



# **ORDINARY MEETING**

## **MINUTES**

**8 DECEMBER 2015**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 8 DECEMBER 2015 COMMENCING AT 9.06AM**

## **1 OPENING**

The opening prayer presented by Reverend Delfina Trail from All Saints Community, North Rockhampton.

## **2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz  
Councillor A P Williams  
Councillor R A Swadling

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – General Manager Corporate Services  
Mr R Holmes – General Manager Regional Services  
Mr M Rowe – General Manager Community Services  
Mr D Stevenson – Manager Corporate and Technology Services  
Ms C Haughton – Manager Communities and Facilities  
Mr P Owens – Manager Arts and Heritage  
Ms K Anderson – Coordinator Property and Insurance  
Mr V Morrice – Coordinator Parks Restoration Projects  
Mr J McCaul – Coordinator Development Engineering  
Mr W Clark – Community Engagement Officer  
Ms E Brodel – Media and Communications Officer  
Ms L Leeder – Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Schwarten tendered his apology and provided a doctor's certificate for his absence, up to and including 8 December 2015.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 10 November 2015 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

### **9:09AM**

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Swadling disclosed a conflict of interest in respect of Item 9.3.3 – Community Assistance Program as she is the Chair of the Rockhampton Volunteer Area Committee of Crime Stoppers, the Councillor considered her position, will not take part in the debate and will leave the meeting.

### **9:10AM**

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Rutherford disclosed a conflict of interest in respect of Item 11.6 – Options for Gracemere Library Service due to her involvement with the PCYC and the PCYC being mentioned in that report.

**COUNCIL RESOLUTION****9:11AM**

**THAT** pursuant to s15(2) *Council Meeting Procedures* the Order of Business be amended to consider Item 12.1 – Smart Regional Centre Strategy, and Item 12.2 – Smart Regional Centre Memorandum of Understanding Between RRC and CQUniversity next.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**12 STRATEGIC REPORTS****12.1 SMART REGIONAL CENTRE STRATEGY**

**File No:** 11744

**Attachments:**

1. Smart Regional Centre Strategy
2. Community Engagement Groups
3. Smart Centre Community Survey Analysis
4. Smart Centre Community Survey Outcomes - Full Report

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services

**Author:** Drew Stevenson - Manager Corporate and Technology Services

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**SUMMARY**

*The Smart Regional Centre Strategy is a key element of Council's Economic Development Strategy which explores the opportunities available via the digital economy and positions the region to embrace the internet of things era. Council's strategy 'Rockhampton Region: the smart way forward' is presented for Council's consideration and adoption.*

**COUNCIL RESOLUTION**

**THAT** Council adopts the Smart Regional Centre Strategy – 'Rockhampton Region: the smart way forward'.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Williams

**MOTION CARRIED UNANIMOUSLY**

**12.2 SMART REGIONAL CENTRE MEMORANDUM OF UNDERSTANDING BETWEEN RRC AND CQUNIVERSITY**

**File No:** 11744

**Attachments:** 1. Draft Smart Regional Centre MOU between RRC and CQ University

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services

**Author:** Drew Stevenson - Manager Corporate and Technology Services

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**SUMMARY**

*An outcome of the Council's Smart Regional Centre Strategy to support the region's economic development, boost jobs and support local business is the formation of strategic partnerships. This report proposes the establishment of the first of those partnerships with CQUniversity under the Smart Regional Centre Memorandum of Understanding.*

**COUNCIL RESOLUTION**

THAT Council approves the establishment of the Smart Regional Centre Memorandum of Understanding between Council and CQUniversity Australia.

**Moved by:** Councillor Belz  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**6 BUSINESS OUTSTANDING**

Nil



**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

## 9 COMMITTEE REPORTS

### COUNCIL RESOLUTION

THAT the Minutes of the:

- Audit and Business Improvement Committee meeting, held on 24 November 2015 as circulated;
- Parks and Recreation Committee meeting, held on 1 December 2015 as circulated;
- Communities Committee meeting, held on 1 December 2015 as circulated;
- Health and Compliance Committee meeting held on 1 December 2015 as circulated;
- Business Enterprise Committee meeting held on 2 December 2015 as circulated;
- Water Committee meeting held on 2 December 2015 as circulated; and
- Infrastructure Committee meeting held on 2 December 2015 as circulated, be received and that the recommendations contained within these minutes be adopted with the exception of the Item 9.3.3 – Community Assistance Program.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

(Note: The complete minutes are contained in the separate Minutes document)

**9:34AM**

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Swadling disclosed a conflict of interest in respect of Item 9.3.3 – Community Assistance Program as she is the Chair of the Rockhampton Volunteer Area Committee of Crime Stoppers. The Councillor considered her position, did not take part in the debate and left the meeting.

**Recommendation of the Communities Committee, 1 December 2015****9.3.3 COMMUNITY ASSISTANCE PROGRAM**

**File No:** 7822

**Attachments:** 1. Attachment to report to Communities Committee - 01 December 2015

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Cheryl Haughton - Manager Community Services

**SUMMARY**

*Twenty one applications for funding were received for round two of the Community Assistance Program for the current financial year. The applications have been assessed and recommendations for funding are presented for Council consideration.*

**COUNCIL RESOLUTION**

THAT Council

- (1) approves the following allocation of grant and minor sponsorship funding from the Community Assistance Program. With the addition that the South Rotary figure may change subject to receipts at the end of the job:

<b>Applicant</b>	<b>Purpose of Grant/Sponsorship</b>	<b>Amount</b>
Capricorn Community Development Association	CQ Rockhampton Youth Week 2016	\$4,000.00
Central Qld Family History Association Inc	Extension to Incorporate a Meeting/Seminar Room combined with Kitchen Facilities for the Central Qld Family History Association Ltd	\$6,964.85
Central Queensland Life Education Centre Inc	Life Education for Pre-schools Rockhampton	\$1,719.00
Central Queensland Multicultural Association Inc	Taste of the World	\$1,280.00
Diggers Memorial Bowls Club Inc	Conversion of Shower Room to Unisex Disabled Toilet	\$10,000.00
Friends of the Theatre Rockhampton Inc	Pilbeam Theatre Digital Billboard Display	\$10,000.00
Rockhampton & District Softball Association	Grandstand Seating for Fields	\$7,180.00
Rockhampton Touch Association Inc	Clubhouse (Dressing Room) Upgrade Project	\$1,528.50
Rockhampton Water Polo	Bring Polo to the Pool: Expanding Northside Pool Community Programs	\$1,698.13

Rotary Club of Rockhampton South Inc	Rockhampton South Rotary - Athelstane House Proposed Disabled Unisex Toilet	\$10,537.00
The Umbrella Network	Walk with Umbrellas	\$1,000.00
Uniting Care Community (t/a Lifeline)	Lifeline Rockhampton Bookfest 2016	\$5,210.00
Zonta Club of Rockhampton	International Women's Day (IWD) 2016	\$1,000.00

(2) approves the allocation of major sponsorship funding for the following applications:

Challenge the Mountain	Challenge The Mountain 2016	\$17,290.00
Lazy Acres Rodeo Events Committee	Bulls, Bikes and Music hosted by Lazy Acres	\$15,000.00
Mount Morgan Rodeo Association Inc	Mount Morgan Rodeo and Free Family Fun Day	\$5,000.00
Rockhampton Eisteddfod Association Inc	81st Rockhampton Eisteddfod	\$20,000.00

(3) funding will be provided for the following applications:

The Cathedral College	Hosting the 2016 Confraternity Carnival and Independent Netball Carnival	\$10,000.00
There4U Limited	Battle Of The Bands	\$4,681.00

#### COMMITTEE RECOMMENDATION

THAT Council approves the following allocation of grant and minor sponsorship funding from the Community Assistance Program;

Applicant	Purpose of Grant/Sponsorship	Amount
Crime Stoppers Queensland Limited	Community Utility Trailer - Crime Stoppers Rockhampton	\$3,758.00

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

9:35AM Councillor Swadling returned to the meeting

**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.1 LOSS/THEFT ITEMS REPORTING TO AUDITOR GENERAL - JUNE TO OCTOBER 2015****File No:** 3911**Attachments:** 1. **Loss/Theft Report - 1 June to 31 October 2015****Authorising Officer:** **Drew Stevenson - Manager Corporate and Technology Services**  
**Tracy Sweeney - Acting General Manager Corporate Services****Author:** **Kellie Anderson - Coordinator Property and Insurance**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Coordinator Property & Insurance reporting on Loss/Theft items including those reported to the Auditor General for the period 1 June to 31 October 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Committee 'receives' the Loss/Theft Report for the period 1 June to 31 October 2015.

