



# **SPECIAL MEETING**

## **MINUTES**

**5 JUNE 2024**

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## TABLE OF CONTENTS

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ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	1
5	OFFICERS' REPORTS .....	2
	5.1 DRAFT 2024-2025 OPERATIONAL PLAN .....	2
6	CLOSED SESSION .....	3
	7.1 2024/2025 BUDGET BRIEFING	
7	CONFIDENTIAL REPORTS.....	6
	7.1 2024/2025 BUDGET BRIEFING .....	6
8	CLOSURE OF MEETING.....	7

**REPORT OF THE SPECIAL MEETING HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON WEDNESDAY, 5 JUNE 2024 COMMENCING AT 1.00 PM****1 OPENING**

- 1.1 Acknowledgement of Country

**2 PRESENT**

## Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms A Cutler – General Manager Community Services (via video-link)  
Mr P Kofod – General Manager Regional Services  
Ms M Taylor – Chief Financial Officer  
Mr A Russell – Executive Manager Advance Rockhampton  
Mr J Kann – Manager Office of the Mayor  
Ms S Jennings – Coordinator Legal and Governance  
Mr M Clerc – Coordinator Accounting Services (via video-link)  
Mr C McKay – Rates and Revenue Supervisor (via video-link)  
Mr T Simon - Management Accounting and Treasury Supervisor (via video-link)  
Ms T Conrad – Executive Assistant to Chief Executive Officer  
Ms K Menzies – Acting Committee Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Neil Fisher.

**4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

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## 5 OFFICERS' REPORTS

### 5.1 DRAFT 2024-2025 OPERATIONAL PLAN

**File No:** 8320  
**Authorising Officer:** Damon Morrison - Manager Workforce and Governance  
Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Shannon Jennings - Coordinator Legal and Governance

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#### SUMMARY

*The following draft documents are presented for Council's review and in-principle approval prior to adoption and endorsement:*

- (a) 2024-2025 Operational Plan actions and targets;*
- (b) 2024-2025 Performance Plan contents for Fitzroy River Water, Rockhampton Regional Waste and Recycling and Rockhampton Airport.*

#### COUNCIL RESOLUTION

THAT Council receives the report and provides in-principle support of the draft:

- (a) 2024-2025 Operational Plan actions and targets; and
- (b) 2024-2025 Performance Plan contents for Fitzroy River Water, Rockhampton Regional Waste and Recycling and Rockhampton Airport.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Oram

**MOTION CARRIED UNANIMOUSLY**

## 6 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

#### 7.1 2024/2025 Budget Briefing

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED UNANIMOUSLY**

### COUNCIL RESOLUTION

**1:07AM**

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Taylor  
**MOTION CARRIED UNANIMOUSLY**

2.22 pm Chief Executive Officer left the meeting

2.23 pm Chief Executive Officer returned to the meeting

2.28 pm Councillor Latcham left the meeting and did not return

### COUNCIL RESOLUTION

**3:14PM**

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

### COUNCIL RESOLUTION

**3:15PM**

THAT the meeting be adjourned, to resume at 10.30am on Thursday 6 June 2024.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Oram

**MOTION CARRIED****COUNCIL RESOLUTION****10:32AM - Thursday 6 June 2024**

THAT the meeting be resumed.

**Moved by:** Councillor Oram  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED****OPENING**

Acknowledgement of Country

## Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms A Cutler – General Manager Community Services  
Ms M Taylor – Chief Financial Officer  
Mr A Russell – Executive Manager Advance Rockhampton  
Mr J Kann – Manager Office of the Mayor  
Mr M Clerc – Coordinator Accounting Services (via video-link)  
Mr C McKay – Rates and Revenue Supervisor (via video-link)  
Mr T Simon - Management Accounting and Treasury Supervisor (via video-link)  
Ms T Conrad – Executive Assistant to Chief Executive Officer

**APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Neil Fisher  
Councillor Shane Latcham tendered his apology

**COUNCIL RESOLUTION****10:34AM**THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Oram

**MOTION CARRIED UNANIMOUSLY**

11.40 am Councillor Oram left the meeting  
11.42 am Councillor Oram returned to the meeting

**COUNCIL RESOLUTION**

**12:07PM**

**THAT** pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by: Mayor Williams**  
**Seconded by: Councillor Oram**

**MOTION CARRIED UNANIMOUSLY**

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## 7 CONFIDENTIAL REPORTS

### 7.1 2024/2025 BUDGET BRIEFING

**File No:** 8785

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer

**Author:** Marnie Taylor - Chief Financial Officer

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

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#### SUMMARY

*This report will provide an update to Council on the progress of the 2024/2025 Budget.*

#### COUNCIL RESOLUTION

THAT Council receive the information associated with the briefing on the 2024/2025 Budget as presented.

**Moved by:** Mayor Williams

**Seconded by:** Councillor Wickerson

**MOTION CARRIED UNANIMOUSLY**



**8 CLOSURE OF MEETING**

There being no further business the meeting closed at 12:08pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
<Insert Chairperson Name>  
CHAIRPERSON

\_\_\_\_\_  
DATE