



# ORDINARY MEETING

## AGENDA

**12 NOVEMBER 2024**

*Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 12 November 2024 commencing at 9:00 AM for transaction of the enclosed business.*

A handwritten signature in blue ink, appearing to read "P. W. G. O'Connell".

**ACTING CHIEF EXECUTIVE OFFICER**  
6 November 2024

Next Meeting Date: 26.11.24

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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## **1 OPENING**

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer – Rev Andrew Gillies, Southside Uniting Church

## **2 PRESENT**

Members Present:

Deputy Mayor, Councillor M D Wickerson (Chairperson)  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Tony Williams - Leave of Absence from 28 October 2024 to 13 November 2024

## **4 CONFIRMATION OF MINUTES**

Minutes of the Ordinary Meeting held 29 October 2024

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL

**File No:** 10097  
**Attachments:** 1. November 2024 [↓](#)  
**Authorising Officer:** Peter Kofod - Acting Chief Executive Officer  
**Author:** Peter Kofod - Acting Chief Executive Officer

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#### SUMMARY

*The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Ordinary Council is presented for Councillors' information.*

#### OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for Ordinary Council be received.

# **BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL**

**November 2024**

**Meeting Date: 12 November 2024**

**Attachment No: 1**

BUSINESS OUTSTANDING – ORDINARY COUNCIL – NOVEMBER 2024

Meeting Date	Subject	Resolution	Officer	Target Date	Notes
14/07/2020	First Turkey Mountain Bike Reserve - Blue Dawg Concept Plan	<b>COUNCIL RESOLUTION</b>  1. THAT Council notes the early-stage status of the Blue Dawg trail proposal and officers continue dialogue with the Rockhampton Mountain Bike Club in relation to the proposal.  2. THAT Council invites the Rockhampton Mountain Bike Club to a Workshop with Council.	Clark, Wade	01/12/2022	<b>11 Aug 2020 Clark, Wade</b> QPWS has been requested for a meeting to discuss the proposed Blue Dawg Downhill Trail. QPWS have indicated that they will meet with Council officers to discuss further. A meeting date is yet to be confirmed by QPWS. <b>11 Aug 2020</b> Revised Target Date changed by: Clark, Wade From: 28 Jul 2020 To: 28 Aug 2020, Reason: Awaiting QPWS to confirm meeting date and time <b>09 Sep 2020 Clark, Wade</b> Preliminary meeting held with QPWS, a joint meeting between RRC, QPWS and the Rockhampton Mountain Bike Club to be held in September to discuss the proposal and if they are any other options for the downhill trail. <b>25 Sep 2020 9:25am Clark, Wade</b> Combined meeting between QPWS, RRC and Rockhampton Mountain Bike Club held on the 24 September.. An options analysis with multiple options to be developed., A Councillor workshop with all parties involved to be developed and implemented in November. <b>14 Oct 2020</b> Revised Target Date changed by: Clark, Wade From: 28 Aug 2020 To: 30 Nov 2020, Reason: Awaiting QPWS to confirm meeting date and time <b>17 May 2022 2:56pm Clark, Wade</b> Potential options identified by the Rockhampton Mountain Bike Club with further work required to be identify the preferred alignment. <b>17 May 2022</b> Target date changed by Clark, Wade from 30 November 2020 to 01 December 2022 - Further work required for mountain bike alignments to discuss at the workshop with Councillors. <b>20 Feb 2023 9:33am Clark, Wade</b> Requested direction on whether to finalise this resolution given Council's current priorities and financial pressures. <b>09 Jan 2024</b> Wade Clark: No further update at this stage



BUSINESS OUTSTANDING – ORDINARY COUNCIL – NOVEMBER 2024

Meeting Date	Subject	Resolution	Officer	Target Date	Notes
14/09/2021	Notice of Motion - Councillor Shane Latcham - Rockhampton Regional Council Floral Emblem	<b>COUNCIL RESOLUTION</b> THAT Council undertake a Community Engagement Program when appropriate on civic symbols including a Floral Emblem, representative of the Rockhampton Region Local Government area.	Brodie, Emma	30/06/2025	<p><b>17 Sep 2021</b> Action reassigned to Mansfield, Matt</p> <p><b>12 May 2022</b> Target date changed by Mansfield, Matthew from 28 September 2021 to 28 September 2021 - Scheduled for later this calendar year pending resource capacity</p> <p><b>12 May 2022</b> Target date changed by Mansfield, Matthew from 28 September 2021 to 28 September 2022 - Amending to correct date - due to be completed later this calendar year pending resource capacity</p> <p><b>09 Aug 2022 Mansfield, Matthew</b> Pending discussions around Communications resourcing, this item was scheduled to be revisited in the October Quarter 2022. Further assessment is required where this engagement sits against competing Council priorities.</p> <p><b>21 Oct 2022 3:29pm Mansfield, Matthew</b> Engagement is due to be discussed with Councillors on 6th December Workshop when Engagement Framework is discussed.</p> <p><b>21 Oct 2022</b> Target date changed by Mansfield, Matthew from 28 September 2022 to 28 March 2023 - Pending conversation with Councillors at December 2022 workshop where Op Plan Action of setting a calendar of engagements will be discussed.</p> <p><b>01 Dec 2022</b> Target date changed by Mansfield, Matthew from 28 March 2023 to 30 June 2025 - Undertaking this engagement requires both an appetite for change internally and a community that is engaged with Council at a Civic level. Given the Engagement Framework is yet to be adopted, this engagement is suggested to be moved into the 2024-25 FY Calendar of Engagements. This will give time to embed the engagement framework into Council's operations so that this legacy engagement can be completed properly, as symbols which represent the Region will stay for decades to come after.</p> <p><b>02 Feb 2023</b> Action reassigned to Dwyer, Genevieve</p> <p><b>31 May 2023</b> Action reassigned to Brodie, Emma</p> <p><b>27 Sept 2024</b> Target date changed to 30 June 2025</p>

BUSINESS OUTSTANDING – ORDINARY COUNCIL – NOVEMBER 2024

Meeting Date	Subject	Resolution	Officer	Target Date	Notes
28/06/2022	CMP Updates - Heritage Management Strategy	<b>COUNCIL RESOLUTION</b> THAT Council resolves that the matter lay on the table until further consultation with the community.	Dwyer, Emma-Jane	12/07/2022	<b>05 Aug 2022 11:50am Dorman, Kerri</b> Councillor field trip to Mt Morgan to inspect building held on Wednesday 2nd August 2022 <b>21 Oct 2022 8:53am Dorman, Kerri</b> Matter deferred whilst undertaking Mt Morgan Heritage Study, after which a consultation will be undertaken. <b>21 Nov 2022 4:29pm Dorman, Kerri</b> Matter still deferred awaiting outcome from heritage study <b>16 Feb 2023 8:31am Dorman, Kerri</b> Mayor to discuss further with LT on RRC's position. Re-assign to Emma-Jane Dwyer. <b>16 Feb 2023</b> Action reassigned to Dwyer, Emma-Jane <b>24 Aug 2023 8:34am Dorman, Kerri</b> Briefing session to be scheduled regarding local heritage sites in Mt Morgan <b>09 Oct 2024 12:45pm Dwyer, Emma-Jane</b> Briefing session still to be scheduled. <b>4 Nov 2024</b> Action reassigned to Cameron Wyatt for inclusion in Local Heritage Register. Community consultation to take place in conjunction with this.
13/12/2022	Draft Community Engagement Framework	<b>COUNCIL RESOLUTION</b> THAT Council: 1. Adopts the draft Community Engagement Framework as detailed in the report; and 2. Approves officers to revise policy and procedure for further consideration by Council.	Brodell, Emma	30/06/2023	<b>16 Dec 2022</b> Target date changed by Michaels, Skye to 27 December 2022 - Completing the job. A revised Policy and Procedure will come back to the Council for review at a later date. The three months will be spent building the department toolkits which support this Framework and Policy and Procedure <b>16 Feb 2023</b> Target date changed from 27 December 2022 to 30 June 2023 - Policy and Procedure to be revised. Development of toolkits will be ongoing process <b>02 May 2023</b> Action reassigned to Brodell, Emma

BUSINESS OUTSTANDING – ORDINARY COUNCIL – NOVEMBER 2024

Meeting Date	Subject	Resolution	Officer	Target Date	Notes
24/01/2023	Renewal of Lease - Telecommunicat ions Tower, 10 Pilbeam Drive, Mt Archer	<p><b>COUNCIL RESOLUTION</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>Pursuant to Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld), Council approve the renewal of the Lease to BAI Communications Pty Ltd A.C.N 086 048 562 for the premises located at part of 10 Pilbeam Drive, Mt Archer (Lot 10 on RP617127); and</li> <li>Council authorises the Chief Executive Officer (Coordinator Property &amp; Insurance) to negotiate the terms and conditions of the lease in preparation for execution by the delegated Officer.</li> </ol>	Roberts, Kellie	31/12/2024	<p><b>08 Feb 2023</b> Target date changed by Roberts, Kellie from 07 February 2023 to 30 April 2023 - Time to allow for renewal process to occur.</p> <p><b>13 Apr 2023</b> Target date changed by Roberts, Kellie from 30 April 2023 to 31 May 2023 - To allow time for lease negotiation.</p> <p><b>11 May 2023</b> Target date changed by Roberts, Kellie from 31 May 2023 to 31 July 2023 - Extension of time to allow for lease negotiations.</p> <p><b>19 Jul 2023</b> Target date changed by Roberts, Kellie from 31 July 2023 to 30 September 2023 - Still waiting on response from BAI regarding lease offer. Additional time required</p> <p><b>08 Sep 2023</b> Target date changed by Roberts, Kellie from 30 September 2023 to 30 November 2023 - Still waiting on responses from tenant</p> <p><b>03 Nov 2023</b> Target date changed by Roberts, Kellie from 30 November 2023 to 31 January 2024 - Lease negotiations</p> <p><b>26 Mar 2024</b> Target date changed by Roberts, Kellie from 31 January 2024 to 30 June 2024 - Difficulties contacting tenant.</p> <p><b>11 Jun 2024</b> Target date changed by Roberts, Kellie from 30 June 2024 to 30 September 2024 - Waiting on response from tenant</p> <p><b>25 Sep 2024</b> Target date changed by Roberts, Kellie from 30 September 2024 to 31 October 2024 - Have just received lease review back from BAI, need to review changes again.</p> <p><b>21 Oct 2024 Roberts, Kellie</b> Waiting for a response from BAI Communications</p> <p><b>04 Nov 2024</b> Target date changed by Roberts, Kellie from 31 October 2024 to 31 December 2024 - Target Date extended - lease renewal under negotiation.</p>

BUSINESS OUTSTANDING – ORDINARY COUNCIL – NOVEMBER 2024

Meeting Date	Subject	Resolution	Officer	Target Date	Notes
11/12/2023	Proposed NRMA Electric Vehicle Fast Charging Station on Council Land - 180-186 Alma Street (carpark)	<p><b>COUNCIL RESOLUTION</b></p> <p>THAT Council authorises:</p> <ol style="list-style-type: none"> <li>The Chief Executive Officer (Coordinator Property and Insurance) to issue a Licence Agreement to NRMA Electric Highways Pty Ltd over part of 180-186 Alma Street, Rockhampton City, for the construction and operation of an Electric Vehicle Fast Charging Station, for a period of 5 years for a set annual fee of \$2,000 (ex GST); and</li> <li>The Coordinator Property and Insurance to negotiate the terms and conditions of the Licence Agreement in preparation for execution by the delegated Officer.</li> </ol>	Roberts, Kellie	31/05/2025	<p><b>05 Jan 2024</b> Target date changed by Roberts, Kellie from 25 December 2023 to 29 February 2024 - Timeframe for negotiation of Licence Agreement</p> <p><b>26 Mar 2024</b> Target date changed by Roberts, Kellie from 29 February 2024 to 30 June 2024 - Delay due to resource constraints</p> <p><b>11 Jun 2024</b> Target date changed by Roberts, Kellie from 30 June 2024 to 30 September 2024 - NRMA is waiting on Ergon to finalise electricity connection plans.</p> <p><b>25 Sep 2024</b> Target date changed by Roberts, Kellie from 30 September 2024 to 30 November 2024 - Licence Terms should be finalised by November, however NRMA can't commence works on site until Ergon have completed an upgrade in the area which won't occur until early 2025.</p> <p><b>21 Oct 2024</b> Target date changed by Roberts, Kellie from 30 November 2024 to 31 May 2025 - NRMA can't enter into the Licence &amp; proceed with the installation until Ergon works are complete - due early 2025.</p>
23/04/2024	Walter Reid Cultural Centre Lease Renewals	<p><b>COUNCIL RESOLUTION</b></p> <p>THAT Council continue the month-by-month leasing arrangements for three (3) to six (6) months, with tenants to provide membership and usage data for Council to consider renewal arrangements following this period.</p>	Millett, Mark	30/11/2024	<p><b>05 Jul 2024 Millett, Mark</b> Month by Month Leasing continues, Tenant Data has been collected - Currently being processed to prepare a report</p> <p><b>05 Jul 2024</b> Target date changed by Millett, Mark from 07 May 2024 to 31 August 2024 - To allow time to prepare the follow up report for council.</p> <p><b>16 Oct 2024</b> Target date changed by Millett, Mark from 31 August 2024 to 30 November 2024</p> <p><b>18 Oct 2024 Millett, Mark</b> Meeting With GM and Manager to discuss best way to present data to Council and move forward.</p> <p><b>04 Nov 2024 Millett, Mark</b> Report submitted for Communities meeting on 19th November.</p>

BUSINESS OUTSTANDING – ORDINARY COUNCIL – NOVEMBER 2024

Meeting Date	Subject	Resolution	Officer	Target Date	Notes
28/05/2024	Petition - Enhancement of Facilities at Duthie Park	<b>COUNCIL RESOLUTION</b> THAT the petition requesting enhancement of the facilities at Duthie Park be received and referred to General Manager Community Services for investigation and response.	Pont, Aaron	11/06/2024	<b>04 Nov 2024</b> Action reassigned to Pont, Aaron
23/07/2024	Telecommunications Policy Review	<b>COUNCIL RESOLUTION</b> THAT Council review the Telecommunication Facilities on Council Land Policy.	Roberts, Kellie	20/12/2024	<b>24 Jul 2024</b> Action reassigned to Roberts, Kellie <b>09 Aug 2024</b> Target date changed by Roberts, Kellie from 06 August 2024 to 30 September 2024 - Allow time to review policy and consult with stakeholders prior to presenting to Council Briefing. <b>29 Aug 2024</b> Target date changed by Roberts, Kellie from 30 September 2024 to 20 December 2024 - Allowance of time to develop policy review
13/08/2024	Adopted Charge for Water Purchased via Standpipe for the 2024-25 Financial Year	<b>COUNCIL RESOLUTION</b> THAT Council request a report on options for a Rebate Policy.	Toon, Dan	27/08/2024	<b>30 Sep 2024 Toon, Dan</b> Report included in agenda for Ordinary Meeting scheduled for 12 November 2024.
13/08/2024	Proposed Sale of 34 Wood Denison Street by Closed Tender to adjoining neighbours	<b>COUNCIL RESOLUTION</b> THAT pursuant to Section 236(1)(c)(iv) of the <i>Local Government Regulation 2012 (Qld)</i> , the Chief Executive Officer (Coordinator Property and Insurance) be authorised to proceed with Option 1 as outlined within the report.	Mills, Michelle	31/03/2025	<b>29 Aug 2024</b> Target date changed by George, Michelle from 27 August 2024 to 31 March 2025 - Preparing documentation to call Tenders. Additional time allowed for settlement of contract after tender is awarded. <b>29 Aug 2024</b> Action reassigned to Mills, Michelle

BUSINESS OUTSTANDING – ORDINARY COUNCIL – NOVEMBER 2024

Meeting Date	Subject	Resolution	Officer	Target Date	Notes
10/09/2024	Rockhampton Events Planning	<b>COUNCIL RESOLUTION</b>  THAT:  (a) Pursuant to s235(b) of the <i>Local Government Regulation 2012</i> , Council approves the supplier as a specialised supplier as detailed within the report; and  (b) Council authorise the Chief Executive Officer to progress the matters as detailed in the report.	Garven, Zac	24/09/2024	
09/10/2024	Growing Regions Grant Program	<b>COUNCIL RESOLUTION</b>  THAT Council not seek funding for the Rockhampton Showground and Victoria Park Precinct Enabling Works Project under the Growing Regions Program.  THAT a further report be provided to Council on the projects and funding programs.	Davie, Ann	23/10/2024	
09/10/2024	Assignment of Lease - 132 Elphinstone Street, Berserker	<b>COUNCIL RESOLUTION</b>  THAT Council:  1. provides consent to the Assignment of Lease No. 720085876 and Lease No. 720085877 from Elfin House Community Child Care Centre Inc. (In Liquidation) to the Board of Trustees of the Rockhampton Grammar School for the premises at 132 Elphinstone Street, Berserker (Lease B on SP316505 and Lot 16 on Crown Plan R26291; and  2. authorises the Chief Executive Officer (Coordinator Property & Insurance) to negotiate the terms and conditions of the Deed of Assignment of Lease in preparation for the execution by the delegated officer, subject to the following conditions:  a) The lease to expire in 2030 and to investigate freeholding of the reserve;	Roberts, Kellie	30/11/2024	<b>21 Oct 2024</b> Target date changed by Roberts, Kellie from 23 October 2024 to 30 November 2024 - New Tenant is providing further information to support request for 20 year term.

BUSINESS OUTSTANDING – ORDINARY COUNCIL – NOVEMBER 2024

<p>b) Rent will remain the same, increased by CPI ;</p> <p>c) Consent for Rockhampton Grammar School to carry out renovations as per the plan attached to the report (subject to relevant building approval at their cost);</p> <p>d) Maintenance responsibilities change to that Council is responsible for the structural integrity only; and</p> <p>e) All associated costs (including titles registration fees) will be the responsibility of the Board of Trustees of the Rockhampton Grammar School.</p> <p>3. request a report on the option to freehold the site for consideration of sale.</p>	<p>09/10/2024 Tender 16020 - Sale of Land</p> <p><b>COUNCIL RESOLUTION</b></p> <p>Roberts, Kellie</p> <p>14/02/2025</p> <p><b>21 Oct 2024</b> Target date changed by Roberts, Kellie from 23 October 2024 to 31 January 2025 - Contract executed. Extended target date to allow for settlement to occur.</p> <p><b>04 Nov 2024</b> Target date changed by Roberts, Kellie from 31 January 2025 to 14 February 2025 - Settlement due on 31 January 2025.</p>
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**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

**10 COUNCILLOR/DELEGATE REPORTS**

Nil



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## 11 OFFICERS' REPORTS

### 11.1 LEASE OF 132 ELPHINSTONE STREET - LEASE EXTENSION REQUEST

<b>File No:</b>	<b>16128</b>
<b>Attachments:</b>	<b>1. Submission from RGS</b> <a href="#">↓</a> <b>2. Renovation - Scope of Works</b> <a href="#">↓</a> <b>3. Current Photos</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Megan Younger - Manager Corporate and Technology Services</b> <b>Damon Morrison - Acting General Manager Corporate Services</b>
<b>Author:</b>	<b>Kellie Roberts - Coordinator Property and Insurance</b>

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#### SUMMARY

*Coordinator Property & Insurance reporting on a request from the Board of Trustees of the Rockhampton Grammar School for Council to reconsider their request for a total lease term of 20 years for 132 Elphinstone Street, Berserker.*

#### OFFICER'S RECOMMENDATION

THAT:

- a) Pursuant to Section 236(1)(b)(ii) of the *Local Government Regulation 2012 (Qld)*, Council approves the further lease to the Board of Trustees of the Rockhampton Grammar School for the premises at 132 Elphinstone Street, Berserker (Lease B on SP316505 and Lot 16 on Crown Plan R26291), subject to:
  - (i) on 31 March 2030, the Rent is to be determined by an independent market rent valuation report; and
  - (ii) lease of the premises is to expire on 30 March 2045.
- b) Council authorises the Chief Executive Officer (Coordinator Property and Insurance) to settle the terms and conditions of the lease to reflect the terms of the assigned lease, in preparation for execution by the delegated Officer.

#### COMMENTARY

A report was presented to Council on 9 October 2024 regarding the liquidation of the tenant of 132 Elphinstone Street, Elfin House Community Child Care Centre Inc (in Liquidation) and the subsequent assignment of lease.

Council approved the assignment of lease to the Board of Trustees of the Rockhampton Grammar School (**RGS**), with the lease to expire on 30 March 2030.

RGS had requested Council approve a total lease term of 20 years, but approval was not provided for the additional lease term.

RGS has submitted a further request for Council to reconsider their proposed total lease term of 20 years (see Attachment 1). RGS have outlined that they will need to spend an initial investment of \$700,000 in order to complete the required renovations and upgrades to the premises. Attachment 2 contains details of the proposed renovations and scope of works. Attachment 3 contains current photos of the premises. It is also expected that there would need to be further substantial investment into the premises over the term of a 20-year lease.

Council's Chief Financial Officer has reviewed Attachment 1 and has provided the following comments:

The investment of \$700,000 which has been identified by Rockhampton Grammar School to support the request for a 20-year lease term is a significant commitment by RGS. To only grant a lease until 2030 would provide no incentive for RGS to commit the sum of \$700,000 and the payback period is significantly reduced, making it unlikely that the quantum of works planned under a longer lease term would actually proceed. The amount proposed by RGS demonstrates a commitment to the facility over a longer term, which aims to achieve the ultimate outcome of continuing child care arrangements out of the existing facility.

The Liquidator has advised Council that RGS have until 13 December 2024 to negotiate the lease, which includes the longer term. In the event that RGS and Council can not agree on the extended lease term, then the contract between RGS and the Liquidator will likely be terminated. If this occurs, the Liquidator's options are to either undertake another sales campaign in the new year or surrender the lease and cancel the daycare provider licence. In the event the Liquidator conducts another sales process, and a new buyer is found, it is likely the centre would not open until after June 2025.

Based on the information provided, the following three options are for Council to consider:

#### Option 1

Approve a further lease term commencing 31 March 2030 and to expire on 30 March 2045, with the rent at commencement to be determined by an independent market rent valuation at the time, to be increased annually by CPI.

This option will provide a total lease term to RGS of 20 years and allow investment by RGS into the premises, but a higher rent will be applied.

#### Option 2

Approve a further lease term commencing 31 March 2030 and to expire on 30 March 2045, with the rent at commencement to be increased by CPI on the existing rent. The rent for the premises is currently \$31,362.36pa (ex GST) increased annually by CPI.

This option will also provide a total lease term to RGS of 20 years and allow investment by RGS into the premises.

#### Option 3

Decline the request for a further lease term.

This option may result and RGS not proceeding with their purchase from the Liquidator and subsequently the future occupancy of the premises is delayed and unknown.

The preferred option for RGS is Option 2.

At the 9<sup>th</sup> October meeting, Councillors discussed the option of selling the premises to RGS. As the premises partially sits over trust land, Council would have to purchase the trust land from The State of Queensland, to be able to reconfigure the site and sell the premises to RGS. While this process could be commenced at any time, a further report will be presented to Council following investigations in approximately 12-18 months' time, to allow for RGS to establish their child care operation from the premises.

### **PREVIOUS DECISIONS**

On 9 October 2024, Council resolved the following:

THAT Council:

1. provides consent to the Assignment of Lease No. 720085876 and Lease No. 720085877 from Elfin House Community Child Care Centre Inc. (In Liquidation) to the Board of Trustees of the Rockhampton Grammar School for the premises at 132 Elphinstone Street, Berserker (Lease B on SP316505 and Lot 16 on Crown Plan R26291; and

2. authorises the Chief Executive Officer (Coordinator Property & Insurance) to negotiate the terms and conditions of the Deed of Assignment of Lease in preparation for the execution by the delegated officer, subject to the following conditions:
  - a) The lease to expire in 2030 and to investigate freeholding of the reserve;
  - b) Rent will remain the same, increased by CPI ;
  - c) Consent for Rockhampton Grammar School to carry out renovations as per the plan attached to the report (subject to relevant building approval at their cost);
  - d) Maintenance responsibilities change to that Council is responsible for the structural integrity only; and
  - e) All associated costs (including titles registration fees) will be the responsibility of the Board of Trustees of the Rockhampton Grammar School.
3. request a report on the option to freehold the site for consideration of sale.

Moved by: Councillor Oram

Seconded by: Councillor Latcham

**MOTION CARRIED UNANIMOUSLY**

Councillors Wickerson, Oram, Latcham, Mathers, Rutherford, Taylor and Hilse voted in the affirmative.

Mayor Williams was not in the meeting room and did not participate in the vote.

**BUDGET IMPLICATIONS**

There are no budget implications.

**LEGISLATIVE CONTEXT**

Section 236(1)(b)(ii) of the Local Government Regulation 2012 (Qld) allows a Local Government to enter into a lease with a non-profit organisation, provided that that Council has decided, by resolution, that the exception applies to the leasing of valuable non-current assets (i.e. land) other than by tender or auction.

RGS is a registered non-profit under the Australian Charities and Not-for-profits Commission (ACNC).

**LEGAL IMPLICATIONS**

There are no legal implications.

**STAFFING IMPLICATIONS**

There are adequate resources within the Property & Insurance unit.

**RISK ASSESSMENT**

Not required.

**CORPORATE/OPERATIONAL PLAN**

Goal 2.1 – Our places and spaces enhance the liveability and diversity of our communities by ensuring community assets are utilised and appropriate for the needs of the community.

**CONCLUSION**

It is recommended that Council proceed with Option 1 and approve a further lease term commencing 31 March 2030 and to expire on 30 March 2045, with the rent at commencement to be determined by an independent market rent valuation at the time.

# **LEASE OF 132 ELPHINSTONE STREET - LEASE EXTENSION REQUEST**

## **Submission from RGS**

**Meeting Date: 12 November 2024**

**Attachment No: 1**



The Rockhampton  
Grammar School  
Established 1881

## Submission to Rockhampton Regional Council re Elfin House

### Executive Summary

The Rockhampton Grammar School (the School) is requesting that Rockhampton Regional Council give further consideration to the term of the lease being offered for the Elfin House site. The School is seeking Council's consent for a 20-year lease for Elfin House, in consideration of the initial \$700,000 investment that the School would make in the leasehold property in order to return the availability of high-quality childcare places to the community. It is also envisaged that the School would make further substantial investment in the property over the period of the lease. A lease of this duration is crucial for the level of investment required, and for the community.

The School is committed to working collaboratively with the Council to address any concerns and ensure that its services continue to meet the needs of the community. The School would welcome a visit by Councillors to the RGS Early Learning Centre to assist with their assessment of this submission. Should Council wish to accept this invitation, it can be arranged through the Board Secretary.