**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.2 UPDATE FROM RISK MANAGEMENT****File No:** 8780**Attachments:**

1. Enterprise Risk Management Policy
2. Enterprise Risk Management Framework
3. Enterprise Risk Management Process Procedure

**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology Services  
Tracy Sweeney - Acting General Manager Corporate Services**Author:** Kisane Ramm - Risk Management Officer

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**SUMMARY**

*Presented for the information of the Committee is an update from the Risk Management Officer covering:*

- *Enterprise risk management documentation;*
- *Risk Management Officer's professional development; and*
- *Enterprise risk management software.*

**COMMITTEE RECOMMENDATION**

THAT the update from the risk management area, and attachments to the report, be "received".

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**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.3 RISK REGISTERS - QUARTERLY UPDATE AS AT 2 OCTOBER 2015 AND ANNUAL PRESENTATION OF THE RISK REGISTERS****File No:** 8780**Attachments:**

1. Potential and Current Risk Exposure Profile as at 2 October 2015
2. Comparison of Current and Potential Exposure Risk Ratings Broken Down by Level of Consequence as at 2 October 2015
3. Corporate Risk Register - Quarterly Update as at 2 October 2015
4. Office of the CEO Risk Register - Quarterly Update as at 2 October 2015
5. Community Services Risk Register - Quarterly Update as at 2 October 2015
6. Corporate Services Risk Register - Quarterly Update as at 2 October 2015
7. Regional Services Risk Register - Quarterly Update as at 2 October 2015

**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology Services  
Tracy Sweeney - Acting General Manager Corporate Services**Author:** Kisane Ramm - Risk Management Officer

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**SUMMARY**

*Presenting the quarterly risk register updates as at 2 October 2015 for consideration and adoption. Also presented are the corporate and department risk registers in their entirety, as per the Enterprise Risk Management Framework requirements. This report also includes a comparison summary of the potential and current risk exposure profile.*

**COMMITTEE RECOMMENDATION**

THAT the quarterly risk register updates as at 2 October 2015 and the annual presentation of the corporate and departmental risk registers, as presented in the attachments to this report, be adopted.



**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.4 REGIONAL SERVICES REVIEWS AND RISKS**

**File No:** 8780  
**Attachments:** 1. Glenmore Water Treatment Plant Functional Review  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Robert Holmes - General Manager Regional Services

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**SUMMARY**

*At a previous meeting of the Audit and Business Improvement Committee it was requested that the General Manager Regional Services present to a future meeting on operational reviews undertaken and also on the risks faced by the Regional Services Department in delivering its services to the community. This report and the presentation to be made by the General Manager Regional Services is submitted for the Committee's information.*

**COMMITTEE RECOMMENDATION**

THAT the information be noted.

**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.5 FINANCIAL STATEMENTS 2015-16**

<b>File No:</b>	<b>9509</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li><b>1. Update on 2014/15 Draft Audited Financial Statements</b></li><li><b>2. 2014/15 Draft Audited Financial Statements</b></li><li><b>3. Deloitte Closing Report for financial year ended 30 June 2015</b></li><li><b>4. Draft Management Letter from Deloitte</b></li></ol>
<b>Authorising Officer:</b>	<b>Evan Pardon - Chief Executive Officer</b>
<b>Author:</b>	<b>Alicia Cutler - Manager Finance</b> <b>Tracy Sweeney - Acting General Manager Corporate Services</b>

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**SUMMARY**

*Manager Finance presenting the 2014/15 draft audited Financial Statements and representatives of Deloitte presenting the Closing Report for review and discussion of Audit and Business Improvement Committee prior to signing.*

**COMMITTEE RECOMMENDATION**

THAT the 2014/15 draft audited Financial Statements and Closing Report be received and the Mayor and Chief Executive Officer consider any comments from the Committee prior to signing.

**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.6 INVESTIGATION AND LEGAL MATTERS**

**File No:** 5207

**Attachments:** 1. Legal Matter Report - 1 July to 31 October 2015

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Tracy Sweeney - Acting General Manager Corporate Services

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**SUMMARY**

*Manager Workforce and Strategy presenting an update of financial year to date Investigative Matters and the current Legal Matters as at 31 October 2015.*

**COMMITTEE RECOMMENDATION**

THAT the update of investigative and legal matters for Rockhampton Regional Council be received.

**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.7 AMENDED ANNUAL AUDIT PLAN**

**File No:** 5207  
**Attachments:** 1. Annual Audit Plan Summary 2015-16  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*An update to the Annual Audit Plan is provided, based on CEO requested changes. Significant changes are brought to the attention of Audit and Business Improvement Committee.*

**COMMITTEE RECOMMENDATION**

THAT the Amended Annual Audit Plan report be received.

**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.8 INTERNAL AUDIT PLAN PROGRESS REPORT**

**File No:** 5207  
**Attachments:** 1. Annual Audit Plan Progress 2015-16  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*A progress update report of the planned audit activities is provided as per the Regulation.*

**COMMITTEE RECOMMENDATION**

THAT the Internal Audit Plan Progress report be received.

**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.9 AUDIT OF PLANT HIRE PURCHASING PROCESS**

**File No:** 5207  
**Attachments:** 1. Q2 Purchasing Process-Plant Hire  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*The planned report of Purchasing for Plant hire is provided for review by the committee.*

**COMMITTEE RECOMMENDATION**

THAT the Audit of Plant Hire Purchasing Process report be received.

**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.10 REVENUE MANAGEMENT SYSTEMS AND CONTROLS**

**File No:** 5207  
**Attachments:** 1. R1-Revenue Management Systems & Controls  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

---

**SUMMARY**

*The planned audit of Revenue Management is provided for the attention of the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the report on Revenue Management Systems and Controls be received.

**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.11 AUDIT COMMITTEE SELF-ASSESSMENT 2015**

**File No:** 5207  
**Attachments:** 1. Self-Assessment  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

---

**SUMMARY**

*The annual self-assessment from last year has now been collated and is provided for the information and attention of the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the Audit Committee Self-Assessment 2015 report be received.



**Recommendation of the Audit and Business Improvement Committee, 24 November 2015****9.1.12 BUSINESS IMPROVEMENT ACTIVITY – ACTION PROGRESS REPORT**

**File No:** 5207  
**Attachments:** 1. **Business Improvement Activity - Action Progress Report**  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*Attached for the information of the committee is the Business Improvement Activity – Action Progress Report, required under the Local Government Regulation and the Internal Audit Standards.*

**COMMITTEE RECOMMENDATION**

THAT the Business Improvement Activity – Action Progress report be received.

