



# **ORDINARY MEETING**

## **MINUTES**

**7 MAY 2019**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 7 MAY 2019 COMMENCING AT 9.03AM**

## **1 OPENING**

The opening prayer was presented by Father Sijo, Cathedral Parish of St Joseph.

## **2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr T Cullen – General Manager Advance Rockhampton  
Mr S Gatt – Acting General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Mr R Dunkley – Manager Community Assets and Facilities  
Mr A Pont – Manager Parks  
Mr J Webb – Manager Communities and Culture  
Ms T Sweeney – Manager Workforce and Governance  
Mr D Morrison – Executive Coordinator to the Mayor  
Ms T Fitzgibbon – Coordinator Development Assessment  
Ms C Bell – Coordinator Environmental Sustainability  
Mr M Mansfield – Coordinator Media and Communications  
Ms A Brennan – Coordinator Legal and Governance  
Mr B Diplock – Planning Officer  
Ms G Dwyer – Media Officer  
Ms L Leeder – Senior Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 16 April 2019 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

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## 5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

### 9:05AM

The Mayor Councillor Margaret Strelow informed the meeting of an interest in Item 9.2.6 - Project Delivery Monthly Report: CBD Smart Tech – Stages 3A/B/C/D – Project Number – 1070701, and declared the following:

“I declare that I have a material personal interest in this matter due to owning property adjacent to a site mentioned in the project report, and I will be dealing with this declared personal interest by leaving the meeting while the matter is discussed and voted on.”

### 9:06AM

Councillor Cherie Rutherford informed the meeting of material personal interest in Item 9.4.1 – Community Assistance Program – Rockhampton PCYC Baton Championships, and declared the following:

“I declare that I have a material personal interest in this matter as I am a member of staff at PCYC, and I will be dealing with this declared material personal interest by leaving the meeting while the matter is discussed and voted on.”

Councillor Cherie Rutherford informed the meeting of a perceived conflict of interest in Item 9.4.1 – Community Assistance Program – Victoria Park Gymnastics and Trampoline Club Inc., and declared the following:

“I declare that I have a perceived conflict of interest and I will be dealing with this by leaving the meeting while the matter is discussed and voted on.”

### 9:07AM

Councillor Rose Swadling informed the meeting of an interest in Item 11.4 – Project Delivery Monthly Report – March 2019 - South Rockhampton Flood Levee and declared the following:

“I declare that I have a personal interest in this matter due to owning a number of properties and family members having interest in property in the vicinity of the land detailed in the report, and I will be dealing with this declared personal interest by leaving the meeting while this matter is discussed and voted on.”

## **6 BUSINESS OUTSTANDING**

Nil

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## **8 PRESENTATION OF PETITIONS**

Nil



## **9 COMMITTEE REPORTS**

### **9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 30 APRIL 2019**

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 30 April 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

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**Recommendation of the Planning and Regulatory Committee, 30 April 2019**
**9.1.1 D/25-2018 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR FOUR (4) SHOPS AND A MULTIPLE DWELLING (8 UNITS)**

**File No:** D/25-2018

**Attachments:**

1. Locality Plan
2. Site Plan
3. Elevation Plan

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Steven Gatt - Acting General Manager Community Services

**Author:** Brandon Diplock - Planning Officer

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**SUMMARY**

*Development Application Number:* D/25-2018

*Applicant:* Lynp Projects & Constructions C/- Emerge Planning & Development

*Real Property Address:* Lot 8 on RP604534, Parish of Archer

*Common Property Address:* 78 High Street, Berserker

*Area of Site:* 1,012 square metres

*Planning Scheme:* Rockhampton Region Planning Scheme 2015

*Planning Scheme Zone:* Low-Medium Density Residential Zone

*Planning Scheme Overlays:* Nil

*Existing Development:* Dwelling House

*Existing Approvals:* Not Applicable

*Approval Sought:* Development Permit for a Material Change of Use for four (4) Shops and a Multiple Dwelling (8 Units)

*Level of Assessment:* Impact Assessable

*Submissions:* One (1)

*Infrastructure Charges Area:* Charge Area 1

*Application Progress:*

<i>Application Lodged:</i>	20 March 2018
<i>Acknowledgment Notice issued:</i>	27 March 2018
<i>Request for Further Information sent:</i>	28 March 2018
<i>Request for Further Information responded to:</i>	28 June 2018
<i>Submission period commenced:</i>	7 February 2019
<i>Submission period end:</i>	28 February 2019
<i>Last receipt of information from applicant:</i>	23 March 2019
<i>Statutory due determination date:</i>	22 May 2019

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**COMMITTEE RECOMMENDATION****RECOMMENDATION A**

That in relation to the application for a Development Permit for a Material Change of Use for four (4) Shops and a Multiple Dwelling (8 Units), made by Lynp Projects & Constructions C/- Emerge Planning & Development, on land located at 78 High Street, Berserker, described as Lot 8 on RP604534, Parish of Archer, Council resolves to Approve the application subject to the following conditions:

**1.0 ADMINISTRATION**

1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.

1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.

1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:

1.3.1 to Council's satisfaction;

1.3.2 at no cost to Council; and

1.3.3 prior to the commencement of the use  
unless otherwise stated.

1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.

1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:

1.5.1 Operational Works:

(i) Access and Parking Works;

(ii) Roof and Allotment Drainage;

1.5.2 Plumbing and Drainage Works;

1.5.3 Building Works:

(i) Demolition Works; and

(ii) Building Works.

1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.

1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.

1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

**2.0 APPROVED PLANS AND DOCUMENTS**

2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Stormwater Management Plan	201801smpA, Rev A	02 March 2019
Locality Map & Schedule of Drawings	2018018-C00 A, Rev B	22 March 2019
Proposed Carpark Layout Plan	2018018-C02 A, Rev B	22 March 2019
Proposed B85 Turning Plan	2018018-C03 A, Rev B	22 March 2019
Proposed WCV Turning & Collection Plan	2018018-C04 A, Rev B	22 March 2019
Proposed Stormwater Layout Plan	2018018-C05 A, Rev B	22 March 2019
Sight Distances Plan	2018018-C06 A, Rev B	22 March 2019
Site Plan	2018.10, Sheet 01	19 March 2019
Ground Floor Plan	2018.10, Sheet 02	19 March 2019
2 <sup>nd</sup> / 3 <sup>rd</sup> Floor Plan	2018.10, Sheet 03	19 March 2019
Roof Plan	2018.10, Sheet 04	19 March 2019
North Elevation	2018.10, Sheet 05	19 March 2019
East Elevation	2018.10, Sheet 06	19 March 2019
West Elevation	2018.10, Sheet 07	19 March 2019
South Elevation	2018.10, Sheet 08	19 March 2019

2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works/Building Works.

### 3.0 ACCESS AND PARKING WORKS

3.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.

3.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).

3.3 All car parking and access areas must be paved or sealed to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking works).

3.4 The existing access to the development which is located centrally within the High Street frontage of the site must be closed.

3.5 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.

3.6 Access to the site must be limited to 'left in, left out' only.

3.7 All vehicles must ingress and egress the development in a forward gear.

3.8 Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with *Australian Standard AS2890.2 "Parking facilities - Off street commercial vehicle facilities"*.

- 3.9 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 3.10 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 3.11 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-street car parking"*.
- 3.12 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.

#### 4.0 PLUMBING AND DRAINAGE WORKS

- 4.1 A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structure on the development site.
- 4.2 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act 2008*, *Plumbing and Drainage Act 2002*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 4.3 The development must be connected to Council's reticulated sewerage and water networks.
- 4.4 A new water connection point must be provided to the development. An hydraulic engineer or other suitably qualified person must determine the size of connection required.
- 4.5 Adequate domestic and fire fighting protection must be provided to the development, and must be certified by an hydraulic engineer or other suitably qualified person.
- 4.6 The proposed development must be provided with a master meter at the development site boundary and sub-meters for each sole occupancy building in accordance with the *Queensland Plumbing and Drainage Code* and Council's Sub-metering Policy.
- 4.7 All internal plumbing and sanitary drainage works must be completely independent for each unit/tenancy.
- 4.8 Sewer connections and water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 4.9 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the *Plumbing and Drainage Act 2002* and Council's Plumbing and Drainage Policies.
- 4.10 The development must comply with *Queensland Development Code, Mandatory Part 1.4 "Building over or near relevant infrastructure."* Any permit associated with the Building Over/Adjacent to Local Government Sewerage Infrastructure Policy must be obtained prior to the issue of a Development Permit for Building Works.

#### 5.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 5.1 A Development Permit for Operational Works (roof and allotment drainage works) must be obtained prior to the commencement of any drainage works on the development site.

- 5.2 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).
- 5.3 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.
- 5.4 The development must not increase peak stormwater runoff for a selected range of storm events up to and including a one per cent (1%) Annual exceedance probability storm event, for the post-development conditions.

#### 6.0 SITE WORKS

- 6.1 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.
- 6.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

#### 7.0 BUILDING WORKS

- 7.1 The existing dwelling on the subject land must be demolished and a Development Permit for Building Works (demolition) must be obtained prior to the commencement of demolition works on the development site.
- 7.2 A minimum 1.8 metre high screen fence must be erected between the subject development site and adjacent residential properties south of the development.

#### 8.0 LANDSCAPING WORKS

- 8.1 All landscaping must be established generally in accordance with the approved plans (refer to condition 2.1). The landscaping must be constructed and/or established prior to the commencement of the use and the landscape areas must predominantly contain plant species that have a low water dependency.
- 8.2 Large trees must not be planted within one (1) metre of the centreline of any sewerage and/or water infrastructure; small shrubs and groundcover are acceptable.
- 8.3 Landscaping, or any part thereof, upon reaching full maturity, must not:
- (i) obstruct sight visibility zones as defined in the *Austroads 'Guide to Traffic Engineering Practice'* series of publications;
  - (ii) adversely affect any road lighting or public space lighting; or
  - (iii) adversely affect any Council infrastructure, or public utility plant.
- 8.4 The landscaped areas must be subject to:
- 8.4.1 a watering and maintenance plan during the establishment moment; and
  - 8.4.2 an ongoing maintenance and replanting programme.

#### 9.0 ELECTRICITY

- 9.1 Underground electricity services must be provided in accordance with approved Operational Works Plans and the standards and requirements of the relevant service provider.
- 9.2 A *Certificate of Electricity Supply* from the relevant service provider must be provided to Council, prior to the commencement of the use.

Note: The applicant can enter into a *Negotiated Connection Establishment Contract* with the Supplier for the provisioning of electrical services and/or street lighting.

Provided the Applicant has undertaken all the conditions of the contract, including providing performance security, the Supplier will issue a *Certificate of Electricity Supply*.

#### 10.0 TELECOMMUNICATIONS

- 10.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider, unless otherwise stipulated by telecommunications legislation at the time of installation. This includes all necessary pits, pipes and conduits that provide a connection to the telecommunications network.

Note: The Telecommunications Act 1997 (Commonwealth) specifies where the deployment of optical fibre and the installation of fibre-ready facilities is required.

- 10.2 Provide internal and external conduit paths for all unit developments.

- 10.3 The conduits, pipes and cables required by this condition are located on private land and therefore ownership of the conduits, etc. will be with the owner of the land or a carrier that uses the conduit to carry its cables.

- 10.4 Evidence of acceptance of the works from the relevant service provider must be provided to Council, prior to the commencement of the use.

Note: This will be a letter from either:

**NBN** a *'Certificate of Practical Completion'*;

**Telstra** a *"Telecommunications Agreement/Provisioning Letter"*; or

**A Licenced Carrier** under the Telecommunications Act 1997 - *signed documentation from a Registered Professional Engineer of Queensland - electrical engineer.*

#### 11.0 ASSET MANAGEMENT

- 11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

- 11.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

- 11.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the *Asset Design and As Constructed Manual (ADAC)*.

#### 12.0 ENVIRONMENTAL

- 12.1 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan that addresses, but is not limited to, the following:

- (i) objectives;
- (ii) site location and topography;
- (iii) vegetation;
- (iv) site drainage;
- (v) soils;
- (vi) erosion susceptibility;

- (vii) erosion risk;
- (viii) concept;
- (ix) design; and
- (x) implementation,

for the construction and post-construction phases of work.

- 12.2 The Erosion Control and Stormwater Control Management Plan prepared by a Registered Professional Engineer of Queensland in accordance with the *Capricorn Municipal Design Guidelines*, must be implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

### 13.0 ENVIRONMENTAL HEALTH

- 13.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 13.2 Noise emitted from the activity must not cause an environmental nuisance.
- 13.3 Operations on the site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.
- 13.4 Air-conditioning units must be located so as not to cause a noise nuisance and maintained in proper working order at all times. Installation is to be as per manufacturers' instructions to ensure the efficiency of the equipment'.
- 13.5 When requested by Council, noise monitoring must be undertaken and recorded within three (3) months, to investigate any genuine complaint of nuisance caused by noise. The monitoring data, an analysis of the data and a report, including noise mitigation measures, must be provided Council within fourteen (14) days of the completion of the investigation. Council may require any noise mitigation measures identified in the assessment to be implemented within appropriate timeframes. Noise measurements must be compared with the acoustic quality objectives specified in the most recent edition of the *Environmental Protection (Noise) Policy*.
- 13.6 The hours of operation are regulated by the *Trading (Allowable Hours) Act 1990*.
- 13.7 The loading and/or unloading of delivery and waste collection and service vehicles is limited between the hours of 0700 and 1900 Monday to Saturday and between the hours of 0800 and 1500 on Sundays. No heavy vehicles must enter the development site outside these times to wait for unloading/loading.

### 14.0 OPERATING PROCEDURES

- 14.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within High Street.
- 14.2 Operations on the development site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.
- 14.3 All waste storage areas must be:
- 14.3.1 kept in a clean and tidy condition; and
  - 14.3.2 maintained in accordance with *Environmental Protection Regulation 2008*.



**ADVISORY NOTES****NOTE 1. Aboriginal Cultural Heritage**

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander Partnerships website [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

**NOTE 2. Asbestos Removal**

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

**NOTE 3. General Environmental Duty**

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

**NOTE 4. Licensable Activities**

Should an activity licensable by Rockhampton Regional Council be proposed for the development site, Council’s Environment and Public Health Unit must be consulted to determine whether any approvals are required. Such activities may include food preparation, storage of dangerous goods or environmentally relevant activities. Approval for such activities is required before ‘fit out’ and operation.

**NOTE 5. General Safety Of Public During Construction**

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

**NOTE 6. Infrastructure Charges Notice**

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

**RECOMMENDATION B**

That in relation to the application for a Development Permit for a Material Change of Use for four (4) Shops and a Multiple Dwelling (8 Units), made by Lynp Projects & Constructions C/- Emerge Planning & Development, on land located at 78 High Street, Berserker, described as Lot 8 on RP604534, Parish of Archer, Council resolves to issue an Infrastructure Charges Notice for the amount of \$137,924.73.

**Recommendation of the Planning and Regulatory Committee, 30 April 2019****9.1.2 DECISIONS UNDER DELEGATION - MARCH 2019**

**File No:** 7028  
**Attachments:** Nil  
**Authorising Officer:** Steven Gatt - Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services  
**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

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**SUMMARY**

*This report outlines the properly made development applications received in March 2019 and whether they will be decided under delegation or decided by Council.*

**COMMITTEE RECOMMENDATION**

THAT this report into the applications lodged in March 2019 be received.

**Recommendation of the Planning and Regulatory Committee, 30 April 2019****9.1.3 DRAFT SURVEILLANCE PROGRAM FOR INVASIVE BIOSECURITY MATTER UNDER THE BIOSECURITY ACT 2014****File No:** 2557**Attachments:** 1. Draft Surveillance Program for Invasive Biosecurity Matter Under the Biosecurity Act 2014**Authorising Officer:** Steven Gatt - Acting General Manager Community Services**Author:** Karen Moody - Coordinator Health and Environment

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**SUMMARY**

*This report presents a Draft Surveillance Program for Invasive Biosecurity Matter under the Biosecurity Act 2014 for Council consideration and approval to consult with the Department of Agriculture and Fisheries.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the draft Surveillance Program for consultation with the State Department of Agriculture and Fisheries (DAF).

**COMMITTEE RECOMMENDATION**

THAT Council develop a strategy for Wash Down Facilities and then seek funding.

**Recommendation of the Planning and Regulatory Committee, 30 April 2019****9.1.4 CMDG GOVERNANCE STRATEGY**

**File No:** 4392  
**Attachments:** 1. CMDG Governance Strategy  
**Authorising Officer:** Steven Gatt - Acting General Manager Community Services  
**Author:** Jamie McCaul - Coordinator Development Engineering

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**SUMMARY**

*Council's Operational Plan 2018/2019 1.1.3.2 requires governance arrangements for the management of the Capricorn Municipal Development Guidelines (CMDG) to be implemented prior to the end of the financial year. Officers have prepared a governance document in conjunction with the CMDG Committee and it is now presented to Council for endorsement.*

**COMMITTEE RECOMMENDATION**

THAT Council :

1. Endorses the Governance Strategy Document for the management of the CMDG; and
2. Authorises the CEO to sign the document on behalf of Rockhampton Regional Council.

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**Recommendation of the Planning and Regulatory Committee, 30 April 2019****9.1.5 STATE SUBMISSION REQUESTING CENTRALISATION OF COMPANION ANIMAL MANAGEMENT DATABASES AND AMENDMENTS TO THE ANIMAL MANAGEMENT (CATS & DOGS) ACT 2008**

**File No:** 11698  
**Attachments:** Nil  
**Authorising Officer:** Steven Gatt - Acting General Manager Community Services  
**Author:** Nishu Ellawala - Coordinator Local Laws

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**SUMMARY**

*The purpose of the report is to recommend Council make a formal submission to the Local Government Association Queensland (LGAQ) with the following proposal:*

*Investigate opportunities to centralise the various Companion Animal Management databases with an introduction of a centralised companion animal register that serves as a single online database that is accessible 24/7, including on mobile devices to record all companion animals in Queensland under statutory control.*

**COMMITTEE RECOMMENDATION**

THAT the Chief Executive Officer (Manager Planning and Regulatory Services) be authorised to make representations to the Local Government Association of Queensland seeking a review to:

- (1) Investigate opportunities to centralise the various Companion Animal Management databases with an introduction of a centralised companion animal register that serves as a single online database that is accessible 24/7, including on mobile devices to record all companion animals in Queensland under statutory control incorporating:
  - (a) Permanent identification system for companion animals which allows owners to instantly update registration or microchip details if they move to a new house or change phone numbers.;
  - (b) Ensures a 'unique dog owner number' and lists any control orders in force on a dog;
  - (c) Contains details of all accredited assistance dogs, racing greyhounds, and registered breeders.

**COMMITTEE RECOMMENDATION**

THAT a further report on means of reducing unwanted breeding via mechanisms such as registrations or desexing be brought to the Council table.

**Recommendation of the Planning and Regulatory Committee, 30 April 2019****9.1.6 MONTHLY OPERATIONS REPORT FOR PLANNING & REGULATORY SERVICES - MARCH 2019****File No: 1464****Attachments: 1. Monthly Operations Report for Planning & Regulatory Services - March 2019****Authorising Officer: Steven Gatt - Acting General Manager Community Services****Author: Steven Gatt - Acting General Manager Community Services**

---

**SUMMARY**

*The Monthly Operations Report for the Planning & Regulatory Services Section for March 2019 is presented for Councillor's information.*

**COMMITTEE RECOMMENDATION**

THAT the Planning & Regulatory Services Monthly Operations Report for March 2019 be 'received'.

**9.2 INFRASTRUCTURE COMMITTEE MEETING - 30 APRIL 2019****COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 30 April 2019 as circulated, be received and that the recommendations contained within these minutes be adopted excluding Item 9.2.6 - Project Delivery Monthly Report 2019.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Smith

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Infrastructure Committee, 30 April 2019****9.2.1 NORTH / KNUTSFORD / TALFORD STREET INTERSECTION ROAD SAFETY CONCERNS****File No:** 7127**Attachments:**  
1. Option A  
2. Option B**Authorising Officer:** Peter Kofod - General Manager Regional Services  
Martin Crow - Manager Infrastructure Planning  
Stuart Harvey - Coordinator Strategic Infrastructure**Author:** Stuart Singer - Technical Officer

---

**SUMMARY**

*Council have received customer requests regarding safety concerns at the intersection of North Street with Knutsford and Talford Streets. This report summarises the analysis performed for this intersection and provides recommendations.*

**COMMITTEE RECOMMENDATION**

THAT Council endorse Option B as the preferred solution to improve traffic safety.



**Recommendation of the Infrastructure Committee, 30 April 2019****9.2.2 NAMING OF ROAD OFF CAPRICORN HIGHWAY (OPPOSITE OHL ROAD)****File No:** 394**Attachments:**

1. Road Naming Submission (In Confidential)
2. Assessment Criteria and Results (In Confidential)
3. Map location of Road to be named (In Confidential)

**Authorising Officer:** Peter Kofod - General Manager Regional Services  
Martin Crow - Manager Infrastructure Planning  
Stuart Harvey - Coordinator Strategic Infrastructure**Author:** Stuart Singer - Technical Officer

---

**SUMMARY**

*This report provides a recommendation for the naming of a new road that is located off the Capricorn Highway (opposite Ohl Road), Gogango and seeks Council's adoption of this name.*

**COMMITTEE RECOMMENDATION**

THAT the road located off the Capricorn Highway (opposite Ohl road), Gogango be named 'Newton Road'

**Recommendation of the Infrastructure Committee, 30 April 2019****9.2.3 PROPOSED BUS SHELTER PROGRAM****File No:** 1921**Attachments:**

1. Bus Stop Priority Listing
2. Map of proposed bus stop locations
3. Map of bus stop locations
4. Bus shelter designs and costs

**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services**Author:** Stuart Harvey - Coordinator Strategic Infrastructure

---

**SUMMARY**

*Following a previous Council report, a preliminary investigation has been conducted to identify the most appropriate locations to provide shelter structures at existing bus stop locations in the region. This report highlights the recommended locations, potential designs and associated costs for the consideration of Council.*

**COMMITTEE RECOMMENDATION**

THAT Council nominate the attached locations for funding under the DTMR Bus Stop Shelter Program, as indicated in the report.

**Recommendation of the Infrastructure Committee, 30 April 2019****9.2.4 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT**

**File No:** 7028  
**Attachments:** 1. Civil Operations Monthly Operations Report - March 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Michael O'Keeffe - Acting Manager Civil Operations

---

**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report on the activities and services in March 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Monthly Operations Report on the activities and services in March 2019 be received.

**Recommendation of the Infrastructure Committee, 30 April 2019****9.2.5 INFRASTRUCTURE PLANNING MONTHLY OPERATIONS REPORT**

**File No:** 7028  
**Attachments:** 1. Infrastructure Planning Monthly Operations Report - March 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Martin Crow - Manager Infrastructure Planning

---

**SUMMARY**

*This report outlines Infrastructure Planning Monthly Operations Report for the period to the end of March 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Infrastructure Planning Monthly Operations Report for March 2019 report be received.

**Recommendation of the Infrastructure Committee, 30 April 2019****9.2.6 PROJECT DELIVERY MONTHLY REPORT - MARCH 2019**

**File No:** 7028  
**Attachments:** 1. Project Reports - Infrastructure - March 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

9:15AM

Mayor Strelow left the meeting having earlier declared a material personal interest in this matter. Deputy Mayor Councillor Rutherford assumed the Chair.

**COUNCIL RESOLUTION**

THAT the Project Delivery Monthly Report for March 2019 be received.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

9:16AM

Mayor Strelow returned to the meeting and resumed the Chair.

**Recommendation of the Infrastructure Committee, 30 April 2019****9.2.7 MURRAY STREET - REQUEST FOR LINEMARKING**

**File No:** 1666  
**Attachments:** 1. Location Map  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Strategic Infrastructure

---

**SUMMARY**

*A request for linemarking has been made by a resident in Murray Street. This report details the nature of the request and the recommended action.*

**COMMITTEE RECOMMENDATION**

THAT Council does not implement a yellow “No Standing” line outside the Murray Street residence identified in the report.

**Recommendation of the Infrastructure Committee, 30 April 2019****9.2.8 CUSTOMER COMPLAINT RELATING TO DAMAGED DRIVEWAY - CYCLONE MARCIA****File No: 8054****Attachments:**

- 1. Damage due to Cyclone Marcia**
- 2. Second Driveway**
- 3. First Driveway**

**Authorising Officer: Peter Kofod - General Manager Regional Services****Author: David Bremert - Manager Civil Operations**

---

**SUMMARY**

*Residents have requested additional driveway works be undertaken by Council to restore edging to a second driveway that was removed in 2015 following Cyclone Marcia. This report outlines the repair works undertaken by Council.*

**COMMITTEE RECOMMENDATION**

THAT Council install kerbing to a safe height to minimise trip hazards.

**9.3 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 30 APRIL 2019****COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 30 April 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)



**Recommendation of the Airport, Water and Waste Committee, 30 April 2019****9.3.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - MARCH 2019****File No:** 7927**Attachments:** 1. Rockhampton Airport Monthly Operational Report - march 2019**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Tracey Baxter - Manager Airport

---

**SUMMARY**

*The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for March 2019 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for March 2019 be 'received'.

**Recommendation of the Airport, Water and Waste Committee, 30 April 2019****9.3.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS REPORT FOR MARCH 2019****File No: 7927****Attachments: 1. Rockhampton Regional Waste and Recycling Operations Report March 2019****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Michael O'Keeffe - Acting Manager Civil Operations**

---

**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of March 2019*

**COMMITTEE RECOMMENDATION**

THAT the RRWR Operations report for March 2019 be received.

**Recommendation of the Airport, Water and Waste Committee, 30 April 2019****9.3.3 FRW MONTHLY OPERATIONS REPORT - MARCH 2019**

**File No:** 1466  
**Attachments:** 1. FRW Monthly Operations Report - March 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 March 2019.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for March 2019 be received.

**Recommendation of the Airport, Water and Waste Committee, 30 April 2019****9.3.4 FRW ANNUAL PERFORMANCE PLAN AS AT 31 MARCH 2019****File No:** 1466**Attachments:**

1. Customer Service Standards as at 31 March 2019
2. Customer Service and Financial Targets as at 31 March 2019
3. Non Compliance Comments as at 31 March 2019

**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted Annual Performance Plan for 2018/19. This report as at 31 March 2019 is presented for the Committee's information.*

**COMMITTEE RECOMMENDATION**

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 31 March 2019 be received.

**Recommendation of the Airport, Water and Waste Committee, 30 April 2019****9.3.5 MOUNT MORGAN NO. 7 DAM REACHES TRIGGER FOR LEVEL 1 WATER RESTRICTIONS**

**File No:** 1466  
**Attachments:** 1. Excerpt from Drought Management Plan  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*With only limited rainfall received during 2018 and 2019 in the upper Dee River catchment, the storage level in No. 7 Dam has gradually declined and is now beneath the trigger for the implementation of Level 1 Water Restrictions. This report describes the current status of the dam storage level and the implications associated with implementing water restrictions in order to maximise the availability of the remaining storage volume for the community.*

**COMMITTEE RECOMMENDATION**

THAT Level 1 Water Restrictions are implemented for the Mount Morgan Water Supply Scheme as per the drought management plan and that relevant information is communicated to the Mount Morgan community to clarify requirements for all water users in order to maximise the available raw water supply.

THAT the date of commencement of restrictions be delegated to the Chief Executive Officer.

---

**Recommendation of the Airport, Water and Waste Committee, 30 April 2019****9.3.6 SUPPORT FOR FRW EMPLOYEE TO ATTEND INTERNATIONAL CONFERENCE**

**File No:** 1466  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*An FRW employee has received confirmation of acceptance of a technical paper submitted for presentation at the 11<sup>th</sup> International Conference on Energy Efficiency in Motor Driven Systems to be held in Tokyo, Japan in September 2019. Council approval and support for this conference attendance is sought to help continue FRW's presence at the leading edge of this field and contribute to the ongoing focus on improving energy efficient pumping operations and ultimately lead to reduced operating costs.*

**COMMITTEE RECOMMENDATION**

THAT Council approve the attendance for Troy Leyden at the 11<sup>th</sup> International Conference on Energy Efficiency on Motor Driven Systems in Tokyo in September 2019 and allocation of up to \$5,000 towards covering the expenses to attend the conference.

**9.4 COMMUNITY SERVICES COMMITTEE MEETING - 1 MAY 2019****COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 1 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted excluding Item 9.4.1 – Community Assistance Program.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Community Services Committee, 1 May 2019****9.4.1 COMMUNITY ASSISTANCE PROGRAM**

**File No:** 12535  
**Attachments:** 1. Community Assistance Program Round 3  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor  
 Florence Harbin - Administration Assistant

**SUMMARY**

*Twenty-one applications for funding were received for the third round of the Community Assistance Program for the current financial year. Two applications were deemed ineligible. Nineteen applications have been assessed and recommendations for funding are presented for Council consideration.*

9:19AM

Councillor Rutherford left the meeting having earlier declared interest in this matter.

9:20AM

Councillor Fisher attended the meeting

**COUNCIL RESOLUTION**

THAT Council approves the allocation of funding from the Community Assistance Program for the following:

<b>Applicant</b>	<b>Purpose of Grant/Sponsorship</b>	<b>Amount</b>
Capricorn Silver Band Inc	Refurbishment of Hall (Internal & /external Painting)	\$1,000.00
Central Queensland Multicultural Association Inc	Taste of the World	\$4,000.00
CQ – TPI Association (Totally & Permanently Disabled Soldiers Association (Queensland Branch) Inc	9RAR Assault Pioneer Platoon 50 <sup>th</sup> Reunion	Inkind use of Council Bus (22 seats) (Org to cover fuel costs)
CQ Aquajets Swim Club Inc	AquaJets Swim School Project	\$2,700.00
CQ Uni/School of Education and The Arts	Romp in the Park	\$2,000.00
Gracemere Bowls Club Inc	Bowls Upgrade	\$1,000.00
Indian Association of Central Queensland Inc	IACQ Diwali Milan 2019	\$1,500.00
Mount Morgan Rodeo Association Inc	Family Fun Day & Mount Morgan Rodeo	\$4,000.00



Multicultural Development Australia Ltd & Queensland Police Services	Multi Faith Dinner	\$1,500.00
Queensland Theatre Company	The Scene Project: High School Drama Program	\$3,064.00
Rockhampton Men's Shed Inc	Three Shed Building Project	\$1,000.00
Rockhampton PCYC Baton Championships	Australian Baton Twirling National Championship	\$500.00
Rockhampton Tenpin Bowling Association Inc	Association Challenge 2019	\$500.00
Rotary Club of Rockhampton Inc	Rotary Youth Driver Awareness (RYDA)	\$500.00
Scripture Union Queensland	Powerkids Follow The Clues	\$2,484.00
Variety Queensland	2019 Variety Bash – Rockhampton Over Night	\$2,500.00
Victoria Park Gymnastic & Trampoline Club Inc	Strategic Plan	\$500.00
White Lightning Event Management (hosted by Rockhampton Mountain Bike Club)	Round 4 Enduro Series	\$2,000.00
Women That Fish Barra Classic 2019 – Sponsored by Suntag Australia Inc	Women That Fish Barra Classic 2019	\$1,200.00
		\$31,948.00

**Moved by:** Councillor Swadling

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

9:20AM

Councillor Rutherford returned to the meeting

**Recommendation of the Community Services Committee, 1 May 2019****9.4.2 COMMUNITIES AND CULTURE SOLE PROVIDER PROVISION**

**File No:** 7104  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Colleen Worthy - General Manager Community Services  
**Author:** Louise Hales - Programs and Development Officer

---

**SUMMARY**

*Council presents an annual program of exhibitions and performances for which it is necessary to resolve that it would be impractical for Council to invite quotes for the supply of the exhibition content and physical productions.*

**COMMITTEE RECOMMENDATION**

THAT Council resolve that 'it is satisfied that there is only one supplier who is reasonably available' and that 'because of the specialised nature of the services that are sought, it would be impractical for Council to invite quotes for the supply of the productions, exhibition and services' as detailed in the report.

**Recommendation of the Community Services Committee, 1 May 2019****9.4.3 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - MARCH 2019**

**File No:** 1464

**Attachments:** 1. Community Assets and Facilities Report - March 2019

**Authorising Officer:** Richard Dunkley - Manager Community Assets and Facilities  
Steven Gatt - Acting General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Facilities

---

**SUMMARY**

*This report provides information on the activities of Community Assets and Facilities for the month of March 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Community Assets and Facilities monthly operational report for March 2019 be received.

**Recommendation of the Community Services Committee, 1 May 2019****9.4.4 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR MARCH 2019**

**File No:** 1464  
**Attachments:** 1. Communities and Culture Operational Report  
- March 2019  
**Authorising Officer:** Steven Gatt - Acting General Manager Community  
Services  
**Author:** John Webb - Manager Communities and Culture

---

**SUMMARY**

*The report provides information on the programs and activities of the Communities and Culture section for March 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Communities and Culture Operational Report for March 2019 be 'received'.

**Recommendation of the Community Services Committee, 1 May 2019****9.4.5 PROJECT DELIVERY MONTHLY REPORT - MARCH 2019**

**File No:** 7028  
**Attachments:** 1. Project Reports - Communities - March 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for March 2019 be received.

**9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 1 MAY 2019****COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 1 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Parks, Recreation and Sport Committee, 1 May 2019****9.5.1 PROJECT DELIVERY MONTHLY REPORT - MARCH 2019**

**File No:** 7028  
**Attachments:** 1. Monthly Report - Parks - March 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for March 2019 be received.

**Recommendation of the Parks, Recreation and Sport Committee, 1 May 2019****9.5.2 PARKS OPERATIONAL REPORT - MARCH 2019**

**File No:** 1464  
**Attachments:** 1. Operational Report - March 2019  
**Authorising Officer:** Steven Gatt - Acting General Manager Community Services  
**Author:** Aaron Pont - Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of the Parks section for March 2019.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of the Parks Section for March 2019 be received.



## **10 COUNCILLOR/DELEGATE REPORTS**

Nil

## 11 OFFICERS' REPORTS

### 11.1 COMMUNITY ASSISTANCE PROGRAM - ENVIRONMENT AND SUSTAINABILITY SCHEME - MARCH 2019 COMMUNITY INITIATIVES

**File No:** 12535  
**Attachments:** 1. Assessment Summary  
**Authorising Officer:** Alicia Cutler - Chief Financial Officer  
Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Christine Bell - Coordinator Environmental Sustainability

---

#### SUMMARY

*This report tables the community-based projects submitted for consideration under Council's Community Assistance Program - Environment and Sustainability Scheme.*

#### COUNCIL RESOLUTION

THAT Council approves funding and support for the following community-led environment and sustainability initiatives:

- Fitzroy Basin Association - stormwater source reduction (Drain Buddies) trial, \$3000.
- Birdlife Capricornia - habitat restoration works for the critically endangered Capricorn Yellow Chat, \$3000.
- Multicultural Development Australia - Tucker Time food rescue program, \$2690.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

---

**11.2 ENVIRONMENTAL SUSTAINABILITY STRATEGY: QUARTERLY PROGRESS REPORT FOR Q3 FY2018-19 AND PROPOSED ACTION PLAN FOR FY2019-20**

**File No:** 1174

**Attachments:** 1. Progress on Annual Action Plan FY2018-19  
2. Proposed Annual Action Plan FY2019-20

**Authorising Officer:** Alicia Cutler - Chief Financial Officer  
Ross Cheesman - Deputy Chief Executive Officer

**Author:** Christine Bell - Coordinator Environmental Sustainability

---

**SUMMARY**

*As part of Council's internal sustainability governance framework, the Sustainability Strategy Executive Group is responsible for providing strategic direction on the long term development and implementation of Council's Environmental Sustainability Strategy. The Group meets quarterly to monitor and review progress against a rolling annual action plan and to identify further opportunities for sustainability improvement across Council. This report tables the quarterly progress report for Quarter 3 FY2018-19 and seeks endorsement of the proposed annual action plan for FY2019-20.*

**COUNCIL RESOLUTION**

THAT Council:

1. Receive the Environmental Sustainability Strategy quarterly progress report for Quarter 3 FY2018-19; and
2. Endorse the Environmental Sustainability Strategy annual action plan for FY2019-20.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

