



ORDINARY MEETING

AGENDA

9 FEBRUARY 2016

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 9 February 2016 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", written over a horizontal line.

CHIEF EXECUTIVE OFFICER
5 February 2016

Next Meeting Date: 08.03.16

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

The opening prayer will be presented by Reverend Narelle Kidson from St Andrew's Anglican Parish, Gracemere.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 27 January 2016

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

7.1 DEPUTATION - MR COLIN BOWDEN, GREAT WESTERN HOTEL

File No: 8238
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Mr Colin Bowden from Great Western Hotel has requested an opportunity to meet with Council to discuss his concerns with Council financially supporting a commercial business operation recently in direct opposition to his enterprise.

OFFICER'S RECOMMENDATION

THAT the deputation from Mr Colin Bowden be received.

BACKGROUND

Mr Colin Bowden is the owner of the Great Western Hotel and he has requested an opportunity to meet with Councillors to outline his concerns with Council financially supporting the Lazy Acres event at Alton Downs recently. Mr Bowden has advised this was a commercial event in direct opposition to his commercial enterprise.

Mr Bowden will attend the meeting at 9.00 am.

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PARKS AND RECREATION COMMITTEE MEETING - 2 FEBRUARY 2016

RECOMMENDATION

THAT the Minutes of the Parks & Recreation Committee meeting, held on 2 February 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks & Recreation Committee, 2 February 2016**9.1.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

File No: 10097

Attachments: 1. **Business Outstanding Table for Parks and Recreation Committee**

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Recommendation of the Parks & Recreation Committee, 2 February 2016**9.1.2 PARKS AND OPEN SPACE OPERATIONS REPORT - NOVEMBER AND DECEMBER 2015**

File No: 1464
Attachments: 1. Parks and Open Space Operations Report - November and December 2015
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the months of November and December 2015.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for November and December 2015 be received.

9.2 COMMUNITIES COMMITTEE MEETING - 2 FEBRUARY 2016

RECOMMENDATION

THAT the Minutes of the Communities Committee meeting, held on 2 February 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Communities Committee, 2 February 2016**9.2.1 FUTURE USE OF GRACEMERE COMMUNITY CENTRE**

File No:	11039
Attachments:	1. Gracemere Community Centre
Authorising Officer:	Catherine Hayes - Acting General Manager Community Services
Author:	Cheryl Haughton - Manager Communities and Facilities

SUMMARY

A further report is presented on future use of the Gracemere Community Centre.

COMMITTEE RECOMMENDATION

THAT Council considers the options for the use of the Gracemere Community Centre and resolves to:

- (i) Retain the operation of the Centre making it available for general community hire and does not enter into a lease arrangement with a community organisation; and
- (ii) Advises the community organisation that space is available for general hire within the Centre for delivery of its programs, on a non-exclusive basis.

THAT Council undertakes community consultation into the utilisation and operation of the Gracemere Community Centre including the option of a lease to a community organisation with a report presented to Council for consideration prior to the 2016/2017 budget.

Recommendation of the Communities Committee, 2 February 2016**9.2.2 TRUSTEE LEASE AT ROCKHAMPTON HERITAGE VILLAGE WITH 1ST (CQ) LIGHT HORSE REGIMENT- ROCKHAMPTON HISTORICAL SQUADRON & MUSEUM (INC).**

File No: 4308
Attachments: Nil
Authorising Officer: Cheryl Haughton - Acting General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Council's approval is sought to enter into a Trustee Lease with the 1st (CQ) Light Horse Regiment - Rockhampton Historical Squadron & Museum Inc. covering a portion of land currently contained within the site of the Rockhampton Heritage Village.

COMMITTEE RECOMMENDATION

THAT Council authorises the Chief Executive Officer to enter into a Trustee Lease with 1st (CQ) Light Horse Regiment - Rockhampton Historical Squadron & Museum Inc. as detailed in the report.

Recommendation of the Communities Committee, 2 February 2016**9.2.3 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR NOVEMBER AND DECEMBER 2015**

File No: 1464

Attachments: 1. Arts and Heritage Monthly Operations Report for November and December 2015

Authorising Officer: Cheryl Haughton - Acting General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for November and December 2015

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report of the Arts and Heritage section for November and December 2015 be received.

Recommendation of the Communities Committee, 2 February 2016**9.2.4 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT****File No:** 1464**Attachments:** 1. **Monthly Operations Report - Communities and Facilities Section****Authorising Officer:** **Catherine Hayes - Acting General Manager Community Services****Author:** **Cheryl Haughton - Manager Communities and Facilities**

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the months of November and December 2015.

COMMITTEE RECOMMENDATION

THAT the report on the operational activities of the Communities and Facilities section for the months of November and December be received.

Recommendation of the Communities Committee, 2 February 2016**9.2.5 USE OF PILBEAM THEATRE FOR CONCERT BY THE NATIONAL BOYS CHOIR OF AUSTRALIA**

File No: 7104
Attachments: Nil
Authorising Officer: Cheryl Haughton - Acting General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The National Boys Choir of Australia has contacted Council requesting assistance in presenting a concert in partnership with the Rockhampton Musical Union Choir Youth Choir at the Pilbeam Theatre on 17 September 2016

COMMITTEE RECOMMENDATION

THAT Council agree to make the Pilbeam Theatre available for the concert by the National Boys Choir of Australia under the arrangement detailed in the report.

9.3 HEALTH AND COMPLIANCE COMMITTEE MEETING - 2 FEBRUARY 2016

RECOMMENDATION

THAT the Minutes of the Health & Compliance Committee meeting, held on 2 February 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Health & Compliance Committee, 2 February 2016**9.3.1 MONTHLY OPERATIONS REPORT COMMUNITY STANDARDS AND COMPLIANCE SECTION PERIOD ENDED DECEMBER 2015****File No:** 1464**Attachments:**

1. **Monthly Operations Report From Community Standards and Compliance Unit for November and December 2015**
2. **Traffic Light Report for November 2015**
3. **Traffic Light Report for December 2015**
4. **Financial Matters Report for November and December 2015**

Authorising Officer: Cheryl Haughton - Acting General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The monthly Operations Report for Community Standards and Compliance Section as at 31 December 2015 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report outlining November and December 2015 information be 'received'.

Recommendation of the Health & Compliance Committee, 2 February 2016

9.3.2 UPDATE ON ZIKA VIRUS

File No: 1464

Responsible Officer: Catherine Hayes – Manager Community Standards and Compliance

SUMMARY

Catherine Hayes distributed a fact sheet on Zika Virus and provided a verbal update to the Committee.

COMMITTEE RECOMMENDATION

THAT the verbal update on the Zika Virus be received.

Recommendation of the Health & Compliance Committee, 2 February 2016

9.3.3 UPDATE ON POUND FACILITY

File No: 1464

Responsible Officer: Michael Rowe – General Manager Community Services

SUMMARY

General Manager Community Services, Michael Rowe, provided an update on the pound facility.

COMMITTEE RECOMMENDATION

THAT the verbal update on the pound facility be received.

9.4 BUSINESS ENTERPRISE COMMITTEE MEETING - 3 FEBRUARY 2016

RECOMMENDATION

THAT the Minutes of the Business Enterprise Committee meeting, held on 3 February 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Business Enterprise Committee, 3 February 2016**9.4.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE**

File No: 10097

Attachments: 1. **Business Outstanding Business Enterprise Committee**

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

Recommendation of the Business Enterprise Committee, 3 February 2016**9.4.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING OPERATIONAL REPORT FOR PERIODS ENDING NOVEMBER 30 AND DECEMBER 31 2015****File No:** 7927**Attachments:** 1. RRWR Operational Report November and December 2015**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the months of November and December 2015.

COMMITTEE RECOMMENDATION

THAT the RRWR operational report for November and December 2015 be received.

Recommendation of the Business Enterprise Committee, 3 February 2016**9.4.3 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT**

File No: 7927
Attachments: 1. Monthly Operations Report - Airport
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Trevor Heard - Manager Rockhampton Airport

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport as at 31 December 2015 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 31 December 2015 be "received".

9.5 WATER COMMITTEE MEETING - 3 FEBRUARY 2016

RECOMMENDATION

THAT the Minutes of the Water Committee meeting, held on 3 February 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Water Committee, 3 February 2016**9.5.1 BUSINESS OUTSTANDING TABLE FOR WATER COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Water Committee
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Water Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Water Committee be received.

Recommendation of the Water Committee, 3 February 2016**9.5.2 SPONSORSHIP AND CO-HOSTING OF THE WIOA QUEENSLAND WATER INDUSTRY OPERATIONS CONFERENCE**

File No: 1466
Attachments: Nil
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Jason Plumb - Acting Manager Fitzroy River Water

SUMMARY

Water Industry Operations Australia (WIOA) is an incorporated association that is dedicated to promoting and supporting the water industry sector in Australia with a specific focus on promoting excellence within the water industry. WIOA has recently contacted Fitzroy River Water (FRW) to request that FRW co-host and sponsor the Queensland conference planned for 1-2 June 2016. FRW has worked previously with WIOA to co-host two previous conferences in Rockhampton and has a long history of membership with this leading industry sector group. This request from WIOA is a reflection of the previous interactions between the two organisations and also place as a leading regional water service provider in both Queensland and across Australia.

COMMITTEE RECOMMENDATION

THAT Council approve FRW co-hosting the WIOA Queensland Water Industry Operations Conference to be held in Rockhampton on 1-2 June 2016, and the provision of sponsorship through the contribution of \$10,000 to the conference organisers.

Recommendation of the Water Committee, 3 February 2016**9.5.3 FRW MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT AS AT 31 DECEMBER 2015****File No: 1466****Attachments:**

1. **FRW Monthly Operations and Annual Performance Plan as at 31 December 2015**
2. **Customer Service Standards as at 31 December 2015**
3. **Customer Service and Financial Targets as at 31 December 2015**
4. **Non Compliance Comments as at 31 December 2015**

Authorising Officer: Robert Holmes - General Manager Regional Services**Author: Jason Plumb - Acting Manager Fitzroy River Water**

SUMMARY

The Monthly Operations and Annual Performance Plan Report for Fitzroy River Water (FRW) as at 31 December 2015 are presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report and Annual Performance Plan quarterly report as at 31 December 2015 be received.

9.6 INFRASTRUCTURE COMMITTEE MEETING - 3 FEBRUARY 2016

RECOMMENDATION

THAT the Minutes of the Infrastructure Committee meeting, held on 3 February 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 3 February 2016**9.6.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

File No:	10097
Attachments:	1. Business Outstanding Table for Infrastructure Committee
Authorising Officer:	Evan Pardon - Chief Executive Officer
Author:	Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 3 February 2016**9.6.2 LIFTING MATTER LAYED ON THE TABLE****File No: 9718****Authorising Officer: Robert Holmes- General Manager Regional Services**

SUMMARY

Items lying on the table require a report to be lifted from the table before being dealt with. This report is designed to lift all necessary reports from the table to be dealt with at the current meeting 3 February 2016.

