



**COMMUNITIES COMMITTEE
MEETING**

MINUTES

18 JUNE 2024

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**REPORT OF THE COMMUNITIES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 18 JUNE 2024 COMMENCING AT 9:00AM**

Deputy Mayor assumed the Chair in the absence of the Mayor.

1 OPENING

1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers

In Attendance:

Mr R Cheesman – Acting Chief Executive Officer
Ms A Cutler – General Manager Community Services (Executive Officer)
Mr A Pont – Acting General Manager Community Services (Executive Officer)
Mr P Kofod – General Manager Regional Services (via video-link)
Ms M Taylor – Chief Financial Officer (via video-link)
Mr D Morrison – Manager Workforce and Governance (via video-link)
Mr J Webb – Manager Communities and Culture
Ms C Sloss – Coordinator Arboriculture and Streetscapes
Mr J Buckenham – Coordinator Local Laws
Mr J Bulwinkel – Supervisor Business Support
Mr J Barnett - Sports and Recreation Advisor
Mr J McBurnie – Rockhampton Museum of Art Director
Mr D Scott – Manager Planning and Regulatory Services
Mr J Kann – Manager Office of the Mayor (via video-link)
Ms T Conrad – Executive Assistant to Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Neil Fisher.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Communities Committee of 21 November 2023 be confirmed.

Moved by: Councillor Latcham
Seconded by: Councillor Rutherford
MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No: 10097
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Alicia Cutler - General Manager Community Services

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.

COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Communities Committee be received.

Moved by: Councillor Wickerson
Seconded by: Councillor Mathers
MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 COMMUNITIES AND HERITAGE PORTFOLIO UPDATE - DEPUTY MAYOR, COUNCILLOR DREW WICKERSON

File No: 10097
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Portfolio Councillor for Communities and Heritage, Deputy Mayor Councillor Drew Wickerson, will provide an update on matters of interest within the portfolio.

COMMITTEE RESOLUTION

THAT the Communities and Heritage Portfolio Update from Deputy Mayor Councillor Drew Wickerson be received.

Moved by: Councillor Wickerson
Seconded by: Councillor Rutherford

MOTION CARRIED

10.2 PLANNING AND REGULATION PORTFOLIO UPDATE - COUNCILLOR GRANT MATHERS

File No: 10097
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Portfolio Councillor for Planning and Regulation, Councillor Grant Mathers, will provide an update on matters of interest within the portfolio.

COMMITTEE RESOLUTION

THAT the Planning and Regulation Portfolio Update from Councillor Grant Mathers be received.

Moved by: Councillor Mathers
Seconded by: Councillor Taylor

MOTION CARRIED

**10.3 PARKS, SPORT AND PUBLIC SPACES PORTFOLIO UPDATE - COUNCILLOR
CHERIE RUTHERFORD**

File No: 10097
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Portfolio Councillor for Parks, Sport and Public Spaces, Councillor Cherie Rutherford, will provide an update on matters of interest within the portfolio.

9.36 AM Mayor Williams attended the meeting and assumed the Chair.

COMMITTEE RESOLUTION

THAT the Parks, Sport and Public Spaces Portfolio Update from Councillor Cherie Rutherford be received.

Moved by: Councillor Rutherford
Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

11 OFFICERS' REPORTS

11.1 AUTUMN PARKS PROGRESS REPORT

File No: 8044

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: Aaron Pont - Manager Parks

SUMMARY

Manager Parks providing quarterly update in relation to Parks Service delivery.

COMMITTEE RESOLUTION

THAT the quarterly update in relation to Parks Service delivery be received.

Moved by: Councillor Rutherford

Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

11.2 TREE MAINTENANCE UPDATE

File No: 8044
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Aaron Pont - Manager Parks
Cassandra Sloss - Coordinator Arboriculture and Streetscapes

SUMMARY

Information will be presented to Council on the current status of Customer Requests as well as the triage process for tree trimming.

COMMITTEE RESOLUTION**9.50 AM**

That pursuant to s7.10 *Council Meeting Procedures* the provisions of the Rockhampton Regional Council Meeting Procedures be suspended to allow adequate time for informal discussion on Item 11.2 – Tree Maintenance Update prior to entering into formal debate.

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED

10.12 AM Councillor Wickerson left the meeting

10.18 AM Councillor Wickerson returned to the meeting

COMMITTEE RESOLUTION**10.15AM**

That pursuant to s7.10 *Council Meeting Procedures* the provisions of the Rockhampton Regional Council Meeting Procedures be resumed.

Moved by: Councillor Mathers

Seconded by: Councillor Wickerson

MOTION CARRIED

COMMITTEE RESOLUTION

THAT the information be received.

Moved by: Councillor Oram

Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

11.3 GOLD AWARD 2024

File No: 3147
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

The purpose of this report is to seek Council's approval for the administration of prize monies for the Gold Award 2024 invitational art award.

COMMITTEE RESOLUTION

THAT Council approve the administration of \$50,000.00 in prize monies awarded for the Rockhampton Museum of Art Gold Award 2024.