**Recommendation of the Parks & Recreation Committee, 1 December 2015****9.2.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Parks and Recreation Committee  
**Responsible Officer:** Robert Holmes - Acting Chief Executive Officer  
**Author:** Robert Holmes - Acting Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

**Recommendation of the Parks & Recreation Committee, 1 December 2015****9.2.2 REQUEST TO AMEND LEASE BOUNDARIES - MODEL ENGINEERS AND LIVE STEAMERS ASSOCIATION****File No:** 4238**Attachments:**

1. Letter for Proposed Lease Boundary Adjustment
2. Leichhardt Park Overall Layout Plan
3. Leichhardt Park Overall Layout Plan with Proposed Structure and Lease Extension Identified

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Jacinta James - Sports and Education Supervisor

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**SUMMARY**

*Model Engineers and Live Steamers Association (MELSA) holds a Reserve Lease over part of Leichhardt Park. MELSA is seeking permission to construct a covered roof structure outside of its leased boundaries for the purposes of setting up the trains and completing necessary maintenance. Maintenance work is required to be performed in this part of the lease area as it is the start of the track line and close to the equipment stored in the clubhouse.*

**COMMITTEE RECOMMENDATION**

THAT Council accede to the request from Model Engineers and Live Steamers Association to increase its leased area to allow for construction of covered area in line with the conditions listed in the report.

**Recommendation of the Parks & Recreation Committee, 1 December 2015****9.2.3 PARKS AND OPEN SPACE OPERATIONS REPORT - OCTOBER 2015**

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Operations Report - October 2015  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of Parks and Open Space Unit for the month of October 2015.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks and Open Space Unit for October 2015 be received.

**Recommendation of the Communities Committee, 1 December 2015****9.3.1 LATE APPLICATION - 2016 AUSTRALIA DAY COMMUNITY EVENTS GRANT**

**File No:** 5095  
**Attachments:** 1. Friends of the Heritage Village 2016 Australia Day Community Events Grant Application  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*In 2013 Council resolved to establish an Australia Day Community Grants Program to assist local organisations to coordinate community based Australia Day celebrations across the region. A late application for funding to support activities for Australia Day 2016 is now presented for Council approval.*

**COMMITTEE RECOMMENDATION**

THAT Council award a grant of \$1,600 to the Friends of the Heritage Village to assist the group in augmenting entertainment and general activities for the group's annual Australia Day Heritage Village markets in 2016.

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**Recommendation of the Communities Committee, 1 December 2015**
**9.3.2 REGIONAL ARTS DEVELOPMENT FUND 2015-16 ROUND 2 FUNDING RECOMMENDATIONS**

**File No:** 8944  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*Applications received for round two of the 2015/16 Regional Arts Development Fund have been assessed by the RADF Committee and four are recommended for funding.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the following application for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Rockhampton Art Gallery (Rockhampton Regional Council)	Creating a short film documentary on the art of William Yaxley in support of Rockhampton Art Gallery's exhibition 'The Adventures of William Yaxley'.	\$4049
Janet Stevenson	Professional services for a director to rehearse production, script revision, multimedia production and local performances.	\$8707
Rockhampton Regional Council – Parks unit	A series of creative use projects focused on the Bunya Pine trees from the Rockhampton Botanic Gardens.	\$18072
Rockhampton Regional Council – Arts and Heritage	Coordination and facilitation of The Youth Group - a youth programming panel that runs three events for 16-26 year olds in 2016	\$6570

**Recommendation of the Communities Committee, 1 December 2015****9.3.4 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

**File No:** 1464  
**Attachments:** 1. **Communities and Facilities monthly operational report**  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Community Services

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**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for the month of October 2015.*

**COMMITTEE RECOMMENDATION**

THAT the report on the operational activities of the Communities and Facilities section for the month of October be received.

**Recommendation of the Communities Committee, 1 December 2015****9.3.5 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR OCTOBER 2015****File No:** 1464**Attachments:**

1. Arts and Heritage Monthly Operations Report for October 2015
2. Forgotten Port City Exhibition Report
3. Rockhampton Art Gallery Art and Dementia Report

**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for October 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operations Report of the Arts and Heritage section for October 2015 be received.



**Recommendation of the Communities Committee, 1 December 2015****9.3.6 USE OF THE WALTER PIERCE PAVILION KITCHEN AT THE ROCKHAMPTON SHOWGROUNDS**

**File No:** 456  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*Council's direction on the use of the Walter Pierce pavilion kitchen at the Rockhampton Showgrounds is now required following changes to food and beverage arrangements for events held on the grounds by the Rockhampton Saloon Car Club.*

**COMMITTEE RECOMMENDATION**

THAT Council

- amend the trustee permit to be executed between Council and the Rockhampton Saloon Car Club for use of the Rockhampton Showgrounds as detailed in the report and;
- issue the Rotary Club of Rockhampton West with a trustee permit for use of the Walter Pierce pavilion kitchen at the Rockhampton Showgrounds for a period of three years.

**Recommendation of the Health & Compliance Committee, 1 December 2015****9.4.1 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR OCTOBER 2015**

**File No:** 1464

**Attachments:**

1. Monthly Operations Report From Community Standards and Compliance Unit for October 2015
2. Traffic Light Report for October 2015
3. Financial Matters Report for October 2015

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Community Standards and Compliance

---

**SUMMARY**

*The monthly Operations report for Community Standards and Compliance Section as at 31 October 2015 is presented for Councillor's information.*

**COMMITTEE RECOMMENDATION**

THAT the Community Standards and Compliance Monthly Report for October 2015 be 'received'.

**Recommendation of the Health & Compliance Committee, 1 December 2015****9.4.2 ANIMAL MANAGEMENT - DESEXING VOUCHER POLICY**

<b>File No:</b>	<b>2562</b>
<b>Attachments:</b>	<b>1. Draft Animal Management Desexing Voucher Policy</b> <b>2. Draft Desexing Voucher Procedure</b>
<b>Authorising Officer:</b>	<b>Michael Rowe - General Manager Community Services</b>
<b>Author:</b>	<b>Catherine Hayes - Manager Community Standards and Compliance</b>

---

**SUMMARY**

*The Manager Community Standards and Compliance presents the report on the draft Animal Management – De-sexing Voucher Policy and draft Animal Management - De-sexing Voucher Procedure for adoption.*

**COMMITTEE RECOMMENDATION**

THAT Council resolves to adopt as amended the:

1. Draft Animal Management - De-sexing Voucher Policy
2. Draft Animal Management - De-sexing Voucher Procedure

**Recommendation of the Health & Compliance Committee, 1 December 2015****9.4.3 ANIMAL MANAGEMENT - SEIZED CATS AND DOGS REGISTRATION AND MICROCHIPPING POLICY**

**File No:** 2562

**Attachments:** 1. **Draft Animal Management -Seized Cats and Dogs Registration and Microchipping Policy**

**Authorising Officer:** **Michael Rowe - General Manager Community Services**

**Author:** **Catherine Hayes - Manager Community Standards and Compliance**

---

**SUMMARY**

*The Manager Community Standards and Compliance presents the report on the draft Animal Management – Seized Cats and Dogs Registration and Microchipping Policy for adoption.*

**COMMITTEE RECOMMENDATION**

THAT Council resolves to:

1. Adopt the Animal Management - Seized Cats and Dogs Registration and Microchipping Policy; and
2. Amend the release fee in Council's fees and charges to include the fee for microchipping.