COMMITTEE RECOMMENDATION

THAT the following matter, "lying on the table" be lifted from the table and be dealt with accordingly:

- Traffic management treatments in Foster Street, Douglas Street and Middle Road Gracemere.

Recommendation of the Infrastructure Committee, 3 February 2016**9.6.3 TRAFFIC MANAGEMENT TREATMENTS IN FOSTER STREET, DOUGLAS STREET AND MIDDLE ROAD GRACEMERE****File No:** 9718**Authorising Officer:** Robert Holmes - General Manager Regional Services

SUMMARY

Councillor Smith raised the matter of traffic management treatments in Gracemere, previously presented to the Infrastructure Committee meeting on 8 April 2015.

COMMITTEE RECOMMENDATION

THAT due to future roadworks, nothing be progressed at this stage in the matter of traffic management treatments in Foster, Douglas and Middle Roads, Gracemere but the matter be reviewed at the completion of the roadworks.

Recommendation of the Infrastructure Committee, 3 February 2016**9.6.4 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - FEBRUARY 2016****File No:** 7028**Attachments:**

1. **Monthly Operations Report – Civil Operations – 30 November & 31 December 2015**
2. **Works Program - January - February 2016**

Authorising Officer: Robert Holmes - General Manager Regional Services**Author:** David Bremert - Manager Civil Operations

SUMMARY

This report outlines Civil Operations Monthly Operations Report 30 November and 31 December 2015, and also Works Program of planned projects for the month January – February 2016.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report for February 2016 be received.

Recommendation of the Infrastructure Committee, 3 February 2016**9.6.5 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - FEBRUARY 2016****File No: 7028****Attachments: 1. Monthly Operations Report - Engineering Services - 31 December 2015****Authorising Officer: Robert Holmes - General Manager Regional Services****Author: Angus Russell - Coordinator Strategic Infrastructure**

SUMMARY

This report outlines Engineering Services Monthly Operations Report for the period to the end of December 2015

COMMITTEE RECOMMENDATION

THAT the Engineering Services Monthly Operations Report for December 2015 be received.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 LONG TERM FINANCIAL PLAN

File No:	2114
Attachments:	1. DSP's LTFS Summary 2. Financial Statements - LTFP Reduce Loan Terms 201516
Authorising Officer:	Ross Cheesman - General Manager Corporate Services
Author:	Alicia Cutler - Manager Finance

SUMMARY

Queensland Treasury Corporation have advised that they are moving to a fixed rate loan product which is more easily understood and has similarities to fixed rate loans available in commercial financial markets. As part of this move, Council is required to nominate remaining loan terms during February, prior to the change taking effect from 1 April 2016. It is proposed to nominate shorter loan terms for both existing and new loans to reduce interest expense for Council over the loan term.

OFFICER'S RECOMMENDATION

THAT the changes to the Long Term Financial Plan be endorsed to support the shorter loan term to be nominated to Queensland Treasury Corporation.

COMMENTARY

As mentioned in the summary QTC are moving to a fixed rate loan product. The commentary below provides an overview of the issue, however it is quite complex to include in writing. At the meeting Councillors will be stepped through details to ensure it is comprehended.

Following de-amalgamation, Council consolidated the number of its loans (from 15 loans to 3 loans) with a view to easier management and less administration fees. At that stage, total loan repayments were maintained at the level that was previously paid, that is, they were higher than necessary to repay the loans within remaining loan terms. In preparing for the Credit Review undertaken by Queensland Treasury at the end of 2014, the difference in current loan repayments against the minimum loan repayments recorded on the Long Term Financial Plan was identified. The Long Term Financial Plan was updated to reflect the minimum repayments (for years 2 to 10 of the LTFP). For budgeting purposes, overall debt movement (either up, down or stable) has been managed as a net resourcing requirement and therefore the higher repayment levels have been maintained. As the interest rates applicable to Council's loans were at a much higher rate than the present market rates, it made sense to continue to repay the existing, higher interest rate loans at a faster pace.

Queensland Treasury Corporation have now advised that they are moving to a fixed rate loan product from 1 April 2016, which is more easily understood and has similarities to fixed rate loans available in commercial financial markets. As part of this move, Council is required to nominate remaining loan terms and we are faced with the decision to; 1) lock in loan repayments at their current levels and repay the loans sooner, or 2) to extend our loans to their approved term and decrease the level of loan repayments.

Analysis has been undertaken of the various scenarios (see attachment 1) and by maintaining the higher loan repayments for existing loans and decreasing the loan term from 20 years to 15 years for new borrowings, there is overall savings of \$5.3 million in interest over the 10 year forecast period. The potential disadvantage of locking in the higher payments is that if loan approvals were to become more difficult into the future, Council could find itself with reduced capacity for funding capital expenditure.

The indicative interest rates are slightly less if we take the longer terms available for the loans, however QTC have advised that if we subsequently proceed to pay the loans out early, there will be early payout adjustments applied. In a basic sense, scenario 3 essentially pays out the higher interest rate loans earlier, and takes on more new debt at cheaper rates. Conversely, if interest rates applicable to new (future) loans were to dramatically increase, it would mean that Council's average cost of debt would rise.

CONCLUSION

As this matter is quite complex, the detail will be presented at the meeting to ensure Councillors comprehend the contents of the report.

It is proposed to nominate shorter loan terms for both existing and new loans to reduce interest expense for Council over the loan term. As the shorter loan terms are not currently reflected in Council's Long Term Financial Plan (LTFP), a change to Council's LTFP is proposed to ensure that position is supported.

At the time of writing, advice was sought from the Department of Local Government as to whether this decision is a major policy decision as it falls within the caretaker period. Advice is still outstanding but will be provided at the meeting.

CHANGES TO DEBT AND LONG TERM FINANCIAL PLAN

DSP's LTFS Summary

Meeting Date: 9 February 2016

Attachment No: 1

Debt Service Payments / Long Term Financial Plan Scenarios

Scenario 1 October Revised Budget
 Scenario 2 October Revised Budget, + vary Interest rates
 Scenario 3 October Revised Budget, vary Interest rates, increase DSP's to reflect expected loan term, decrease remaining loan from 19 to 8 years, new loans 15 year terms, and drawdown additional loans

Rates	Scenario		
	1	2	3
Interest Revenue	2.65%	2.90%	2.90%
Overdraft	4.50%	4.00%	4.00%
Existing Debt	5.46%	5.75%	5.75%
New Debt	4.50%	4.00%	4.00%

Financial Year	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25	Totals
Scenario 1 - October Revised Budget											
Interest Revenue	2,136,031	2,056,478	1,969,562	2,044,338	1,945,630	1,570,546	1,816,793	1,880,582	2,026,492	2,060,073	19,506,525
Interest Expense	-8,389,001	-8,107,160	-8,000,205	-7,799,827	-7,537,327	-7,313,103	-7,526,567	-7,168,943	-6,747,342	-6,077,813	-74,667,088
Redemption	-15,669,708	-10,654,112	-11,589,791	-12,542,017	-13,534,840	-14,643,139	-16,159,388	-17,401,088	-18,706,965	-19,952,865	-150,853,913
Total DSP	-24,058,709	-18,761,272	-19,589,996	-20,341,844	-21,072,167	-21,956,242	-23,685,955	-24,570,031	-25,454,107	-26,030,678	-225,521,001
New Loans	15,669,708	10,780,000	9,780,000	9,500,000	11,500,000	22,500,000	11,500,000	11,500,000	7,500,000	6,500,000	116,729,708
Increase / (Decrease) in Debt	0	125,888	-1,809,791	-3,042,017	-2,034,840	7,856,861	-4,659,388	-5,901,088	-11,206,965	-13,452,865	-34,124,205
Cash at end of reporting period	60,938,493	55,715,705	57,330,950	60,245,931	56,330,694	55,763,141	58,165,240	60,391,394	62,615,377	62,831,399	
Debt at end of reporting period	-156,180,285	-156,306,173	-154,496,382	-151,454,365	-149,419,525	-157,276,386	-152,616,998	-146,715,910	-135,508,945	-122,056,080	
Net cash / debt	-95,241,792	-100,590,468	-97,165,432	-91,208,434	-93,088,831	-101,513,245	-94,451,758	-86,324,516	-72,893,568	-59,224,681	
Scenario 2 - October Revised Budget, + vary Interest rates											
Interest Revenue	2,329,571	2,288,626	2,246,108	2,351,627	2,306,677	2,020,899	2,294,601	2,410,899	2,605,330	2,704,703	23,559,041
Interest Expense	-8,820,424	-8,433,674	-8,267,096	-8,011,081	-7,693,141	-7,402,131	-7,492,507	-7,066,373	-6,574,625	-5,853,764	-75,614,816
Redemption	-15,669,708	-10,275,975	-11,235,764	-12,211,409	-13,228,376	-14,365,577	-15,930,791	-17,203,115	-18,541,053	-19,813,777	-148,475,545
Total DSP	-24,490,132	-18,709,649	-19,502,860	-20,222,490	-20,921,517	-21,767,708	-23,423,298	-24,269,488	-25,115,678	-25,667,541	-224,090,361
New Loans	15,669,708	10,780,000	9,780,000	9,500,000	11,500,000	22,500,000	11,500,000	11,500,000	7,500,000	6,500,000	116,729,708
Increase / (Decrease) in Debt	0	504,025	-1,455,764	-2,711,409	-1,728,376	8,134,423	-4,430,791	-5,703,115	-11,041,053	-13,313,777	-31,745,837
Cash at end of reporting period	60,700,610	55,761,593	57,740,520	61,082,144	57,678,604	57,748,938	60,892,502	63,949,516	67,090,766	68,314,555	
Debt at end of reporting period	-156,180,285	-156,684,310	-155,228,546	-152,517,137	-150,788,761	-158,923,184	-154,492,393	-148,789,278	-137,748,225	-124,434,448	
Net cash / debt	-95,479,675	-100,922,717	-97,488,026	-91,434,993	-93,110,157	-101,173,246	-93,599,891	-84,839,762	-70,657,459	-56,119,893	

