



# **ORDINARY MEETING**

## **MINUTES**

**20 MARCH 2018**

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## TABLE OF CONTENTS

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ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	2
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	2
6	BUSINESS OUTSTANDING.....	3
	NIL .....	3
7	PUBLIC FORUMS/DEPUTATIONS .....	4
	NIL .....	4
8	PRESENTATION OF PETITIONS.....	5
	NIL .....	5
9	COMMITTEE REPORTS.....	6
9.1	PLANNING AND REGULATORY COMMITTEE MEETING .....	6
9.2	INFRASTRUCTURE COMMITTEE MEETING - 13 MARCH 2018.....	11
9.3	COMMUNITY SERVICES COMMITTEE MEETING - 14 MARCH 2018 .....	17
10	COUNCILLOR/DELEGATE REPORTS .....	23
	NIL .....	23
11	OFFICERS' REPORTS .....	24
11.1	CUSTOMS HOUSE FUNCTION SPACE PROPOSED FEE SCHEDULE .....	24
11.2	CHILDREN'S MEMORIAL GARDENS NEERKOL .....	25
11.3	PUBLIC LIBRARY STRATEGIC PRIORITIES GRANT .....	26
11.4	SMART TECHNOLOGY ROCKHAMPTON CBD AND RIVERBANK (COMMUNITY POLICY) .....	27
11.5	CAPRICORN FOOD AND WINE FESTIVAL 2018.....	28
11.6	FIH OCEANIA CUP BID 2019 - ROCKHAMPTON HOCKEY.....	29
11.7	PROPOSAL TO COUNCIL - NORTHERN AUSTRALIA'S RESEARCH & BUSINESS DEVELOPMENT PROJECT ON GLOBAL DEMAND ON PERISHABLE COMMODITIES .....	30
11.8	PROPOSAL TO COUNCIL - ADVANCE ROCKHAMPTON'S BUSINESS TRIP TO CHINA .....	31
11.9	ADVANCE ROCKHAMPTON OPERATIONAL REPORT FEBRUARY 2018 .....	32

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11.10	RISK REGISTERS - QUARTERLY UPDATE AS AT 26 FEBRUARY 2018 .....	33
11.11	COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER .....	34
11.12	SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2018 .....	35
11.13	CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT FEBRUARY 2018 .....	36
<b>12</b>	<b>NOTICES OF MOTION .....</b>	<b>37</b>
	NIL .....	37
<b>13</b>	<b>QUESTIONS ON NOTICE .....</b>	<b>38</b>
	NIL .....	38
<b>14</b>	<b>URGENT BUSINESS\QUESTIONS .....</b>	<b>39</b>
<b>15</b>	<b>CLOSED SESSION .....</b>	<b>40</b>
16.1	KERSHAW GARDENS .....	40
16.2	CBD CAR PARKING .....	40
16.3	CHIEF EXECUTIVE OFFICER MONTHLY REPORT .....	40
<b>16</b>	<b>CONFIDENTIAL REPORTS.....</b>	<b>42</b>
16.1	KERSHAW GARDENS .....	42
16.2	CBD CAR PARKING .....	43
16.3	CHIEF EXECUTIVE OFFICER MONTHLY REPORT .....	44
<b>17</b>	<b>CLOSURE OF MEETING.....</b>	<b>45</b>

**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 20 MARCH 2018 COMMENCING AT 9:10AM**

**1 OPENING****2 PRESENT**

## Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor R A Swadling  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor S J Schwarten

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr D Stevenson – Acting General Manager Corporate Services  
Mr S Gatt – Acting General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Mr C Ireland – Manager Regional Development and Promotions  
Ms T Sweeney – Manager Workforce and Strategy  
Mr C Wyatt – Manager Strategic Planning  
Ms N Brownless – Acting Manager Communities  
Ms T Fitzgibbon – Coordinator Development Assessment  
Ms K Anderson – Coordinator Property and Insurance  
Ms A Brennan – Coordinator Corporate Improvement and Strategy  
Ms C Bell – Coordinator Natural Resource Management  
Mr A Russell – Senior Executive Strategic Projects  
Ms Y Beamish – Senior Executive Trade and Investment  
Mr D Morrison – Executive Coordinator to the Mayor  
Ms K Ramm – Senior Risk and Assurance Advisor  
Ms A O'Mara – Senior Planning Officer  
Mr B Diplock – Planning Officer  
Ms J Horton – Centres Activation Coordinator  
Mr M Mansfield – Supervisor Media and Engagement  
Ms M McCosker – Policy and Delegations Officer  
Ms E Brodel – Media Officer  
Ms L Leeder – Senior Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Neil Fisher granted leave of absence to represent Council at the Routes Asia Conference in Brisbane.