**Recommendation of the Health & Compliance Committee, 1 December 2015****9.4.4 ANIMAL MANAGEMENT - SURRENDERED AND UNCLAIMED ANIMALS - AUCTION, TRANSFER TO RE-HOMING ORGANISATIONS OR OTHER DISPOSAL POLICY AND ANIMAL MANAGEMENT - RE-HOMING INCENTIVE PROCEDURE****File No:** 2562**Attachments:**

1. **Animal Management - Surrendered and Unclaimed Animals - Auction, Transfer to Re-Homing Organisations or Other Disposal Policy.**
2. **Animal Management - Re-Homing Incentive Procedure**
3. **Draft Memorandum of Understanding**

**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

---

**SUMMARY**

*The Manager Community Standards and Compliance presents the report on the draft Animal Management – Surrendered and Unclaimed Animals – Auction, Transfer to Re-Homing Organisations or Other Disposal Policy and draft Animal Management – Re-Homing Incentive Procedure for adoption.*

**COMMITTEE RECOMMENDATION**

THAT Council resolves to adopt as amended the:

1. Draft Animal Management - Surrendered and Unclaimed Animal Management Policy
2. Draft Animal Management - Re-Homing Incentive Procedure

**Recommendation of the Business Enterprise Committee, 2 December 2015****9.5.1 BUSINESS OUSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

**Recommendation of the Business Enterprise Committee, 2 December 2015****9.5.2 WASTE REDUCTION AND RECYCLING PLAN (WRRP) WORKSHOP**

**File No:** 7927  
**Attachments:** 1. Draft Waste Reduction and Recycling Plan  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

---

**SUMMARY**

*A workshop will be held prior to this meeting with the aim to provide Council with information about the Draft Waste Reduction and Recycling Plan so as Council can consider the draft Plan and endorse it for public consultation.*

**COMMITTEE RECOMMENDATION**

1. THAT the Draft Waste Reduction and Recycling Plan be publicly advertised for community comment via placement on the Council's web page and copies being available at the Council's Waste Management Facilities, Customer Service Centres and Libraries;
2. THAT consideration be given in the next available budget review or at the latest, the 2016/17 budget for:
  - a. a \$10,000 increase in the funds for the provision of educational services and information and advice for waste and recycling based upon a costed Communication Plan; and
  - b. an additional full time staff resource for at least one (1) year following adoption of the Waste Reduction and Recycling Plan to initiate items of the Action Plan under the draft Waste Reduction and Recycling Plan.

**Recommendation of the Business Enterprise Committee, 2 December 2015****9.5.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING 2015-16 ANNUAL PERFORMANCE PLAN**

**File No:** 7927  
**Attachments:** 1. RRWR Annual Performance Plan 2015-16  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

---

**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and recycling's annual performance plan for the 2015-2016 financial year.*

**COMMITTEE RECOMMENDATION**

THAT RRWR 2015-2016 Annual Performance Plan be received.



**Recommendation of the Business Enterprise Committee, 2 December 2015****9.5.4 ROCKHAMPTON REGIONAL WASTE AND RECYCLING OPERATIONAL FOR PERIOD 1 OCTOBER TO 31 OCTOBER 2015**

**File No:** 7927  
**Attachments:** 1. RRWR Operational Report October 2015  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

---

**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton regional Waste and Recycling (RRWR) for the month of October 2015*

**COMMITTEE RECOMMENDATION**

THAT the RRWR Operations for the month of October 2015 report be received.

**Recommendation of the Business Enterprise Committee, 2 December 2015****9.5.5 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -  
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT**

**File No:** 7927  
**Attachments:** 1. Monthly Operations Report - Airport  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Trevor Heard - Manager Rockhampton Airport

---

**SUMMARY**

*The monthly operations and annual performance plan report for the Rockhampton Airport as at 31 October 2015 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport at as 31 October 2015 be "received".

**Recommendation of the Water Committee, 2 December 2015****9.6.1 BUSINESS OUTSTANDING TABLE FOR WATER COMMITTEE**

**File No:** 10097  
**Attachments:** 1. **Business Outstanding Table for Water Committee**  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Water Committee is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Water Committee be received.

**Recommendation of the Water Committee, 2 December 2015****9.6.2 FRW MONTHLY OPERATIONS REPORT - OCTOBER 2015**

**File No:** 1466

**Attachments:** 1. FRW Monthly Operations Report - October 2015

**Authorising Officer:** Robert Holmes - General Manager Regional Services

**Author:** Jason Plumb - Acting Manager Fitzroy River Water

---

**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 October 2015.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for October 2015 be received.

**Recommendation of the Water Committee, 2 December 2015****9.6.3 ENSURING LONG TERM WATER SUPPLY SECURITY FOR ROCKHAMPTON**

<b>File No:</b>	<b>2830</b>
<b>Attachments:</b>	<b>1. Table 2 Summary of Actions for Maintaining or Increasing the Long Term Water Supply Security for Rockhampton</b>
<b>Authorising Officer:</b>	<b>Robert Holmes - General Manager Regional Services</b>
<b>Author:</b>	<b>Jason Plumb - Acting Manager Fitzroy River Water Angus Russell - Coordinator Strategic Infrastructure</b>

**SUMMARY**

*According to the recently completed Regional Water Supply Security Assessment (RWSSA), at the current level of demand the Council's water supply is relatively secure. As demand increases with future population growth or increased industrial or agricultural use, the level of water supply security in the Barrage storage is expected to decrease. There are a number of options for Council to pursue to maintain and/or increase the water supply security to underpin the future growth and development of our region. This report identifies and compares some of these options with respect to their cost, timeframe and potential risks. Based on the options presented, a number of actions are recommended to be pursued to maximise the water supply security for our region. A number of the actions include discussions and negotiation with key stakeholders in the Fitzroy Basin including the regulator, to ensure that Council continues to operate within and benefit from the existing legislation. Together, the feasibility and effectiveness of these actions will form the basis of a long term water supply strategy for the Rockhampton region and ensure an abundant water supply is secured for the future.*

**COMMITTEE RECOMMENDATION**

THAT the action plan as outlined in this report be endorsed for implementation, towards ensuring long term water supply security for Rockhampton, including:

- Exploring options to increase the Barrage storage volume via increasing operating set-point controls and potential augmentation of the barrage sill and/or gates;
- Promoting urban and industrial water use efficiency and reduction of distribution system losses;
- Revising Drought Management Plans, including discussions with the Stanwell Corporation on a shared approach to demand management;
- Assessing alternative water source options, including potential groundwater, desalination, off-stream storage and Barrage dredging; and,
- Making an initial in-principle and conditional commitment to involvement in Lower Fitzroy River Infrastructure Project and support the current proponents in seeking and securing Federal funding for the project.

**Recommendation of the Water Committee, 2 December 2015****9.6.4 FRW ANNUAL PERFORMANCE PLAN - 2015/16**

**File No:** 1466  
**Attachments:** 1. FRW Annual Performance Plan - 2015/16  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Jason Plumb - Acting Manager Fitzroy River Water

---

**SUMMARY**

*The Local Government Regulation 2012 section 175 requires commercial business units to prepare an Annual Performance Plan for inclusion in the Rockhampton Regional Council Operational Plan. The 2015/16 Annual Performance Plan for Fitzroy River Water is submitted for consideration.*

**COMMITTEE RECOMMENDATION**

1. THAT the 2015/16 Annual Performance Plan for Fitzroy River Water as submitted be adopted.
2. That the Community Service Obligations totalling \$441,975 as detailed in this report and identified in the 2015/16 Annual Performance Plan be received.

**Recommendation of the Infrastructure Committee, 2 December 2015****9.7.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

**File No:** 10097  
**Attachments:** 1. **Business Outstanding Table for Infrastructure Committee**  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Infrastructure Committee be received.

