



ORDINARY MEETING

MINUTES

24 MAY 2022

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 24 MAY 2022 COMMENCING AT 9:00AM**

1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor G D Mathers
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms A Cutler – General Manager Community Services (via video link)
Ms M Taylor – Chief Financial Officer
Mr G Bowden – Executive Manager Advance Rockhampton (via video link)
Mr D Morrison – Manager Office of the Mayor
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling (via video link)
Ms K Roberts – Acting Manager Parks (via video link)
Ms L Bellward – Curator/Director Zoo
Ms L Leeder – Senior Committee Support Officer
Ms K Kellett – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting of 10 May 2022 be confirmed.

Moved by: Councillor Smith
Seconded by: Councillor Latcham

MOTION CARRIED

COUNCIL RESOLUTION

THAT the minutes of the Special Meeting of 17 May 2022 be confirmed.

Moved by: Councillor Latcham
Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COUNCILLOR/DELEGATE REPORTS

Nil

10 OFFICERS' REPORTS

10.1 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP

File No: 12535
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Rotary Club of Rockhampton North for Major Sponsorship Assistance towards their Rocky Swap 2022 event is presented for Council consideration.

9:03AM Councillor Rutherford and Councillor Wickerson attended the meeting

COUNCIL RESOLUTION

THAT Council considers the Major Sponsorship application from Rotary Club of Rockhampton North for funding to assist with the staging of the Rocky Swap 2022 to be held on Saturday 6 August 2022 and approves a sponsorship amount of \$15,000.00 towards the event.

Moved by: Councillor Fisher
Seconded by: Councillor Kirkland

MOTION CARRIED UNANIMOUSLY

10.2 ROCKHAMPTON ZOO CONSERVATION CONTRIBUTION

File No: 3066
Authorising Officer: Aaron Pont - Manager Parks
Alicia Cutler - General Manager Community Services
Author: Liz Bellward - Curator Rockhampton Zoo

SUMMARY

Rockhampton Zoo is holding funds in trust to be used to support conservation initiatives. This report is recommending conservation groups to support in 2021-2022 and 2022-2023.

COUNCIL RESOLUTION

THAT Council endorses the following conservation groups to be recipients of money raised through Rockhampton Zoo donations and paid zoo experiences:

	Amount	2021-2022	2022-2023
Local conservation group	50%	Koala Research CQ	Turtles of CQ
Non-local conservation group	50%	FFI – Fauna and Flora International	International Otter Fund

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

10.3 2022 ROCKHAMPTON AGRICULTURAL SHOW - APPROVAL FOR PAYMENT OF PRIZES

File No: 14298
Authorising Officer: Greg Bowden - Executive Manager Advance Rockhampton
Author: Eileen Brown - Events Coordinator

SUMMARY

Council's current Payment Exception Authority Procedure requires Council or Committee approval to pay prize monies in cash. This report is seeking formal approval to allow prizes to be paid in cash at the 2022 Rockhampton Agricultural Show.

COUNCIL RESOLUTION

THAT Council approve the payment of prizes in cash for the 2022 Rockhampton Agricultural Show.

Moved by: Councillor Smith
Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

**10.4 WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD
ENDING APRIL 2022**

File No: 1392
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Deputy Chief Executive Officer presenting the Whole of Council Corporate Performance Report for period ending 30 April 2022 for Councillor's information.

COUNCIL RESOLUTION

THAT the Whole of Council Corporate Performance Report for period ending 30 April 2022 be 'received'.

Moved by: Councillor Fisher
Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

THAT Council acknowledges the retirement of Steve Hughes (Coordinator Rural Operations) and publicly thanks and congratulates Steve on his career at Council. Steve went above and beyond the call of duty in his role and was a key player in assisting the communities in our rural areas.