### Background

The Rockhampton Grammar School (the School) responded to an invitation from Worrells Solvency & Forensic Accountants (Worrells) for the acquisition of assets of Elfin House Community Child Care Centre Inc (Elfin House). Significant investment into the site is necessary to enhance the delivery of high-quality childcare comparable to the standards already provided by the RGS Early Learning Centre on Reservoir Street, and hence the offer to Worrells is subject to successful negotiations with Council for the provision of a lease/s to the satisfaction of the School.

During its meeting of 9 October 2024 Council considered an Officer's Recommendation in relation to the assignment of lease for 132 Elphinstone Street, Berserker, being the location of Elfin House Community Child Care Centre Inc (in liquidation). The Council resolution supported most of the recommendation excepting that the lease be for 20 years. Instead, Council resolved to assign the lease for the remainder of the term of the current lease, being 2030. Council also resolved to request a report on the option to freehold the site for consideration of sale. The School would be open to discussing the sale of the property in the future, and to this option being part of the lease conditions noting that, as stated during the Council meeting, Council would not be required to go to market if selling to the current not-for-profit leaseholder.

Board of Trustees of The Rockhampton Grammar School trading as The Rockhampton Grammar School

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Members of School Management observed Councillor's and Officer's discussions and would appreciate an opportunity to provide further information to assist with a better understanding of the School's services to the community and its organisation structure.

### **Childcare Services**

The Rockhampton Grammar School Early Learning Centre (RGS ELC) is open to enrolments from all members of the community. There is no requisite for an existing, past, nor future relationship with the School. It is a fact that a proportion of children completing Kindergarten at the RGS ELC will go on to enrol in schools other than RGS.

The Rockhampton Grammar School commenced providing early childhood education and care services to the Rockhampton community in 2007, after consultation with Athelstane Child Care Centre Association Inc (Athelstane) to take on its distressed operation on Reservoir Street.

At the time of the transfer from Athelstane to RGS ELC, the licenced capacity was 44 children, and the RGS ELC continued to care for the children who were enrolled with Athelstane. The School employed the 18 staff who were at the time employed by Athelstane, and transferred all accrued leave balances to their new employment. A number of those staff remained employed by the RGS ELC today.

The School has since carried out significant renovations to the original building, has added three new stages, and has carried out significant improvements to the children's outdoor play spaces. Due to ongoing demand for the high-quality services provided, the School has invested more than \$7,000,000 in the RGS ELC, enabling growth to a licenced capacity of up to 193 children. Some photos illustrating 'before' and 'after' development are included at the end of this submission.

The RGS ELC has been awarded the rating of Exceeding the National Quality Standards, earned through the hard work and dedication of staff who provide a very high standard of care, and the School's investment in high-quality, fit-for-purpose, facilities. Owing to the School's reputation for high quality care and the ongoing high demand for enrolments at RGS ELC, expansion of RGS Early Learning into other areas of Rockhampton is a feature of the School Board's strategic planning. This allows the School to cater for more families who are on the extensive waitlist for the current centre, allow children who live on the Northside access to a community childcare centre closer to home, and further expand on the School's mission to serve the Central Queensland community.

### **The Rockhampton Grammar School**

RGS is an independent, co-educational institution founded in 1881, offering both boarding and day school options, providing an educational journey from Early Learning through to Year 12. The School's ambition is to develop and grow young people to be intelligent, independent, interdependent, creative thinkers who are hopeful, resilient, innovative, globally minded, and successful lifelong learners.

The School plays an important role in the Rockhampton community, welcoming enrolment applications from all community members for all year levels. RGS is a non-selective school that welcomes students of all abilities and academic performance levels. The School proudly enrolls students from diverse backgrounds, without entry exams or strict selection criteria, fostering an inclusive learning environment. The School's focus is on providing equal opportunities for all students to have access to quality education, and scholarships and bursaries available to families in need of financial support.

The School is a registered charity with the Australian Charities and Not-for-Profits Commission and the Australian Taxation Office, and all funds are invested into the School, its programmes and facilities. The School facilitates significant community use of its facilities such as Rugby Park, the Rowing Club, and our main campus facilities (for example, cricket field use by the Rockhampton Cricket competition). As a not-for-profit entity, there are no shareholders or owners, and no distributions, dividends or the like paid.

The Board of Trustees of The Rockhampton Grammar School is responsible for the governance of the School and oversees its strategic direction, while ensuring the values of the School are upheld. The Board operates under the Grammar Schools Act 2016 and is a Statutory Body of the Queensland Government, and is subject to audit by the Queensland Audit Office. The Minister for Education is responsible for the administration of the Grammar Schools Act 2016. The Board comprises of seven (7) members (Trustees) appointed by the Queensland State Governor in Council, of whom four (4) are members nominated by the Minister for Education and three (3) are elected by qualified donors to the School. Trustees serve the School on a voluntary basis, that is, they receive no remuneration.

### **Elfin House**

The closure of Elfin House is a significant loss to the community, with the loss of approximately 70 childcare places. Being acutely aware of the community need for quality childcare services, RGS submitted an offer to Worrells to acquire the assets of Elfin House, with a view to renovating the Centre and delivering high-quality childcare services from the Elphinstone Street site.

The School's due diligence processes during its considerations for making an offer regarding Elfin House identified demand for high-quality childcare services in North Rockhampton. The School believes that it has the expertise to offer those services to the community. However, as it currently stands, Elfin House requires substantial upgrade to match the standard of facilities that RGS wishes to provide. The School is aware that facilities alone are insufficient to achieve an Exceeding rating, and RGS is confident that it can transfer its quality practices to the renovated Elfin House facility and provide even more places of high-quality care.

Budget estimates for the renovation is in the vicinity of \$700,000 (refer to Appendix 1 for draft scope of works). These works need to be completed prior to the Centre reopening – a renovation of this extent cannot be carried out safely whilst children are being cared for in the building. In light of these costs and that the building is leased, the School requires a long-term

lease to meet its fiscal responsibility obligations. Council's interest in selling the property is noted, and the School is willing to consider purchasing the property in the future, and to invest in the ongoing development of the Centre.

**Conclusion**

The Rockhampton Grammar School has a long-standing excellent reputation. The School is dedicated to the delivery of exceptional education and care services and as a not-for-profit organisation all funds generated are invested into the School's Ambition.

The School's ability to deliver on its proposal to expand its early childhood education and care services to Elfin House is evidenced in its history with the Athelstane Centre and the excellent reputation in the community today.



# **LEASE OF 132 ELPHINSTONE STREET - LEASE EXTENSION REQUEST**

## **Renovation - Scope of Works**

**Meeting Date: 12 November 2024**

**Attachment No: 2**

**APPENDIX 1**

Details of the proposed refurbishment and alteration works to Elfin House are listed below. It must be noted that this draft scope was developed in consultation with a local professional construction firm however within a very limited time constraint and limited information about the building. The works listed below may need to be modified in the event that a detailed investigation identifies any barriers to the proposed works. Subsequent to the development of the following scope of works it has been identified that the building contains a “floating floor”, and it is expected that this will require works and costs not initially considered (in the scope below). Further investigation into the impact of the “floating floor” on the proposed renovation was halted following the Council meeting where the School's request for a 20-year lease was not granted.

A 12–14-week construction timeframe is anticipated with the principal contractor having sole possession of the site (that is, the site cannot operate as a childcare centre whilst construction is occurring).

Scope of works as follows.

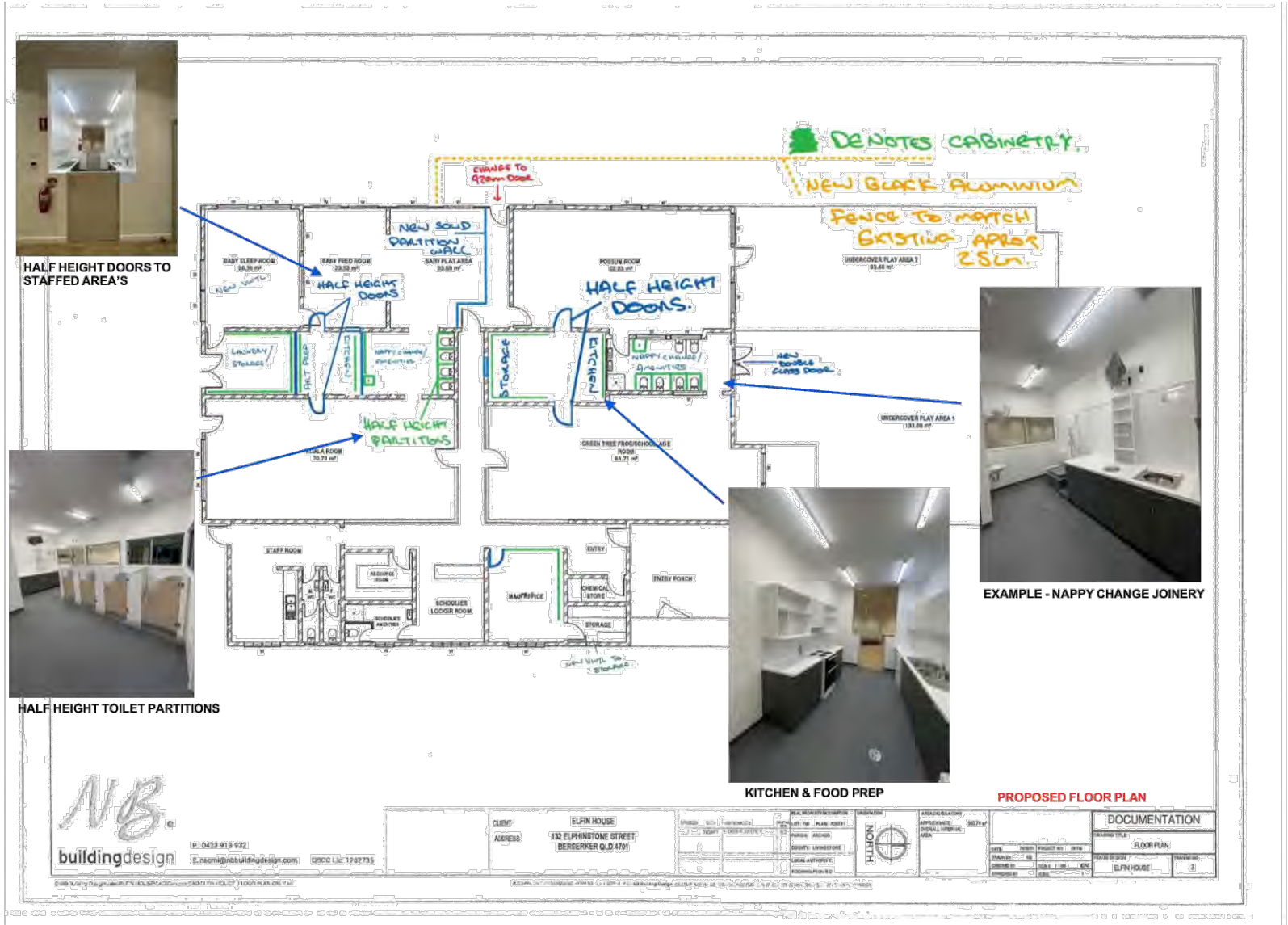
- Demolish existing auxiliary service corridor in centre of building. **Refer demolition mark-up plan.**
  - Includes all existing wall and ceiling linings
  - Includes demolition and removal of existing block walls. (assumed non-load bearing) Approval required from structural engineer. Note - no additional structural support members have been included in budget.
  - Demolish existing glass window and prepare opening for new Aluminium Glass door to Amenities room adjacent to undercover play area.
  - Allowances for the removal and reinstatement of concrete ground slabs for redirection and positioning of new plumbing fixtures.
  - Removal of existing vinyl flooring to Baby Sleep Room.
  - Demolition and removal of storage cupboards to existing staff room.
  - Removal of existing fixed glass panels to Main Office.
- Construction of new Partition walls and ceilings to service corridor. Walls and ceilings sheeted in 10mm gyprock and 6mm Villaboard sheeting to wet area walls. **Refer New Proposed Floor Layout Plan.**
- Glass viewing partitions at 1200AFFL to 2100AAFI included in Amenities.
- New Cabinetry. Highlight in **Green** in proposed floor plan.
  - 2 x Storeroom Shelving – 450mm deep adjustable shelving.
  - 2 x Kitchenettes
  - 1 x Art Prep Station.
  - 10 x Half height toilet partitions
  - 2 x Nappy Change
- All new walls and ceilings throughout service corridor painted.
- Half height doors installed to either side of Art prep rooms and kitchens.
- Allowance for the supply and installation of vinyl flooring to all disturbed areas in service corridor.
- Materials and labour included for wall tiling from floor to 1.8m AFFL to both nappy change/amenities rooms.

- Provisions included to make-good walls and ceilings disturbed as a result of new work.
- Baby Play Area Room - new floor to ceiling partition wall installed to create safe travel path. Metal track and stud frame and sheeted in 10mm Gyprock. Painted in nominated wall colour.
- Existing 820mm door removed and replaced with new 920mm solid core door. Opening adjusted to suit.
- Existing carpet in Baby Play Area adjusted to make way for new wall.
- New carpet included to replace existing vinyl in Baby Sleep Room. New vinyl also included in storage room beside main office.
- New main desk to main office included.
  
- Provisional allowances
  - Plumbing subcontractor.
  - Plumbing fixtures/sanitary items.
  - Electrical subcontractor – redirect lighting for new proposed layout to service area.
  - Mechanical Subcontractor – rebalance of systems and ventilation requirements.

Exclusions:

- Information and communications technology requirements
- Furniture and equipment not listed





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 E: nelson@nbbuildingdesign.com.au  
 CRCC LIC: 1202735

CLIENT: ELFIN HOUSE  
 ADDRESS: 132 ELPHINSTONE STREET, BERGERIE QLD 4701

SCALE: 1:100	DATE: 11/11/2024	PROJECT NO: 11/24/01	DATE: 11/11/2024
DESIGNED BY: [Name]	CHECKED BY: [Name]	APPROVED BY: [Name]	DATE: 11/11/2024

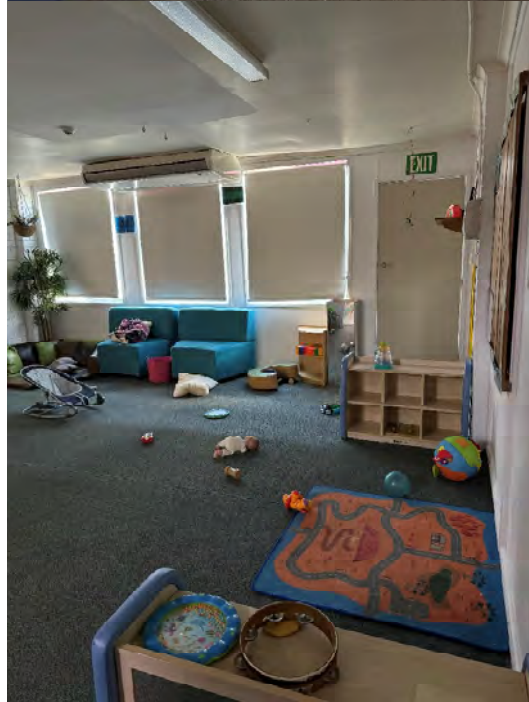
DOCUMENTATION	
ISSUE NO:	1
ISSUE DATE:	11/11/2024
ISSUE BY:	[Name]
ISSUE FOR:	FLOOR PLAN
PROJECT NO:	11/24/01
PROJECT NAME:	ELFIN HOUSE

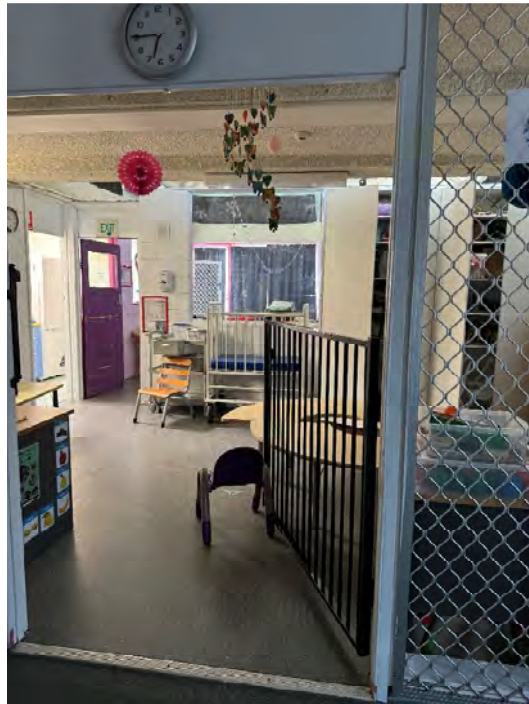
# **LEASE OF 132 ELPHINSTONE STREET - LEASE EXTENSION REQUEST**

## **Current Photos**

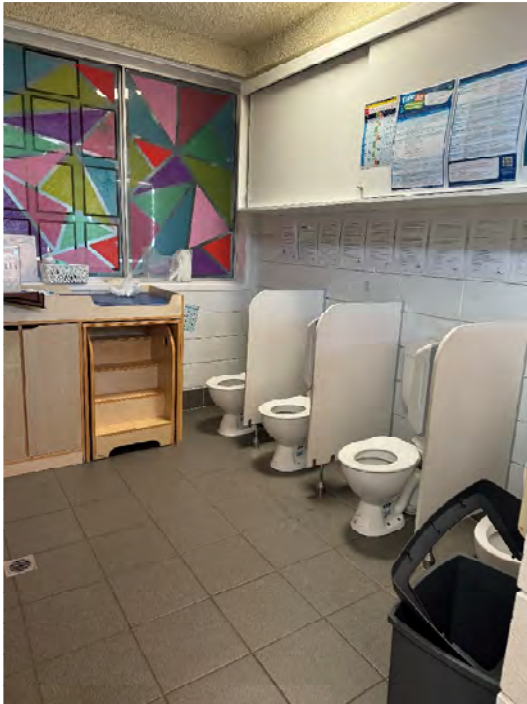
**Meeting Date: 12 November 2024**

**Attachment No: 3**



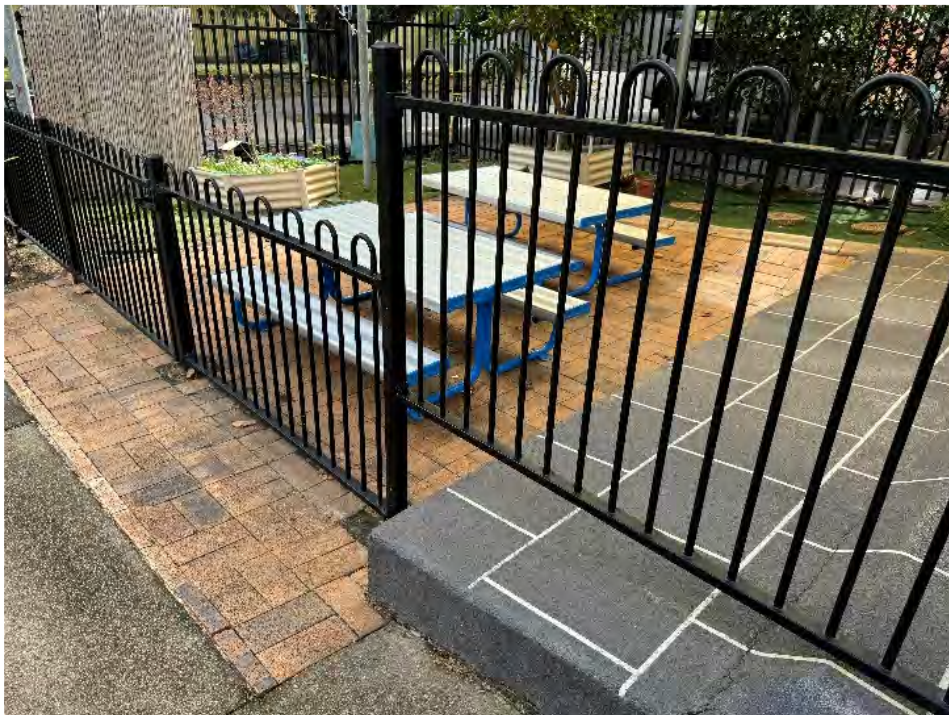












**11.2 2024-25 OPERATIONAL PLAN REPORT - QUARTER 1**

<b>File No:</b>	<b>8320</b>
<b>Attachments:</b>	<b>1. 2024-25 Operational Plan Report - Quarter 1 Progress Report</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Damon Morrison - Acting General Manager Corporate Services</b>
<b>Author:</b>	<b>Shannon Jennings - Coordinator Legal and Governance</b>

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**SUMMARY**

*The 2024-25 Operational Plan Quarterly Report for Quarter One as at 30 September 2024, pursuant to section 174(3) of the Local Government Regulation 2012 is presented for Council endorsement.*

**OFFICER'S RECOMMENDATION**

THAT Council receive the 2024-25 Operational Plan Quarterly Report for Quarter One as at 30 September 2024.

**COMMENTARY**

The 2024-25 Operational Plan Quarterly Report for Quarter One (1 July 2024 to 30 September 2024) is presented for Council's consideration (**Attachment 1**).

The attached report displays key statistics and performance summaries against each Councillor Portfolio including commentary on the relevant Key Focus Areas and Significant Capital Projects. In addition, the report records the status of each Operational Plan target using a 'completed', 'on track', 'not on track' and 'watching' mechanism and includes progress comments from responsible managers.

The attached report includes a Quarterly Performance Plan Report for each commercial business unit of Council. Details of how each commercial business unit has performed against its financial and non-financial performance targets are included as detailed in each business unit's adopted Annual Performance Plan for 2024-25.

Overall, the majority of Operational Plan targets are on track this quarter. Comments have been provided in the report against targets that are not progressing on track.

**PREVIOUS DECISIONS**

The 2024-25 Operational Plan was adopted by Council on 25 June 2024.

Amendments to the 2024-25 Operational Plan were adopted by Council on 9 October 2024.

**BUDGET IMPLICATIONS**

In accordance with section 175(1)(a) of the *Local Government Regulation 2012*, the Operational Plan must be consistent with the budget.

**LEGISLATIVE CONTEXT**

Section 174(3) of the *Local Government Regulation 2012* states:

The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than three months.

**LEGAL IMPLICATIONS**

Failure to report on Council's progress towards implementing the Operational Plan every quarter will result in legislative non-compliance.

**STAFFING IMPLICATIONS**

There were no implications to Council permanent staffing levels this quarter.

**RISK ASSESSMENT**

In accordance with section 175(1)(b)(ii) of the *Local Government Regulation 2012*, the Operational Plan must manage operational risks. The 2024-25 Operational Plan Quarterly Report has identified any risks and how the risks are being managed.

**CORPORATE/OPERATIONAL PLAN**

The purpose of the annual Operational Plan is to advise how Council intends to address the 2022-2027 Corporate Plan outcomes over the coming financial year by outlining the actions and targets Council will undertake in accordance with the adopted budget.

The 2024-25 Operational Plan Quarterly Report details the status of the Operational Plan actions against the targets set by Council.

**CONCLUSION**

The 2024-25 Operational Plan Quarterly Report for Quarter One as at 30 September 2024 has been prepared and presented to Council for endorsement.

# **2024-25 OPERATIONAL PLAN REPORT - QUARTER 1**

## **2024-25 Operational Plan Report - Quarter 1 Progress Report**

**Meeting Date: 12 November 2024**

**Attachment No: 1**

A woman with long dark hair, wearing a red floral shirt, is seen from behind, leaning on a wooden railing of a viewing platform. She is looking out over a vast valley with rolling hills and a town in the distance under a blue sky with scattered white clouds. The foreground is filled with tall, golden-brown grasses. A large, light blue circular graphic element is on the right side of the page, partially overlapping the text.

# Quarterly Report

**OPERATIONAL PLAN  
2024 - 2025**

Quarter 1 | July - September



# Contents

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- Reporting on the progress of the Operational Plan .....3
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- 2024-2025 Operational Plan Targets Progress Report.....18
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## About the Operational Plan

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The Operational Plan is an annual document which outlines actions Council will undertake for the financial year in accordance with the adopted budget. These actions directly align to Council's five-year Corporate Plan goals and efforts.



## Reporting on the progress of the Operational Plan

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The Operational Plan provides the basis for reporting to Council on the quarterly progress towards achieving the Corporate Plan goals and efforts through the implementation of the Operational Plan.

Targets have been set for each action within the Operational Plan. Reporting on these targets is based on progress against time, budget-based and other applicable milestones as outlined in reports to Council that are linked to these various initiatives and may be developed through the course of the operational planning process from time to time.

Each of Council's lead accountability areas will provide performance data and highlights by section in relation to:

- Service delivery;
- Operational activities; and
- Significant projects.

This report for Quarter 1 is presented to Council in accordance with section 174(3) of the *Local Government Regulation 2012* that requires the Chief Executive Officer to present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

# Our Council

## OUR COMMITMENT

We will prioritise our projects, programs and services in a rigorously planned and financially sustainable way. We will consult with the community and advocate on their behalf.

We will value the contributions of our staff and ensure that their wellbeing and safety is a priority.