Financial Year	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25	Totals
Scenario 3 - October Revised Budget, + vary interest rates, increase DSP's to reflect expected loan term (all 8 years), decrease new loan terms to 15 years and drawdown additional loans											
Interest Revenue	2,329,571	2,136,376	1,875,245	1,928,690	1,834,495	1,746,560	2,138,231	2,148,659	2,462,129	2,678,800	21,278,756
Interest Expense	-8,820,424	-8,222,185	-7,697,706	-7,244,849	-6,719,730	-6,466,841	-6,501,589	-5,818,324	-5,459,032	-5,084,754	-68,035,434
Redemption	-15,669,708	-18,099,948	-19,818,645	-21,825,884	-23,969,942	-26,696,211	-30,079,225	-28,274,414	-9,356,938	-9,731,216	-209,522,331
Total DSP	-24,490,132	-26,322,133	-27,516,551	-29,070,733	-30,689,672	-33,163,052	-36,580,814	-34,092,738	-14,815,970	-14,815,970	-271,557,765
New Loans	15,669,708	13,280,000	17,280,000	18,000,000	27,500,000	38,000,000	20,500,000	14,500,000	0	0	164,729,708
Increase / (Decrease) in Debt	0	-4,819,948	-2,538,845	-3,825,884	3,530,058	11,303,789	-9,579,225	-13,774,414	-9,356,938	-9,731,216	-38,792,623
Cash at end of reporting period	60,700,610	50,496,859	51,591,232	54,161,678	56,517,799	60,419,450	59,248,128	55,219,652	61,017,409	66,566,866	
Debt at end of reporting period	-156,180,285	-151,360,337	-148,821,492	-144,995,608	-148,525,666	-159,829,455	-150,250,230	-136,475,816	-127,118,878	-117,387,662	
Net cash / debt	-95,479,675	-100,863,478	-97,230,260	-90,833,932	-92,007,867	-99,410,005	-91,002,102	-81,256,164	-66,101,469	-50,820,796	

Average Ratios over forecast period	Scenario			Comments
	1	2	3	
Working Capital	1.648	1.7098	1.4998	For scenario 3, WC ratio is 1.3 from FY18 to FY22, due to higher level of loans due for repayment in the following 12 months
Operating Surplus	4.30%	4.30%	4.60%	
Net Financial Asset / Liability	47.60%	47.70%	46.40%	
Interest Coverage Ratio	2.70%	2.60%	2.30%	
Asset Sustainability	96.30%	96.30%	96.30%	
Cash Expense Cover (months)	4.6	4.8	4.5	For scenario 3, all years are 4.0 months and above, except FY23 is 3.8.
Debt Service Cover	3.2	3.2	2.6	

Analysis / Comment

Updating interest rates to current expectations has a positive impact on overall outcomes for LTFS (scenario 1 to scenario 2) - net cash / debt improves by \$3.1M by FY25
 Keeping DSP's at expected loan term amounts, decreasing remaining existing loan from 20 years to 8 years, decreasing new loan terms to 15 years and increasing loan drawdowns as required, improves net cash / debt by a further
 In scenario 3, there is scope to increase debt redemption by a further (say) 55M p.a. from FY24 onwards (after existing loans are repaid). This will quickly accelerate debt reduction from that point.

Recommendation/s

The above analysis / modelling supports:

- Maintaining existing level of DSP's and loan terms for existing 3 larger loans.
- Decreasing remaining existing loan term from 19 years to 8 years.

Decreasing loan terms for new loans from 20 years to 15 years.

We would need to be comfortable that DLG would support the proposed level of new borrowings. It can be demonstrated that net cash / debt is comparable to previously approved LTFS over years 1 to 6 and improves steadily

CHANGES TO DEBT AND LONG TERM FINANCIAL PLAN

Financial Statements - LTFP Reduce Loan Terms 201516

Meeting Date: 9 February 2016

Attachment No: 2

ROCKHAMPTON REGIONAL COUNCIL

Budgeted Income and Expenditure Statement
For the periods ending 30 June 2016 to 2025

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenue										
Rates and utility charges	140,341,772	148,133,025	155,833,727	163,833,839	172,455,079	181,419,339	190,849,856	200,770,261	211,206,640	222,185,636
Less discounts and pensioner remissions	(12,364,787)	(13,118,754)	(13,800,830)	(14,518,578)	(15,273,543)	(16,067,768)	(16,903,292)	(17,782,283)	(18,706,941)	(19,679,701)
Net rates and utility charges	127,976,985	135,015,171	142,032,797	149,415,261	157,181,536	165,351,571	173,946,564	182,987,978	192,499,708	202,505,937
Fees and charges	26,435,224	27,820,833	28,880,155	30,155,650	31,500,890	32,925,589	34,405,504	35,952,643	37,570,073	39,281,020
Operating grants, subsidies and contributions	14,834,007	10,418,330	10,504,760	10,767,379	11,036,564	11,312,477	11,595,290	11,885,172	12,182,300	12,486,656
Interest revenue	2,335,627	2,153,863	1,855,251	1,873,293	1,784,079	1,701,321	2,098,379	2,098,639	2,382,517	2,593,774
Sales - contract and recoverable works	7,475,280	7,736,515	8,007,707	8,287,977	8,578,056	8,878,288	9,189,028	9,510,644	9,843,516	10,188,039
Other	9,204,333	7,773,941	7,988,290	8,167,497	8,371,684	8,560,977	8,795,501	9,015,388	9,240,773	9,471,793
TOTAL OPERATING REVENUES	188,261,656	190,719,073	199,228,966	208,667,867	218,461,808	228,760,203	240,630,065	251,450,683	263,718,887	276,497,421
Expenses										
Employee benefits	72,845,534	75,888,260	79,058,403	82,361,241	85,802,357	89,387,550	93,122,857	97,014,573	101,069,256	105,293,737
Materials and services	52,829,219	53,878,066	56,489,347	59,405,753	62,984,769	65,744,594	69,163,303	72,769,704	77,143,351	80,523,556
Depreciation and amortisation	45,569,454	47,194,539	49,272,067	51,305,858	53,559,814	56,289,330	59,176,472	61,837,806	64,519,248	66,859,670
Finance costs	6,482,795	8,901,162	8,338,803	7,848,470	7,326,172	7,074,288	7,108,011	6,383,781	6,000,062	5,615,665
TOTAL OPERATING EXPENDITURE	180,727,002	186,862,067	193,138,620	200,921,322	209,672,912	218,495,730	228,570,643	237,996,054	248,731,917	259,302,628
Operating Surplus (Deficit)	7,534,654	5,657,008	6,090,346	7,746,535	8,788,896	10,264,453	11,459,422	13,454,629	14,986,970	18,194,793
Capital income and expenditure:										
Cash capital grants and subsidies	21,866,844	27,435,708	11,733,586	7,214,425	6,731,608	7,008,514	8,085,546	7,961,889	10,836,473	9,210,810
Other capital income	-	-	-	-	-	-	-	-	-	-
Less capital expenditure	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL	21,866,844	27,435,708	11,733,586	7,214,425	6,731,608	7,008,514	8,085,546	7,961,889	10,836,473	9,210,810
Net result	29,433,298	32,492,712	17,823,926	14,960,160	15,520,504	17,262,967	19,524,968	21,416,318	25,823,443	27,405,603

ROCKHAMPTON REGIONAL COUNCIL

Budgeted Statement of Financial Position
For the periods ending 30 June 2016 to 2025

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Current assets										
Cash and deposits	61,138,289	49,952,045	50,116,365	52,811,294	55,296,882	59,333,176	58,331,883	53,624,999	58,551,814	64,186,127
Receivables	20,375,433	20,664,676	21,629,696	22,662,330	23,745,505	24,862,069	26,074,705	27,326,230	28,639,602	30,017,534
Inventories	2,105,696	2,105,696	2,105,696	2,105,696	2,105,696	2,105,696	2,105,696	2,105,696	2,105,696	2,105,696
Other financial assets	2,449,696	2,577,395	2,711,419	2,852,413	3,000,738	3,156,776	3,320,929	3,493,616	3,675,284	3,866,366
	86,069,114	75,299,814	76,563,176	80,431,733	84,148,821	89,477,717	89,603,212	86,550,541	92,972,396	100,176,155
Non-Current assets										
Property, plant and equipment	2,288,472,612	2,401,330,763	2,466,792,246	2,589,447,487	2,693,270,296	2,808,106,485	2,912,636,746	3,020,049,665	3,131,772,286	3,247,286,531
Intangible assets	1,027,638	1,027,638	1,027,638	1,027,638	1,027,638	1,027,638	1,027,638	1,027,638	1,027,638	1,027,638
Capital works in progress	37,381,446	37,381,446	37,381,446	37,381,446	37,381,446	37,381,446	37,381,446	37,381,446	37,381,446	37,381,446
	2,326,881,696	2,439,739,846	2,535,201,329	2,627,856,570	2,731,688,379	2,846,515,568	2,951,045,829	3,059,358,748	3,170,181,368	3,285,694,614
TOTAL ASSETS	2,412,961,309	2,615,039,660	2,611,764,505	2,708,288,303	2,815,837,200	2,935,093,285	3,040,849,041	3,145,909,289	3,263,153,764	3,385,871,069
Current liabilities										
Trade and other payables	11,742,054	11,869,735	12,484,135	13,130,413	13,917,604	14,525,313	15,277,510	16,068,743	17,032,557	17,776,535
Interest bearing liabilities	17,898,640	19,577,326	21,544,137	23,897,918	26,436,041	29,833,257	28,661,409	10,174,928	9,602,306	8,869,622
Employee payables/provisions	19,635,376	20,106,143	20,595,662	21,107,624	21,640,434	22,195,413	22,773,701	23,376,277	24,004,162	24,658,418
Other	583,666	583,666	583,666	583,666	583,666	583,666	583,666	583,666	583,666	583,666
	52,974,492	53,593,637	56,855,366	59,976,589	64,034,513	68,594,417	68,953,053	51,660,382	52,679,459	53,345,009
Non-Current liabilities										
Interest bearing liabilities	138,909,600	131,612,276	126,348,138	120,850,220	121,714,179	129,680,922	121,510,514	125,844,586	116,242,280	107,372,668
Provisions	10,940,257	8,472,862	8,099,311	7,899,810	7,274,530	7,083,649	6,697,351	6,715,828	6,539,281	6,397,919
Other	2,249,966	2,249,966	2,249,966	2,249,966	2,249,966	2,249,966	2,249,966	2,249,966	2,249,966	2,249,966
	152,099,823	142,335,103	136,697,415	130,999,996	131,238,675	139,214,537	130,666,831	134,810,380	125,031,527	115,990,543
TOTAL LIABILITIES	205,074,315	195,928,740	193,332,803	190,546,585	195,273,188	207,808,954	199,619,884	186,470,762	177,710,986	169,335,552
NET COMMUNITY ASSETS	2,207,876,994	2,319,110,920	2,418,432,002	2,517,741,718	2,620,564,012	2,728,184,331	2,841,229,157	2,959,438,527	3,085,442,778	3,216,535,517
Community equity										
Accumulated surplus/(deficiency)	1,285,527,566	1,318,370,266	1,336,250,224	1,351,210,384	1,366,730,888	1,383,993,855	1,403,518,823	1,424,935,141	1,450,758,584	1,478,104,167
Asset revaluation surplus	881,123,002	959,864,216	1,041,381,372	1,125,710,928	1,213,012,718	1,303,370,070	1,396,889,928	1,493,682,980	1,593,863,788	1,697,550,624
Other reserves	41,228,406	40,870,406	40,820,406	40,820,406	40,820,406	40,820,406	40,820,406	40,820,406	40,820,406	40,820,406
TOTAL COMMUNITY EQUITY	2,207,876,994	2,319,110,920	2,418,432,002	2,517,741,718	2,620,564,012	2,728,184,331	2,841,229,157	2,959,438,527	3,085,442,778	3,216,535,517