**Recommendation of the Infrastructure Committee, 2 December 2015****9.7.2 FOOTPATH CONSTRUCTION MIDDLE ROAD ALONG SCHOOL**

**File No:** 1961  
**Attachments:** 1. Proposed Middle Road Footpath Link  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** David Bremert - Manager Civil Operations

---

**SUMMARY**

*The 2015/16 Budget had an allocation for footpath works on Middle Road between Johnston Road and the Waraburra State School in the amount of \$63,000; however, following partial completion of the works, it was obvious that the budgetary allocation would be insufficient to complete the project. Committee endorsement is sought to reallocate funds from undefined footpath renewal works to enable this job to be completed.*

**COMMITTEE RECOMMENDATION**

THAT \$17,000 be transferred from budget line 0943162 – UCC\*FP-Reconstruction Footpaths to UWC-FP-Middle Road-Johnson Road to School Boundary to enable completion of the proposed works.



**Recommendation of the Infrastructure Committee, 2 December 2015****9.7.3 CREEK AND WATERWAYS SECOND ROUND CLEANUP**

**File No:** 3676  
**Attachments:** 1. List of Creek and Waterways Works  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** David Bremert - Manager Civil Operations

---

**SUMMARY**

*Council has previously agreed to undertake creek and waterways clean-up as the original scope requested by Queensland Department of Natural Resources and Mines (DNRM) and for which the latter supplied funding.*

*In resolving to undertake that work, Council requested a further report that detailed a list of works for a second round of creeks (both in terms of scope of tasks and funds) that could be undertaken with funds remaining from the joint allocation. This report provides further detail on:*

- additional scope on various creeks;*
- priorities; and*
- estimates of the costs involved.*

*Council endorsement of the proposed works is sought.*

**COMMITTEE RECOMMENDATION**

THAT the Creek and Waterways Second Round priority listing of work as detailed in attachment to the report be endorsed.

**Recommendation of the Infrastructure Committee, 2 December 2015****9.7.4 NAMING OF UN-NAMED ROAD 6.4KM ALONG MORINISH ROAD, MORINISH****File No:** 394**Attachments:**

1. Road Naming Submissions (included in Confidential)
2. Assessment criteria and results (included in Confidential)
3. Map location of Road to be Named
4. Survey Plans

**Authorising Officer:** Martin Crow - Manager Engineering Services  
Robert Holmes - General Manager Regional Services  
Angus Russell - Coordinator Strategic Infrastructure**Author:** Stuart Singer - Technical Officer

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**SUMMARY**

*This report provides a recommendation for the naming of an un-named road 6.4km along Morinish Road, Morinish and seeks Council's adoption of this name.*

**COMMITTEE RECOMMENDATION**

THAT the un-named road 6.4km along Morinish Road, Morinish be named 'Frankish Road'.

**Recommendation of the Infrastructure Committee, 2 December 2015****9.7.5 PROGRESS REPORT - FLOODING INVESTIGATION AT THE INTERSECTION OF DENHAM AND WEST STREETS****File No:** 2479**Attachments:**

1. **Figure G1503-3-SK1 Plan and Longitudinal Section**
2. **Figure G1503-3-SK2 Cross Sections Sheet 1 of 3**
3. **Figure G1503-3-SK3 Cross Sections Sheet 2 of 3**
4. **Figure G1503-3-SK4 Cross Sections Sheet 3 of 3**

**Authorising Officer:** **Martin Crow - Manager Engineering Services  
Robert Holmes - General Manager Regional Services****Author:** **Grant Vaughan - Coordinator Civil Design**

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**SUMMARY**

*This report provides an update on investigations into flooding that occurs in the vicinity of the Denham and West Streets intersection, and provides an interim solution to regular flooding experienced adjacent to this intersection.*

**COMMITTEE RECOMMENDATION**

THAT the Progress Report – Flooding Investigations at the Intersection of Denham and West Streets be received.

**Recommendation of the Infrastructure Committee, 2 December 2015****9.7.6 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - DECEMBER 2015****File No:** 7028**Attachments:** 1. **Monthly Operations Report - Engineering Services - 31 October 2015****Authorising Officer:** Robert Holmes - Acting Chief Executive Officer**Author:** Martin Crow - Manager Engineering Services

---

**SUMMARY**

*This report outlines Engineering Services Monthly Operations Report for the period to the end of October 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Engineering Services Monthly Operations Report for December 2015 report be received.

**Recommendation of the Infrastructure Committee, 2 December 2015****9.7.7 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - DECEMBER 2015****File No:** 7028**Attachments:**

1. Monthly Operations Report - Civil Operations Section - 31 October 2015
2. Works Program - November - December 2015

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** David Bremert - Manager Civil Operations

---

**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report 31 October 2015 and also Works Program of planned projects for the month November – December 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Monthly Operations Report for December 2015 be received.

**10 COUNCILLOR/DELEGATE REPORTS**

Nil

## 11 OFFICERS' REPORTS

### 11.1 PROPOSED TRUSTEE LEASE TO NBN (TELECOMMUNICATIONS TOWER) - L203 CREEK STREET, MT MORGAN

<b>File No:</b>	<b>374</b>
<b>Attachments:</b>	<b>1. Aerial Map 2. NBN Telecommunications Tower Plans 3. Aerial Map - Location of the Mine smoke stack &amp; tower site</b>
<b>Authorising Officer:</b>	<b>Drew Stevenson - Manager Corporate and Technology Services Ross Cheesman - General Manager Corporate Services</b>
<b>Author:</b>	<b>Kellie Anderson - Coordinator Property and Insurance</b>

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#### SUMMARY

*Reporting on a request received from NBNC Co to enter into a Trustee Lease over part of L203 Creek Street, Mt Morgan for the purpose of constructing a telecommunication tower. This matter was originally presented to the 24 November 2015 Performance & Services Committee meeting and was laid on the table until further information was provided regarding the position of the telecommunications tower relative to the Mt Morgan Mine smoke stack.*

#### COUNCIL RESOLUTION

THAT pursuant to section 236 (1)(f) of the *Local Government Regulation 2012*, the Chief Executive Officer (Operations Manager Property & Insurance) be authorised to negotiate a Trustee Lease with NBNC Co over part of L203 Creek Street, Mt Morgan, subject to the following conditions:

1. The rental amount is to be determined by an independent valuation carried out by a licensed valuer operating in the Rockhampton Region at no cost to Council;
2. The rental amount is to be increased annually by CPI;
3. The total term of the Trustee Lease is to be no more than 20 years;
4. The Trustee Lease is subject to the applicant obtaining all necessary approvals from Council and other Government agencies (if applicable);
5. The applicant is responsible for all survey and registration costs, and Council's reasonable legal costs with regards to the Trustee Lease; and
6. The proposed Trustee Lease is subject to consent from the Department of Natural Resources & Mines.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**11.2 RENEWAL OF TRUSTEE LEASE TO WIN TELEVISION QLD PTY LTD - 67B FORBES AVENUE, FRENCHVILLE**

**File No:** 6507  
**Attachments:** 1. Map of lease site  
**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology Services  
Ross Cheesman - General Manager Corporate Services  
**Author:** Kellie Anderson - Coordinator Property and Insurance

---

**SUMMARY**

*Reporting on the requested renewal of the Trustee Lease to WIN Television Qld Pty Ltd for their existing tower site at 67B Forbes Avenue, Frenchville.*

**COUNCIL RESOLUTION**

THAT Council:

- Authorises the Chief Executive Officer (Coordinator Property & Insurance) to renew the trustee lease to WIN Television Qld Pty Ltd over part of 294 on CP897750 (67B Forbes Avenue) for a period of 10 years, in accordance with the *Local Government Regulation 2012, Section 236(1)(c)(iii)*; and
- The renewed trustee lease fee be determined by an independent market valuation which is to be provided by the lessee at their cost, in accordance with *Local Government Regulation 2012, Section 236(3) and (5)*.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Smith

