



**COMMUNITIES COMMITTEE
MEETING**

MINUTES

20 AUGUST 2024

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**REPORT OF THE COMMUNITIES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 20 AUGUST 2024 COMMENCING AT 9:00AM**

1 OPENING

1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer
Ms A Cutler – General Manager Community Services (Executive Officer)
Mr P Kofod – General Manager Regional Services (via video-link)
Ms M Taylor – Chief Financial Officer
Mr A Russell – Executive Manager Advance Rockhampton
Mr A Pont – Manager Parks
Mr D Morrison – Manager Workforce and Governance (via video-link)
Mr D Scott – Manager Planning and Regulatory Service (via video-link)
Ms E Dwyer – Manager Community Assets and Facilities
Mr J Webb – Manager Communities and Culture
Mr M Millett – Coordinator Major Venues
Mr J McBurnie – Director Rockhampton Museum of Art
Mr J Buckenham – Coordinator Local Laws
Mr J Bulwinkel – Sports and Active Communities Coordinator
Mr J Barnett – Sports and Active Communities Advisor
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Communities Committee of 16 July 2024 be confirmed.

Moved by: Councillor Taylor

Seconded by: Councillor Oram

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Edward Oram informed the meeting:

“I wish to declare a prescribed conflict of interest in **Item 11.7 – Communities Project Reference Group**, specifically the following items listed in the Communities PRG Minutes 7 August 2024: Item 6.8 – 2nd World War Memorial Aquatic Centre Solar, and Item 6.10 – 2nd World War Memorial Pool Changing Places Style Facility Update.

This prescribed conflict of interest arises as my daughter Georgia Oram is an employee at one of the contracted businesses that looks after the Southside Pool.

I will deal with the conflict by leaving the room and staying away from the place where the meeting is being held when these matters are being discussed and voted on.”

6 BUSINESS OUTSTANDING

6.1 LIFTING MATTERS FROM THE TABLE

File No: 10097
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

This report is being presented in order for matters that have been laid on the table at previous meetings to be formally lifted from the table prior to being dealt with at this meeting.

COMMITTEE RESOLUTION

THAT the following matter be lifted from the table and dealt with accordingly:

- Relocation of Mayor's Carols by Candlelight Outdoor Concert

Moved by: Mayor Williams
Seconded by: Councillor Wickerson
MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 PORTFOLIO UPDATE

File No: 10097
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Portfolio Councillors for Communities, Culture and Heritage, Planning and Regulation, Parks, Sport and Public Spaces and Environmental Sustainability will provide an update on matters of interest within their portfolio.

COMMITTEE RESOLUTION

THAT the Portfolio Updates for Communities Culture and Heritage, Planning and Regulation, Parks Sport and Public Spaces, and Environmental Sustainability be received.

Moved by: Mayor Williams
Seconded by: Councillor Hilse

MOTION CARRIED UNANIMOUSLY

11 OFFICERS' REPORTS

11.1 PROPOSED ANIMAL SYSTEMATIC INSPECTION PROGRAM

File No: 11741
Authorising Officer: Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services
Author: Jon Buckenham - Coordinator Local Laws

SUMMARY

This report presents an Animal Systematic Inspection Program for the suburb of Kawana for consideration by Council. In accordance with Animal Management (Cats and Dogs) Act 2008 and Local Government Act 2009, the Systematic inspection program must be approved by Council. The Systematic Inspection Program will monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011.

COMMITTEE RESOLUTION

THAT in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009*, Council approves a Systematic Inspection Program for the locality of Kawana between 9 September 2024 and 1 December 2024.