### Key Focus Areas

Fiscal Responsibility/Financial Sustainability

### Significant Capital Projects

Nil

### Key Statistics – Year to Date Figures



**Customer calls answered as per the Customer Service Charter**

Target: 75% of calls answered within 45 seconds



**Lost Time Injuries**

Target: 35 or less per financial year



**Suppliers paid within trading terms**

Target: 90%



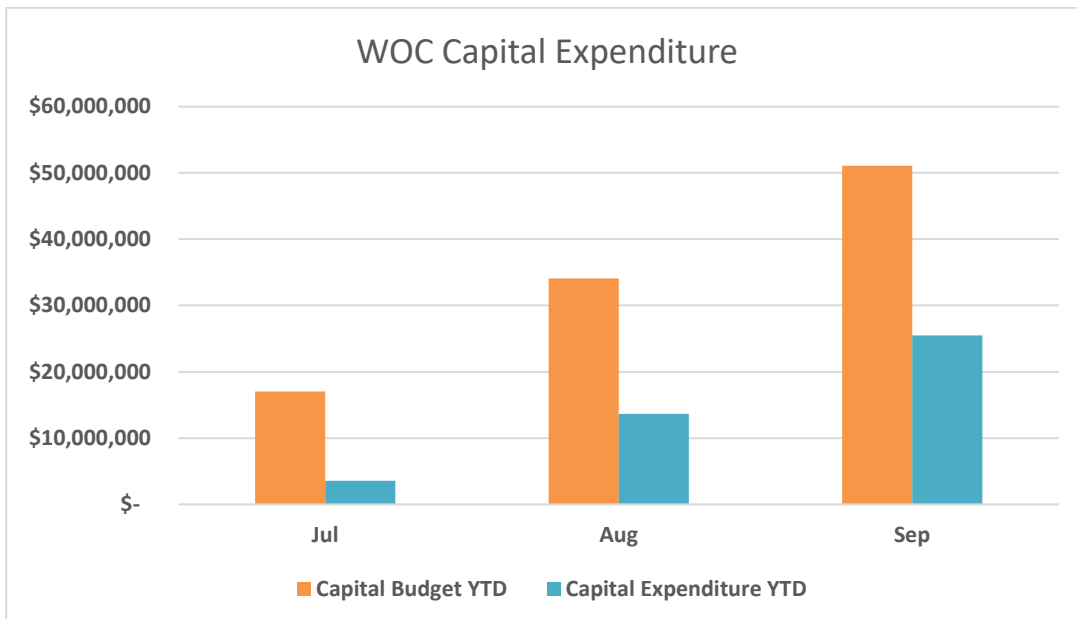
**'Top 100 Suppliers' under Contract**

Target: 90%

### Budget Tracker

Operational Budget Tracker		Capital Budget Tracker	
25%	Budget completed	25%	Budget completed
23%	Operational Expenses V Budget	12%	Capital Expenses V Budget
41%	Operational Revenue V Budget	36%	Capital Revenue V Budget

### Capital Spend Chart



# Our Council

## Councillor Portfolio Summaries

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### Communities, Culture and Heritage

The Rockhampton Interagency Network, coordinated by Rockhampton Regional Council, is an inclusive cross-sector network which aims to engage in constructive dialogue, foster genuine collaboration, support each other, and enhance the delivery of services to our community.

This network's membership increases each meeting and now sits at 36 member organisations/groups.

Meetings are held quarterly with the last meeting held in August 2024.

### Whole of Council

#### Long Term Financial Forecast / Budget

---

Council submitted the 2024/2025 Long Term Financial Forecast to the Queensland Treasury Corporation on 30 August 2024 to support Council's application for the borrowings program for the 2024/2025 financial year. The Forecast included draft 2023/2024 actuals which were unaudited and any changes that are a result of the audit are to be included in an updated version of the Forecast.

The first review of the 2024/2025 Budget has commenced; however this process will not conclude until Quarter 2.

#### Customer Service Charter

---

Council met the Customer Service Charter of answering 75% of all calls within 45 seconds, achieving 78% of all calls being answered within 45 seconds, which is a considerable effort for Quarter 1, where 19,551 calls were presented.

Quarter 1 has been busy for Council's Customer Service team with the following key items generating phone enquiries:

- Animal due date/new dog registrations/reminders
- Rates due date/reminders/arrangements to pay
- August 2024 rain event
- Systematic animal inspection program for the Kawana area

#### Information and Communication Technology (ICT) 2021-2025 Strategic Plan

---

Projects aligned with the ICT Strategic Plan were progressed in Quarter 1 of the 2024-25 financial year. Projects of particular note include:

- Intranet Transformation Project (MyHub) went live on 30 September 2024. This replaces Council's previous outdated Intranet with a mobile first, accessible solution.
- The Pathway Improvement Project continues to progress from the 2023-24 financial year with upgrades and testing being undertaken in preparation to migrate to the new UX interface in late 2024. Pathway is Council's customer request/enquiry and complaints system.
- The R1 Roadmap has kicked off with the Retention and Disposal module well underway. R1 is Council's corporate enterprise system.



# Our Council

- A new Secure Web Gateway solution has been selected and implemented during Quarter 1. The Zero Trust Network Access module as part of the same suite will be implemented in Quarter 2. This is a next generation solution that will provide additional security measures and protection for Council systems.

## Work Health and Safety

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The 2024-25 Health and Safety Strategy Detailed Action Plan, Performance Measures Procedure and the 2024-25 Workplace Health and Safety Management System Annual Review are currently being finalised for endorsement by the Leadership Team.

To ensure Council's compliance with the Chain of Responsibility and National Heavy Vehicle Regulator laws, an Action Plan has been developed and a series of workshops were facilitated in August 2024 by an external consultant to assist in identifying Council-specific hazards and controls relating to heavy vehicle operations.

A project plan incorporating the identified actions and focus areas has been prepared and will be submitted to the Leadership Team and Operational Managers Group for endorsement and approval.

# Our Community

## OUR COMMITMENT

We will engage with the community to provide facilities that meet their needs, and have Service Delivery Standards and measures for key areas.

### Key Focus Areas

Community Needs

### Significant Capital Projects

Zoo Entrance Area Project

Rockhampton Sports Precinct Design

### Key Statistics – Year to Date Figures



#### Drinking water quality achieved

Target: >98% | Compliance with industry standard



#### Sewage overflows to customer property

Target: <5 | Number per 1,000 connections



#### People through Council's community facilities

(includes libraries, Pilbeam Theatre, Heritage Village, Showgrounds & Museum of Art)

### Councillor Portfolio Summaries

#### Communities, Culture and Heritage

##### Libraries

Rockhampton Regional Council Libraries continued their strong performance from a visitation and engagement perspective following on from the 2023-24 financial year. There were more than 20,000 visitations in the month of July alone. This was the highest monthly attendance since COVID.

As part of the First 5 Forever Literacy Program, Council's Libraries hosted another 'book give away' during Childrens Book Week, where 673 books were distributed to children aged between 0 – 5. This takes the total number of books distributed over the past two years to 2,444. In the same period, 841 First 5 Forever bags (each containing one book) and 222 kits of 15 books were distributed to local government services, businesses and community groups. This State Library of Queensland grant-funded program has allowed Council to supply 1.3 books on average per eligible child, encouraging reading and literacy within our community.

##### Pilbeam Theatre

Council's See it Live program presented a diverse range of performances during Quarter 1 including The Sunshine Club, Fourteen, Grug and The Visitors in the Pilbeam Theatre. This venue continues to be heavily used by commercial hirers along with community-based events such as the CQ All Schools Battle of the Bands and the Rockhampton Dance Festival.



# Our Community

## Major Venues

---

Council's Major Venues team continues to support creative and community practice with the Walter Reid tenants participating in the 2024 River Festival yielding 2,600 visitors across the weekend along with coordination of school holiday activities in Walter Reid including sold out Flipside Circus workshops. Council also supported the delivery of the Central Queensland Multicultural Association's (CQMA) Taste of the World Cultural Festival which was held on 24 August 2024 on the Riverbank. This year's festival was even bigger and better than last year, with extended hours and a free concert by headline act, Mzaza.

## Heritage Village

---

The Rockhampton Heritage Village hosted its second markets for the year during Quarter 1 with over 3,000 in attendance. The Local Government Association of Queensland's (LGAQ) Heritage Conference was held at the Australian Shearing Shed in August and school holiday activities were held in September which saw volunteers ensuring activation of the radio display, blacksmith, fire station, printing works, powerhouse, light horse and hospital.

## Rockhampton Museum of Art

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During the month of July, the bi-annual Rockhampton Museum of Art (RMOA) Gold Award, the richest painting prize in Queensland, was won by artist Rosella Namok for her work "Old Gals Yarnin' I-III". RMOA was an artistic hub for the Rockhampton River Festival with dedicated programming seeing 4,000 visitors on Saturday, 26 July 2024 alone. August highlights included the use of the Margaret Olley Collection Study Room for a display of loaned objects from the local Australian South Sea Islander Community marking 30 years since Australian Government recognition of Australian South Sea Islanders as a distinct cultural group. September saw the opening of three new exhibitions, Between the Details: Video Art from the ACMI Collection, Collection Focus: Women, and Renee Kire: Twist and Turn.

## Traditional Owners of Land Engagement

---

Council's engagement with Traditional Owners of Land (TOL) continued throughout Quarter 1, participating and/or engaging with TOL on the following projects:

- Mount Morgan Pipeline
- Indigenous Land Use Agreements (ILUA) review and Reconciliation Action Plan (RAP) progression
- NAIDOC 2024
- Land and Sea Ranger Program

## Showgrounds and Victoria Park Master Plan

---

Council is in the process of creating a detailed Master Plan that will guide the sustainable and flexible delivery of infrastructure to improve the Showgrounds and Victoria Park precinct's capacity to hold exhibitions, entertainment, community and sporting events. Discussions on the Showground and Victoria Park Master Plan have been deferred to allow for further planning on, and better alignment with, other priority projects including the Pilbeam Theatre.



# Our Community

## Infrastructure

### Asset Management Plans

---

Council will prepare Asset Management Plans during the 2024-25 financial year for Stormwater Infrastructure, Site Improvements and Airport Infrastructure. The Stormwater Infrastructure asset class has not previously been covered by an Asset Management Plan (AMP). Preparation of this new AMP will commence once revision of the existing AMP's due for review are completed. The revised Parks AMP will cover the Site Improvements asset class only. All other assets for which Parks is a custodian will be covered in the relevant asset class/sub-class AMPs. The revised Airport AMP will cover the Airport Infrastructure asset class only. All other assets for which Airport is a custodian will be covered in the relevant asset class/sub-class AMPs.

## Parks, Sport and Public Spaces

### Rockhampton Sports Precinct Design

---

Council advocated for and has secured funding to deliver detailed design, costings and approval for Stage 1 of the Rockhampton Sports Precinct. The Rockhampton Sports Precinct design development is progressing with drafting of the consultant briefs for the project now underway. Tendering of the project will be undertaken in Quarter 2 with consultants expected to be engaged by the end of 2024. Tender briefs have been developed for both the design development and Project Validation Report for the project. Council officers have been working with the Department of Tourism and Sport and Central Queensland University on governance structures for the project.

### Zoo Entrance Area Project

---

The Zoo Entrance Area Project seeks to continue Council's commitment to the Rockhampton Botanic Gardens and Zoo redevelopment and enhance our visitor experience. This project has now reached approximately 40% completion with the structure steel being erected for the project. The structural steel component of the new amenities building has been completed and site access/hard landscape works are now underway. Construction continues for the new visitor hub entrance to the Rockhampton Zoo with an estimated completion date of March 2025.

## Planning and Regulation

### Licence Plate Recognition Technology

---

The introduction of the new licence plate technology marks a significant advancement in road compliance enforcement, beginning with a grace period of four weeks. During this initial phase, vehicles parked in violation of road rules will receive only warnings, allowing drivers to adjust to the new system without immediate penalties. This approach aims to promote awareness and compliance among motorists, fostering a smoother transition. In Quarter 2, the system will be fully operational, enabling more efficient monitoring and enforcement of road rules.





# Our Community

## Animal Management Strategy

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Council is currently undertaking an initial review of its Animal Management Strategy, with Council officers assessing its effectiveness and identifying potential improvements. This comprehensive review aims to address the evolving needs regarding animal management and control. Key aspects of the strategy will be analysed to ensure it aligns with best practices and community expectations. A workshop is scheduled later this year, providing an opportunity for Councillors to collaborate on enhancing the strategy and ensuring it effectively supports both residents and their pets in the Region.

# Our Economy

## OUR COMMITMENT

We will deliver and implement economic development strategies and plans to support future growth opportunities.

We will have Performance Plans for our commercial businesses, and plans for all major areas of Council and monitor our progress.

### Key Focus Areas

Economic Development and Future Growth

### Significant Capital Projects

North Rockhampton Sewage Treatment Plant Augmentation

### Key Statistics – Year to Date Figures



**Airport passenger movements**

Target: 552,695 per financial year



**New Lot created**



**Development Applications lodged**



**Building Applications lodged**



**Region's Residential Vacancy Rate**



**Rockhampton Local Government Area Unemployment Rate**



**Region's Accommodation Occupancy Average**

### Councillor Portfolio Summaries

#### Advance Rockhampton

##### Economic Development

Council continues to progress implementation of the Rockhampton Region Economic Development Strategy and Action Plan 2023-2028 from the 2023-24 financial year with 69% of actions in progress.

During Quarter 1, Council's Economic Development team undertook six business capacity building and industry engagement opportunities including the Queensland Mining Expo, the Bowen Basin Mining Club, the Industry Breakfast Major Projects Update and the inaugural Rockhampton Property Development Workshop. An additional highlight for Quarter 1 included the launch of the Prosperous Precincts Grants Program. This program is designed to promote innovative and creative solutions to enhance core areas of Rockhampton, through funding to improve our main streets and fund community initiatives and activations.

# Our Economy

The development of the Rockhampton Region Investment Attraction Strategy has begun with internal consultation and analysis including a housing needs assessment and appointment of a consultant to undertake a short-term accommodation capacity study.

The Live and Work campaign plan has also made considerable progress from the 2023-24 financial year and is on track to be delivered in 2025.

## Tourism and Events

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Council has developed and delivered a successful program of major events and tourism marketing campaigns to both grow the visitor economy and enhance the liveability of our Region.

Council's Advance Rockhampton Event team successfully delivered the CapriCon Pop Culture Convention on 31 August 2024, and the Rockhampton River Festival (ten-year celebration) that ran from 26 – 28 July 2024. Both events had growth in attendance from previous years with the River Festival receiving record sponsorship.

Council also supported the sponsorship and activation of the Capricorn Food and Wine Festival which was held on 6 September 2024.

During Quarter 1, consultation within Council and out wider to the local community began for RockyNats 05.

## Infrastructure

### North Rockhampton Sewage Treatment Plant Augmentation Project

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The scope of works includes a range of electrical, mechanical, civil, building, and structural works to upgrade and augment the North Rockhampton Sewage Treatment Plant to support a 75,000 Equivalent Persons (EP) capacity (25,000 EP increase). Work on this project continues from the 2023-24 financial year and has now reached a major milestone with all influent now going through the new inlet works and the new train is now under full operations. Work will now begin on the refurbishment of the existing process train ditches 1 and 2.

## Planning and Regulation

### Rockhampton Region Planning Scheme

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Public consultation for major amendment packages A, B and C to the planning scheme were recently completed in Quarter 1.

Major amendment package A proposes changes to the tables of assessment for the flood hazard overlay, package B involves changes to commercial land and package C proposes changes to residential density provisions. Both amendment packages A and B have now been submitted to the State Government for ministerial consideration.

Under the *Planning Act 2016*, section 25, Council must undertake a review of its planning scheme every 10 years and decide whether to amend or replace the planning scheme. As a result, consultants were engaged to undertake an independent review. This review has now been completed with the recommendation that the scheme is fit-for-purpose, however further improvements are to be considered. Council has therefore resolved to receive the review report and to commence a major amendment to the planning scheme based on the outcomes from the review report.



# Our Economy

## Whole of Council

### Advocacy Plan

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Council continues to advocate to other levels of government (including State and Federal Government) for funding and support for local projects and initiatives as well as broader issues impacting regional Queensland and the local government sector.

Council's recent focus has been centred around election commitments ahead of the 2024 Queensland Election as well as securing new jobs and industrial growth to the Region, including in the areas of agriculture, transport, roads and infrastructure and health.

# Our Environment

## OUR COMMITMENT

We will deliver environmental sustainability strategies and plans.

### Key Focus Areas

Nil

### Significant Capital Projects

Rockhampton Airport Solar

### Key Statistics – Year to Date Figures



**Waste diverted from landfill**

Target: 72-78% by 2040



**Sustainability Action Plan initiatives on track**

Target: >90%

### Councillor Portfolio Summaries

#### Environmental Sustainability

##### Sustainability Strategy and Climate Risk Management Plan

Council reviewed and publicly shared its environment and sustainability progress in August 2024 via the annual Sustainability Strategy – Year in Review report. This report highlights the key achievements against the Sustainability Strategy during the 2023-24 financial year and demonstrates Council's commitment to, and accountability for, a wide range of sustainability initiatives across Council's many and varied functions.

Council finalised development of an internal Climate Risk Management Plan to guide governance practice improvements, training and upskilling, and on-ground actions such as water security and heat reduction planning. Council also secured funding via the Queensland Resilience and Risk Reduction Fund (QRRRF) to begin facilitating implementation of Council's Climate Risk Management Plan. In implementing the Plan, Council has embedded key initiatives within the governance structure and existing processes used to manage Council's overarching Sustainability Strategy and the associated annual Sustainability Action Plan.

Council commenced implementation of the 2024-25 Sustainability Action Plan during Quarter 1. Council has made a commitment to progress a total of 70 sustainability initiatives ranging from education and community education programs, through to significant business improvement activities and capital works.

#### Infrastructure

##### Airport Solar Project

With support from a Federal Government 'Activating Local Councils Reef Action Plans' grant, this project will deliver a 976kW solar system at the Rockhampton Airport Terminal. The Rockhampton Airport Solar project supports the Reef 2050 Plan of 'limiting the impacts of climate change' by providing renewable energy to lead our community by example and cost-effectively accelerate the local transition towards net zero emissions. The Design for this project is still being developed with approximately 60% completed, which includes additional protection equipment required by Ergon to protect their assets and the Grid.

# Our Environment

## Waste and Recycling

Council is facilitating many programs and initiatives in the waste and recycling space this financial year.

Education activities for Quarter 1 included:

- (a) Two x Garbage Truck Show & Tell Sessions
  - My School Childcare & Kindergarten – Park Avenue
  - St Josephs Park Avenue Catholic Primary School
- (b) Four x Lakes Creek Road Waste Management Facility Guided Tours
  - The Cathedral College
  - Berserker Street State School
  - CQ University Land Rehabilitation Students
  - CQ University Environmental Health Students
- (c) Two x Guest Speaking Sessions
  - The Hall State School
  - Rockhampton 60 and Better Program
- (d) Recycling Hero School Program
  - St Peter’s Catholic Primary School Annual Waste Audit
  - St Mary’s Catholic Primary School Annual Waste Audit
  - St Joseph’s Park Avenue Catholic Primary School Annual Waste Audit
  - Emmaus Earthcare Club Meetings for Fast Fashion Swap Shop Project

Community engagement activities for Quarter 1 included:

- (a) Further development of Recycle Mate application including AI chatbot and customised notifications.
- (b) Delivery of Educators Professional Development Expo at Gracemere Library.
- (c) St Mary’s Catholic Primary School Laudato Si Expo Stall: plastic lid mural and musical loose parts play wall.
- (d) Upcycle Village next phase planning:
  - Facility upgrades
  - Scope of operations
- (e) Sort to Save Product Communication Campaign:
  - Commingled recyclables
  - Light Scrap Metals
- (f) Stocklands pop-up stall for Sustainability Week showcasing the Reviva Ibis Reuse Shop wares.
- (g) Media release of Landfill Cell D.

## Lakes Creek Road Landfill Masterplan

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The construction of the fifth “piggyback” Landfill Cell at Lakes Creek Road Landfill is complete, with waste filling commencing within September 2024.

Final landfill capping at the Residual Bales Area at the Lakes Creek Road Waste Management Facility is completed.



# Our Environment

A detailed design of a High Efficiency Sediment (HES) Basin at Sediment Pond B is progressing, aimed at treating stormwater runoff from the landfill catchment area. An application to amend the Environmental Authority (EA) has been made to the Department of Environment Science and Innovation to accommodate the HES Basin. Detailed design will be completed once the amended EA is received.

## Central Queensland (CQ) Regional Waste and Resource Recovery Management Plan

The successful applicant in the CQ Project Manager Waste position has commenced within the Central Queensland Regional Organisation of Councils (CQROC) structure to support CQ Local Governments to implement the CQ Regional Waste and Resource Recovery Management Plan. Information is currently being gathered from CQ Local Governments to commence the preparation of the Implementation Plan.

## **Water**

### Fitzroy River Barrage Rehabilitation Project

A comprehensive condition assessment for the Fitzroy Barrage was completed in the 2023-24 financial year which helped guide the creation of a refurbishment program which was incorporated into the capital budget for the 2024-25 financial year. This rehabilitation project is progressing with several packages of works nearing the stage of being issued for tenders or quotations.

# Our Infrastructure

## OUR COMMITMENT

We will undertake asset management and planning, and will work within our projects priorities to provide infrastructure to support the community.

### Key Focus Areas

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Infrastructure Planning

### Significant Capital Projects

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Mount Morgan Water Pipeline Project

## Councillor Portfolio Summaries

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### Communities, Culture and Heritage

Pilbeam Theatre Redevelopment Master Plan

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This project consists of a review of the current concept design to confirm the development meets the requirements of Council and community needs. It will include the reassessment of project scope, scale and assess the most cost-effective solution. Subject to a suitable concept design, a detailed business case would need to be prepared to validate the project and support grant funding for the construction of a new Performing Arts Centre. The Monthly Status Report for September was submitted to Council on 2 October 2024. A request to re-engage original designer has now been approved. The preferred architect has now been commissioned to review the original concept design.

### Infrastructure

Mount Morgan Water Pipeline Project

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This project is the design and construction of a new potable water pipeline from the existing Gracemere water network to the Mount Morgan community. The project will provide a new dedicated potable water pipeline of approximately 28.5 kilometres and include two new reservoirs and pump stations at Gracemere, upgrade of the Old Cap Highway pump station, a new booster pump station and break tank at Moonmera, chlorine boosting facilities and network connection works.

Significant progress has been achieved during Quarter 1 with approximately 21 kilometres of pipe laid, and work commenced on the construction of the two reservoirs at the Lucas Street site. Both Reservoirs have been completed up to the first lift in their construction. Design works are being finalised for both the Old Cap Highway and the Moonmera sites. Work has commenced on the reconstruction of the section of the Razorback Road.

### Parks, Sport and Public Spaces

Council aims to create a comprehensive Depot Strategy, assess strategic options for facility layouts, and develop a Master Plan with detailed digital models and visualisations. This plan will address both current and future operational needs, ensuring efficiency and sustainability for Council services. This Depot Strategy project has now been awarded to the necessary external consultants and site visits have been undertaken.





# **TARGETS PROGRESS REPORT**

## **2024 - 2025**

Quarter 1 | July - September




# Our Council

## 1.1 We are fiscally responsible

Goal



### 1.1.1 We prioritise our projects and operational activities effectively to achieve our long-term goals

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.1.1.1	Manage the Airport in accordance with the Rockhampton Airport 2024-2025 Performance Plan.	Achieve all financial and non-financial performance targets.	Economic Development & Airport		All financial and non-financial performance targets have been achieved during Quarter 1.	Airport
1.1.1.2	Deliver waste and recycling services in accordance with Rockhampton Regional Waste and Recycling 2024-2025 Performance Plan.	Achieve all financial and non-financial performance targets.	Waste & Recycling		All financial and non-financial performance targets have been achieved during Quarter 1.	Waste & Recycling
1.1.1.3	Deliver water and sewerage services in accordance with Fitzroy River Water 2024-2025 Performance Plan.	Achieve all financial and non-financial performance targets.	Water		Two of the 21 Customer Service Standards were not met for Quarter 1. These non-conformances are all related to response times. Refer to comments within the FRW Performance Plan Report for more information.	Fitzroy River Water

### 1.1.2 Our budgets are financially sustainable and provide value and accountability to the community


Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.1.2.1	Efficient and effective management of Council's finances.	Long Term Financial Forecast updated at each budget and budget revision.	Whole of Council		The Long Term Financial Forecast has been updated for the draft 2023-24 actuals and was submitted to the Queensland Treasury Corporation on 30 August 2024.	Finance
1.1.2.2	Delivery of assigned Capital Projects.	Complete 95% expenditure against approved Capital budget.	Whole of Council		Approximately 12% of the actual budget has been expended, with 74% committed. Expenditure is expected to increase on approvals of grant funded projects and major construction associated with the Mount Morgan Water Pipeline Project.	Project Delivery

Legend:  Not on track  Watching  On track  Completed

### 1.1.4 We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability



Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.1.4.1	Continue to advocate for support from other levels of government for Council's planned priorities.	Quarterly updates to Council on advocacy for planned priorities in accordance with the Advocacy Framework.	Whole of Council		Regular updates were provided throughout Quarter 1 on a monthly basis regarding advocacy activities and priorities, upcoming election timelines and proposed advocacy approach for 2024 and 2025.	Office of the Mayor

## 1.2 We are respected and recognised for our engagement with the community and our contributions to the Region *Goal*


### 1.2.3 We have a strong relationship with the community, built on trust and shared goals for the Region

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.2.3.1	Provide a conduit for all our diverse and active community groups and members to achieve common objectives.	Activity within the community and various initiatives and opportunities reported monthly to Council in Corporate Performance Reports.	Communities, Culture & Heritage/ Parks, Sport & Public Spaces		Updates provided in monthly Corporate Performance Reports on Community Relations networking, participation and assisting working groups and organisations.	Community Services Directorate
1.2.3.2	Increase engagement in the Rockhampton CBD.	Review the CBD Framework and make recommendations by 30 June 2025 as to whether the framework should be updated.	Economic Development & Airport		Collection of preliminary data is currently underway and an internal stakeholder meeting will take place in Quarter 2.	Community Services Directorate/ Advance Rockhampton

## 1.2.4 As a community leader, we advocate for the benefit of our community

Effort




Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.2.4.1	Develop a better understanding of our communities' issues, undertake options analysis and develop a long-term Community Development Strategy and short-term action plan.	Develop a long-term Community Development Strategy and short-term action plan by 31 March 2025.	Communities, Culture & Heritage		Facilitated discussions on homelessness services and options for Council during Quarter 1. Data reports on key community issues have been completed.	Community Services Directorate


## 1.3 We are motivated to provide excellent service and have a strong organisational culture

Goal

### 1.3.1 We have a workplace culture that is safe, engaged, responsive, professional and accountable

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.3.1.1	Implement the Health and Safety Strategy.	Deliver the Health and Safety Strategy actions for 2024-25.	Whole of Council		The MyHub Project was finalised during Quarter 1 and a project management plan is being developed for endorsement and implementation for Chain of Responsibility.	Workforce & Governance
1.3.1.2	Maintain a safe work environment for all employees, volunteers and contractors of Council.	Develop and implement the annual Work Health and Safety Performance Measures Procedure for 2024-25 to monitor compliance against Key Performance Indicators.	Whole of Council		Council's annual report is in the final stages of being developed. Once completed, the Performance Measures Procedure for 2024-25 will be finalised and distributed.	Workforce & Governance
1.3.1.3	Implement the Information and Communication Technology Strategic Plan 2021-2025.	Deliver the Information and Communication Technology Strategic Plan actions for 2024-25.	Whole of Council		During Quarter 1, four projects were completed, with a further project progressing to the closing phase and 16 projects continuing in progress.	Corporate & Technology Services