Moved by: Councillor Rutherford
Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

10.5 REVISED POLICY - EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS

File No: 11979
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Damon Morrison - Manager Office of the Mayor

SUMMARY

The purpose of this report is to present to Council an amendment to the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors for its consideration and adoption.

COUNCIL RESOLUTION

THAT Council:

1. adopts the amended Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy attached to the report; and
2. approves a review date of the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy of April 2024.

Moved by: Councillor Wickerson

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

10.6 REPEAL OF RESOLUTION - MAYORAL CHAIN ALTERATION

File No: 3085
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Damon Morrison - Manager Office of the Mayor

SUMMARY

The purpose of this report is to present to Council for consideration the repeal of a previous resolution related to the alteration of the Rockhampton Regional Council Mayoral Chain.

COUNCIL RESOLUTION

THAT Council resolves as per section 262 of the *Local Government Regulation 2012* to repeal point one of the resolution arising from Item 12.1 of the 14 April 2020 Ordinary Council meeting.

Moved by: Councillor Wickerson
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

**10.7 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED
30 APRIL 2022**

File No: 8148
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2022.

COUNCIL RESOLUTION

THAT Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2022 be received.

Moved by: Councillor Fisher
Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

10.8 2022-23 ROCKHAMPTON AIRPORT ANNUAL PERFORMANCE PLAN

File No: 8320
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Rockhampton Airport's 2022-23 Annual Performance Plan is presented for Council's endorsement.

COUNCIL RESOLUTION

THAT Council approve in principle the Rockhampton Airport's 2022-23 Annual Performance Plan for inclusion in the 2022-23 Operational Plan.

Moved by: Councillor Fisher
Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

**10.9 2022-23 ROCKHAMPTON REGIONAL WASTE AND RECYCLING
PERFORMANCE PLAN**

File No: 8320
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Peter Kofod - General Manager Regional Services

SUMMARY

The Rockhampton Regional Waste and Recycling Draft Performance Plan for 2022-2023 is presented for Council's endorsement.

COUNCIL RESOLUTION

THAT Council approve in principle the 2022-23 Rockhampton Regional Waste and Recycling Draft Performance Plan.

Moved by: Councillor Latcham
Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

11 NOTICES OF MOTION

Nil

12 QUESTIONS ON NOTICE

Nil

13 URGENT BUSINESS QUESTIONS

Nil

COUNCIL RESOLUTION**10:17AM**

THAT the meeting be adjourned for a 15 minute recess.

Moved by: Councillor Fisher
Seconded by: Councillor Wickerson

MOTION CARRIED**COUNCIL RESOLUTION****10:32AM**

THAT the meeting be resumed.

Moved by: Councillor Fisher
Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor G D Mathers
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms A Cutler – General Manager Community Services (via video link)
Ms M Taylor – Chief Financial Officer
Mr G Bowden – Executive Manager Advance Rockhampton (via video link)
Mr D Morrison – Manager Office of the Mayor
Ms L Leeder – Senior Committee Support Officer
Ms K Kellett – Committee Support Officer

14 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

15.1 Minor Alteration to Organisational Structure

In accordance with section 254J(3)(b) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss industrial matters affecting employees.

Moved by: Councillor Kirkland

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

10:33AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Fisher

Seconded by: Councillor Kirkland

MOTION CARRIED

COUNCIL RESOLUTION

10:37AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Fisher

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

15 CONFIDENTIAL REPORTS

15.1 MINOR ALTERATION TO ORGANISATIONAL STRUCTURE

File No: 289

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Ross Cheesman - Deputy Chief Executive Officer

In accordance with section 254J(3)(b) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss industrial matters affecting employees.

SUMMARY

Employee and Union consultation has now been completed in relation to a minor change to the Organisational Structure.

COUNCIL RESOLUTION

THAT the Organisational Structure changes, as included in the attachment to the report, be adopted.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

16 CLOSURE OF MEETING

There being no further business the meeting closed at 10:37am.

SIGNATURE

CHAIRPERSON

DATE