informed the meeting:

"I have a Declarable Conflict of Interest in Council Meeting – **Item 10.1 – Partnership Proposal – Professional Bull Riders (PBR) Australia**. This declarable conflict of interest arises as I am a member and instructor at the Bouldercombe Pony Club. The Bouldercombe Pony Club assisted at several events last year as a fundraiser for the Club and are booked to assist in the upcoming event on the 12 February 2022.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on."

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COUNCILLOR/DELEGATE REPORTS

9.1 COUNCILLOR DISCRETIONARY FUND APPLICATION - CAPRICORNIA DOMESTIC AND FAMILY VIOLENCE STEERING COMMITTEE; COUNCILLOR DREW WICKERSON

File No: 8295

Authorising Officer: Emma Brodel - Senior Executive Assistant to the Mayor
Damon Morrison - Project Manager Art Gallery -
Operations
Evan Pardon - Chief Executive Officer

Author: Megan Careless - Executive Support Officer

SUMMARY

Councillor Drew Wickerson is seeking approval from Council to donate \$80.00 from his Councillor Discretionary Fund to Capricornia Domestic and Family Violence Steering Committee to host an awareness barbeque.

COUNCIL RESOLUTION

THAT Council approval the donation of \$80.00 from Councillor Drew Wickerson's Councillor Discretionary Fund to Capricornia Domestic and Family Violence Steering Committee to host an awareness barbeque.

Moved by: Councillor Mathers

Seconded by: Councillor Smith

MOTION CARRIED

9.2 COUNCILLOR DISCRETIONARY FUND APPLICATION - GRACEMERE LAKE GOLF CLUB; COUNCILLOR ELLEN SMITH

File No: 8295
Authorising Officer: Damon Morrison - Project Manager Art Gallery -
Operations
Evan Pardon - Chief Executive Officer
Author: Megan Careless - Executive Support Officer

SUMMARY

Councillor Ellen Smith is seeking approval from Council to donate \$1,000.00 from her Councillor Discretionary Fund to the Gracemere Lake Golf Club.

COUNCIL RESOLUTION

THAT Council approve a donation of \$1,000.00 from Councillor Ellen Smith's Councillor Discretionary Fund to the Gracemere Lake Golf Club to carry out irrigation maintenance repairs.

Moved by: Councillor Kirkland

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

10 OFFICERS' REPORTS

10.1 PARTNERSHIP PROPOSAL - PROFESSIONAL BULL RIDERS (PBR) AUSTRALIA

9:18AM

Councillor Ellen Smith, having earlier informed the meeting of a declarable conflict of interest and her decision not to participate in **Item 10.1 – Partnership Proposal – Professional Bull Riders (PBR) Australia**, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

File No: 6097
Authorising Officer: Greg Bowden - Executive Manager Advance Rockhampton
Author: Kelly Doyle - PA to Executive Manager Advance Rockhampton

SUMMARY

Rockhampton Regional Council through Advance Rockhampton has the opportunity to partner with Professional Bull Riders (PBR) Australia for 2022 for the delivery of 5 x Rockhampton Events. It is proposed that the partnership will be beneficial to promoting Rockhampton region as a liveable, visitable and investable region through promotion of the city with great venues, events and entertainment. Partnering with the PBR brand and their communication channels is key to increasing exposure to the Explore Rockhampton brand.

COUNCIL RESOLUTION

THAT Rockhampton Regional Council through Advance Rockhampton, partner with PBR Australia for \$10,000 (ex gst) to become the 'Official Presenting Rights Partner of Professional Bull Riders Australia Monster Energy Tour – Rockhampton Invitational'.

Moved by: Councillor Fisher
Seconded by: Mayor Williams

MOTION CARRIED UNANIMOUSLY

Councillors Fisher, Williams, Mathers, Wickerson, Kirkland and Latcham voted in the affirmative.

Councillor Smith was not in the meeting room

9:25AM Councillor Smith returned to the meeting room.

10.2 MOUNT MORGAN MINE PROJECT - LETTER OF SUPPORT

File No: 7141
Authorising Officer: Wade Clark - Senior Executive Economic Development
Greg Bowden - Executive Manager Advance
Rockhampton
Author: Tanya Webber - Economic Development and Industry
Engagement Advisor

SUMMARY

Heritage Minerals Pty Ltd have requested that Rockhampton Regional Council provide a Letter of Support to assist their efforts to gain approvals to re-open the Mount Morgan Mine Project.

COUNCIL RESOLUTION

THAT Rockhampton Regional Council provide a Letter of Support to Heritage Minerals Pty Ltd to assist their efforts to reopen the Mount Morgan Mine.