ROCKHAMPTON REGIONAL COUNCIL

Budgeted Statement of Cash Flow
For the periods ending 30 June 2016 to 2018

	2015-2016	2016-2017	2017-2018
	\$	\$	\$
Cash flows from operating activities:			
Receipts from customers	161,684,430	168,276,045	166,408,391
Payment to suppliers and employees	(131,742,677)	(133,698,368)	(135,449,804)
Interest revenue	2,335,627	2,153,683	1,855,251
Interest expense	(8,738,893)	(8,423,564)	(7,849,285)
Net cash inflow (outflow) from operating activities	43,538,687	49,307,876	64,964,453
Cash flows from investing activities:			
Grants and contributions for capital expenditure	21,898,644	27,435,706	11,733,586
Payments for property, plant and equipment	(83,628,094)	(81,311,276)	(83,236,394)
Net cash provided by investing activities	(61,729,450)	(53,875,570)	(71,502,808)
Cash flows from financing activities:			
Proceeds from borrowings	16,669,768	12,280,000	16,290,000
Repayment of borrowings	(15,041,844)	(17,898,548)	(19,577,325)
Net cash provided by financing activities	627,864	(5,618,548)	(3,287,325)
Net increase (Decrease) in cash held	(17,562,899)	(11,186,244)	184,320
Cash at beginning of reporting period	78,701,188	61,138,288	49,952,048
Cash at end of reporting period	61,138,289	49,952,044	50,136,368

ROCKHAMPTON REGIONAL COUNCIL

Budgeted Statement of Changes in Equity
For the periods ending 30 June 2016 to 2018

	Total	Accumulated Surplus	Asset Revaluation Surplus	Other Reserves
Balance at 30 Jun 2015	2,102,365,227	1,240,235,020	605,044,533	57,085,674
Net result for the period	20,433,268	20,433,268		
Transfers to reserves	-	833,380		833,380
Transfers from reserves	-	16,692,648		16,692,648
Asset revaluation adjustment	76,078,469		76,078,469	
Balance at 30 Jun 2016	2,207,876,994	1,285,527,566	681,123,002	41,228,406
Net result for the period	32,492,712	32,492,712		
Transfers to reserves	-			
Transfers from reserves	-	350,000		350,000
Asset revaluation adjustment	78,741,214		78,741,214	
Balance at 30 Jun 2017	2,319,110,920	1,318,370,288	859,864,216	40,876,406
Net result for the period	17,823,926	17,823,926		
Transfers to reserves	-			
Transfers from reserves	-	56,000		56,000
Asset revaluation adjustment	81,497,156		81,497,156	
Balance at 30 Jun 2018	2,418,432,002	1,336,250,224	1,041,361,372	40,820,406

11.2 SUSTAINABLE PLANNING ACT 2009 - TEMPORARY DELEGATION OVER ELECTION PERIOD

File No: 4107
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The purpose of this report is to obtain a temporary delegation for the Chief Executive Officer to facilitate the statutory requirements of the Sustainable Planning Act 2009 to accommodate the Council meeting recess over the Election Period.

OFFICER'S RECOMMENDATION

THAT pursuant to Section 257 of the *Local Government Act 2009* Council resolves to delegate its powers as 'Assessment Manager' under the *Sustainable Planning Act 2009* to the Chief Executive Officer for the period 8 March 2016 until the Post Election Meeting of the new Council.

BACKGROUND

Council's role under the *Sustainable Planning Act 2009* is both specific and time constrained as evidenced by the following sections of the *Sustainable Planning Act 2009*:

s247 - Role of assessment manager

The assessment manager for an application administers and decides the application, but may not always assess all aspects of development for the application.

s318 - Decision-making period—generally

- (1) *The assessment manager must decide the application within 20 business days after the day the decision stage starts (the decision-making period).*
- (2) *The assessment manager may, by written notice given to the applicant and without the applicant's agreement, extend the decision-making period by not more than 20 business days.*
- (3) *Only 1 notice may be given under subsection (2) and it must be given before the decision-making period ends.*

After today's meetings, Council's Schedule of Meetings contains one Council meeting (8 March 2016) and one Planning and Development Committee meeting (8 March 2016) by which it can exercise its power as Assessment Manager in compliance with the *Sustainable Planning Act 2009*.

Consequently, to ensure legislative compliance during the period 9 March 2016 to the Post Election Meeting of the new Council, Council must consider the delegation of its powers as Assessment Manager.

This delegation can be achieved under section 257 of *Local Government Act 2009*:

Delegation of local government powers

- (1) *A local government may, by resolution, delegate a power under this Act or another Act to—*
 - (a) *the mayor; or*
 - (b) *the chief executive officer; or*
 - (c) *a standing committee, or joint standing committee, of the local government; or*
 - (d) *the chairperson of a standing committee, or joint standing committee, of the local government; or*
-

- (e) *another local government, for the purposes of a joint government activity; or*
- (f) *a councillor, for the purpose of exercising a power as a shareholder in relation to a corporate entity.*
- (2) *However, a local government must not delegate a power that an Act states must be exercised by resolution.*
- (3) *A joint standing committee, of the local government, is a committee consisting of councillors of 2 or more of the local governments.*

The recommendation as proposed is considered to provide the greatest flexibility to Council in meeting its statutory requirements over this period whilst maintaining the integrity, transparency and accountability of the administration of planning process.

LEGISLATIVE CONTEXT

The *Sustainable Planning Act 2009* identifies Council as the Assessment Manager for certain types of development. This Act also prescribes the process and timeframes by which Council must discharge its obligations as an Assessment Management.

Local Government Act 2009 provides the mechanism by which the Council may delegate its powers as Assessment Manager pursuant to the *Sustainable Planning Act 2009*.

RISK ASSESSMENT

Failure to meet the statutory requirements of the *Sustainable Planning Act 2009* is considered to be high in the absence of mitigating action. The action as proposed alleviates the risk.

CONCLUSION

Due to the local government elections being held on 19 March 2016, there is a period of approximately six (6) weeks where some development applications may not be able to be processed in accordance with the requirements of the *Sustainable Planning Act 2009*.

It is considered appropriate to provide a temporary delegation to the Chief Executive Officer, subject to the limitations identified in the recommendation, to facilitate the statutory requirements of the *Sustainable Planning Act 2009*.

11.3 D/25-2015 - CORRECTION TO INFRASTRUCTURE CHARGES FOR A DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE FOR A VEHICLE DEPOT

File No: D/25-2015

Attachments:

1. Planning and Development Committee Meeting Minutes - 27 January 2016
2. Charge Area Map

Authorising Officer: Tarnya Fitzgibbon - Manager Development and Building
Robert Holmes - General Manager Regional Services

Author: Hayley Tiegs - Compliance Assessment Administrator

SUMMARY

The Development Application for a Material Change of Use for a Vehicle Depot at 179 Somerset Road, Gracemere was approved by the Planning and Development Committee on 27 January 2016.

It has since been discovered that an error was made in the report in relation to the Infrastructure Charges. The report and recommendation mistakenly places the site in Charge Area 1 and the charges are calculated on those rates. The site, is however actually located in Charge Area 3.

Recommendation D states:

That in relation to the application for a Development Permit for a Material Change of Use for a Vehicle Depot, made by RS Pamenter, on Lot 1 on RP616167, Parish of Gracemere, located at 179 Somerset Road, Gracemere, Council resolves to issue an Infrastructure Charges Notice for the amount of \$19,220.20

The corrected charge calculation is as follows:

Adopted Infrastructure Charges Resolution (No. 5) 2015 for non-residential development applies to the application and it falls within Charge Area 3. The Infrastructure Charges are as follows:

Use Schedule	Charge Area	Adopted Infrastructure Charge		Adopted Infrastructure Charge for stormwater network		Calculated Charge
		(\$)	Unit	(\$)	Unit	
Industry	Area 3	\$12.50	per m ² of GFA	0		\$570.00
Total						\$570.00
Less credit						\$0.00
TOTAL CHARGE						\$570.00

This is based on the following calculations:

- (a) A charge of \$570.00 for Gross Floor Area being 45.6 square metres (office);
- (b) There is no Charge in Charge Area 3 for the Stormwater Network; and

No infrastructure credit is applicable. The lot credit has already been consumed by the existing dwelling house.

OFFICER'S RECOMMENDATION

THAT in relation to the application for a Development Permit for a Material Change of Use for a Vehicle Depot, made by RS Pamerter, on Lot 1 on RP616167, Parish of Gracemere, located at 179 Somerset Road, Gracemere, Council resolves to issue an Infrastructure Charges Notice for the amount of \$570.00.

**D/25-2015 - CORRECTION TO
INFRASTRUCTURE CHARGES FOR A
DEVELOPMENT PERMIT FOR A
MATERIAL CHANGE OF USE FOR A
VEHICLE DEPOT**

**Planning and Development Committee
Meeting Minutes - 27 January 2016**

Meeting Date: 9 February 2016

Attachment No: 1

PLANNING & DEVELOPMENT COMMITTEE MINUTES

27 JANUARY 2016

8.2 D/25-2015 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A VEHICLE DEPOT

File No: D/25-2015

Attachments:

1. Locality Plan
2. Site Plan
3. Map of Submitters
4. Zone Map

Authorising Officer: Tarnya Fitzgibbon - Manager Development and Building
Robert Holmes - General Manager Regional Services

Author: Hayley Tiegs - Compliance Assessment Administrator

SUMMARY

Development Application Number: D/25-2015

Applicant: RS Pamerter

Real Property Address: Lot 1 on RP616167, Parish of Gracemere

Common Property Address: 179 Somerset Road, Gracemere

Area of Site: 5,407 square metres

Planning Scheme: Fitzroy Shire Planning Scheme 2005

Planning Scheme Zoning: Gracemere-Stanwell Zone – Precinct K Rural/Village Precinct

Planning Scheme Overlays: Nil

Existing Development: House and Vehicle Depot (compliance matter)

Existing Approvals: House and various additions

Approval Sought: Development Permit for a Material Change of Use for a Vehicle Depot

Level of Assessment: Impact Assessable

Submissions: Eight (8)

Referral Agency(s): Nil

Adopted Infrastructure Charges Area: Charge Area 1

Application Progress:

<i>Application Lodged:</i>	27 February 2015
<i>Acknowledgment Notice issued:</i>	10 March 2015
<i>Request for Further Information sent:</i>	18 March 2015
<i>Information Response period extended:</i>	5 June 2015
<i>Information Response period extended:</i>	16 September 2015
<i>Request for Further Information responded to:</i>	23 October 2015
<i>Submission period commenced:</i>	16 October 2015
<i>Submission period end:</i>	11 November 2015
<i>Council request for additional time:</i>	8 December 2015
<i>Council request for additional time:</i>	14 January 2016
<i>Statutory due determination date:</i>	17 February 2016

COMMITTEE RESOLUTION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for a Vehicle Depot, made by RS Pamerter, on Lot 1 on RP616167, Parish of Gracemere, located at 179 Somerset Road, Gracemere, Council resolves under section 304(1) of the *Sustainable Planning Act 2009*:

- a) that it is satisfied that the non-compliance with the public notification procedures have not:
 - (i) adversely affected the awareness of the public of the existence and nature of the application; or
 - (ii) restricted the opportunity of the public to make properly made submissions; and
- b) to assess and decide the application despite some of the requirements for public notification not being complied with.