Moved by: Councillor Wickerson
Seconded by: Councillor Taylor

MOTION CARRIED

COMMITTEE RESOLUTION

11:10AM

THAT the meeting be adjourned for a 15 minute recess, to resume at 11:25AM

Moved by: Mayor Williams
Seconded by: Councillor Taylor

MOTION CARRIED

COMMITTEE RESOLUTION

11:25AM

THAT the meeting be resumed.

Moved by: Councillor Taylor
Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers

In Attendance:

Mr R Cheesman – Acting Chief Executive Officer
Ms A Cutler – General Manager Community Services (Executive Officer)
Mr A Pont – Acting General Manager Community Services (Executive Officer)
Mr P Kofod – General Manager Regional Services (via video-link)
Ms M Taylor – Chief Financial Officer (via video-link)
Mr Z Garven – Acting Executive Manager Advance Rockhampton (via video-link)
Mr D Morrison – Manager Workforce and Governance (via video-link)
Mr J Buckenham – Coordinator Local Laws
Mr J Bulwinkel – Supervisor Business Support
Mr J Barnett - Sports and Recreation Advisor
Mr D Scott – Manager Planning and Regulatory Services
Ms T Conrad – Executive Assistant to Chief Executive Officer

11.4 ROCKHAMPTON TOUCH ASSOCIATION INC. - LEASE EXTENSION REQUEST

File No: 3718
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Jack Barnett - Sports and Active Communities Advisor
Justin Bulwinkel - Sports and Active Communities Coordinator

SUMMARY

In accordance with Section 236(1)(b)(ii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought to extend the existing Freehold Lease area for Rockhampton Touch Association Inc. over part of Cyril Connell Fields.

COMMITTEE RESOLUTION

THAT:

1. Pursuant to Section 236(1)(b)(ii) of the *Local Government Regulation 2012 (Qld)* Council approve the request to extend the Freehold Lease area as identified in Attachment 1 and Attachment 2 of the report.
2. Council authorises the Chief Executive Officer (Sports and Active Communities Coordinator) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

Moved by: Councillor Rutherford
Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

11.5 NAMING OF A JETTY IN KOONGAL

File No: 1313
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Alicia Cutler - General Manager Community Services

SUMMARY

A request has been made to name the fishing jetty in Donovan Park.

COMMITTEE RESOLUTION

THAT:

1. Council allow the Donovan Park Fishing Platform to be named "Peaceful Landings", which will be recognised by a stainless grid that is affixed to the Jetty;
2. The cost of the naming plate be borne by Ms Beverley Smyth as the requestor of the name.

Moved by: Councillor Mathers
Seconded by: Councillor Latcham

MOTION CARRIED

Councillors Williams, Wickerson, Taylor, Mathers and Latcham voted for the motion.
Councillors Rutherford and Oram recorded their vote against the motion.

11.6 RSPCA OPERATION WANTED 2024

File No: 12597
Authorising Officer: Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services
Author: Jon Buckenham - Coordinator Local Laws

SUMMARY

The RSPCA has requested that Rockhampton Regional Council become a sponsor for Operation Wanted in 2024. Operation Wanted is the RSPCA's State-wide desexing scheme, which is run each year through the month of August.

COMMITTEE RESOLUTION

THAT Council resolves to donate \$5,000 to RSPCA's Operation Wanted for 2024.

Moved by: Councillor Mathers
Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

Nil

15 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Election for Court - Penalty Infringement Notice (Parking Offence)

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

Moved by: Councillor Oram

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

COMMITTEE RESOLUTION

11.53 AM

THAT pursuant to s7.11 Council Meeting Procedures the meeting moves into Closed Session and be closed to the public.

Moved by: Mayor Williams

Seconded by: Councillor Wickerson

MOTION CARRIED

COMMITTEE RESOLUTION

12.08 PM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Mathers

Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

16 CONFIDENTIAL REPORTS

16.1 ELECTION FOR COURT - PENALTY INFRINGEMENT NOTICE (PARKING OFFENCE)

File No: 1934
Authorising Officer: Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services
Author: Jon Buckenham - Coordinator Local Laws

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

SUMMARY

Council issued a Penalty Infringement Notice in relation to a breach of the Transport Operation (Road Use Management – Road Rules) Regulations 2009 Section 203 – Stopping contrary to a people with disabilities parking sign. The offender has elected to have the matter heard in court. Officers are seeking approval to commence proceedings under the Legal Proceedings - Commencement, Cessation and Other Matters Policy and present the matter before a magistrate.

COMMITTEE RESOLUTION

THAT Council commence legal proceedings in relation to the Penalty Infringement Notice P1059070 for the offence of Stopping Contrary to a People with Disabilities parking sign under Section 203(1) of *Transport Operations (Road Use Management – Road Rules) Regulation 2009*.

Moved by: Councillor Mathers
Seconded by: Councillor Wickerson
MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 12.08pm.

SIGNATURE

CHAIRPERSON

DATE