Moved by: Councillor Mathers
Seconded by: Councillor Taylor

MOTION CARRIED

Councillor Hilse recorded his vote against the motion

11.2 ROCKHAMPTON MUSEUM OF ART - SPECIALISED AND SOLE SUPPLIER REPORT

File No: 3147
Authorising Officer: John Webb - Manager Communities and Culture
Alicia Cutler - General Manager Community Services
Author: Jonathan McBurnie - Museum of Art Director

SUMMARY

Council presents an annual program of exhibitions, curatorial projects, and engagement and learning programs. This report details a number of specialised and sole suppliers required to supply exhibition content and physical productions. Council approval is sought to deem the nominated suppliers as specialised or sole suppliers in accordance with s235(a) and (b) of the Local Government Regulation 2012.

COMMITTEE RESOLUTION

THAT the matter lay on the table to be discussed at a briefing session, and a report be brought back to a future Communities Committee meeting.

Moved by: Councillor Wickerson
Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

**11.3 REQUEST FOR EXTENSION TO SHOWGROUNDS EVENT CURFEW -
BLACKBALL AUSTRALIA POOL ASSOCIATION**

File No: 11039
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Mark Millett - Coordinator Major Venues

SUMMARY

Blackball Australia Pool Association is requesting Council amend the existing curfew of Rockhampton Showgrounds to include the operation of the '2025 Budget Motels Australian National Championships'.

9:49AM Councillor Wickerson left the meeting room
9:50AM Councillor Wickerson returned to the meeting room
9:55AM Councillor Oram left the meeting room
9:57AM Councillor Oram returned to the meeting room

COMMITTEE RESOLUTION

THAT Council approve the alteration of the Rockhampton Showgrounds event program curfew of 10.30pm to midnight to include the operation of the '2025 Budget Motels Australian National Championships' from Wednesday 12 March 2025 up to and including Saturday 22 March 2025 (11 days).

Moved by: Councillor Hilse
Seconded by: Councillor Mathers

MOTION CARRIED

Councillor Rutherford recorded her vote against the motion

11.4 RELOCATION OF MAYOR'S CAROLS BY CANDLELIGHT OUTDOOR CONCERT

File No: 6097
Authorising Officer: John Webb - Manager Communities and Culture
Aaron Pont - Acting General Manager Community Services
Author: Mark Millett - Acting Manager Communities and Culture
Previous Items: 11.1 - Relocation of Mayor's Carols by Candlelight Outdoor Concert - Communities Committee - 16 Jul 2024 9:00 AM

SUMMARY

Proposal to relocate Mayor's Carols by Candlelight – outdoor event from the Rockhampton Music Bowl, was presented on 16 July and the matter was laid on the table.

Declining attendance and an increasing infrastructure cost at the Music Bowl have presented RRC an opportunity to relocate the Carols by Candlelight outdoor concert.

COMMITTEE RECOMMENDATION

THAT Council endorse the relocation of the outdoor Carols by Candlelight event to the Rockhampton Heritage Village.

Moved by: Councillor Rutherford

Seconded by: Councillor Hilse

MOTION LOST

Mayor Williams, Councillors Rutherford, Wickerson, Hilse voted for the motion
Councillors Latcham, Mathers, Taylor, Oram voted against the motion
Mayor Williams used his casting vote against the motion

COMMITTEE RESOLUTION

THAT Council endorse Option 1 as outlined in the report, to cease the outdoor event and increase indoor events.

Moved by: Councillor Latcham

Seconded by: Councillor Mathers

MOTION CARRIED

Councillors Latcham, Mathers, Hilse, Oram, Taylor voted for the motion
Mayor Williams, Councillors Rutherford and Wickerson recorded their vote against the motion

Meeting Adjourned**COMMITTEE RESOLUTION**

10:17AM

That the meeting be adjourned for 1 hour, until 11:20am.

Moved by: Mayor Williams**Seconded by: Councillor Taylor****MOTION CARRIED*****Meeting Resumed*****COMMITTEE RESOLUTION**

11:27AM

That the meeting be resumed.

