



ORDINARY MEETING

MINUTES

27 JUNE 2017

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	4
2	PRESENT	4
3	APOLOGIES AND LEAVE OF ABSENCE	4
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	4
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	5
6	BUSINESS OUTSTANDING	6
	NIL	6
7	PUBLIC FORUMS/DEPUTATIONS	7
	NIL	7
8	PRESENTATION OF PETITIONS	8
	NIL	8
9	COMMITTEE REPORTS	9
	NIL	9
10	COUNCILLOR/DELEGATE REPORTS	10
10.1	LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER - 4 JULY TO 5 JULY 2017	10
10.2	REQUEST FOR DONATION FROM DIVISION 6 COUNCILLOR DISCRETIONARY FUND - UPPER ULAM RECREATION GROUNDS ASSOCIATION	11
10.3	REQUEST FOR FINANCIAL ASSISTANCE FROM MAYOR STRELOW'S COUNCILLOR DISCRETIONARY FUND - ROCKHAMPTON MUSICAL UNION	12
10.4	REQUEST TO DONATE COUNCILLOR DISCRETIONARY FUND BALANCE TO THE VOLUNTEER PROGRAM - COUNCILLOR CHERIE RUTHERFORD	13
11	OFFICERS' REPORTS.....	14
11.1	CORPORATE PLAN 2017 - 2022.....	14
11.2	DEVELOPMENT INCENTIVES POLICY	15
11.3	ESTABLISHMENT OF CENTRAL QUEENSLAND HOSPITALS FOUNDATION	16
11.4	REGIONAL ARTS DEVELOPMENT FUND 16/17 ROUND 3 FUNDING RECOMMENDATIONS	17
11.5	ANNUAL POLICY REVIEW - PURCHASING POLICY - ACQUISITION OF GOODS AND SERVICES.....	18

11.6	ELECTRIC VEHICLE CHARGING STATIONS - ROCKHAMPTON LOCATION UPDATE	19
11.7	INFORMATION TECHNOLOGY SOFTWARE VENDOR SERVICES CONTRACT RENEWALS	20
11.8	D/8-2017 - APPLICATION UNDER THE REGIONAL PLANNING INTERESTS ACT FOR MOUNT MORGAN MINE PROJECT	21
11.9	BOWEN BASIN REGIONAL JOBS AND INVESTMENT PACKAGE	23
11.10	UPDATED REQUEST FOR TENURE FROM FULL DRAW FIELD ARCHERS INC	24
11.11	COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER.....	25
11.12	SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MAY 2017.....	26
11.13	CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT MAY 2017	27
11.14	REGIONAL DEVELOPMENT - OPERATIONAL REPORT - MAY 2017	28
11.15	ROCKHAMPTON SMART HUB UPDATE AND STARTUP ECOSYSTEM.....	29
11.16	INVITATION TO JOIN INVESTMENT/TRADE MISSION	30
12	NOTICES OF MOTION.....	31
	NIL	31
13	QUESTIONS ON NOTICE.....	32
	NIL	32
14	URGENT BUSINESS\QUESTIONS	33
14.1	REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR TONY WILLIAMS 2-6 JULY 2017	33
14.2	REQUEST FOR COUNCIL TO SUPPORT THE "COFFEE WITH A COP" PROGRAM.....	34
14.3	RECREATIONAL FISHING FORUM	35
15	CLOSED SESSION	36
16.1	RENEWAL OF DARK FIBRE SERVICES CONTRACT.....	37
16.2	LEGAL MATTERS REPORT - 31 MAY 2017	37
16.3	BAD DEBT WRITE OFFS	37
16.4	ROCKHAMPTON AIRPORT - 2017 COMMERCIAL AIRLINE MICRO ANALYSIS FINDINGS REPORT	37
16.5	ROCKHAMPTON AIRPORT - BUSINESS PLANNING FY18	37
16.6	CHIEF EXECUTIVE OFFICER MONTHLY REPORT.....	37
16.7	FLOODPLAIN MANAGEMENT - FRENCHMANS/THOZET CREEKS	37
16	CONFIDENTIAL REPORTS.....	39
16.1	RENEWAL OF DARK FIBRE SERVICES CONTRACT.....	39
16.2	LEGAL MATTERS REPORT - 31 MAY 2017	40
16.3	BAD DEBT WRITE OFFS	41
16.4	ROCKHAMPTON AIRPORT - 2017 COMMERCIAL AIRLINE MICRO ANALYSIS FINDINGS REPORT	42
16.5	ROCKHAMPTON AIRPORT - BUSINESS PLANNING FY18	43
16.6	CHIEF EXECUTIVE OFFICER MONTHLY REPORT.....	44

16.7 FLOODPLAIN MANAGEMENT - FRENCHMANS/THOZET CREEKS..... 45

17 CLOSURE OF MEETING 46

**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 27 JUNE 2017 COMMENCING AT 9.02AM**

1 OPENING**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr M Rowe – General Manager Community Services
Mr S Waters – General Manager Regional Development and Aviation
Mr D Stevenson – Manager Corporate and Technology
Ms A Cutler – Manager Finance
Ms T Sweeney – Manager Workforce and Strategy
Mr C Ireland – Manager Regional Development and Promotions
Mr S Turner – Acting Manager Planning and Regulatory Services
Mr D Morrison – Executive Coordinator to the Mayor
Ms T Fitzgibbon – Coordinator Development Assessment
Mr R Truscott – Coordinator Strategic Planning
Mr J McCaul – Coordinator Development Engineering
Ms A Brennan – Coordinator Corporate Improvement and Strategy
Mr L Sunderland – Senior Executive Economic and Business Development
Ms A O'Mara – Senior Planning Officer
Ms P Fry – Grants Officer
Mr M Mansfield – Supervisor Media and Engagement
Ms E Brodel – Media Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Neil Fisher.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 13 June 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9:03AM

In accordance with s173(2) of the *Local Government Act 2009*, Mayor Margaret Strelow disclosed a conflict of interest in respect of Item 10.3 – Request for Financial Assistance from Mayor Strelow’s Councillor Discretionary Fund – Rockhampton Musical Union due to her husband being a Trustee of the organisation. The Mayor considered her position, will not take part in the debate and will leave the meeting when the matter is discussed.

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER - 4 JULY TO 5 JULY 2017

File No: 10072
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Megan Careless - Executive Support Officer

SUMMARY

Councillor Neil Fisher requesting leave of absence from Tuesday 4 July to Wednesday 5 July 2017 inclusive.

COUNCIL RESOLUTION

THAT leave of absence be granted for Councillor Neil Fisher for Tuesday 4 July to Wednesday 5 July 2017 inclusive.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

10.2 REQUEST FOR DONATION FROM DIVISION 6 COUNCILLOR DISCRETIONARY FUND - UPPER ULAM RECREATION GROUNDS ASSOCIATION

File No: 8295
Attachments: 1. Quote for Removal
2. Upper Ulam School History
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Megan Careless - Executive Support Officer

SUMMARY

Councillor Drew Wickerson requesting approval to donate \$2,587.00 from his Division 6 Councillor Discretionary Fund to the Upper Ulam Recreation Association to assist with the relocation of the old Upper Ulam State School building to the recreation grounds.

COUNCIL RESOLUTION

THAT approval be granted to contribute \$2,587.00 from Division 6 Councillor Discretionary Fund to the Upper Ulam Recreation Association to assist with relocating the old Upper Ulam State School building to the recreation grounds.

Moved by: Councillor Schwarten
Seconded by: Councillor Swadling

MOTION CARRIED

9:06AM Mayor Margaret Strelow disclosed a conflict of interest in respect of Item 10.3 – Request for Financial Assistance from Mayor Strelow’s Councillor Discretionary Fund – Rockhampton Musical Union due to her husband being a Trustee of the organisation and left the meeting.

9:06AM Deputy Mayor, Councillor Cherie Rutherford assumed the Chair.

10.3 REQUEST FOR FINANCIAL ASSISTANCE FROM MAYOR STRELOW'S COUNCILLOR DISCRETIONARY FUND - ROCKHAMPTON MUSICAL UNION

File No: 8295
Attachments: 1. Quotation for Stage Lighting
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Damon Morrison - Executive Coordinator to the Mayor

SUMMARY

Mayor Margaret Strelow is requesting approval to donate \$4,166.60 from her Councillor Discretionary Fund to the Rockhampton Musical Union Choir.

COUNCIL RESOLUTION

THAT approval be granted to donate \$4,166.60 from Mayor’s Councillor Discretionary Fund to the Rockhampton Musical Union Choir.

Moved by: Councillor Swadling
Seconded by: Councillor Smith

MOTION CARRIED

9:07AM Mayor Margaret Strelow returned to the meeting and resumed the chair.

10.4 REQUEST TO DONATE COUNCILLOR DISCRETIONARY FUND BALANCE TO THE VOLUNTEER PROGRAM - COUNCILLOR CHERIE RUTHERFORD**File No:** 8295**Responsible Officer:** Damon Morrison

SUMMARY

Councillor Cherie Rutherford requesting approval to donate the balance of Division 5 Councillor Discretionary Fund to the Volunteer Program.

COUNCIL RESOLUTION

THAT approval be granted for the balance of Division 5 Councillor Discretionary Fund to be donated to Council's Volunteer Program.

Moved by: Councillor Rutherford**Seconded by:** Councillor Wickerson**MOTION CARRIED**

11 OFFICERS' REPORTS

11.1 CORPORATE PLAN 2017 - 2022

File No: 2200
Attachments: 1. Corporate Plan 2017 - 2022
Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - Deputy Chief Executive Officer
Author: Allysa Brennan - Coordinator Corporate Improvement and Strategy

SUMMARY

Presenting for adoption Rockhampton Regional Council's Corporate Plan for the 2017-2022 financial year periods.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Corporate Plan for the financial years 2017-2022 be adopted, and Council thanks all staff involved in this.

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED

11.2 DEVELOPMENT INCENTIVES POLICY

File No: 304

Attachments:

1. Definitions - Eligible Landuse Table
2. Breakdown of Infrastructure Charges

Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Scott Waters - General Manager Regional Development and Aviation

Author: Rick Palmer - Senior Executive Industry Engagement

SUMMARY

This report outlines a possible new Development Incentives Policy for Council's consideration.

COUNCIL RESOLUTION

THAT Council:

1. Adopt the suggested replacement Development Incentives Policy to apply from 1 June 2017 until 31 December 2019 with the following amendments:
 - a) that the infrastructure charges be reduced by 75 percent
 - b) remove indoor sport and recreation
2. Extend the current policy for one (1) further month until 31 July 2017; and
3. Review the policy in December 2018.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

9:27AM In accordance with s173(2) of the *Local Government Act 2009*, Councillor Cherie Rutherford disclosed a conflict of interest in respect of Item 11.3 – Establishment of Central Queensland Hospitals Foundation due to her husband's employment. The Councillor considered her position, did not take part in the debate and left the meeting.

11.3 ESTABLISHMENT OF CENTRAL QUEENSLAND HOSPITALS FOUNDATION

File No: 12534
Attachments: 1. Letter from CQHQB
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Central Queensland Hospital and Health Board seeking seed funding from Rockhampton Regional Council to create a Central Queensland Hospitals Foundation.

COUNCIL RESOLUTION

THAT Council contribute \$5,000 towards the establishment of the Central Queensland Hospitals Foundation.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson

MOTION CARRIED

9:28AM Councillor Rutherford returned to the meeting

11.4 REGIONAL ARTS DEVELOPMENT FUND 16/17 ROUND 3 FUNDING RECOMMENDATIONS

File No: 8944
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Applications received for round three of the 2016/17 Regional Arts Development Fund have been assessed by the RADF Committee and four are recommended for funding.

COUNCIL RESOLUTION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Flipside Circus	Flipside Circus Workshops A three day circus residency in Mt Morgan, Bouldercombe, Bajool and Marmor schools	\$4,852
Amber Countryman	St Mary's Seniors Legacy Project A mosaic wall art about friendship, community and leadership by Year 6 Senior students at St Mary's Primary School, Rockhampton.	\$3,670
Mt Morgan Promotion and Development Inc.	Legends and the Locals Sara Storer is to collaborate with 1 orchestra, 1 musician and 1 singer (all locals) for 2 days of workshops and a performance.	\$4,272
Rockhampton State High School	Heritage Collection Workshops Skills development workshops for heritage collection volunteers.	\$2,479
	Total	\$15,273

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford
MOTION CARRIED

11.5 ANNUAL POLICY REVIEW - PURCHASING POLICY - ACQUISITION OF GOODS AND SERVICES

File No: 5883

Attachments: 1. Revised Draft Purchasing Policy - Acquisition of Goods and Service -MARK-UP DISPLAYED

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Drew Stevenson - Manager Corporate and Technology Services

SUMMARY

The annual review of the Purchasing Policy – Acquisition of Goods and Services is presented for consideration and adoption.

COUNCIL RESOLUTION

THAT the revised Purchasing Policy – Acquisition of Goods and Services as attached to this report be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Schwarten
MOTION CARRIED

11.6 ELECTRIC VEHICLE CHARGING STATIONS - ROCKHAMPTON LOCATION UPDATE

File No: 12472

Attachments: 1. Proposed Council Library Carpark Electric Vehicle Charging Bays

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Drew Stevenson - Manager Corporate and Technology Services

SUMMARY

In an earlier report, Council approved the allocation of parallel parking spaces on Alma Street, adjacent to the Council Library carpark, to be dedicated to electric vehicle (EV) charging. Ergon has now advised that the EV charging units won't support charging on both sides of a parallel parked vehicle. This report seeks Council's consideration for EV charging bays in the Rockhampton Regional Library (Council Library) carpark.

COUNCIL RESOLUTION

THAT Council approves the allocation of parking bays in the Rockhampton Regional Library carpark for designated electric vehicle charging stations as recommended in this report.

Moved by: Councillor Wickerson

Seconded by: Mayor Strelow

MOTION CARRIED

11.7 INFORMATION TECHNOLOGY SOFTWARE VENDOR SERVICES CONTRACT RENEWALS

File No: 5883
Attachments: Nil
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Drew Stevenson - Manager Corporate and Technology Services

SUMMARY

This report details a range of current software vendors providing services to Council and seeks approval to renew the listed ongoing contracts under s235(b) of the Local Government Regulation (2012).

COUNCIL RESOLUTION

THAT pursuant to s235(b) of the Local Government Regulation 2012, Council approves the renewal of the nominated Information and Communications Technology vendor contracts for software maintenance and support services.

Moved by: Councillor Swadling
Seconded by: Councillor Schwarten
MOTION CARRIED

11.8 D/8-2017 - APPLICATION UNDER THE REGIONAL PLANNING INTERESTS ACT FOR MOUNT MORGAN MINE PROJECT

File No: D/8-2017
Attachments: Nil
Authorising Officer: Steven Gatt - Manager Planning & Regulatory Services
Michael Rowe - General Manager Community Services
Author: Amanda O'Mara - Senior Planning Officer
Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

Development Application Number: D/8-2017
Applicant: Norton Gold Fields Ltd - ABN 23112287797
Real Property Address: Lot 3912 and 5164 on MPH10386; Lot 1463 on MPH10760; Lot 2452 on MPH11067; Lot 3469, Lot 3273, Lot 3274, Lot 3275 AND Lot 3276 on MPH11435; Lot 1197, Lot 1341 AND Lot 1342 on MPH25518; Lot 17 and Lot 118 on USL42984; Lot 203 on RN1556; Lot 3 on RP601353; Lot 17, Lot 18 and Lot 19 on 602104; Lot 1 on RP860374; Lot 1 on MPH11169; Lot 1 on MPH10396; Lot 1 on MPH10479; Lot 1 on MPH10729; Lot 1 on MPH10827; Lot 1 and Lot 2 on MPH10850; Lot 1 on MPH10966; Lot 1 and Lot 2 on MPH11057; Lot 1 on MPH11115; Lot 1 on MPH11627; Lot 1 on MPH11642; Lot 1 on MPH11780; Lot 1 on MPH12108; Lot 1 on MPH12202; Lot 1 on MPH25348; Lot 1 and Lot 2 on MPH25461; Lot 1 on MPH25473; Lot 1 on MPH25494; Lot 90 on P42319; Lot 3, Lot 6, Lot 60, Lot 63, Lot 64, Lot 65, Lot 66, Lot 67, Lot 68, Lot 69, Lot 77 and Lot 102 on USL42977; Lot 12 on USL47036; Lot 107 on CP881492; Lot 103 on USL42977, Lot 1 on MPH10426 and Lot 2 on MPH10497, Parish of Calliungal
Common Property Address: Lot 118 Burnett Highway, Lot 203 Creek Street, 39 Gordon Lane; 108 Gordon Lane; 14 Randwick Lane; 17 Randwick Lane; and Lot 103 Shamrock Street, Mount Morgan
Approval Sought: Assessing Agency Response for Regional Planning Interests Act Application for Mount Morgan Mine Project

9:40AM Councillor Schwarten left the meeting

9:42AM Councillor Schwarten returned to the meeting

COUNCIL RESOLUTION

THAT in relation to the application for an Assessing Agency Response for *Regional Planning Interests Act* Application for Mount Morgan Mine Project, made by Norton Gold Fields Ltd - ABN 23112287797, on Lot 118 Burnett Highway, Lot 203 Creek Street, 39 Gordon Lane; 108 Gordon Lane; 14 Randwick Lane; 17 Randwick Lane; and Lot 103 Shamrock Street,

Mount Morgan – Described as Lot 3912 and 5164 on MPH10386; Lot 1463 on MPH10760; Lot 2452 on MPH11067; Lot 3469, Lot 3273, Lot 3274, Lot 3275 AND Lot 3276 on MPH11435; Lot 1197, Lot 1341 AND Lot 1342 on MPH25518; Lot 17 and Lot 118 on USL42984; Lot 203 on RN1556; Lot 3 on RP601353; Lot 17, Lot 18 and Lot 19 on 602104; Lot 1 on RP860374; Lot 1 on MPH11169; Lot 1 on MPH10396; Lot 1 on MPH10479; Lot 1 on MPH10729; Lot 1 on MPH10827; Lot 1 and Lot 2 on MPH10850; Lot 1 on MPH10966; Lot 1 and Lot 2 on MPH11057; Lot 1 on MPH11115; Lot 1 on MPH11627; Lot 1 on MPH11642; Lot 1 on MPH11780; Lot 1 on MPH12108; Lot 1 on MPH12202; Lot 1 on MPH25348; Lot 1 and Lot 2 on MPH25461; Lot 1 on MPH25473; Lot 1 on MPH25494; Lot 90 on P42319; Lot 3, Lot 6, Lot 60, Lot 63, Lot 64, Lot 65, Lot 66, Lot 67, Lot 68, Lot 69, Lot 77 and Lot 102 on USL42977; Lot 12 on USL47036; Lot 107 on CP881492; Lot 103 on USL42977, Lot 1 on MPH10426 and Lot 2 on MPH10497, Parish of Calliungal, Council resolves to provide the following conditions and comments to the Department of Infrastructure, Local Government and Planning:

Condition No.	Condition	Timing
1.	The road upgrade works must be completed in accordance with the Road Use Notification approval.	Prior to commencement of material transportation
2.	A maintenance levy must be paid as per the Road Use Notification approval.	Every six (6) months
3.	The developer must notify Rockhampton Regional Council when the transportation of material extracted from the site commences.	Prior to commencement of material transportation
4.	The developer must document the verifiable quantity of material extracted from the site that is transported. A report must be provided to Rockhampton Regional Council documenting actual transported quantities.	First day of every sixth month period of the mine operations from the commencement of the haulage operations until the haulage operations cease.
5.	There must be no worsening to the water quantity and quality coming out of the mine site post development compared to that of the pre-development scenario in accordance with the Environmental Authority Amendment approval.	At all times
6.	The applicant must provide to the Chief Executive Officer a copy of the Environmental Authority and/or Environmental Management Plan that details the erosion and sediment control measures to be implemented at the approved sites.	At least thirty (30) days prior to the commencement of construction

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED UNANIMOUSLY

11.9 BOWEN BASIN REGIONAL JOBS AND INVESTMENT PACKAGE

File No: 12534
Attachments: 1. Infrastructure Stream Fact Sheet
2. Skills and Training Stream Fact Sheet
3. Bowen Basin Local Investment Plan
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Penelope-Jane Fry - Grants Officer

SUMMARY

This report seeks direction from Council to determine which projects are prepared for submission to the \$30 million "Bowen Basin Regional Jobs and Investment Package" Fund.

COUNCIL RESOLUTION

THAT Council submit the following projects for subsidy under the "Bowen Basin Regional Jobs and Investment Package":

- Information Centre Refurbishment
- Regional Signage Project
- Smart Hub Skills and Training Package

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

11.10 UPDATED REQUEST FOR TENURE FROM FULL DRAW FIELD ARCHERS INC

File No:	374
Attachments:	<ol style="list-style-type: none">1. Map indicating the parcel of land located on Yeppoon Road2. Map of Lot 2 Yeppoon Road indicating the areas of slight and substantial UXO3. Letter to Council from Full Draw Field Archers4. Letter from Council to Full Draw Field Archers
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services
Author:	Sophia Czarkowski - Sports and Education Supervisor
Previous Items:	9.5.3 - Request for tenure from Full Draw Field Archers Inc - Parks, Recreation and Sport Committee - 07 Dec 2016 12.30 pm

SUMMARY

On 7 December 2016 the Parks, Recreation and Sport Committee considered a request for tenure from Full Draw Field Archers Inc over Council-owned land on Yeppoon Road (being Lot 2 on RP616741). The request was considered and at the Ordinary Council meeting on 13 December 2016 the Council resolved not to support the request for a number of reasons as summarised in this report. Full Draw Archers Inc has requested Council reconsider its request as detailed in the report.

COUNCIL RESOLUTION

THAT Council select Option 3 in the body of the report and dispose of Lot 2 RP616741.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

Councillor Rutherford recorded her vote against the motion.

11.11 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

File No: 4107
Attachments: 1. Instrument of Delegation - Planning Act 2016
Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - Deputy Chief Executive Officer
Author: Allysa Brennan - Coordinator Corporate Improvement and Strategy

SUMMARY

This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.

COUNCIL RESOLUTION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instrument attached to this report:
 1. *Planning Act 2016*
2. These powers must be exercised subject to any limitations contained in schedule 2 of the Instrument of Delegation attached to this report; and
3. The matter be reviewed within one (1) month.

Moved by: Mayor Strelow
Seconded by: Councillor Schwarten
MOTION CARRIED

**11.12 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED
31 MAY 2017**

File No: 8148
Attachments: 1. Income Statement - May 2017
2. Key Indicator Graphs - May 2017
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Manager Finance

SUMMARY

The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 May 2017.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 31 May 2017 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

**11.13 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
MAY 2017**

File No: 1392

Attachments:

1. Workforce & Strategy Monthly Report - May 2017
2. CTS Monthly Report - May 2017
3. Finance Monthly Report - May 2017

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

The monthly operations report for the Corporate Services department as at 31 May 2017 is presented for Councillor's information.

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 31 May 2017 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

11.14 REGIONAL DEVELOPMENT - OPERATIONAL REPORT - MAY 2017

File No: 12614

Attachments: 1. **Regional Development and Promotions Unit
Monthly Operations Report - May 2017
(Closed Session)**

Authorising Officer: **Evan Pardon - Chief Executive Officer**

Author: **Chris Ireland - Manager Regional Development and
Promotions**
**Scott Waters - General Manager Regional Development
and Aviation**

SUMMARY

The monthly operations report for the Regional Development Unit over the month of May 2017 is presented for Councillor's information.

10:22AM Chief Executive Officer left the meeting
10:24AM Chief Executive Officer returned to the meeting

COUNCIL RESOLUTION

THAT the Regional Development Operational Report for May 2017 be received.

Moved by: **Mayor Strelow**
Seconded by: **Councillor Swadling**

MOTION CARRIED

11.15 ROCKHAMPTON SMART HUB UPDATE AND STARTUP ECOSYSTEM

File No: 12472
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Drew Stevenson - Manager Corporate and Technology Services

SUMMARY

The Smart Hub Business Manager, Elize Hattin, will present an update on the status of the Rockhampton Smart Hub startup ecosystem, programs and events. The Chief Operating Officer, Steve Wilson, from the Office of the Chief Entrepreneur will also be in Rockhampton to provide a summary of the Queensland startup community.

10:30AM Councillor Swadling left the meeting
10:31AM Councillor Williams left the meeting
10:33AM Councillor Williams returned to the meeting
10:34AM Councillor Swadling returned to the meeting

COUNCIL RESOLUTION

THAT Council receives the Rockhampton Smart Hub and Startup Ecosystem Status report.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson
MOTION CARRIED

11.16 INVITATION TO JOIN INVESTMENT/TRADE MISSION

File No: 8308

Attachments:

1. Email dated 16 June 2017 from Ms Michelle Landry MP
2. Email dated 23 June 2017 from Ms Michelle Landry MP

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Damon Morrison - Executive Coordinator to the Mayor

SUMMARY

This report relates to an invitation for Council to participate in an investment/trade mission from 26 July to 28 July 2017.

COUNCIL RESOLUTION

THAT Council approves a delegation consisting of Mayor Strelow and Council's Senior Executive Trade and Investment, Ms Young Beamish, to participate in an investment/trade mission from 26 July to 28 July 2017.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS**14.1 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR TONY WILLIAMS 2-6 JULY 2017****File No:** 10072**Responsible Officer:** Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Tony Williams requesting leave of absence from Sunday 2 July to Thursday 6 July 2017 inclusive.

COUNCIL RESOLUTION

That leave of absence be granted for Councillor Tony Williams from Sunday 2 July 2017 to Thursday 6 July 2017 inclusive.

Moved by: Councillor Swadling**Seconded by:** Mayor Strelow**MOTION CARRIED**

14.2 REQUEST FOR COUNCIL TO SUPPORT THE "COFFEE WITH A COP" PROGRAM**File No:** 12535**Responsible Officer:** Michael Rowe – General Manager Community Services

SUMMARY

Councillor Tony Williams seeking Council approval to support the concept through Neighbourhood Watch and Queensland Policing for the "Coffee with a Cop" program.

COUNCIL RESOLUTION

THAT Council supports funding for the "Coffee with a Cop" program.

Moved by: Councillor Williams**Seconded by:** Councillor Swadling**MOTION CARRIED**

14.3 RECREATIONAL FISHING FORUM**File No:** 1731**Responsible Officer:** Chris Ireland – Manager Regional Development and Tourism

SUMMARY

Councillor Tony Williams seeking support for a Recreational Fishing Forum proposed for August/September 2017.

COUNCIL RESOLUTION

THAT Council set out a path forward to support the Recreational Fishing Forum.

Moved by: Councillor Williams**Seconded by:** Councillor Swadling**MOTION CARRIED**

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Renewal Of Dark Fibre Services Contract

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.2 Legal Matters Report - 31 May 2017

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

16.3 Bad Debt Write Offs

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.4 Rockhampton Airport - 2017 Commercial Airline Micro Analysis findings report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.5 Rockhampton Airport - Business Planning FY18

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.6 Chief Executive Officer Monthly Report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.7 Floodplain Management - Frenchmans/Thozet Creeks

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Wickerson

Seconded by: Councillor Swadling

MOTION CARRIED

COUNCIL RESOLUTION**11:15AM**

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Rutherford

Seconded by: Councillor Swadling

MOTION CARRIED

11:15AM Mayor Strelow declared a recess with the meeting to resume at 11:30am.

11:31AM Meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr M Rowe – General Manager Community Services
Mr S Waters – General Manager Regional Development and Aviation
Mr D Stevenson – Manager Corporate and Technology
Ms A Cutler – Manager Finance
Ms T Sweeney – Manager Workforce and Strategy
Mr C Ireland – Manager Regional Development and Promotions
Mr D Morrison – Executive Coordinator to the Mayor
Ms A Brennan – Coordinator Corporate Improvement and Strategy
Mr M Mansfield – Supervisor Media and Engagement
Ms E Brodel – Media Officer
Ms L Leeder – Senior Governance Support Officer

12:07PM Councillor Smith left the meeting

12:19PM Councillor Swadling left the meeting

12:20PM Councillor Swadling returned to the meeting

12:44PM Councillor Smith returned to the meeting

COUNCIL RESOLUTION**12:55PM**

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 RENEWAL OF DARK FIBRE SERVICES CONTRACT

File No: 5883
Attachments: Nil
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Drew Stevenson - Manager Corporate and Technology Services

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report provides details of the network communications connectivity services provided by third party dark fibre and seeks approval to renew the contract under s235(b) of the Local Government Regulation (2012).

COUNCIL RESOLUTION

THAT pursuant to s235(b) of the Local Government Regulation 2012, Council approves the renewal of the dark fibre contract awarded directly to Ergon/Nexium.

Moved by: Councillor Swadling
Seconded by: Councillor Schwarten

MOTION CARRIED

16.2 LEGAL MATTERS REPORT - 31 MAY 2017

File No: 1392

Attachments: 1. Legal Matters Report - 1 May 2017 - 31 May 2017

Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - Deputy Chief Executive Officer

Author: Allysa Brennan - Coordinator Corporate Improvement and Strategy

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

Manager Workforce and Strategy presenting an update of current legal matters that Council is involved in as at 31 May 2017.

COUNCIL RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 31 May 2017 be received.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

16.3 BAD DEBT WRITE OFFS

File No: 1117
Attachments: 1. Write Offs Over \$1000.00
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Manager Finance

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Manager Finance submitting a schedule of amounts considered to be uncollectable for approval to be written off as bad debts.

COUNCIL RESOLUTION

THAT the debts contained in the schedule within the report be written off as bad debts.

Moved by: Councillor Swadling
Seconded by: Councillor Williams

MOTION CARRIED

16.4 ROCKHAMPTON AIRPORT - 2017 COMMERCIAL AIRLINE MICRO ANALYSIS FINDINGS REPORT**File No:** 3393**Attachments:**

1. **Virgin Australia - Micro Analysis Findings Report 2017**
2. **Qantas Airways - Micro Analysis Findings Report 2017**
3. **JetGo Australia - Micro Analysis Findings Report 2017**

Authorising Officer: **Chris Ireland - Manager Regional Development and Promotions**
Scott Waters - General Manager Regional Development and Aviation**Author:** **Tori Jacobsen - Commercial Support Officer**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Council Officers undertook a comprehensive micro analysis review of the three commercial partner airlines at Rockhampton Airport; Virgin Australia Airlines Pty Ltd, Qantas Airways Ltd (operating as QantasLink), and JetGo Australia. The reports analyse each Airline's overall performance at Rockhampton Airport from January 2015 to March/April 2017 (most up to date data available). The reports consider and present findings using a combination of market and industry research, and multifaceted data collation, revision and analysis to form an accurate, methodical performance analysis.

COUNCIL RESOLUTION

THAT Council receives the micro analysis findings report for Rockhampton Airport's commercial partner airlines.

Moved by: **Mayor Strelow**
Seconded by: **Councillor Smith****MOTION CARRIED**

16.5 ROCKHAMPTON AIRPORT - BUSINESS PLANNING FY18

File No: 1689

Attachments:

1. Rockhampton Airport Snapshot
2. Rockhampton Airport Benchmarking

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Scott Waters - General Manager Regional Development and Aviation

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The General Manager Regional Development and Aviation, engaged Airbiz aviation consultants to undertake an overview of Commercial Aviation Opportunities at Rockhampton Airport for FY18. This also includes a benchmarking report to understand Rockhampton Airport's performance against similar regional Airports.

COUNCIL RESOLUTION

THAT Council receives the Rockhampton Airport FY18 Business Planning snapshot and benchmark reports.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

16.6 CHIEF EXECUTIVE OFFICER MONTHLY REPORT**File No:** 1830**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Chief Executive Officer presenting monthly report for the period ending Monday 19 June 2017.

COUNCIL RESOLUTION

THAT the monthly report from the Chief Executive Officer for the period ending 19 June 2017 be received.

Moved by: Councillor Williams**Seconded by:** Councillor Swadling**MOTION CARRIED**

16.7 FLOODPLAIN MANAGEMENT - FRENCHMANS/THOZET CREEKS**File No:** 1743**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Peter Kofod - General Manager Regional Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Council is currently in the process of preparing a Floodplain Management Risk Study and Plan for a number of catchments including Frenchmans/Thozet Creeks. The Flood study for Frenchmans Creek is expected to be completed by November 2017 and the Floodplain management phase will follow. The flood study has identified a property which is significantly flood affected.

COUNCIL RESOLUTION

THAT Council endorse the action as recommended in the report.

Moved by: Mayor Strelow**Seconded by:** Councillor Williams**MOTION CARRIED**

17 CLOSURE OF MEETING

There being no further business the meeting closed at 12:57pm.

SIGNATURE

CHAIRPERSON

DATE