RECOMMENDATION B

That in relation to the application for a Development Permit for a Material Change of Use for a Vehicle Depot, made by RS Pamerter, on Lot 1 on RP616167, Parish of Gracemere, located at 179 Somerset Road, Gracemere, Council resolves to Approve the application despite its conflict with the planning scheme and provide the following grounds to justify the decision despite the conflict:

- a) The site is located on a freight transport corridor, opposite a rail line and opposite a large vacant lot zoned for industrial purposes and is therefore not suitable for a sensitive land use such as a house;
- b) The use is proposed to be low scale, and would be of a similar (or lower) scale and intensity as a consistent industrial use that can occur on the large lot on the opposite corner of Stewart Street and Somerset Road (which is zoned as Low Impact Industry Precinct). The number of vehicles stored on site and hours of operation are limited to maintain a lower level of impacts.
- c) The use does not adversely affect the amenity of the natural environment or of residential uses in the vicinity. The use will be further buffered through conditioned landscaping and fencing.
- d) Assessment of the development against the relevant planning scheme codes, demonstrates that the proposed development will not cause significant adverse impact on the surrounding natural environment, built environment and infrastructure or local character and amenity.
- e) The proposed development does not compromise relevant State Planning Policies.
- f) Assessment of the development demonstrates that the Planning Scheme's Desired Environmental Outcomes will not be compromised.
- g) Concerns raised by submitters are considered and conditions have been included to address and mitigate these concerns.

RECOMMENDATION C

That in relation to the application for a Development Permit for a Material Change of Use for a Vehicle Depot, made by R S Pamerter, on Lot 1 on RP616167, Parish of Gracemere, located at 179 Somerset Road, Gracemere, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.

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- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this approval must be undertaken and completed within six (6) months of this approval taking effect, unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.5.1 Operational Works:
- (i) Road Works;
 - (ii) Access and Parking Works;
 - (iii) Stormwater Works;
 - (iv) Roof and Allotment Drainage;
 - (v) Landscaping Works.
- 1.5.2 Plumbing and Drainage Works; and
- 1.5.3 Building Works.
- 1.6 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.7 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.8 All conditions, works, or requirements of this development approval relating to the existing non-compliant Vehicle Depot must be undertaken and completed by obtaining the Development Permits:
- 1.8.1 to Council's satisfaction;
 - 1.8.2 at no cost to Council; and
 - 1.8.3 by lodging the applications within six (6) months of the date of this development approval, and completion of the works within six (6) months from the date of the approval of those works, unless otherwise stated.
- 2.0 APPROVED PLANS AND DOCUMENTS
- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:
- | Plan/Document Name | Plan/Document Reference | Dated |
|-------------------------|-------------------------|------------------|
| Proposed Site Area Plan | WD-01 Revision A | 7 September 2016 |
| Office Plan | SK-02 Revision 1 | 21 November 2014 |
| Elevations | SK-03 Revision 1 | 21 November 2014 |
- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council prior to the submission of a Development Application for Operational Works.
- 3.0 ROAD WORKS
- 3.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works for the development site.
- 3.2 All road works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines* and relevant *Australian Standards* and the provisions of a Development Permit for Operational Works (road works).
- 3.3 Stewart Street must be upgraded to an Industrial Access standard for the full frontage of Lot 1 on RP616167, with half road construction along the development side. Kerb and channel and drainage infrastructure must be included.
- 3.4 Traffic signs and pavement markings must be provided in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*. Where necessary, existing traffic signs and pavement markings must be modified in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*.
- 4.0 ACCESS AND PARKING WORKS
- 4.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.
- 4.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines* and *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 4.3 All parking spaces, access driveway(s), and vehicular manoeuvring areas associated with this proposed development must be concrete paved or asphalted.
- 4.4 The existing access to the development must be upgraded to comply with the requirements of the *Capricorn Municipal Development Guidelines*.
- 4.5 All vehicles must ingress and egress the development in a forward gear.
- 5.0 PLUMBING AND DRAINAGE WORKS
- 5.1 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act*, *Plumbing and Drainage Act*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 5.2 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the *Plumbing and Drainage Act* and Council's Plumbing and Drainage Policies.
- 5.3 The development must be connected to Council's reticulated water network via special water supply arrangements.
- 5.4 On-site sewerage treatment and disposal must be provided in accordance with the *Queensland Plumbing and Wastewater Code* and Council's Plumbing and Drainage Policies.
- 5.5 No structures must be located within the on-site sewerage treatment and disposal area or conflict with the separation distances, in accordance with the *Queensland Plumbing and Wastewater Code*.

- 5.6 Adequate domestic and fire fighting protection must be provided to the development, and must be certified by a hydraulic engineer or other suitably qualified person.
- 6.0 STORMWATER WORKS
- 6.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works on the development site.
- 6.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines* and sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 6.3 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development condition, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.
- 6.4 Any application for a Development Permit for Operational Works (stormwater works) must include an assessment of how the development meets the stormwater management design objectives in *State Planning Policy 2014*.
- 6.5 The development must not increase peak stormwater runoff for a selected range of storm events up to and including a one per cent (1%) Annual Exceedance Probability defined flood event, for the post development condition.
- 6.6 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by a Stormwater Drainage Report, prepared and certified by a Registered Professional Engineer of Queensland that as a minimum includes:
- 6.6.1 identification of drainage catchment and drainage sub-catchment areas for the pre-development and post-development scenarios including a suitably scaled stormwater master plan showing the aforementioned catchment details and lawful point(s) of discharge that comply with the requirements of the *Queensland Urban Drainage Manual*;
 - 6.6.2 an assessment of the peak discharges for all rainfall events up to and including a one percent (1%) Annual Exceedance Probability defined flood event, for the pre-development and post-development scenarios;
 - 6.6.3 details of any proposed on-site detention/retention systems and associated outlet systems required to mitigate the impacts of the proposed development on downstream lands and existing upstream and downstream drainage systems;
 - 6.6.4 identification and conceptual design of all new drainage systems, and modifications to existing drainage systems required to appropriately and adequately manage stormwater collection and discharge from the proposed development;
 - 6.6.5 demonstration of how major design storm flows are conveyed through the subject development to a lawful point of discharge in accordance with the *Queensland Urban Drainage Manual* and the *Capricorn Municipal Development Guidelines*;
 - 6.6.6 identification of the area of land inundated as a consequence of the minor and major design storm events in the catchment for both the pre-development and post-development scenarios;
 - 6.6.7 identification of all areas of the proposed development, and all other land (which may include land not under the control of the Developer) that need to be dedicated to, or encumbered in favour of Council or other statutory authority, in order to provide a lawful point of discharge for the proposed

- development. The areas identified must satisfy the requirements of the *Queensland Urban Drainage Manual*. All land proposed as major overland flow paths must include appropriate freeboard, access and maintenance provisions consistent with the *Queensland Urban Drainage Manual*; and
- 6.6.8 details of all calculations, assumptions and data files (where applicable).
- 7.0 ROOF AND ALLOTMENT DRAINAGE WORKS
- 7.1 A Development Permit for Operational Works (roof and allotment drainage works) must be obtained prior to the commencement of any drainage works on the development site.
- 7.2 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).
- 7.3 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.
- 8.0 BUILDING WORKS
- 8.1 No structures must be located within the on-site sewerage treatment and disposal area or conflict with the separation distances, in accordance with the *Queensland Plumbing and Wastewater Code*.
- 8.2 All external elements, such as air conditioners, pool and spa pumps and associated equipment, must be adequately screened from public view, to Council's satisfaction.
- 8.3 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 8.4 Impervious paved waste storage area/s must be provided in accordance with the approved plans (refer to condition 2.1) and the *Environmental Protection Regulation 2008* and must be:
- 8.4.1 designed and located so as not to cause a nuisance to neighbouring properties;
- 8.4.2 surrounded by at least 1.8 metre high fence that obstructs from view the contents of the waste storage area by any member of the public from any public place; and
- 8.4.3 setback a minimum of two (2) metres from any road frontage
- 8.5 A minimum 1.8 metre high solid screen fence must be erected between the subject development site and the adjacent residential property south of the development.
- 9.0 LANDSCAPING WORKS
- 9.1 Landscaping must be provided along the full frontage of Stewart Street with a minimum width of one (1) metre. Species selected must upon full maturity create a dense screen/ hedge.
- 9.2 All landscaping must predominantly contain plant species that are locally native to the Central Queensland region due to their low water dependency.
- 9.3 The landscaped areas must be subject to an ongoing maintenance and replanting programme.

10.0 ELECTRICITY AND TELECOMMUNICATIONS

10.1 Underground electricity and telecommunication connections must be provided to the proposed development to the standards of the relevant authorities (if required).

11.0 ASSET MANAGEMENT

11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the Developer.

11.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure) that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

11.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the *Manual for Submission of Digital As Constructed Information*.

12.0 ENVIRONMENTAL

12.1 No contaminants are permitted to be released to land or water, including soil, silt, oils, detergents, and et cetera. Any wash-down areas used for the maintenance or cleaning of equipment (including vehicles) must be appropriately bunded and drained to a holding tank and evaporated.

13.0 ENVIRONMENTAL HEALTH

13.1 Noise emitted from the activity must not cause an environmental nuisance.

13.2 Operations on the development site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.

13.3 When requested by Council, noise monitoring must be undertaken and recorded within three (3) months, to investigate any genuine complaint of nuisance caused by noise. The monitoring data, an analysis of the data and a report, including noise mitigation measures, must be provided to Council within fourteen (14) days of the completion of the investigation. Council may require any noise mitigation measures identified in the assessment to be implemented within appropriate timeframes. Noise measurements must be compared with the acoustic quality objectives specified in the most recent edition of the *Environmental Protection (Noise) Policy*.

