



INFRASTRUCTURE COMMITTEE MEETING

MINUTES

4 JUNE 2024

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**REPORT OF THE INFRASTRUCTURE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 4 JUNE 2024 COMMENCING AT 9:03AM**

1 OPENING

1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr R Cheesman – Deputy Chief Executive Officer
Ms A Cutler – General Manager Community Services (via video-link)
Mr D Morrison – Manager Workforce and Governance (via video-link)
Mr A Collins – Manager Project Delivery (via video-link)
Mr M Crow – Manager Infrastructure Planning
Mr D Toon – Manager Water and Wastewater
Mr J Gwydir – Manager Civil Operations
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling
Mr S Harvey – Coordinator Infrastructure Planning
Ms K Walsh – Acting Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Neil Fisher.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Infrastructure Committee of 5 December 2023 be confirmed.

Moved by: Councillor Wickerson

Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Shane Latcham informed the meeting:

“I have a declarable conflict of interest in **Item 11.1 – Project Delivery Capital Project Report – May 2024 – Mount Morgan Water Pipeline Project**. This declarable conflict of interest arises as my brother Damian Latcham has purchased land situated at 3 Leyden’s Hill Road, Moongan, which is in close proximity to the top of Razorback Road, Mount Morgan. I understand it is not connected to Mount Morgan water and sewerage, however the pipeline corridor will run past the property.

I will deal with this conflict by leaving the meeting when the topic of Mount Morgan Water Pipeline Project is discussed, including any area set aside for the public, and stay away while the eligible councillors discuss and vote on the matter.”

Councillor Shane Latcham informed the meeting:

“I have a declarable conflict of interest in **Item 11.5 – Blackspot Nomination 2024/25 – Razorback Road alignment improvements**. This declarable conflict of interest arises as my brother Damian Latcham has purchased land situated at 3 Leyden’s Hill Road, Moongan. Razorback Road alignment to Poison Creek Road is quite a distance from my brothers property:

Therefore, I wish to ask eligible councillors to determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- May participate in the decision about the matter, including by voting on the matter; and/or
- Impose any conditions; or
- Must leave the meeting, including any area set aside for the public, and stay away while the eligible councillors discuss and vote on the matter.

COMMITTEE RESOLUTION

The table determined that Councillor Latcham does not have a conflict and that it is in the public interest that he stay in the meeting and participate in the decision about the matter, including by voting and no conditions be imposed.

Moved by: Mayor Williams

Seconded by: Councillor Mathers

MOTION CARRIED

Councillors Williams, Mathers, Taylor, Wickerson, Rutherford and Oram voted in the affirmative.

Councillor Latcham did not participate in the vote.

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE

File No: 10097
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Peter Kofod - General Manager Regional Services

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Infrastructure Committee is presented for Councillors' information.

COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Infrastructure Committee for May 2024 be received.

Moved by: Mayor Williams
Seconded by: Councillor Rutherford

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 INFRASTRUCTURE PORTFOLIO UPDATE - COUNCILLOR MARIKA TAYLOR

File No: 10097
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Portfolio Councillor for Infrastructure, Councillor Marika Taylor, will provide an update on matters of interest within the portfolio.

COMMITTEE RESOLUTION

THAT the Infrastructure Portfolio Update from Councillor Marika Taylor be received.

Moved by: Councillor Taylor
Seconded by: Mayor Williams

MOTION CARRIED

10.2 WASTE AND RECYCLING PORTFOLIO UPDATE - COUNCILLOR SHANE LATCHAM

File No: 10097
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Portfolio Councillor for Waste and Recycling, Councillor Shane Latcham, will provide an update on matters of interest within the portfolio.

COMMITTEE RESOLUTION

THAT the Waste and Recycling Portfolio Update from Councillor Shane Latcham be received.

Moved by: Councillor Latcham
Seconded by: Councillor Mathers

MOTION CARRIED

10.3 WATER PORTFOLIO UPDATE - COUNCILLOR EDWARD ORAM

File No: 10097
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Portfolio Councillor for Water, Councillor Edward Oram, will provide an update on matters of interest within the portfolio.

COMMITTEE RESOLUTION

THAT the Water Portfolio Update from Councillor Edward Oram be received.

Moved by: Councillor Oram
Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

11 OFFICERS' REPORTS

11.1 PROJECT DELIVERY CAPITAL PROJECT REPORT - MAY 2024

File No: 7028
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly Status Report on projects currently managed by the Project Delivery Unit.

9:18AM The Chief Executive Officer left the meeting room
9:19AM The Chief Executive Officer returned to the meeting room
9:21AM The Chief Executive Officer left the meeting room

COMMITTEE RESOLUTION

THAT the Project Delivery Monthly Report for May 2024, excluding Mount Morgan Water Pipeline Project be received.

Moved by: Councillor Oram
Seconded by: Councillor Rutherford

MOTION CARRIED

9:25AM
Councillor Shane Latcham, having earlier informed the meeting of a prescribed conflict of interest and her decision to not participate in Item 11.1 – Project Delivery Capital Project Report – May 2024 – Mount Morgan Water Pipeline Project, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

9:28AM The Chief Executive Officer returned to the meeting room

COMMITTEE RESOLUTION

THAT the Project Delivery Monthly Report for May 2024 - Mount Morgan Water Pipeline Project be received.

Moved by: Councillor Oram
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

Councillors Oram, Rutherford, Williams, Taylor, Wickerson and Mathers voted in the affirmative.
Councillor Latcham was not in the meeting room and did not participate in the vote.

9:30AM Councillor Latcham returned to the meeting room

11.2 MONTHLY PROJECT STATUS REPORT FOR CIVIL OPERATIONS - APRIL 2024

File No: 7028
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: John Gwydir - Manager Civil Operations

SUMMARY

Monthly Project Status Report on all major capital projects being delivered by the Civil Operations section.

COMMITTEE RESOLUTION

THAT the Monthly Project Status Report for Civil Operations for April 2024 be received.

Moved by: Councillor Taylor
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

11.3 ROCKHAMPTON AIRPORT PRECINCT LEVEE PROJECT

File No: 1743, 13702
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Infrastructure Planning

SUMMARY

In 2022, Council undertook a feasibility study to assess the viability of a flood mitigation levee for the Rockhampton Airport. This report seeks Council's direction in relation to further developing this project.

COMMITTEE RESOLUTION

THAT Council do not progress further the Rockhampton Airport Precinct Levee Project at this time.

Moved by: Mayor Williams
Seconded by: Councillor Oram

MOTION CARRIED

11.4 ALEXANDRA STREET PARKING PETITION

File No: 5252
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services
Author: Stuart Harvey - Coordinator Infrastructure Planning

SUMMARY

Council officers have received a petition regarding road safety concerns from various businesses in Alexandra Street between Maloney Street and Farm Street. A road safety investigation has been performed, investigating safety concerns in this area and recommending appropriate treatments.

COMMITTEE RESOLUTION

THAT Council endorse the line marking plan Option B consisting of installation of parking bays, edge lines, no stopping lines and an indented bay to improve safety on Alexandra Street.

Moved by: Councillor Taylor
Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

11.5 BLACKSPOT NOMINATION 2024/25

File No: 5252
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services
Author: Stuart Harvey - Coordinator Infrastructure Planning

SUMMARY

The following report outlines the proposed Blackspot Projects to be nominated for the next round of funding (2024/25).

COMMITTEE RESOLUTION

THAT Council endorse the following applications for 2024/25 Blackspot funding round:

1. Canning Street (North Street to Cambridge Street);
2. Denham Street intersection improvements;
3. Razorback Road alignment improvements; and
4. Dean Street / Elphinstone Street intersection improvements

Moved by: Councillor Taylor

Seconded by: Councillor Oram

MOTION CARRIED

11.6 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM

File No: 12534
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services
Author: Stuart Harvey - Coordinator Infrastructure Planning

SUMMARY

Council officers are proposing to submit projects under the School Transport Infrastructure Program (STIP). This program is a sub program of the Targeted Road Safety Program. This report seeks Council's endorsement for the submission of these projects.

COMMITTEE RESOLUTION

THAT Council endorse the following submissions for the School Transport Infrastructure Program 2024:

- Warraburra State School bus set down improvements Middle Road
- Crescent Lagoon State School Supervised Crossing
- Gracemere State School set down improvements

Moved by: Councillor Taylor

Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

Nil

15 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Materials Recycling Facility

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government. (This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.)

Moved by: Mayor Williams
Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

COMMITTEE RESOLUTION

10:33AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Mayor Williams
Seconded by: Councillor Wickerson

MOTION CARRIED

10:49AM The Chief Executive Officer left the meeting room

COMMITTEE RESOLUTION

10:52AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams
Seconded by: Councillor Latcham

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 MATERIALS RECYCLING FACILITY

File No: 13511
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government. (This report is considered confidential in accordance with section 254J(3)(g), of the Local Government Regulation 2012, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.)

SUMMARY

The purpose of this report is to update Council on the current viability of establishing a Materials Recovery Facility to process recyclable material within the region.

COMMITTEE RESOLUTION

THAT this report be received, noting that it is currently not viable to establish a Materials Recovery Facility within the region.

Moved by: Councillor Latcham
Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10:52am.

SIGNATURE

CHAIRPERSON

DATE