## 4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 6 March 2018 be taken as read and adopted as a correct record.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

### 9:11AM

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Rose Swadling disclosed a perceived conflict of interest in respect of Item 11.2 – Children’s Memorial Gardens Neerkol due to close personal involvement with the cause, the Councillor considered her position, was of the opinion that she could participate in the debate and vote on the matter in the public interest.

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil



## 9 COMMITTEE REPORTS

### 9.1 PLANNING AND REGULATORY COMMITTEE MEETING

#### COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 13 March 2018 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.1.3 – D/162-2014/A Application under the Development Incentives Policy for Development Permit D/162-2014 for a Material Change of Use for a Multi Unit Dwelling (twelve units).

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

#### 9:12AM

In accordance with s173(2) of the *Local Government Act 2009*, The Mayor, Councillor Margaret Strelow disclosed a conflict of interest in respect of Item 9.1.3 – D/162-2014/A Application under the Development Incentives Policy for Development Permit D/162-2014 for a Material Change of Use for a Multi Unit Dwelling (twelve units) due to ownership of property in the vicinity. The Mayor considered her position and will leave the meeting when the matter is discussed.

**Recommendation of the Planning and Regulatory Committee, 13 March 2018****9.1.1 D/33-2014/A - DEVELOPMENT APPLICATION UNDER THE DEVELOPMENT INCENTIVES POLICY FOR DEVELOPMENT PERMIT D/33-2014 FOR A MATERIAL CHANGE OF USE FOR INDOOR SPORTS AND RECREATION**

**File No:** D/33-2014/A  
**Attachments:** 1. Locality Plan  
**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Steven Gatt - Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services  
**Author:** Amanda O'Mara - Senior Planning Officer

**SUMMARY**

*Development Application Number:* D/33-2014  
*Applicant:* The Crazy Joker  
*Real Property Address:* Lot 1 on RP604280 and Lot 2 on RP604280, Parish of Rockhampton  
*Common Property Address:* 100 Bolsover Street, Rockhampton City  
*Rockhampton City Plan Area:* Central Business District Commercial Area – Precinct 2 – Commercial Precinct – Central Business District Business Services  
*Type of Approval:* Development Permit for a Material Change of Use for Indoor Sports and Recreation  
*Date of Decision:* 19 March 2014  
*Application Lodgement Fee:* \$2,980.00  
*Infrastructure Charges:* \$64,080.00  
*Infrastructure charges incentive:* Central Business District Precinct 2 – 100%  
*Incentives sought:* Refund of Development Application Fees

**COMMITTEE RECOMMENDATION**

THAT in relation to the application under the Development Incentives Policy for Development Permit D/33-2014 for a Material Change of Use for Indoor Sports and Recreation, on Lot 1 on RP604280 and Lot 2 on RP604280, Parish of Rockhampton, located at 100 Bolsover Street, Rockhampton City, Council resolves to Approve the following incentives upon compliance with the conditions of approval:

- a) A 100% per cent reduction of infrastructure charges to the amount of \$64,080.00;
- b) Refund of the development application fee to the amount of \$2,980.00; and
- c) That Council enter into an agreement with the applicant in relation to (a) and (b).

**Recommendation of the Planning and Regulatory Committee, 13 March 2018****9.1.2 LAND USE ANALYSIS - 10 NORMANBY STREET, THE RANGE****File No:** 1680**Attachments:**

1. Site Photos
2. Infrastructure Plan
3. Contour Map
4. Locality Map

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Steven Gatt - Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services**Author:** Brandon Diplock - Planning Officer

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**SUMMARY**

*Following on from Council's Parks, Recreation and Sport Committee meeting on 19 July 2017, a report has been prepared to identify options surrounding Council's freehold land in Normanby Street. The report details a number of constraints surrounding the land and potential options Council may consider moving forward.*

**COMMITTEE RECOMMENDATION**

THAT the matter be referred to full Council following a site inspection.

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**Recommendation of the Planning and Regulatory Committee, 13 March 2018**

9:13AM Mayor Strelow left the meeting  
9:13AM Deputy Mayor, Councillor Rutherford assumed the Chair

**9.1.3 D/162-2014/A - APPLICATION UNDER THE DEVELOPMENT INCENTIVES POLICY FOR DEVELOPMENT PERMIT D/162-2014 FOR A MATERIAL CHANGE OF USE FOR A MULTI UNIT DWELLING (TWELVE UNITS)**

**File No:** 162-2014/A  
**Attachments:** 1. Locality Plan  
2. Email  
**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Steven Gatt - Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services  
**Author:** Amanda O'Mara - Senior Planning Officer

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**SUMMARY**

*Development Application Number:* D/162-2014  
*Applicant:* Statewide Financial Investments Pty Ltd  
*Real Property Address:* Lot 2 on RP607592, Parish of Rockhampton  
*Common Property Address:* 24 Victoria Parade, Rockhampton City  
*Rockhampton City Plan Area:* Inner City North Residential Consolidation Area (Precinct 1 – Special Use Precinct – Inner City North Cultural)  
*Type of Approval:* Development Permit for a Material Change of Use for a Multi Unit Dwelling (twelve units)  
*Date of Decision:* 21 August 2014  
*Application Lodgement Fee:* \$6,325.00  
*Infrastructure Charges:* \$90,000.00  
*Infrastructure charges incentive:* Inner City North Cultural Special Use Precinct – Residential Development – 50%  
*Incentives sought:* Infrastructure Charges Concession of 50%  
Refund of Development Application Fee  
Refund of Service and Connection Fee

**COUNCIL RESOLUTION**

THAT in relation to the application under the Development Incentives Policy for Development Permit D/162-2014 for a Material Change of Use for a Multi Unit Dwelling (twelve units), on Lot 2 on RP607592, Parish of Rockhampton, located at 24 Victoria Parade, Rockhampton City, Council resolves to Approve the following incentives if the use commences prior to 21 August 2019:

- a) A fifty percent (50%) reduction of infrastructure charges to the amount of \$45,000.00;
- b) A refund of the development application fee of \$6,325.00 and service and connection fee on commencement of the use; and
- c) That Council enter into an agreement with the applicant in relation to (a) and (b).

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**9.2 INFRASTRUCTURE COMMITTEE MEETING - 13 MARCH 2018****COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 13 March 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

Councillor Smith recorded her vote against Item 9.2.2

(**Note:** The complete minutes are contained in the separate Minutes document)

9:15AM Mayor Strelow returned to the meeting and resumed the Chair.

**Recommendation of the Infrastructure Committee, 13 March 2018****9.2.1 WACKFORD STREET DRAINAGE EASEMENT**

**File No:** 8055, 2479  
**Attachments:** 1. Wackford Street Culvert Upgrade  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Martin Crow - Manager Engineering Services

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**SUMMARY**

*Council Officers reporting on a property acquisition to facilitate part of the Wackford Street Drainage project.*

**COMMITTEE RECOMMENDATION**

THAT the report on the Wackford Street Drainage Easement be received.

**Recommendation of the Infrastructure Committee, 13 March 2018****9.2.2 A-DOUBLE HEAVY VEHICLE ACCESS PERMIT - GOSS STREET**

**File No:** 7143  
**Attachments:** 1. Swept Path Analysis  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Martin Crow - Manager Engineering Services  
Cornelius Claassen - Civil Works Manager

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**SUMMARY**

*Council has received an application to allow 26 metre A-Double heavy vehicles to access the rail facility on Goss Street.*

**COMMITTEE RECOMMENDATION**

THAT Council issue a 12 month period permit for the use of 26 metre A-Double configurations at general mass limits on Jellicoe Street between the Bruce Highway and Goss Street and on Goss Street between Jellicoe Street and the Pacific National Rail Facility.



**Recommendation of the Infrastructure Committee, 13 March 2018****9.2.3 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT – MARCH 2018**

**File No:** 7028  
**Attachments:** 1. Monthly Operations Report Engineering Services February 2018  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Martin Crow - Manager Engineering Services

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**SUMMARY**

*This report outlines Engineering Services Monthly Operations Report for the period to the end of February 2018.*

**COMMITTEE RECOMMENDATION**

THAT the Engineering Services Monthly Operations Report for March 2018 report be received.

**Recommendation of the Infrastructure Committee, 13 March 2018****9.2.4 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT**

**File No:** 7028

**Attachments:**

1. Civil Operations Monthly Operations Report - January, February 2018
2. Works Program February - March 2018

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Cornelius Claassen - Civil Works Manager

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**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report January, February 2018 and also Works Program of planned projects for the months February – March 2018.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Monthly Operations Report for February 2018 be received.

**Recommendation of the Infrastructure Committee, 13 March 2018****9.2.5 HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAM APPLICATION**

**File No:** 5252

**Attachments:**

1. Macquarie Street Concept
2. Boongary Road Concept

**Authorising Officer:** Martin Crow - Manager Engineering Services  
Peter Kofod - General Manager Regional Services

**Author:** Stuart Harvey - Coordinator Strategic Infrastructure

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**SUMMARY**

*The following report contains the proposed applications for Round 6 of the Heavy Vehicle Safety and Productivity (HVSPP) funding program for Council consideration and endorsement.*

**COMMITTEE RECOMMENDATION**

THAT Council endorse the proposed projects to submit for the Heavy Vehicle Safety and Productivity Program.

**9.3 COMMUNITY SERVICES COMMITTEE MEETING - 14 MARCH 2018****COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 14 March 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Community Services Committee, 14 March 2018****9.3.1 PUBLIC ART POLICY**

<b>File No:</b>	<b>11979</b>
<b>Attachments:</b>	<b>1. Public Art Policy 2. Arts and Cultural Policy</b>
<b>Authorising Officer:</b>	<b>John Webb - Acting Manager Arts and Heritage Colleen Worthy - General Manager Community Services</b>
<b>Author:</b>	<b>Bianca Acimovic - Gallery Director</b>

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**SUMMARY**

*A report on the Public Art Policy has previously been presented to Council in July 2017 and held aside for further consideration. This Policy will underpin Council's development, implementation and management of public art in the Rockhampton Region and is resubmitted for Council's consideration.*

**COMMITTEE RECOMMENDATION**

THAT the draft policy be reviewed so as to include public art in specific projects and this be returned to the next available committee meeting.

**Recommendation of the Community Services Committee, 14 March 2018****9.3.2 COMMUNITY ASSISTANCE PROGRAM**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Naomi Brownless - Acting Manager Communities

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**SUMMARY**

*An application from the RACQ Capricorn Helicopter Rescue Service for Major Sponsorship Assistance towards the Colour Me Capricorn event is presented for Council consideration.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the application made under the Major Sponsorship scheme for cash assistance towards the staging of the Colour Me Capricorn event to be held on 29 April 2018.

**Recommendation of the Community Services Committee, 14 March 2018****9.3.3 ARTS AND HERITAGE OPERATIONAL REPORT FOR JANUARY 2018**

**File No:** 1464  
**Attachments:** 1. Arts and Heritage Operational Report - January 2018  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Acting Manager Arts and Heritage

---

**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for January 2018.*

**COMMITTEE RECOMMENDATION**

THAT the Arts and Heritage Operational Report for January 2018 be received.