**MOTION CARRIED**



**11.3 MOUNT ARCHER ACTIVATION IMPLEMENTATION PLAN**

**File No:** 5918  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Wade Clark - Community Engagement Officer

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**SUMMARY**

*The initial implementation plan for the Mount Archer Activation Master Plan focuses on a variety of catalyst, foundation, monitoring and remedial projects that are in line with community priorities and provide significant progression across all over-arching Activation Master Plan themes.*

**COUNCIL RESOLUTION**

THAT the initial Mount Archer Activation Implementation Plan be endorsed by the Council and that funding be considered in the next Council budget as detailed in the report.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**11.4 REQUEST FOR INTERNATIONAL TRAVEL FOR PRESENTERS FOR THE 2016 AUSTRALASIAN TRAINING AND CONDITIONING WORKSHOP IN ROCKHAMPTON**

**File No:** 8066  
**Attachments:** Nil  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Sophia Czarkowski - Coordinator Parks Recreation Services  
**Previous Items:** Proposal to host TACTIC 2016 Conference in Rockhampton - Parks & Recreation Committee - 07 Apr 2015 9.00 am

---

**SUMMARY**

*Rockhampton Zoo will be hosting the 2016 Australasian Training and Conditioning Workshop from Sunday 23 October 2016 to Wednesday 26 October 2016. Council is responsible for organising and delivery of the conference including procurement of presenters.*

**COUNCIL RESOLUTION**

THAT Council approve the request for international travel and accommodation for Dr Jenifer Zeligs and Mr David Lichman as detailed in the report.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**11.5 KERSHAW GARDENS RESTORATION - IMPLEMENTATION PLAN PRIORITIES**

**File No:** 11716, 11717  
**Attachments:** Nil  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Vincent Morrice - Coordinator Parks Restoration Project  
**Previous Items:** Kershaw Gardens Remediation and Restoration Project  
- progress report - Parks & Recreation Committee - 04  
Aug 2015 9:00am  
Kershaw Gardens Concept Master Plan - Community  
Engagement - Ordinary Council - 13 Oct 2015 9.00 am

---

**SUMMARY**

*Following the release of the draft master plan concept for the redevelopment of Kershaw Gardens, community engagement has been completed. This report seeks direction on the priorities for the next stage of design leading to construction in Kershaw Gardens.*

**COUNCIL RESOLUTION**

THAT Council approves:

1. the priorities for redevelopment of Kershaw Gardens, such that further detailed design can progress; and
2. the continued engagement of Urbis Pty Ltd for the detailed design phases.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Williams

**MOTION CARRIED UNANIMOUSLY**

**9:55AM**

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Rutherford disclosed a conflict of interest in respect of Item 11.6 – Options for Gracemere Library Service due to her involvement with the PCYC and the PCYC being mentioned in that report. Councillor Rutherford considered her position and with discussion focused only on the library ignoring any PCYC connection, was of the opinion that she could participate in the debate and vote on the matter in the public interest.

**11.6 OPTIONS FOR GRACEMERE LIBRARY SERVICE**

**File No:** 1464

**Attachments:**

1. Floor plan Administration building
2. Floor plan Community Centre
3. Estimate for works at Administration Centre

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Cheryl Haughton - Manager Community Services

---

**SUMMARY**

*Options for the provision of a library service in Gracemere are presented for consideration by Council.*

**COUNCIL RESOLUTION**

1. THAT Council resolve to provide a library service in Gracemere located at the Ranger Street Site and the budget estimates be prepared for inclusion in the next financial year budget for the establishment and operation of a library service; and
2. THAT a report be prepared on the future uses of the Community Hall.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11.7 REVISED BUDGET 2015-16**

**File No:** 8785

**Attachments:**

1. One Page Budget Summary
2. 10 Year Financial Statements and Ratios
3. 2015-16 Capital Budget Listing

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services

**Author:** Gerhard Van der Walt - Acting Manager Finance  
Alicia Cutler - Manager Finance

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**SUMMARY**

*A formal amendment to the 2015/16 Budget is proposed due to a number of significant items that have progressed since the adoption of the Budget in July.*

**COUNCIL RESOLUTION**

That in accordance with S170(3) of the *Local Government Finance Regulation 2012*, the papers, as attached to the report, be adopted as a Budget Amendment for 2015/16.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**11.8 2015-2016 FEES AND CHARGES AMENDMENTS**

**File No:** 7816  
**Attachments:** 1. DRAFT 2015-16 Fees and Charges  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Gerhard Van der Walt - Acting Manager Finance

---

**SUMMARY**

*The intention of this report is to submit minor amendments to Council's Fees and Charges Schedule for the 2015-2016 financial year.*

**COUNCIL RESOLUTION**

THAT in accordance with the requirements of the Local Government Act 2009, Council adopts the amendments to the Fees and Charges schedule for the 2015-2016 financial year, as detailed in the report.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

**11.9 ADOPTION OF 2014/15 ANNUAL REPORT**

**File No:** 5042  
**Attachments:** 1. 2014/15 Annual Report  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Travis Pegrem - Coordinator Industrial Relations and Investigations

---

**SUMMARY**

*Content for the 2014/15 Annual Report is submitted for Council's consideration and approval.*

**COUNCIL RESOLUTION**

THAT in accordance with the *Local Government Act 2009*, the *Local Government Regulation 2012* and the *Water Supply (Safety and Reliability) Act 2008*, the 2014/15 Annual Report as presented be adopted.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

**11.10 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

<b>File No:</b>	<b>4107</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li><b>1. Instrument of Delegation - Housing Regulation 2015</b></li><li><b>2. Instrument of Delegation - Local Government Regulation 2012</b></li><li><b>3. Instrument of Delegation - Work Health and Safety Act 2011</b></li></ol>
<b>Authorising Officer:</b>	<b>Tracy Sweeney - Acting General Manager Corporate Services</b>
<b>Author:</b>	<b>Travis Pegrem - Coordinator Industrial Relations and Investigations</b>

**SUMMARY**

*This report seeks Council's approval of delegations under State legislation to the position of Chief Executive Officer.*

**COUNCIL RESOLUTION**

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments of Delegation attached to this report:
  1. *Housing Regulation 2015*
  2. *Local Government Regulation 2012*
  3. *Work Health and Safety Act 2011*
2. All prior resolutions delegating the same powers under these acts to the Chief Executive Officer are repealed.
3. These powers must be exercised subject to any limitations contained in schedule 2 of the attached Instruments of Delegation.

**Moved by: Mayor Strelow**  
**Seconded by: Councillor Smith**

**MOTION CARRIED**



**11.11 SUSTAINABLE PLANNING ACT 2009 - TEMPORARY DELEGATION OVER CHRISTMAS/NEW YEAR PERIOD**

**File No:** 4107  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The purpose of this report is to obtain a temporary delegation for the Chief Executive Officer to facilitate the statutory requirements of the Sustainable Planning Act 2009 to accommodate the Council meeting recess over the December 2015 to January 2016 period.*

**COUNCIL RESOLUTION**

THAT pursuant to Section 257 of the *Local Government Act 2009* Council resolves to delegate its powers as 'Assessment Manager' under the *Sustainable Planning Act 2009* to the Chief Executive Officer for the period 9 December 2015 until 26 January 2016, both dates inclusive, subject to the following limitation:

- (1) The exercise of this delegation will only occur following consultation with, and written concurrence from, two elected members with one drawn from each of the below nominated groupings:
  - (a) Mayor or Acting Mayor, and
  - (b) A member of the Planning and Development Standing Committee.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**11.12 REVIEWED VANDALISM AND GRAFFITI PREVENTION POLICY**

**File No:** 2562

**Attachments:**

1. Amended Vandalism Reward Scheme Policy
2. Vandalism and Graffiti Prevention Policy (Community Policy)

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*Council approval is sought for the adoption of the Vandalism and Graffiti Prevention Policy (formerly Vandalism Reward Scheme Policy).*

**COUNCIL RESOLUTION**

THAT Council adopt the Vandalism and Graffiti Prevention Policy (Community Policy).