Moved by: Councillor Latcham
Seconded by: Councillor Wickerson
MOTION CARRIED UNANIMOUSLY

**10.3 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP -
ROCKHAMPTON SALOON CAR CLUB**

File No: 12535
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Rockhampton Saloon Car Club for Major Sponsorship assistance towards the SSA Queensland Super Sedan State Title event is presented to Council for consideration.

COUNCIL RESOLUTION

THAT Council considers the Major Sponsorship application from the Rockhampton Saloon Car Club for funding to assist with the SSA Queensland Super Sedan State Title to be held on 13 -14 May 2022 and approves the amount of \$3,000.00 sponsorship.

Moved by: Councillor Wickerson

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

Councillors Wickerson, Mathers, Williams, Fisher, Smith, Kirkland and Latcham voted in the affirmative.

10.4 ROCKHAMPTON REGION LOCAL DISASTER MANAGEMENT PLAN

File No: 3940
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Author: Elizabeth Drumm - Coordinator Disaster Management

SUMMARY

The Rockhampton Region Local Disaster Management Plan has been reviewed and updated by the Rockhampton Region Local Disaster Management Group. At its meeting of 13 January 2022, the Group endorsed the Plan and its sub plans.

The Plan and its sub plans have undergone a significant review to ensure the Plan remains aligned with the governing disaster management guidelines and that it reflects the current risks and community needs identified through the Rockhampton Region Emergency Risk Management Assessment, Bushfire Management Study, Strategies and Mitigation Plans and findings from recent year's exercises and disaster events.

COUNCIL RESOLUTION

THAT Council adopt the Rockhampton Region Local Disaster Management Plan 2022 and its associated sub plans.

Moved by: Mayor Williams
Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

10.5 PREPARING AUSTRALIAN COMMUNITIES PROGRAM - LOCAL STREAM GRANT PROGRAM

File No: 12534
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Martin Crow - Manager Infrastructure Planning

SUMMARY

Council Officers are seeking endorsement from Council for a project submitted under the Federally funded Preparing Australian Communities Program.

COUNCIL RESOLUTION

THAT Council:

1. Acknowledge the discontinuing of the submission of the Gracemere Bulk Water Supply Security Project under the Preparing Australian Communities Program because of program eligibility concerns; and
2. Endorse the recent submission of the Archer Street Drainage Scheme Stages 1 and 2 under the Preparing Australian Communities Program.

Moved by: Councillor Wickerson

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

10.6 EDENBROOK TRUNK WORK ESTABLISHMENT COST

File No: D/22-2021
Authorising Officer: Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services
Author: Jamie McCaul - Coordinator Development Assessment

SUMMARY

Council Officers are seeking endorsement from Council for an increase in the establishment cost identified on the Infrastructure Charges Notice for the trunk works required to be built at Edenbrook.

The amount required above that adopted in the Capital Budget requires a Council decision.

COUNCIL RESOLUTION

THAT Council endorses the Amended Infrastructure Charges Notice.

Moved by: Councillor Kirkland

Seconded by: Councillor Mathers

MOTION CARRIED

10.7 INFRASTRUCTURE CHARGES RESOLUTION

File No: 11344
Authorising Officer: Angus Russell - Manager Strategy and Planning
Ross Cheesman - Deputy Chief Executive Officer
Author: Alyce James - Strategic Planner

SUMMARY

This report seeks endorsement of a new Infrastructure Charges Resolution.

COUNCIL RESOLUTION

THAT Council adopts the *Charges Resolution No.1 of 2022* with its commencement date of 1 July 2022.

Moved by: Mayor Williams
Seconded by: Councillor Latcham

MOTION CARRIED

Councillor Smith recorded her vote against the motion.

10.8 COUNCIL DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

File No: 12660
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Allysa Brennan - Coordinator Legal and Governance

SUMMARY

This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.

COUNCIL RESOLUTION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of:
 - (a) Attachment 1 in the Report - Delegation Register – *Heavy Vehicle National Law (QLD)*;
 - (b) Attachment 2 in the Report - Delegation Register – *Heavy Vehicle (Mass, Dimension and Loading) National Regulation*;
 - (c) Attachment 3 in the Report – Delegation Register – *Transport Operations (Marine Safety) Act 1994*;
 - (d) Attachment 4 in the Report – Delegation Register – *Transport Operations (Marine Safety) Regulation 2016*;
 - (e) Attachment 5 in the Report – Delegation Register – *Transport Operations (Marine Pollution) Act 1995*;
 - (f) Attachment 6 in the Report – Delegation Register – *Transport Infrastructure (Public Marine Facilities) Regulation 2011*;
 - (g) Attachment 7 in the Report – Delegation Register – *Transport Infrastructure (State Controlled Roads) Regulation 2017*;
 - (h) Attachment 8 in the Report – Delegation Register – *Transport Operations (Road Use Management—Accreditation and Other Provisions) Regulation 2015*;
 - (i) Attachment 9 in the Report – Delegation Register – *Transport Operations (Road Use Management—Vehicle Registration) Regulation 2021*;
 - (j) Attachment 10 in the Report – Delegation Register – *Transport Infrastructure Act 1994*;
 - (k) Attachment 11 in the Report – Delegation Register – *Transport Operations (Road Use Management) Act 1995*;
 - (l) Attachment 12 in the Report – Delegation Register – *Transport Operations (Road Use Management - Road Rules) Regulation 2009*;
 - (m) Attachment 13 in the Report – Delegation Register – *Public Health Act 2005*;
 - (n) Attachment 14 in the Report – Delegation Register – *Public Health (Infection Control for Personal Appearance Services) Act 2003*; and
 - (o) Attachment 15 in the Report – Delegation Register – *Planning Act 2016*.
2. These powers must be exercised subject to any limitations contained in schedule 2 of the Delegation Registers attached to the report.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson
MOTION CARRIED UNANIMOUSLY

**10.9 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED
31 DECEMBER 2021**

File No: 8148
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Acting Manager Corporate & Technology Services

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 December 2021.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 December 2021 be 'received'.

Moved by: Mayor Williams
Seconded by: Councillor Latcham
MOTION CARRIED

10.10 DECEMBER MONTHLY BUDGET REVIEW

File No: 8785
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Acting Manager Corporate & Technology Services

SUMMARY

Chief Financial Officer presenting updated budget estimates to 15 December 2021.

COUNCIL RESOLUTION

THAT the report be received and the budget estimate changes be endorsed.

Moved by: Mayor Williams
Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

11 NOTICES OF MOTION

Nil

12 QUESTIONS ON NOTICE

Nil

13 URGENT BUSINESS\QUESTIONS

14 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

15.1 Property Matter

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.2 Future Financial Sustainability & Budgetary Issues

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget. (Budget discussions with Council)

Moved by: Mayor Williams

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

9:51AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Fisher

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

9:52AM The meeting adjourned for a short recess.

10:04AM The meeting resumed.

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor C E Smith
Councillor M D Wickerson
Councillor D Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer

Mr P Kofod – General Manager Regional Services
Mr G Bowden – Executive Manager Advance Rockhampton
Ms M Taylor – Acting Manager Corporate and Technology Services
Mr A Russell – Manager Strategy and Planning
Mr P Owens – Assistant Production Technician
Ms K Walsh – Committee Support Officer

Via Webex:

Ms A Cutler – General Manager Community Services
Mr D Morrison – Manager Office of the Mayor
Ms K Roberts – Coordinator Property & Insurance
Mr M Mansfield – Coordinator Media and Communications

11:34AM Mayor Williams left the meeting room.
11:36AM Mayor Williams returned to the meeting room.
11:40AM The meeting adjourned for a short recess.
12:30PM The meeting resumed.

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor C E Smith
Councillor M D Wickerson
Councillor D Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Ms A Cutler – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Ms M Taylor – Acting Manager Corporate and Technology Services
Mr A Russell – Manager Strategy and Planning
Ms K Walsh – Committee Support Officer

Via Webex:

Mr G Bowden – Executive Manager Advance Rockhampton
Mr D Morrison – Manager Office of the Mayor

COUNCIL RESOLUTION

1:44PM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

15 CONFIDENTIAL REPORTS

15.1 PROPERTY MATTER

File No: 14815

Authorising Officer: Marnie Taylor - Acting Manager Corporate & Technology Services
Ross Cheesman - Deputy Chief Executive Officer

Author: Kellie Roberts - Coordinator Property & Insurance

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Coordinator Property & Insurance reporting on a property matter.

COUNCIL RESOLUTION

THAT the Chief Executive Officer (Coordinator Property & Insurance) be authorised to proceed with Option 3 as outlined in the report.

Moved by: Mayor Williams

Seconded by: Councillor Wickerson

MOTION CARRIED

Councillor Kirkland, Mathers and Latcham recorded their vote against the motion.

15.2 FUTURE FINANCIAL SUSTAINABILITY & BUDGETARY ISSUES**File No: 8785****Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer****Author: Marnie Taylor - Acting Manager Corporate & Technology Services**

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget. (Budget discussions with Council)

SUMMARY

This report provides a summary of the impact on the future financial sustainability of Council and budgetary measures required to address the large reduction in the financial assistance grants from 2022/2023 onwards.

COUNCIL RESOLUTION

THAT the matter lay on the table and Council call for a Special Council Meeting on 1 February 2022.

Moved by: Mayor Williams**Seconded by: Councillor Kirkland****MOTION CARRIED UNANIMOUSLY**

16 CLOSURE OF MEETING

There being no further business the meeting closed at 1:46pm.

SIGNATURE

CHAIRPERSON

DATE