



ORDINARY MEETING

MINUTES

6 MARCH 2018

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	2
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	2
6	BUSINESS OUTSTANDING	3
	NIL	3
7	PUBLIC FORUMS/DEPUTATIONS	4
	NIL	4
8	PRESENTATION OF PETITIONS	5
	NIL	5
9	COMMITTEE REPORTS	6
9.1	PLANNING AND REGULATORY COMMITTEE MEETING - 27 FEBRUARY 2018.....	6
10	COUNCILLOR/DELEGATE REPORTS	12
	NIL	12
11	OFFICERS' REPORTS.....	13
11.1	DEVELOPING NORTHERN AUSTRALIA CONFERENCE - ALICE SPRINGS CONVENTION CENTRE, MONDAY 18 AND TUESDAY 19 JUNE 2018.....	13
14.1	MAYORAL MINUTE - PARKING PERMIT FOR JUSTICES OF THE PEACE	14
11.2	DRAFT LOCAL LAWS FOR DISCUSSION, AMENDMENT AND ADOPTION	15
12	NOTICES OF MOTION.....	17
	NIL	17
13	QUESTIONS ON NOTICE.....	18
	NIL	18
14	URGENT BUSINESS\QUESTIONS	19
14.2	ABANDONED SHOPPING TROLLEYS.....	19

14.3	CLEARING OF DECLARED PLANTS IN FRENCHMAN'S CREEK	19
14.4	REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER - 24 AUGUST 2018 TO 2 SEPTEMBER 2018 INCLUSIVE	20
15	CLOSED SESSION	21
16.1	OPERATIONAL EXPANSION OPPORTUNITY	21
16	CONFIDENTIAL REPORTS	23
16.1	OPERATIONAL EXPANSION OPPORTUNITY	23
17	CLOSURE OF MEETING	24

**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 6 MARCH 2018 COMMENCING AT 9:04AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor M D Wickerson
Councillor S J Schwarten

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr T Cullen – General Manager Advance Rockhampton/Acting General
Manager Aviation Services
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Mr S Gatt – Manager Planning and Regulatory Services
Mr C Ireland – Manager Regional Development and Promotions
Mr C Wyatt – Manager Strategic Planning
Ms K Anderson – Coordinator Property and Insurance
Mr D Morrison – Executive Assistant to the Mayor
Mr M Mansfield – Supervisor Media and Engagement
Ms R Phelan – Project Officer
Ms E Brodel – Media Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

COUNCIL RESOLUTION

THAT the apology tendered by Councillor Rutherford be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 20 February 2018 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9:05AM

In accordance with s173(2) of the *Local Government Act 2009*, The Mayor Councillor Margaret Strelow disclosed a conflict of interest in respect of Item 16.1 Operational Expansion Opportunity due to land interest in the proximity of the opportunity, the Councillor considered her position and will leave the meeting when the matter is discussed.

9:05AM

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Rose Swadling disclosed a conflict of interest in respect of Item 16.1 Operational Expansion Opportunity due to a close friendship with the party concerned, the Councillor considered her position and will leave the meeting when the matter is discussed.

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 27 FEBRUARY 2018

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 27 February 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 27 February 2018**9.1.1 BUSINESS OUTSTANDING TABLE FOR PLANNING AND REGULATORY COMMITTEE**

File No:	10097
Attachments:	1. Business Outstanding Table for Planning and Regulatory Committee
Authorising Officer:	Colleen Worthy - General Manager Community Services
Author:	Colleen Worthy - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Planning and Regulatory Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Planning and Regulatory Committee be received.

Recommendation of the Planning and Regulatory Committee, 27 February 2018**9.1.2 DENGUE MANAGEMENT PLAN 2017-2021**

File No: 595
Attachments: 1. Dengue Management Plan 2017 - 2021
Authorising Officer: Steven Gatt - Manager Planning and Regulatory Services
Colleen Worthy - General Manager Community Services
Author: Karen Moody - Coordinator Health and Environment

SUMMARY

This report presents the Rockhampton Regional Council Dengue Management Plan 2017-2021 (The Plan) for Council's consideration and adoption. The Plan builds on current activities and provides an adopted proactive, strategic approach for dengue management and clear direction for Vector Management Officers for the next four years.

COMMITTEE RECOMMENDATION

THAT Council adopts the Dengue Management Plan 2017-2021.

Recommendation of the Planning and Regulatory Committee, 27 February 2018**9.1.3 DELEGATED DECISIONS JANUARY 2018**

File No: 7028
Attachments: Nil
Authorising Officer: Steven Gatt - Manager Planning and Regulatory Services
Colleen Worthy - General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

This report outlines the development applications received in January 2018 and whether they will be decided under delegation or decided by Council.

COMMITTEE RECOMMENDATION

THAT this report into the applications lodged in January 2018 be received.

Recommendation of the Planning and Regulatory Committee, 27 February 2018**9.1.4 PLANNING INSTITUTE OF AUSTRALIA - 2021 QUEENSLAND STATE PLANNING CONFERENCE**

File No: 7028
Attachments: Nil
Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning and Regulatory Services
Colleen Worthy - General Manager Community Services
Author: Thomas Gardiner - Planning Officer

SUMMARY

To outline that Rockhampton has been successful in its submission to the Planning Institute of Australia to host the 2021 Queensland State Planning Conference.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Regional Council supports the endorsement from the Planning Institute of Australia to host the 2021 Queensland State Planning Conference.

Recommendation of the Planning and Regulatory Committee, 27 February 2018**9.1.5 MONTHLY OPERATIONS REPORT FOR PLANNING AND REGULATORY SERVICES - JANUARY 2018**

File No: 1464

Attachments:

- 1. Monthly Operations Report for Planning and Regulatory Services - January 2018**
- 2. Traffic Light Report - January 2018**

Authorising Officer: Colleen Worthy - General Manager Community Services

Author: Steven Gatt - Manager Planning and Regulatory Services

SUMMARY

The Monthly Operations Report for the Planning and Regulatory Services Section for January 2018 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Planning and Regulatory Services Monthly Operations Report for January 2018 be 'received'.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 DEVELOPING NORTHERN AUSTRALIA CONFERENCE - ALICE SPRINGS CONVENTION CENTRE, MONDAY 18 AND TUESDAY 19 JUNE 2018

File No: 10072
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Megan Careless - Executive Support Officer

SUMMARY

The Developing Northern Australia Conference is being held at the Alice Springs Convention Centre from Monday 18 June to Tuesday 19 June 2018.

COUNCIL RESOLUTION

THAT Councillor Fisher and Councillor Smith be authorised to attend the Developing Northern Australia Conference to be held in Alice Springs from Monday 18 June to Tuesday 19 June 2018.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

14.1 MAYORAL MINUTE - PARKING PERMIT FOR JUSTICES OF THE PEACE**File No: 8041****Responsible Officer: Steven Gatt – Manager Planning and Regulatory Services**

SUMMARY

The Mayor, Councillor Strelow tabled a Mayoral Minute in relation to car parking for Justices of the Peace at the Rockhampton Magistrates Court.

COUNCIL RESOLUTION

THAT a permit be made available for Justices of the Peace while they are volunteering at the Rockhampton Magistrates Court, and that a permit system be implemented.

Moved by: Mayor Strelow**MOTION CARRIED**

11.2 DRAFT LOCAL LAWS FOR DISCUSSION, AMENDMENT AND ADOPTION**File No:** 11698

- Attachments:**
1. Local Law No 2 (Animal Management) 2011
 2. Subordinate Local Law No. 2 (Animal Management) 2011
 3. Subordinate Local Law No 1.5 (Keeping of Animals) 2011
 4. Local Law No 5 (Parking) 2011
 5. Subordinate Local Law No. 5 (Parking) 2011
 6. Subordinate Local Law No. 1.15 (Parking Contrary to an Indication on an Official Traffic Sign Regulating Parking by Time or Payment of a Fee) 2011
 7. Subordinate Local Law No. 1.6 (Operation of Accommodation Parks) 2017
 8. Subordinate Local Law No. 1.9 (Operation of Cemeteries) 2011
 9. Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2011

Authorising Officer: Colleen Worthy - General Manager Community Services**Author:** Steven Gatt - Manager Planning and Regulatory Services

SUMMARY

This report is to provide the Council with the draft local laws for discussion, amendment and adoption.

9:31AM Councillor Schwarten left the meeting
9:34AM Councillor Schwarten returned to the meeting
9:47AM Councillor Williams left the meeting
9:51AM Councillor Williams returned to the meeting
10:10AM Councillor Schwarten left the meeting
10:13AM Councillor Schwarten returned to the meeting
10:29AM Mayor Strelow declared a recess until 10.45am
10:48AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr T Cullen – General Manager Advance Rockhampton/Acting General Manager Aviation Services
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Mr S Gatt – Manager Planning and Regulatory Services

Ms K Anderson – Coordinator Property and Insurance
Mr D Morrison – Executive Assistant to the Mayor
Ms R Phelan – Project Officer
Ms E Brodel – Media Officer
Ms L Leeder – Senior Governance Support Officer

10:50AM Councillor Fisher returned to the meeting

COUNCIL RESOLUTION

THAT Council resolves to receive the following amended Local and Subordinate Laws for adoption:-

- (a) Animal Management (Amendment) Local Law (No. 1) 2018
- (b) Keeping of Animals (Amendment) Subordinate Local Law (No. 1) 2018
- (c) Parking (Amendment) Local Law (No. 1) 2018
- (d) Parking Contrary to an Indication on an Official Traffic Sign Regulating Parking by Time or Payment of a Fee (Amendment) Subordinate Local Law (No. 1) 2018
- (e) Operation of Cemeteries (Amendment) Subordinate Local Law (No. 1) 2018
- (f) Undertaking Regulated Activities regarding Human Remains (Amendment) Subordinate Local Law (No. 1) 2018 with removal of s6(5)(d)(v)
- (g) Subordinate Local Law No. 1.6 (Operation of Accommodation Parks) 2018

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

Councillor Williams recorded his vote against the motion

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

14.2 ABANDONED SHOPPING TROLLEYS

File No: 8029

Responsible Officer: Steven Gatt – Manager Planning and Regulatory Services

SUMMARY

On Clean Up Australia Day it became apparent that we are starting to get a proliferation of shopping trolleys in our waterways, and in residential streets as well.

Councillor Tony Williams identified a Brisbane City Council web page as an example, giving people direction to where they can report abandoned shopping trolleys to the retailers.

COUNCIL RESOLUTION

THAT Council attach relevant and comparable information to its website which is easily accessible to the public in relation to abandoned shopping trolleys.

Moved by: Councillor Williams

Seconded by: Mayor Strelow

MOTION CARRIED

14.3 CLEARING OF DECLARED PLANTS IN FRENCHMAN'S CREEK

File No: 8029

Responsible Officer: Steven Gatt – Manager Planning and Regulatory Services

SUMMARY

Councillor Drew Wickerson raised the matter of an area in Frenchman's Creek that was previously cleared of leucaena where it is now starting to come back.

COUNCIL RESOLUTION

THAT a report on clearing declared plants in Frenchman's Creek be prepared and presented to the table as quickly as possible.

Moved by: Councillor Wickerson

Seconded by: Councillor Fisher

MOTION CARRIED

14.4 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER - 24 AUGUST 2018 TO 2 SEPTEMBER 2018 INCLUSIVE**File No:** 10072**Responsible Officer:** Evan Pardon – Chief Executive Officer

SUMMARY

Councillor Neil Fisher has been invited by the Blackall-Tambo Regional Council to judge the annual garden competition in Blackall, as well as conducting some Question & Answer sessions in conjunction with the event for their 150 year celebration.

COUNCIL RESOLUTION

THAT Councillor Neil Fisher be granted leave of absence for the period 24 August 2018 to 2 September 2018 inclusive.

Moved by: Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

11:16AM Mayor Strelow declared a conflict of interest and left the meeting

11:16AM Councillor Swadling declared a conflict of interest and left the meeting

COUNCIL RESOLUTION

11.16AM

THAT in accordance with s165(2) of the *Local Government Act 2009* and s8.1 *Council Meeting Procedures*, Councillor Williams be appointed Chairperson of the Ordinary Council meeting for the period of the Mayor, Councillor Strelow's absence.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

MOTION CARRIED

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Operational Expansion Opportunity

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

11.17AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

MOTION CARRIED

COUNCIL RESOLUTION

11:33AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Williams

Seconded by: Councillor Smith

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 OPERATIONAL EXPANSION OPPORTUNITY

File No: 8697

Attachments: 1. Client Proposal

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Ross Cheesman - Deputy Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

An offer has been submitted to Council that will potentially allow the expansion of one of Council's operations.

COUNCIL RESOLUTION

THAT Council proceed with Option 3 as outlined in the body of the report.

Moved by: Councillor Williams

Seconded by: Councillor Wickerson

MOTION CARRIED

Councillor Smith recorded her vote against the motion

17 CLOSURE OF MEETING

There being no further business the meeting closed at 11:34am.

SIGNATURE

CHAIRPERSON

DATE