Moved by: Mayor Williams**Seconded by: Councillor Taylor****MOTION CARRIED**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer
Ms A Cutler – General Manager Community Services (Executive Officer)
Mr P Kofod – General Manager Regional Services (via video-link)
Ms M Younger – Acting General Manager Corporate Services
Ms M Taylor – Chief Financial Officer
Mr A Russell – Executive Manager Advance Rockhampton
Mr A Pont – Manager Parks
Mr D Morrison – Manager Workforce and Governance (via video-link)
Ms E Dwyer – Manager Community Assets and Facilities
Mr J Bulwinkel – Sports and Active Communities Coordinator
Mr J Barnett – Sports and Active Communities Advisor
Ms L Leeder – Senior Committee Support Officer

Meeting Adjourned**COMMITTEE RESOLUTION**

11:28AM

That the meeting be adjourned until 11:45am.

Moved by: Mayor Williams**Seconded by: Councillor Wickerson****MOTION CARRIED*****Meeting Resumed*****COMMITTEE RESOLUTION**

11:45AM

That the meeting be resumed.

Moved by: Mayor Williams**Seconded by: Councillor Hilse****MOTION CARRIED**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer
Ms A Cutler – General Manager Community Services (Executive Officer)
Mr P Kofod – General Manager Regional Services (via video-link)
Ms M Taylor – Chief Financial Officer
Mr A Russell – Executive Manager Advance Rockhampton
Mr A Pont – Manager Parks
Mr D Morrison – Manager Workforce and Governance (via video-link)
Ms E Dwyer – Manager Community Assets and Facilities
Mr J Bulwinkel – Sports and Active Communities Coordinator
Mr J Barnett – Sports and Active Communities Advisor
Ms L Leeder – Senior Committee Support Officer

11.5 BROTHERS AUSTRALIAN FOOTBALL CLUB INC. - KELE PARK - MASTER PLAN PROPOSAL

File No: 734
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Jack Barnett - Sports and Active Communities Advisor
Justin Bulwinkel - Sports and Active Communities Coordinator

SUMMARY

Brothers Australian Football Club Inc. have designed and proposed a master plan for Kele Park.

COMMITTEE RESOLUTION

THAT Council receives Brothers Australian Football Club Inc. Proposed Master Plan for Kele Park.

Moved by: Councillor Rutherford
Seconded by: Councillor Wickerson

MOTION CARRIED

11.6 ROCKHAMPTON FITZROY ROWING CLUB INC. - SKI GARDENS - LEASE RENEWAL

File No: 8938
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Jack Barnett - Sports and Active Communities Advisor
Justin Bulwinkel - Sports and Active Communities Coordinator

SUMMARY

Rockhampton Fitzroy Rowing Club Inc. formally request to renew their existing Trustee Lease agreement for six (6) years, two (2) months, effective 1 May 2024, over part of the Ski Gardens.

COMMITTEE RESOLUTION

THAT:

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012 (Qld)* Council approve a new Trustee Lease to be granted to the Rockhampton Fitzroy Rowing Club Inc. over part of the Ski Gardens (Part of Lot 371 on CP863559) as identified within the report.
2. Council authorises the Chief Executive Officer (Sports and Active Communities Advisor) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

11.7 COMMUNITIES PROJECT REFERENCE GROUP

File No: 11979
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Alicia Cutler - General Manager Community Services

SUMMARY

The minutes of the Communities Project Reference Group meeting on 7 August 2024 are attached for endorsement of the recommendations of the Group.

11:57AM

Councillor Edward Oram, having earlier informed the meeting of a prescribed conflict of interest and his decision to not participate in **Item 11.7 – Communities Project Reference Group**, left the place at which the meeting was held, including any area for the public and stayed away while this item was discussed and voted on.

COMMITTEE RESOLUTION

THAT the minutes of the Communities Project Reference Group held on 7 August 2024 be received and the actions contained in the minutes be endorsed.