**Moved by:** Councillor Williams

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11.13 FINANCE AND WASTE POLICIES FOR REVIEW****File No:** 5237**Attachments:**

1. **Waste Charge Remission Policy**
2. **Draft Rates Concession Policy**
3. **Draft Waste and Recycling Collection Services Policy**
4. **Draft Waste and Recycling Collection Services Procedure**

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - General Manager Corporate Services

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**SUMMARY**

*General Manager Corporate Services presenting a report following Council's Policy workshop that the Waste Charge Remission Policy be rescinded and the contents be included in an updated Waste and Recycling Collection Services Policy and Procedure and Rates Concession Policy.*

**COUNCIL RESOLUTION**

THAT the Waste Charge Remission Policy be rescinded and the Waste and Recycling Collection Services Policy, Waste and Recycling Collection Services Procedure and Rates Concession Policy as attached to the report be adopted.

**Moved by:** Councillor Smith**Seconded by:** Councillor Rutherford**MOTION CARRIED**

**11.14 COMMUNITY GRANTS POLICIES**

<b>File No:</b>	<b>5238</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li><b>1. Community Grants and Minor Sponsorship Policy (marked up)</b></li><li><b>2. Community Grants and Minor Sponsorship Procedure (marked up)</b></li><li><b>3. Community Grants and Minor Sponsorship Procedure - Councillor's Discretionary Fund (marked up)</b></li><li><b>4. Major Sponsorship Policy</b></li><li><b>5. Major Sponsorship Procedure</b></li></ol>
<b>Authorising Officer:</b>	<b>Evan Pardon - Chief Executive Officer</b>
<b>Author:</b>	<b>Evan Pardon - Chief Executive Officer</b>

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**SUMMARY**

*Chief Executive Officer presenting Community Grants Policies and Procedures for adoption by Council.*

**COUNCIL RESOLUTION**

THAT the following documents, as attached to the report, be adopted by Council:

- Community Grants and Minor Sponsorship Policy
- Community Grants and Minor Sponsorship Procedure – Community Assistance Program
- Community Grants and Minor Sponsorship Procedure – Councillor's Discretionary Fund
- Major Sponsorship Policy
- Major Sponsorship Procedure

**Moved by:** **Councillor Swadling**

**Seconded by:** **Councillor Smith**

**MOTION CARRIED**

**11.15 POLICY AND FORMS IMPROVEMENT PROJECTS REPORT**

**File No:** 5238  
**Attachments:** 1. Form Improvement Project Plan  
2. Policy Improvement Project Plan  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Travis Pegrem - Coordinator Industrial Relations and Investigations

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**SUMMARY**

*Coordinator Industrial Relations and Investigations presenting an update on the revised policy improvement project and forms improvement project plans enabling acceleration for project finalisation.*

**COUNCIL RESOLUTION**

THAT the revised policy improvement project and forms improvement project plans be received.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

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**11.16 AMENDMENTS TO DEVELOPMENT INCENTIVES POLICY (ADMINISTRATIVE POLICY)**

**File No:** 5233  
**Attachments:** 1. Draft Development Incentives Policy  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Tarnya Fitzgibbon - Manager Development and Building

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**SUMMARY**

*Following a review of the Development Incentives Policy, amendments are proposed to be made to the policy.*

10:24AM Chief Executive Officer left the meeting  
10:26AM Chief Executive Officer returned to the meeting

**COUNCIL RESOLUTION**

THAT the amended Development Incentives Policy be adopted with the removal of section 5.1.4 in the attached draft.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

## 12 STRATEGIC REPORTS

### 12.3 2014/2015 FINANCIAL STATEMENTS AND AUDITORS REPORT

**File No:** 9509, 8151

**Attachments:**

1. Cover Letter to the Financial Statements
2. 2014-2015 Financial Statements

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services

**Author:** Gerhard Van der Walt - Acting Manager Finance

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#### SUMMARY

*In Line with Section 213 (3) of Local Government Regulation 2012 the Mayor presents the Financial Statements and Independent Auditors Report for the Year Ending 30 June 2015.*

#### COUNCIL RESOLUTION

THAT the 2014/2015 Financial Statements and Auditors Report be received.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Williams

**MOTION CARRIED**

## 13 NOTICES OF MOTION

### 13.1 NOTICE OF MOTION - COUNCILLOR STEPHEN SCHWARTEN - PURCHASE OF LAND AT DEPOT HILL PROPOSED SOUTH ROCKHAMPTON FLOOD LEVEE

**File No:** 8246  
**Attachments:** 1. Notice of Motion - Councillor Swarten  
**Responsible Officer:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*Councillor Stephen Swarten has indicated his intention to move a Notice of Motion at the next Council meeting on 8 December 2015 regarding the purchase of land at Depot Hill falling within the footprint of the proposed South Rockhampton Flood Levee.*

#### COUNCIL RESOLUTION

That the Chief Executive Officer produce at the next Ordinary Meeting of Council, to be listed for discussion as an item of Closed Business, all documents owned or held by the Rockhampton Regional Council, including all in-house electronic emails that relate to the contract signed on 19 August 2015 to purchase property at Depot Hill that falls within the footprint of the proposed South Rockhampton Flood Levee. Such documents to include (as already indicated any and all emails relating to the negotiation of this contract); a copy of the signed "Contract for Commercial Land and Buildings and with this the Annexure – Special Conditions"; a record of the total dollar amount of the cost to Council of Special Condition 1.1 between the signing of the contract and the 2016 council elections; a record of the dollar amount of the deposit and any other monies presently held by the vendor in consideration of this conditional contract; a copy of the Minute of the Ordinary Meeting containing the Council Resolution that subsequently approved this conditional contract being entered into; copies of any and all written communication between Council and the owner of this property and copies of all documents owned or held by the Rockhampton Regional Council that pertain to Council entering into a financial funding agreement with the State Government and with the Federal Government in accordance with the "Special Conditions" stipulated in the abovementioned Annexure.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Belz  
**MOTION LOST**



**14 QUESTIONS ON NOTICE**

Nil

**15 URGENT BUSINESS\QUESTIONS**

10:35AM Mayor Strelow declared a recess until 11.15am  
11:35AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – General Manager Corporate Services  
Mr R Holmes – General Manager Regional Services  
Mr M Rowe – General Manager Community Services  
Mr D Stevenson – Manager Corporate and Technology Services  
Ms K Anderson – Coordinator Property and Insurance  
Mr J McCaul – Coordinator Development Engineering  
Ms E Brodel – Media and Communications Officer  
Ms L Leeder – Senior Governance Support Officer

## 16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

**17.1 Adjoining Owner Request to Purchase Lots 1 and 2 on RP603426, part of 2-6 Elphinstone Street, Berserker**

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**17.2 Boundary Realignment between Lots 4 and 5 on RP609320 (Burnett Street)**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**17.3 661 Montgomerie Street, Lakes Creek – Drainage Issues**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**17.4 Third Party Insurance Claim for Damages**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**17.5 Strategic Property Acquisition**

This report is considered confidential in accordance with section 275(1)(e)(h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by: Mayor Strelow**

**Seconded by: Councillor Smith**

**MOTION CARRIED**

Due to Councillor Schwarten being absent, Item 17.6 as listed in the agenda was not dealt with.

**COUNCIL RESOLUTION****11:37AM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:**                    **Councillor Swadling**

**Seconded by:**            **Councillor Smith**

**MOTION CARRIED**

11:40AM        Councillor Belz left the meeting

11:41AM        Councillor Belz returned to the meeting

**COUNCIL RESOLUTION****12:35PM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:**                    **Councillor Fisher**

**Seconded by:**            **Councillor Smith**

**MOTION CARRIED**

## 17 CONFIDENTIAL REPORTS

### 17.1 ADJOINING OWNER REQUEST TO PURCHASE LOTS 1 AND 2 ON RP603426, PART OF 2-6 ELPHINSTONE STREET, BERSERKER

<b>File No:</b>	<b>8601</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li><b>1. Previous Report - 24 November 2015</b></li><li><b>2. North Rockhampton Flood Mitigation Investigation Report Appendix E</b></li><li><b>3. Elphinstone Street - 1%AEP Moores Creek flood extent</b></li><li><b>4. Elphinstone Street 1% AEP Fitzroy River flood extent</b></li><li><b>5. Elphinstone Street 0.5m Land Contours</b></li><li><b>6. Aerial Map</b></li></ol>
<b>Authorising Officer:</b>	<b>Drew Stevenson - Manager Corporate and Technology Services</b> <b>Ross Cheesman - General Manager Corporate Services</b>
<b>Author:</b>	<b>Kellie Anderson - Coordinator Property and Insurance</b>
<b>Previous Items:</b>	<b>Adjoining Owner Request to Purchase Lots 1 and 2 on RP603426 (Part of 2-6 Elphinstone Street, Berserker) - Performance &amp; Service Committee - 24 Nov 2015 9.00 am</b>

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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#### SUMMARY

*This report provides follow-up information, requested at the 24 November 2015 Performance & Service Committee meeting, regarding a request to purchase Lots 1 and 2 on RP603426 (part of 2-6 Elphinstone Street, Berserker).*

#### COUNCIL RESOLUTION

That Council:

- Approves the sale of Lots 1 and 2 on RP603426 (amalgamated with Lot 1 on RP606363) to the owners of the adjoining property at Lot 1 on RP606363 in accordance with the *Local Government Regulation 2012, Section 236(c)(iv)*; and
- Authorises the Chief Executive Officer (Coordinator Property and Insurance) to finalise negotiations for the sale of the land subject to the buyer granting an easement to Council over the potential flood inundation area over Lot 2 on RP603426 for drainage purposes and being responsible for all associated costs.

**Moved by: Councillor Williams**

**Seconded by: Councillor Smith**

**MOTION CARRIED**

**17.2 BOUNDARY REALIGNMENT BETWEEN LOTS 4 AND 5 ON RP609320 (BURNETT STREET)**

<b>File No:</b>	<b>8601</b>
<b>Attachments:</b>	<b>1. Map of Lots 4 and 5 on RP609320 (Burnett Street)</b> <b>2. Documents relating to boundary realignment history</b>
<b>Authorising Officer:</b>	<b>Drew Stevenson - Manager Corporate and Technology Services</b> <b>Ross Cheesman - General Manager Corporate Services</b>
<b>Author:</b>	<b>Kellie Anderson - Coordinator Property and Insurance</b>
<b>Previous Items:</b>	<b>13.3 - Adjoining Owner Request to Purchase Lots 1 and 2 on RP603426 (Part of 2-6 Elphinstone Street, Berserker) - Performance &amp; Service Committee - 24 Nov 2015 9.00 am</b>

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**SUMMARY**

*Reporting on the status of a boundary realignment between Lots 4 and 5 on RP609320 (Burnett Street) which had been approved by Council in 2004. However, due to circumstances detailed in this report the owners didn't finalise the process and the application has subsequently lapse.*

**COUNCIL RESOLUTION**

THAT the Chief Executive Officer (Coordinator Property & Insurance) be authorised to advise the owners of Lot 4 on RP609320 that a new development application for a reconfiguration of a lot (boundary realignment) must be submitted to Council and that the planning application fees be waived. Further that Council be responsible for the survey and titles registration costs.

**Moved by: Councillor Williams**

**Seconded by: Councillor Swadling**

**MOTION CARRIED**

**17.3 661 MONTGOMERIE STREET, LAKES CREEK - DRAINAGE ISSUES****File No:** D/1553-2009, D/1603-2005**Attachments:**

1. **Location Plan**
2. **Inundation extents for the as constructed scenario and the design scenario**

**Authorising Officer:** **Martin Crow - Manager Engineering Services**  
**Robert Holmes - General Manager Regional Services****Author:** **Jamie McCaul - Coordinator Development Engineering**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**SUMMARY**

*Further to the Council meeting on 9 June 2015, Council officers have undertaken investigations with a view to remedying the drainage issues associated with Stages 1A and 1B of the rural residential development (Lucida Park Estate) at 101 Montgomerie Street, Lakes Creek. An external review has been conducted of the original flood modelling undertaken and drainage design approved as part of the Operational Works application.*

**COUNCIL RESOLUTION**

THAT Council :

1. require the Consulting Engineer to amend the profile of the existing channel to match that which was approved as part of the Operational Works application. This is identified as a defect and the development is still within the defect liability period;
2. enable approvals and endorsements of stages 2 and 3 of this development to continue following appropriate modifications of the channel and Council's endorsement of revised as-constructed cross sections of the channel;
3. relinquish the \$20,000 performance bond to DXL Developments P/L currently being held by Council for any future works associated with an overland flow path or inundation extents through Lots 6,7,8 and 9 SP272615; and
4. advise the Consulting Engineer that the extended easements within Lots 6,7,8 and 9 SP272615 previously established over Stages 1A and 1B can be amended back to contain the Defined Flood Event (DFE) inundation extents.

**Moved by:** **Councillor Williams****Seconded by:** **Mayor Strelow****MOTION CARRIED UNANIMOUSLY**



**17.4 THIRD PARTY INSURANCE CLAIM FOR DAMAGES**

<b>File No:</b>	<b>11765</b>
<b>Attachments:</b>	<b>1. First Letter of Denial - issued by RRC 2. Photographic series of subject tree 3. Second Letter of Denial - issued by LGM 4. Third Letter of Denial - issued by LGM</b>
<b>Authorising Officer:</b>	<b>Drew Stevenson - Manager Corporate and Technology Services Ross Cheesman - General Manager Corporate Services</b>
<b>Author:</b>	<b>Kellie Anderson - Coordinator Property and Insurance</b>
<b>Previous Items:</b>	<b>13.2 - Notice of Motion - Councillor Neil Fisher - Insurance Claim - Performance &amp; Service Committee - 24 Nov 2015 9.00 am</b>

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**SUMMARY**

*Presenting the details and investigation outcomes of a third party claim for damages in response to the Notice of Motion regarding an insurance claim presented by Cr Fisher to the 24 November 2015 Performance & Service Committee.*

**COUNCIL RESOLUTION**

THAT Council upholds the insurer's position of denial of liability and that the Chief Executive Officer advises the claimant accordingly.

**Moved by: Mayor Strelow**  
**Seconded by: Councillor Rutherford**

**MOTION CARRIED**

**Councillors Swadling, Fisher and Smith recorded their vote against the motion.**

**17.5 STRATEGIC PROPERTY ACQUISITION**

**File No:** 2021  
**Attachments:** 1. Property Valuation Report  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Assessment of potential strategic property acquisition assessment for Council consideration.*

**COUNCIL RESOLUTION**

THAT Council authorise the Chief Executive Officer to enter into negotiations regarding the acquisition of the property subject to a maximum limit as identified in the report with the finalisation of the negotiations to be put before Council.

THAT Council notes the funding is expected to come, in part, from the sale of surplus property.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**18 CLOSURE OF MEETING**

There being no further business the meeting closed at 12:39pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE