

Build Over or Adjacent to Sewer Infrastructure Application Form



Privacy Notice: Council is collecting the personal information you supply on this form for the purpose of processing your application to build over or adjacent to sewer infrastructure. Council deals with your personal information in accordance with law, including *Information Privacy Act 2009*.

This form is to be completed when a customer would like to build over or adjacent to Council sewer infrastructure. Refer to the **Building Over/Adjacent to Local Government Sewerage Infrastructure Policy and Technical Guidelines** for further information.

P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: rockhamptonregion.qld.gov.au | PO Box 1860, Rockhampton 4700 | ABN: 59 923 523 766

Applicant Details		
Applicant name:		
Contact name:		
Postal address:		
Preferred contact number:	Email:	
Property Owner Details <small>(Please complete the details below if the applicant is different to the owner. Consent to be provided below.)</small>		
Owner name:		
Preferred contact number:	Email:	
Owner's Postal Address		
Street number and name:		
Suburb:	State:	Postcode:
Site Details		
Street number and name:		
Suburb:	State:	Postcode:
Lot number:	Plan number:	
Description of Proposed Works <small>(please attach a separate sheet if more space is required)</small>		
Please provide a description of the proposed works to be undertaken:		

OFFICE USE ONLY	Date received:	CSO:	Receipt number:
	Amount:	Reference number:	

Supporting Documentation

Please provide the following supporting documentation when submitting this form:

- Description of proposed works *(if a separate sheet was required)*
- Site plan identifying:
 - Property boundaries
 - Location of existing built structures
 - Location of proposed building works and clearly labelled distances from infrastructure
 - Location of all existing Council sewerage infrastructure *(including house connection points and access chambers)*
- Form 15 Compliance certificate for building design or specification *(applications will not be assessed without this document)*

Applicant's Declaration

I submit this form with the relevant supporting documentation as required. I declare that the details are correct to the best of my knowledge.

Applicant name:

Signature:

Date:

Property Owner's Consent *(where the applicant is not the owner of the land)*

I consent to the abovementioned applicant submitting this application for the proposed works to be undertaken as outlined on this form.

Owner name:

Signature:

Date:

Fees and Charges

For a full list of fees and charges please refer to Council's [Fees and Charges Schedule](#).

The applicant will be advised of additional fees following completion of the assessment. Additional fees may include:

- Maintenance contribution towards sewer infrastructure
- Establishment of sewer easement
- Additional engineering drawings certified by a Registered Professional Engineer Queensland.

Payment Information

In person | You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.

By phone | Customer Service staff will contact you regarding payment via credit card or debit once this form is received.

By post | Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.