---

**11.3 INFORMATION AND COMMUNICATION TECHNOLOGY SPECIALISED AND SOLE PROVIDER STATUS**

**File No:** 11760  
**Attachments:** Nil  
**Authorising Officer:** Damon Morrison - Executive Coordinator to the Mayor  
Evan Pardon - Chief Executive Officer  
**Author:** Matthew Mansfield - Supervisor Media and Engagement

---

**SUMMARY**

*The purpose of this report is to seek a Council resolution that the nominated information and communications technology vendor / supplier is deemed a specialised or sole supplier in accordance with Section 235 (a) and (b) of the Local Government Regulation 2012.*

**COUNCIL RESOLUTION**

THAT pursuant to s235(a) and (b) of the Local Government Regulation 2012, Council approve Sprout Social Inc. as specialist or sole supplier of information technology software services.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

---

**11.4 PROJECT DELIVERY MONTHLY REPORT - MARCH 2019****File No: 7028****Attachments: 1. Monthly Reports - Project Delivery - March 2019****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Andrew Collins - Manager Project Delivery**

---

**SUMMARY***Monthly reports on the projects currently managed by Project Delivery.***COUNCIL RESOLUTION**

THAT the Project Delivery Monthly Report for March 2019 for the following items be received:

- CBD Cultural Precinct – New Art Gallery and Demolition of East Street Buildings
- Mount Morgan Fireclay Caverns

**Moved by: Mayor Strelow****Seconded by: Councillor Smith****MOTION CARRIED**

9:34AM

Councillor Swadling left the meeting having earlier declared an interest in this matter.

**COUNCIL RESOLUTION**

THAT the Project Delivery Monthly Report for March 2019 for South Rockhampton Flood Levee be received.

**Moved by: Mayor Strelow****Seconded by: Councillor Wickerson****MOTION CARRIED**

9:38AM

Councillor Swadling returned to the meeting

**11.5 A CQ ALLIANCE OF COUNCILS PROPOSAL**

**File No:** 11044  
**Attachments:** 1. Briefing Note (incl in confidential)  
2. Memorandum of Understanding (incl in confidential)  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

---

**SUMMARY**

*While not linked directly to the CQROC, these Councils plus North Burnett Regional Council, Isaac Regional Council, Mackay Regional Council and Whitsunday Regional Council are considering a proposal to form a CQ Alliance of Councils. This report discusses the background and the issues and seeks Council's support to join this alliance.*

**COUNCIL RESOLUTION**

THAT Council commit to being a member of the CQ Alliance of Councils.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

**11.6 ELECTORAL DIVISION REPORT**

**File No:** 5827  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

---

**SUMMARY**

*Public consultation has officially commenced for Rockhampton's divisional boundary review. The consultation period ends on 13 May 2019. Council is invited to make a submission in this regard. This report seeks Council's approach to this matter, in particular considering the upcoming northern boundaries review.*

**COUNCIL RESOLUTION**

THAT the Chief Executive Officer be authorised to provide a submission on Council's behalf on the premise of minimal disruption for the electorate with a view to a significant realignment of internal boundaries once the outcome of the external boundary review is known and in time for the 2024 Local Government election.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

---

**11.7 COUNCIL DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER****File No:** 12660**Attachments:**

1. Acquisition of Land Act 1967 - Delegations to the CEO - Clean Version
2. Acquisition of Land Act 1967 - Delegation to the CEO - Track Change Version

**Authorising Officer:** Tracy Sweeney - Manager Workforce and Governance**Author:** Allysa Brennan - Coordinator Legal and Governance

---

**SUMMARY**

*This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.*

**COUNCIL RESOLUTION****THAT:**

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of Attachment 1 - Acquisition of Land Act 1967 Delegation Register; and
2. These powers must be exercised subject to any limitations contained in schedule 2 of the Delegation Register attached to the report.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Wickerson**MOTION CARRIED**



## **12 NOTICES OF MOTION**

Nil

## **13 QUESTIONS ON NOTICE**

Nil

## 15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Anti-Discrimination Complaint

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### COUNCIL RESOLUTION

**9:52AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

### COUNCIL RESOLUTION

**10:12AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

---

## 16 CONFIDENTIAL REPORTS

### 16.1 ANTI-DISCRIMINATION COMPLAINT

**File No:** 12694

**Attachments:** 1. Complaint

**Authorising Officer:** Tracy Sweeney - Manager Workforce and Governance

**Author:** Allysa Brennan - Coordinator Legal and Governance

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

---

#### SUMMARY

*This report provides an update on a complaint made to the Anti-Discrimination Commission Queensland involving Council and seeks Council's approval of the action to be taken to defend its position in relation to the matter.*

#### COUNCIL RESOLUTION

THAT Council delegate the power to the CEO to take action in connection with the complaint made to the Anti-Discrimination Commission Queensland consistent with the recommendations of Council's legal advisors.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**14 URGENT BUSINESS\QUESTIONS**

Mr Tom Polley from Legacy addressed the Council meeting to offer thanks and present a plaque to Mayor, Councillors and Staff of Rockhampton Regional Council in appreciation of Council's support of Legacy in 2018.

## **17 CLOSURE OF MEETING**

There being no further business the meeting closed at 10:17am.

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SIGNATURE

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CHAIRPERSON

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DATE