13.4 Odour and visible contaminants, including but not limited to dust, fume, smoke, aerosols, overspray or particulates, must not be released to the environment in a manner that will or may cause environmental nuisance or harm unless such release is authorised by Council.

13.5 No contaminants are permitted to be released to land or water, including soil, silt, oils, detergents, etcetera. Any wash-down areas used for the maintenance or cleaning of equipment (including vehicles) must be appropriately bunded and drained to the sewer network in accordance with a trade waste permit.

13.6 All chemicals and/or environmentally hazardous liquids must be contained within a covered, bunded storage area that has a volume of at least that of the largest container in the bund plus twenty-five percent (25%) of the total storage capacity.

13.7 An appropriate spill kit must be kept on-site for neutralising or decontaminating spills. The spill kit must be clearly identifiable, maintained regularly and stored in a central location that is easily accessible to employees. Staff must be adequately trained in the use of these materials. The spill kit may consist of:

- 13.7.1 a bin with a tight-fitting lid, partially filled with non-combustible absorbent material such as vermiculite;
- 13.7.2 a broom, shovel, face shield, chemically-resistant boots and gloves; and
- 13.7.3 waste bags and ties.
- 13.8 Any spillage of environmentally hazardous liquids or other materials must be cleaned up as quickly as practicable. Any spillage of waste and/or contaminants must not be hosed or swept to any stormwater drainage system, roadside gutter or waters.
- 14.0 OPERATING PROCEDURES
- 14.1 The vehicle depot is limited to the storage of five (5) body trucks and associated machinery and trailers.
- 14.2 All vehicles associated with the development (including staff vehicles) must be contained within the site.
- 14.3 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Somerset Road or Stewart Street.
- 14.4 The hours of operations for the development site must be limited to:
- 14.4.1 0700 hours to 1630 hours on Monday to Friday;
- 14.4.2 0800 hours to 1300 hours Saturdays; and
- 14.4.3 No operations on Sundays or Public Holidays
- 14.5 Operations limited by the hours of operation in Condition 15.4 includes all operations such as loading/ unloading of machinery, starting and manoeuvring vehicles and any maintenance of vehicles and machinery.

ADVISORY NOTESNOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website www.datsima.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

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NOTE 4. Property Note (Audit of conditions)

An inspection of the property to ascertain compliance with conditions will be undertaken twelve (12) months after the approval takes effect. If the works are completed prior to this time please contact Council for an earlier inspection. A property note to this effect will be placed on Council's records.

NOTE 5. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

RECOMMENDATION D

That in relation to the application for a Development Permit for a Material Change of Use for a Vehicle Depot, made by RS Pamerter, on Lot 1 on RP616167, Parish of Gracemere, located at 179 Somerset Road, Gracemere, Council resolves to issue an Infrastructure Charges Notice for the amount of \$19,220.20.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

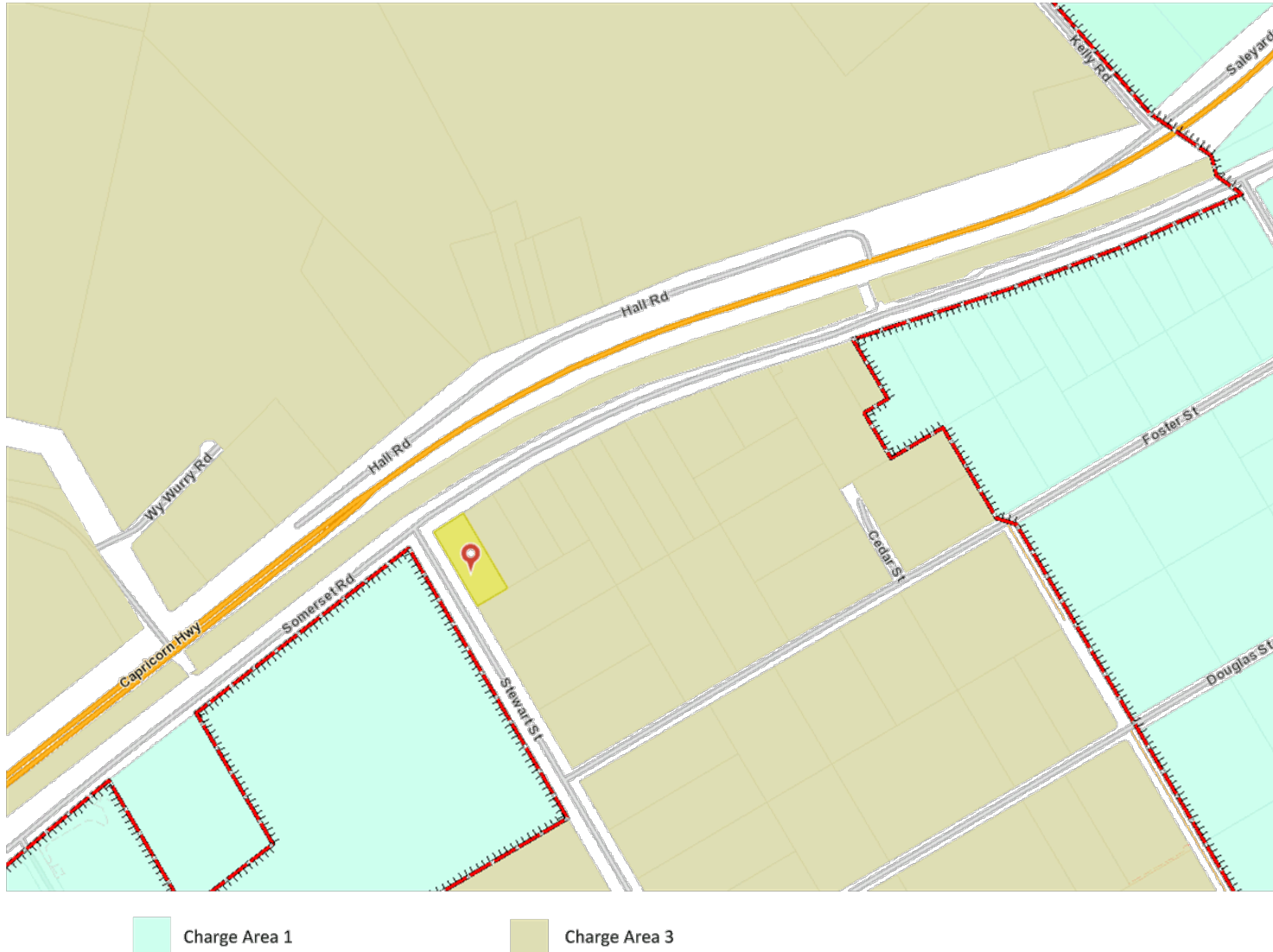
MOTION CARRIED

**D/25-2015 - CORRECTION TO
INFRASTRUCTURE CHARGES FOR A
DEVELOPMENT PERMIT FOR A
MATERIAL CHANGE OF USE FOR A
VEHICLE DEPOT**

Charge Area Map

Meeting Date: 9 February 2016

Attachment No: 2



11.4 NAMING OF PARKS, RESERVES AND SPORT FACILITIES POLICY

File No:	2562
Attachments:	1. Naming of Parks Reserves and Sport Facilities (Community Policy) - proposed policy 2. Naming of Parks (Community Policy) - current policy
Authorising Officer:	Michael Rowe - General Manager Community Services
Author:	Margaret Barrett - Manager Parks

SUMMARY

The policy and procedure for the naming of Parks has been reviewed and amended as detailed in the report.

OFFICER'S RECOMMENDATION

THAT Council approve the *Naming of Parks Reserves and Sport Facilities* policy.

COMMENTARY

Council approval is sought for the proposed amendments to the Naming of Parks policy and incorporation of coverage to include naming of Reserves and Sport Facilities. The policy and procedure applies to parks, reserves and sport facilities under Council's control. The purpose of the document is to outline the process for naming and to provide opportunities to honour individuals and groups for contributions and achievements that deserve recognition. It also presents an opportunity to emphasise important landmarks, geographical features or history relevant to the Region.

The purpose of the documents is to outline the nomination process, assessment criteria and responsibilities in the naming of parks reserves and sport facilities.

BACKGROUND

The revision of the policy and procedure resulted in drafting of a procedure to guide the internal Council processing of naming Parks Reserves and Sport Facilities and simplification of the policy document.

The policy enables Council to instigate a naming process, receive solicited or unsolicited nominations from the community and provides a range of categories from which names should be drawn.

The approval of the procedure will be completed by the General Manager Community Services, following approval of the policy.

The revision of the policy has included a review and comparison with similar arrangements in a number of other Councils, and is similar in approach to the Council's *Naming of Infrastructure Assets* policy.

CONCLUSION

The reviewed policy approach to naming parks reserves and sport facilities will benefit Council and the community by providing a legible process for this function.

NAMING OF PARKS, RESERVES AND SPORT FACILITIES POLICY

Naming of Parks Reserves and Sport Facilities (Community Policy) - proposed policy

Meeting Date: 9 February 2016

Attachment No: 1



NAMING OF PARKS, RESERVES AND SPORT FACILITIES POLICY (COMMUNITY POLICY)

1 Scope:

This policy applies to parks, reserves and sport facilities under Council's control.

2 Purpose:

To ensure a consistent and transparent approach to the naming of Council's parks, reserves and sport facilities.

3 Related Documents:

Primary

Nil

Secondary

Local Government Act 2009
Place Names Act 1994

4 Definitions:

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
Employee	<i>Local government employee:</i> (a) the chief executive officer; or (b) a person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
New Development	A development which has been approved by Council through the development assessment process.
Park	An area primarily for recreational use and managed by Council
Sport Facilities	Infrastructure developed for specific sport activities on Council owned or controlled land
Reserve	An area primarily for recreational use and managed by Council on behalf of the State Government.

5 Policy Statement:

The naming of parks, reserves and sport facilities provides an opportunity to honour individuals and groups for contributions and achievements that deserve recognition. It also presents an opportunity to emphasise important landmarks, geographical features or history that may be more relevant.

Corporate Improvement and Strategy use only

Adopted/Approved: Draft
Version:
Reviewed Date:

Department: Community Services
Section: Parks
Page No.: Page 1 of 2

Naming of parks, reserves and sport facilities may arise either:

- At the instigation of Council, or the community, for existing unnamed parks, reserves or sport facilities; or
- As a result of a new park, reserve or sport facility being constructed as part of Council works or residential development.

This policy provides a consistent approach to the naming of parks, reserves and sport facilities, to ensure that:

- Public consultation is undertaken, where necessary, and nominations received from the public are assessed against pre-determined criteria to ensure transparency; and
- Any new park, reserve or sport facility name does not conflict with existing names presently in use.