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.3.1.4	Undertake a review of delivery of customer service, including a review of our Customer Service Charter to ensure a consistent approach to customer service across Council.	Completion of a 3-year Customer Service Strategy by 31 January 2025.	Whole of Council		Minimal progress has been made during Quarter 1, with efforts to be concentrated on this project during Quarter 2, including consultation and collaboration across the organisation.	Finance




# Our Community

## 2.1 Our places and spaces enhance the liveability and diversity of our communities

*Goal*

### 2.1.1 We ensure community assets are utilised and appropriate for the needs of the community



**Effort**

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.1.1.1	Prepare Asset Management Plans for Stormwater Infrastructure, Site Improvements and Airport Infrastructure.	Prepare draft Stormwater Infrastructure, Site Improvements and Airport Infrastructure Asset Management Plans and seek Asset Custodian endorsement by 30 June 2025.	Infrastructure		The preparation of these Asset Management Plans (AMPs) is behind schedule at this stage. The main reasons for this include several key officers within the responsible team being on extended leave and some difficulties being experienced in identifying all the relevant asset data that is required for the preparation of these AMPs.	Infrastructure Planning
2.1.1.2	Prepare a discussion paper which outlines the number of different heritage and museum offerings/arrangements within the community that are supported by Council to identify potential risks in future delivery of services.	Discussion paper prepared and briefing to Council provided by 31 December 2024.	Parks, Sport & Public Spaces/ Communities, Culture & Heritage		Work has begun gathering key information for the creation of the discussion paper including relevant parameters, subjects and survey methods being established.	Communities & Culture
2.1.1.3	Implement licence plate recognition technology to bolster parking enforcement capabilities and streamline traffic data collection.	Implement licence plate recognition technology by 30 November 2024.	Planning & Regulation		The system was made operational during Quarter 1 beginning with a grace period of four weeks where only warnings were issued. Parking infringements will begin to be issued from 16 October 2024.	Planning & Regulatory Services

Legend:  Not on track  Watching  On track  Completed



## 2.1.4 We provide facilities for sports and the arts that encourage community participation, and attract elite sporting and cultural events

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.1.4.1	Prepare scope and seek grant funding for design and business case development following completion of the Rockhampton Showgrounds and Victoria Park Master Plan.	Submission for grant funding by 31 December 2024.	Communities, Culture & Heritage/ Parks, Sport & Public Spaces		Grant funding opportunities have been explored and a report is to be presented to Council in early October 2024 in relation to the Federal Growing Regions program.	Advance Rockhampton
2.1.4.2	Undertake a review of Council's strategic planning documents to gauge progress and currency and assess what updates may be appropriate.	Review to be completed by 30 June 2025.	Whole of Council		The Strategic Planning Document Register has been checked and updated, prioritisation and review of the strategic documents will commence in Quarter 2.	Office of the CEO Directorate

## 2.1.5 We maintain our public places and spaces responsibly by planning and prioritising our work

Effort


Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.1.5.1	Define mowing frequency and presentation standards for parks across the Region.	Report to Council in September 2024 with recommended categorisation and service frequencies of areas maintained by Parks.	Parks, Sport & Public Spaces		The briefing session originally scheduled for September 2024 has been delayed until November 2024 due to unforeseen circumstances. Progressive improvements are being made to processes in the meantime.	Parks
2.1.5.2	Prepare a report to Council on the re-opening date of the Southside Cemetery for future burials in Rockhampton.	Report to be presented to Council by 30 June 2025.	Parks, Sport & Public Spaces		The Southside cemetery drainage project is currently out for tender in preparation for cemetery reopening.	Community Assets & Facilities

## 2.2 We support our communities through our activities and programs

*Goal*

### 2.2.1 We develop our understanding of the needs and concerns of the community

**Effort**



Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.2.1.1	Progress design development and approvals for the Rockhampton Sports Precinct.	Present a quarterly report on progress to Council.	Parks, Sport & Public Spaces		Tender briefs have been completed for both the design development and Project Validation Report for the project.  The latest monthly report was provided to Council on 2 October 2024 with a project status update.	Project Delivery

## 2.3 Our Region's heritage and culture are preserved and celebrated

*Goal*

### 2.3.1 Our services, activities and community assets provide opportunities to celebrate our culture and creative arts, and preserve the Region's heritage



**Effort**

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.3.1.1	Ensure the Heritage Village has a defined and suitable collection in keeping with the relevant time period.	Develop a Collections Management Plan that will deliver a focused, engaging and sustainable collection by end February 2025.	Communities, Culture & Heritage		Qld Museum support options have been established along with confirmation of internal resourcing to develop the Collections Management Plan.	Communities & Culture
2.3.1.2	Develop a Programming Policy for Performing and Visual Arts presentation and support.	Program Policy to be endorsed by Council by 30 June 2025.	Communities, Culture & Heritage		A review of model policies has commenced in preparation of developing a Programming Policy.	Community & Culture



### 2.3.3 We acknowledge and celebrate the Region’s cultural diversity

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.3.3.1	Undertake a review of Council’s existing Indigenous Land Use Agreement (ILUA) with Darumbal People Aboriginal Corporation and develop regular and formal engagement with our Traditional Land Owners.	Develop regular and formal engagement with the Traditional Owners of Land and monitor the progress of ILUA arrangements and present report to Council every quarter.	Communities, Culture & Heritage		Formal engagement with Traditional Owners of Land was held to progress the ILUA during Quarter 1. The next quarterly progress update is scheduled for Council on 29 October 2024.	Community Services Directorate
2.3.3.2	Develop a Dual Naming Policy.	Dual Naming Policy be endorsed by Council by 30 June 2025.	Communities, Culture & Heritage		No progress has been made to date due to resourcing constraints.	Community Services Directorate




# Our Economy

## 3.1 We plan for growth with the future needs of the community, business and industry in mind

Goal

### 3.1.2 Our strategic planning supports the Region's growing population and enables economic development

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.1.2.1	Review and report on progress of implementation of the Rockhampton Region Economic Development Strategy and Economic Action Plan 2023-2028.	Report the results of the review to Council by 30 June 2025.	Economic Development & Airport		Of the 111 actions, there are 69% of actions that are either in progress or have been completed, noting mostly are in progress. Review planning will commence in Quarter 2.	Advance Rockhampton
3.1.2.2	Complete the statutory 10-year review of the Rockhampton Region Planning Scheme.	Complete the review of the Rockhampton Region Planning Scheme by 30 June 2025.	Planning & Regulation		The 10-year review report has been completed by independent consultants, acknowledging that the Rockhampton Region Planning Scheme is fit-for-purpose, however improvements have been recommended. Council has resolved in accordance with section 25(1)(b) of the <i>Planning Act 2016</i> , to amend the planning scheme based on the recommendations from the review report. The plan making process will now begin (major amendment to the planning scheme).	Advance Rockhampton
3.1.2.3	Prepare a Major Amendment to the Rockhampton Region Planning Scheme in accordance with the findings of the statutory 10-year review.	Report to Council to commence the Major Amendment of the Rockhampton Region Planning Scheme by 30 June 2025.	Planning & Regulation		Correspondence of Council's resolution regarding the outcome of the 10-year Planning Scheme review decision (made on 24 September 2024) requesting the Minister for Housing, Local Government and Planning approve the request to proceed with the Plan Making Process has been completed.	Advance Rockhampton



Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.1.2.4	Establish a Local Housing Solutions Forum to coordinate planning and delivery of appropriate local housing solutions across the public, private and non-governmental organisation (NGO) sectors.	Establish the Local Housing Solutions Forum by 30 September 2024.	Economic Development & Airport		Council officers have engaged directly with the Department of Housing, Local Government, Planning and Public Works, Community Housing Providers and service agencies on a number of fronts including in relation to social housing and homelessness. Conducting the proposed Local Housing Solutions Forum has been deferred pending further advice from these parties. Advance Rockhampton delivered a successful Housing Development Forum event on 25 September 2024 with a focus on recent and new developments in both residential and commercial sectors.	Advance Rockhampton

## 3.2 Our work attracts business and industry to our Region


*Goal*

### 3.2.1 We support projects that strengthen the Region's economic development

**Effort**


Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.2.1.1	Develop a rolling 'Live and Work in Rockhampton' marketing campaign.	Deliver and launch campaign by 30 June 2025.	Economic Development & Airport		A plan for the Live and Work in Rockhampton campaign has been produced with pre-production of collateral underway. It is estimated that 25% of the total work has been completed.	Advance Rockhampton
3.2.1.2	Develop an Investment Attraction Strategy to support and deliver Council's Economic Development Strategy and Economic Action Plan.	Develop an Investment Attraction Strategy and present to Council by 28 February 2025.	Economic Development & Airport		Various internal consultation and research activities have been completed for the drafting of the Investment Attraction Strategy with approximately 30% of the total work completed.	Advance Rockhampton

### 3.2.3 We advocate for the Region with all levels of government and support non-Council projects that benefit the Region Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.2.3.1	Collaborate with key stakeholders to identify relevant non-Council projects and issues for advocacy to other levels of government.	Include appropriate non-Council projects and issues in Council's Advocacy Plan.	Whole of Council		Council has continued to advocate for a range of projects and initiatives which benefit the Rockhampton community or broader Region, including in health, infrastructure, defence, and water.	Office of the Mayor

### 3.3 Our work attracts visitors to the Region Goal


#### 3.3.1 We promote our Region as an attractive destination for visitors Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.3.1.1	Grow the accessibility and inclusivity experiences within the existing major Council-run events and the tourism sector, in line with the 2023/24 and 2024/25 Year of Accessible Tourism, Tourism Queensland objectives.	Implement new accessible and inclusive based content across the Explore Rockhampton media channels by 30 June 2025.	Economic Development & Airport		<p>The Explore Rockhampton website accessibility page attracted 97 unique views across Quarter 1 promoting phase one of the campaign that showcases information on mobility.</p> <p>Curation of phase two of the accessible campaign that focuses on information for people who are deaf and hard of hearing has commenced.</p> <p>The Rockhampton River Festival also included an Auslan interpreter for the hero activation UnitePlayPerform that was promoted across Explore Rockhampton channels.</p>	Advance Rockhampton

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.3.1.2	Develop a 2032 Olympic and Paralympics Games Strategy to attract events and tourism to the Region.	Present 2032 Olympic and Paralympics Games Strategy to Council by 31 December 2024.	Economic Development & Airport/ Parks, Sport & Public Spaces		Council have reviewed the following 2032 external documents: Towards Tourism 2032, Elevate 2042, and Tourism and Events Queensland's (TEQ) Blueprint to identify and align opportunities across six key focus areas. Stakeholder meetings with the state tourism organisation's 2032 Games team has provided recommended consultancy businesses to assist with the focus areas review and development of this strategy. An open tender process is recommended for a more detailed options analysis and delivery of this strategy is to be requested in Quarter 2.	Advance Rockhampton
3.3.1.3	Investigate the creation of trade-ready tourism products sellable by travel agents within Council's existing tourism experiences.	Develop products by 30 June 2025.	Economic Development & Airport		Consultation with managers of appropriate council-owned attractions on the benefits of trade-ready tourism products has commenced and engagement with the leading platforms on pricing and implementation process has been discussed to draft a concept brief in Quarter 2.	Advance Rockhampton

### 3.3.2 We design places and deliver events that encourage visitors to come and stay

Effort


Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.3.2.1	Develop an Event Attraction Strategy to support the acquisition and delivery of non-Council run events.	Complete Event Attraction Strategy by 30 June 2025.	Economic Development & Airport		Internal planning has commenced with executive officers reviewing the existing consultants on Council's pre-qualified lists. Stakeholder meetings with the state tourism organisation's event team has provided recommended consultancy businesses to assist with the destination review and development of this strategy. An open tender process is recommended for a more detailed options analysis and delivery of this strategy is to be requested in Quarter 2.	Advance Rockhampton

### 3.4 We support our Region’s economy through our projects and activities

*Goal*

#### 3.4.2 Our infrastructure and community assets support the growth of the Region’s economy


**Effort**

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.4.2.1	Undertake the North Rockhampton Sewage Treatment Plant Augmentation Project.	Undertake the renewal of an existing process train in line with approved project schedule.	Infrastructure		The new process train is now in operations. Work will now commence on the refurbishment of existing process train – Ditch 2.	Project Delivery

# Our Environment


## 4.1 Our Region is resilient and prepared to manage climate-related risks and opportunities *Goal*



### 4.1.1 We have a greater understanding of climate risks and their impacts on the Region, which prepares us for challenges and opportunities in the future Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
4.1.1.1	Progress Council’s Climate Risk Management Plan, guided by the state and national climate risk management frameworks.	Develop the plan and seek grant funding to help commence local implementation by 30 June 2025.	Environmental Sustainability		Council finalised development of an internal Climate Risk Management Plan to guide governance practice improvements, training and upskilling, and on-ground actions such as water security and heat reduction planning.  Council secured funding via the Queensland Resilience and Risk Reduction Fund (QRRRF) to begin facilitating implementation of Council’s Climate Risk Management Plan. The new grant funded project commences in Quarter 2.	Environmental Sustainability

## 4.2 We pursue innovative and sustainable practices *Goal*

### 4.2.1 We continually improve our environment and sustainability performance and comply with State and Federal requirements Effort



Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
4.2.1.1	Develop a comprehensive rehabilitation program for the Fitzroy River Barrage following condition assessment.	Implement the rehabilitation program with prioritised work packages issued for tender by 30 September 2024.	Water		Preparation of the work packages was delayed by resource constraints, however, the first of multiple works packages are in the final stage of review before being issued for tendering and quotations during November 2024.	Fitzroy River Water

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
4.2.1.2	Implement the development of the Lakes Creek Road Landfill in accordance with the Masterplan and detailed design.	Complete actions from the Masterplan in line with budget and in accordance with detailed design by 30 June 2025.	Waste & Recycling		<p>The construction of the fifth Piggyback landfill cell was completed in September 2024.</p> <p>The construction of the final landfill capping of the residual bales area was completed in September 2024.</p> <p>An application to amend the Environmental Authority (EA) was made with the Department of Environment, Science and Innovation to accommodate the proposed High Efficiency Sediment (HES) Basin at Sediment Pond B. The detailed design will be completed once the EA is amended.</p> <p>A tender was released in September 2024 for the construction of a section of final landfill capping and car park to the east of the Community Recycling Centre.</p>	Waste & Recycling
4.2.1.3	Commence implementation of the Central Queensland Regional Waste & Resource Recovery Management Plan (RWRRMP).	Develop an implementation plan and report to Council quarterly.	Waste & Recycling		<p>The successful applicant in the CQ Project Manager Waste position has commenced within the CQROC structure to support CQ Local Governments to implement the CQ RWRRMP. Information is currently being gathered from CQ Local Governments to commence the preparation of the Implementation Plan.</p>	Waste & Recycling



## 4.2.2 We seek out opportunities that contribute to the long-term environmental sustainability of the Region

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
4.2.2.1	Implement the Sustainability Strategy for the Region in accordance with the Annual Action Plan.	Report on progress via quarterly updates and an annual Year in Review highlights report.	Environmental Sustainability		<p>Council publicly shared its environment and sustainability progress in August 2024 via the annual Sustainability Strategy – Year in Review report.</p> <p>The Sustainability Strategy Executive Group endorsed the 2024-25 Sustainability Action Plan. Sections have commenced implementation of 70 sustainability initiatives, ranging from education and community education programs, through to significant business improvement activities and capital works. Councillors will receive the next quarterly update in October 2024.</p>	Environmental Sustainability
4.2.2.2	Commence the Airport Solar project.	Commence installation by February 2025.	Infrastructure		<p>The Design for this project is still being developed with approximately 60% completed, which includes additional protection equipment required by Ergon to protect their assets and the Grid.</p>	Project Delivery




# Our Infrastructure

## 5.1 Our Region has infrastructure that meets current and future needs

*Goal*

### 5.1.2 Our future projects are planned and prioritised

**Effort**

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
5.1.2.1	Construction of a new potable water pipeline from Gracemere to Mount Morgan.	Monthly reports to be provided to Council.	Infrastructure		This project is progressing well with 21 kilometres of pipeline laid, new reservoirs under construction and the Razorback Road works have now commenced.  The latest monthly report was provided to Council on 18 September 2024 with a project status update.	Project Delivery
5.1.2.2	Develop a Depot Strategy to guide Council's future efforts on Depots.	Strategy and action plan to be completed by 30 June 2025.	Parks, Sport & Public Spaces		This Depot Strategy project has now been awarded to the necessary external consultants and site visits have been undertaken.	Community Assets & Facilities
5.1.2.3	Update Pilbeam Theatre Redevelopment concept design.	Provide report to Council on updated concept design by 30 June 2025.	Communities, Culture & Heritage		The preferred consultant has now been engaged to carry out an update on the current concept design.	Project Delivery

### 5.1.3 Our significant projects enable and support the Region's economy, community and environment

**Effort**

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
5.1.3.1	Undertake the Zoo Entrance Area Project.	Complete project by 30 June 2025.	Parks, Sport & Public Spaces		This project has now reached approximately 40% completion with the structure steel being erected for the project. The project has been impacted by ground water and steel shortages.	Project Delivery



# Fitzroy River Water

## **PERFORMANCE PLAN REPORT 2024 - 2025**

Quarter 1 | July - September

Fitzroy River Water (FRW) is required to provide a quarterly report on its performance against financial and non-financial performance targets as adopted in the Annual Performance Plan for 2024-25.

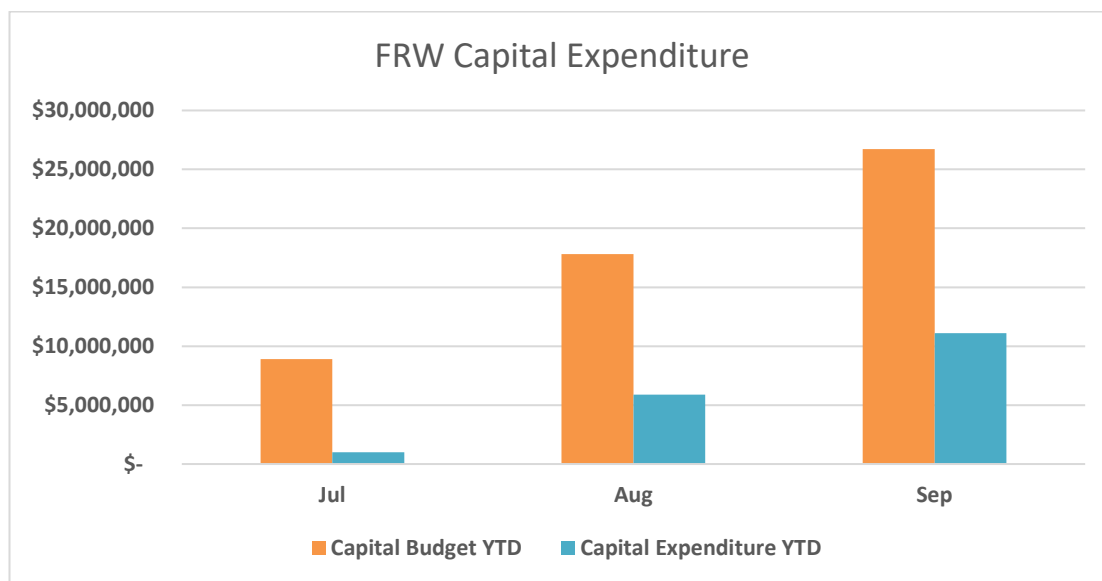
## Manager’s Overview

The Water Service Business has provided high quality water and sewerage services to all customers throughout Quarter 1.

## Financial Performance

Operational Budget Tracker		Capital Budget Tracker	
25%	Budget completed	25%	Budget completed
34%	Operational Expenses V Budget	10%	Capital Expenses V Budget
38%	Operational Revenue V Budget	50%	Capital Revenue V Budget

### Capital Spend Chart



### Comments

Fitzroy River Water’s year to date operational revenue is at 38% influenced by the first rates levy. Gross water consumption revenue is at 15.8% of budget. Ten sectors in Quarter 1 have been billed and consumption is lower (4.5%) in comparison to these sectors in the same period last year (Quarter 1 of the 2023-24 financial year). All other revenue streams are on target. Expenditure is at 34% influenced by the timing of internal adjustments, with most streams on target.

Capital expenditure is at 10% which is a general trend for Quarter 1 due to accruals. The areas of prominent activity are the North Rockhampton Sewage Treatment Plant Augmentation and the Mount Morgan Water Pipeline Project. Capital revenue is at 50% influenced by the receipt of grant funds for the Mount Morgan Water Pipeline Project.

# Non-Financial Performance

## Potable Water Supply Schemes

CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
<b>Day to Day Continuity</b>														
<b>CSS1</b>	Extent of unplanned interruptions – connections based (number per 1,000 connections per year)													
	<80	19				19		<80	3				3	
<b>CSS2</b>	Extent of unplanned interruptions – incidents based (number per 100 km of main per year)													
	<30	4.3				4.3		<30	1.4				1.4	
	Rockhampton and Gracemere total kms of main: 807.5km							Mount Morgan total kms of main: 72.7km						
<b>CSS3</b>	Time for restoration of service – unplanned interruptions (% restored within 5 hours)													
	>95%	98%				98%		>95%	100%				100%	
<b>CSS4</b>	Customer interruption frequency – 1 interruption per year													
	12%	3.43%				3.43%		12%	0.85%				0.85%	
<b>Comments:</b>														
	Customer interruption frequency – 2 interruptions per year													
	2%	0.16%				0.16%		2%	ND				ND	
	Customer interruption frequency – 3 interruptions per year													
	1%	0.04%				0.04%		1%	ND				ND	

Legend: Not compliant Compliant

Reference Codes – A blank field should contain one of the following:

- (a) 0 (zero)
- (b) ND (no data is available, although the indicator is relevant)
- (c) NR (not relevant, the indicator is not relevant to that scheme)

# Non-Financial Performance

CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
	Customer interruption frequency – 4 interruptions per year													
	0.50%	ND				ND		0.50%	ND				ND	
	Customer interruption frequency – 5 or more interruptions per year													
	0.25%	ND				ND		0.25%	ND				ND	
CSS5	Average interruption duration – planned and unplanned													
	<3 hours	2.6				2.6		<3 hours	1				1	
CSS6	Response time – Priority 1 – 1 hour response													
	>95%	89%				89%		>95%	100%				100%	
	<b>Comments:</b> Rockhampton and Gracemere: Total of nine Priority 1 requests with eight (89%) being responded to within 1 hour for Quarter 1. Non-compliance with response times is a consequence of resource constraints.													
	Response time – Priority 2 – 2 hours response													
	>95%	81%				81%		>95%	100%				100%	
	<b>Comments:</b> Rockhampton and Gracemere: Total of 42 Priority 2 requests with 34 (81%) being responded to within 2 hours for Quarter 1. Non-compliance with response times is a consequence of resource constraints.													
	Response time – Priority 3 – 24 hours response													
	>95%	99%				99%		>95%	100%				100%	

Legend: Not compliant Compliant

Reference Codes – A blank field should contain one of the following:

- (a) 0 (zero)
- (b) ND (no data is available, although the indicator is relevant)
- (c) NR (not relevant, the indicator is not relevant to that scheme)

# Non-Financial Performance










CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Restoration time – Priority 1 – 5 hours restoration														
	>95%	100%				100%		>95%	100%				100%	
Restoration time – Priority 2 – 24 hours restoration														
	>95%	100%				100%		>95%	100%				100%	
Restoration time – Priority 3 – 5 days restoration														
	>95%	100%				100%		>95%	100%				100%	
<b>Adequacy and Quality of Normal Supply of Water Supply</b>														
CSS7	Minimum pressure standard at the water meter													
	220kPa	220kPa				220kPa		220kPa	220kPa				220kPa	
CSS8	Minimum flow standard at the water meter													
	9L/min	9L/min				9L/min		9L/min	9L/min				9L/min	
CSS9	Connections with deficient pressure and/or flow (% of total connections)													
	<2.5%	0.3%				0.3%		<2.5%	2.0%				2.0%	
CSS10	Drinking water quality (compliance with industry standard) <sup>1</sup>													
	>98%	99%				99%		>98%	100%				100%	



Legend: Not compliant Compliant

Reference Codes – A blank field should contain one of the following:

- (a) 0 (zero)
- (b) ND (no data is available, although the indicator is relevant)
- (c) NR (not relevant, the indicator is not relevant to that scheme)

# Non-Financial Performance

CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
<b>CSS11</b>	Drinking water quality complaints (number per 1,000 connections)													
	<3	0.2				0.2		These figures are combined with the Rockhampton and Gracemere figures to give a total across all water supply schemes.						
<b>CSS12</b>	Drinking water quality incidents (number per 1,000 connections)													
	<2	0.03				0.03		<2	0				0	
<b>Long Term Continuity of Water Services</b>														
<b>CSS13</b>	Water main breaks (number per 100 km main)													
	<20	1.6				1.6		<20	ND				ND	
	Rockhampton and Gracemere total kms of main: 807.5km							Mount Morgan total kms of main: 72.7km						
<b>CSS14</b>	Water services breaks (number per 1,000 connections)													
	<20	4.1				4.1		<20	7.9				7.9	
<b>CSS15</b>	System water loss (litres per connection per day)													
	<150L	131L				131L		<150L	137L				137L	

Legend:  Not compliant  Compliant

Reference Codes – A blank field should contain one of the following:

- (a) 0 (zero)
- (b) ND (no data is available, although the indicator is relevant)
- (c) NR (not relevant, the indicator is not relevant to that scheme)



# Non-Financial Performance

## Sewerage Schemes

CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
<b>Effective Transportation of Sewage</b>														
<b>CSS16</b>	Sewage overflows – total (number per 100km main)													
	<25	9.2				9.2		<10	ND				ND	
	Rockhampton and Gracemere total kms of main: 738km							Mount Morgan total kms of main: 15km						
<b>CSS17</b>	Sewage overflows to customer property (number per 1,000 connections)													
	<5	1.2				1.2		<5	ND				ND	
<b>CSS18</b>	Odour complaints (number per 1,000 connections)													
	<1	0.15				0.15		These figures are combined with the Rockhampton and Gracemere figures above to give a total across all sewage supply schemes.						
<b>CSS19</b>	Response time – Priority 1 – 1 hour response													
	>95%	80%				80%		>95%	ND				ND	
	<b>Comments:</b> Rockhampton and Gracemere: Total of five Priority 1 requests with four (80%) being responded to within 1 hour for Quarter 1. Non-compliance with response times is a consequence of resource constraints.													
	Response time – Priority 2 – 2 hours response													
	>95%	86%				86%		>95%	ND				ND	
	<b>Comments:</b> Rockhampton and Gracemere: Total of 95 Priority 2 requests with 82 (86%) being responded to within 2 hours for Quarter 1. Non-compliance with response times is a consequence of resource constraints.													

Legend: Not compliant Compliant

Reference Codes – A blank field should contain one of the following:  
 (a) 0 (zero)  
 (b) ND (no data is available, although the indicator is relevant)  
 (c) NR (not relevant, the indicator is not relevant to that scheme)

# Non-Financial Performance




CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Response time – Priority 3 – 24 hours response														
	>95%	100%				100%		>95%	ND				ND	
Restoration time – Priority 1 – 5 hours restoration														
	>95%	100%				100%		>95%	ND				ND	
Restoration time – Priority 2 – 24 hours restoration														
	>95%	99%				99%		>95%	ND				ND	
Restoration time – Priority 3 – 5 days restoration														
	>95%	100%				100%		>95%	ND				ND	
<b>Long Term Continuity of Sewerage Services</b>														
<b>CSS20</b>	Sewer main breaks and chokes (number per 100km main)													
	<20	2.4				2.4		<20	ND				ND	
	Rockhampton and Gracemere total kms of main: 739.73km							Mount Morgan total kms of main: 15.5km						
<b>CSS21</b>	Sewer inflow and infiltration (ratio of Peak Day Flow to Average Day Flow)													
	<5	4.34				4.34		<5	1.79				1.79	




1 FRW's Drinking Water Quality Management Plan identifies the following key water quality parameters as reference indicators for customer service purposes: physical and chemical water quality parameters – Target: >99% of all samples tested compliant with Australian Drinking Water Guidelines; E. coli – Target: None detected in > 98% of all samples tested.

Legend: Not compliant Compliant

Reference Codes – A blank field should contain one of the following:  
 (a) 0 (zero)  
 (b) ND (no data is available, although the indicator is relevant)  
 (c) NR (not relevant, the indicator is not relevant to that scheme)

## Customer Service Standards

Performance Indicator	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Installation of new water connections (within the water service area) – excluding private works new connections	<b>15 working days</b>	100%				100%	
Installation of sewerage connections (within the sewerage area) – excluding private works connections	<b>15 working days</b>	100%				100%	
Complaints (excluding maintenance of water and sewerage services) – advise outcome	<b>20 working days</b>	100%				100%	

**Legend:**  *Not Compliant*  *Watching*  *Compliant*

## Conclusion

Quarter 1 reporting indicates sound performance across all major measures. Explanations have been provided where the targets have not been achieved. Non-compliance with response time targets is a consequence of resource constraints.



# Rockhampton Regional Waste and Recycling

## **PERFORMANCE PLAN REPORT 2024 - 2025**

Quarter 1 | July - September

Rockhampton Regional Waste and Recycling (RRWR) is required to provide a quarterly report on its performance against financial and non-financial performance targets as adopted in the Annual Performance Plan for 2024-25.

## Manager's Overview

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RRWR's performance for Quarter 1 has been in accordance with the parameters outlined within the Performance Plan and those identified within Council's 2024-25 Operational Plan.

Some highlights for RRWR are presented below:

### Waste Facilities

The key focus areas have been as follows:

- Delivering high-quality, safe, environmentally sound and commercially viable waste and recycling management facilities.

### Waste Collections

The key focus areas have been as follows:

- Delivering safe, efficient and commercially viable waste and recycling collection services.

### Waste Strategy

The key focus areas have been as follows:

- Development completion of a business case for a kerbside organics service, including a peer review.
- Development and ongoing engagement/educational activities in accordance with the Resource Recovery Strategy.
- Contributing as a member of a Department of Environment, Science and Innovation Working Group targeting an Education and Behaviour Change Initiative across Queensland.
- Funding documentation has been submitted to the State Government to seek funding for a Household Chemical Collection Trial. Decision on this funding application is pending.
- RRWR have made application to the State Government under the Behaviour Change "Let's Get It Sorted" Partnership Program for grant funding to undertake activities outlined within Council's Residential Recycling Program. The application is currently in the approval stage.

### Engineering

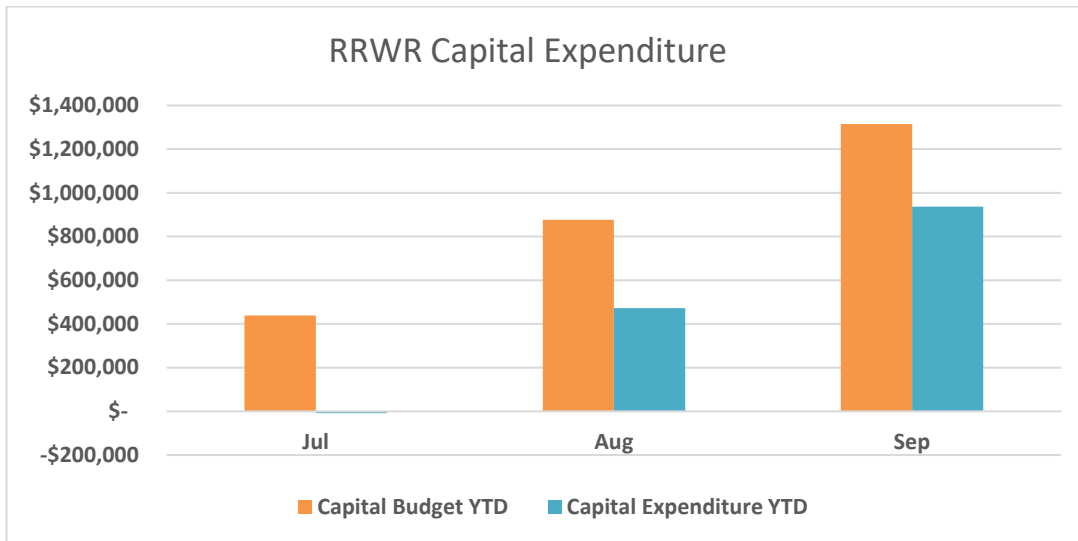
The key focus areas have been as follows:

- The Detailed Concept Design for the Lakes Creek Road Landfill and supporting Management Plan development are completed.
- The Detailed Design and supporting Technical Specifications for the remaining landfill cell development and final capping system are progressing.
- The construction of the fifth Piggyback cell (Cell D) is completed.
- The construction of the final landfill capping at the Residual Bales Area at Lakes Creek Road Waste Management Facility is completed.
- A Detailed Design of a High Efficiency Sediment (HES) Basin at Sediment Pond B is progressing, aimed at treating stormwater runoff from the landfill catchment area.

## Financial Performance

Operational Budget Tracker		Capital Budget Tracker	
25%	Budget completed	25%	Budget completed
21%	Operational Expenses V Budget	18%	Capital Expenses V Budget
41%	Operational Revenue V Budget	N/A%	Capital Revenue V Budget

### Capital Spend Chart







### Comments




RRWR's revenue is at 41% due to the advance impact of the first rating cycle. Grants, subsidies and contributions are at 100% with no other anomalies to report. Expenditure is at 21% with no material anomalies to report.

Capital expenditure is at 18% due to the timing of expenditure on large contractor projects such as the construction of landfill Cell D.

## Non-Financial Performance

Performance Indicator	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Weekly collection of domestic waste on the same day every week	98%	99.89%				99.89%	
Weekly collection of commercial waste	95%	99.89%				99.89%	
Fortnightly collection of domestic recyclable waste	98%	99.84%				99.84%	
Fortnightly collection of commercial recyclable waste	98%	99.84%				99.84%	

Performance Indicator	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Missed service collection provided within two working days from notification when notification is within one working day of scheduled collection	95%	98.57%				98.57%	
Collection services will be made available within five working days upon application by the owner	95%	96.67%				96.67%	
Provision of assisted services within ten working days from application by the resident/s	98%	100%				100%	
Repair or replacement of stolen, removed, damaged, vandalised mobile bins within five working days from notification	95%	98.75%				98.75%	

**Legend:**  *Not Compliant*  *Watching*  *Compliant*

## Comments

All non-financial performance indicators were achieved for Quarter 1.

## Conclusion

Performance throughout Quarter 1 has been of a high standard with continued vigilance to ensure performance is not only maintained but with an ongoing focus of continuous improvement. RRWR has delivered well against safety, operational, strategic and budget targets.

# Rockhampton Airport

## **PERFORMANCE PLAN REPORT 2024 - 2025**

Quarter 1 | July - September





Rockhampton Airport is required to provide a quarterly report on its performance against financial and non-financial performance targets as adopted in the Annual Performance Plan for 2024-25.

## Manager’s Overview

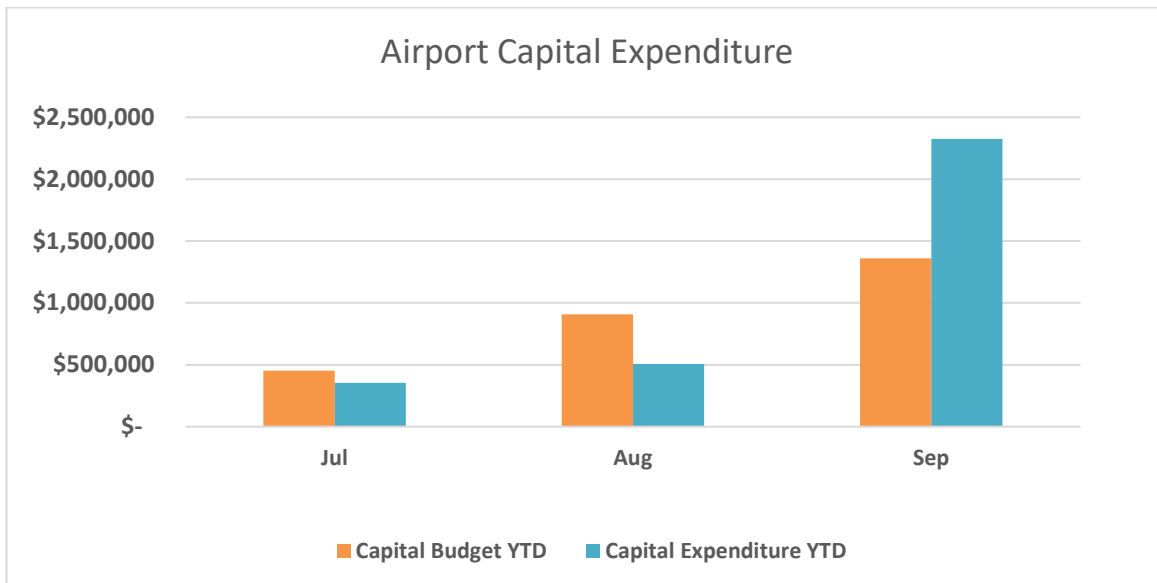
The Rockhampton Airport has had a solid start to the 2024-25 financial year and is performing well against the key measures in both financial and non-financial targets for Quarter 1.

The Airport passenger numbers are strong and continue to meet budget, as well as the Airport revenue streams performing strong across all areas. The safety and compliance targets are on track and have been met for Quarter 1.

## Financial Performance

Operational Budget Tracker		Capital Budget Tracker	
25%	Budget completed	25%	Budget completed
24%	Operational Expenses V Budget	43%	Capital Expenses V Budget
29%	Operational Revenue V Budget	10%	Capital Revenue V Budget

### Capital Spend Chart













### Comments

Rockhampton Airport’s year to date revenue is at 29%, mainly due to paid carparking and passenger services charges above target. Expenditure is at 24% with no material anomalies to report.

Capital expenditure is at 43% mainly due to the land purchase now completed and advanced progress on the high voltage (HV) feed upgrades and Baggage Handling System Upgrade projects. Capital revenue is at 10% from grant funds received for the Rockhampton Airport Solar Assessment Project.

## Non-Financial Performance

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Performance Indicator	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Passenger Numbers	552,695	175,055				175,055	
Bird/Bat Strikes	≤10 per quarter	4				4	
Lost Time Injury – workplace	≤2	0				0	
Reported Public Injuries on Airport Precinct	≤3	0				0	
Hazard inspections completed on time	100%	100%				100%	
Rectification Action completed	100%	100%				100%	
Customer requests actioned within set timeframes	100%	100%				100%	
Third party reporting in Civil Aviation Safety Authority and Australasian Mail Services to be completed within the required timeframes	100%	100%				100%	
New non-aero business opportunities reported to Council quarterly	Yes	Yes				Yes	
Progress on new routes reported to Council quarterly	Yes	Yes				Yes	

**Legend:**  *Not Compliant*  *Watching*  *Compliant*

### Comments

Rockhampton Airport is on target in all non-financial areas and will continue to pursue opportunities to grow this area.

### Conclusion

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The Rockhampton Airport overall performed well during Quarter 1, both commercially and operationally. The Airport will continue to drive the business to ensure all targets are met throughout the 2024-25 financial year.



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### 11.3 ADOPTED CHARGE FOR WATER PURCHASE VIA STANDPIPE - REBATE POLICY OPTIONS

**File No:** 7816  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Dan Toon - Manager Water and Wastewater

#### SUMMARY

Council adopted changes to the 2024-25 Fees and Charges Schedule at the Ordinary Council meeting held on 25 June 2024 which included an increase in the charge for water purchased via standpipe to \$5.00 per kL. In conjunction with adopting the increase, Council resolved to seek a further report regarding the impact of the increase on a specific group of customers. The subsequent report was considered at the Ordinary Meeting held on 13 August 2024 with the resolution adopted being:

*“THAT Council request a report on options for a Rebate Policy.”*

*This report provides a response to that resolution.*

#### OFFICER'S RECOMMENDATION

THAT the report be received and Council not proceed with a Rebate Policy for water purchased via standpipes.

#### COMMENTARY

Council has requested a report outlining the matters a policy would encapsulate to provide relief from increased charges adopted in the 2024-25 Fees and Charges Schedule for water purchased via standpipe by property owners not connected to the reticulated water supply network operated by Fitzroy River Water. There are two options to provide for different charges for the same service of water supplied via standpipe, differentiation at the point of purchase or by an application for rebate process. Differentiation at the point of purchase was previously discussed with Council and rejected as not being feasible. Hence, the Council resolution to request a report only focused on the rebate option.

Council currently offers rebates for various purposes subject to enabling policies and procedures. Several examples are listed below.

- Undetected Leak Rebate Policy – Residential
- Residential Rebate for Water Efficient Products Policy
- Rates Concession Policy

Whilst these policies have varied purposes there are similarities that would also apply should Council decide to pursue a policy to provide a rebate to property owners who purchase water from standpipes for domestic purposes. The common provisions are discussed in the following section of this report.

The Scope of the Policy defines who the policy applies to and under what circumstances a property owner would have recourse to the benefits provided and must align with the Policy Statement. The reason Council is motivated to provide a rebate to a specific category of purchasers of water for domestic purposes from standpipes is the main element of the Policy Statement.

Council has indicated that applications for the rebate would be confined to owners of properties not connected to the reticulated water supply networks and that the water can only be used for domestic residential purposes. Adoption of a policy would necessitate creation of an application form and internal work instruction for processing applications to establish proof of ownership and to confirm the eligibility criteria can be satisfied.

The charge for bulk water purchased from standpipes was initially adopted as \$3.50 per kL for the 2024-25 budget year then subsequently increased to \$5.00 per kL. Council has previously indicated the intention of the rebate would be to reduce the cost back to \$3.50 per kL. Any other relevant provisions such as maximum reasonable volume of water each year deemed eligible for a rebate or the allowable frequency of claiming rebates to limit administration costs can be included as required.

The report provided to Council at the Ordinary Meeting held on the 13<sup>th</sup> of August 2024 provided information which demonstrated that the adopted charge of \$5.00 per kL for water sourced via standpipes is comparable to the highest tier charge for customers connected to the reticulation networks. Proceeding with implementing a policy to provide rebates to a specific group of property owners seems difficult to justify.

### BACKGROUND

Council adopted changes to the 2024-25 Fees and Charges Schedule at the meeting held on 25 June 2024, inclusive of an increase in the charge for water purchased via standpipe from \$3.50 to \$5.00 per kL. The increase was recommended to Council following consideration of the total annual volume of water purchased via standpipe, primarily for construction purposes, and recognition that the previous charge was much lower than generally charged by other water service providers. Whilst Council indicated support for the increase and did adopt the new charge, concerns were expressed in relation to the potential impact on a specific category of customers, namely rural residents who rely on purchasing water for domestic purposes when their rainwater tanks or bore water supplies are diminished.

### PREVIOUS DECISIONS

The resolution below was adopted by Council at the Ordinary Meeting held on 25 June 2024:

*THAT in accordance with the requirements of the Local Government Act 2009, Council adopts the amendments to the Fees and Charges Schedule for the 2024-2025 financial year excluding Rockhampton Heritage Village admission fee increase from \$5.00 to \$6.00; and*

*THAT a further report be brought back to Council regarding FRW023 – Standpipe Water Usage Rate (External to Council clients only).*

Moved by: Councillor Rutherford

Seconded by: Councillor Oram

MOTION CARRIED

The resolution below was adopted by Council at the Ordinary Meeting on 13 August 2024:

*THAT Council request a report on options for a Rebate Policy.*

Moved by: Councillor Oram

Seconded by: Councillor Hilse

MOTION CARRIED

### BUDGET IMPLICATIONS

Adoption of a policy to provide a rebate for specific bulk water customers will reduce the revenue received by an unknown amount.

### LEGISLATIVE CONTEXT

There are no known legislative implications arising from this report.

**LEGAL IMPLICATIONS**

There are no known legal implications arising from this report.

**STAFFING IMPLICATIONS**

Implementation of a policy to provide rebates would result in additional administration workload.

**RISK ASSESSMENT**

A risk assessment has not been conducted for this matter.

**CORPORATE/OPERATIONAL PLAN**

This report supports Operational Plan Reference 1.1.3.

**CONCLUSION**

The report provided to Council at the Ordinary Meeting held on 13 August 2024 provided information which demonstrated that the adopted charge of \$5.00 per kL for water sourced via standpipes is comparable to the highest tier charge for customers connected to the reticulation networks. Proceeding with implementing a policy to provide rebates to a specific group of property owners, whilst possible, seems difficult to justify.

WITHDRAWN FROM AGENDA

**11.4 SPONSORSHIP OF THE HOCKEY AUSTRALIA CHAMPIONSHIPS**

<b>File No:</b>	<b>11715</b>
<b>Attachments:</b>	<b>1. Hockey Australia 2024 Program</b> <a href="#">↓</a> <b>2. Hockey Australia 2024 Event Plan</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Angus Russell - Executive Manager Advance Rockhampton</b>
<b>Author:</b>	<b>Zac Garven - Tourism and Events Manager Justin Bulwinkel - Sports and Active Communities Coordinator</b>

---

**SUMMARY**

*This report details a sponsorship opportunity for Rockhampton to host the 2025 Hockey Australia Country Championships between Saturday 9 August 2025 and Saturday 16 August 2025.*

**OFFICER'S RECOMMENDATION**

THAT:

1. Council approve a sponsorship of \$32,500 towards the 2025 Hockey Australia Country Championships, scheduled to be held in Rockhampton between Saturday 9 August 2025 to Saturday 16 August 2025.
2. Council authorise the Chief Executive Officer (Executive Manager Advance Rockhampton) to negotiate the full terms and benefits of the sponsorship.
3. Council acknowledge Hockey Australia as a sole source provider.

**COMMENTARY**

Hockey Australia Country Championships is an annual open age tournament featuring the best male and female players from regional hockey associations representing their home State/Territory.

This event will run over 8 days (minimum 8 night stay in region) with 7 days of competition and one rest day which is utilised by teams for additional training sessions plus Hockey Australia also runs clinics/coaching sessions for the local hockey association and its members.

Uniquely, this is the only Hockey Australia event that features women's and men's teams from the Australian Defence Force who are an affiliate member of Hockey Australia and hold a similar membership status much like a state association. The Australian Defence Force will be actively involved in the event and will send a Men's and Women's team. Each year, one of the States/ADF act as 'host' for the event and in 2025, it is the ADF's turn as hosts and they will be looking to support with man power/volunteers and other cost saving initiatives.

Based on data from the 2024 event held in Goulburn NSW, this event is expected to attract:

- 772 Total Visitors (297 competitors + 475 accompanying family/friends)
  - 6,176 Bed Nights
  - Based on Tourism Research Australia's current average spend of a 'sports tourist' who's purpose of travel is to compete in or spectate at a sporting event (\$395 per person per night), the economic impact is \$2,439,520 direct spend.
  - External economic impact report completed in 2021 concluded an economic impact of \$1,037,836 (note average spend was a lot lower)
-

Hockey Australia will live stream the event through their digital platform Home | Live Hockey. Tourism footage can be provided by Council which will be integrated into the feed for pre-match and in-game graphics (stoppages in play, quarter and half time etc). There will also be an opportunity to interview the Mayor during the live stream.

- 10,500 total subscribers to Live Hockey in 2024 (for all events)
- 8,000 total views for 2024 Country Championships
- 29 minute average viewing time for 2024 Country Championships

The event will be promoted through Hockey Australia database (EDM, The Hook) and social media platforms. These events will be promoted by Hockey Australia through:

- Database: 125,000 (EDM's, The Hook newsletter)
- Facebook: 44,000 followers
- X (formerly Twitter): 25,000 followers
- Instagram: 49,000 followers
- YouTube: 20,000 followers
- LinkedIn: 9,000 followers

Hockey Australia will plan to run Hookin2Hockey junior clinics around the event which will allow kids (both hockey and non-hockey players) within the region to experience Hockey.

Rockhampton Hockey Association have confirmed their support and will benefit from hosting the event through:

- Retaining canteen revenue across the 8 days
- Upskilling from Hockey Australia officials to increase local officials' capacity with event management, coaching etc.
- Venue Hire

Unlike other events held on council-managed sporting fields, this event does have a higher sponsorship cash request but does not have an in-kind requirement from the Parks team in order to deliver it.

Securing this event is reliant on Council's sponsorship.

Included in this sponsorship is the offer to use the Rockhampton Customs House for a welcome function and alignment of pre-budgeted annual riverfront activations such as markets to provide a sense of welcome to visitors.

### **PREVIOUS DECISIONS**

Council sponsored the Oceanic Cup and the InterContinental Hockey5s in 2019.

### **BUDGET IMPLICATIONS**

The 2025 event sponsorship costs of \$32,500 +GST (\$30,000 +GST for the sponsorship to Hockey Australia and \$2,500 +GST as a service fee to Sports Marketing Australia) will be allocated from the current Advance Rockhampton, Major Event Attraction Operational Budget.

### **LEGAL IMPLICATIONS**

The standard Advance Rockhampton event sponsorship agreement will be prepared and final terms negotiated for this event prior to final commitment.

### **STAFFING IMPLICATIONS**

No additional resources required. Current Advance Rockhampton resources will be used to deliver the tourism and city activation component of the event.



**CORPORATE/OPERATIONAL PLAN**

3.3.2.1 Develop a diverse events calendar that supports liveability and visitability within the Region.

**CONCLUSION**

The economic and social benefits of hosting a high-profile sporting event in the region will be significant including but not limited to:

- A significant event to be enjoyed by many local and visiting attendees showcasing our region
- Statewide marketing coverage and brand exposure
- Visitor hotel room nights
- Hospitality venues
- Increased general retail and business activity
- Community pride

If this sponsorship proposal is approved, Rockhampton Regional Council through the Executive Manager of Advance Rockhampton will proceed to negotiate the full terms and benefits of the sponsorship. The final terms of the event sponsorship agreement would then be approved by the Chief Executive Officer or his delegate.

# **SPONSORSHIP OF THE HOCKEY AUSTRALIA CHAMPIONSHIPS**

## **Hockey Australia 2024 Program**

**Meeting Date: 12 November 2024**

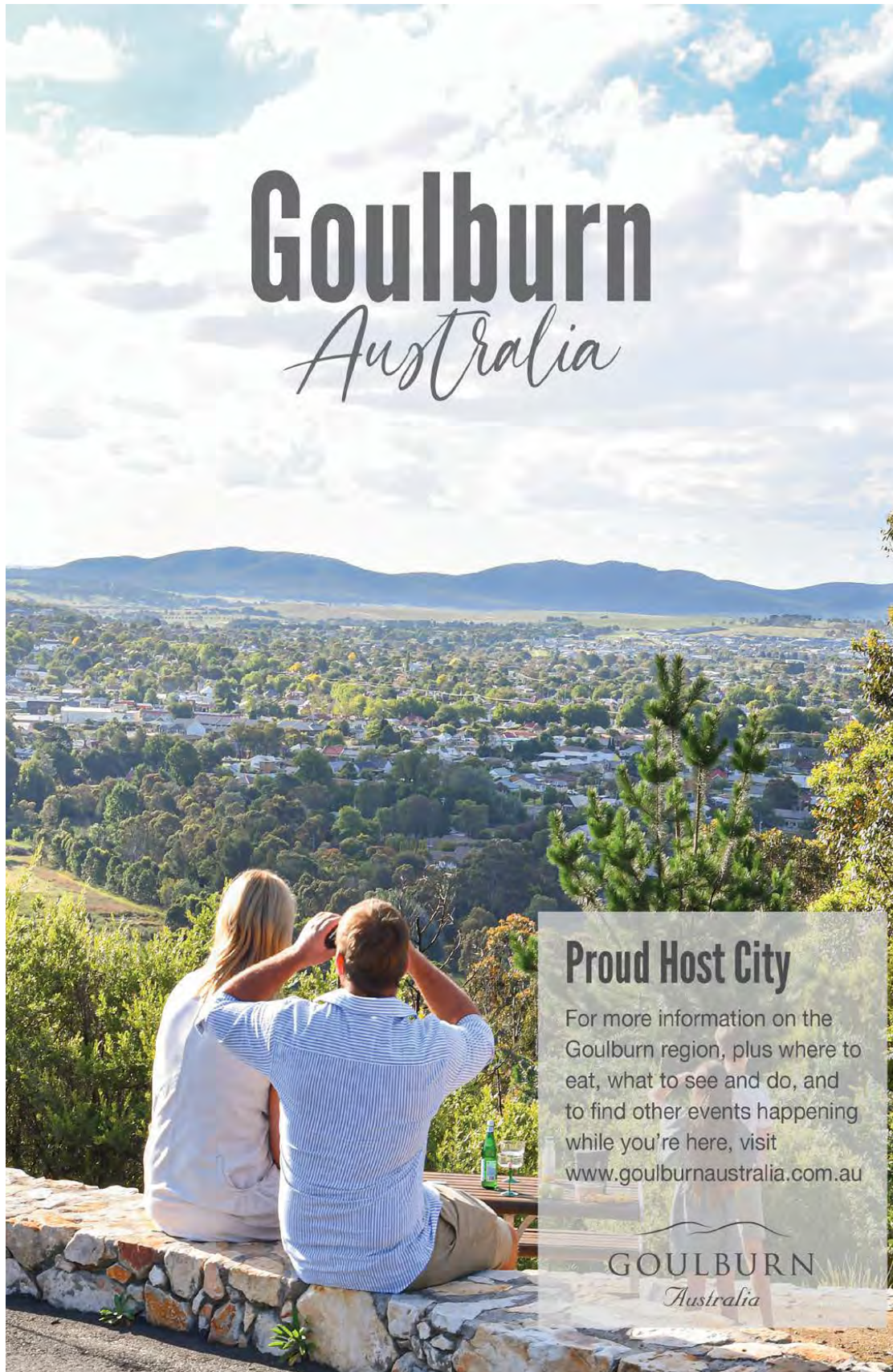
**Attachment No: 1**



**2024**  
**GOULBURN, NSW**

3rd - 10th August





# Goulburn *Australia*

## Proud Host City

For more information on the Goulburn region, plus where to eat, what to see and do, and to find other events happening while you're here, visit [www.goulburnaustralia.com.au](http://www.goulburnaustralia.com.au)

GOULBURN  
*Australia*





## **ACKNOWLEDGEMENT OF COUNTRY**

We would like to acknowledge the  
the Traditional Custodians of the lands  
and waterways that we meet on today.

We pay our respects to the Elders of the past,  
present and emerging, and acknowledge  
their ongoing connection to land, sea and  
community. For they hold the memories, the  
traditions and the cultures of Aboriginal and  
Torres Strait Islander peoples.

We extend that respect to all Aboriginal and  
Torres Strait Islander peoples.





Hockey Australia is committed to providing a safe, fun and inclusive environment for all people, including those of diverse sexualities and genders. Being an inclusive sport not only reflects our core values, it also reflects the diversity of our local communities.

Hockey Australia has zero-tolerance to any form of bullying, harassment, and/or vilification towards people with diverse sexualities and/or genders. This includes forms of homophobia, biphobia, and/or transphobia.

We're passionate about helping people lead happy, healthy and active lives. Hockey Australia celebrates diversity of sex, gender identity, gender expression, sexual orientation, intersex status, ability, skill, cultural background, ethnicity, location, religious or political beliefs or life stage and welcomes everyone, exactly as they are.





**WELCOME MESSAGES**



**VENUE INFORMATION**



**MATCH SCHEDULES**



**TEAM LISTS**



**EVENT OFFICIALS**



**SPONSORS & PARTNERS**



# WELCOME MESSAGE

## GOULBURN MULWAREE COUNCIL



Goulburn Mulwaree Council's Mayor Peter Walker said, "Council is pleased to announce the completion of the amenities at the Goulburn Hockey Complex, including four new change rooms with toilets and showers, Referee's facilities, a hockey shop, meeting room, and storage areas.

This state-of-the-art facility, adjacent to the refurbished hockey field, is now ready to host national level Hockey competitions. The Goulburn District Hockey Association's contributions have been invaluable in achieving this milestone.

We eagerly anticipate the arrival of the Hockey Australia Country Championships to our region this August. This event not only brings excitement but also significant economic benefits, showcasing Goulburn as a premier sporting destination. We take great pride in being a part of this prestigious event."





# WELCOME MESSAGE HOCKEY AUSTRALIA



Hockey Australia in partnership with Goulburn Mulwaree Council, will proudly host the Hockey Australia Country Championships at the Goulburn Regional Hockey Centre from Saturday 3 - Saturday 10 August 2024.

The eight-day National event will see 12 men's and women's teams from non-metropolitan associations around Australia compete. Teams will include players from QLD, NSW, SA, VIC, WA and the Australian Defence Force Academy. These players will have the opportunity, based on their performances in this event, to represent the Hockey Australia Country National team overseas in international competition.

The event is expected to bring approximately 700 visitors to Goulburn, comprising players, event officials and team staff, along with spectators from various regions of Australia. The Goulburn region is expected to receive an estimated economic benefit of over two million dollars.

Hockey Australia CEO David Pryles said, "We are thrilled to be bringing the highly anticipated Hockey Australia Country Championships to the beautiful region of Goulburn. This event grows year on year and I'm excited to see the newly redeveloped Goulburn Regional Hockey Centre in action."

"It's a credit to the Goulburn Mulwaree Council and the Goulburn District Hockey Association for their dedication to hockey and we look forward to hockey returning in November when the Hockey One League's NSW Pride bring the League to the country."

A handwritten signature in black ink, appearing to read "David Pryles".

David Pryles  
CEO, Hockey Australia



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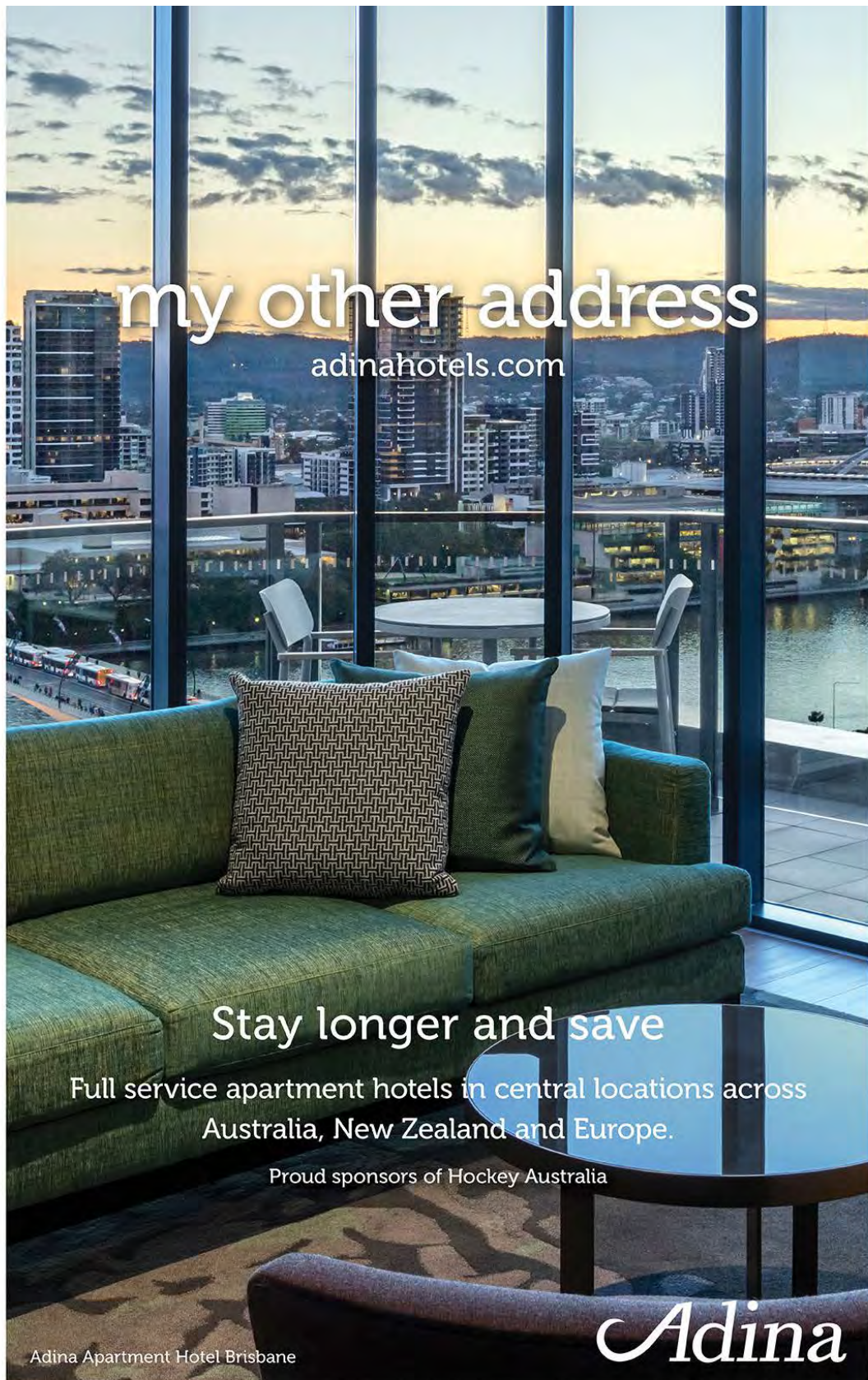


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of Hockey Australia



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AUSTRALIAN CHAMPIONSHIPS APPAREL**



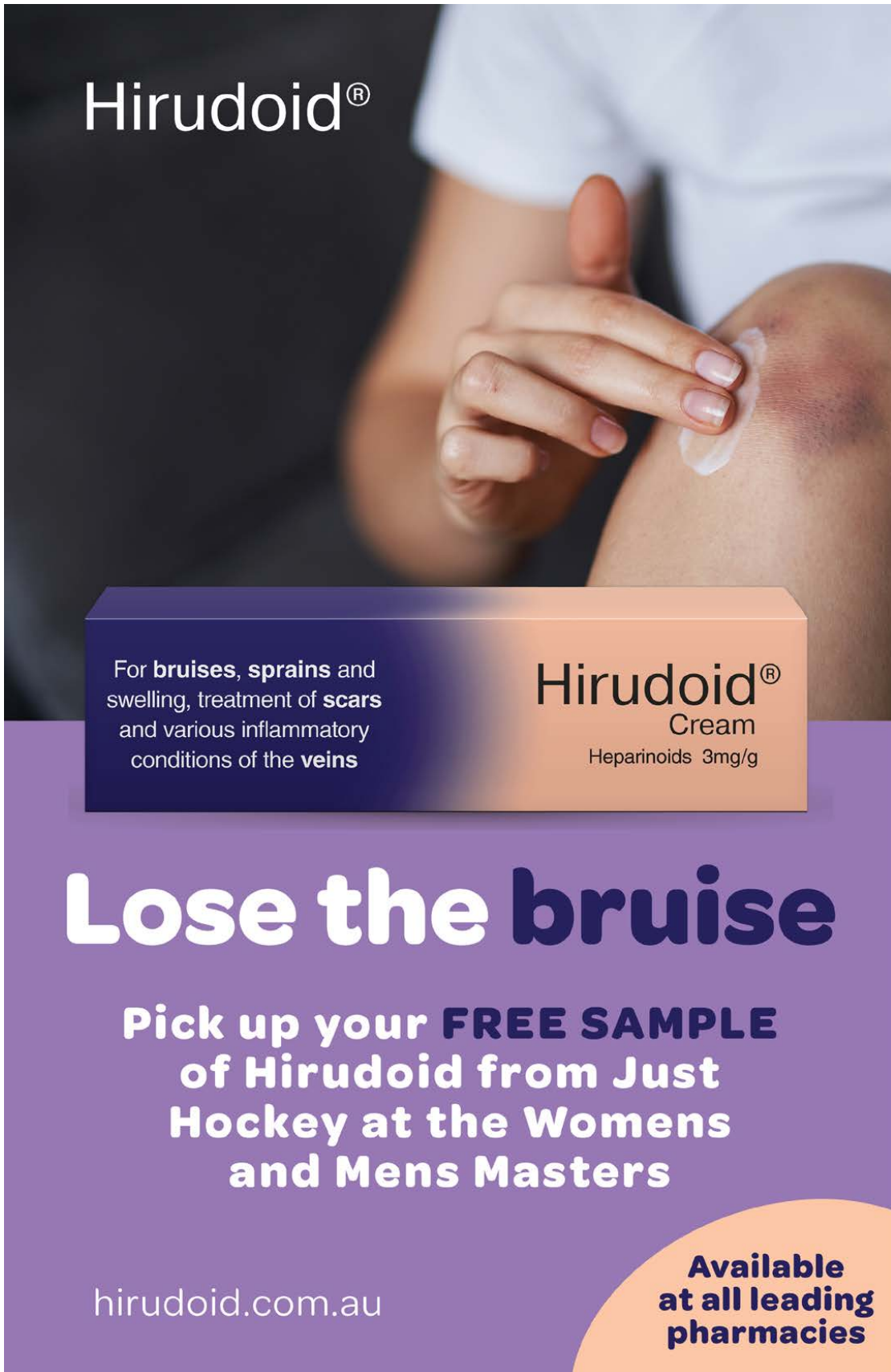
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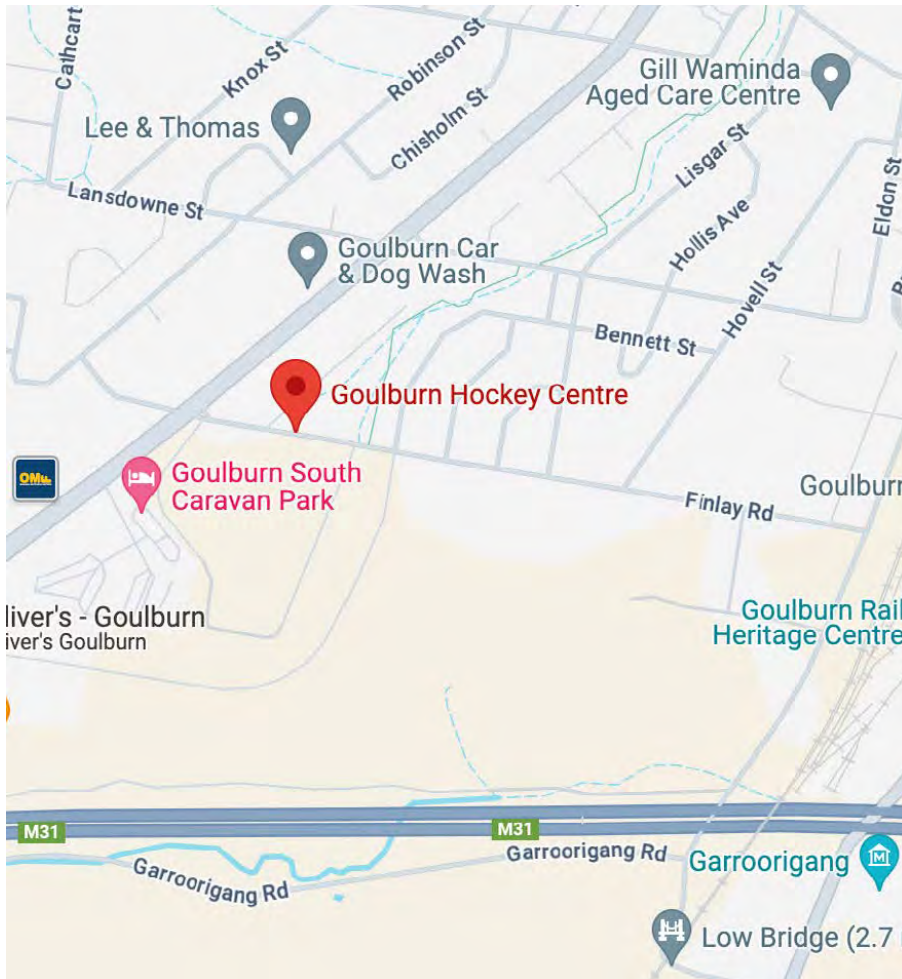




# VENUE INFORMATION

## GOULBURN REGIONAL HOCKEY CENTRE

Finlay Rd, Goulburn NSW 2580



# MATCH SCHEDULES

## MEN

## WOMEN



# MATCH SCHEDULE MEN

Queensland	New South Wales
Western Australia	Australian Defence Force
Victoria	South Australia

## SATURDAY 3 AUGUST 2024

TIME	PITCH	HOME		AWAY
10:45	Pitch 1	Victoria	v	Australian Defence Force
12:30	Pitch 1	OPENING CEREMONY		
15:00	Pitch 1	New South Wales	v	South Australia
18:30	Pitch 1	Queensland	v	Western Australia

## SUNDAY 4 AUGUST 2024

TIME	PITCH	HOME		AWAY
9:00	Pitch 1	South Australia	v	Victoria
12:30	Pitch 1	Australian Defence Force	v	Western Australia
16:00	Pitch 1	New South Wales	v	Queensland

## MONDAY 5 AUGUST 2024

TIME	PITCH	HOME		AWAY
10:00	Pitch 1	Australian Defence Force	v	South Australia
13:30	Pitch 1	Victoria	v	Queensland
17:00	Pitch 1	Western Australia	v	New South Wales





<b>TUESDAY 6 AUGUST 2024</b>					
TIME	PITCH	HOME			AWAY
11:45	Pitch 1	Queensland	v		South Australia
15:15	Pitch 1	Western Australia	v		Victoria
18:45	Pitch 1	New South Wales	v		Australian Defence Force

<b>WEDNESDAY 7 AUGUST 2024</b>					
TIME	PITCH	HOME			AWAY
10:00	Pitch 1	South Australia	v		Western Australia
13:30	Pitch 1	Queensland	v		Australian Defence Force
17:00	Pitch 1	Victoria	v		New South Wales

<b>THURSDAY 8 AUGUST 2024</b>					
REST DAY					

<b>FRIDAY 9 AUGUST 2024</b>					
TIME	ROUND	PITCH	HOME		AWAY
11:00	SF2	Pitch 1	2nd Pool A	v	3rd Pool A
15:00	SF1	Pitch 1	1st Pool A	v	4th Pool A
19:00	5/6 Class.	Pitch 1	5th Pool A	v	6th Pool A

<b>SATURDAY 9 AUGUST 2024</b>					
TIME	ROUND	PITCH	HOME		AWAY
11:00	Bronze	Pitch 1	Loser SF1	v	Loser SF2
15:00	GOLD	Pitch 1	Winner SF1	v	Winner SF2
16:30	---	Pitch 1	CLOSING CEREMONY		



# MATCH SCHEDULE WOMEN

Queensland	New South Wales
Western Australia	Australian Defence Force
Victoria	South Australia

## SATURDAY 3 AUGUST 2023

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13:00	SF1	Pitch 1	1st Pool A	v	4th Pool A
17:00	5/6 Class.	Pitch 1	5th Pool A	v	6th Pool A

<b>SATURDAY 10 AUGUST 2023</b>					
TIME	ROUND	PITCH	HOME		AWAY
9:00	Bronze	Pitch 1	Loser SF1	v	Loser SF2
13:00	GOLD	Pitch 1	Winner SF1	v	Winner SF2
16:30	---	Pitch 1	CLOSING CEREMONY		



# TEAM LISTS

**ADF**

**NSW**

**NT**

**QLD**

**SA**

**TAS**

**VIC**

**WA**





# ADF TEAM LISTS



# TEAM LISTS

## AUSTRALIAN DEFENCE FORCE MEN



**HEAD COACH**  
JAMES KATRAKAZOS



**TEAM MANAGER**  
DAMIEN CRICK

DECLAN RANKIN

MITCHELL IVORY

DAN SEKULICH

SHANE RUDKEN

JOSEPH HUSTON

ADAM MCCLELLAND

MATT LANGSDORF

JOSHUA CARTER

ANDREW NASH

NICHOLAS HILL

IAIN MCCLUNG

ANDREW STEWART

ZACHARY SIMPSON

HARRISON HOWARTH

LACHLAN BROWN

JOSHUA DAY

MATTHEW ROBERTSON

YURI ARNOULD

BRENDON CROUCH

## AUSTRALIAN DEFENCE FORCE WOMEN



**HEAD COACH**  
DANIEL KNAPP



**TEAM MANAGER**  
MADELEINE PALACIOS

**1** RILEY KENNEDY

**10** STEFANIE KENYON

**2** HANNAH MCCLUNG

**11** HANNAH LARSEN

**3** JAZMYN BANYARD

**12** HANNA REEVE

**4** XANTHIA BINGLEY

**13** ELLA RYAN

**5** PAIGE COOPER

**14** STASIA STAUNCH

**6** PAULA GROVER-JOHNSON

**15** CHELSEY VAN DE LEUR

**7** BROOKE HANSEN-TURNER

**16** ASHLEIGH WODE

**8** AMANDA HODDINOTT

**17** AMANDA MEECH

**9** ALICE THRESHER

**18** JANE HICKIE





# TEAM LISTS

## NEW SOUTH WALES MEN



**HEAD COACH**  
JAI SINGHOTA



**TEAM MANAGER**  
LEON ROBERTSON

**4** ISSAC DRENNAN

**5** TIM HARDY

**6** MITCHELL BRAIN

**7** GUS SCHOFIELD

**8** NIRANJAN GUPTA

**9** TOM SEARL

**10** TYLER WILLOTT

**11** ZANE DRENNAN

**14** ADAM BOYD

**15** JACK WESTCOTT

**16** CODY MCCANN

**17** WILLIAM ORTH

**18** JUSTIN ALFORD

**19** COOPER SMITH

**21** SAM GRIFFITH

**25** JOSHUA PERRY

**26** NICHOLAS MILNE

**28** TAJ MCINTOSH

## NEW SOUTH WALES WOMEN



**HEAD COACH**  
WAYNE GAYNOR



**TEAM MANAGER**  
LEANNE ANDALORO

**1** SAMANTHA WHITE

**2** MEGHAN SEARL

**3** KAYLEY BOYE

**5** CLARE BOSMAN

**6** EMILY THOMPSON

**8** TAMIKA POTTER

**9** COURTNEY HOGAN

**10** BRIDIE LEWIS

**11** EMMIE SEARL

**12** LUCY FRAME

**15** CHLOE NEAL

**16** LARA WATTS

**18** ELOISA PURTELL

**19** RYLEE MILLAR

**23** ABIGAIL SIMPSON

**25** EMMA WHITE

**27** HOLLY HURFORD

**28** FLO DAVIDSON





# TEAM LISTS

## QUEENSLAND MEN



**HEAD COACH**  
JASPER PFLAUM



**TEAM MANAGER**  
TONY BASILE

**1** SAM BASILE

**4** GRANT DILGER

**5** NICHOLAS BIDGOOD

**6** BRADLEY HOBDAY

**7** LACHLAN MCLENNAN

**8** DYLAN PAPASIAN

**9** BRANDON KING

**10** CALLUM JAMES

**11** JOSH MCPAUL

**12** JARRED THOMAS

**13** RILEY O'HANLON

**14** COREY PIGGIN

**20** JAMES CURTIS

**22** BAYDEN KING

**27** JACK HAWTHORNE

**28** JACK HILL

**29** ADRIAN MARTIN

**30** JACOB RAYMOND

## QUEENSLAND WOMEN



**HEAD COACH**  
HOPE PHILIP



**TEAM MANAGER**  
SUE REID

**1** HAYLEY ACHILLES

**2** MAJELLA BARNES

**3** MEGAN BOSTON

**4** TIA JONES

**6** ABBY ELEISON

**10** TAHNEE MARSHALL

**11** CASSIDY KNUTH

**12** KELLY MCNAMARA

**13** MACEY REILLY

**14** VADA THAGGARD

**15** ZALI USHER

**16** CAREY WEAR

**17** KEELY REILLY

**20** KARINA CURTIS

**23** ALEESHA SPYVE

**26** CASSIDY BRAZEAU

**28** LILY KEMPH

**29** ZARAH NASH





# TEAM LISTS

## SOUTH AUSTRALIA MEN



**HEAD COACH**  
PHILLIP SOUTHERN



**TEAM MANAGER**  
TERRY RHOOK

**1** WILL COOKE

**2** WILL JOHNSON

**3** TOBY EDLINGTON

**4** LUKE PENNA

**5** DEAKIN MCLAUGHLIN

**6** TIM MILLARD

**7** BUZZ BRENNAN

**8** TYSON JONES

**9** BEN TOOGOOD

**10** DAVID VINE

**11** JOSHUA SLY

**12** DANIEL WALSH

**13** ADAM RHOOK

**14** DAVID REID

**15** RILEY BURGESS

**16** ADAM GARDINER

**17** JAMES PERRY

**22** MITCHELL WAECHTER

## SOUTH AUSTRALIA WOMEN



**HEAD COACH**  
DAVID MCINERNEY



**TEAM MANAGER**  
CHERIE SCANNELL

**1** MADDISON DERRINGTON

**2** OLIVIA STEIN

**3** HAYLEY CROWHURST

**4** MATILDA PECH

**5** RILEY TAYLOR

**6** KAYLA HIGGINS

**7** MORGAN WATERHOUSE

**8** DAKOTA O

**9** LAUREN SMITH

**10** KATE FABIAN

**11** ALLY COOK

**12** TAMSYN PFEIFFER

**13** GREASE WISE

**14** TRINITY SCHMIDT

**15** CHARLI CORBIN

**16** EMMA ROBERTSON

**17** MOLLY HODGSON

**19** CHLOE BOYLAN







# TEAM LISTS

## VICTORIA MEN



**HEAD COACH**  
PAUL SCHRAM



**TEAM MANAGER**  
JEFF SLY

**1** LOGAN WILFORD

**2** CALE ROUT

**3** ETHAN ANDERSON

**4** JAYDEN GULSON

**6** JAKE WHITFORD

**7** NATHAN MCBAIN

**8** LACHLAN HANSFORD

**9** NOAH JONES

**10** ZACH LAHN

**11** LUKE HATTON

**12** MAXIM WARBY

**14** FLYN BOYD

**15** EVAN DOUGLAS

**17** JAYDEN SCHRAM

**19** DECLAN ANDERSON

**22** DEACON EVANS

**23** EWAN WIGHTMAN

**26** JYE WALTERS

## VICTORIA WOMEN



**HEAD COACH**  
TAMMY HANSFORD



**TEAM MANAGER**  
GILLIAN ARMSTEAD

**1** CHELSIE HIRD

**3** ALICE ARNOLD

**5** ANYA DREYER

**6** RYLEE PONTT

**7** CAITLIN PHILPOTT

**8** SHELBY GIORLANDO

**9** EMMA HATTON

**10** KAHLUA SMART

**11** MOLLY KLIX

**12** ABIGAIL WILKINSON

**13** SOPHIE COLLINGS

**14** GABRIELLE BOVAIRD

**15** CAITLIN BISHOP

**16** WAIHUIA HOHEPA

**21** RHEA SUTTON

**24** ASHLEE CRAIG

**25** LILLIAN DRURY

**27** MIKAYLA MCDONALD





# TEAM LISTS

## WESTERN AUSTRALIA MEN



**HEAD COACH**  
LAWRIE TYLOR



**TEAM MANAGER**  
ANDREW HOARE

- 1** LACHLAN OVERTON
- 2** ZANE SOPER
- 3** LEWIS BARRITT
- 4** CHRIS SOUCHON
- 5** JACK TOSANA
- 6** DARREN PARKES
- 7** FLETCHER TAYLOR
- 8** JACK PEARCE
- 9** JOHNATHON BATES

- 10** ANDRE GABRIEL
- 11** LIAM SWEENEY
- 12** BRAYDEN DALTON
- 14** BRODIE PAYTON
- 15** CALLUM ABRAHAM
- 16** KY FISHER
- 17** RAINE FISHER
- 21** JASON VULETICH
- 23** REAGAN WATSON

## WESTERN AUSTRALIA WOMEN



**HEAD COACH**  
TAMMY COWAN

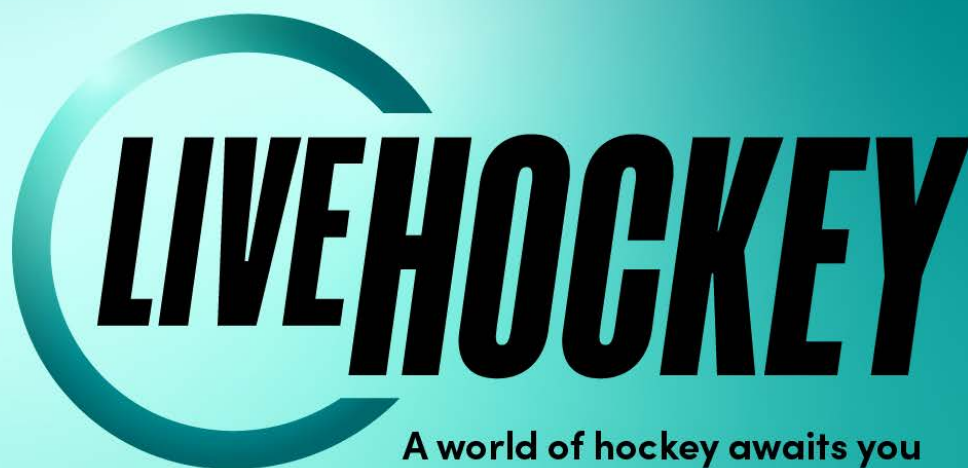


**TEAM MANAGER**  
LYNDA CORNISH

- 1** SASHA MCCAUGHAN
- 2** LAUREN NEWMAN
- 3** LUCY WARD
- 4** MEG READ
- 5** BRIONY HEARN
- 6** KATHRYN SLATTERY
- 7** EMMA BOWEN
- 8** HOLLY STUBBERFIELD
- 9** LAUREN COPE

- 10** PHOENIX GREEN
- 11** LAURA PHILLIPS
- 12** MISCHA RODIER
- 13** ZALI SPENCER
- 14** EMILY MATISONS
- 15** JACQUELINE GREINER
- 16** MEGHAN SLATTERY
- 17** SOPHIE JOHNSTON
- 18** CLAUDIA SHEPHERD





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# EVENT OFFICIALS

<b>BRUCE COOK</b>	Tournament Director	VIC
<b>JENNIFER BURNS</b>	Assistant Tournament Director	VIC
<b>WAYNE SNELL</b>	Umpire Manager	NSW
<b>MADLINE POULTON</b>	Assistant Umpire Manager	ACT
<b>ERIN MCGRATH</b>	National Umpire	
<b>RUBY GUILFOYLE</b>	National Umpire	
<b>GEMMA O'ROURKE</b>	National Umpire	
<b>HELEN KURA</b>	National Umpire	
<b>CLAUDIA HARTAS</b>	National Umpire	
<b>MADLINE SMITH-GANDER</b>	National Umpire	
<b>DYLAN AIRD</b>	National Umpire	
<b>VINCENT HARMAN</b>	National Umpire	
<b>GILBERT GOUGH-FULLER</b>	National Umpire	
<b>LACHLAN ROBINSON</b>	National Umpire	
<b>MICHAEL MCALISTER</b>	National Umpire	
<b>SAM HAMILTON</b>	National Umpire	





# HOCKEY AUSTRALIA PARTNERS

## PRINCIPAL PARTNER



## MAJOR PARTNERS



## OFFICIAL SPORT & GOVERNMENT PARTNERS



## BROADCAST & MEDIA PARTNERS



## CATEGORY PARTNERS



## LICENSEES & SUPPLIERS





# **SPONSORSHIP OF THE HOCKEY AUSTRALIA CHAMPIONSHIPS**

## **Hockey Australia 2024 Event Plan**

**Meeting Date: 12 November 2024**

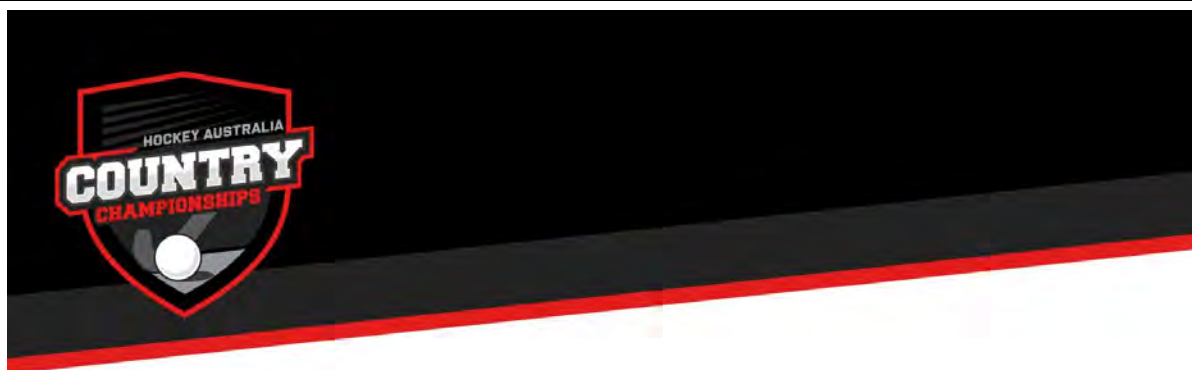
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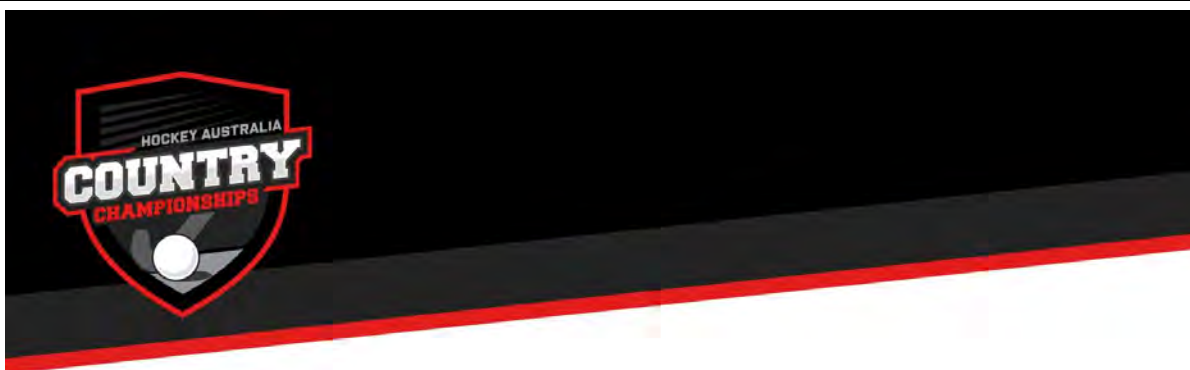
**2024**  
**GOULBURN, NSW**

# EVENT PLAN



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### PERSONNEL CONTACT DETAILS

TITLE	NAME	CONTACT DETAILS
<b>Hockey Australia Events Coordinator (On-site Events Manager &amp; Lead)</b>	Brayden Flood	Phone: 0449 504 445 Email: brayden.flood@hockey.org.au
<b>Hockey Australia Events Manager</b>	Timothy Heathcote	Phone: 0404 281 347 Email: timothy.heathcote@hockey.org.au
<b>Hockey Australia Chief Events Officer</b>	Simon Butterly	Phone: 0412 422 203 Email: simon.butterly@hockey.org.au
<b>Hockey Australia Media &amp; Communications Manager</b>	Kristina Eddy	Phone: 0475 723 189 Email: kristina.eddy@hockey.org.au
<b>Goulburn Hockey Association (Venue Contact)</b>	Facility Manager	Phone: 0421 338 330
<b>First Aid</b>	Medical Edge	Phone number to provided on-site
<b>Country Championships Tournament Director</b>	Bruce Cook	Phone: 0419 795 400 Email: bruceccook@gmail.com

### EVENT COMMUNICATION

All questions regarding the event on the grounds in Goulburn should be directed in the first instance to the Tournament Director, Hockey Australia Community Events Manager Timothy Heathcote, or Hockey Australia Events Coordinator Brayden Flood.

All questions regarding media and communications should be directed in the first instance to Kristina Eddy, Media Manager.

All questions relating to the venue should be directed in the first instance to Brayden Flood, the onsite event manager, or relevant Tournament or Assistant Tournament Director. If all are unavailable, and only if absolutely required, please contact the facility operations supervisor.



### COUNTRY CHAMPIONSHIPS OFFICIALS

ROLE	NAME	STATE	EMAIL
<b>Tournament Director</b>	Bruce Cook	NSW	brucecook@gmail.com
<b>Assistant Tournament Director</b>	Jennifer Burns	NSW	jenlburns@icloud.com
<b>Umpire Manager</b>	Wayne Snell	NSW	wayne.snell@acmc.gov.au
<b>Assistant Umpire Manager</b>	Madeline Poulton	NSW	Mjanstis@hotmail.com

ROLE	NAME	STATE
National Umpire	Sam Hamilton	QLD
National Umpire	Michael McAlister	NSW
National Umpire	Lachlan Robinson	VIC
National Umpire	Gilbert Gough Fuller	NSW
National Umpire	Vincent Harman	TAS
National Umpire	Dylan Aird	SA
National Umpire	Madeline Smith-Gander	WA
National Umpire	Claudia Hartas	NSW
National Umpire	Helen Kura	QLD
National Umpire	Gemma O'Rourke	NSW
National Umpire	Ruby Guilfoyle	WA
National Umpire	Erin McGrath	NSW



### COUNTRY MEN'S TEAM MANAGERS

TEAM	TEAM MANAGER	MOBILE	EMAIL
ADF	Damien Crick	0419 106 569	Damien.Crick@defence.gov.au
NSW	Leon Robertson	0428 211 605	leonandruth2@bigpond.com
QLD	Tony Basile	0419 561 650	tony@basileandbasile.com.au
SA	Terry Rhook	0402 814 568	terry@solaxs.com.au
VIC	Jeff Sly	0439 657 076	jeff.sly@mail.com
WA	Andrew Hoare	0417 566 801	Andrew.Hoare@nationalpump.com.au

### COUNTRY WOMEN'S TEAM MANAGERS

TEAM	TEAM MANAGER	MOBILE	EMAIL
ADF	Madeleine Palacios	0459 365 619	madi.palacios@defence.gov.au
NSW	Leanne Andaloro	0428 259 473	candalor@bigpond.net.au
QLD	Susan Reid	0421 215 697	sue.reid2@health.qld.gov.au
SA	Toni Waterhouse	0438 863 890	toni@buzzrunner.buzz
VIC	Gillian Armstead	0404 497 112	g.armstead@kardinia.vic.edu.au
WA	Lynda Cornish	0428 635 030	lynda@abbeynauld.farm



**COUNTRY MEN'S DRAW**

2024 HOCKEY AUSTRALIA COUNTRY MEN'S CHAMPIONSHIPS									
Draft Draw Version 2									
Updated: 27 May 2024									
ROUND	DAY	DATE	TIME	PITCH	COMPETITION	POOL	TEAM 1	TEAM 2	
1	Saturday	3/08/2024	10:45	Pitch 1	Country Men	Pool A	Victoria	Australian Defence Force	
	Saturday	3/08/2024	12:30	Pitch 1	<b>OPENING CEREMONY</b>				
1	Saturday	3/08/2024	15:00	Pitch 1	Country Men	Pool A	New South Wales	South Australia	
1	Saturday	3/08/2024	18:30	Pitch 1	Country Men	Pool A	Queensland	Western Australia	
2	Sunday	4/08/2024	9:00	Pitch 1	Country Men	Pool A	South Australia	Victoria	
2	Sunday	4/08/2024	12:30	Pitch 1	Country Men	Pool A	Australian Defence Force	Western Australia	
2	Sunday	4/08/2024	16:00	Pitch 1	Country Men	Pool A	New South Wales	Queensland	
3	Monday	5/08/2024	10:00	Pitch 1	Country Men	Pool A	Australian Defence Force	South Australia	
3	Monday	5/08/2024	13:30	Pitch 1	Country Men	Pool A	Victoria	Queensland	
3	Monday	5/08/2024	17:00	Pitch 1	Country Men	Pool A	Western Australia	New South Wales	
4	Tuesday	6/08/2024	11:45	Pitch 1	Country Men	Pool A	Queensland	South Australia	
4	Tuesday	6/08/2024	15:15	Pitch 1	Country Men	Pool A	Western Australia	Victoria	
4	Tuesday	6/08/2024	18:45	Pitch 1	Country Men	Pool A	New South Wales	Australian Defence Force	
5	Wednesday	7/08/2024	10:00	Pitch 1	Country Men	Pool A	South Australia	Western Australia	
5	Wednesday	7/08/2024	13:30	Pitch 1	Country Men	Pool A	Queensland	Australian Defence Force	
5	Wednesday	7/08/2024	17:00	Pitch 1	Country Men	Pool A	Victoria	New South Wales	
	Thursday	8/08/2024	<b>REST DAY &amp; SCHOOL CLINICS</b>						
SF2	Friday	9/08/2024	11:00	Pitch 1	Country Men		2nd Pool A	3rd Pool A	
SF1	Friday	9/08/2024	15:00	Pitch 1	Country Men		1st Pool A	4th Pool A	
5/6 Class.	Friday	9/08/2024	19:00	Pitch 1	Country Men		5th Pool A	6th Pool A	
Bronze	Saturday	10/08/2024	11:00	Pitch 1	Country Men		Loser SF1	Loser SF2	
GOLD	Saturday	10/08/2024	15:00	Pitch 1	Country Men		Winner SF1	Winner SF2	
	Saturday	10/08/2024	16:30	Pitch 1	<b>CLOSING CEREMONY</b>				



**COUNTRY WOMEN'S DRAW**

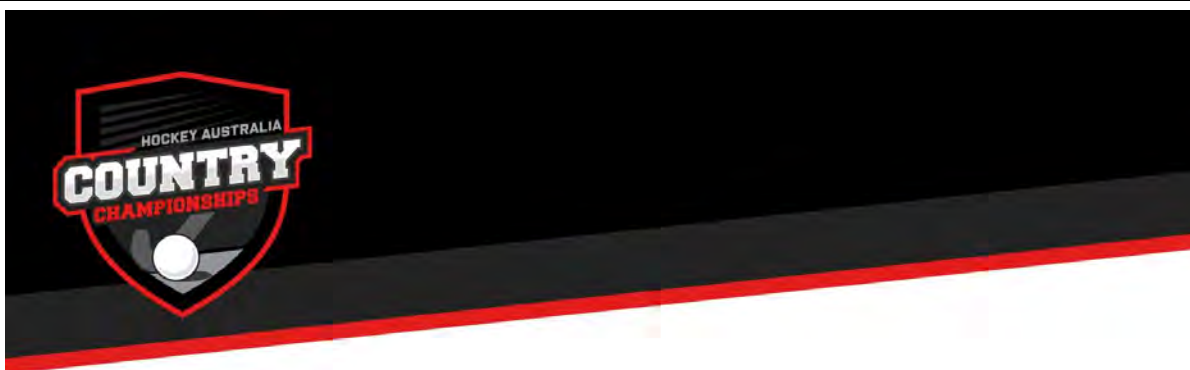
2024 HOCKEY AUSTRALIA COUNTRY WOMEN'S CHAMPIONSHIPS									
Draft Draw Version 2									
Updated: 27 May 2024									
ROUND	DAY	DATE	TIME	PITCH	COMPETITION	POOL	TEAM 1	TEAM 2	
1	Saturday	3/08/2024	9:00	Pitch 1	Country Women	Pool A	Victoria	Australian Defence Force	
	Saturday	3/08/2024	12:30	Pitch 1	<b>OPENING CEREMONY</b>				
1	Saturday	3/08/2024	13:15	Pitch 1	Country Women	Pool A	New South Wales	South Australia	
1	Saturday	3/08/2024	16:45	Pitch 1	Country Women	Pool A	Queensland	Western Australia	
2	Sunday	4/08/2024	10:45	Pitch 1	Country Women	Pool A	South Australia	Victoria	
2	Sunday	4/08/2024	14:15	Pitch 1	Country Women	Pool A	Australian Defence Force	Western Australia	
2	Sunday	4/08/2024	17:45	Pitch 1	Country Women	Pool A	New South Wales	Queensland	
3	Monday	5/08/2024	11:45	Pitch 1	Country Women	Pool A	Australian Defence Force	South Australia	
3	Monday	5/08/2024	15:15	Pitch 1	Country Women	Pool A	Victoria	Queensland	
3	Monday	5/08/2024	18:45	Pitch 1	Country Women	Pool A	Western Australia	New South Wales	
4	Tuesday	6/08/2024	10:00	Pitch 1	Country Women	Pool A	Queensland	South Australia	
4	Tuesday	6/08/2024	13:30	Pitch 1	Country Women	Pool A	Western Australia	Victoria	
4	Tuesday	6/08/2024	17:00	Pitch 1	Country Women	Pool A	New South Wales	Australian Defence Force	
5	Wednesday	7/08/2024	11:45	Pitch 1	Country Women	Pool A	South Australia	Western Australia	
5	Wednesday	7/08/2024	15:15	Pitch 1	Country Women	Pool A	Queensland	Australian Defence Force	
5	Wednesday	7/08/2024	18:45	Pitch 1	Country Women	Pool A	Victoria	New South Wales	
	Thursday	8/08/2024	<b>REST DAY &amp; SCHOOL CLINICS</b>						
SF2	Friday	9/08/2024	9:00	Pitch 1	Country Women		2nd Pool A	3rd Pool A	
SF1	Friday	9/08/2024	13:00	Pitch 1	Country Women		1st Pool A	4th Pool A	
5/6 Class.	Friday	9/08/2024	17:00	Pitch 1	Country Women		5th Pool A	6th Pool A	
Bronze	Saturday	10/08/2024	9:00	Pitch 1	Country Women		Loser SF1	Loser SF2	
GOLD	Saturday	10/08/2024	13:00	Pitch 1	Country Women		Winner SF1	Winner SF2	
	Saturday	10/08/2024	16:30	Pitch 1	<b>CLOSING CEREMONY</b>				





**TRAINING SCHEDULE**

Country Championships Training Schedule V1		THURSDAY		FRIDAY	
		01-Aug-24		02-Aug-24	
		Pitch 1	Pitch 2	Pitch 1	Pitch 2
8:00	8:30				
8:30	9:00				
9:00	9:30				
9:30	10:00	<b>WA MEN</b> 09:00-10:30		<b>QLD MEN &amp; WOMEN</b> 09:00-10:00	
10:00	10:30			<b>ADF MEN &amp; WOMEN</b> 10:00-11:00	<b>WA MEN</b> 10:00-11:00
10:30	11:00	<b>WA WOMEN</b> 10:30-12:00		<b>VIC MEN &amp; WOMEN</b> 11:00-12:00	<b>WA WOMEN</b> 11:00-12:00
11:00	11:30				
11:30	12:00				
12:00	12:30			<b>NSW MEN &amp; WOMEN</b> 12:00-13:00	
12:30	13:00				
13:00	13:30				
13:30	14:00				
14:00	14:30				
14:30	15:00				
15:00	15:30	<b>WA MEN</b> 15:00-16:00		<b>CAPTAINS CALL: Rocky Hill War Memorial &amp; Museum 3:15 - 3:30 (3pm arrival)</b>	
15:30	16:00	<b>WA WOMEN</b> 16:00-17:00		<b>SA MEN &amp; WOMEN</b> 16:00-18:00	
16:00	16:30				
16:30	17:00				
17:00	17:30				
17:30	18:00				
18:00	18:30				
18:30	19:00				
19:00	19:30	<b>NSW MEN</b> 18:30-20:30			
19:30	20:00				
20:00	20:30				
20:30	21:00				



## KEY TOURNAMENT INFORMATION

### BRIEFING SCHEDULE

MEETING	DATE	TIME	VENUE
Equipment Checks	2 <sup>nd</sup> August 2024	ALL DAY	Goulburn Hockey Centre
Managers Meeting	2 <sup>nd</sup> August 2024	5:00pm	Goulburn Hockey Centre Clubrooms
Captains Call	2 <sup>nd</sup> August 2024	3:15-3:30pm (3pm Arrival)	Rocky Hill War Memorial & Museum

### MANAGER'S MEETING

Managers are reminded that it is mandatory to attend the Pre-Tournament briefing.

The briefing will be used to:

- Communicate Venue & Championship Logistics.
- Update on rule interpretations and regulation changes.
- Be the final chance to check/change team players and details.
- Be the final chance to hand in relevant attachments.

**\*\*Once all paperwork and team reconciliation sheets have been completed, there can be no further changes to playing squad or team staff line up's\*\***



### **CAPTAINS CALL**

A **minimum** of one (1) Captain from each team must be present at the Captains Call photoshoot.

Captains are to be in **full playing uniform**.

**Date:** 2nd August 2024

**Time:** 3:15pm - 3:30pm (Please arrive at 3pm)

**Location:** Rocky Hill War Memorial & Museum, Memorial Rd, Goulburn NSW 2580

### **OPENING CEREMONY**

The **2024 Hockey Australia Country Championships Opening Ceremony** will be held Saturday 5 August at **12:30pm on Pitch 1**.

All teams are requested to attend for the ceremony that will last approximately **15 minutes**.

**Teams competing in the 1:15pm match will be able to begin their warmup immediately post the ceremony.**

### **AWARDS / MEDAL PRESENTATIONS**

Awards presentations will take place during the **Closing Ceremony on Pitch 1** following the conclusion of the final Gold Medal match. This will be approximately **4:30pm on Saturday 10 August**.

The following awards will be presented at this ceremony (except Player of the Match which will be presented pitch side after each match):

- **Player of the Match:** The award shall be determined by onsite selectors at the completion of each match. The winner of this award for each match will receive a certificate and possibly be interviewed by Hockey Australia post-match.
- **Player of the Championships:** Player of the Match votes (as outlined above) will be compiled and tallied at the completion of the tournament by the HA country selectors to determine one overall Player of the Championships for each competition.
- **Play the Whistle:** Play the Whistle is an initiative to encourage competing hockey teams, team officials (off-Pitch staff) and spectator groups to play in the true spirit of the game. The

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spirit of the game encompasses demonstrating behaviours that are outlined in the codes of behaviour. Teams that demonstrate the true spirit of hockey will be rewarded with points corresponding to their degree of fair play at the end of each match. The allocation of points will be decided by the umpires and technical officials and recorded on completion of the match. A certificate will be presented to the team with the highest number of points.

- **Leading Goal Scorer:** An award for the player who scores the most goals as recorded on AltiusRT at the end of the Championship shall be awarded at the end of the relevant Gold Medal Match.

#### **POST TOURNAMENT CELEBRATION**

For this years event, there will be NO formal post event celebration function organised by HA. Following the Closing Ceremony all teams are encouraged to attend the town centre for post event celebrations. For licenced hotels and clubs in Goulburn, please visit <https://www.goulburnaustralia.com.au/visit-and-explore/taste/hotels-and-pubs/>

#### **HA TOURNAMENT REGULATIONS**

All coaches and team managers must familiarise themselves with the HA Tournament Regulations.

Regulations are available at the following link: [2024 Hockey Australia Country Championships Tournament Regulations](#)

Any questions regarding these documents should be directed to Timothy Heathcote.

#### **HA EXTREME WEATHER GUIDELINES**

Hockey Australia has clear guidelines in place regarding how to deal with extreme weather. HA will be utilising the HA Extreme Weather Guidelines to provide any advice around best practice during the event. This document can be found here: [Hockey Australia Extreme Weather Guidelines](#)

As a reminder, all participants are responsible for monitoring their own behaviour and management of extreme heat and taking the appropriate steps to ensure management occurs. For additional information on guidance for the management of heat stress, please visit the Sports Medicine Australia Website.



### **MATCH FORMAT FOR ALL GAMES**

Please note:

- Matches are **four 15-minute quarters**.
- Quarter time breaks (between Quarters 1 & 2 and 3 & 4) will be 2 minutes.
- **Half time break will be between 5-10 minutes and will be confirmed at the Manager's Meeting.**
- Matches will be played on a single pitch.
- Gold, Silver, and Bronze medals will be presented to the top 3 teams during the Closing Ceremony.

### **EVENT WAIVER**

All participants are required to have completed the National Championship Participant Agreement via the following link before arriving at the venue.

This can be completed **HERE**: - [2024 HA Country Championships Participation Agreement](#)



### MATCH LINE-UP ENTRY

Match Line-up entry involves specifying players and team staff that will represent your team in a single match. To enter a Match Line-up, you must be logged in with "Team Manager" access.

Match Line-up entry is only possible when the Competition Status is "In Progress" and the Match Status is "Upcoming". The Match Line-up information will only become available to the media/public when the match is in "Warmup" or later.

To enter a Match line-up:

- a. From the AltiusRT homepage, click on the upcoming Match in the 'Quick Access' panel.
- b. Click on the 'Match Line-up' button.
- c. The 'Match Details' panel shows you information for the match, including time, location, and assigned colours. To enter your Match Line-up, click on the yellow 'Edit' button.
- d. For help on using the Match Line-up page, start the 'What can I do on this page?' lesson from the top right of your screen.
- e. The 'Match Line-up' panel shows you all players and team staff registered for the competition.
- f. To indicate that a player will participate in the match, check the player's box in the 'Match' column.
- g. To indicate that a player will start on the pitch in the match, check the player's box in the 'Start' column.
- h. To indicate the captain for the match, select the player in the 'C' column.
- i. To indicate that a player will be a goalkeeper in the match, check the player's box in the 'GK' column.
- j. To change the shirt number of a player, you must notify your competition officials.
- k. Select a role for your team staff. You must select a coach and a team manager.
- l. To submit your Match Line-up, click on the green 'Save Match Line-up' button.
- m. To exit with saving changes, click on the red 'Cancel' button.

If you do not have personal internet access to enter your starting line-up form, a computer with internet access will be available for use in the Tournament Directors Office.

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### EVENT MEDIA AND COMMUNICATIONS

Please be aware that athletes and coaches may be asked to attend local media interviews both at the venue and at local radio stations or other media outlets. Hockey Australia staff will facilitate these requests while on the ground throughout the tournament and will liaise directly with the state and territory team managers to organise these potential opportunities.

### OFFICIAL EVENT PROGRAM –

For the 2024 HA Country Championships E-Program, please click [HERE](#)

### EVENT PHOTOGRAPHY

HA will organise an official photographer to attend the 2024 Hockey Australia Country Championships for the Captains Call, taking action photography and the presentations.

The photographer will also be in contact with Team Managers to work out logistics for team photos as required. Should you require additional photos, please contact Brayden Flood (HA)

### VIDEO PLATFORM

Teams will be responsible for their own filming for coding or performance analysis purposes. All teams will have access to the scissor lift that will be located at the end of the pitch.

### MEDICAL / FIRST AID PROVISIONS

First aid will be provided throughout the tournament for the teams and spectators by Medical Edge. Any athlete with injuries prior to the tournament is expected to have their own management system in place. If athletes require strapping / taping before matches, they are required to provide their own tape.

A first aid room is available for the use for attending to injuries only. Ice for injuries is available from the ground staff member on duty.

Basic first aid will be provided by the event first aid paramedic on duty, in an emergency contact the Onsite HA Event Managers and Emergency services.



### INJURY REPORTING

The First Aid personnel will input all injury reports, on or off Pitch, into RevSport via the new Hockey Australia Injury reporting tool, which can be found online [HERE - Hockey Australia Online Injury Reporting Tool](#)

On Pitch injuries will be recorded in AltiusRT match reports in the injury section. In the event of any insurance claim enquiries, HA need to have a record of all injuries. Please note Injuries recording in the AltiusRT system are not visible to public.

### CONCUSSION POLICY

The [Hockey Australia Concussion Policy](#) sets out the guiding principles and provides general advice regarding concussion management in hockey in Australia.

The most important steps in the early management of concussion include:

- **Recognising** the injury may be a concussion or suspected concussion;
- **Removing** the player from play or training; and
- **Referring** the player to a medical professional.

All coaches, team managers, and medical personnel are required to familiarise themselves with the following documents:

- [HA Concussion Policy](#)
- [HA Concussion Toolkit](#)
- [HA Concussion Management Workflow](#)
- [HA Concussion Report Form](#)

Concussion Report forms must be completed for all suspected Concussions. Players cannot return to play until they have been cleared by a medical professional and must provide a medical certificate to be cleared to return to play. The Concussion Report and Medical Clearance needs to be emailed to HA Concussion team immediately as HA need to have a record of all Concussions.

### WORKING WITH CHILDREN CHECKS

All team staff are required to hold a valid Working with Children Check (or state equivalent) in advance of the Team Manager's briefing.





### **JUNIOR CLINICS**

As with previous Country tournaments, teams will be required to nominate players to assist with the running of school clinics. Teams are required to nominate 1 to 2 players for an afternoon session on **Thursday 8<sup>th</sup> August** at the Goulburn Hockey Centre at 4pm for a 4:15pm start.

The Clinic will be held at the Hockey Ground with sessions to go for approximately 30 - 45 minutes.

Players are advised to bring their own sticks to use as children's sticks will be shorter in size.

Players participating in the school's clinic require a working with Children's Check to participate in the clinic. Schools and clinics will be confirmed at the Managers Briefing.

### **ASADA / DRUG TESTING**

Random drug testing may take place throughout the event. HA will not be advised in advance of drug testers plans.

Drug testing will take place in the First Aid room on Pitch 1.



**MERCHANDISE & EQUIPMENT**

Official Hockey Australia 2024 National Championships apparel is now available via the **Hockey Australia Online Shop**, and via the Just Hockey Merchandise Tent on site.

Republic of Hockey will also be bringing all your hockey equipment needs to the 2024 HA Country Championships. They will have a great selection of stick specials on brands like GRYPHON and Voodoo. This will be accompanied by a range of hockey shoes, bags, protective gear, accessories, and apparel.

**HOODIE & TSHIRT BUNDLE ONLY \$90**

**ONLINE EXCLUSIVE**

**NOW AVAILABLE IN THE HOCKEY AUSTRALIA SHOP**

**SHOP NOW!**

OFFICIAL HOCKEY AUSTRALIA 2024 AUSTRALIAN CHAMPIONSHIPS APPAREL

OFFICIAL HOCKEY AUSTRALIA 2024 AUSTRALIAN CHAMPIONSHIPS APPAREL



### THINGS TO DO IN GOULBURN

The Goulburn Council have put together a “Things to do in Goulburn” webpage for your convenience. There is a wide range of activities and things to do in Greater Shepparton that the players, coach, and officials can consider when time permits.

This can be found HERE - <https://www.goulburnaustralia.com.au/visit-and-explore/>

### COVID-19 INFORMATION

#### Overview

It is advised that any participant with COVID-19 like symptoms not enter the venue until such time that they are asymptomatic or have been able to return a negative COVID-19 test result.

#### Important information:

- Always follow Public Health Orders/Guidelines at the venue or away from the venue
- Regularly wash and sanitise hands with provided products at venue.
- If you are feeling unwell, it is strongly advised to not attend the event.

### VENUE DETAILS

#### TOURNAMENT LOCATION

**Location:** Goulburn Hockey Centre, Finlay Rd, Goulburn NSW 2580

#### VENUE OPENING TIMES

This venue will be open approximately 1 hour prior to play commencing each day, this includes training days, unless otherwise specified. The Centre will then close approximately half an hour post the conclusion of the final match / final training session of each day.

#### PARKING

There is ample parking around the complex. Busses may use the bus parking area which will be sectioned off at the back of the venue.



Please note that the car park is likely to be particularly busy on Saturdays. The Association recommend arriving at least 1.5 hours before your games on Saturdays to ensure you can park and arrive on time.

#### **CANTEEN FACILITIES**

The Canteen will be open throughout the tournament and is located in the main building. A variety of drinks, snacks and meals will be available for purchase throughout the event.

The bar will be open in the afternoon/evenings during the matches.

#### **LOST PROPERTY**

A register of all lost property handed in is kept with the canteen – check with the Goulburn Hockey Association for lost property.

#### **WARM UP/DOWN AREAS**

Pitch 2, as well as grassed areas are available to conduct warm-up and cool-down routines. Please be mindful NOT to walk mud/grass onto the synthetic surfaces.

Teams will be provided limited time to conduct a ball warm-up on the match field between games.

Please be mindful that local associations will be using Pitch 2 at various times during the event..

Please note on-field / ball warm-ups should not occur in any area other than on the playing fields. This is an OH & S issue.

#### **ADDITIONAL TRAINING/TURF HIRE COSTS**

Please note that each team has 2 hours of training time allocated to them. These fees only apply should a team nominate to have additional training outside of those two hours.

Please contact Brayden Flood (HA Event Manager) via email if you would like to book additional training times on the rest days. Please provide 24 hours' notice to ensure the venue can be confirmed for the time requested. Teams that use more than their allotted two hours will be charged by Goulburn Hockey Association.



### TEAM BENCHES

Team benches are located either side of the technical bench on all pitches and include seating for interchange players and team support personnel. Team benches will be allocated as follows:

- **First team listed** on the draw utilise bench to the **left side** of technical bench when facing the pitch.
- **Second team listed** on the draw utilise bench to the **right side** of technical bench when facing the pitch.

Entry restrictions apply to team bench areas, unless directly advised. Only official technical officers, players, coaches, managers, and medical staff may enter.

Arriving teams may not enter the team bench area before the designated time for their game / training / activity. On match days arriving teams are not to enter the team bench area until the departing teams have left.

Entry to the playing surface is through the team bench gates only and must not be entered by climbing over fences. Jumping fences is prohibited.

Teams are requested to exit the team bench area as swiftly as possible and must ensure that the dugout is left in a clean and tidy condition.

Team Managers are to check and ensure all their team's equipment is removed from the team benches after each match.

### CHANGEROOMS

Changerooms will be available for use by teams during the tournament. There are two changerrooms available in each pavilion. HA Event Staff and Venue Staff should be notified should any potential hazards need seeing to.

Teams must not enter a change room until it is no longer occupied by another team, or by the cleaners.

The **First Named Team** will be in **Changeroom 1**, and the **Second Named Team** will be in **Changeroom 2**.



Teams on field, will have access to the changerooms pre game and at halftime. At the completion of the halftime break, all teams must vacate the changerooms for the next set of teams coming into the venue for the upcoming game after the current game on field.

### ATHLETE RECOVERY

There are no ice baths or warm water recovery facilities available at the venue. However, the Goulburn Aquatic Centre has warm water recovery facilities available for casual use should you require them. Please find more information via <https://www.goulburnaquaticcentre.com.au/Home>

### ICE & WATER

Ice for injuries only is located near the medical room and will be stored on the tech bench for emergencies.

If a team chooses to make up Powerade / sports drinks, this will also need to be done in the team's own container.

Please note – injury ice is there for a specific purpose; it is the responsibility of teams to source ice for drinks elsewhere and at the team's expense.

### VENUE ROOM ALLOCATION

VENUE SPACE	LOCATION
Tournament Directors & Event Office	Clubhouse Pavilion
Umpires Change Rooms	Clubhouse Pavilion
Players Change Rooms	Clubhouse Pavilion
Canteen	Pitch 2 Pavilion
Public Toilets	Pitch 2 Pavilion
First Aid Room	Pitch 2 Pavilion
Bar & Dining Area	Pitch 2 Pavilion



### HOSPITALS AND MEDICAL FACILITIES

HOSPITALS		
<b>Goulburn Base Hospital</b> 130 Goldsmith St, Goulburn NSW 2580	(02) 4825 4000	Open 24 hours with emergency services
CHEMISTS		
<b>Blooms The Chemist</b> 220 Auburn St, Goulburn NSW 2580	(02) 4821 2186	Mon-Sun: 09:00-20:00
<b>Priceline Pharmacy</b> Shop 18, Goulburn square, cnr Clifford & Auburn streets, Goulburn, 2580	(02) 4821 7001	Mon-Fri: 08:00-19:00 Sat: 09:00-17:00 Sun: 09:00-16:00
DENTIST		
<b>Pacific Smiles Dental</b> Goulburn Square, 217 Auburn St, Goulburn NSW 2580	(02) 4824 9000	Mon-Wed: 08:30-18:00 Thu: 09:00-19:00 Fri: 8:30-18:00 Sat: 09:00-17:00 Sun: 10:00-16:00
<b>Goulburn Family &amp; Cosmetic Dental Practice</b> 99 Bourke Street, Goulburn NSW 2580	(02) 4822 8224	Mon-Fri: 8:30-5:30 Sat: 8:30-12:30
MEDICAL CENTRES		
<b>Marima Medical Clinic</b> 152 Auburn St, Goulburn NSW 2580	(02) 4821 9755	Mon-Fri: 08:30-17:30 Sat: 09:00-13:00 Closed on Sundays
<b>Mulwree Doctors</b> Goulburn Marketplace T15C, 12, 20 Verner St, Goulburn NSW 2580	(02) 4815 5203	Mon-Fri: 09:00 to 17:00 Sat-Sun: 09:00 to 14:00
PHYSIOTHERAPIST		
<b>Goulburn Physiotherapy Centre</b> 105 Bourke St, Goulburn NSW 2580	(02) 4821 5544	Mon: 09:00-19:00 Tue-Wed: 7:30-17:30 Thu: 09:00-19:00 Fri: 07:30-12:30 Sat-Sun: Closed
<b>Health First Goulburn</b> 210 Cowper St, Goulburn NSW 2580	(02) 4822 2636	Mon: 08:00-18:00 Tue: 09:00-18:00 Wed: 08:00-17:00 Thu: 09:00-18:00 Fri: 08:00-17:00 Sat: 08:00-12:00

22



		Sun: Closed
<b>X-RAY SERVICES</b>		
Canberra Imaging Group <a href="#">185 Bourke St, Goulburn NSW 2580</a>	1300 788 508	Mon-Fri: 08:30 to 17:00 Sat-Sun: Closed







**VENUE MAP**



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**11.5 PROPOSED SCHEDULE OF MEETINGS - JANUARY TO DECEMBER 2025**

**File No:** 1460  
**Attachments:** 1. [Schedule of Meetings 2025](#)↓  
**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
**Author:** Ross Cheesman - Acting Chief Executive Officer

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**SUMMARY**

*Deputy Chief Executive Officer presenting the proposed Schedule of Council Meetings for the period January to December 2025.*

**OFFICER'S RECOMMENDATION**

THAT the Meeting Schedule for the period January to December 2025 as attached to the report be adopted.

**COMMENTARY**

A proposed Schedule of Council Meetings has been created for the 12 month period January to December 2025 for consideration by Councillors.

A draft Schedule was presented to Council on 9 October 2024 and it was resolved "That a Meeting Schedule be developed for the period January to December 2025 based on the feedback from Council."

Following discussions on 9 October 2024 and further discussions at the Briefing Session on 29 October 2024, a revised Schedule of Meetings is now presented for consideration.

It is proposed that the first meeting of the year is an Ordinary Council meeting on Tuesday 21 January 2025 (no Briefing Session afterwards). The schedule will commence in earnest from February 2025.

The following is recommended based on the feedback received.

Week 1

As there will now be only one Project Reference Group (PRG) Meeting (combining the previous two groups) it is proposed to be held on the first week of the month and all Councillors will be members. If this schedule and proposal is adopted an updated Capital Framework Policy and PRG Terms of Reference will be presented to the next Council meeting.

Week 2

Ordinary Council meetings will be held on the second and fourth Tuesday of each month. Immediately prior to these Ordinary Council meetings, there will be an opportunity for discussions on any operational issues with CEO, Leadership Team, Mayor and Councillors. A Briefing Session can be scheduled after Council meetings if required at any stage.

Briefing Sessions will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month from 9am to 3pm.

Week 3

Committee meetings will be held in accordance with the adopted Committee structure on the third Tuesday of the month, with Infrastructure Committee meeting commencing at 9.00am and Communities Committee meeting commencing at 11.00 am.

Week 4

As per Week 2, Ordinary Council meetings are proposed to be held on the fourth Tuesday of each month. Prior to these Ordinary Council meetings, there will be an opportunity for discussions on any operational issues with CEO, Leadership Team, Mayor and Councillors. A Briefing Session can be scheduled after Council meetings if required at any stage.

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Briefing Sessions will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month from 9am to 3pm. It is not expected that these sessions will continue to 3pm however the meeting placeholder will claim this time as occasionally, this will be the case.

Depending on the schedule, it is proposed that some of these Briefing Sessions may convert to Special Council Meetings for budget deliberation purposes. This will be addressed before the commencement of the 2025 meeting schedule.

#### Alteration to Schedule due to Public Holidays

Council has previously requested that there be one clear day after all Public Holidays. This will mean amendment to the schedule of meetings as follows:

- Council Meeting will be held on Wednesday 23 April due to Easter Monday Public Holiday on Monday 21 April 2025.
- Briefing Session will be held on Thursday 24 April due to Easter Monday Public Holiday.
- PRG Meeting will be held on Wednesday 7 May 2025 due to Labour Day Public Holiday on Monday 5 May 2025.
- PRG Meeting will be held on Wednesday 8 October 2025 due to King's Birthday Public Holiday on Monday 6 October 2025.

Dates for the 2025 LGAQ Conference are not known at this stage and once received, may require an amendment to the Schedule for the month of October.

#### **PREVIOUS DECISIONS**

9 October 2024 – "That a Meeting Schedule be developed for the period January to December 2025 based on the feedback from Council."

#### **BUDGET IMPLICATIONS**

There are no identified budget implications.

#### **LEGISLATIVE CONTEXT**

Meetings are conducted in accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*.

#### **LEGAL IMPLICATIONS**

There are no identified legal implications.

#### **STAFFING IMPLICATIONS**

There will be no impact on staffing numbers or changes to positions.

#### **CORPORATE/OPERATIONAL PLAN**

Corporate Plan 2022-2027 – Goal 1.1:

*"We have effective governance with accountable decision-making practices."*

#### **CONCLUSION**

It is recommended that the 2025 Meeting Schedule be adopted.

# **PROPOSED SCHEDULE OF MEETINGS - JANUARY TO DECEMBER 2025**

## **Schedule of Meetings 2025**

**Meeting Date: 12 November 2024**

**Attachment No: 1**



# Meeting Schedule

# Jan 2025

Monday	Tuesday	Wednesday	Thursday	Friday
		1 <b>NEW YEAR'S DAY</b> <b>PUBLIC HOLIDAY</b>	2	3
6	7	8	9	10
13	14	15	16	17
20	21 9am – 3pm <b>COUNCIL MEETING</b> (no Briefing Session)	22	23	24
27 <b>AUSTRALIA DAY</b> <b>PUBLIC HOLIDAY</b>	28	29	30	31



# Meeting Schedule

# Feb 2025

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 <b>9am to 1pm PRG Meeting</b>	5	6	7
10	11 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	12 <b>9am to 3pm Briefing Session</b>	13	14
17	18 <b>9am Infrastructure Committee</b> <b>11am Communities Committee</b>	19	20	21
24	25 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	26 <b>9am to 3pm Briefing Session</b>	27	28



# Meeting Schedule

# Mar 2025

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 <b>9am to 1pm PRG Meeting</b>	5	6	7
10	11 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	12 <b>9am to 3pm Briefing Session</b>	13	14
17	18 <b>9am Infrastructure Committee</b> <b>11am Communities Committee</b>	19	20	21
24	25 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	26 <b>9am to 3pm Briefing Session</b>	27	28
31				



Monday	Tuesday	Wednesday	Thursday	Friday
	1 <b>9am to 1pm PRG Meeting</b>	2	3	4
7	8 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	9 <b>9am to 3pm Briefing Session</b>	10	11
14	15 <b>9am Infrastructure Committee</b> <b>11am Communities Committee</b>	16	17	18 <b>GOOD FRIDAY PUBLIC HOLIDAY</b>
21 <b>EASTER MONDAY PUBLIC HOLIDAY</b>	22 <b>NO MEETINGS LEAVE ONE CLEAR DAY AFTER PUBLIC HOLIDAY</b>	23 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	24 <b>9am to 3pm Briefing Session</b>	25 <b>ANZAC DAY PUBLIC HOLIDAY</b>
28	29 Special Council Meeting Budget 24/25	30		



# Meeting Schedule

# May 2025

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
<b>PUBLIC HOLIDAY LABOUR DAY</b>	<b>NO MEETINGS LEAVE ONE CLEAR DAY AFTER PUBLIC HOLIDAY</b>	<b>9am to 1pm PRG Meeting</b>		
12	13	14	15	16
	<b>8.30 am Crs/CEO/LT Informal General Discussion 9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	<b>9am to 3pm Briefing Session</b>		
19	20	21	22	23
	<b>9am Infrastructure Committee 11am Communities Committee</b>			
26	27	28	29	30
	<b>8.30 am Crs/CEO/LT Informal General Discussion 9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	<b>9am to 3pm Briefing Session</b>		



# Meeting Schedule

# Jun 2025

Monday	Tuesday	Wednesday	Thursday	Friday
2	3 <b>9am to 1pm PRG Meeting</b>	4	5	6
9	10 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	11 <b>9am to 3pm Briefing Session</b>	12 <b>ROCKHAMPTON SHOW HOLIDAY</b>	13
16	17 <b>9am Infrastructure Committee</b> <b>11am Communities Committee</b>	18	19	20
23	24 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	25 <b>9am to 3pm Briefing Session</b>	26	27
30				

Monday	Tuesday	Wednesday	Thursday	Friday
	1 <b>9am to 1pm PRG Meeting</b>	2	3	4
7	8 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	9 <b>9am to 3pm Briefing Session</b>	10	11
14	15 <b>9am Infrastructure Committee</b> <b>11am Communities Committee</b>	16	17	18
21	22 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	23 <b>9am to 3pm Briefing Session</b>	24	25
28	29 <b>9am – 3pm Briefing Session (5<sup>th</sup> Tuesday)</b>	30	31	

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4	5 <b>9am to 1pm PRG Meeting</b>	6	7	8
11	12 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	13 <b>9am to 3pm Briefing Session</b>	14	15
18	19 <b>9am Infrastructure Committee</b> <b>11am Communities Committee</b>	20	21	22
25	26 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	27 <b>9am to 3pm Briefing Session</b>	28	29

Monday	Tuesday	Wednesday	Thursday	Friday
1	2 <b>9am to 1pm PRG Meeting</b>	3	4	5
8	9 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	10 <b>9am to 3pm Briefing Session</b>	11	12
15	16 <b>9am Infrastructure Committee</b> <b>11am Communities Committee</b>	17	18	19
22	23 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	24 <b>9am to 3pm Briefing Session</b>	25	26
29	30 9am to 3pm Briefing Session if required (5 <sup>th</sup> Tuesday)			



# Meeting Schedule

# Oct 2025

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6	7	8	9	10
<b>KING'S BIRTHDAY PUBLIC HOLIDAY</b>	<b>NO MEETINGS LEAVE ONE CLEAR DAY AFTER PUBLIC HOLIDAY</b>	<b>9am to 1pm PRG Meeting</b>		
13	14	15	16	17
	<b>8.30 am Crs/CEO/LT Informal General Discussion 9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	<b>9am to 3pm Briefing Session</b>		
20	21	22	23	24
	<b>9am Infrastructure Committee  11am Communities Committee</b>			
27	29	29	30	31
	<b>8.30 am Crs/CEO/LT Informal General Discussion 9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	<b>9am to 3pm Briefing Session</b>		

## LGAQ Conference dates are not yet available

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 <b>9am to 1pm PRG Meeting</b>	5	6	7
10	11 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	12 <b>9am to 3pm Briefing Session</b>	13	14
17	18 <b>9am Infrastructure Committee</b> <b>11am Communities Committee</b>	19	20	21
24	25 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	26 <b>9am to 3pm Briefing Session</b>	27	28





# Meeting Schedule

# Dec 2025

Monday	Tuesday	Wednesday	Thursday	Friday
1	2 <b>9am to 1pm PRG Meeting</b>	3	4	5
8	9 <b>8.30 am Crs/CEO/LT Informal General Discussion</b> <b>9am to 3pm COUNCIL MEETING</b> Briefing Session following Council Meeting (only when required)	10 <b>9am to 3pm Briefing Session</b>	11	12
15	16	17	18	19
22	23	24	25 <b>CHRISTMAS DAY PUBLIC HOLIDAY</b>	26 <b>BOXING DAY PUBLIC HOLIDAY</b>
29	30	31		
<b>RRC SHUT DOWN TBC</b>	<b>RRC SHUT DOWN TBC</b>	<b>RRC SHUT DOWN TBC</b>		

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## 12 NOTICES OF MOTION

### 12.1 NOTICE OF MOTION - COUNCILLOR EDWARD ORAM - QLDWATER EMERGING CONTAMINANTS WORKSHOP, TOWNSVILLE 21-22 NOVEMBER 2024

**File No:** 10072

**Attachments:**

1. Correspondence to Acting Chief Executive Officer [↓](#)
2. Emerging Contaminants Workshop Conference Flyer [↓](#)

**Responsible Officer:** Nicole Semfel - Executive Assistant to the Mayor  
Justin Kann - Manager Office of the Mayor  
Peter Kofod - Acting Chief Executive Officer

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#### SUMMARY

*Councillor Edward Oram has indicated his intention to move a Notice of Motion at the next Council Meeting scheduled for Tuesday 12 November 2024 regarding attendance at the qldwater Emerging Contaminants Workshop in Townsville from 21-22 November 2024.*

#### COUNCILLOR'S RECOMMENDATION

THAT Councillor Edward Oram be approved to attend the qldwater Emerging Contaminants Workshop being held in Townsville from 21-22 November 2024.

#### BACKGROUND

As the Portfolio Chair for Water, I recognise the significant benefits of attending this workshop. It will provide an opportunity to stay informed about the latest research on water quality specific to Rockhampton, as well as advancements in new technologies within this field. Additionally, the workshop offers a valuable platform for networking with other Councils that may be encountering similar challenges.

The qldwater Consortium for Research and Advocacy on Contaminants, are hosting this follow-on event to the inaugural qldwater Emerging Contaminants Workshop held in 2019, this event will showcase the work that has progressed over the past five years under the three themes:

- Science progressing understanding of emerging contaminants (microplastics, biosolids, trade waste)
- Emerging contaminants regulation and solutions (PFAS NEMP 3.0, IChEMS)
- Utilities' responses to emerging contaminants (thermal treatment, biochar)

Associated costs shall be expended from the Councillor travel expenses allocation. This includes registration fees, flights, accommodation and incidentals.

This will be an in-person event only.

**NOTICE OF MOTION - COUNCILLOR  
EDWARD ORAM - QLDWATER  
EMERGING CONTAMINANTS  
WORKSHOP, TOWNSVILLE  
21-22 NOVEMBER 2024**

**Correspondence to  
Acting Chief Executive Officer**

**Meeting Date: 12 November 2024**

**Attachment No: 1**



**Councillor Edward Oram**  
Division 4  
Water Portfolio  
[edward.oram@rrc.qld.gov.au](mailto:edward.oram@rrc.qld.gov.au)  
0429 204 376

4 November 2024

Mr Peter Kofod  
Acting Chief Executive Officer  
Rockhampton Regional Council  
223 Bolsover Street  
Rockhampton QLD 4700

Dear Peter

**Notice of Motion**

I hereby give my notice of my intention to move the following Notice of Motion at the meeting of Council scheduled for Tuesday, 12 November 2024.

That Council:

*"Approve Councillor Edward Oram's attendance at the Emerging Contaminants Workshop in Townsville from 21-22 November 2024."*

Yours faithfully

A handwritten signature in black ink that reads "E Oram".

Councillor Edward Oram  
Division 4  
Rockhampton Regional Council

**NOTICE OF MOTION - COUNCILLOR  
EDWARD ORAM - QLDWATER  
EMERGING CONTAMINANTS  
WORKSHOP, TOWNSVILLE  
21-22 NOVEMBER 2024**

**Emerging Contaminants Workshop  
Conference Flyer**

**Meeting Date: 12 November 2024**

**Attachment No: 2**



# EMERGING CONTAMINANTS WORKSHOP

21-22 November 2024  
James Cook University, Townsville



**qCRAC**  
influence + research



Visit [qldwater.com.au](http://qldwater.com.au)  
Provisional program available now  
Registration page

Early bird registrations close 1 November 2024!



## Program highlights:

Dr Bob Symons, Eurofins  
Measurement of CEC

Sarah Hausler, McCullough Robertson Lawyers  
Legal frameworks and implications of CEC

Prof Bernadette McCabe, USQ  
Biochar nutrient availability

Dr Shaun Presow, NZ EPA  
The NZ PFAS ban

Dr Elvis Okoffo, UQ  
Microplastics

## Technical Tour 21 November (places are limited)

Burdekin Shire Council Pacific Bio  
RegenAqua macroalgae (HRAP) plant, Ayr

Wilmar Sugar Pty Ltd  
Pioneer Sugar mill



**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

**15 CLOSURE OF MEETING**