



ORDINARY MEETING

MINUTES

12 SEPTEMBER 2023

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**REPORT OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS, 232
BOLSOVER STREET, ROCKHAMPTON ON TUESDAY, 12 SEPTEMBER 2023
COMMENCING AT 9:00AM**

1 OPENING

- 1.1 Acknowledgement of Country

9:01AM Councillor Fisher attended the meeting.

- 1.2 Opening Prayer delivered by Reverend David Alley from Peace Christian Church.

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher (via video-link)
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms M Taylor – Chief Financial Officer (via video-link)
Mr J Kann – Manager Office of the Mayor
M D Morrison – Manager Workforce and Governance (via video-link)
Mr A Collins – Manager Projects Delivery
Mr J Wallace – Chief Audit Executive
Ms K Ramm – Senior Risk and Assurance Advisor
Ms A Thorogood – Business Administration Trainee
Ms L Foley – Committee Support Officer
Ms K Walsh – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting of 22 August 2023 be confirmed.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Ellen Smith informed the meeting:

“I have a prescribed conflict of interest in **Item 16.1 – Projects – Status Update**. This prescribed conflict of interest arises as my nephew Adam John McEvoy is a partner in MTC Industries which has a contract with Fitzroy River Water to cart potable drinking water to Mount Morgan. My brother John James McEvoy is employed by MTC Industries to drive the water tanker.

In relation to the proposed water pipeline to Mount Morgan, the alignment goes along Kabra Road where my brother owns a property at 248 Kabra Road. The proposed alignment also goes along Moonmera Road where my sister and brother-in-law Trish and Don McKinnon own a property on the corner of Moonmera and Poison Creek Roads.

I will deal with the conflict by leaving the room and staying away from the place where the meeting is being held when this matter is being discussed and voted on.”

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS**10.1 LEAVE OF ABSENCE - MAYOR TONY WILLIAMS: TUESDAY 19 SEPTEMBER AND TUESDAY 26 SEPTEMBER 2023**

File No: 10072
Authorising Officer: Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer
Author: Nicole Semfel - Acting Senior Executive Assistant to the Mayor

SUMMARY

Mayor Tony Williams requesting leave of absence for Tuesday 19 September and Tuesday 26 September 2023.

COUNCIL RESOLUTION

THAT leave of absence be granted for Mayor Tony Williams for Tuesday 19 September and Tuesday 26 September 2023.

Moved by: Councillor Smith
Seconded by: Councillor Latcham
MOTION CARRIED

11 OFFICERS' REPORTS

11.1 RISK REGISTERS - QUARTERLY UPDATE AS AT 21 JULY 2023

File No: 8780
Authorising Officer: John Wallace - Chief Audit Executive
Ross Cheesman - Deputy Chief Executive Officer
Author: Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

Submission of the quarterly risk register updates, as at 21 July 2023, for adoption by Council.

COUNCIL RESOLUTION

THAT Council adopts the quarterly risk register updates as at 21 July 2023, excluding Risk No: 439 – Bush Fire Management and P392 – South Rockhampton STP as attached to the report.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

11.2 SCHEDULE OF MEETINGS - JANUARY TO MARCH 2024

File No: 1460
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Chief Executive Officer presenting the Schedule of Council and Committee meetings for the period January to March 2024.

COUNCIL RESOLUTION

THAT the Schedule of Council and Committee meetings for the period January to March 2024 be adopted.

Moved by: Mayor Williams
Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

15 CLOSED SESSION

9:21AM

Councillor Smith, having earlier informed the meeting of a prescribed conflict of interest and her decision to not participate in any decision involving **Item 16.1- Projects – Status Update**, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 PROJECTS - STATUS UPDATE

In accordance with section 254J(3)(i) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

Moved by: Councillor Wickerson

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

Councillors Wickerson, Mathers, Williams, Fisher, Rutherford, Kirkland and Latcham vote in the affirmative.

Councillor Smith was not in the meeting room and did not participate in the vote.

COUNCIL RESOLUTION

9:22AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Mathers

Seconded by: Councillor Rutherford

MOTION CARRIED

Councillors Mathers, Rutherford, Williams, Fisher, Wickerson, Kirkland and Latcham voted in the affirmative.

Councillor Smith was not in the meeting room and did not participate in the vote

COUNCIL RESOLUTION

10:01AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

Councillors Williams, Wickerson, Fisher, Mathers, Rutherford, Kirkland and Latcham vote in the affirmative.

Councillor Smith was not in the meeting room and did not participate in the vote.

16 CONFIDENTIAL REPORTS

16.1 PROJECTS - STATUS UPDATE

File No: 15274

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Andrew Collins - Manager Project Delivery

In accordance with section 254J(3)(i) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

SUMMARY

This report provides an update on the current status of Projects and the projects current funding position.

COUNCIL RESOLUTION

THAT the Council receives the report as the current update of the projects and approves the capital allocation.

Moved by: Councillor Kirkland

Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

Councillors Kirkland, Rutherford, Williams, Fisher, Mathers, Wickerson and Latcham voted in the affirmative.

Councillor Smith was not in the meeting room and did not participate in the vote.

10:01AM Councillor Smith returned to the meeting room.

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10:01am.

SIGNATURE

CHAIRPERSON

DATE