5.1 Re-Naming

Renaming is discouraged however a park, reserve or sport facility may be renamed upon request if:

- The person or body or entity after which the park, reserve or sport facility was named has been discredited or dishonoured, or
- There is very strong community desire (for example over 100 submissions) for a name change, or
- The name is duplicated elsewhere in the Council area or,
- It has been found that the information submitted regarding the naming of the park, reserve or sport facility is factually incorrect, or
- The name is no longer appropriate in historical or geographical terms, or
- The name is no longer appropriate because it is likely to cause distress to members of the community.

5.2 Name Signs

Park, reserve or sport facility name signs will be installed at least once at every site, or on each street frontage for the purpose of assisting users to locate parks, reserves or sport facilities.

6 Review Timelines:

This policy will be reviewed when any of the following occur:

- 6.1. The related information is amended or replaced; or
- 6.2. Other circumstances as determined from time to time by the Council.

7 Responsibilities:

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Parks
Policy Quality Control	Corporate Improvement and Strategy

EVAN PARDON
CHIEF EXECUTIVE OFFICER

Corporate Improvement and Strategy use only

Adopted/Approved: Draft
Version:
Reviewed Date:

Department: Community Services
Section: Parks
Page No.: Page 2 of 2

NAMING OF PARKS, RESERVES AND SPORT FACILITIES POLICY

Naming of Parks (Community Policy) - current policy

Meeting Date: 9 February 2016

Attachment No: 2



POLICY NO. POL.C3.2

**NAMING OF PARKS
(COMMUNITY POLICY)**

1. **Scope:**
This Policy applies to all parks within the Rockhampton Regional Council area.

2. **Purpose:**
Council seeks to further develop the commemorative nature of park names and maintain a consistent approach that enables those names to reflect community values. Park names provide an opportunity to honour individuals and groups for contributions and achievements that deserve recognition. They also present an opportunity to emphasise important landmarks, geographical features or history that may be more relevant in some cases.

3. **Reference (eg Legislation, related documents):**
Place Names Act 1994
Guidelines of the Committee for Geographical Names in Australasia

4. **Definitions:**
To assist in interpretation, the following definitions shall apply:
Council - Rockhampton Regional Council

5. **Context:**
The issue of naming a park may arise for a number of reasons. It may be that a park has never had an official name or is part of a new development for instance. An application could be made to re-name a park. In any case where Council is approached or decides to consider the issue of naming or re-naming a park, the following procedure will be followed:
 1. Council will advertise through local newspapers (in two consecutive issues, one week apart) for nominations from the public and community groups. Nominations will close two weeks after the date of the last advertisement.
 2. Council will appoint an advisory panel to assess the nominations. The panel would likely consist of the Mayor, the Chairperson of the Sport and Recreation Committee, a local service club representative and an elder from a local indigenous community.
 3. The panel will assess the nominations against the criteria outlined in this Policy and will report back to the Sport and Recreation Committee on the selection.
 4. Recreation Services will action any resulting minutes including advertising through local newspapers at least two weeks before the name is officially listed on the Reserves Register.

ADOPTED/APPROVED:	Council Meeting, 23 February 2010	Policy No: POL.C3.2/Page 1
AMENDED:	Version No. 2	
DUE FOR REVISION:	April 2012	
REVOKED/SUPERSEDED:		
GROUP:	Communities	
SECTION:	Parks & City Maintenance	

5. After inclusion on the Reserves Register, a sign identifying the name of the park will be installed on the site.
6. Council reserves the right to adopt or reject any proposal from the panel.

5.1 **Criteria**

- Preference will be given to a name that is suggestive of the peculiarity of a geographical feature, e.g. shape, vegetation, etc.
- Preference will be given to a name that has historical, cultural or local significance.
- Nominees who have contributed time, money or services to the community that were not part of their work, for at least ten years, will be given a priority.
- Nominees who have been recognised in their field of expertise at a national level or higher will be given a priority.
- The names of sporting personalities may be given to parks that are used for the sport in which they excelled or contributed.
- Except where an individual receives significant community support, personal names will only be given posthumously.
- Service clubs or community groups who have contributed to the development of the park and its facilities will be considered.
- Any name that receives more than fifty percent of nominations will be given a higher priority.
- Any name that satisfies multiple criteria will be given a higher priority.
- Family names that have already been used will not be considered even though it refers to a different family. In this case, consideration will be given to using the person's full name, e.g. "John Smith Park".
- Individuals cannot nominate themselves; they can only be nominated by a community group or organisation.
- Each nomination requires signatures from a minimum of 10 or more endorsees supporting the nomination.

5.2 **Aboriginal and Torres Strait Islanders**

The use of Aboriginal and Torres Strait Islander place names will be governed by the guidelines of the Committee for Geographical Names in Australasia which include the following points which may be relevant to the naming of a park:

- The need for consultation with groups within the community for input into the place naming process;
- The recognition that the use of some names will be subject to restrictions.
- Consideration to be given to using Aboriginal or Torres Strait Islander names for those features with an unrecorded name, in accordance with Resolution 22 Aboriginal/Native Geographical names of the Fifth United Nations Conference on the Standardisation of Geographical Names, 1987.
- The need to comply with the written form of the indigenous language, where one exists, from which a name is drawn.

ADOPTED/APPROVED:	Council Meeting, 23 February 2010	Policy No: POL.C3.2/Page 2
AMENDED:	Version No. 2	
DUE FOR REVISION:	April 2012	
REVOKED/SUPERSEDED:		
GROUP:	Communities	
SECTION:	Parks & City Maintenance	

6. Evaluation Process:

This Policy is reviewed when any of the following occur:

1. The related information is amended or replaced.
2. Other circumstances as determined from time to time by the Council.

Notwithstanding the above, this Policy is to be reviewed at intervals of no more than two years.

7. Responsibilities:

Sponsor	Chief Executive Officer
Business Owner	General Manager, Communities
Policy Owner	Strategic Manager, Parks & City Maintenance
Policy Compliance	Reform and Innovation

8. Changes to Policy:

This Policy is to remain in force until otherwise determined by the Council.

**ALASTAIR DAWSON
CHIEF EXECUTIVE OFFICER**

ADOPTED/APPROVED:	Council Meeting, 23 February 2010	Policy No: POL.C3.2/Page 3
AMENDED:	Version No. 2	
DUE FOR REVISION:	April 2012	
REVOKED/SUPERSEDED:		
GROUP:	Communities	
SECTION:	Parks & City Maintenance	

11.5 APPLICATION TO COMMUNITY ASSISTANCE PROGRAM - ROCKHAMPTON CRICKET INCORPORATED

File No: 5948

Attachments:

1. Application to Community Assistance Program - Rockhampton Cricket Inc
2. Mark Bull Electrical Lighting Upgrade Quote

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Margaret Barrett - Manager Parks

SUMMARY

An application to the Community Assistance Program has been received from Rockhampton Cricket Incorporated seeking assistance with the lighting upgrade to the Rockhampton Cricket Grounds in Reaney Street, The Common.

OFFICER'S RECOMMENDATION

THAT Council approves the application for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Amount
Rockhampton Cricket Inc	Contribution to upgrade of field lighting	\$20,000

COMMENTARY

An application has been made to the Community Assistance Program by Rockhampton Cricket Inc. for a requested amount of \$20,000. The application is attached.

BACKGROUND

The existing lights at Rockhampton Cricket Grounds were installed in 1988 and are in need of replacement as the light poles and bulbs have reached their end of life and are no longer able to be repaired. The existing lights do not offer sufficient lighting to players for competition and training purposes. Professional advice has indicated that the existing lights produce approximately 95 lux, which is less than half the light needed for the safe conduct of Cricket and Australian Rules.

The Rockhampton Cricket Grounds are used year round for both the Cricket and Australian Rules seasons, among other community events and carnivals. In 2015, Rockhampton Cricket Inc. had approximately 220 players utilise the facility over a weekend, along with 48 volunteer helpers. CQU Panthers AFL Club had 700 registered players, with the facility being utilised by 350 players during a Saturday fixture.

With the growing concern from players, Rockhampton Cricket Inc and CQU Panthers AFL Club consulted with their communities and members and produced an upgrade plan liaising with Mark Bull Electrical, who has responsible for performing maintenance of the existing lights. A quotation for this project was received for the amount of \$146,700 (excl. GST).

In December 2015 Rockhampton Cricket Inc. with CQU Panthers AFL Club were successful in their submission to Queensland Government Sport and Recreation – Get Playing Places and Spaces funding initiative for the upgrade of field lighting. The project was granted \$96,000, which covers a large portion of the costs involved with the upgrade. In addition to the grant from Queensland Government, each Club has contributed \$12,000 to the project, with the knowledge that additional contributions will be required.

CONCLUSION

The approval of this funding application will enable Rockhampton Cricket Inc to complete the full lighting upgrade at the Rockhampton Cricket Ground.

**APPLICATION TO COMMUNITY
ASSISTANCE PROGRAM -
ROCKHAMPTON CRICKET
INCORPORATED**

**Application to Community Assistance
Program - Rockhampton Cricket Inc**

Meeting Date: 9 February 2016

Attachment No: 1



Community Assistance Program

Application - Community Grants Scheme

(For projects that are capital/asset in nature and have a lasting benefit to the community)

Please read the Community Assistance Program Guidelines before completing this Application Form.

Completed Application Forms should be forwarded to:

Community Assistance Program
Rockhampton Regional Council
PO Box 1860
Rockhampton 4700

Applications must be received by the following dates:

Round 1: 14 August 2015

Round 2: 11 November 2015

Round 3: 6 April 2016

Applications received after the closing date for a round will not be considered until the following Round.

Please ensure that all required attachments are provided to allow for consideration of your application.

Checklist:

- Application form fully completed and signed by two approved Officers
- Copy of Public Liability Insurance Cover Statement attached
- Copy of Certificate of Incorporation attached
- Copy of relevant quotes attached

PRIVACY NOTICE Rockhampton Regional Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisation's request for funding under Council's Community Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council and summarised in Council's annual report.

<p>Project Name</p>	<p>Rockhampton Cricket Ground Lights Upgrade</p>
<p>Project Description</p>	<p>Objectives: Our project is to replace the existing worn lights installed in 1988 with a total of 12 new floodlights to the first concrete light tower at the Rockhampton Cricket Grounds. The cabling and control equipment for poles B, C and D shall also be replaced. We have received professional advice which has indicated that lights on towers C and D only provide enough light to produce about 95 lux (aiming towards an average of 200 lux in the outfield and 300 lux in the wicket area) on the Western Side of the main oval which is less than half the light needed for the safe conduct of Cricket and Australian Rules Football. The 12x 2000 watt Sylvania lights already installed on Tower A (on the North Eastern corner have been proven to be a significant improvement).</p> <p>What the project will do: Lighting will allow many more people to use our ground and cater AFL for both day and night matches. Game days (weekly basis - Saturdays) commence with the Under 13 grade at 9:30am and finish at 6:30pm. With higher standard of lighting AFL will be able to bring both east Australian Football League (NEAFL) matches to the grounds. For the last three seasons, Rockhampton Cricket has scheduled day/night matches and T20 matches as part of the Premiership in all grades. This has proven to be so popular matches are being planned for four nights per week (Thursday, Friday, Saturday and Sunday). We want to incorporate junior matches at night as sun exposure is a major factor considered by parents. The three day annual Country Carnival over the Australia Day weekend that is held during the day will now be able to hold day and night matches which has never happened before.</p>
<p>Need for Project</p>	<p>1. Need for project and how this was determined: Lights were installed in 1988 for the Bicentennial Exhibition and is need of replacement as the light poles and bulbs have reached their end of life and are no longer able to be repaired. Electrical contractor has been involved in the ongoing maintenance of the existing light towers and has recommended for the lights to be replaced. Additionally, there is onus on both Rockhampton Cricket Inc. and CQU Panthers AFL Club to provide sufficient lighting to players for competition and training purposes. This has been an ongoing concern for players and parents over the last few years.</p> <p>2. Community consultation or collaboration in the design/development of the project: Both Rockhampton Cricket Inc. and CQU Panthers AFL Club have consulted with their communities and members to produce an upgrade plan. From this upgrade plan, the Clubs have consulted with the following stakeholders: - Rockhampton Regional Council (Sport and Recreation) - Queensland Government Sport and Recreation Services - AFL Queensland and AFL Queensland - Queensland Cricket - Surrounding sport and recreation clubs - Schools - Members - Existing user groups.</p> <p>3. Community support (eg. sponsorship obtained, use by other groups): In December 2015, the Clubs were successful in the acquiring \$96,000 from the 'Get Playing' Funding Initiative through Queensland Government Sport and Recreation Services. Rockhampton Cricket Inc and CQU Panthers AFL Club extensively use Rockhampton Cricket Grounds extensively in their respective seasons and utilise the facility year round. The NAIDOC Expo is an annual event held at the Cricket Grounds and was temporarily used by Rockhampton Oztag.</p> <p>4. Innovation (what is new or different about the project): The works will utilise the latest technology in sports field lighting and will reduce ongoing maintenance costs and extend the lifespan of the equipment.</p> <p>5. Inclusiveness (how the project will be inclusive of all social and cultural groups): The governing bodies of Rockhampton Cricket Inc and CQU Panthers AFL Club are highly supportive of the participation of female, indigenous, multi-cultural and people with disabilities. Both Clubs have open membership and welcome any member of the public to register to play for them.</p>
<p>Community Outcomes</p>	<p>1. Participation (number of people who will benefit from the project): In 2015, Rockhampton Cricket Inc had approximately 220 players utilising the facility over a weekend, along with 48 volunteer helpers. CQU Panthers AFL Club had 700 registered players in 2015 with 350 players utilising the facility during a Saturday fixture. In addition to this, on a Friday night the field is used by 250 children participating in the 'Auskick' program.</p> <p>2. Support for local business (how local services or materials will be used): The Electrical Contractor that has been consulted and will be used to complete the work already funded by Queensland Government 'Get Playing' initiative is a local, family based business.</p> <p>3. Environment (contribution to healthy and livable environment): Provision of night facilities for the sporting codes will help to increase membership base while being able to provide a sun safe alternative.</p>



	<p>4. Community capital (contribution to development of social cohesion, capacity and local amenity): Improved lighting will allow both sports to attract and sustain players and supporters. It allows a safe place for children and adults to engage in Physical Activity without the concern of training and playing in dark area.</p> <p>5. Sustainable (can be sustained without ongoing support from Council): This is the final stage of the upgrade plan in which the Clubs requires financial assistance. The technology to be used for the works provides a low maintenance asset. The current tenure agreement states that Rockhampton Cricket Inc and CQU Panthers AFL Club are responsible for the replacement of lights and Rockhampton Regional Council is responsible for the light towers. Given the towers will be installed brand new there is minimal belief that maintenance works will be required in the foreseeable future.</p>
<p>Promotional Outcomes</p>	<p>1. Local and regional (will the project provide positive local and regional promotion of the area): A turf cricket wicket and outfield fully lit to a satisfactory level is a rarity and the ability to play AFL matches at night will encourage scheduling of higher level matches and North East Australian Football games to Rockhampton. Both sporting codes have desire from committee members and players to play night time matches and tournaments.</p> <p>2. State (will the project provide positive state promotion of the area): These works will place Rockhampton in line with other sporting facilities in Regional Queensland cities.</p> <p>3. National or international (will the project provide positive national or international promotion of the area): Not applicable at this point</p> <p>4. Marketing (how will project be marketed to potential clients): The improved lighting capacity of the Rockhampton Cricket Grounds will be promoted actively to the State governing bodies for inclusion in facilities to host regional and state sized carnivals and exhibition matches.</p> <p>5. Recognition of Council support (how will this be achieved): Both Clubs are prepared to recognise Council the following ways: - Display signage on the grounds - Acknowledgment on letterhead and email signature - Include in Newsletters and information distributed to members and local media.</p>
<p>Organizational Capacity</p>	<p>1. Resources (organization's physical and financial resources to contribute to project): In addition to the funding granted by Queensland Government Sport and Recreation, both Rockhampton Cricket Inc. and CQU Panthers AFL Club contributed \$12,000 each to the project.</p> <p>2. Timeframe (proposed start and finish date of project, with relevant milestones): It is expected that works on the project will begin in mid March and conclude at the end of April 2016. The 'Get Playing' funding from Queensland Government needs to be acquitted by 31 December 2016.</p> <p>3. Experience (any experience with similar projects, who will manage the project): Rockhampton Cricket Inc and CQU Panthers AFL Club initiated work to the lighting on the fields sometime ago and successfully completed an upgrade to one lighting tower. The electrical contractor engaged for these works was used for the upgrade of the first light tower with great success.</p>

	<p>4. Approvals (detail relevant approval/permissions obtained - copies to be attached):</p> <p>Rockhampton Regional Council Sport and Education have granted permission for Rockhampton Cricket Inc and CQU Panthers AFL Club to complete the works as owner of the land.</p> <p>Also, Mr Michael Rowe - General Manager Community Services has provided a letter of support regarding the lease over the land.</p>
	5. Budget – please complete attachment A
Applicant	Name of organization: Rockhampton Cricket Inc
	Address (for mail): C/- Peter Wells
	Postcode:
	ABN: 25 041 482 758 (Cricket)
	Incorporation Number: IA 29038 (Cricket) (if not an Incorporated Assoc. please provide name and Incorporation number of sponsoring organization):
	Contact details for this application Name: Peter Wells Telephone: Mobile: Email:
	Membership Numbers: Full Members: 480 Associate/Social members: 180
	Public Liability Insurance: Insurer: Liberty International Level of cover: \$ 50 million
Previous grant funding received from Council <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes please provide details:	

Certification

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organization.

(Note: This form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for the Project).

First Executive Officer	Second Executive Officer
Name: Peter James Wells	Name: Darren Smith
Position In Organization: President - Rockhampton Cricket Inc	Position In Organization: Secretary - Rockhampton Cricket Inc
Signature: 	Signature: 
Date: 31 January 2016	Date: 31 January 2016

**APPLICATION TO COMMUNITY
ASSISTANCE PROGRAM -
ROCKHAMPTON CRICKET
INCORPORATED**

**Mark Bull Electrical Lighting Upgrade
Quote**

Meeting Date: 9 February 2016

Attachment No: 2



335 Leichhardt Street
 NORTH ROCKHAMPTON QLD 4701
 Phone: 07 - 4936 1604
 Fax: 07 - 4936 1603
 Email: mhu7700@bigpond.net.au
 ABN: 53 116 472 765 ACN: 116 472 765 Licence No. 66462

Quote Ref: 127-15

21st August 2015

Mr J Broad
 Secretary
 Rockhampton Cricket Ground Management Committee
 Email: broady@bigpond.com
 Phone: 0419 771 658

Attention: John

Please find the following quote as requested.

Description

Upgrade to floodlighting
 - To three towers at the Rockhampton Sport Oval, Reaney Street.

Inclusions:

- Remove all old floodlights, control equipment and cabling to each tower
- Modify the existing headframe to carry a maximum of sixteen floodlights
- Install twelve Sylvania 2000Watt A3 maxi floodlights
- Install all new control equipment
- Install new cabling
- All cabling exposed to the environment will be enclosed in UV resistant ducting or helically wound metal conduit with PVC sheath
- On field testing of lighting level - up to 216LUX expected

Exclusions:

- Telemetry for additional switching of the North East & South East tower floods
- Upgrade to submains to the North West & South West towers
(Will not be required for a twelve light per pole design)
- Engineering costs if applicable
- Surveyor to plot, centre of field, 'X' axis and 'Y' axis for aiming
- Upgrade of Ergon Energy 100amp pole fuses protecting the Reaney Street mains supply
(Should not be required for twelve light design)

Total Price (Ex GST): \$146,700.00
Upgrade of floodlights to three towers

Total Price (Ex GST): \$4,200.00
Aiming points & on field focus of floodlights

This price is firm for 21 days after which it must be confirmed

NB: Please check all the Inclusions and Exclusions listed above. Anything not listed will be a variation to our price.

Regards,


Mark Bull
Director

Customer acceptance of quote:
Signature: _____
Name: _____
Date: _____

12 STRATEGIC REPORTS

Nil

13 NOTICES OF MOTION

Nil

14 QUESTIONS ON NOTICE

Nil

15 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

17.1 Lease of Victoria Park Precinct Cafe / Restaurant

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

17 CONFIDENTIAL REPORTS

17.1 LEASE OF VICTORIA PARK PRECINCT CAFE / RESTAURANT

File No:	11228
Attachments:	1. Proposal for Lease 2. Submission clarification
Authorising Officer:	Michael Rowe - General Manager Community Services
Author:	Margaret Barrett - Manager Parks
Previous Items:	7.2 - Request for Expressions of Interest to Operate Aquatic Facilities, Develop and Operate Restaurant / Cafe - Continuing Council Committee - 11 Dec 2013 1pm (Special) 17.1 - Request to Issue Tenders for Management and Operation of Aquatic Facilities and Cafe - Ordinary Council - 08 Apr 2014 10:00 am 17.2 - Lease of Victoria Park Precinct Cafe / Restaurant - Ordinary Council - 12 May 2015 9.00 am 13.4 - Lease of Victoria Park Precinct Cafe / Restaurant - Performance & Service Committee - 28 Jul 2015 9:00am

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

This report outlines the results of the tender and seeks Council approval for the preferred tenderer for the leasing of the Victoria Park Precinct Café / Restaurant.

18 CLOSURE OF MEETING