Moved by: Mayor Williams
Seconded by: Councillor Mathers

MOTION CARRIED

12:00PM Councillor Oram returned to the meeting room

11.8 WESTWOOD AMENITIES PROJECT UPDATE

File No: 1807
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Emma-Jane Dwyer - Manager Community Assets and Facilities
Rosanna Jeffery - Supervisor Community Projects

SUMMARY

This report details the background and development on the public amenities at Westwood.

COMMITTEE RESOLUTION

THAT Council endorse the disposal of the existing Westwood amenities and authorise the Chief Executive Officer (Manager Community Assets & Facilities) to write to the Department of Transport and Main Roads requesting for the Department to construct alternative amenities within the area.

Moved by: Councillor Hilse
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

11.9 MEERKAT & PERENTIE AND LACE MONITOR SHADE SHELTERS

File No: 8044
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Rosanna Jeffery - Supervisor Community Projects
Emma-Jane Dwyer - Manager Community Assets and Facilities
Liz Bellward - Curator Rockhampton Zoo

SUMMARY

The report details the background and design development of the proposed Meerkat and Perentie shade structures.

COMMITTEE RECOMMENDATION

THAT Council endorse option 1 as detailed within the report.

Moved by: Councillor Rutherford

Motion lapsed for want of a seconder

COMMITTEE RESOLUTION

THAT Council endorse option 4 as detailed within the report.

Moved by: Councillor Mathers

Seconded by: Councillor Latcham

MOTION CARRIED

Mayor Williams and Councillor Rutherford recorded their votes against the motion

11.10 PLAYGROUND RENEWAL - VICTORIA PARK CABLEWAY

File No: 15228
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Damon Richardson - Coordinator Community Assets and Facilities
Emma-Jane Dwyer - Manager Community Assets and Facilities

SUMMARY

Proposal to replace the deteriorating Victoria Park Cableway using funding allocated from the Communities' contingency budget.

12:30PM Councillor Wickerson left the meeting room
12:31PM Councillor Wickerson returned to the meeting room

Meeting Adjourned**COMMITTEE RESOLUTION**

12:35PM
That the meeting be adjourned, to resume at 2:00pm.

Moved by: Mayor Williams
Seconded by: Councillor Oram
MOTION CARRIED

Meeting Resumed**COMMITTEE RESOLUTION**

2:01PM
That the meeting be resumed.

Moved by: Mayor Williams
Seconded by: Councillor Wickerson
MOTION CARRIED UNANIMOUSLY

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer(via video-link)
Ms A Cutler – General Manager Community Services (Executive Officer)
Mr P Kofod – General Manager Regional Services
Ms M Taylor – Chief Financial Officer (via video-link)
Mr A Russell – Executive Manager Advance Rockhampton
Mr A Pont – Manager Parks (via video-link)
Mr D Morrison – Manager Workforce and Governance (via video-link)
Ms E Dwyer – Manager Community Assets and Facilities
Mr J Kann – Manager Office of the Mayor
Ms E Brodel – Coordinator Communications and Engagement (via video-link)
Ms L Leeder – Senior Committee Support Officer

COMMITTEE RESOLUTION

THAT Council endorse the allocation of \$100,000 from the Community Services contingency budget to fund the replacement of the Victoria Park Cableway.

Moved by: Councillor Rutherford

Seconded by: Mayor Williams

MOTION CARRIED UNANIMOUSLY

11.11 MOUNT MORGAN CEMETERY EXTENSION PROJECT

File No: 330
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Rosanna Jeffery - Supervisor Community Projects
Emma-Jane Dwyer - Manager Community Assets and Facilities

SUMMARY

This report details the background and development on the Mount Morgan Cemetery Expansion project.

COMMITTEE RESOLUTION

THAT Council authorise the Chief Executive Officer (Coordinator Property and Insurance) to accept the forthcoming offer from the State of Queensland (Department of Resources) to convert Unallocated State Land (Lot 3614 on Plan MPH 10984) and adjoining road reserve to Reserve for Cemetery purposes.

Moved by: Councillor Rutherford

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

2:26PM Councillor Wickerson left the meeting room
2:29PM Councillor Wickerson returned to the meeting room

Discussion on an urgent business matter to continue later in the meeting.

15 CLOSED SESSION

COMMITTEE RESOLUTION

2:31PM

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following item, which is considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated:

16.1 Update on Cemetery Operations

In accordance with section 254J(3)(b) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss industrial matters affecting employees.

Moved by: Mayor Williams

Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

COMMITTEE RESOLUTION

3:01PM

THAT pursuant to paragraph 5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

16 CONFIDENTIAL REPORTS

16.1 UPDATE ON CEMETERY OPERATIONS

File No: 330
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Emma-Jane Dwyer - Manager Community Assets and Facilities
Joanne Stratford - Supervisor Cemeteries

In accordance with section 254J(3)(b) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss industrial matters affecting employees.

SUMMARY

This report will provide an update on the current state of cemetery operations.

COMMITTEE RESOLUTION

THAT the Update on Cemetery Operations report be received.

Moved by: Councillor Oram
Seconded by: Councillor Rutherford
MOTION CARRIED

Meeting Adjourned

COMMITTEE RESOLUTION

3:03PM
That the meeting be adjourned until 9:00am on Wednesday 21 August 2024.

Moved by: Mayor Williams
Seconded by: Councillor Oram
MOTION CARRIED UNANIMOUSLY

Meeting Resumed**COMMITTEE RESOLUTION****9:11AM – Wednesday 21 August 2024**

That the meeting be resumed.

Moved by: Mayor Williams
Seconded by: Councillor Oram**MOTION CARRIED****Members Present:**

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson (via video-link)
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor G D Mathers
Councillor E B Hilse

Apologies and Leave of Absence:

Leave of Absence for meetings on 21 August 2024 previously granted to Councillor Marika Taylor

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Ms A Cutler – General Manager Community Services (Executive Officer)
Mr P Kofod – General Manager Regional Services
Ms M Taylor – Chief Financial Officer
Mr A Russell – Executive Manager Advance Rockhampton
Mr D Morrison – Manager Workforce and Governance
Mr M Borg – Coordinator Fleet Services
Mr Z Garven – Tourism and Events Manager
Mr J Bulwinkel – Sports and Active Communities Coordinator
Mr J Kann – Manager Office of the Mayor
Ms E Brodel – Coordinator Communications and Engagement (via video-link)
Ms R Collins – Senior Communications Officer (via video-link)
Ms R Yelland – Senior Communications Officer (via video-link)
Ms L Leeder – Senior Committee Support Officer

14 URGENT BUSINESS\QUESTIONS

14.1 2024 QUEENSLAND STATE SCHOOLS ROWING CHAMPIONSHIPS

File No: 2691

Responsible Officer: Evan Pardon – Chief Executive Officer

COMMITTEE RESOLUTION

THAT the Communities Committee:

1. Notes the recent loss of the Fitzroy River rowing course after the significant rain event on 13 August;
2. Notes the impact the loss of the rowing course will have on the local rowing community, particularly the 2024 State Schools rowing championships due to be held in Rockhampton in September;
3. That Council is supportive of Option 4 as proposed in their letter of 19 August;
4. That Council ask Rowing Queensland to facilitate and lead the delivery of option 4 and Council will assist where possible; and
5. Authorises the Chief Executive Officer to negotiate and finalise an agreement with Rowing Queensland.

Moved by: Mayor Williams

Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

17 CLOSURE OF MEETING

There being no further business the meeting closed at 9:13am on **Wednesday 21 August 2024.**

SIGNATURE

CHAIRPERSON

DATE



**MEETING
ATTACHMENTS**

20 AUGUST 2024

ANNEXURE A

Documents presented to Councillors for their reference during the meeting when dealing with:

Item 10.1 - Portfolio Update: Parks, Sport and Public Spaces



Natural Areas and Community Programs





Tree
planting
programs





Chimps update



Zoo Working Bee