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**Recommendation of the Community Services Committee, 14 March 2018**
**9.3.4 REGIONAL ARTS DEVELOPMENT FUND 2017-18 ROUND 2 FUNDING RECOMMENDATIONS**

**File No:** 8944  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Acting Manager Arts and Heritage

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**SUMMARY**

*Applications received for round two of the 2017/18 Regional Arts Development Fund have been assessed by the RADF Committee and two are recommended for funding.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the following application for funding from the Regional Arts Development Fund:

<b>Applicant</b>	<b>Purpose of Grant</b>	<b>Grant Recommended</b>
RSHS Centenary Publication Committee	The grant will be used towards the costs of employing a research assistant to work with the author of the centenary publication for Rockhampton State High School	\$12,000
CQU Digital Media	Grant will be used towards the costs of travel and admission to The Design Conference Brisbane from May 9-11 2018	\$480
	TOTAL	\$ 12,480



**Recommendation of the Community Services Committee, 14 March 2018****9.3.5 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

**File No:** 1464  
**Attachments:** 1. Monthly Operations Report - Communities and Facilities  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Naomi Brownless - Acting Manager Communities

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**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for January 2018.*

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for January 2018 be received.

**10 COUNCILLOR/DELEGATE REPORTS**

Nil

## 11 OFFICERS' REPORTS

### 11.1 CUSTOMS HOUSE FUNCTION SPACE PROPOSED FEE SCHEDULE

**File No:** 12472  
**Attachments:** 1. Customs House Upper Floor Layout  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Drew Stevenson - Manager Corporate and Technology Services

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#### SUMMARY

*This report is seeking approval to levy the proposed fees for the external hire of the Customs House upper level function spaces for private and public functions.*

#### 9:19AM

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Cherie Rutherford disclosed a perceived conflict of interest in respect of Item 11.1 Customs House Function Space Proposed Fee Schedule due to having a booking at Customs House, the Councillor considered her position, did not take part in the debate and left the meeting.

#### COUNCIL RESOLUTION

THAT Council approves the Customs House upper level function space external hire fee schedule.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

**11.2 CHILDREN'S MEMORIAL GARDENS NEERKOL**

**File No:** 320

**Attachments:**

1. Map of 214 Meteor Park Road
2. Photos of Children's Memorial Gardens Neerkol

**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology Services  
Ross Cheesman - Deputy Chief Executive Officer

**Author:** Kellie Anderson - Coordinator Property and Insurance

**SUMMARY**

*Coordinator Property & Insurance reporting on request from "Forwards" Forgotten Australians Justice Committee Inc. to 'gift' the property located at 214 Meteor Park Road to Council.*

9:22AM Councillor Swadling earlier disclosed a perceived conflict of interest due to a close personal involvement in this matter, was of the opinion that she could vote on the matter in the public interest and remained in the meeting

9:22AM Councillor Rutherford returned to the meeting

**COUNCIL RESOLUTION**

THAT the Chief Executive Officer (Coordinator Property & Insurance) be authorised to take the appropriate action to transfer ownership of 214 Meteor Park Road, Kabra (Lot 100 on SP273017) from "Forwards" Forgotten Australian Justice Committee Inc. to Council, by way of a gift.

THAT Council convert the above to a reserve, dedicated to an appropriate Community purpose.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11.3 PUBLIC LIBRARY STRATEGIC PRIORITIES GRANT**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Naomi Brownless - Acting Manager Communities

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**SUMMARY**

*Approval is sought for an application for funding from the 'Public Library Strategic Priorities Grant'.*

**COUNCIL RESOLUTION**

THAT Council approves the submission of a funding application to the Public Library Strategic Priorities Grants program for the CapriCon Pop Culture Convention 2019.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**11.4 SMART TECHNOLOGY ROCKHAMPTON CBD AND RIVERBANK (COMMUNITY POLICY)**

**File No:** 11359

**Attachments:** 1. Final Draft Policy Rockhampton Riverbank Smart Technology

**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton/  
Acting General Manager Aviation Services  
Chris Ireland - Manager Regional Development and Promotions

**Author:** Joanna Horton - Centres Activation Coordinator

**SUMMARY**

*This report proposes a community policy to govern use of the suite of programmable smart technology implemented as part of the Rockhampton Riverbank Revitalisation project and Smart Way Forward Strategy.*

**COUNCIL RESOLUTION**

THAT the Smart Technology Rockhampton CBD and Riverbank Policy (Community Policy) be adopted by Council, removing references to commercial content and removing section 5.1.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**11.5 CAPRICORN FOOD AND WINE FESTIVAL 2018**

**File No:** 6097  
**Attachments:** Nil  
**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton/  
Acting General Manager Aviation Services  
**Author:** Chris Ireland - Manager Regional Development and  
Promotions

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**SUMMARY**

*The Capricorn Food and Wine Festival is proposed to run from 21 to 23 September 2018. Capricorn Food and Wine have sought a sponsorship arrangement from Rockhampton Regional Council.*

**COUNCIL RESOLUTION**

THAT the funding contributions set out in this report be adopted by Council.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

**11.6 FIH OCEANIA CUP BID 2019 - ROCKHAMPTON HOCKEY**

**File No:** 12534  
**Attachments:** Nil  
**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton/  
Acting General Manager Aviation Services  
**Author:** Chris Ireland - Manager Regional Development and  
Promotions

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**SUMMARY**

*Applications have opened for bids to support the FIH Oceania Cup 2019. The Rockhampton Hockey Association is seeking support from Rockhampton Regional Council.*

**COUNCIL RESOLUTION**

THAT Council sponsors the Rockhampton Hockey Association to attract the Oceania Cup in 2019 to the value of \$50,000.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**



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**11.7 PROPOSAL TO COUNCIL - NORTHERN AUSTRALIA'S RESEARCH & BUSINESS DEVELOPMENT PROJECT ON GLOBAL DEMAND ON PERISHABLE COMMODITIES**

**File No:** 1291  
**Attachments:** Nil  
**Authorising Officer:** Chris Ireland - Manager Regional Development and Promotions  
**Author:** Young Beamish - Senior Executive Trade and Investment

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**SUMMARY**

*Seeking support to submit two applications, one to Australia-ASEAN Council and the second to Australia-China Council, within Department of Foreign Affairs and Trade to receive \$40,000 funding each for workshops to develop Northern Australia.*

**COUNCIL RESOLUTION**

THAT Council endorses the applications to Australia-ASEAN Council and Australia-China Council.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

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**11.8 PROPOSAL TO COUNCIL - ADVANCE ROCKHAMPTON'S BUSINESS TRIP TO CHINA**

**File No:** 1291  
**Attachments:** 1. Proposed Itinerary  
**Authorising Officer:** Chris Ireland - Manager Regional Development and Promotions  
Tony Cullen - General Manager Advance Rockhampton/  
Acting General Manager Aviation Services  
**Author:** Young Beamish - Senior Executive Trade and Investment

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**SUMMARY**

*Seeking support for the General Manager Advance Rockhampton to travel to China to showcase Rockhampton's quality education, attract Chinese students and study tour groups.*

**COUNCIL RESOLUTION**

THAT Council approves the General Manager Advance Rockhampton to travel to China from 7-15 April 2018 to visit six cities in the country and meet with relevant government agencies and businesses to promote Rockhampton's education industry, attract long-term students and study tours.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

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**11.9 ADVANCE ROCKHAMPTON OPERATIONAL REPORT FEBRUARY 2018**

**File No:** 12614  
**Attachments:** 1. Advance Rockhampton Monthly Operations Report - February 2018  
**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton/  
Acting General Manager Aviation Services  
**Author:** Chris Ireland - Manager Regional Development and Promotions

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**SUMMARY**

*The monthly operations report for the Advance Rockhampton Unit over the month of February 2018 is presented for Councillor's information.*

**COUNCIL RESOLUTION**

THAT the Advance Rockhampton Operational Report for February 2018 be received.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

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**11.10 RISK REGISTERS - QUARTERLY UPDATE AS AT 26 FEBRUARY 2018**

**File No:** 8780

**Attachments:**

1. Potential and Current Risk Exposure Profile as at 26 February 2018
2. Comparison of Current and Potential Exposure Risk Ratings Broken Down by Level of Consequence as at 26 February 2018
3. Corporate Risk Register - Quarterly Update as at 26 February 2018
4. Operational Risk Register - Quarterly Update as at 26 February 2018

**Authorising Officer:** John Wallace - Chief Audit Executive  
Evan Pardon - Chief Executive Officer

**Author:** Kisane Ramm - Senior Risk and Assurance Advisor

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**SUMMARY**

*Submission of the quarterly risk register updates, as at 26 February 2018, for Council's consideration.*

**COUNCIL RESOLUTION**

THAT the quarterly risk register updates as at 26 February 2018, as presented in the attachments to this report, be "received" by Council.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11.11 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

**File No:** 12660  
**Attachments:** 1. Land Title Act  
**Authorising Officer:** Tracy Sweeney - Manager Workforce and Strategy  
**Author:** Allysa Brennan - Coordinator Corporate Improvement and Strategy

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**SUMMARY**

*This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.*

**COUNCIL RESOLUTION**

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments attached to this report (*Land Title Act 1994*); and
2. These powers must be exercised subject to any limitations contained in schedule 2 of the Instruments of Delegation attached to this report.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11.12 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2018**

**File No:** 8148  
**Attachments:** 1. Income Statement February 2018  
2. Key Indicator Graphs February 2018  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Alicia Cutler - Chief Financial Officer

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**SUMMARY**

*The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 28 February 2018.*

**COUNCIL RESOLUTION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 28 February 2018 be 'received'.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

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**11.13 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT  
FEBRUARY 2018****File No:** 1392**Attachments:**

1. Workforce & Strategy Monthly Report - February 2018
2. CTS Monthly Report - February 2018
3. NRM Monthly Report - February 2018
4. Finance Monthly Report - February 2018
5. QTC 2017 Credit Review

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*The monthly operations report for the Corporate Services Department as at 28 February 2018 is presented for Councillors information.*

**COUNCIL RESOLUTION**

THAT the Corporate Services Departmental Operations Report as at 28 February 2018 be "received".

**Moved by:** Mayor Strelow**Seconded by:** Councillor Wickerson**MOTION CARRIED**

**12 NOTICES OF MOTION**

Nil



**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS QUESTIONS**

## 15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Kershaw Gardens

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

#### 16.2 CBD Car Parking

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (Commercial Considerations).

#### 16.3 Chief Executive Officer Monthly Report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### COUNCIL RESOLUTION

**10:32AM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

10:32AM Mayor Strelow declared a 10 minute recess

10:47AM The meeting resumed

## Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor R A Swadling  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor S J Schwarten

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr D Stevenson – Acting General Manager Corporate Services  
Mr S Gatt – Acting General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Mr C Ireland – Manager Regional Development and Promotions  
Ms T Sweeney – Manager Workforce and Strategy  
Ms T Fitzgibbon – Coordinator Development Assessment  
Mr A Russell – Senior Executive Strategic Projects  
Mr D Morrison – Executive Coordinator to the Mayor  
Ms J Horton – Centres Activation Coordinator  
Mr M Mansfield – Supervisor Media and Engagement  
Ms E Brodel – Media Officer  
Ms L Leeder – Senior Governance Support Officer

11:16AM Councillor Schwarten left the meeting

**COUNCIL RESOLUTION**

**11:37AM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by: Councillor Wickerson**

**Seconded by: Councillor Williams**

**MOTION CARRIED**

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## 16 CONFIDENTIAL REPORTS

### 16.1 KERSHAW GARDENS

**File No:** 7028

**Attachments:**

1. Note
2. Locality Map

**Authorising Officer:** Steven Gatt - Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services

**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

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#### SUMMARY

*A summary of the proceedings to date is provided.*

#### COUNCIL RESOLUTION

THAT this report be received.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**16.2 CBD CAR PARKING****File No:** 5252**Attachments:** 1. Proposed Strategy Schematic**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Angus Russell - Senior Executive Strategic Projects

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (Commercial Considerations).

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**SUMMARY**

*The report recommends a number of actions in relation to CBD car parking.*

**COUNCIL RESOLUTION**

THAT Council endorse the recommended actions contained in this report.

**Moved by:** Councillor Wickerson**Seconded by:** Councillor Rutherford**MOTION CARRIED**

**16.3 CHIEF EXECUTIVE OFFICER MONTHLY REPORT****File No:** 1830**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Chief Executive Officer presenting monthly report for the period ending 12 March 2018.*

**COUNCIL RESOLUTION**

THAT the monthly report from the Chief Executive Officer for the period ending 12 March 2018 be received.

**Moved by:** Councillor Swadling**Seconded by:** Councillor Smith**MOTION CARRIED**

**17 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:37am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE